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**AGENDA**  
**JOINT BUDGET WORK SESSION AND REGULAR MEETING**  
**FREDERICK COUNTY BOARD OF SUPERVISORS**  
**WEDNESDAY, JANUARY 27, 2016**  
**5:30 P.M., 7:00 P.M.**  
**BOARD ROOM, COUNTY ADMINISTRATION BUILDING**  
**107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

**5:30 P.M. – Joint Budget Work Session with Frederick County School Board**

**7:00 P.M. – Regular Meeting - Call To Order**

**Invocation**

**Pledge of Allegiance**

**Adoption of Agenda:**

Pursuant to established procedures, the Board should adopt the Agenda for the meeting.

**Consent Agenda:**

**(Tentative Agenda Items for Consent are Tabs: D, E, and F)**

**Citizen Comments (Agenda Items Only, That Are Not Subject To Public Hearing.)**

**Board of Supervisors Comments**

**Minutes: (See Attached)----- A**

1. Closed Session and Regular Meeting of January 13, 2016.

**County Officials:**

1. Committee Appointments. **(See Attached)----- B**
2. Request from Commissioner of the Revenue for Refund. **(See Attached) -- C**
3. Approval of Employment Contract for County Attorney. **(See Attached)----- D**

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4. Resolution Declaring a Local Emergency. (See Attached) ----- E

**Committee Reports:**

1. Parks and Recreation Commission. (See Attached) ----- F

2. Finance Committee. (See Attached)----- G

**Planning Commission Business:**

**Public Hearing:**

1. Rezoning #12-15 Crosspointe Center Submitted by Pennoni Associates, to Rezone 58.30+/- Acres from RP (Residential Performance) District to B2 (General Business) District and 72.47+/- Acres from B2 (General Business) District to RP (Residential Performance) District within the Crosspointe Center Development, Rezoning #13-03, and to Amend the Proffers Associated with Rezoning #13-03. The Properties are Located East and Adjacent to I-81 Exit 310 Interchange, and Adjacent to Tasker Road and Hillandale Lane. The Properties are Identified with Property Identification Numbers 75-A-89, 75-A-89A, 75-A-91, 75-A-92, 75-A-95, 75-A-96 and a Portion of 75-A-90 and 75-A-94 in the Shawnee Magisterial District. (See Attached) ----- H

**Other Planning Items:**

1. Discussion – 2016-2017 Capital Improvements Plan (CIP).  
(See Attached) ----- I

**Board Liaison Reports (If Any)**

**Citizen Comments**

**Board of Supervisors Comments**

**Adjourn**

A

**FREDERICK COUNTY BOARD OF  
SUPERVISORS' MINUTES**

**CLOSED SESSION  
AND  
REGULAR MEETING**

**JANUARY 13, 2016**



A Closed Session of the Frederick County Board of Supervisors was held on Wednesday, January 13, 2015 at 6:30 P.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

**PRESENT**

Chairman Charles S. DeHaven, Jr.; Blaine P. Dunn; Robert A. Hess; Gary A. Lofton; and Judith McCann-Slaughter.

**ABSENT**

Gene E. Fisher and Robert W. Wells (**arrived at 6:40 p.m.**).

**CALL TO ORDER**

Chairman DeHaven called the meeting to order.

**CLOSED SESSION**

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board convened in closed session pursuant to Section 2.2-3711 A (1) of the Code of Virginia, 1950, as amended, for discussion of a personnel matter, specifically, concerning the terms and conditions of the employment of the county attorney.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Absent

**(Supervisor Wells arrived at 6:40 p.m. and joined the closed session.)**

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board came out of closed session and reconvened in open session.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board certified that to the best of each board member's knowledge that only personnel matters, pursuant to Section 2.2-3711 A (1) of the Code of Virginia, 1950, as amended, specifically a personnel matter concerning the terms and conditions of the employment of the county attorney were discussed.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

#### **REGULAR MEETING – CALL TO ORDER**

Chairman DeHaven called the regular meeting to order.

#### **INVOCATION**

Supervisor Hess delivered the invocation.

#### **PLEDGE OF ALLEGIANCE**

Supervisor Lofton led the Pledge of Allegiance.

#### **ORGANIZATION OF THE BOARD OF SUPERVISORS FOR 2016**

#### **SELECTION OF VICE-CHAIRMAN – GENE E. FISHER ELECTED**

Supervisor Lofton nominated Supervisor Gene E. Fisher for the office of Vice-Chairman.

The nomination was seconded by Supervisor Hess.

Upon a motion by Supervisor Lofton, seconded by Supervisor Slaughter, the Board closed the nominations.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

The motion to approve Supervisor Gene E. Fisher as Vice-Chairman was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

#### **ADOPTION OF RULES OF PROCEDURE – APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Dunn, the Board adopted the Rules of Procedure Frederick County Board of Supervisors, adopted May 28, 2003, amended September 14, 2011 and Robert's Rules of Order Simplified and Applied.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye

Robert W. Wells                      Aye

**SELECTION OF A PARLIAMENTARIAN – COUNTY ADMINISTRATOR ELECTED**

Upon a motion by Supervisor Hess, seconded by Supervisor Dunn, the Board elected the county administrator as Parliamentarian.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**SELECTION OF A TIME AND PLACE FOR REGULAR MEETINGS - APPROVED**

Supervisor Lofton moved that the second and fourth Wednesdays of each month, at 7:00 P.M., in the Board of Supervisors' Meeting Room, County Administration Building, 107 North Kent Street, Winchester, Virginia be the time and meeting place for the Frederick County Board of Supervisors for 2015. Should the meeting be cancelled due to inclement weather, then it will take place on the following evening.

The motion was seconded by Supervisor Wells.

The above motion was passed by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**CHAIRMAN'S BOARD/COMMITTEE ASSIGNMENTS - APPROVED**

Chairman DeHaven asked the Board to endorse the committee assignments.

<u>Charles S. DeHaven, Jr.:</u>	Finance Committee; Joint Finance Committee; Metropolitan Planning Organization; Northwestern Regional Jail Board alternate.
<u>Robert W. Wells:</u>	Code and Ordinance Committee; Human Resources Committee; Public Works Committee; Regional Jail Board; Handley Regional Library liaison.
<u>Robert A. Hess</u>	Human Resources Committee Chairman; Code & Ordinance Committee; Technology Committee, Public Works Committee, Northern Shenandoah Valley Regional Commission; and Tourism Board
<u>Gary A. Lofton:</u>	Transportation Committee Chairman; Technology Committee Chairman; Public Safety Committee; Finance Committee; Economic Development Authority; Social Service Board; Agricultural District Advisory Committee; Extension Leadership Council.
<u>Gene E. Fisher:</u>	Public Works Committee Chairman; Public Safety Committee Chairman; Transportation Committee; Airport Authority; Conservation Easement Authority; Frederick-Winchester Service Authority; Sanitation Authority liaison.
<u>Judith McCann-Slaughter:</u>	Finance Committee Chairman; Technology Committee; Transportation Committee; Joint Finance Committee; Metropolitan Planning Organization; Northern Shenandoah Valley Regional Commission; Juvenile Detention Center Board; Northwestern Regional Adult Detention Center Board.
<u>Blaine P. Dunn:</u>	Code & Ordinance Committee Chairman; Human Resources Committee; Parks & Recreation Commission liaison; Planning Commission liaison; Fire & Rescue Association liaison.

### **CITIZEN COMMITTEE APPOINTMENTS**

#### **CODE & ORDINANCE COMMITTEE**

Derek C. Aston  
Stephen G. Butler  
James A. Drown

## **FINANCE COMMITTEE**

Bill M. Ewing  
Angela L. Rudolph

## **HUMAN RESOURCES COMMITTEE**

Don Butler  
Dorrie R. Greene  
Beth Lewin

## **PUBLIC SAFETY COMMITTEE**

Jerry Zemplachenko  
Charles R. "Chuck" Torpy

## **PUBLIC WORKS COMMITTEE**

David W. Ganse, AIA  
Whitney "Whit" L. Wagner  
James T. Wilson

## **TECHNOLOGY COMMITTEE**

Quaisar Absar  
Todd Robertson  
Lorin Sutton

## **TRANSPORTATION COMMITTEE**

James M. Racey, II  
Barry G. Schnoor

## **JUVENILE DETENTION CENTER COMMISSION**

Robert T. Williamson as a Frederick County Representative 4 year term

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board endorsed the Chairman's committee appointments for 2016.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent

Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

### **ADOPTION OF AGENDA**

### **ADOPTION OF AGENDA - APPROVED**

Upon a motion by Supervisor Wells, seconded by Supervisor Dunn, the Board approved the agenda by the following recorded vote:

Richard C. Shickle	Aye
Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

### **CONSENT AGENDA - APPROVED**

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board approved the following items under the consent agenda:

- Minutes – **Tab A**,
- Request to Approve Holding Two Rabies Clinics in 2016 – **Tab H**,
- Request to Schedule Public Hearing Re: Granting of Conveyance of an Easement for Clearbrook Volunteer Fire and Rescue, Inc. Across a Portion of Clearbrook Park Property – **Tab I**,
- Human Resources Committee Report – **Tab K**, and
- Parks and Recreation Commission Report – **Tab L**.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

### **CITIZEN COMMENTS**

There were no citizen comments.

**BOARD OF SUPERVISORS COMMENTS**

There were no Board of Supervisors' comments.

**MINUTES - APPROVED UNDER CONSENT AGENDA**

The minutes from the November 12, 2015 Regular Meeting, December 9, 2015 Closed Session and Regular Meeting, and December 14, 2015 Transportation Forum were approved under the consent agenda.

**COUNTY OFFICIALS**

**PRESENTATION OF RESOLUTION OF APPRECIATION OF ERIC R. LAWRENCE**

Chairman DeHaven presented former Frederick County Director of Planning and Development Eric R. Lawrence with a resolution of appreciation, which was adopted by the Board at its December 9, 2015 meeting.

**COMMITTEE APPOINTMENTS**

**APPOINTMENT OF LESLIE STEWART AS PARENT REPRESENTATIVE TO THE COMMUNITY POLICY AND MANAGEMENT TEAM - APPROVED**

Upon a motion by Supervisor Hess, seconded by Supervisor Lofton, the Board appointed Leslie Stewart to fill the unexpired term of Holly L. Buck as parent representative to the Community Policy and Management Team. Term expires June 30, 2016.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye



**APPOINTMENT OF PATRICIA RILEY AS STONEWALL DISTRICT  
REPRESENTATIVE TO THE SOCIAL SERVICES BOARD - APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Hess, the Board appointed Patricia Riley as Stonewall District representative to the Social Services Board. This is a four year appointment. Term expires September 28, 2019.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**REQUEST FROM THE COMMISSIONER OF THE REVENUE FOR REFUNDS -  
APPROVED**

County Administrator Brenda Garton advised the Commissioner of the Revenue was requesting the Board authorize the Treasurer to credit the following:

1. Glass America Southeast, Inc. the amount of \$2,833.92 for business license taxes in 2014 and 2015 and personal property taxes in 2015. This refund is a result of this company's change of ownership. The operation of the company remains in Frederick County. The new charges are the same amount as this refund and have been paid by the new ownership.

Upon a motion by Supervisor Hess, seconded by Supervisor Lofton, the Board approved the above refund and supplemental appropriation by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

2. Crown Cork & Seal Co. USA, Inc. the amount of \$352,334.40 for personal property taxes in 2012, 2013, and 2014. This refund is a result of new packaging equipment being taxed as machinery and tools. The taxpayer showed that the equipment was not necessary, under state rules, to prevent contamination, making the purpose of the equipment being for shipping only and therefore statutorily intangible. Therefore, the equipment is exempt from the machinery and tools tax. The taxpayer filed an appeal and the Commissioner verified the status of the equipment, including by a walk-through of the plant, and verified that the documentation and details for this refund meet all requirements.

Upon a motion by Supervisor Hess, seconded by Supervisor Lofton, the Board approved the above refund and supplemental appropriation by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**REQUEST FOR ADOPTION OF FREDERICK COUNTY'S 2016 EMERGENCY OPERATIONS PLAN - APPROVED**

Upon a motion by Supervisor Hess, seconded by Supervisor Slaughter, the Board adopted the updated 2016 Emergency Operations Plan.

