COUNTY OF FREDERICK, VA

Winter 2015 FINANCIAL NEWSLETTER

Fiscal Year 2015 Financial Reports

Frederick County issues two annual financial reports: the Comprehensive Annual Financial Report (CAFR) and the Popular Annual Financial Report (PAFR). Both reports can be found online at www.fcva.us/financials.

The purpose of the CAFR is to provide citizens, investors, grantor agencies, and other interested parties with reliable financial information about the County.

The CAFR provides reliable, audited financial information about the County and all organizations which have significant operational or financial relationships with the County. It contains material disclosures, schedules and notes.

The Code of Virginia requires that all general-purpose local govern-

ments publish within six months of the close of each fiscal year a complete set of audited financial statements presented in conformity with United States generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board.

The purpose of the PAFR is to summarize and simplify the presentation of information contained in the CAFR. The PAFR is intended to be a supplement to the CAFR, not a replacement. Since the PAFR is presented in a simple and easy-to-understand format, it does not conform to GAAP. The PAFR is not audited and excludes many material disclosures, financial statements, schedules, and notes to the financial statements

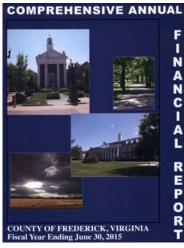
found in the County's CAFR.

The PAFR is presented to better inform the public about the County's financial condition, without excessive detail or the use of technical accounting terms. This report represents the ongoing commitment of County officials to keep Frederick County citizens informed about County finances, and to be accountable for the receipt and expenditure of public funds.

We hope that you find these reports interesting and informative. As you review the documents, please feel free to share any questions, concerns or recommendations that you may have. We value your input and look forward to the opportunity to address any comments that you may have.

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www.fcva.us/CAFR



www.fcva.us/PAFR



Photo courtesy of LeeAnna Pyles
North Hayfield Road

Overall Fund Performance

Frederick County's overall General Fund revenue comparison through December 31, 2015 shows a total increase of \$2,925,141. Included in this increase are the property taxes, \$2,101,668, which are the largest single revenue stream in the General Fund. Other increases include other local taxes

\$399,488, permits and privilege fees \$389,971, and recovered costs \$260,834.

The comparison of the total FY 2016 expenditures, including transfers, have increased \$8.5 million from the previous year. The expenditure increase includes an increase of \$1.4 mil-

lion as a result of the timing of the local contribution for the jail in the current year. Transfers increased \$6.4 million and includes \$6.8 million increase for the Schools, of which \$3.2 million is construction, and net a \$421,107 decrease for County transfers.

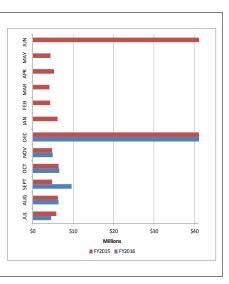
General Fund Revenue Comparison

	FY2016	FY2015	Monthly	
	Revenue	Revenue	Variance	
JUL	4,413,435	4,355,544	57,891	N N
AUG	5,215,600	5,043,704	171,896	MAY
SEPT	4,815,623	4,547,960	267,663	A APR
ОСТ	5,209,465	4,407,694	801,771	B MAR
NOV	31,056,667	22,051,147	9,005,520	NA FE
DEC	18,272,446	25,652,046	(7,379,600)	DDC T
JAN	-	4,593,554	-	Nov.
FEB	-	6,230,893	-	b
MAR	-	6,086,082	-	# J
APR	-	5,003,761	-	A VG
MAY	-	24,874,916	-	11
JUN		54,468,518		\$0 \$5 \$10 \$15 \$20 \$25 \$. Millions
Totals	68,983,236	167,315,819	2,925,141	■ FY2015 ■ FY2016

School construction projects contribute to the increased transfer to the Schools which include the following:
\$1.2 million—4th high school, \$1.5 million—12th elementary school, and
\$500,000—addition and renovations at Armel Elementary.

