



AGENDA
CLOSED SESSION AND REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, MAY 11, 2016
6:00 P.M., 7:00 P.M.
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA

6:00 P.M. – Closed Session:

There will be a Closed Session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for discussion or consideration of the acquisition of real property for a public purpose, and of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board.

The Board will convene a Closed Session pursuant to Section 2.2-3711 A(1) of the Code of Virginia, 1950, as amended, for discussion of a personnel matter, specifically concerning the terms and conditions of the employment of the County Administrator.

7:00 P.M. – Regular Meeting - Call To Order

Invocation

Pledge of Allegiance

Adoption of Agenda:

Pursuant to established procedures, the Board should adopt the Agenda for the meeting.

Consent Agenda:

(Tentative Agenda Items for Consent are Tabs: A and D)

Recognition of 4-H All Stars

Citizen Comments (Agenda Items Only, That Are Not Subject to Public Hearing.)

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FREDERICK COUNTY BOARD OF SUPERVISORS
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Board of Supervisors Comments

Minutes: (See Attached) ----- A

1. Closed Session and Regular Meeting, April 27, 2016.

County Officials:

1. Introduction of New Department Directors.
2. Committee Appointments. **(See Attached) ----- B**
3. Request from Commissioner of the Revenue for Refund. **(See Attached) -- C**
4. Resolution - Designation of Freedom of Information Act (FOIA) Officer.
(See Attached) ----- D

Committee Reports:

1. Public Works Committee. **(See Attached) ----- E**

Public Hearing:

1. Proposed Ordinance - Salaries of the Board of Supervisors – Pursuant to Section 15.2-1414.3 of the Code of Virginia, 1950, as Amended, the Board of Supervisors will Hold a Public Hearing to Fix the Annual Salaries of the Board of Supervisors as Follows: Chairman, \$10,800; Vice Chairman, \$10,200; and Each Other Member of the Board of Supervisors at \$9,000. **(See Attached) ----- F**

Board Liaison Reports (If Any)

Citizen Comments

Board of Supervisors Comments

Adjourn

CONSENT AGENDA

A

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

REGULAR MEETING

APRIL 27, 2016

A Closed Session of the Frederick County Board of Supervisors was held on Wednesday, April 27, 2016 at 6:00 P.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Chairman Charles S. DeHaven, Jr.; Gene E. Fisher; Blaine P. Dunn; Robert A. Hess; Gary A. Lofton; Judith McCann-Slaughter; and Robert W. Wells.

CALL TO ORDER

Chairman DeHaven called the meeting to order.

CLOSED SESSION

Upon a motion by Vice-Chairman Fisher, seconded by Supervisor Hess, the Board convened in closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for discussion or consideration of the acquisition of real property for a public purpose, and of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board; and, pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended, for consultation with legal counsel and briefing by staff members pertaining to probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body, and for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye

Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

Upon a motion by Vice-Chairman Fisher, seconded by Supervisor Dunn, the Board came out of closed session and reconvened in open session.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

Upon a motion by Vice-Chairman Fisher, seconded by Supervisor Dunn, the Board certified that to the best of each board member's knowledge that only acquisition and disposition of real property for a public purpose, pursuant to Section 2.2-3711 A (3) of the Code of Virginia, 1950, as amended, specifically discussion or consideration of the acquisition of real property for a public purpose, and of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board; and

consultation with legal counsel and briefing by staff pursuant to Section 2.2-3711 A (7) of the Code of Virginia, 1950, as amended, specifically consultation with legal counsel and briefing by staff pertaining to probable litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Board, and the matter requires the provision of legal advice by such counsel were discussed.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

REGULAR MEETING – CALL TO ORDER

Chairman DeHaven called the regular meeting to order.

INVOCATION

Supervisor Hess delivered the invocation.

PLEDGE OF ALLEGIANCE

Vice-Chairman Fisher led the Pledge of Allegiance.

ADOPTION OF AGENDA – APPROVED AS AMENDED

County Administrator Brenda Garton advised there were two changes to the agenda. She advised that the discussion of the ordinance amendment regarding flea markets as a conditional use in the B2/B3 Districts has been removed at the request of the applicant. The second change was the addition of a resolution in memoriam of Richard G. Dick as item number 3 under County Officials.

Upon a motion by Supervisor Fisher, seconded by Supervisor Hess, the Board approved the agenda by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

CONSENT AGENDA - APPROVED

Upon a motion by Supervisor Hess, seconded by Supervisor Slaughter, the Board approved the following items under the consent agenda:

- Minutes – **Tab A**;
- Parks and Recreation Commission Report – **Tab D**; and
- Road Resolution – Twin Lakes Overlook, Phase 9 – **Tab K**.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

CITIZEN COMMENTS

There were no citizen comments.

BOARD OF SUPERVISORS COMMENTS

There were no Board of Supervisors' comments.

MINUTES – APPROVED UNDER CONSENT AGENDA

The Board approved the minutes from the April 5, 2016 Budget Work Session and April 13, 2016 Regular Meeting under the consent agenda.

COUNTY OFFICIALS

COMMITTEE APPOINTMENTS

APPOINTMENT OF CHRISTOPHER E. COLLINS TO THE FREDERICK COUNTY SANITATION AUTHORITY TO FILL THE UNEXPIRED TERM OF ROBERT P. MOWERY - APPROVED

Upon a motion by Supervisor Fisher, seconded by Supervisor Hess, the Board appointed Christopher Collins to the Frederick County Sanitation Authority to fill the unexpired term of Robert P. Mowery. Term expires April 15, 2018.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

REAPPOINTMENT OF TARA L. WOOLEVER AS FREDERICK COUNTY REPRESENTATIVE TO THE LORD FAIRFAX COMMUNITY COLLEGE BOARD - APPROVED

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board reappointed Tara L. Woolever as Frederick County representative to the Lord Fairfax Community College Board. This is a four year appointment. Term expires June 30, 2020.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

REQUEST FROM COMMISSIONER OF THE REVENUE FOR REFUND - APPROVED

Administrator Garton advised this was a request from the Commissioner of the Revenue to authorize the Treasurer to refund Unimin Corporation the amount of \$11,662.34 for personal property taxes in 2015. This refund is a result of land purchased in 2014 that was inadvertently added to the company's rendition for assets on their machinery and tools filing for 2015.

Upon a motion by Supervisor Hess, seconded by Supervisor Slaughter, the Board approved the refund request and supplemental appropriation by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
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Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

RESOLUTION IN MEMORIAM OF RICHARD G. DICK, CHAIRMAN OF THE BOARD OF SUPERVISORS, FREDERICK COUNTY, VIRGINIA - APPROVED

Upon a motion by Supervisor Fisher, seconded by Supervisor Lofton, the Board approved a resolution in memoriam for Richard G. Dick, former Chairman of the Frederick County Board of Supervisors.