**WHEREAS**, the Board of Supervisors of Frederick County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

**WHEREAS**, Frederick County has a responsibility to provide for the safety and wellbeing of its citizens and visitors; and

**WHEREAS**, Frederick County has established and appointed a Director, Coordinator, and Deputy Coordinator of Emergency Management.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Frederick County, Virginia, this Emergency Operations Plan as revised is officially adopted; and

**IT IS FURTHER RESOLVED AND ORDERED** that the Coordinator of Emergency Management or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**REQUEST TO APPROVE HOLDING TWO RABIES CLINICS IN 2016 –  
APPROVED UNDER CONSENT AGENDA**

The Board approved conducting two rabies clinics at the Frederick County Esther Boyd Animal Shelter in May and October.

**REQUEST TO SCHEDULE PUBLIC HEARING RE: GRANTING OF  
CONVEYANCE OF AN EASEMENT FOR CLEARBROOK VOLUNTEER FIRE  
AND RESCUE, INC. ACROSS A PORTION OF CLEARBROOK PARK  
PROPERTY – APPROVED UNDER CONSENT AGENDA**

The Board authorized a public hearing on the granting of an easement for the Clearbrook Volunteer Fire and Rescue, Inc. across a portion of Clearbrook Park property for the February 10, 2016 meeting.

**RESOLUTION AUTHORIZING PURCHASE OF PROPERTY AT 692 OLD  
CHARLES TOWN ROAD, STEPHENSON, VIRGINIA AND AUTHORIZATION  
OF APPROPRIATION OF PROFFER FUNDS - APPROVED**

Upon a motion by Supervisor Hess, seconded by Supervisor Wells, the Board approved the resolution approving the purchase of property at 692 Old Charles Town Road and authorizing the appropriation of proffer funds.

**Whereas**, the County of Frederick, Virginia, desire to acquire the property and improvements located at 692 Old Charles Town Road, Stephenson, Virginia identified as Frederick County property identification number 44-A-139 containing .912 acres.

**Whereas**, on December 16, 2015 the Finance Committee considered this item and recommended approval of the purchase of the said property; and

**Whereas**, the appraised value of said property was defined at \$ 92,000;

**Whereas**, the Finance Committee recommended a general fund supplemental appropriation in the amount of \$ 92,000 in proffer funds to purchase said property;

**Now, Therefore, be it resolved** that the Board of Supervisors of the County of Frederick, Virginia hereby approves the purchase of the real property and improvements located at 692 Old Charles Town Road, Frederick County property tax identification number 44-A-139; and

**Be it further resolved**, that the Board of Supervisors of the County of Frederick hereby approves a general fund supplemental appropriation of the amount of \$ 92,000 in proffer funds to purchase said property.

**Approved** this 13<sup>th</sup> day of January, 2016.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

### **COMMITTEE REPORTS**

#### **HUMAN RESOURCES COMMITTEE – APPROVED UNDER CONSENT AGENDA**

The HR Committee met in the First Floor Conference Room at 107 North Kent Street at 8:00 a.m. on Friday, December 11, 2015. Committee members present were Supervisor Robert Hess, citizen members Dorrie Greene and Beth Lewin; absent were Supervisors Blaine Dunn and Robert Wells and citizen member Don Butler.

#### **\*\*\*Items Requiring Action\*\*\***

1. None

#### **\*\*\*Items Not Requiring Action\*\*\***

1. Brenda Garton, County Administrator, presented the Committee with information regarding the procurement of an Applicant Tracking Software Package. The Committee endorsed the purchase of the NEOGOV system.

There being no further business, the meeting was adjourned.

The next HR Committee meeting is currently scheduled for Friday, January 8, 2016.

## **PARKS AND RECREATION COMMISSION – APPROVED UNDER CONSENT AGENDA**

The Parks and Recreation Commission met on December 8, 2015. Members present were: Patrick Anderson, Randy Carter, Natalie Gerometta, Ronald Madagan, Charles Sandy, Jr., and Blaine Dunn. Members absent were: Gary Longerbeam and Kevin Anderson.

### **Items Requiring Board of Supervisors Action:**

1. Proposed Parks and Recreation Commission Bylaw Revision – Mr. Madagan moved to revise Article 3, Section 5 of the Parks and Recreation Commission Bylaws to state “Commission members are required to attend seventy-five percent of the held commission meetings. ***Consideration of committee meetings will be considered by the Executive Committee for those members not attending seventy-five percent of held meetings. Members failing to attend seventy-five percent of held commission meetings and not active in committee meetings will be notified by the chairperson regarding their lack of attendance***”, second by Mr. Patrick Anderson, motion carried unanimously (5-0).
2. Buildings and Grounds Committee – Clearbrook Fire and Rescue Easement Request – The Buildings and Grounds Committee recommends approval of the easement request and waiving of the easement fee with the following stipulations. Clearbrook Volunteer Fire and Rescue will pay the easement fee and appropriate interest if they sell the property within ten years, will allow Parks and Recreation access to overflow parking at no charge, if requested, and building access at no charge for meeting space, second by Mr. Patrick Anderson, motion carried unanimously (5-0). A public hearing is required if the Board of Supervisors wish to move forward with the Parks and Recreation Commission’s recommendations.

### **Submitted for Board Information Only**

1. Finance Committee – Fiscal 2017 Fees and Charges – Mr. Madagan moved to accept the Fiscal Year 2017 fees and charges as recommended by the Finance Committee, second by Mr. Carter, motion carried unanimously (5-0).
2. Finance Committee – Fiscal 2017 Budget Request – Mr. Patrick Anderson moved to accept the Fiscal Year 2017 Budget as recommended by the Finance Committee, second by Mr. Madagan, motion carried unanimously (5-0).
3. Closed Session: Mr. Madagan moved to convene into closed session under Virginia Code 2.2-3711A(3) for discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, second by Mr. Kevin Anderson, motion carried unanimously (5-0).

Mr. Madagan moved to exit closed session, second by Mr. Carter, carried unanimously (5-0). All Commission members present were polled re: any discussion besides the matter for closed session, all said no.

### **FINANCE COMMITTEE – APPROVED**

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, December 16, 2015 at 8:00 a.m. Member Richard Shickle was absent.

1. The NRADC Superintendent requests an NRADC fund budget transfer in the amount of \$380,000 from medical insurance to overtime and merit reserve. Policy requires Board approval to transfer out of a fringe benefit line item. See attached memo, p. 3. The committee recommends approval. - **APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Lofton, the Board approved the above request by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

2. The Voter Registrar requests a General Fund supplemental appropriation in the amount of \$38,614. This amount represents costs associated with the March 2016 Presidential Primaries. Local funds are required. See attached memo, p. 4 – 5. The committee recommends approval. - **APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Lofton, the Board approved the above request by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

3. The Winchester Regional Airport Director provides an update on the Airport operating budget for FY 2016. See attached information, p. 6 – 26. No action required.
4. The Planning Deputy Director requests a General Fund supplemental appropriation in the amount of \$100,000. This represents a monetary contribution proffered related to the Stephenson Village Planned Residential Community for the Clearbrook Volunteer Fire & Rescue Company. See attached memo, p. 27 – 28. The committee recommends approval. - **APPROVED**

Upon a motion by Supervisor Slaughter, seconded by Supervisor Wells, the Board  
approved the above request by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

5. Closed session, pursuant to Virginia Code Section 2.2-3711(A)(3), for discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County. Motions to go into closed session, conclude closed session, and certify closed session were made by Mr. Lofton, seconded by Ms. Rudolph, and approved by the committee. The closed session was certified by a roll call vote of each voting member of the committee present. The committee recommends a General Fund supplemental appropriation in the amount of \$92,000 in proffer funds to purchase property. – **APPROVED EARLIER IN THE MEETING**

#### **INFORMATION ONLY**

1. The Finance Director provides a Fund 10 Transfer Report for November 2015. See attached, p. 29.
2. The Finance Director provides an FY 2016 Fund Balance Report ending December 10, 2015. See attached, p. 30.
3. The Finance Director provides financial statements for the month ending November 30, 2015. See attached, p. 31 – 41.
4. An updated FY 2017 budget calendar is provided. See attached, p. 42.
5. NW Works sends a letter of appreciation for the support received from the County. See attached, p. 43.

## **PLANNING COMMISSION BUSINESS**

### **PUBLIC HEARING**

#### **CONDITIONAL USE PERMIT #04-15 FOR JERRY LEE AND KYUNG LEE, SUBMITTED FOR MODIFICATION OF CUP #22-04 TO ADD A MONUMENT SIGN. THE PROPERTY IS LOCATED AT 549 VALLEY MILL ROAD (ROUTE 659), AND IS IDENTIFIED WITH PROPERTY IDENTIFICATION NUMBER 55-A-56 IN THE RED BUD MAGISTERIAL DISTRICT - APPROVED**

Zoning Administrator Mark Cheran appeared before the Board regarding this item. He advised this was a request for a conditional use permit to allow a monument sign. The property is located at 549 Valley Mill Road in the Red Bud Magisterial District. It is zoned RP (Residential Performance) District. The Planning Commission recommended approval with the following conditions:

1. All review agency comments and requirements shall be complied with at all times, to include the approved conditions for this adult care facility.
2. Only one (1) monument sign 44 square feet in size and 5 feet in height allowed on the property.

Chairman DeHaven convened the public hearing.

There were no public comments.

Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Dunn, seconded by Supervisor Hess, the Board approved Conditional Use Permit #04-15.

**WHEREAS, Conditional Use Permit #04-15 Of Jerry Lee and Kyung Lee**, submitted by Jerry Lee and Kyung Lee, to enable a monument sign to be erected in association with a previously approved adult care facility known as Rose Memorial (CUP #22-04) was considered. The property is located at 549 Valley Mill Road (Route 659). The property is further identified with Property Identification Number 55-A-56 in the Red Bud Magisterial District; and

**WHEREAS**, the Frederick County Planning Commission held a public hearing on the



conditional use permit on December 2, 2015, and recommended approval of the Conditional Use Permit with conditions: and,

**WHEREAS**, the Frederick County Board of Supervisors held a public hearing on this Conditional Use Permit during their regular meeting on January 13, 2016; and,

**WHEREAS**, the Frederick County Board of Supervisors finds the approval of this conditional use permit to be in the best interest of the public health, safety, welfare, and in conformance with the Comprehensive Policy Plan;

**NOW, THEREFORE, BE IT ORDAINED** by the Frederick County Board of Supervisors that Chapter 165 of the Frederick County Code, Zoning, is amended to revise the zoning map to reflect that Conditional Use Permit Application #04-15 of Jerry Lee and Kyung Lee may erect a monument sign in association with the previously approved adult care facility known as Rose Memorial on the parcel identified by Property Identification Number (PIN) 55-A-56 with the following conditions:

1. All review agency comments and requirements shall be complied with at all times, to include the approved conditions for this adult care facility; and
2. Only one (1) monument sign 44 square feet in size and 5 foot in height allowed on the property.

Passed this 13th day of January, 2016 by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**REZONING #11-15 OF FREEDOM MANOR, SUBMITTED BY PENNONI ASSOCIATES, TO REZONE 13.8596 ACRES FROM THE RA (RURAL AREAS) DISTRICT TO THE RP (RESIDENTIAL PERFORMANCE) DISTRICT AND 33.6819 ACRES FROM THE RP (RESIDENTIAL PERFORMANCE) DISTRICT TO THE RP (RESIDENTIAL PERFORMANCE) DISTRICT WITH PROFFERS. THE PROPERTIES ARE LOCATED EAST AND ADJACENT TO PAPERMILL ROAD (ROUTE 644), APPROXIMATELY 2,300 NORTH/WEST OF THE EXISTING SIGNALIZED INTERSECTION OF FRONT ROYAL PIKE (ROUTE 522) AND PAPERMILL ROAD (ROUTE 644), AND ARE IDENTIFIED BY PROPERTY IDENTIFICATION NUMBERS 64-A-23, 64-A-20, AND 64-A-19 IN THE SHAWNEE MAGISTERIAL DISTRICT - APPROVED**

Senior Planner Candice Perkins appeared before the Board regarding this item. She

advised this was a request to rezone 13.8596 acres from RA (Rural Areas) District to the RP (Residential Performance) District and 33.6819 acres from RP (Residential Performance) District to the RP (Residential Performance) District with proffers to allow the construction of 300 units. Phase I would include 100 single family detached and phase II would include 200 multi-family and townhouse units. The property would be accessed off of Papermill Road and via Madison Village. The applicant has proffered a monetary contribution to community facilities to offset costs. The applicant would also allow a transfer of development rights to pay the monetary contribution as well. She noted two minor proffer revisions, which were at the Board's seats this evening. The first was the removal of an interparcel connector. The second was a decrease of \$250 per residential unit proffer. The Planning Commission recommended approval of this proposed rezoning.