General Fund Expenditure Comparison

	FY2016	FY2015	Monthly
	Expenditures	Expenditures	Variance
JUL	4,575,117	5,860,637	(1,285,520)
AUG	6,427,245	6,220,837	206,408
SEPT	9,582,489	4,800,555	4,781,934
OCT	6,521,120	6,414,000	107,120
NOV	4,931,431	4,779,231	152,200
DEC	48,818,993	44,249,391	4,569,602
JAN	-	6,148,055	-
FEB	-	4,325,547	-
MAR	-	4,134,280	-
APR	-	5,243,126	-
MAY	-	4,384,200	-
JUN	-	65,077,275	-
Totals	80,856,394	161,637,134	8,531,743



Unreserved Fund Balance 5-year Comparison

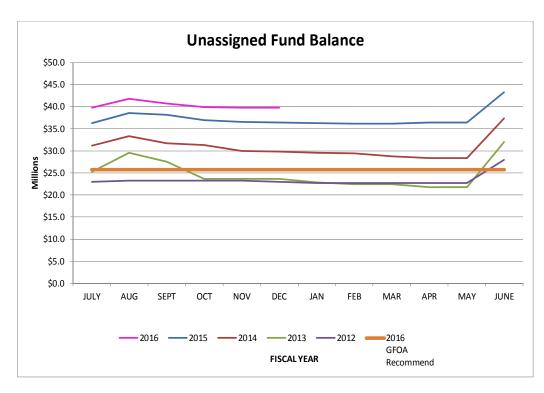




Photo courtesy of Lorraine Mossburg

County Administration Building Front

The Importance of Fund Balance

Fund Balance is the excess dollars of what the County owns (assets) and what the County owes (liabilities). There are several reasons that fund balance is important. It is a critical factor in financial planning and budgeting. It provides funds for unforeseen expenses or emergencies. Fund balance reduces the need for short-term borrowing for operations and cash flows. Cash flow becomes a critical component since half of the largest revenue source is collected at the end of the budget year with the June 5th tax collection.

The Government Finance Officers Association (GFOA) recommends that unreserved fund balance be maintained at no less than two months of regular operating revenues or regular operating expenditures and states that it "is essential that governments maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates." For Frederick County's general fund, that equates to approximately \$25.7 million or 16.7% of the total general fund operating budget for FY 2016. Currently, the County's fund balance is above the recommendation at 25.7% (\$39.7 million).

The County monitors unreserved general fund balance monthly. Over the years, fund balance has been used to balance the General Fund budget. The General Fund fund balance was reduced by \$7.3 million to balance the FY 2016 budget (57% schools, 43% county general fund). Fund balance has been regularly used to balance the budgets in the past. At year-end those funds have been routinely returned to unreserved fund balance as a result of unbudgeted revenues or unspent expenditures. Management and the Board of Supervisors remains committed to retaining a healthy fund balance.

Unreserved General Fund fund balance at December 31, 2015 is \$39,746,432.



Photo courtesy of Karen Vacchio
Winter Wonderland at Clearbrook Park

Revenue Information

Property taxes include real estate, personal property and machinery and tools tax. Total property taxes increased \$2,101,668 year to date and includes real estate (+\$630,019), personal property (+\$1,301,998), and public services(+189,644).

The remaining category that has an impact on the property tax variance is penalties, interest & administration fees for liens & distress, credit card charges/delinquent advertising (-\$19,993).