WHEREAS, Richard G. Dick. served the citizens of Frederick County, Virginia, for four (4) years as Chairman At-Large for the Board of Supervisors from January 1, 1992-December 31, 1996; and,

WHEREAS, Richard G. Dick helped promote Frederick County as a business location during his 32 years of service as a member of the Frederick County Industrial Development Authority, now known as the Frederick County Economic Development Authority, where he served as chairman from January 2004 through January 2015; and,

WHEREAS, during his tenure he held seats on numerous committees, including chairman of the Winchester-Frederick County Economic Development Commission, chairman of the Lord Fairfax Community College Foundation, member of the State Board for Community Colleges, and a member of the Winchester-Frederick County Joint Judicial Center Committee; and,

WHEREAS, Mr. Dick helped negotiate a voluntary settlement agreement between the City of Winchester and Frederick County, which was instrumental in keeping the Frederick County government offices in downtown Winchester; and,

WHEREAS, Mr. Dick was a tireless worker for all of the citizens of Frederick County; and,

WHEREAS, Mr. Dick will be long remembered, by those who served with him and the employees of Frederick County Government that worked for him, as a man who was generous with his time and personified love of community.

NOW, THEREFORE BE IT RESOLVED, that the Frederick County Board of Supervisors extends its deepest sympathy to the family of Richard G. Dick, a true friend of Frederick County.

BE IT FURTHER RESOLVED, that this resolution be spread across the minutes of the Frederick County Board of Supervisors for all citizens to reflect upon the accomplishments of this citizen legislator and that a true copy of this resolution be presented to his wife and family.

ADOPTED this 27th day of April, 2016.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

COMMITTEE REPORTS

PARKS AND RECREATION COMMISSION – APPROVED UNDER CONSENT AGENDA

The Parks and Recreation Commission met on April 12, 2016. Members present were: Randy Carter, Christopher Fordney, Natalie Gerometta, Ronald Madagan, and Charles Sandy, Jr. and Board of Supervisors' liaison Blaine Dunn. Members absent were Kevin Anderson, Patrick Anderson, and Gary Longerbeam.

Items Requiring Board of Supervisors Action

None

Submitted for Board Information Only

1. 2035 Comprehensive Plan Update – Mr. Sandy moved the Parks and Recreation Commission endorse the proposed Parks and Recreation component section of the 2035 Comprehensive Plan as submitted, second by Mr. Madagan, motion carried unanimously (5-0). Please find attached copy of the proposed Parks and Recreation component section of the 2035 Comprehensive Plan. The update will be forward to the Planning Commission and Board of Supervisors for their review.
2. Sherando Park North Master Plan – Mr. Madagan moved to accept the Sherando Park Master Plan concept maps for public input with the amended change to move the Bike Pump Track to the northwest section in lieu of the open field and move the Adult Fitness Course from Area 1 to the playground area, second by Mr. Sandy, motion carried unanimously (5-0).

FINANCE COMMITTEE - APPROVED

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, April 20, 2016 at 8:00 a.m. Non-voting liaison C. William Orndoff was

absent. All other members were present.

1. The Winchester Regional Airport Director requests an Airport Operating Fund supplemental appropriation in the amount of \$100,000 and a General Fund supplemental appropriation (local funds), or a General Fund operational contingency transfer in the amount of \$75,100 in order to cover the anticipated deficit through FY 2016. See attached information, p. 3-8. The committee recommends an Airport fund supplemental appropriation in the amount of \$100,000 and a General Fund operational contingency transfer in the amount of \$75,100. - **APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Lofton, the Board

approved the above request by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

2. The Deputy Public Works Director requests a Landfill Fund supplemental appropriation in the amount of \$2,125,770. This amount represents funds required for the partial capping/closure of area 1, phase 1 of the CDD landfill – DEQ permit 591. No local funds required. See attached memo, p. 9-10. The committee recommends approval. - **APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Lofton, the Board

approved the above request by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

INFORMATION ONLY

1. The Finance Director provides a Fund 10 Transfer Report for March 2016. See attached, p. 11.
2. The Finance Director provides an FY 2016 Fund Balance Report ending April 14, 2016.

3. The Finance Director provides financial statements for the month ending March 31, 2016. See attached, p. 13-22.

PUBLIC HEARING

OUTDOOR FESTIVAL PERMIT REQUEST OF CHARLES HARBAUGH IV/CEDAR CREEK BATTLEFIELD FOUNDATION – BATTLE OF MEADOW MILLS. PURSUANT TO THE FREDERICK COUNTY CODE, CHAPTER 86, FESTIVALS; SECTION 86-3, PERMIT REQUIRED; APPLICATION; ISSUANCE OR DENIAL; FEE; FOR AN OUTDOOR FESTIVAL PERMIT. FESTIVAL TO BE HELD ON SATURDAY, JUNE 5, 2016 FROM 10:00 A.M. TO 3:00 P.M., TO BE HELD ON THE GROUNDS OF CEDAR CREEK BATTLEFIELD, 8347 VALLEY PIKE, MIDDLETOWN, VIRGINIA, 22645, PROPERTY OWNED BY CEDAR CREEK BATTLEFIELD FOUNDATION. - APPROVED

Mr. Charles Harbaugh appeared before the Board regarding this application. He noted this proposed event was a way to generate revenue for the Cedar Creek Battlefield Foundation.

Chairman DeHaven convened the public hearing.

There were no public comments.

Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board approved the outdoor festival permit for the Battle of Meadow Mills.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

OUTDOOR FESTIVAL PERMIT REQUEST OF MICHAEL S. COLLINS – RENEGADE DANCE AND ARTS CAMPOUT. PURSUANT TO THE FREDERICK COUNTY CODE, CHAPTER 86, FESTIVALS; SECTION 86-3, PERMIT REQUIRED; APPLICATION; ISSUANCE OR DENIAL; FEE; FOR AN OUTDOOR FESTIVAL PERMIT. FESTIVAL TO BE HELD ON FRIDAY, JUNE

3, 2016 FROM 4:00 P.M. THRU 12:00 NOON, SUNDAY, JUNE 5, 2016; ON THE GROUNDS OF THE COVE CAMPGROUND, 980 COVE ROAD, GORE, VIRGINIA. PROPERTY OWNED BY ALEXANDER W. K. MCDOWELL AND MCDOWELL FAMILY, LLC. - APPROVED

Mr. Michael Collins appeared before the Board regarding this application. He advised that he had been doing these types of events for five years in Maryland and West Virginia. He stated this event would have artists and musicians with a heavy emphasis on visual art and decoration.

Chairman DeHaven convened the public hearing.

There were no public comments.

Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Lofton, seconded by Supervisor Dunn, the Board approved the outdoor festival permit for the Renegade Dance and Arts Campout.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

PLANNING COMMISSION BUSINESS

PUBLIC HEARING

REZONING #02-16 FOR I-81 WEST BUSINESS PARK, SUBMITTED BY GREYWOLFE, INC. TO REZONE 36.676 ACRES FROM THE RA (RURAL AREAS) DISTRICT TO THE B-2 (BUSINESS GENERAL) DISTRICT, 45.453 ACRES FROM THE RA (RURAL AREAS) DISTRICT TO THE B-3 (INDUSTRIAL TRANSITION) DISTRICT AND 73.360 ACRES FROM THE RA (RURAL AREAS) DISTRICT TO THE M-1 (LIGHT INDUSTRIAL) DISTRICT, WITH PROFFERS. THE PROPERTIES ARE LOCATED ON THE WEST SIDE OF INTERSTATE 81 BETWEEN CEDAR HILL ROAD (RT. 671) AND HOPEWELL ROAD (RT. 672), AND ARE IDENTIFIED BY PROPERTY

IDENTIFICATION NUMBERS 33-A-113, 33-A-124, AND 33-A-14B IN THE STONEWALL MAGISTERIAL DISTRICT. - APPROVED

Assistant Planning Director Candice Perkins appeared before the Board regarding this item. She advised this was a request to rezone 155 acres from R-A (Rural Areas) District to B-2 (Business General), B-3 (Industrial Transition), and M-1 (Light Industrial) Districts with proffers. The property is located within the boundaries of the Northeast Land Use Plan and the Sewer and Water Service Area. She then turned the presentation over to Assistant Planning Director-Transportation John Bishop to review the Transportation proffers.

Assistant Director Bishop noted the key proffer was the 6,330 vehicle trips per day limitation. The applicant has proffered a 60 foot right-of-way for a potential future ramp access. He noted VDOT would like to see a signal warrant analysis performed and turn lane improvements associated with the new road. He concluded by saying the Planning Commission recommended approval and staff was seeking a decision from the Board regarding this application.

Gary Oates, GreyWolfe, appeared before the Board regarding this application. He began by saying that he had spoken with the applicant and they would like to change the \$0.05/square foot proffer to \$0.10/square foot for fire and rescue in order to be consistent with other rezonings in the area. He noted the applicant could not accommodate the interchange split on the property. He went on to say that the turn lane improvements in proffer 1A would be developed to VDOT standards. He advised, with regard to the signal warrant analysis, the applicant was not required to do one and they did not agree with VDOT's position. He stated the traffic impact analysis shows the development would not generate the need for a traffic signal. He noted the proposed Sanitation Authority tank was placed so far away because of the need for adequate water pressure. He stated this tank was only 10 feet higher than the minimum needed

for adequate water pressures. He concluded by saying no adjacent property owners had communicated any issues with this development to him.

Supervisor Lofton asked about any possible roadblocks to improving the road.

Mr. Oates responded there would be some significant challenges.

Chairman DeHaven convened the public hearing.

Darla Parson Barrett, Stonewall District, expressed concern about the possible impact this development would have on the Hopewell Road interchange. She noted a lot of heavy traffic comes into that area now.

There being no further public comments, Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Slaughter, seconded by Supervisor Hess, the Board approved Rezoning #02-16 with the revised fire and rescue proffer offered by the applicant.

WHEREAS, Rezoning #02-16, of I-81 West Business Park submitted by GreyWolfe, Inc., to rezone 36.676 acres from RA (Rural Areas) District to the B2 (General Business) District, 45.453 acres from the RA (Rural Areas) District to the B3 (Industrial Transition) District and 73.360 acres from the RA (Rural Areas) District to the M1 (Light Industrial) District with proffers to accommodate commercial and industrial uses, final revision dated April 7, 2016 was considered. The properties are located on the west side of Interstate 81 between Cedar Hill Road (Rt. 671) and Hopewell Road (Rt. 672). The properties are further identified with PIN(s) 33-A-113, 33-A-124 and 33-A-114B in the Stonewall Magisterial District; and

WHEREAS, the Planning Commission held a public hearing on this rezoning on March 16, 2016 and tabled the application for up to 30 days to allow for revised proffers to be submitted; and

WHEREAS, the Planning Commission held a public meeting on this rezoning on April 6, 2016 and recommended approval; and

WHEREAS, the Board of Supervisors held a public hearing on this rezoning on April 27, 2016; and

WHEREAS, the Frederick County Board of Supervisors finds the approval of this rezoning to be in the best interest of the public health, safety, welfare, and in conformance with the Comprehensive Policy Plan;

NOW, THEREFORE, BE IT ORDAINED by the Frederick County Board of Supervisors,

that Chapter 165 of the Frederick County Code, Zoning, is amended to revise the Zoning District Map to rezone 36.676 acres from RA (Rural Areas) District to the B2 (General Business) District, 45.453 acres from the RA (Rural Areas) District to the B3 (Industrial Transition) District and 73.360 acres from the RA (Rural Areas) District to the M1 (Light Industrial) District with proffers to accommodate commercial and industrial uses, final revision dated April 7, 2016.

This ordinance shall be in effect on the date of adoption.

Passed this 27th day of April, 2016 by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

OTHER PLANNING ITEMS

**DISCUSSION – ORDINANCE AMENDMENT – FLEA MARKETS AS
CONDITIONAL USE IN B2/B3 DISTRICTS. – WITHDRAWN AT THE
REQUEST OF THE APPLICANT**

**DISCUSSION – ORDINANCE AMENDMENT – DEDICATION OF PUBLIC
UTILITIES ON RURAL PRESERVATION LOTS. – SENT FORWARD FOR
PUBLIC HEARING**

Assistant Planning Director Candice Perkins appeared before the Board regarding this item. She advised staff received a request to revise the Zoning Ordinance to provide for an allowance to permit divisions from rural preservation lots for public road dedications or utility dedications. She noted staff had prepared a minor revision to provide an allowance for the boundaries of rural preservation lots to be modified, provided that the future division (subdivision) would only be allowed for the expansion of an existing VDOT owned road or for a public utility dedication. The proposed revision regarding public roads would allow for the widening of an existing VDOT road only. She advised the Development Review and Regulations Committee agreed with the proposed revision and the Planning Commission

recommended sending this revision forward to the Board for discussion. She concluded by saying staff was seeking Board direction regarding whether to send it forward for public hearing.

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board approved sending this proposed ordinance forward for public hearing.

WHEREAS, an ordinance to amend Chapter 165, Zoning to allow dedications for Public Utilities and existing road right-of-ways on Rural Preservation Lots in the RA (Rural Areas) District was considered; and

WHEREAS, The Development Review and Regulations Committee (DRRC) reviewed the changes at their February 26, 2016 meeting and had minor revisions and sent the proposed amendment forward for review by the Planning Commission and Board of Supervisors; and

WHEREAS, the Planning Commission discussed the changes at their regularly scheduled meeting on April 6, 2016 and agreed with the amendment; and

WHEREAS, the Board of Supervisors discussed the changes at their regularly scheduled meeting on April 27, 2016; and

WHEREAS, the Frederick County Board of Supervisors finds that in the public necessity, convenience, general welfare, and good zoning practice, directs the Frederick County Planning Commission hold a public hearing regarding an amendment to Chapter 165 ; and

NOW, THEREFORE, BE IT REQUESTED by the Frederick County Board of Supervisors that the Frederick County Planning Commission shall hold a public hearing to allow dedications for Public Utilities and existing road right-of-ways on rural Preservation Lots in the RA (Rural Areas) District.