Supervisor Dunn expressed some concern about the transportation and road impacts, particularly if there is a continuing approval of these types of developments.

Deputy Planning Director-Transportation John Bishop stated that a number of small rezonings do have potential to overload the road system, but he noted many applicants often proffer road and signalization improvements to address those impacts.

**Patrick Sowers**, Pennoni Associates, advised the two changes proposed tonight were the result of input received. He noted there was a restricted covenant that would not allow Westwood Drive to connect to their development, so there was no reservation of an inter-parcel connector.

Chairman DeHaven convened the public hearing.

There were no citizen comments.

Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Lofton, seconded by Supervisor Wells, the Board approved Rezoning #11-15 with the proffers as amended.

**WHEREAS, Rezoning #11-15, of Shen-Valley Land Holdings, LLC**, submitted by Pennoni Associates to rezone 33.6819 acres from the RP (Residential Performance) District and 13.8596 acres from the RA (Rural Areas) District to the RP (Residential Performance) District with proffers, final revision date January 11, 2016 was considered. The properties are located east and adjacent to Papermill Road (Route 644), approximately 2,300 feet north/west of the existing signalized intersection of Front Royal Pike (Route 522) and Papermill Road (Route 644). The properties are further identified with PIN(s) 64-A-23, 64-A-20 and 64-A-19 in the Shawnee Magisterial District.

**WHEREAS**, the Planning Commission held a public hearing on this rezoning on December 2, 2015 and recommended approval; and

**WHEREAS**, the Board of Supervisors held a public hearing on this rezoning on January 13, 2016; and

**WHEREAS**, the Frederick County Board of Supervisors finds the approval of this rezoning to be in the best interest of the public health, safety, welfare, and in conformance with the Comprehensive Policy Plan;

**NOW, THEREFORE, BE IT ORDAINED** by the Frederick County Board of Supervisors, that Chapter 165 of the Frederick County Code, Zoning, is amended to revise the Zoning District Map to rezone 33.6819 acres from the RP (Residential Performance) District and 13.8596 acres from the RA (Rural Areas) District to the RP (Residential Performance) District with proffers, final revision date January 16, 2016. The conditions voluntarily proffered in writing by the applicant and the property owner are attached.

This ordinance shall be in effect on the date of adoption.

Passed this 13th day of January, 2016 by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**ORDINANCE AMENDMENT TO THE FREDERICK COUNTY CODE,**  
**CHAPTER 165 ZONING, ARTICLE II SUPPLEMENTARY USE**  
**REGULATIONS; PARKING; BUFFERS; AND REGULATIONS FOR SPECIFIC**  
**USES; PART 201 SUPPLEMENTARY USE REGULATIONS, SECTION 165-**

**201.02 SETBACK REQUIREMENTS. REVISION TO THE FREDERICK COUNTY ZONING ORDINANCE TO REMOVE THE R5 (RESIDENTIAL RECREATIONAL COMMUNITY) DISTRICT SUPPLEMENTARY USE REGULATIONS FOR SETBACK EXTENSIONS. - APPROVED**

Senior Planner Candice Perkins appeared before the Board regarding this item. She advised this was an ordinance amendment to remove the R5 District from the supplementary use regulations for setback extensions. The Planning Commission recommended approval.

Chairman DeHaven convened the public hearing.

There were no public comments.

Chairman DeHaven closed the public hearing.

Upon a motion by Supervisor Hess, seconded by Supervisor Dunn, the Board approved the ordinance amending the Frederick County Code, Chapter 165 Zoning, Part 201 – Supplementary Use Regulations, Article II – Supplementary Use Regulations; Parking; Buffers; and Regulations for Specific Uses §165-201.02 – Setback Requirements.

**WHEREAS**, an ordinance to amend Chapter 165, Zoning to remove the R5 (Residential Recreational Community) Zoning District from the supplementary use regulations extension provision was considered; and

**WHEREAS**, The Planning Commission held a public hearing on this ordinance on December 2, 2015; and

**WHEREAS**, The Board of Supervisors held a public hearing on this ordinance on January 13, 2016; and

**WHEREAS**, the Frederick County Board of Supervisors finds that the adoption of this ordinance to be in the best interest of the public health, safety, welfare, and in good zoning practice; and

**NOW, THEREFORE, BE IT ORDAINED** by the Frederick County Board of Supervisors that **Chapter 165 Zoning, is amended to modify Part 201 – Supplementary Use Regulations; Article II – Supplementary Use Regulations; Parking; Buffers; and Regulations For Specific Uses; §165-201.02 – Setback Requirements; to remove the R5 (Residential Recreational Community) Zoning District from the supplementary use regulations extension provision.**  
This amendment shall be in effect on the day of adoption.

**Article II**  
**SUPPLEMENTARY USE REGULATIONS; PARKING; BUFFERS; AND**  
**REGULATIONS FOR SPECIFIC USES**

**Part 201 – Supplementary Use Regulations**

**§ 165-201.02 Setback requirements.**

F. Extensions into setback yards. The following features may extend into setback yards as described:

(1) Air conditioners and similar equipment. Air conditioners, heat pumps and similar mechanical equipment that are attached to the primary structure may extend three feet into any side or rear yard area but shall not be closer than five feet to any lot line.

(2) Architectural and structural features. Cornices, canopies, awnings, eaves, gutters or other similar overhanging features which are least eight feet above the grade may extend three feet into any required yard setback area. Chimneys, sills, headers, belt courses and similar structural features may extend three feet into required yard setback areas.

(3) Porches and related features. In the RA and MH1, ~~and~~ R5 Zoning Districts, balconies, porches, stoops, decks, bay windows, steps and stairways which comprise less than 1/3 of the length of the wall of the primary structure may extend three feet into a required setback yard. In no case shall such features be closer than five feet to a lot line.

Passed this 13th day of January, 2016 by the following recorded vote:

This resolution was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Absent
Robert A. Hess	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

**BOARD LIAISON REPORTS**

There were no board liaison reports.

**CITIZEN COMMENTS**

There were no citizen comments.

**BOARD OF SUPERVISORS COMMENTS**

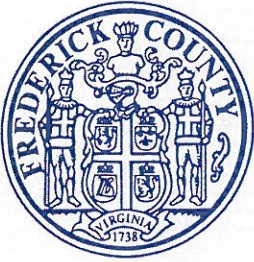
Supervisor Hess welcomed Supervisor Slaughter and Chairman DeHaven.

Supervisor Dunn reported that he, Supervisor Slaughter, and Administrator Garton attended the VACo Supervisors' forum in Richmond this past weekend. He appreciated Administrator Garton taking the time to go with them. He wished Chairman DeHaven well during his time as chairman.

**ADJOURN**

**UPON A MOTION BY SUPERVISOR LOFTON, SECONDED BY SUPERVISOR WELLS, THERE BEING NO FURTHER BUSINESS TO COME BEFORE THIS BOARD, THIS MEETING IS HEREBY ADJOURNED. (7:51 P.M.)**

B



## COUNTY of FREDERICK

**Brenda G. Garton**  
County Administrator

540/665-6382

Fax 540/667-0370

E-mail: bgarton@fcva.us

### MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Brenda G. Garton, County Administrator  
**DATE:** January 21, 2016  
**RE:** Committee Appointments

Listed below are the vacancies/appointments due through March, 2016. As a reminder, in order for everyone to have ample time to review applications, and so they can be included in the agenda, please remember to submit applications prior to Friday agenda preparation. Your assistance is greatly appreciated.

#### **VACANCIES/OTHER**

##### Board of Zoning Appeals

Jeremy McDonald – Back Creek District Representative  
306 Buffalo Marsh Road  
Middletown, VA 22645  
Term: 02/25/15 - 12/31/16

**(Staff has been advised Mr. McDonald has passed away.) (There are seven members on the Board of Zoning Appeals. Recommendations for appointment/reappointment are made by the Board of Supervisors and submitted to the Judge of the Frederick County Circuit Court for final appointment.)**

##### Northwestern Community Services Board

Blaine J. "Jack" Alkire – Frederick County Representative  
313 Frasher Drive  
Clearbrook, VA 22624  
Term Expires: 12/31/17  
Three year term

**(Mr. Alkire has resigned.)**

Ryan Clouse – Frederick County Representative



111 Rebecca Drive  
Winchester, VA 22602  
Term Expires: 12/31/15  
Three year term

**(Mr. Clouse resigned at the end of his term.)**

**(Staff has been in contact with Northwestern Community Services in seeking their assistance in finding possible candidate(s) and will forward any recommendation(s) received to the Board of Supervisors.)** *(The Northwestern Community Services Board is composed of representatives from each of the jurisdictions within the planning district. The county has three seats on the Northwestern Community Services Board. Members serve a three year term and are limited to three consecutive terms.)*

Parks and Recreation Commission

Martin J. Cybulski – Red Bud District Representative  
134 Likens Way  
Winchester, VA 22602  
Term Expires: 04/28/18  
Four year term

**(Mr. Cybulski has resigned.)**

**JANUARY 2016**

No remaining appointments due.

**FEBRUARY 2016**

Parks and Recreation Commission

Natalie Gerometta – Gainesboro District Representative  
1741 Hunting Ridge Road  
Winchester, VA 22603  
Phone: (540)550-4178  
Term Expires: 02/13/16  
Four year term

Planning Commission

Stan Crockett – Stonewall District Representative  
139 Panorama Drive  
Winchester, VA 22603  
Phone: (540)533-9581  
Term Expires: 02/12/16  
Four year term

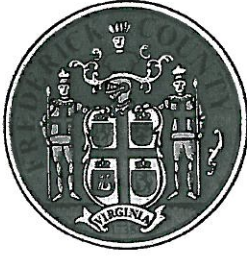
**MARCH 2016**

No appointments due.

---

BGG/tjp

C



COUNTY OF FREDERICK

**Roderick B. Williams**  
County Attorney

540/722-8383  
Fax 540/667-0370  
E-mail [rwillia@fcva.us](mailto:rwillia@fcva.us)

**MEMORANDUM**

TO: Ellen E. Murphy, Commissioner of the Revenue  
Frederick County Board of Supervisors

CC: Brenda G. Garton, County Administrator

FROM: Roderick B. Williams, County Attorney


DATE: January 19, 2016

RE: Refund – Undisclosed Taxpayer – Disabled Veteran's Relief

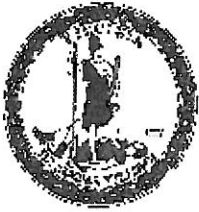


I am in receipt of the Commissioner's request, dated January 4, 2016, to authorize the Treasurer to refund a taxpayer the amount of \$7,065.10 for 2011, 2012, 2013, 2014 and the first half of 2015 real estate taxes, based on proper filing of proof of 100% permanent and total disability directly due to military service, as required under the Virginia Code change as a result of the Constitutional amendment that took effect for 2011. Taxpayer's name cannot be made public because of applicable legal requirements as to privacy, but is known to the Commissioner, the Treasurer, and the County Attorney on a confidential basis.

Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.

  
Roderick B. Williams  
County Attorney

Attachment



*Frederick County, Virginia*  
**Ellen E. Murphy**  
**Commissioner of the Revenue**  
107 North Kent Street  
Winchester, VA 22601  
Phone 540-665-5681 Fax 540-667-6487  
email: [emurphy@co.frederick.va.us](mailto:emurphy@co.frederick.va.us)



January 4, 2016

TO: Rod Williams, County Attorney  
Cheryl Shiffler, Finance Director  
Frederick County Board of Supervisors  
Jay Tibbs, Secretary to the Board  
Brenda Garton, County Administrator

FROM: Ellen E. Murphy, Commissioner of the Revenue

RE: Exoneration Taxpayer name withheld – Veterans Admn rules.

Please approve a refund of \$7,065.10 for real estate taxes for 2011, 2012, 2013, 2014, and part of 2015 for a taxpayer that qualified for the Disabled Veterans Relief on his residence. The taxpayer's name must be withheld by Veterans Administration rules because the relief is based on medical information that cannot be made public. Under the General Assembly legislation passed for 2011 and beyond the relief is retroactive to the effective date of the qualification of disability or January 1, 2011 whichever is later.