Included in the permits and priv-

ilege fees are land use, transfer fees, development review fees, building, mechanical, electrical, plumbing, sign, land disturbance, commercial burning, septic haulers, and sewage installation permits. These permit collections

(Continued on page 5)

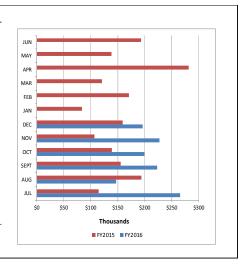
Property Tax Comparison 2015—2016

	Property Taxes	Property Taxes		
	FY2016	FY2015	Variance	
JUL	3,202,929	2,962,111	240,818	JUN
AUG	391,938	301,627	90,311	MAY APR
SEPT	512,494	587,003	(74,509)	MAR -
ОСТ	1,008,865	627,409	381,456	FEB
NOV	24,084,088	15,097,682	8,986,406	JAN DEC
DEC	13,769,339	21,292,153	(7,522,814)	NOV
JAN	-	969,631	-	OCT SEPT
FEB	-	875,274	-	AUG 1
MAR	-	917,773	-	JUL
APR	-	1,014,119	-	\$0 \$10 \$20 Millions
MAY	-	20,865,698	-	
JUN		19,826,832	=	■ FY2015 ■ FY2016
Totals	42,969,653	85,337,312	2,101,668	

Permit Fees Comparison 2015—2016

Permit fees increased 44.9% in FY 2016 compared to the second quarter of FY 2015.

	FY2016	FY2015	Variance
JUL	265,580	114,588	150,992
AUG	147,249	193,830	(46,581)
SEPT	223,126	155,166	67,960
OCT	198,968	139,123	59,845
NOV	227,398	106,545	120,853
DEC	195,958	159,057	36,901
JAN	-	83,609	-
FEB	-	170,954	-
MAR	-	120,678	-
APR	-	281,315	-
MAY	-	138,535	-
JUN	-	193,016	-
Totals	1,258,280	1,856,416	389,971



Other Local Taxes Comparison 2015—2016

	Other Local	Other Local		
_	FY2016	FY2015	Variance	
JUL	251,182	220,665	30,517	JUN _
AUG	787,799	644,602	143,197	MAY
SEPT	2,446,560	2,444,536	2,024	APR MAR
OCT	2,207,227	2,016,705	190,522	FEB
NOV	2,025,762	2,097,167	(71,405)	JAN
DEC	2,384,059	2,279,425	104,634	DEC
JAN	-	2,381,805	-	NOV
FEB	-	4,171,007	-	ост
MAR	-	4,069,494	-	SEPT
APR	-	2,233,383	-	AUG AUG
MAY	-	2,812,049	-	JUL _
JUN _	-	6,943,959		\$0 \$1 \$2 \$3 \$4 \$5 \$6 \$7
Totals	10,102,589	32,314,797	399,489	Millions ■ FY2015 ■ FY2016

Included in other local taxes are: local sales and use tax, communications sales tax, utility taxes, business licenses, auto rental tax, motor vehicle licenses fees, recordation taxes, meals and lodging taxes, street lights, and Star Fort fees.

Sales Tax Comparison 2015—2016

	Sales Tax	Sales Tax		
	FY2016	FY2015	Variance	
JUL	1,122,773	1,058,161	64,612	JUN
AUG	1,080,475	1,085,666	(5,191)	APR
SEPT	1,069,363	1,046,724	22,639	MAR
ОСТ	1,106,524	1,065,768	40,756	FEB
NOV	1,072,560	1,004,656	67,904	JAN
DEC	1,070,229	1,030,054	40,175	DEC
JAN	-	1,047,517	-	NOV
FEB	-	1,102,682	-	ОСТ
MAR	-	880,286	-	SEPT
APR	-	833,425	-	JUL
MAY	-	965,460	-	\$0.0 \$0.5 \$1.0 \$1
JUN	-	1,010,733	<u> </u>	\$0.0 \$0.5 \$1.0 \$1
Totals	6,521,923	12,131,132	230,894	■ FY2015 ■ FY2016

Revenue Information

(Continued from page 4)

fluctuate with the economy and housing industry. The total permits and privilege fees increased \$389,971 year to date. The volume of permit fees was a contributing factor of the increase. The increase is a positive indicator for the building industry in

Frederick County.