Passed this 27th day of April, 2016 by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**ROAD RESOLUTION – TWIN LAKES OVERLOOK, PHASE 9 – APPROVED
UNDER CONSENT AGENDA**

The Board of Supervisors of Frederick County, in regular meeting on the 27th day of April, 2016, adopted the following:

WHEREAS, the streets described on the attached Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Frederick County; and

WHEREAS, the Resident Engineer of the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation have entered into an agreement on June 9, 1993, for comprehensive stormwater detention which applies to this request for addition; and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the streets described in the attached Form AM-4.3 to the secondary system of state highways, pursuant to 33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

BOARD LIAISON REPORTS

Supervisor Hess reported on his attendance at the Business and Education Summit held at Lord Fairfax Community College. He stated the sessions were excellent and the program was very worthwhile. He also reported on his attendance at the monthly community health forums held at Handley Library.

Supervisor Dunn reported on the Parks and Recreation Commission meeting where the Commission looked at the need to establish more parks in the county. He noted the Planning Commission held an excellent retreat last week. He also reported on his attendance at the Fire and Rescue Association meeting.

Supervisor Slaughter complemented the Local Government Education Week Service Learning project, which was directed by County Administration staff and students from

Millbrook and Sherando High Schools. She participated at Aylor Middle School and thought the group did a great job and she wished a similar program had existed when she was in school.

Supervisors Fisher, Dunn, Hess, and Lofton reported that they had also participated in the discussion portion of the program at various schools and thought it was a great program and a great way to talk to students about local government.

Supervisor Lofton stated he was looking forward to seeing all of the Service Learning project presentations.

CITIZEN COMMENTS

Gary Oates, Stonewall District, urged the Board to give serious consideration to giving themselves a salary increase because it had been several years since it had been increased. He stated that it would get to a point where the only people who could serve on the Board would be the independently wealthy or retired.

BOARD OF SUPERVISORS COMMENTS

Supervisor Lofton stated the resolution honoring Richard Dick spoke very well to the gentleman he knew. He noted that to the very end Mr. Dick gave his heart and soul to Frederick County and he would be sorely missed.

Supervisor Dunn noted Mr. Dick was a good man and that the Board's thoughts and prayers should be with his family.

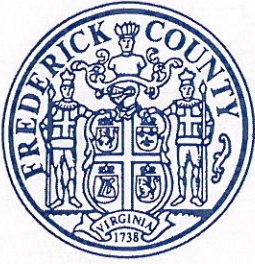
Supervisor Fisher stated Mr. Dick set a real example that the country could use. He treated people with respect regardless of political affiliation. He stated the entire country could take a lesson from him.

ADJOURN

UPON A MOTION BY VICE-CHAIRMAN FISHER, SECONDED BY

**SUPERVISOR LOFTON, THERE BEING NO FURTHER BUSINESS TO COME
BEFORE THIS BOARD, THIS MEETING IS HEREBY ADJOURNED. (8:05 P.M.)**

B



Brenda G. Garton
County Administrator

540/665-6382
Fax 540/667-0370
E-mail: bgarton@fcva.us

MEMORANDUM

TO: Board of Supervisors
FROM: Brenda G. Garton, County Administrator
DATE: May 4, 2016
RE: Committee Appointments

Listed below are the vacancies/appointments due through July, 2016. As a reminder, in order for everyone to have ample time to review applications, and so they can be included in the agenda, please remember to submit applications prior to Friday agenda preparation. Your assistance is greatly appreciated.

VACANCIES/OTHER

Northwestern Community Services Board

Tom Brubaker – County Representative
3407 Cedar Creek Grade
Winchester, VA 22602
Home: (540)539-0002
Term: 12/31/18
Four year term

(Staff has been advised that Mr. Brubaker has resigned.)

APRIL 2016

Historic Resources Advisory Board

Lauren Krempa Murphy – Member-At-Large
106 Dollie Mae Lane
Stephens City, VA 22655
Phone: (540)338-2304
Term Expires: 04/09/16
Four year term

(The Historic Resources Advisory Board is comprised of nine members, one member from each magisterial district and three members at large.)

MAY 2016

Parks and Recreation Commission

Kevin L. Anderson – Member-At-Large
180 Thurston Court
Clearbrook, VA 22624
Home: (540)665-1212
Term Expires: 05/09/16
Four year term

JUNE 2016

Social Services Board

Joanne Leonardis – Red Bud District Representative
117 Sesar Court
Winchester, VA 22602
Home: (540)665-3110
Term Expires: 06/30/16
Four year term

(Members may only serve two terms. Ms. Leonardis is not eligible for reappointment.)

Winchester Regional Airport Authority

Paul G. Anderson, Jr. – Frederick County Representative
1009 Germany Road
Stephens City, VA 22655
Home: (540)869-2182
Term Expires: 06/30/16
Four year term

Community Policy and Management Team (CPMT)

Dana Bowman – Private Provider Representative
Chief Operating Officer
Children's Services of Virginia, Inc.
P. O. Box 2867
Winchester, VA 22604
Term Expires: 06/30/16
Two year term

Leslie Stewart - Parent Representative
121 Garden Court
Winchester, VA 22601
Home: (540)336-8086
Term Expires: 06/30/16
Two year term
(Ms. Stewart was appointed January 13, 2016 to fill a vacated seat.)

Jay Tibbs – County Administration Representative
**(Request of County Administrator to Appoint Jay Tibbs as the County
Administration representative replacing Kris Tierney.)**

**(See Attached Correspondence from CSA Coordinator Recommending
Reappointment of Dana Bowman and Leslie Stewart.)**

Winchester-Frederick County Tourism Board

Joint Appointment with the City of Winchester

Rebecca Ebert – Non-Profit Sector Representative (Handley Regional Library)
Handley Regional Library
P. O. Box 58
Winchester, VA 22604
Office: (540)662-9041, Ext. 17
Term Expires: 06/30/16
Three year appointment

Bill Hottel – Private Sector Representative (Hottel & Willis P.C.)
Hottel & Willis, P.C.
314 North Braddock Street
Winchester, VA 22601
Office: (540)662-0325
Term Expires: 06/30/16
Three year appointment

Sharon Farinholt – Private Sector Representative (Crown Trophy)
136 Homestead Place
Stephenson, VA 22656
Office: (540)665-4485
Term Expires: 06/30/16
Three year appointment

**(See Attached Recommendations from the Tourism Director and Board.)
(The Executive Tourism Director advised the Tourism Board recommends to the Board of Supervisors (and City Council) the appointment of Andy Gyurisin to fill seat of Bill Hottle who will be stepping down; appointment of Mary Braun to fill seat of Rebecca Ebert who will be stepping down as well, and the reappointment of Sharon Farinholt. The Tourism Board was formed by Joint Resolution of the Board of Supervisors and the City Council in April, 2001. Recommendation for appointment is contingent upon like approval by the City of Winchester.)**

Development Impact Model Committee

The Development Impact Model Committee was established at the June 28, 2006 Board of Supervisors Meeting. Appointments are for a one year term. The following will expire June 28, 2016:

Kris C. Tierney – County Administration Representative

Gary A. Lofton – Board of Supervisors and EDA Representative

Robert A. Hess – Board of Supervisors Representative

(Supervisor Lofton currently serves on the Development Impact Model Oversight Committee and is current member of Economic Development Authority (EDA); therefore serves in both capacities.)