A copy of the treasurer's credit balance is provided with identifying information redacted.

The Commissioner's staff person has verified all required data establishing the disability and the paperwork is in the care of the Commissioner of the Revenue

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration is \$7,065.10

Date: 1/04/16

Cash Register: COUNTY OF FREDERICK

Time: 11:43:06

Customer Name: Total Transactions: 258  
Customer Transactions: 9

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	RE2011	1	00314030001	\$736.57-	\$ .00	\$736.57-
-	RE2011	2	00314030002	\$736.57-	\$ .00	\$736.57-
-	RE2012	3	00315570001	\$790.63-	\$ .00	\$790.63-
-	RE2012	4	00315570002	\$790.63-	\$ .00	\$790.63-
-	RE2013	5	00317030001	\$784.49-	\$ .00	\$784.49-
-	RE2013	6	00317030002	\$784.48-	\$ .00	\$784.48-
-	RE2014	7	00318130001	\$784.49-	\$ .00	\$784.49-
-	RE2014	8	00318130002	\$784.48-	\$ .00	\$784.48-
-	RE2015	9	00320070001	\$872.76-	\$ .00	\$872.76-

Total Paid : \$7,065.10

F3=Exit F14=Show Map# F15=Show Balance F18=Sort-Entered F21=CmdLine

## CONSENT AGENDA

D






## COUNTY of FREDERICK

**Brenda G. Garton**  
County Administrator

540/665-6382  
Fax 540/667-0370  
E-mail: bgarton@fcva.us

### MEMORANDUM

<b>TO:</b>	Board of Supervisors
<b>FROM:</b>	Brenda G. Garton, County Administrator 
<b>SUBJECT:</b>	County Attorney Contract
<b>DATE:</b>	January 20, 2016

As you know, the County Administrator and the County Attorney are the two county positions employed directly by and reporting directly to the Board of Supervisors.

Based upon the Board's desire to provide a contract for the employment of Frederick County's County Attorney, Rod Williams, and to provide reasonable compensation for his services, I am requesting approval from the Board for the terms previously discussed as well as authorization for the Chair to execute the contract with Rod. There was previously no contract for the County Attorney, so this contract does not replace an existing contract. This contract tracks in most areas the employment contract previously approved by the Board for the County Administrator.

The contract provides for a salary increase, as well as terms which define his leave benefits, severance terms, residency requirements, benefits, and other details related to his employ. The associated costs in salary and benefits can be covered in the current year by a transfer from the contingency fund. No action is required by the board to provide the funding associated with this request, as I can transfer funds from the contingency fund into appropriate salary and benefits line items within the County Attorney's budget.

The requested action is to approve the employment contract of the County Attorney, including the salary and benefits outlined, and to authorize the Board Chair to execute the contract on behalf of the Board.

cc: Rod Williams, County Attorney  
Jay Tibbs, Interim Director of Human Resources



## CONSENT AGENDA

E



## COUNTY of FREDERICK

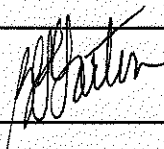
**Brenda G. Garton**  
County Administrator

540/665-6382

Fax 540/667-0370

E-mail: bgarton@fcva.us

### MEMORANDUM

TO:	Board of Supervisors
FROM:	Brenda G. Garton, County Administrator 
SUBJECT:	DECLARING A LOCAL EMERGENCY IN FREDERICK COUNTY, VIRGINIA
DATE:	January 21, 2016

On January 21, 2016, in preparation for the pending winter storm event, I declared a local emergency in Frederick County. This action followed an earlier declaration of a State of Emergency by Governor Terry McAuliffe.

Staff is seeking Board action on the attached resolution.

If you have any questions, please do not hesitate to contact me.

BGG/jet

Attachments

## DECLARATION OF A LOCAL EMERGENCY

### RESOLUTION # 053-16 DECLARING A LOCAL EMERGENCY IN FREDERICK COUNTY, VIRGINIA

**WHEREAS**, the Board of Supervisors of the County of Frederick does hereby find that:

1. Due to severe weather that is forecasted for Frederick County and directly related to pending winter storm with the expectation of wide spread and numerous and perhaps long term power outages due to high winds associated with the winter storm;
2. Due to the severe weather associated with the pending winter storm and the expectation of impaired travel and access;
3. Due to severe weather associated with the pending winter storm, a condition of extreme peril of life and property necessitates the proclamation of the existence of an emergency;

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** by the Board of Supervisors of the county of Frederick, Virginia that an emergency exists throughout the county, and

**IT IS FURTHER PROCLAIMED AND ORDERED** that due to the above stated circumstances, and after consultation with the Coordinator and Deputy Coordinator(s) of Emergency Management, the Director of Emergency Management declared a local emergency pursuant to Section 44.146.21 of the Code of Virginia on January 21, 2016. This local emergency declaration remained in effect until January 25, 2016 during which time the powers, functions, and duties of the Director of Emergency Management and the Emergency Services Organizations of the County of Frederick shall be those prescribed by state law and the ordinances, resolutions, and approved plan of the County of Frederick in order to mitigate the effects of said emergency.

**ADOPTED** this \_\_\_\_\_ day of January 2016.

Upon motion made by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the above Resolution was approved by the following recorded vote:

Charles S. DeHaven, Jr. \_\_\_\_\_

Gary A. Lofton \_\_\_\_\_

Gene E. Fisher \_\_\_\_\_

Judith McCann-Slaughter \_\_\_\_\_

Robert A. Hess \_\_\_\_\_

Blaine P. Dunn \_\_\_\_\_

Robert W. Wells \_\_\_\_\_

**A COPY TESTE:**

\_\_\_\_\_  
Brenda G. Garton  
Clerk, Board of Supervisors  
County of Frederick, Virginia

RESOLUTION NO.: 053-16

CC: Cheryl B. Shiffler, Finance Director  
C. William Orndoff, Jr., Treasurer

# CONSENT AGENDA

F



## COUNTY of FREDERICK

Parks and Recreation Department

540-665-5678

FAX: 540-665-9687

www.fcprd.net

e-mail: fcprd@fcva.us

# MEMO

**To:** Brenda G. Garton, County Administrator  
**From:** Jason L. Robertson, Director, Parks & Recreation Dept.  
**Subject:** Parks and Recreation Commission Action  
**Date:** January 13, 2016

The Parks and Recreation Commission met on January 12, 2016. Members present were: Kevin Anderson, Patrick Anderson, Randy Carter, Natalie Gerometta, Gary Longerbeam, Ronald Madagan, Charles Sandy, Jr. and Blaine Dunn.

### Items Requiring Board of Supervisors Action:

None

### Submitted for Board Information Only:

1. Election of Chairperson – Mr. Madagan moved to nominate Mr. Gary Longerbeam as Chairperson, second by Mr. Patrick Anderson, motion carried unanimously (7-0).
2. Election of Vice Chairperson – Mr. Madagan moved to nominate Mr. Randy Carter as Vice-Chairperson, second by Mr. Kevin Anderson, motion carried unanimously (7-0).
3. Meeting Date, Time and Place – Tabled until next month's meeting.
4. Youth Sports Partner Agreements – The Youth Sports Partners/Appeals/Public Relations Committee recommended accepting the attached Youth Sports Partners Agreements as submitted, second by Mr. Madagan, motion carried unanimously (7-0).

Attachments (3)

cc: Gary Longerbeam, Chairman  
Blaine Dunn, Board of Supervisor Liaison

# **Youth Sport Partner Agreement**

## **Between**

**Frederick County Parks and Recreation**

## **And**

**Blue Ridge Youth Soccer Association, Inc.**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Blue Ridge Youth Soccer Association (BRYSA), Inc. This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

A. FCPRD will provide BRYSA the following fields including dimensions (attachment A) from March 15 through March 27, 2016

1. Fields 1, 2, and 4                      Tuesday, Wednesday, Thursday
2. Fields 6 and 7                        Monday-Friday
3. Frederick County Public School (FCPS) fields if available and approved by FCPS  
Monday-Sunday

B. FCPRD will provide BRYSA the following fields from March 28-June 15, 2016. Fields will be lined for games only.

1. Fields 1, 2, and 4                      Tuesday, Wednesday, Thursday, Saturday
2. Fields 6 and 7                        Monday-Saturday
3. Frederick County Public School (FCPS) fields if available and approved by FCPS  
Monday-Sunday

Fields 1, 2, 6 and 7 will be held for BRYSA on Sundays starting April 10, 2016. Sunday fields will be open for private rental from March 20-April 3, 2016. Please reserve and pay for Sunday game fields by April 8, 2016. Un-rented fields will be opened for private rental use on April 11, 2016.

C. Field 3 will be available for use on Tuesday, Wednesday, Thursday, Saturday, and beginning May 2, 2016.



D. BRYSA will provide a recreational soccer program for Frederick County children.

BRYSA will provide by March 14:

1. The number of Frederick County youth that participated in their program during the previous year.

2. Pay FCPRD \$ 5,339 for items 1 and 2 in section A above. (1308 participants x \$6.28 facility x 65% of usage on Frederick County fields).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.
8. Participation fee for upcoming season.
9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth soccer.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.1). Strictly enforce lightning and thunder safety outlined in the policy for all BRYSA activities.
15. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
16. Establish safety and emergency procedures.

Failure to abide by any term may result in the termination of this agreement.

	<u>1/13/16</u>		<u>12.3.15</u>
Director	Date	President	Date
Frederick County Parks and Recreation		BRYSA	
<u>Jason Robertson</u>		<u>J. Nathan Laing</u>	
Printed Name		Printed Name	

## Attachment A

### Sherando Soccer Field Lining Dimensions

Pad #1 – 2 fields-40x60 yd.- 7x21' goals

Pad #2- field 60 x110 yd. 8x24' goals.

Pad#3- field 60x110 yd. goals 8x24'.

Pad#4 –Closed until May 1, 2016. Open May 2, 2016; field 65x120 yd. goals 8x24'.

Pad#6- field 50x80 yd. goals 6 ½ x 18'

Pad#7- field 50 x 80yd. goals 6 ½ x18'.



## **Youth Sport Partner Agreement**

### **Between**

**Frederick County Parks and Recreation**

### **And**

**Frederick County National Little League**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Frederick County National Little League (FCNLL). This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

- A. FCPRD will provide FCNLL the following fields including dimensions from March 15 through June 15, 2016:

1. Field # 4                      Monday - Saturday
2. Bennington                  Monday- Saturday
3. Field # 2                      Monday, Wednesday, Friday, Saturday
4. Field # 1                      Monday and Saturday
5. Frederick County Public School sites based on need and approval by FCPS
6. Fields after June 15 will be reserved for FCNLL until June 1. FCNLL must rent and pay for all fields after June 15.

FCPRD will provide lined fields beginning the first Saturday in April

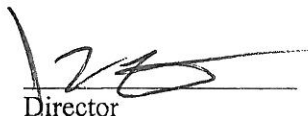
- B. FCNLL will provide a recreational youth baseball/softball program for Frederick County children living in their geographical boundaries.

FCNLL will provide by March 14:

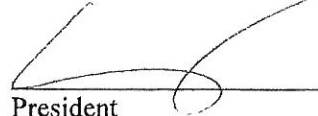
1. The number of Frederick County youth that participated in their program during the previous year.
2. \$ 2,967 for items 1 through 4 in section A. (472 participants x \$6.28 facility fee).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.

8. Participation fee for upcoming season
9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth baseball meeting the standards set forth by Little League Baseball International.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Provide FCPRD lining request 1 business day prior to game – same day will be handled on a case by case basis depending on staff availability determined by the Superintendent of Parks or designee.
15. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.01). Strictly enforce lightning and thunder safety outlined in the policy for all FCNLL activities.
16. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
17. Establish safety and emergency procedures

Failure to abide by any term may result in the termination of this agreement.

  
\_\_\_\_\_  
Director  
Frederick County Parks and Recreation

1/13/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President  
Frederick County National Little League

12/17/15  
\_\_\_\_\_  
Date

## **Youth Sport Partner Agreement**

**Between**

### **Frederick County Parks and Recreation And Frederick County American Little League**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Frederick County American Little League (FCALL). This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

A. FCPRD will provide FCALL the following fields including dimensions from March 15 through June 15, 2016:

1. Cole Field Monday - Saturday
2. Franklin Field Monday- Saturday
3. Frey and Roper Field Monday, Friday, Saturday
4. Frederick County Public School sites based on need and approval by FCPS
5. Fields after June 15 will be reserved for FCALL until June 1. FCALL must rent and pay for all fields after June 15.