Local sales taxes consist of the portion of the state sales tax that is remitted to the locality. The state sales tax is 5.3% with the state returning 1% back to the locality. The sales tax increased \$230,894, or 3.6%, through the second quarter of FY 2016 com-

pared to the prior year.

The total variance of \$399,489 in other local taxes through December is a net increase which was significantly impacted by the increase in local sales tax and recordation taxes.

Recordation taxes increased \$183,091 over the prior year.
This is another indicator that the housing market is rebounding in the area.



NRADC Entrance

Northwestern Regional Adult Detention Center

The Northwestern Regional Adult Detention Center is a 540 bed, medium security, direct supervision corrections facility located in Frederick County. The Jail, organized in October 1989, in accordance with Article 5, Title 53.1-105 Code of Virginia, serves the counties of Clarke, Fauquier, and Frederick, and the

City of Winchester. The Jail is governed by a Regional Jail Authority composed of appointed members from each of the four participating localities.

The Detention Center's mission and organization remains unchanged moving into FY2016. The Jail continues to provide correctional services in support of criminal operations in Clarke County, Fauquier County, Frederick County, and the City of Winchester.

FY16 GOALS:

- Upgrade the facilities Security Systems infrastructure to maintain a safe environment for all staff and inmates.
- Enhance Property protocol to ensure proficiency, accuracy, accountability, as well as reduce overall cost.
- Obtain Electronic Video
 Visitation at a minimal to
 no cost to the facility in
 order to provide a more
 effective means of visita tion privileges to the inmate
 population while maintain ing a more secure environ ment for staff and inmates.

NRADC Revenues

	FY2016 Revenue	FY2015 Revenue	Monthly Variance	
JUL	1,170,600	1,065,524	105,076	JUN
AUG	2,165,278	2,136,419	28,859	MAY
SEPT	2,132,709	1,047,175	1,085,534	APR MAR
ОСТ	2,378,816	3,025,093	(646,277)	FEB
NOV	64,910	667,044	(602,134)	JAN
DEC	3,908,688	2,034,270	1,874,418	DEC
JAN	-	1,925,089	_	NOV
FEB	-	663,257	-	SEPT
MAR	-	1,674,450	-	AUG
APR	-	886,292	-	JUL 50 \$1 \$2 \$3 \$4 \$5
MAY	-	568,990	-	\$0 \$1 \$2 \$3 \$4 \$5 Millions
JUN	-	3,276,352		FY2015 Revenue FY2016 Revenue
Totals	11,821,002	18,969,955	1,845,477	

NRADC Expenditures

The year to date increase in revenue of \$1,845,477 is a result of the timing of local contributions in the current year.

	FY2016	FY2015	Monthly	
	Expenditures	Expenditures	Variance	JUN
JUL	1,555,454	1,276,476	278,978	MAY
AUG	1,361,070	1,233,221	127,849	APR
SEPT	1,803,094	1,859,507	(56,413)	MAR
OCT	1,425,529	1,376,596	48,933	JAN JAN
NOV	1,619,682	1,418,045	201,637	DEC
DEC	1,786,451	1,706,069	80,382	NOV
JAN	-	1,417,639	-	ОСТ
FEB	-	1,526,294	-	SEPT
MAR	-	1,811,082	-	AUG
APR	-	1,387,557	-	\$0 \$500 \$1,000 \$1,500 \$2,000 \$2,500
MAY	-	1,378,345	-	Thousands
JUN	-	2,069,394	-	■ FY2015 Expenditures ■ FY2016 Expenditures
Totals	9,551,280	18,460,225	681,366	

Frederick County Sanitary Landfill

The Frederick County Sanitary
Landfill provides non-hazardous
solid waste disposal needs for
Frederick and Clarke Counties
and the City of Winchester. The
landfill property includes 932
acres of which 90 acres have
been permitted under Subtitle
"D" Regulations as a municipal
solid waste facility, and 50 acres
permitted as a Construction
Demolition Debris waste facility.
The additional acreage is maintained as borrow area and a buff-