H. Paige Manuel – Planning Commission Representative

Roger L. Thomas – Planning Commission Representative

(Staff is waiting to hear from Planning Department as to the continuation of these Commission members on this committee.)

Seth Thatcher - School Board Rep.

(Received correspondence earlier in year dated January 7, 2016 from School Board Office that Seth Thatcher would serve for 2016.)

Stephen Pettler – Top of Virginia Building Association Representative

Philiip A. Lemieux – Top of Virginia Building Association Representative

(Staff is waiting on recommendation from Top of Virginia Building Association.)

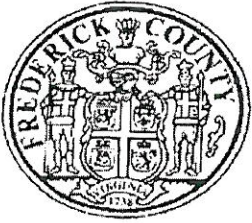
JULY 2016

No appointments due for July.

Memorandum – Board of Supervisors
May 4, 2016
Page 5

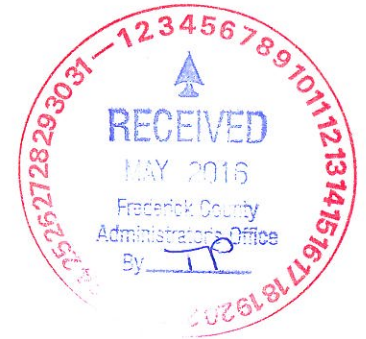
Attachments

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Frederick County, Virginia

Comprehensive Services Act
107 North Kent Street, 3rd Floor
Winchester, VA 22601
Office: (540) 665-5688
FAX: (540) 535-2146



May 4, 2016

Ms. Brenda Garton,
Frederick County Administrator
107 N. Kent Street
Winchester, Virginia 22601

Ms. Garton,

As CSA Coordinator of Frederick County, I am pleased to inform you that at our meeting of April 28, 2014 the CPMT re-nominated Ms. Dana Bowman, Children's Services of Virginia, Executive Director of Administration, by unanimous vote, to continue in the position of Private Provider Representative.

The Private Provider Representative is a mandated position on the CPMT. The State Code provides for both the private provider representative and the parent representative to be appointed by the Board of Supervisors. Appointments are for a two year term with members being eligible for reappointment. Traditionally, the Board of Supervisors has considered input on new appointments to the CPMT from the seated members.

Ms. Bowman has been a Private Provider Representative since approximately February 2011. Her participation on the CPMT has been valuable and influential. She comes to us with high regard from those individuals who have worked with her.

The CPMT appreciates your consideration to reappoint Ms. Dana Bowman to continue as the Private Provider Representative on the Frederick County CPMT.

Sincerely,

Digitally signed by Jury Jackie pj162735
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ou=COV-Users, ou=End-Users,
ou=VDSS, cn=Jury Jackie pj162735
Date: 2016.05.04 09:36:36 -04'00'

Jacquelynn Jury, MS
CSA Coordinator
Frederick County



Frederick County, Virginia

Comprehensive Services Act
107 North Kent Street, 3rd Floor
Winchester, VA 22601
Office: (540) 665-5688
FAX: (540) 535-2146



May 4, 2016

Ms. Brenda Garton,
Frederick County Administrator
107 N. Kent Street
Winchester, Virginia 22601

Ms. Garton,

As CSA Coordinator of Frederick County, I am pleased to inform you that at our meeting of April 28, 2016, the CPMT nominated Ms. Leslie Stewart, by unanimous vote, to continue in the position of Parent Representative.

The parent representative is a mandated position on the CPMT. The State Code provides for both the private provider representative and the parent representative to be appointed by the Board of Supervisors. Appointments occur during the May Board of Supervisor's Meeting and are for a two year term with members being eligible for reappointment. Interim appointments will finish out the prior term and renew on the current schedule. Traditionally, the Board of Supervisors has considered input on new appointments to the CPMT from the seated members.

Ms. Stewart has been and remains active on various committees in the community including the Northern Shenandoah Valley Substance Abuse Coalition, Lord Fairfax Planning District Prevention Coalition, and the Northern Shenandoah Valley Alliance. She has 2 school age children and is committed to enriching our community. She currently serves as Executive Director of CLEAN, Inc, a local not-for-profit organization that provides substance abuse prevention and education to the community. Her experience makes her a valuable contribution in the position of Parent Representative on the Frederick County CPMT.

Sincerely,

Digitally signed by Jury Jackie
pjt62735
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ou=COV-Users, ou=End-Users,
ou=VDSS, cn=Jury Jackie pjt62735
Date: 2016.05.04 11:26:43 -04'00'

Jacquelynn Jury, MS
CSA Coordinator
Frederick County



May 4, 2016

To: Frederick County Board of Supervisors & Winchester City Council
From: Justin Kerns, Executive Director, Winchester-Frederick County Convention & Visitors Bureau

Subject: Winchester-Frederick County Tourism Board Nominations

The Winchester-Frederick County Tourism Board respectfully submits Andy Gyurisin as the nominee to represent the Private Sector. Andy will begin his appointment on 7/1/2016, after Bill Hottel steps down. Andy lives in Winchester and works at the Alamo Drafthouse, which is located in Frederick County. His first term will end on 6/30/2019, at which time he'll be eligible for re-appointment.

The Board also recommends the appointment of Mary Braun to represent the Non-Profit Sector. Mary will begin her appointment on 7/1/2016, after Rebecca Ebert steps down. Mary lives in Stephens City and is the Executive Director of the Shenandoah Valley Discovery Museum, which is located in Winchester. Her first term will end on 6/30/2019, at which time she'll be eligible for re-appointment.

The Board also recommends the re-appointment of Sharon Farinholt, whose first term as a Private Sector representative expires on 6/30/2016. According to the bylaws, Sharon is eligible for re-appointment, and her second term will expire on 6/30/2019. Sharon is owner of Crown Trophy, which is located in Winchester.

These members will join: Eric Campbell, Karen Helm and Kristin Laise who represent the Non-Profit Sector, and Dan Martin, Priya Patel and Eddie Richard who represent the Private Sector. With approval of the new nominations and the re-appointments, the board will consist of five private-sector representatives, two of whom represent lodging, and four public/non-profit-sector representatives, as outlined in the Winchester-Frederick County Tourism Bylaws.

C



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: Brenda G. Garton, County Administrator

FROM: Roderick B. Williams, County Attorney

DATE: May 2, 2016

RE: Refund – Shen-Valley Lime Corp

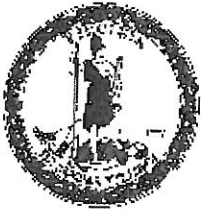


I am in receipt of the Commissioner's request, dated May 2, 2016, to authorize the Treasurer to refund Shen-Valley Lime Corp the amount of \$6,281.64, for real estate taxes from 2013 through 2015. This refund is a result of inadvertently duplicating billing to real estate taxes on the same property.