FCPRD will provide lined fields beginning the first Saturday in April

B. FCALL will provide a recreational youth baseball/softball program for Frederick County children living in their geographical boundaries.

FCALL will provide by March 14:


1. The number of Frederick County youth that participated in their program during the previous year.
2. \$2,123 for items 1-3 in section A above. (338 participants x \$6.28 facility fee).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.
8. Participation fee for upcoming season.

9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth baseball meeting the standards set forth by Little League Baseball International.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Provide FCPRD lining request 1 business day prior to game -- same day will be handled on a case by case basis depending on staff availability determined by the Superintendent of Parks or designee.
15. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.01). Strictly enforce lightning and thunder safety outlined in the policy for all FCALL activities.
16. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
17. Establish safety and emergency procedures.

Failure to abide by any term may result in the termination of this agreement.

  
 Director  
 Frederick County Parks and Recreation

1/13/16  
 Date

  
 President  
 Frederick County American Little League

12/15/16  
 Date



G



## COUNTY of FREDERICK

Finance Department  
**Cheryl B. Shiffler**  
Director

540/665-5610  
Fax: 540/667-0370  
E-mail: [cshiffle@fcva.us](mailto:cshiffle@fcva.us)

**TO:** Board of Supervisors

**FROM:** Finance Committee

**DATE:** January 20, 2016

**SUBJECT:** Finance Committee, Audit Committee, and Budget Work Session  
Report & Recommendations

---

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 20, 2016 at 8:00 a.m. There was an Audit Committee meeting immediately following. Directly after, a Budget Work Session was held. All members were present.

### FINANCE COMMITTEE

1. The Finance Director requests a General Fund supplemental appropriation in the amount of \$1,141.72. This amount represents unspent FY15 VJCCCA funds to be returned to the State. See attached letter, p. 3. The committee recommends approval.
2. The Registrar requests a General Fund supplemental appropriation in the amount of \$1,194.91. This amount represents a reimbursement for expenses related to relocating the Russells presinct polling place for the November 3, 2015 election due to the incomplete construction of the Round Hill Fire Department. No local funds required. See attached information, p. 4 – 5. The committee recommends approval.
3. The Sheriff requests a General Fund supplemental appropriation in the amount of \$15,375.18. This amount represents reimbursement for two auto claims. See attached memo, p. 6 – 7. The committee recommends approval.

**AUDIT COMMITTEE – no action required**

1. Per the request of the committee during the last review of the Finance Committee Charter, Chris Banta from Brown, Edwards & Company, LLP will be present to discuss the internal audit process. The last internal audit is included for information, p. 8 – 21. The committee heard an overview of the audit process from Mr. Banta.

**BUDGET WORK SESSION – no action required**

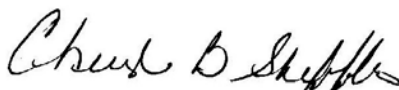
1. Information is provided for discussion on the FY 2017 budget. See attached information, p. 22 – 170. The committee heard an overview from the County Administrator of the information provided.

**INFORMATION ONLY**

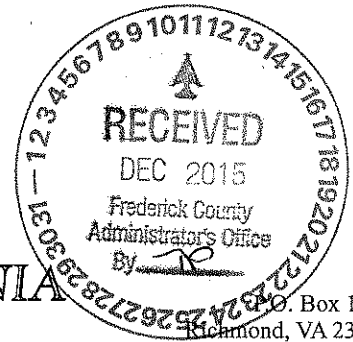
1. The Finance Director provides a Fund 10 Transfer Report for December 2015. See attached, p. 171.
2. The Finance Director provides an FY 2016 Fund Balance Report ending January 14, 2016. See attached, p. 172.
3. The Finance Director provides financial statements for the month ending December 31, 2015. See attached, p. 173 – 183.

Respectfully submitted,

FINANCE COMMITTEE  
Judith McCann-Slaughter, Chairman  
Charles DeHaven  
Gary Lofton  
Bill Ewing  
Angela Rudolph

By   
Cheryl B. Shiffler, Finance Director





Andrew K. Block, Jr.  
Director

**COMMONWEALTH of VIRGINIA**  
*Department of Juvenile Justice*

P. O. Box 1110  
Richmond, VA 23218  
(804) 371.0700  
Fax: (804) 371.6490

November 30, 2015

Mr. Peter Roussos, Director  
26<sup>th</sup> District Court Service Unit  
26 Rouss Ave, Suite 100  
Winchester, Virginia 22601

Dear Mr. Roussos:

The VJCCCA FY2015 end of the year expenditure report has been reviewed. A Fiscal Adjustment Form (FAF), which records the movement of funds from program to program during the year, has been received. The Compliance Certification Form, which attests that all funds were expended as reported in the Department's Community Programs Reporting (CPR) System, has been signed by the Court Service Unit Director; however, the county administrator needs to sign and return it to us. According to the report, Frederick/Winchester/Clarke expended \$123,309.28 of its approved adjusted budget of \$124,451.00. There was a \$3907.00 local reduction which was taken out of the 4<sup>th</sup> quarter check. The breakdown of funds expended is as follows:

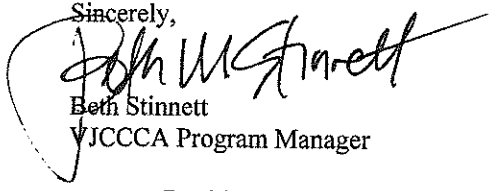
Required Maintenance of Effort	\$ 0.00
State Funds Expended	\$ 123,309.28
Total Expenditures	\$ 123,309.28

A total of \$124,451.00 in state funds was provided to the locality. Because the state funds were not totally expended, we request that the balance of \$1,141.72 be returned to the state. Additional funds for FY16 cannot be released for your locality until the FY15 unexpended funds are returned. Please make your check payable to **Treasurer, State of Virginia**, and mail it to:

Department of Juvenile Justice  
Petty Cash Cashier  
P. O. Box 1110  
Richmond, Virginia 23218-1110

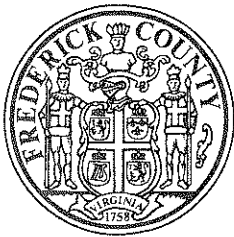
We thank you for your attention to this request and for all that Frederick and Clarke Counties and the City of Winchester do for their youth and families before the 26th District Juvenile and Domestic Relations Court and Court Services Unit.

Sincerely,

  
Beth Stinnett  
VJCCCA Program Manager

cc: David L. Ash, County Administrator – Clarke County  
Eden Freeman, City Manager – City of Winchester  
John Riley, Deputy County Administrator – Frederick County ✓  
Dee Kirk, Northern Region Manager

4010-033030-5413-000-001



OFFICE OF VOTER REGISTRATION & ELECTION ADMINISTRATION

General Registrar of Voters

E-mail: fcvotes@co.frederick.va.us

Rick Miller

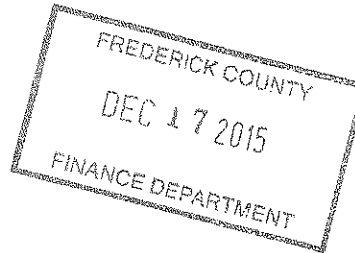
540/665-5660

Fax 540/665-8976

MEMORANDUM

To: Joe Wilder, Deputy Director  
Cc: Rhonda Sargent, Administrative Assistant

From: Rick Miller, Voter Registrar *RM*



Subject: Reimbursement for Expenses Related to Precinct Polling Place Relocation due to incomplete and late construction of the new Round Hill Fire Event Center

Date: December 11, 2015

The Voter Registration Department requests a reimbursement of \$ 1,194.91 from the Public Works line item of 26 - 1226 - 8800 - 03.

This amount should be placed in our line items listed below:

*10AD-3010-019110-0014*

13010 - 3010 - 000 - 000 Contractual Services (Printing) \$ 200.34

13010 - 5204 - 000 - 000 Postage \$ 980.67

13010 - 5401 - 000 - 000 Office Supplies \$ 13.90

TOTAL \$ 1,194.91

*HBS  
12/12/15  
JCW  
12/16/15*

The 3010 line item includes costs of printing of 2,100 envelopes and 2,100 notices to send all of the registered voters in the Russells Precinct of the emergency change of their polling place for the November 3, 2015 Elections. The 3010 line item also includes the cost of making an emergency relocation sign for the Russells Precinct. The 5204 line item is for postage for all of the 2,100 notices to the voters as well as letters sent to all candidates on the November 3, 2015 elections as required by Virginia Election law. The 5401 line item is the cost of copy paper to create the 2,100 notices to voters. If you have any questions about this memo or the amounts, please contact me.

*Due to relocation of polling place, it was agreed the costs to re-advertise election to old Round Hill Fire station could be paid out of New Round Hill Fire station Budget.*

Category	Type	Units	Cost	Extension
Printing	Envelopes	2,100	\$132.62	\$ 132.62
13010-3010-000-000	Notices - voters, cand., parties	2,022	\$0.01	\$ 20.22
	Precinct Voting Sign	1	\$47.50	\$ 47.50
Postage	Postage - \$.485 per	2,022	\$0.49	\$ 980.67
13010-5204-000-000	18 + 2,004			
Other Expenses	Office supplies - Copy Paper	4.2	\$3.31	\$ 13.90
13010-5401-000-000	per Ream			
13020-1005-000-000	Overtime - Asst. Reg. f/t		\$28.28	\$ -
13020-1005-000-000	Overtime - Asst. Reg. p/t		\$17.25	\$ -
13020-1005-000-000	Part Time help		\$9.00	\$ -
GRAND TOTAL				\$ 1,194.91

# FREDERICK COUNTY SHERIFF'S OFFICE

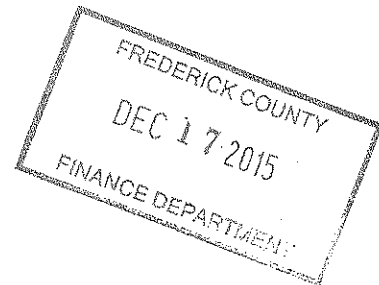


ROBERT T. WILLIAMSON  
Sheriff

MAJOR C.L. VANMETER  
Chief Deputy

1080 COVERSTONE DRIVE  
WINCHESTER, VIRGINIA 22602

540/662-6168  
FAX 540/504-6400



TO : Finance Department  
FROM : Sheriff R. T. Williamson *RTW*  
SUBJECT : Insurance Reimbursement  
DATE : December 16, 2015

---

We are requesting the check received in the amount of \$3,673.55 for the auto claim dated November 27, 2015 involving Deputy Kniceley be appropriated into our budget line of 3102-3004-000-002.

Thank you.

RTW/asw

1096  
3010-018990-0001  
C.S. 12/17/15

# FREDERICK COUNTY SHERIFF'S OFFICE

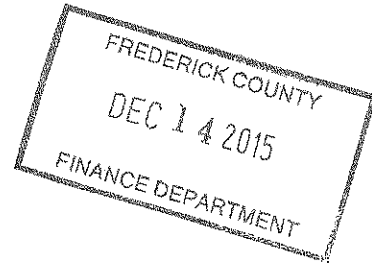


ROBERT T. WILLIAMSON  
Sheriff

MAJOR C.L. VANMETER  
Chief Deputy

1080 COVERSTONE DRIVE  
WINCHESTER, VIRGINIA 22602

540/662-6168  
FAX 540/504-6400



TO : Cheryl Shiffler – Director of Finance  
FROM : Sheriff R. T. Williamson *RTW*  
SUBJECT : Insurance Reimbursement  
DATE : December 11, 2015

---

We are requesting the check received in the amount of \$11,701.63 for the auto claim dated November 8, 2015 be appropriated into budget line 3102-3004-000-002.

Thank you.

