

*Frederick County Electoral Board*

Administration Building  
107 North Kent Street  
Winchester, VA 22601

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AGENDA

Tuesday, July 19, 2016

5:30 p.m.

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1. Call to Order
2. Adopt Agenda
3. Approve Minutes of 6/23/2016
4. Planning for November 8, 2016 General & Special Elections
  - (1) Number of Officers of Election signed up and still need
  - (2) Number of Ballots to Order for Absentee Voting
  - (3) Number of Emergency Paper Ballots to Order for Precincts
  - (4) Training Assignments
    - Chairman – Voter Sensitivity
    - Vice Chairman – Voting Machines and EPBs
    - Secretary – SORs and Envelopes
    - Registrar – Qualifying Voters, SORs and Envelopes
    - Machine Technician – Voting Machines and EPBs
  - (5) Training date, time and place for Central Absentee Precinct Officers of Election –  
Wednesday, November 2, 2016, 5:30 pm in FCAB Employee Lounge
5. Internal run through training session – date, time and place - ?
6. Delivery of voting machines, packing precinct bags and set up for EPBs
7. Election Day Schedule
8. November Election Review - date and time - ?
9. General Registrar annual review (Closed Session)

10. Schedule next Electoral Board meeting date – Week of August 22 – 26, 2016

(1) Appoint Officers of Election for November 8, 2016 Elections

11. Registrar Business

12. Other Business

13. Adjourn