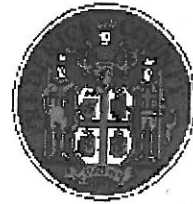
The Commissioner corrected the duplication and verified that documentation and details for this refund meet all requirements. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.

Roderick B. Williams
County Attorney

Attachment



Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



May 2, 2016

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board
Brenda Garton, County Administrator

FROM: Ellen E. Murphy, Commissioner of the Revenue

RE: Exoneration Shen-Valley Lime Corp.

A handwritten signature in cursive script, reading "E. Murphy".

Please approve a refund of \$6,281.64 to Shen-Valley Lime Corp for Real Estate refund of duplication of taxes for 2013-2015. This refund reflects duplication of taxation because of recordation differences and has been corrected by the attached exoneration.

The Commissioner's staff person has verified all required data and the paperwork is in the care of the Commissioner of the Revenue.

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration totals \$6,281.64.

Date: 4/22/16

Cash Register: COUNTY OF FREDERICK

Time: 15:14:59

Customer Name: SHEN-VALLEY LIME CORP

Total Transactions: 427
Customer Transactions: 30

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	RE2013	1	00349540001	\$533.82-	\$.00	\$533.82-
-	RE2013	2	00349540002	\$533.81-	\$.00	\$533.81-
-	RE2013	3	00349550001	\$2.93-	\$.00	\$2.93-
-	RE2013	4	00349550002	\$2.92-	\$.00	\$2.92-
-	RE2013	5	00349560001	\$2.93-	\$.00	\$2.93-
-	RE2013	6	00349560002	\$2.92-	\$.00	\$2.92-
-	RE2013	7	00349570001	\$280.22-	\$.00	\$280.22-
-	RE2013	8	00349570002	\$280.21-	\$.00	\$280.21-
-	RE2013	9	00349590001	\$242.19-	\$.00	\$242.19-
-	RE2013	10	00349590002	\$242.19-	\$.00	\$242.19-
-	RE2014	11	00351200001	\$533.82-	\$.00	\$533.82-
-	RE2014	12	00351200002	\$533.81-	\$.00	\$533.81-

Customer Name: SHEN-VALLEY LIME CORP

Customer Transactions: 30

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	RE2014	13	00351210001	\$2.93-	\$.00	\$2.93-
-	RE2014	14	00351210002	\$2.92-	\$.00	\$2.92-
-	RE2014	15	00351220001	\$2.93-	\$.00	\$2.93-
-	RE2014	16	00351220002	\$2.92-	\$.00	\$2.92-
-	RE2014	17	00351230001	\$280.22-	\$.00	\$280.22-
-	RE2014	18	00351230002	\$280.21-	\$.00	\$280.21-
-	RE2014	19	00351250001	\$242.19-	\$.00	\$242.19-
-	RE2014	20	00351250002	\$242.19-	\$.00	\$242.19-
-	RE2015	21	00353850001	\$511.00-	\$.00	\$511.00-
-	RE2015	22	00353850002	\$511.00-	\$.00	\$511.00-
-	RE2015	23	00353860001	\$2.80-	\$.00	\$2.80-
-	RE2015	24	00353860002	\$2.80-	\$.00	\$2.80-

Customer Name: SHEN-VALLEY LIME CORP

Customer Transactions: 30

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	RE2015	25	00353870001	\$2.80-	\$.00	\$2.80-
-	RE2015	26	00353870002	\$2.80-	\$.00	\$2.80-
-	RE2015	27	00353880001	\$268.24-	\$.00	\$268.24-
-	RE2015	28	00353880002	\$268.24-	\$.00	\$268.24-
-	RE2015	29	00353900001	\$231.84-	\$.00	\$231.84-
-	RE2015	30	00353900002	\$231.84-	\$.00	\$231.84-

Needs Board Approval

Multiple Pages

Total Paid : \$6,281.64

CONSENT AGENDA

D



COUNTY of FREDERICK

Jay E. Tibbs
Deputy County Administrator

540/665-5666
Fax 540/667-0370

E-mail:
jtibbs@co.frederick.va.us

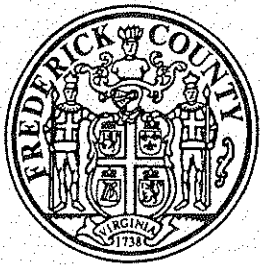
MEMORANDUM

TO:	Board of Supervisors
FROM:	Jay E. Tibbs, Deputy County Administrator <i>JET</i>
SUBJECT:	Designation of FOIA Officer for Frederick County
DATE:	May 4, 2016

On April 20, 2016 the General Assembly approved amendments to the Virginia Freedom of Information Act (FOIA) §§2.2-3704.1 and 2.2-3704.2. These changes require that all local public bodies that are subject to the provisions of FOIA to identify one or more Freedom of Information Act officers who will serve as the point of contact for members of the public in requesting public records and to coordinate the public body's compliance with the provisions of the Virginia Freedom of Information Act.

A copy of the designating resolution is attached. Staff is seeking Board action regarding this request.

Attachment



BOARD OF SUPERVISORS

RESOLUTION DESIGNATING VIRGINIA FREEDOM OF INFORMATION ACT OFFICER FOR THE COUNTY OF FREDERICK, VIRGINIA

WHEREAS, the Virginia Freedom of Information Act (FOIA), located § 2.2-3700 et seq. of the Code of Virginia, guarantees citizens of the Commonwealth and representatives of the media access to public records held by public bodies, public officials, and public employees; and,

WHEREAS, the policy of FOIA states that the purpose of FOIA is to promote an increased awareness by all persons of governmental activities; and,

WHEREAS, the Virginia General Assembly on April 20, 2016 approved amendments to the Freedom of Information Act (FOIA), §§ 2.2-3704.1 and 2.2-3704.2; and,

WHEREAS, the revised statute requires all local public bodies that are subject to the provisions of § 2.2-3700 et seq. of the Code of Virginia identify one or more Freedom of Information Act officers whose responsibility is to serve as a point of contact for members of the public in requesting public records and to coordinate the public body's compliance with the provisions of the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Frederick, Virginia, hereby designates Karen Vacchio, Public Information Officer, as the Freedom of Information Act Officer.

ADOPTED this 11th day of May, 2016.