*G/antz*

RTW/asw

*1096  
3-010-018990-0001  
C.S. 12/1/15*

**COUNTY OF FREDERICK, VIRGINIA**

**INTERNAL AUDIT ENGAGEMENT**

**AUGUST 31, 2015**

## CONTENTS

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FINDINGS AND RECOMMENDATIONS .....	13



**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING  
AGREED-UPON PROCEDURES**

Mr. Richard C. Shickle  
Chairman of the Board of Supervisors  
County of Frederick, Virginia

We have performed the procedures enumerated on pages 4 through 12, which were agreed to by Mr. John R. Riley and Mr. Roderick B. Williams, to selected accounting records and transactions of the County of Frederick, Virginia (the "County") for the period March 1, 2015 to August 31, 2015. The County's management is responsible for the accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report, the Board of Supervisors, and County management. Consequently, we make no representation regarding the sufficiency of the procedures described above either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the County's accounting records. Accordingly, we do not express such an opinion. Also, we express no opinion on the effectiveness of the County's internal control over financial reporting or any part thereof. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. Our responsibility is limited to the period covered by our agreed-upon procedures and does not extend to any later periods for which we are not engaged.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than these specified parties.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Roanoke, Virginia  
October 12, 2015

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*Your Success is Our Focus*

319 McClanahan Street, S.W. • P.O. Box 12388 • Roanoke, VA 24025-2388 • 540-345-0936 • Fax: 540-342-6181 • [www.BEcpas.com](http://www.BEcpas.com)



## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED**

#### **Accounts Payable Disbursements (COUNTY)**

Select a random sample of ten disbursements (of the ten disbursements, two will be for items greater than \$5,000, two for items between \$1,500 and \$5,000, one under \$1,500, and five disbursements in excess of \$50,000) noting:

- Evidence of authorized departmental approval.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.
- If amount is between \$1,500 and \$4,999, there was documentation of three verbal quotes.
- If amount is between \$5,000 and \$49,999, there was documentation of four written quotes.
- If amount is greater than \$50,000, determine that there is evidence of public bid notice.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.

Using CAAT's, evaluate electronically all A/P cash disbursements for:

- Duplicate check numbers.
- Gap detection of check sequences.
- Duplicate payments (same date, payee, and amount).

Using CAAT's:

- Compare the most current to date vendor master listing to the most current to date employee master listing for vendors and employees with the same addresses and investigate those which had activity during the period under review.
- Examine vendors with the same address.
- Compare the current to date vendor master listing with the prior vendor master listing and examine five new vendors for validity.

#### **General Government Payroll (COUNTY)**

Select a sample of five payroll disbursements noting:

- Rate of pay used to calculate gross pay agrees to authorized amount per Personal Action Form ("PA").
- Time is supported by an approved time card signed by the department head.
- Recalculate gross pay based on approved hours and rate of pay.
- Agree amount per cancelled check or voucher to payroll register.

Select five new employees noting:

- Department head or supervisor has signed the PA form.
- Employee file contains an I-9 form.
- Data on the PA form agrees to the employee master file in the system.
- If individual is replacing someone in a budgeted position, test system to determine that former employee has been inactivated in the system.

## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED (Continued)**

#### **General Government Payroll (COUNTY) (Continued)**

Using CAAT's, compare employee payrolls from period to period and select five individuals whose gross pay changed and agree the change to personnel records.

#### **Bank Reconciliations**

Select one bank reconciliation during the period under review and perform the following:

- Compare the balance on the reconciliation to the general ledger.
- Examine fifteen treasurer checks and fifteen other checks shown as outstanding noting:
  - That payee is in compliance with County policy. (No checks written to cash or bearer)
  - The person signing the check is authorized to issue the check.
- Examine all outstanding checks greater than \$15,000 noting:
  - That payee is in compliance with County policy. (No checks written to cash or bearer)
  - The person signing the check is authorized to issue the check.
- Read the outstanding check schedule noting all checks outstanding for more than 180 days.
- Examine the bank statement for the following month to verify all deposits in transit cleared the bank.
- Examine all checks greater than \$15,000 and ten smaller checks that cleared the bank the first ten days in the subsequent month to proper inclusion/exclusion on the outstanding check list.
- Verify the clerical accuracy of the bank reconciliation.
- Agree the bank balance to the bank statement.
- Examine checks from the prior visit sample of checks that had not cleared the bank noting:
  - Ensure checks have cleared or determine if other outcome is reasonable.
  - That payee is in compliance with County policy. (No checks written to cash on bearer)
  - The person signing the check is authorized to issue the check.

#### **Treasurer's Checks**

Select a sample of ten treasurer's checks noting:

- Evidence of authorized approval.
- Payee and amount agree to supporting documentation.

#### **Abatements**

Obtain an electronic file of abatements and select twenty abatements and agree to supporting documentation.

#### **Accounts Payable Disbursements (SCHOOLS)**

Select a random sample of ten disbursements (of the ten disbursements, three will be for items greater than \$5,000, two for items under \$5,000, and five disbursements in excess of \$50,000) noting:

- Evidence of authorized departmental approval.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.

## COUNTY OF FREDERICK, VIRGINIA

### PROCEDURES PERFORMED (Continued)

#### Accounts Payable Disbursements (SCHOOLS) (Continued)

- If amount is less than \$5,000, one quote was obtained.
- If amount is between \$5,000 and \$30,000, three quotes were obtained.
- If amount is between \$30,000 and \$50,000, four written quotes were obtained.
- If amount is greater than \$50,000, determine that there is evidence of public bid notice.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.
- For construction contracts in excess of \$100,000, examine bid bond from surety company that accompanies contract.

Using CAAT's, evaluate electronically all A/P cash disbursements for:

- Duplicate check numbers.
- Gap detection of check sequences.
- Duplicate payments (same date, payee, and amount).

Using CAAT's:

- Compare the most current to date vendor master listing to the most current to date employee master listing for vendors and employees with the same addresses and investigate those which had activity during the period under review.
- Examine vendors with the same address.
- Compare the current to date vendor master listing with the prior vendor master listing and examine five new vendors for validity.

#### General Payroll (SCHOOLS)

Select a sample of five payroll disbursements noting:

- Rate of pay used to calculate gross pay agrees to authorized amount per Assignment and Annual Contract memo from the Superintendent.
- Time is supported by an approved time card signed by the department head (if applicable).
- Recalculate gross pay based on approved hours and rate of pay.
- Agree amount per cancelled check or voucher to payroll register.

Select five new employees noting:

- Department head has signed the PA form.
- Employee file contains an I-9 form.
- Data on PA form agrees to employee information per employee master file on payroll system.
- If individual is replacing someone in a budgeted position, test system to determine that former employee has been inactivated in the system.

Using CAAT's, compare employee payrolls from period to period and select five individuals whose gross pay changed and agree the change to personnel records.

Using CAAT's, search for employees that were paid twice within the same period. Select individuals to examine.

## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED (Continued)**

#### **Analysis of A/R Cash Receipts (SCHOOLS)**

Compare two days of cash receipts scheduled by the clerk opening the mail with the amounts deposited by the Accounts Receivable Clerk noting:

- The deposit slip agrees to the sum of all checks received.
- Support for all receipts is maintained in the A/R binder.
- The coding of revenue accounts compares appropriately to type of receipt.

#### **Program Expenditures (SOCIAL SERVICES)**

Select a random sample of ten purchase orders noting:

- Amount in client's case file matches purchase order.
- Vendor established in the system matches name in purchase order.
- Name on purchase order matches client.

Obtain the preliminary warrant register with case-worker's and aide's approval and compare that to the warrant register approved by the Director to ensure that no warrants were issued after approval by the Director.

Select a random sample of ten program expenditure disbursements noting:

- Evidence of authorized approval.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.
- Examine cancelled check to determine that payee and amount agree to information on warrant register.
- Review case file to determine if client is authorized to receive this specific type of assistance.

Compare the most current to date vendor master listing to the most current to date employee master listing for vendors and employees with the same addresses and investigate those which had activity during the period under review.

#### **Accounts Payable Disbursements (SOCIAL SERVICES)**

Select a random sample of ten disbursements noting:

- Evidence of approval by the Director of Social Services.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.
- Examine cancelled check to determine that payee and amount agree to information on warrant register.

## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED (Continued)**

#### **Payroll (SOCIAL SERVICES)**

From the payroll register, select a sample of five payroll disbursements noting:

- Rate of pay used to calculate gross pay agrees to authorized amount in employee file.
- Agree amount to payroll register.
- Compare direct deposit authorization signed by the employee to the account number that the direct deposit went into on the confirmation returned from the bank.

Select two payrolls during the period and compare net pay per the payroll register to the confirmation returned from the bank to ensure that net payroll register agrees to amount deposited by the bank.

Examine confirmation returned from the bank for duplicate employee account numbers.

Based on the number of days in the month, recalculate the maximum amount of "beeper pay" that could be paid. Compare this to the total amount of beeper pay for the month.

Select three new employees each period noting:

- Data in the personnel file matches information keyed into the Peachtree module, such as name, pay rate, bank account number.
- If individual is replacing someone, test system to determine that former employee has been inactivated in the system.

Compare payroll warrant registers for several periods looking for employees that are no longer on payroll. For employees no longer on the payroll, determine that their last payment coincides with their final day of work.

#### **Cash Disbursements (REGIONAL JAIL)**

Select a sample of ten disbursements from the inmate account and five disbursements from the canteen account noting:

- Evidence of authorized departmental approval or inmate approval.
- Payee and amount agree to supporting documentation.
- Consider the appropriateness of the expenditure in relation to the type of account.

#### **Bank Reconciliations (REGIONAL JAIL)**

Select one bank reconciliation and perform the following:

- Compare the balance on the reconciliation to the general ledger.
- Examine five checks shown as outstanding noting:
  - Payee and amount agree with supporting documentation.
  - The person signing the check is authorized to issue the check.
- Read the outstanding check schedule noting all checks outstanding for more than 180 days.
- Examine the bank statement for the following month to verify all deposits in transit cleared the bank.
- Verify the clerical accuracy of the bank reconciliation.
- Agree the bank balance to the bank statement.

## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED (Continued)**

#### **Accounts Payable Disbursements (REGIONAL JAIL)**

Select a random sample of five disbursements noting:

- Evidence of authorized departmental approval.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.
- If amount is between \$1,500 and \$4,999, there was documentation of three verbal quotes.
- If amount is between \$5,000 and \$49,999, there was documentation of four written quotes.
- If amount is greater than \$50,000, determine that there is evidence of public bid notice.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.

Using CAAT's:

- Compare the most current to date vendor master listing to the most current to date employee master listing for vendors and employees with same addresses and investigate those which had activity during period under review.
- Examine vendor addresses noting different vendors with the same address.

#### **Sheriff Accounts Payable Disbursements**

Select a random sample of ten disbursements (of the ten disbursements, five will be for items greater than \$5,000, two for items between \$1,500 and \$5,000, one under \$1,500, and two disbursements in excess of \$50,000) noting:

- Evidence of authorized departmental approval.
- Payee and amount agree to supporting documentation, i.e. invoice, purchase order, receiving documentation, as applicable.
- If amount is between \$1,500 and \$4,999, there was documentation of three verbal quotes.
- If amount is between \$5,000 and \$49,999, there was documentation of four written quotes.
- If amount is greater than \$50,000, determine that there is evidence of public bid notice.
- Consider the appropriateness of the expenditure account charged and trace expenditure to the general ledger.

Using CAAT's, compare the most current to date vendor master listing to the most current to date employee master listing for vendors and employees with same addresses and investigate those which had activity during period under review.

Using CAAT's, run a summary of disbursements each period summarized by vendor name. Examine dates of payments and amounts below \$1,500 to indicate possible order splitting.

## COUNTY OF FREDERICK, VIRGINIA

### PROCEDURES PERFORMED (Continued)

#### Focused Testing (SOCIAL SERVICES)

Select the two most current quarterly 941 filings for the two federal ID's at Social Services (in-home services and social services) and perform the following:

- Examine documentation that they were prepared and completed timely (by the last day of the month following the quarter end).
- Inquire about and review any delinquent notices from the IRS that have been reviewed.
- Examine reconciliation from Social Services records to 941 filed with IRS and agree balances from reconciliation to 941.
- Recalculate the calculations of payroll taxes on the 941.
- Examine documentation of timely payment with filed 941.

Select two monthly Special Welfare reconciliations and perform the following:

- Agree ten entries per month between Social Services ledgers and County general ledger.
- Review reconciliation and document that reconciling items between Social Services and County consist of interest or cancelled checks. Gain an understanding of any other reconciling items. Document any unidentified reconciling items.
- Test for clerical accuracy.

Select ten voided checks during the period under review and perform the following:

- Examine notification of voided check to Treasurer using standard void check notification.
- Ensure notification was made timely (within a day).

Request documentation that quarterly review of outstanding check report was performed and that checks that needed voiding were properly voided.

Select the annual, quarterly, or monthly State LASER report reconciliation.