- **FY16 GOALS:**
- Strive for waste reduction through recycling, composting, brush grinding, tire shredding, etc.
- Increase safety awareness of all landfill employees and continuing education operators.
- Maintain vegetative cover

- on exposed soils by overseeding and fertilizing.
- Coordinate a self inspection program with the assistance of the DEQ.
- Maximize electrical production off of land gas collected.
- Divert storm water from Leachate Collection System.

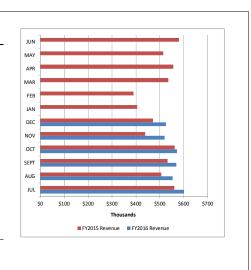


Snow Removal at the Landfill

Photo courtesy of Brenda Newpher

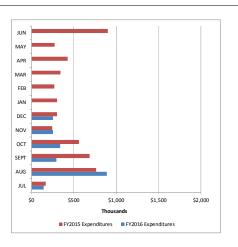
Landfill Revenues

	FY2016	FY2015	Monthly
	Revenue	Revenue	Variance
JUL	600,368	560,097	40,271
AUG	553,644	506,408	47,236
SEPT	568,275	531,929	36,346
OCT	571,152	561,291	9,861
NOV	520,505	439,209	81,296
DEC	525,900	470,295	55,605
JAN	-	405,328	-
FEB	-	390,012	-
MAR	-	535,319	-
APR	-	556,239	-
MAY	-	514,858	-
JUN		579,818	-
Totals	3,339,844	6,050,803	270,615



Landfill Expenditures

	FY2016	FY2015	Monthly
	Expenditures	Expenditures	Variance
JUL	146,027	170,880	(24,853)
AUG	887,619	765,547	122,072
SEPT	294,839	685,905	(391,066)
OCT	339,544	559,938	(220,394)
NOV	255,943	245,160	10,783
DEC	255,790	301,059	(45,269)
JAN	-	303,706	-
FEB	-	269,226	-
MAR	-	341,527	-
APR	-	429,659	-
MAY	-	273,027	-
JUN		902,525	
Totals	2,179,762	5,248,159	(548,727)



Revenue increased
\$270,615 year to date
reflecting the commercial/
industrial rate increase
from \$45 to \$47 per ton
and municipal rate from
\$12 to \$14 per ton. The
decrease in expenditures
reflects a reduction of
\$519,579 in capital
expenditures in the current
year.

"TreeCycle yields six tons of wood chips and conserves 93 cubic yards of landfill space each year."

TreeCycle—a holiday tradition

Nritten by Gloria Puffinburger, Solid Waste Manager, Frederick County Public Works Department

Just as selecting and cutting the perfect evergreen is a rite of the Christmas season, so is recycling the tree once the holiday is past.

Frederick County's long-standing TreeCycle program will recycle as many as 700 cut trees when the seasonal program wraps up in early February. Trees are dropped off by residents at eight of the county's nine convenience sites through January 31. During a two-day period, staff, assisted by a trustee from the Northwestern Regional Adult Detention Center's Community Inmate Workforce, chipped 492 evergreens.

"A cut tree is a renewable, recyclable resource that keeps on giving long after it has brightened our homes during the holidays," said Gloria Puffinburger, Frederick County's Solid Waste Manager. TreeCycle yields six tons of wood chips and conserves 93 cubic yards of landfill space each year. After trees are

collected at the various citizens' convenience sites, they are combined with the hundreds of cut trees and other yard debris already deposited at the landfill and are ground into mulch and re-used at the regional landfill.

"Across the U.S., tree recycling remains a very popular season diversion effort," Puffinburger said. Of the approximately 33 million cut trees are sold, 93 percent are recycled through a

community program, according

according to the U.S. Environmental Protection Agency.