Charles S. DeHaven, Jr., Chairman _____

Gary A. Lofton _____

Robert A. Hess _____

Robert W. Wells _____

Gene E. Fisher _____

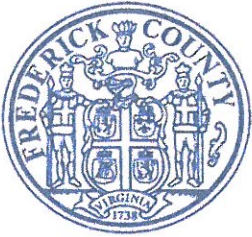
Judith McCann-Slaughter _____

Blaine P. Dunn _____

A COPY ATTEST

Brenda G. Garton
Frederick County Administrator

E



MEMORANDUM

TO: Board of Supervisors HES

FROM: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works HES

SUBJECT: Public Works Committee Report for Meeting of April 26, 2016

DATE: April 26, 2016

The Public Works Committee met on Tuesday, April 26, 2016, at 8:00 a.m. All members were present except Bob Wells and Jim Wilson. The following items were discussed:

*****Items Not Requiring Action*****

1. Demolition of the old Shawneeland Council House:

The Director presented a brief update of the status of the old Shawneeland Council House which continues to deteriorate. During the past three (3) years, efforts have been made to procure funding to stabilize the structural deterioration which was previously outlined in a report prepared by Ruckman Engineering. Several ad hoc committees have been appointed by the Shawneeland Advisory Committee to seek funding for this purpose. One of the committees even attempted to have the building included on the National Historical Registry. Unfortunately, this approach did not yield any funding to stabilize the structural deterioration. Consequently, the Advisory Committee during their March 7, 2016 meeting unanimously voted to demolish the building to eliminate a potential liability. To date, the Shawneeland staff has not scheduled the demolition.

2. Project Update:

- a) Round Hill Fire Station: The Deputy Director indicated that a substantial completion date of April 22, 2016 has been established and forwarded to the contractor for their signature. Issuing the substantial completion will allow the Round Hill Fire Company to occupy the Fire Station and Event Center.
- b) Landfill CDD Closure: Staff received three (3) bids for the closure of ten (10) acres of CDD Landfill space. The low bid was submitted by C. William Hetzer, Inc. of Hagerstown, Maryland, in the amount of \$2,125,770. This amount will be obtained from the landfill reserve fund. Staff had budgeted \$2,000,000 for this project. A contract will be awarded following approval by the Board of Supervisors.

Public Works Committee Report

Page 2

April 26, 2016

- c) Snowden Bridge Boulevard: The Deputy Director indicated that this project was on schedule. The final road subgrade should be achieved by the end of this week. The construction of the west retaining wall which will support the bridge beams should be completed by mid May 2016. The actual placement of the bridge beams is scheduled for mid September 2016. Project completion is scheduled for mid December 2016.
- d) County Office Alleyway: The alleyway between the county office complex has received paving upgrades to eliminate standing water and further pavement deterioration. The total cost of this project was below staff's estimated budget.

3. North Mountain Fire Hall Bunk Room:

The committee briefly reviewed drawings prepared by Architect David Ganse to construct sleeping rooms within the existing North Mountain Fire Station. The committee unanimously endorsed the concept of the proposed alterations and recommended that the project be submitted to the Finance Committee for their review and approval of a supplemental appropriation.

4. Miscellaneous Reports:

- a) Tonnage Report
(Attachment 1)
- b) Recycling Report
(Attachment 2)
- c) Animal Shelter Dog Report
(Attachment 3)
- d) Animal Shelter Cat Report
(Attachment 4)

Respectfully submitted,

Public Works Committee

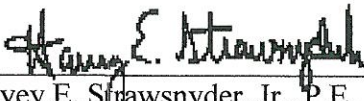
Gene E. Fisher, Chairman

Gary Lofton

David W. Ganse, AIA

Whit L. Wagner

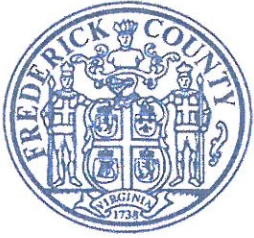
By


Harvey E. Strawsnyder, Jr., P.E.
Public Works Director

HES/kco

Attachments: as stated

cc: file



MEMORANDUM

TO: Public Works Committee

FROM: Harvey E. Straswnyder, Jr., P.E., Director of Public Works

SUBJECT: Meeting of April 26, 2016

DATE: April 20, 2016

HES
kco

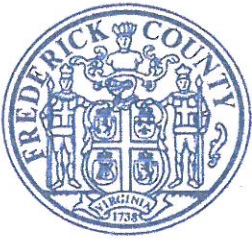
There will be a meeting of the Public Works Committee on Tuesday, April 26, 2016 at 8:00 a.m. in the conference room located on the second floor of the north end of the County Administration Building at 107 North Kent Street, Suite 200. The agenda thus far is as follows:

1. Demolition of Council House in Shawneeland.
2. Project Updates:
 - a. Round Hill Fire Station
 - b. Landfill CDD closure
 - c. Snowden Bridge Boulevard
 - d. County office alleyway upgrade
3. North Mountain Fire Hall Bunk Room
4. Public Meeting Space Policy
5. Miscellaneous Reports:
 - a. Tonnage Report: Landfill
(Attachment 1)
 - b. Animal Shelter Dog Report
(Attachment 2)
 - c. Animal Shelter Cat Report
(Attachment 3)

HES/kco

Attachments: as stated

cc: file



MEMORANDUM

TO: Public Works Committee
FROM: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works *HES*
SUBJECT: Monthly Tonnage Report - Fiscal Year 14/15
DATE: April 20, 2016 *acc*

The following is the tonnage for the months of July 2015, through June 2016, and the average monthly tonnage for fiscal years 03/04 through 15/16.

FY 03-04:	AVERAGE PER MONTH:	16,348 TONS (UP 1,164 TONS)
FY 04-05:	AVERAGE PER MONTH:	17,029 TONS (UP 681 TONS)
FY 05-06:	AVERAGE PER MONTH:	17,785 TONS (UP 756 TONS)
FY 06-07:	AVERAGE PER MONTH:	16,705 TONS (DOWN 1,080 TONS)
FY 07-08:	AVERAGE PER MONTH:	13,904 TONS (DOWN 2,801 TONS)
FY 08-09:	AVERAGE PER MONTH:	13,316 TONS (DOWN 588 TONS)
FY 09-10:	AVERAGE PER MONTH:	12,219 TONS (DOWN 1,097 TONS)
FY 10-11:	AVERAGE PER MONTH:	12,184 TONS (DOWN 35 TONS)
FY 11-12:	AVERAGE PER MONTH:	12,013 TONS (DOWN 171 TONS)
FY 12-13:	AVERAGE PER MONTH:	12,065 TONS (UP 52 TONS)
FY 13-14:	AVERAGE PER MONTH:	12,468 TONS (UP 403 TONS)
FY 14-15:	AVERAGE PER MONTH:	13,133 TONS (UP 665 TONS)
FY 15-16:	AVERAGE PER MONTH:	13,578 (UP 445 TONS)

MONTH	FY 2014-2015	FY 2015-2016
JULY	14,029	15,019
AUGUST	13,585	13,853
SEPTEMBER	13,274	14,103
OCTOBER	14,339	14,095
NOVEMBER	11,194	13,053
DECEMBER	12,132	13,589
JANUARY	10,297	11,191
FEBRUARY	9,369	12,240
MARCH	12,768	15,058
APRIL	14,826	
MAY	16,461	
JUNE	15,321	