- Verify that the department of Social Services has reconciled the LASER report to the internal Social Services Thomas Brothers system and the County's general ledger.
- Review and determine that all reconciling items have been identified.

Select five individual credit card expenditures and five individual gas card expenditures and review for the following:

- Examine documentation of the use of the check-in and check-out log.
- Ensure, per review of the log, that the credit cards were returned within a reasonable time period (same day or next day).
- Document payee and whether, per inquiry, Social Services has attempted to request billings instead of using credit cards for services.
- For gas station charges or gas card charges, review documentation from user as to why County gas pumps were not used.
- Trace individual expenditure to credit card billing statement. Review disbursement to credit card company noting timely payment and avoidance of penalties.
- Ensure documentation has been made of the individual case name that any expenditure is related to.
- Ensure approval has been made for expenditure and that approval is properly documented.

## **COUNTY OF FREDERICK, VIRGINIA**

### **PROCEDURES PERFORMED (Continued)**

#### **Focused Testing (SOCIAL SERVICES) (Continued)**

Select ten travel reimbursements filed and review for the following:

- Review documentation noting proper approval for travel reimbursements. Travel reimbursements should include employee's signature, as well as Supervisor and Director.
- Ensure per diem limits, as authorized, have been complied with.
- Ensure documentation has been made noting the individual case name that any expenditure is related to.
- Ensure County approved mileage rates are used.
- Ensure supporting documentation is filed with travel reimbursement.

#### **Land Use and Tax Relief (COMMISSIONER OF REVENUE)**

Select a sample of five Land Use tax relief deferrals and five Tax Relief for the Elderly or Permanently Disabled deferrals during the period under review noting:

- A formal application was received and approved by the Commissioner of Revenue's office.
- Using guidelines from the state, eligibility was properly determined.
- Documentation exists that information on applications was verified by Commissioner of Revenue employees.
- For **Tax Relief** applications, inquire of the Commissioner how they have ensured that the asset and/or income information on the application is complete. Review documentation that these procedures were performed.

#### **State Tax Collections (COMMISSIONER OF REVENUE)**

Select a random sample of ten receipts of state tax collections noted on the Commissioner's log of collections and document review of the following:

- Review documentation that collection made was collected by Commissioner because it required pending verification of tax information. All other receipts should go directly to the Treasurer and should not be collected by the Commissioner.
- Review documentation that receipt was remitted to, and received by, the Treasurer within 24 hours of collection in the Commissioner's office.

Identify voided receipts during the period. Select five voided receipts and review proper documentation of:

- Voided receipt.
- Rationale for voiding receipt provided.

Using CAAT's (or other means), compare state tax collections made in the Commissioner's office to state tax collections received by the Treasurer from the Commissioner's office to determine that no payments were unaccounted for.



## COUNTY OF FREDERICK, VIRGINIA

### PROCEDURES PERFORMED (Continued)

#### P-Card Program (COUNTY)

Select a sample of 5 individual cards noting:

- The card has a single purchase limit
- Training was provided to card user

Select a sample of 3 departments, and the associated summary statement for that department, noting:

- Purchases fall within the following criteria:
  - Has an associated purchase order if over \$2,500 and/or
  - Is \$2,500 or greater and has a standing PO and/or
  - Is \$2,500 or greater and does not require a PO and/or
  - Utility payments (phone, cellular phone, cable, water/sewer, gas)
- Log is maintained for all charges made on department cards for the month associated with the statement selected.
- Department card is maintained in secure location

For all card statements selected above verify that:

- Purchases are within "Card Use" section of Purchasing Card Policies and Procedures prepared by the Frederick County Finance Department dated December 22, 2014.
- A monthly reconciliation was performed
- Payment summary is prepared by Program manager and signed by department head and another individual if the department head used the card
- Payment was made within 25 day grace period

**COUNTY OF FREDERICK, VIRGINIA**  
**FINDINGS AND RECOMMENDATIONS**

**Accounts Payable Disbursements (COUNTY)**

No exceptions noted.

**General Government Payroll (COUNTY)**

No exceptions noted.

**Bank Reconciliations**

Noted thirteen checks from schools, treasurer, and social services totaling \$626.42, were outstanding more than 180 days as of July 31, 2015. County departments review all outstanding checks on the 7<sup>th</sup> day of each month. The checks referred to were cancelled in August 2015.

**Treasurer's Checks**

No exceptions noted.

**Abatements**

No exceptions noted.

**Accounts Payable Disbursements (SCHOOLS)**

No exceptions noted.

**General Payroll (SCHOOLS)**

No exceptions noted.

**Analysis of A/R Cash Receipts (SCHOOLS)**

No exceptions noted.

**Program Expenditures (SOCIAL SERVICES)**

No exceptions noted.

**COUNTY OF FREDERICK, VIRGINIA**  
**FINDINGS AND RECOMMENDATIONS**  
**(Continued)**

**Accounts Payable Disbursements (SOCIAL SERVICES)**

No exceptions noted.

**Payroll (SOCIAL SERVICES)**

No exceptions noted.

**Cash Disbursements (REGIONAL JAIL)**

No exceptions noted.

**Bank Reconciliations (REGIONAL JAIL)**

Noted forty-eight checks, totaling \$1,117.62, were outstanding more than 180 days as of June 30, 2015.

**Accounts Payable Disbursements (REGIONAL JAIL)**

No exceptions noted.

**Accounts Payable Disbursements (SHERIFF)**

No exceptions noted.

**Focused Testing (SOCIAL SERVICES)**

No exceptions noted.

**Land Use and Tax Relief (COMMISSIONER OF REVENUE)**

No exceptions noted.

**State Tax Collections (COMMISSIONER OF REVENUE)**

No exceptions noted.

**P-card Program (COUNTY)**

No exceptions noted.

## Budget Worksession – January 20, 2016

Tab A	Overall Summary of General Fund Revenues and Expenditures (will be updated at meeting with school numbers) & Budget Calendar
Tab B	Summary Table of All Appropriated Funds – Lists FY 2016 Original Budget and FY 2017 Proposed Budget
Tab C	Summary of General Fund Departments including Totals and Percent Changes – Lists FY 2016 Original Budget and FY 2017 Proposed Budget and Percent Changes from FY 2016 to FY 2017
Tab D	General Fund Revenue Detail Report – Details all General Fund Revenue by line item with far right column detailing FY 2017 Proposed Revenue
Tab E	General Fund Budget Summary Detail – Lists increases, decreases, and significant changes between FY 2016 Original Budget and FY 2017 Proposed Budget
Tab F	General Fund Expenditure Detail Report – Details General Fund Expenditures by department by line item with far right column detailing FY 2017 Proposed Expenditures
Tab G	Capital Request Summary – Lists all capital requests for the General Fund; also includes capital requests for all other funds
Tab H	New Position Requests – Lists all new positions requested for FY 2017 for all appropriated funds
Tab I	Outside Agency Funding Requests Summary
Tab J	Budget Scenarios A-G
Tab K	School Budget Info – will be provided at budget worksession

FY 17 Proposed Budget General Fund and School Funds
--

	Total	School Funds	General Fund	TAB
Total General Fund Revenues	156,133,714			D
Requested General Fund Expenditures(A)	<u>184,327,280</u>			B,C,E,F
Shortage	-28,193,566	16,516,479	11,677,087	
Capital	10,455,627	5,188,451	5,267,176	G,K
New Positions	5,389,392	2,700,000	2,689,392	H,K
Other Operating	<u>12,348,547</u>	<u>8,628,028</u>	<u>3,720,519</u>	E,F,K
	28,193,566	16,516,479	11,677,087	
<u>ASSUMPTIONS</u>				
Salary increases budgeted at 4.1%				
Contingency budgeted at 500,000				
(A) Includes School Transfers				
NO USE OF FUND BALANCE TO BALANCE BUDGET				

	Total	TAB
Total General Fund Revenues	156,133,714	D
Fund Balance Funding	7,300,000	
Requested General Fund Expenditures(A)	<u>184,327,280</u>	B,C,E,F
Shortage	-20,893,566	
Capital	10,455,627	G,K
New Positions	5,389,392	H,K
Other Operating	<u>5,048,547</u>	E,F,K
	20,893,566	
Total Increased Expenditures	29,513,636	
Total Increased Revenues	<u>-8,620,070</u>	
	20,893,566	

ASSUMPTIONS  
Salary increases budgeted at 4.1%  
Contingency budgeted at 500,000  
(A) Includes School Transfers  
7.3 Million used from Fund Balance

**FY 16-17 Budget Revenue Projections and Expenditure Requests Compared to  
FY 15-16 Adopted Budget**

		<b>FY 15-16</b>		<b>FY 16-17</b>		<b>Increase</b>
		<b>Adopted</b>		<b>Projected/Requested</b>		
<b>Revenue</b>	\$	147,513,644	\$	156,133,714	\$	8,620,070
<b>Requested expenditure</b>	\$	154,813,644	\$	184,327,280	\$	29,513,636
<b>Over(short)</b>	\$	(7,300,000)	\$	(28,193,566)	\$	(20,893,566)
<b>Uses of Fund Balance</b>	\$	7,300,000			\$	(7,300,000)
<b>Over(short)</b>	\$	-	\$	(28,193,566)	\$	(28,193,566)

## Budget Calendar

### FY 2016-2017

<b>Month</b>	<b>Action</b>
October 21, 2015	Budget memo from Finance Committee Chairman presented to Finance Committee
October 29, 2015	Budget materials sent to all departments and outside agencies
November 30, 2015	Budget requests from departments and outside agencies due back to Finance Department
December 14, 2015 – January 8, 2016	Requested Departmental meetings with County Administrator's Budget Committee
January 20, 2016	Finance Committee/Budget Worksession; Possible Budget Scenario discussion 8:00 a.m.
January 27, 2016	Joint budget meeting with School Board and Board of Supervisors; School Board presents School Board budget to Board of Supervisors/Possible Budget Worksession 5:30 p.m.
February 3, 2016	Budget Worksession – Board of Supervisors 8:00 a.m.
February 10, 2016	Budget Worksession – Board of Supervisors 6:00 p.m.
February 16, 2016	School Board budget public hearing
February 17, 2016	Finance Committee/Board of Supervisors Budget Worksession 8:00 a.m.
February 24, 2016	Budget Worksession – Board of Supervisors 6:00 p.m.
March 2, 2016	Final Board of Supervisors Budget Worksession before budget advertisement 8:00 a.m.;
March 7, 2016	Budget Advertisement to Winchester Star for publishing
March 14, 2016	Public Hearing Advertisement in newspaper
March 23, 2016	FY 2016 – 2017 Budget/Tax Rates Public Hearing
April 13, 2016	FY 2016 – 2017 Budget Adoption
May-July, 2016	Preparation of Adopted Budget Document and submission of budget for award
April 13-27, 2016	Prepare and Insert Tax Bills
April 29, 2016	Tax Bills mailed
July 1, 2016	Implementation of Fiscal Year 2016 – 2017

**Dates are subject to change**

## FY 2016-2017 BUDGET TOTALS - ALL FUNDS

<u>Fund #</u>	<u>Fund</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>
10	General Fund	154,813,644	184,327,280	29,513,636	19.06%
11	NRADC	20,063,860	20,934,968	871,108	4.34%
12	Landfill	6,086,520	6,990,921	904,401	14.86%
13	Division of Court Services	620,639	642,170	21,531	3.47%
16	Shawneeland	811,026	932,885	121,859	15.03%
17	Airport	2,283,228	1,784,040	(499,188)	-21.86%
29	Lake Holiday	800,570	779,998	(20,572)	-2.57%
30	EMS Revenue Recovery	1,501,000	1,770,148	269,148	17.93%
31	EDA	573,198	617,510	44,312	7.73%