Trees also make excellent wildlife habitat during the winter months when anchored in a backyard, bird feeders if decorated with seeds and fruit, and erosion barriers around ponds and streams.



Frederick's Litter Collection is Picking Up

Written by Gloria Puffinburger, Solid Waste Manager, Frederick County Public Works Department

Litter. Aside from representing an unsightly nuisance, it is a matter of community pride in Frederick County.

This sense of pride fuels a community approach by local and state agencies to keep Frederick County green. Last year, Frederick County Clean Sweep stepped up its efforts, removing a record 58,900 pounds or 29 tons of roadside litter from the county's primary and secondary roads.

Although this figure may seem astonishing, not included is the proliferation of bulky items such as tires, appliances and furniture dumped along roadways. The county's efforts are supplemented by the state's Adopt-a-Highway Program and work contracted by the Virginia Department of Transportation.

Clean Sweep, the county's litter initiative, was formed in 2006 and consists of a trustee work-

force provided by the Northwestern Regional Adult Detention Center's Community Inmate Workforce (CIWF) and a parttime county crew leader who supervises trustees and ensures their safety. The VDOT, Stephens City Office, transports bagged litter to the regional landfill. Debris and litter abatement along Interstate 81 is coordinated through VDOT's Staunton office.

(Continued on page 9)

Run!

Written by Jason Robertson, Director, Frederick County Parks & Recreation

There is a good chance you have participated in one of four Frederick County Parks and Recreation running events in 2015 if you or your child is a runner! Each event is a unique opportunity or goal for our residents to stay healthy by running.

The Youth Triathlon is our first event of the year in June at Sherando Park. Participants swim in the pool, bike throughout the park, and run in the woods to varying lengths according to their age group. This year was the third year for the event and 87 children ages 7 to 15 participated.

The second event is the Zombie 5k in October. Runners attempt to avoid the "zombies" over a 5k course throughout the paths and trails at Cleabrook Park. This year was the second Zombie 5k and 151 people braved the course!

The Battlefield Half Marathon is held in November. The Battlefield Half Marathon is a 13.1 mile race throughout a scenic route including the Kernstown Battlefield and country roads in Frederick County. 656 participants enjoyed running the Half Marathon in 2015 with race proceeds benefitting the Winchester Area Temporary Thermal Shelter (WATTS). The 2014 Battlefield Half Marathon was selected as the "Best New Program" by the Virginia Parks



and Recreation Society in 2014 for localities with a population between 50,000 and 100,000.

The last running event of the year for Frederick County Parks and Recreation is the Thanksgiving 5k. This year was the 17th Thanksgiving 5k. Five hundred

and eighteen runners enjoyed an early morning run prior to their Thanksgiving celebration in 2015.

All of the events would not be possible without the support of the numerous sponsors and volunteers.

Litter Collection

(Continued from page 8)

Without the cooperation of the regional jail and VDOT, this program would not be possible. "Trustees are a source of reliable, no-cost labor," said Gloria Puffinburger, solid waste manager, "and VDOT supports our efforts to keep Frederick green by transporting filled bags to the landfill." The value of the trustees' 2,168 hours dedicated to litter cleanup for 2015 is \$51,318, a very meaningful savings to the taxpayer, she said.

"The crew worked hard to surpass the previous pickup record," said Charles Caswell, litter crew leader. "The good of it is that it was picked up. The bad of it is that there's that much litter on the roadways in the county."

"Many citizens in the community have stopped to let the crew know how much they are appreciated. Others will drive by beeping the horn and waving," said Caswell. "You would be surprised how far this goes towards the worker's self-esteem."

The Clean Sweep crew consists of two to four trustees who collect litter approximately 20 hours each week, contingent on certain weather conditions. Since crew size is limited by the availability of trustees and the needs of other area agencies, Clean Sweep hopes to soon utilize those seeking court-mandated community service hours.