RECYCLING REPORT - FY 15/16

<u>MONTH</u>	<u>GLASS</u>	<u>PLAST</u>	<u>AL CANS</u>	<u>STEEL CANS</u>	<u>PAPER</u>	<u>OCC</u>	<u>SHOES</u>	<u>TEXTILE</u>	<u>ELEC</u>	<u>SCRAP</u>	<u>TOTAL</u>
JUL	80,860	40,800	11,220	7,580	102,320	81,200	2,520	3,160	21,660	226,280	577,600
AUG	78,120	37,240	3,525	6,955	109,900	79,533	1,160	3,140	43,240	225,901	588,714
SEP	79,020	34,400	3,505	7,395	99,320	71,200	1,220	2,640	62,780	193,600	555,080
OCT	73,600	32,180	3,381	7,992	92,620	75,540	1,420	3,000	16,640	183,160	489,533
NOV	66,420	32,420	3,230	7,250	109,100	78,040	1,860	3,000	50,360	171,040	522,720
DEC	82,760	35,280	3,795	9,505	130,320	97,620	1,460	1,920	33,740	142,663	539,063
JAN	69,520	29,140	3,825	7,815	95,440	86,180	880	2,420	31,000	120,680	446,900
FEB	70,600	38,380	3,960	8,575	84,660	72,890	800	2,020	14,900	109,760	406,545
MAR	86,400	33,620	4,611	10,300	115,300	81,010	1,540	2,740	70,900	243,560	649,981
APR											0
MAY											0
JUN											0
TOTAL	687,300	313,460	41,052	73,367	938,980	723,213	12,860	24,040	345,220	1,616,644	4,776,136
FY 14-15	895,600	407,703	40,060	97,515	1,272,660	893,380	25,900	23,540	532,283	1,890,729	6,079,370
FY 13-14	904,780	417,090	39,399	99,177	1,281,105	902,701	15,230	22,650	611,580	1,639,225	5,932,937
FY 12-13	913,530	410,338	45,086	102,875	1,508,029	878,450	15,020	24,680	502,680	1,321,938	5,722,626
FY 11-12	865,380	398,320	43,884	99,846	1,492,826	840,717	8,200	29,720	484,600	1,432,678	5,696,171
FY 10-11	949,185	378,452	42,120	98,474	1,404,806	824,873	18,420	23,280	467,920	1,220,107	5,427,637
FY 09-10	1,123,671	370,386	42,844	96,666	1,235,624	671,669	21,160		435,680	1,348,398	5,346,098
FY 08-09	762,810	322,928	23,473	55,246	1,708,302	564,957	28,780		404,760	1,097,151	4,968,407
FY 07-08	794,932	284,220	15,783	40,544	1,971,883	545,692	0		498,110	1,172,880	5,324,044
FY 06-07	600,464	200,720	11,834	29,285	1,684,711	441,321	0		382,574	550,070	3,900,979
FY 05-06	558,367	190,611	12,478	28,526	1,523,162				381,469	204,220	2,898,833
FY 04-05	549,527	193,224	11,415	27,525	1,552,111				273,707	25,080	2,632,589
FY 03-04	541,896	174,256	11,437	31,112	1,443,461				156,870	336,230	2,695,262
FY 02-03	413,627	146,770	9,840	23,148	1,381,195				62,840	171,680	2,209,100
FY 01-02	450,280	181,040	10,565	25,553	1,401,206				54,061	58,140	2,180,845
FY 00-01	436,615	198,519	10,367	24,988	1,759,731					9,620	2,439,840
FY 99-00	422,447	177,260	10,177	22,847	1,686,587					44,180	2,363,498
FY 98-99	402,192	184,405	9,564	22,905	1,411,950					48,810	2,079,826
FY 97-98	485,294	136,110	13,307	29,775	1,830,000						2,494,486
FY 96-97	373,106	211,105	23,584	46,625	1,690,000						2,344,420
FY 95-96	511,978	167,486	28,441	44,995	1,553,060						2,305,960
TO DATE	13,642,981	5,464,403	496,710	1,120,994	31,731,389	7,286,973	145,570	147,910	5,594,354	14,187,780	79,819,064

FREDERICK COUNTY ESTHER BOYD ANIMAL SHELTER FY 2015-2016

DOG REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED OVER NEXT MONTH
JULY	44	36	28	1	0	23	29	3	0	1	53
AUG	53	22	41	0	0	36	29	5	0	0	46
SEP	46	18	32	0	0	30	31	5	1	0	29
OCT	29	30	33	2	0	31	21	1	0	0	41
NOV	41	35	18	1	0	28	22	6	0	0	39
DEC	39	32	30	0	0	47	21	3	0	0	30
JAN	30	29	16	0	0	31	21	1	0	0	22
FEB	22	25	28	2	8	25	21	0	0	0	39
MAR	39	31	27	1	0	34	25	3	0	0	36
APR											
MAY											
JUN											
TOTAL	343	258	253	7	8	285	220	27	1	1	335

In the month of March - 98 dogs in and out of kennel. 3 dogs transferred to rescue.

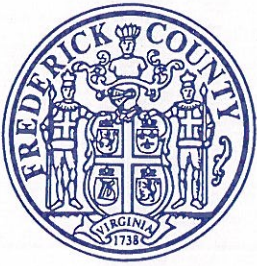
FREDERICK COUNTY ESTHER BOYD ANIMAL SHELTER FY 2015-2016

CAT REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED TO NEXT MONTH
JULY	104	204	27	1	0	41	0	183	12	1	99
AUG	99	225	29	1	15	38	4	213	2	0	112
SEP	112	210	17	1	7	32	3	205	11	0	96
OCT	96	240	16	5	3	33	5	185	21	0	116
NOV	116	101	6	1	0	32	0	96	10	0	86
DEC	86	104	6	0	0	39	2	59	3	0	93
JAN	93	52	6	0	0	19	2	63	2	0	65
FEB	65	42	6	3	0	29	2	29	0	0	56
MAR	56	75	7	1	0	29	1	36	0	0	73
APR											
MAY											
JUN											
TOTAL	827	1253	120	13	25	292	19	1069	61	1	796

In the month of March - 139 cats in and out of shelter.

F



BOARD OF SUPERVISORS

ORDINANCE

SALARIES OF BOARD OF SUPERVISORS FISCAL YEAR 2016-2017

BE IT ORDAINED, the annual salary for each member of the Frederick County Board of Supervisors, for the fiscal year beginning July 1, 2016, shall be as follows: Chairman, \$10,800; Vice Chairman, \$10,200; and each other member of the Board of Supervisors at \$9,000.

Upon motion made by _____, and seconded by _____, the above was _____ by the Board of Supervisors of the County of Frederick, Virginia, at a regular meeting and public hearing held on May 11, 2016, by the following recorded vote:

Charles S. DeHaven, Jr.	_____	Blaine P. Dunn	_____
Gary A. Lofton	_____	Gene E. Fisher	_____
Robert A. Hess	_____	Judith McCann-Slaughter	_____
Robert W. Wells	_____		

A COPY TESTE:

Brenda G. Garton
Clerk, Board of Supervisors
County of Frederick, Virginia

cc: Cheryl B. Shiffler, Finance Director
C. William Orndoff, Jr., Treasurer
Becky Merriner, Human Resources Director, MBA, PHR, SHRM-CP, CPLP