For its part, the CIWF provides labor to approximately 15 government agencies and nonprofits throughout the community on a daily basis and also supports such special events as the Apple Blossom Festival, Community Safety Fair and the Kiwanis Pancake Days. During November of 2015, the CIWF's 48 trustees contributed 5,815 man hours to the community, according to Sgt. Denzil Cooper who manages the program.

The CIWF teaches trustees work ethics and helps prepare them for employment and a how to be a productive part of society upon release, Cooper explained. The men and women participating in the CIWF are nonviolent offenders serving less than a two-year sentence.

The detention center has also adopted two county roadways, Aylor Road and Sulpher Springs Road, through the state's Adopta-Highway Program, joining 55 other active groups picking up litter at least twice a year. A total of 112 of the county's 2,066 road miles are adopted by volunteers, according to Cathy Hottle, area AAH Coordinator. During a recent Sunday, the crew collected 400 pounds of litter along Sulpher Springs Road.

Concerned individuals and groups are encouraged to become AAH volunteers by con-Cathy.Hottle@VDOT.Virginia.gov

or phoning 540-984-5608.

Economic Development—A Year in Review Written by Patrick Barker, CECD, Director, Frederick County Economic Development Authority

Frederick County, Virginia's 2015 economic accomplishments further confirm our community as a top-tier location for business. Consistent levels of corporate investment, recent infrastructure improvements, and our overall business environment contribute to this success.

Rubbermaid Commercial Products, Threshold Enterprises, Trex, Equus, Centgros and Corrugated Container chose to expand in our community in 2015. These investments of \$193 million and 420 jobs, coupled with the success of other Frederick County businesses, set us apart in the state. Over the last decade,

> Frederick County is among the top tier of all localities in Virginia for new capital investment (\$880+ million) and new jobs (4,900+) announced.

Frederick County's consistent economic performance has also drawn third-party recognition:



♦ Forbes | No. 15 Best Small Places for Business and Careers:

♦ The Milken Institute | No. 20 Best-Performing Small Cities.

In both listings, Frederick County was the highest-ranked community in the state and the Mid-Atlantic region.

Our workforce and infrastructure projects show that we strive to remain a prime solution for business. The EDA's Career Pathways Program has run for sixteen years, a testament to the County's commitment to satisfying long-term employment needs. The following are a few statistics from the 2015 program:

- ♦ 3.200 students and more than 70 educators were acquainted with local career opportunities;
- ♦ The Inaugural Widget Cup provided the opportunity for fellow students, parents, teachers, and businesses to see STEM (Science, Technology, Engineering, and Math) and CTE (Career & Technical Education) students in action; translating coursework into real-world applications;
- ♦ 7th grade students from seven Virginia counties participated in the Inaugural Worlds of Work Expo (WoW!) and experienced careers in a fun, interactive, and hands-on environment (pictured bottom left).

Frederick County and the greater region are answering present employer needs through innovative cost saving workforce solutions:

- ♦ A \$4 million grant from the U. S. Department of Labor was awarded to expand registered apprenticeships in advanced manufacturing occupations throughout the Shenandoah Valley;
- ♦ Valley On-the-Job Training (OJT) continues to provide wage subsidies where businesses can lower training costs for newly-hired employees.

Frederick-Winchester Service Authority's new Green Energy Facility, scheduled to be operational in 2016, will process highstrength organic waste to generate electricity from regional businesses. This local advancement in infrastructure will help our county remain a competitive option for food manufacturers of all sizes.

Opportunities for continued growth in 2016 look tremendous. We will have several new property options for businesses looking to expand in, or locate into our community. Additional industrial buildings of more than 100,000 square feet will be developed and a new 200-acre industrial park will open this summer (pictured top left).

To stay up-to-date on these and other economic development announcements in 2016, visit our website (YesFrederickVA.com), sign up for the EDA's quarterly newsletter, follow the EDA on Facebook or LinkedIn, or contact us directly at 540.665.0973.

Frederick County Finance Committee Summary of Action Items—FY 2016 QTR 2

The Finance Committee generally meets at 8:00 a.m. on the third Wednesday of each month in the First Floor Conference Room in the County Administration Complex. The committee is comprised of three board members and three citizen members.

The primary function of the committee is to review matters of a financial nature including proposed changes to fiscal/procurement policies and the review and recommendation for matters of a financial nature coming forward to the Board including, but not limited to, supplemental appropriations, transfers and contracts.

The following are the meeting dates for the second quarter of fiscal year 2016:

October 21, 2015

November 18, 2015

December 16, 2015

All Finance Committee Agendas and Reports can be found online, www.fcva.us/fincomm.

The following are **General Fund** supplemental appropriation requests which required no local funds:

- \$8,600 for the Sheriff's Department for a K-9 donation and insurance reimbursements;
- \$13,049 for the Sheriff for DMV alcohol enforcement and occupant protection grants;
- \$100,000 monetary contribution proffered related to Stephenson Village for Clearbrook Fire & Rescue;
- \$92,000 for purchase of property by Parks & Recreation;
- \$7,954 in proceeds from the Sheriff's sale to be used for cruiser gun locks; and
- \$26,000 for a donation to the Parks & Recreation Department for a shelter at Rose Hill Park.

The following are **General Fund** supplemental appropriation requests which required local funds:

• \$38,614 for the Voter Registrar to conduct the March 2016 Presidential Primaries.

The following were budget transfers from contingency funds:

- \$85,945 for salary and fringes for two assessors in the Commissioner of the Revenue's office; and
- \$294,250 for the purchase of ten Sheriff's police cruisers and associated equipment.

The committee also held discussions on the following topics:

- Tax exempt property/organizations;
- The Capital Improvements Plan process;
- The annual review and reassessment of the Finance/Audit Committee charter;
- The Finance Committee Chairman's FY 2017 budget priorities;
- The creation of a task force to prepare recommendations on the future of Fire & Rescue services; and
- An update on the current status of the FY 2016 operating budget for the Winchester Regional Airport.

Distinguished Budget Presentation Award

Frederick County has received the Distinguished Budget Presentation Award for the fiscal year 2016 budget from the Government Finance Officers Association of the United States and Canada (GFOA) for the twentyninth consecutive year. This is the highest form of recognition in governmental budgeting and represents a significant achievement and reflects the commit-

ment of the governing body and staff to meeting the highest principles. In order to receive the budget award, an entity has to satisfy nationally recognized guidelines for effective budget presentation. The guidelines are designed to assess how well a budget serves as a policy document, a financial plan, an operations guide and a communications device. Budget documents

must be rated "proficient" in all four categories and the fourteen mandatory criteria within those categories to receive the award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments.

The FY 2016 budget document is available at: www.fcva.us/ budget2016.



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National & Local Headlines

- Regional unemployment rate for November 2015 was 3.5% compared to 4% in November 2014.
- Shawnee Canning Company, a family-owned fruit processor, will invest nearly \$500,000 to expand its operation in Frederick County. The company will rehabilitate its cannery, built in 1947, and double production capacity on-site by adding a new filling line for its fruit products.
- The National Unemployment rate for November 2015 was 4.8% compared to 5.5% in November 2014.

- Kingspan Insulation, LLC, a subsidiary of Irelandbased Kingspan Group PLC, will invest \$25 million to upgrade its manufacturing operation in Frederick County.
- Frederick County government, as an employer, had \$1,828 in unemployment claims for the December 2015 quarter compared to \$6,348 for the previous year.



Clearbrook Citizens' Convenience Center gets 'Spruce'd Up for the holidays.

Photo courtesy of Gloria Puffinburger