## Summary of General Fund Departments

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Increase (Decrease)</u>	<u>% Change</u>	<u>2015-2016 Amended Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Increase (Decrease)</u>	<u>% Change to Proposed</u>
1101	Board of Supervisors	263,362	276,628	13,266	5.04%	265,928	276,628	10,700	4.02%
1201	County Administrator	728,144	797,896	69,752	9.58%	753,075	797,896	44,821	5.95%
1202	County Attorney	251,135	347,564	96,429	38.40%	255,927	347,564	91,637	35.81%
1203	Human Resources	325,378	516,122	190,744	58.62%	376,060	516,122	140,062	37.24%
1208	Independent Auditor	66,000	66,000	0	0.00%	66,000	66,000	0	0.00%
1209	Commissioner of Revenue	1,285,256	1,379,409	94,153	7.33%	1,311,329	1,379,409	68,080	5.19%
1210	Reassessment	207,677	353,195	145,518	70.07%	295,618	353,195	57,577	19.48%
1213	Treasurer	1,287,345	1,375,946	88,601	6.88%	1,311,841	1,375,946	64,105	4.89%
1214	Finance	803,347	822,636	19,289	2.40%	821,160	822,636	1,476	0.18%
1220	Information Technology	1,289,881	1,417,139	127,258	9.87%	1,195,550	1,417,139	221,589	18.53%
1222	M. I. S.	400,749	627,044	226,295	56.47%	531,172	627,044	95,872	18.05%
1224	Other	2,342,281	2,755,871	413,590	17.66%	3,010,623	2,755,871	(254,752)	-8.46%
1301	Electoral Board	110,304	429,760	319,456	289.61%	134,163	429,760	295,597	220.33%
1302	Registrar	168,815	183,239	14,424	8.54%	169,938	183,239	13,301	7.83%
2101	Circuit Court	61,300	65,500	4,200	6.85%	61,300	65,500	4,200	6.85%
2102	General District Court	18,518	58,199	39,681	214.28%	18,518	58,199	39,681	214.28%
2105	J & D Court	23,950	48,815	24,865	103.82%	23,950	48,815	24,865	103.82%
2106	Clerk of Circuit Court	744,828	836,329	91,501	12.28%	801,784	836,329	34,545	4.31%
2108	Law Library	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
2201	Commonwealth Attorney	1,326,068	1,475,768	149,700	11.29%	1,389,463	1,475,768	86,305	6.21%
2202	Victim Witness	127,812	136,230	8,418	6.59%	127,812	136,230	8,418	6.59%
3102	Sheriff	11,644,337	14,839,395	3,195,058	27.44%	12,646,991	14,839,395	2,192,404	17.34%
3202	Volunteer Fire Depts.	895,305	908,095	12,790	1.43%	1,198,912	908,095	(290,817)	-24.26%
3203	Ambulance & Rescue	395,200	396,800	1,600	0.40%	395,200	396,800	1,600	0.40%
3301	Public Safety Contributions	5,513,558	5,730,726	217,168	3.94%	5,513,558	5,730,726	217,168	3.94%
3303	Juvenile Court Probation	146,835	150,784	3,949	2.69%	146,835	150,784	3,949	2.69%
3401	Inspections	1,151,981	1,245,897	93,916	8.15%	1,242,779	1,245,897	3,118	0.25%
3505	Fire and Rescue	9,829,763	13,037,290	3,207,527	32.63%	10,105,756	13,037,290	2,931,534	29.01%
3506	Public Safety Comm.	1,417,841	2,369,710	951,869	67.14%	1,436,839	2,369,710	932,871	64.93%
4102	Road Administration	28,500	28,500	0	0.00%	28,500	28,500	0	0.00%
4104	Street Lights	43,200	43,200	0	0.00%	43,200	43,200	0	0.00%
4201	General Engineering	368,937	406,139	37,202	10.08%	404,747	406,139	1,392	0.34%
4203	Refuse Collection	1,227,816	1,943,329	715,513	58.28%	1,262,624	1,943,329	680,705	53.91%
4204	Refuse Disposal	423,360	569,160	145,800	34.44%	423,360	569,160	145,800	34.44%

<b>Dept Code</b>	<b>Department</b>	<b>2015-2016 Original Budget</b>	<b>2016-2017 Proposed Budget</b>	<b>Increase (Decrease)</b>	<b>% Change</b>	<b>2015-2016 Amended Budget</b>	<b>2016-2017 Proposed Budget</b>	<b>Increase (Decrease)</b>	<b>% Change to Proposed</b>
4205	Litter Control	25,821	24,387	(1,434)	-5.55%	25,821	24,387	(1,434)	-5.55%
4301	Maintenance	589,769	617,368	27,599	4.68%	629,107	617,368	(11,739)	-1.87%
4304	County Office Buildings	1,426,938	1,702,033	275,095	19.28%	1,480,937	1,702,033	221,096	14.93%
4305	Animal Shelter	621,381	668,176	46,795	7.53%	650,106	668,176	18,070	2.78%
5101	Health Department	301,000	393,867	92,867	30.85%	301,000	393,867	92,867	30.85%
5205	Northwestern Comm. Serv.	318,000	343,440	25,440	8.00%	318,000	343,440	25,440	8.00%
5305	Area Agency on Aging	60,000	66,000	6,000	10.00%	60,000	66,000	6,000	10.00%
5306	Property Tax Relief	520,000	520,000	0	0.00%	520,000	520,000	0	0.00%
5316	Social Services Admin.	5,159,258	5,316,120	156,862	3.04%	5,159,258	5,316,120	156,862	3.04%
5317	Public Assistance	1,819,698	2,023,552	203,854	11.20%	1,819,698	2,023,552	203,854	11.20%
6401	Community College	56,000	78,819	22,819	40.75%	56,000	78,819	22,819	40.75%
7101	Parks Administration	1,035,835	1,459,364	423,529	40.89%	1,028,460	1,459,364	430,904	41.90%
7103	Parks Maintenance	1,042,120	1,127,045	84,925	8.15%	1,382,644	1,127,045	(255,599)	-18.49%
7104	Recreation Centers	2,107,290	2,794,050	686,760	32.59%	2,145,839	2,794,050	648,211	30.21%
7109	Clearbrook Park	434,999	528,622	93,623	21.52%	490,430	528,622	38,192	7.79%
7110	Sherando Park	409,482	547,898	138,416	33.80%	430,913	547,898	116,985	27.15%
7302	Handley Library	862,665	942,357	79,692	9.24%	862,665	942,357	79,692	9.24%
8101	Planning	1,107,148	1,215,791	108,643	9.81%	1,125,280	1,215,791	90,511	8.04%
8102	EDA Transfer - Fund 31	572,948	610,260	37,312	6.51%	575,489	610,260	34,771	6.04%
8104	Zoning Board	6,368	6,368	0	0.00%	6,368	6,368	0	0.00%
8106	Building Appeals Board	550	550	0	0.00%	550	550	0	0.00%
8107	NSVRC	44,085	45,915	1,830	4.15%	45,301	45,915	614	1.36%
8203	Soil/Water Conservation	7,000	11,250	4,250	60.71%	7,000	11,250	4,250	60.71%
8301	Extensions	234,788	246,180	11,392	4.85%	237,265	246,180	8,915	3.76%
9201	School Transfers	86,702,219	103,218,698	16,516,479	19.05%	92,983,614	103,218,698	10,235,084	11.01%
9301	Misc. Transfers/Debt Service	4,417,499	4,168,855	(248,644)	-5.63%	1,188,337	4,168,855	2,980,518	250.81%

<b>Total General Fund</b>	<b>154,813,644</b>	<b>184,327,280</b>	<b>29,513,636</b>		<b>161,312,594</b>	<b>184,327,280</b>	<b>23,014,686</b>
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1/12/2016 COUNTY OF FREDERICK  
FUND #-010 GENERAL OPERATING FUND

- B U D G E T -

R E V E N U E

ACCOUNTING PERIOD 2016/01

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	Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Current Year Actual On 2016/01	Projected Expenditure	Inc./Dec.	Dept Request FY/2017	Inc./Dec.	Admin Request FY/2017
011010									
011010-0001									
011010-0002									
011010-0003									
011010-0004									
011010-0005									
011010-0006									
011010-0007									
011010-0008									
011010-0009									
011010-0010	147	12		592		592	100.00		
011010-0011	208								
011010-0012	200								
011010-0013									
011010-0014	454	8							
011010-0015									
011010-0016	471	85		95		95	100.00		
011010-0017	318	46		45		45	100.00		
011010-0018	303	46		45		45	100.00		
011010-0019	336	64		44		44	100.00		
011010-0020	336	64		44		44	100.00		
011010-0021	319	64		44		44	100.00		
011010-0022	321	64		44		44	100.00		
011010-0023									
011010-0024	681	161		89		89	100.00		
011010-0025									
011010-0026	862	270		96		96	100.00		
011010-0027									
011010-0028	771	330		201		201	100.00		
011010-0029									
011010-0030	927	240		153		153	100.00		
011010-0031	564	450		55		55	100.00		
011010-0032	472	338		55		55	100.00		
011010-0033	550	313		55		55	100.00		
011010-0034	718	425		133		133	100.00		
011010-0035	1,091	629		208		208	100.00		
011010-0036	1,120	558		163		163	100.00		
011010-0037	1,929	566		157		157	100.00		
011010-0038	2,717	765		99		99	100.00		
011010-0039	3,378	1,470		74		74	100.00		
011010-0040	4,153	2,011		181		181	100.00		
011010-0041	5,565	4,335		372		372	100.00		
011010-0042	97,589	4,452		228		228	100.00		
011010-0043	14,101	5,614		463		463	100.00		
011010-0044	108,114	18,643		1,332		1,332	100.00		
011010-0045	33,924	16,943		2,671		2,671	100.00		
011010-0046	125,309	47,157		17,903		17,903	100.00		
011010-0047	53,231	37,960		12,924		12,924	100.00		
	183,428	61,523		33,343		33,343	100.00		

1/12/2016 COUNTY OF FREDERICK  
FUND #-010 GENERAL OPERATING FUND

- B U D G E T -

R E V E N U E

ACCOUNTING PERIOD 2016/01

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GL067

		Prior Years FY/2014	Prior Years FY/2015	----- Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	Inc./Dec.	Dept Request % FY/2017	Inc./Dec.	Admin Request % FY/2017
	GENERAL OPERATING FUND									
011010-0048	2012 R/E 1ST HALF	125,038-	47,353-		20,547-		20,547-	100.00		
011010-0049	2012 R/E 2ND HALF	184,804-	88,011-		39,356-		39,356-	100.00		
011010-0050	2013 R/E 1ST HALF	391,027-	82,553-		29,555-		29,555-	100.00		
011010-0051	2013 R/E 2ND HALF	22,328,856-	162,379-		63,044-		63,044-	100.00		
011010-0052	2014 R/E 1ST HALF	22,215,832-	324,696-		44,137-		44,137-	100.00		
011010-0053	2014 R/E 2ND HALF		22,728,310-	48,700,823-	64,706-		48,636,117	99.87-	48,700,823	100.00-
011010-0054	2015 R/E 1ST HALF		22,833,114-		187,896-		187,896-	100.00		
011010-0055	2015 R/E 2ND HALF				22,660,514-		22,660,514-	100.00	48,700,000-	48,700,000-
011010-0056	2016 R/E 1ST HALF								100.00	
011010-0057	2016 R/E 2ND HALF\									
011010-0098	FUND 10 TAX REFUNDS UNDER \$5.0	588-	474-		531-		531-	100.00		
011010-0099	TAX REFUNDS	4,370-	4,030		746		746	100.00		
011010-3005	REPAIR AND MAINTENANCE-EQUIP.									
		45,894,828-	46,468,442-	48,700,823-	23,180,264-			48,700,000-		
	--TOTAL DEPARTMENT--	45,894,828-	46,468,442-	48,700,823-	23,180,264-		25,520,559	52.40-	48,700,000-	823
011020	REAL/PERSONAL PUBLIC SERV.CORP									
011020-0001	CURRENT PUBLIC SERVICE CORP.TA									
011020-0002	DELIQ. P.S. TAXES - PRIOR YEAR									
011020-0003	PUBLIC SERVICES CURRENT TAXES	1,973,794-	2,206,405-	2,000,000-	1,347,709-		652,291	32.61-	2,200,000-	200,000-
		1,973,794-	2,206,405-	2,000,000-	1,347,709-				2,200,000-	10.00
	--TOTAL DEPARTMENT--	1,973,794-	2,206,405-	2,000,000-	1,347,709-		652,291	32.61-	2,200,000-	200,000-
011030	PERSONAL PROPERTY TAXES									
011030-0001	CURRENT PERSONAL PROPERTY TAXE									
011030-0002	DELIQ.TAXES COLLECTED P.P.									
011030-0003	1990 PERSONAL PROPERTY									
011030-0004	1991 PERSONAL PROPERTY									
011030-0005	1992 PERSONAL PROPERTY 1ST HAL									
011030-0006	CURRENT MOBILE HOME TAXES	209,655-	205,349-							
011030-0007	1992 PERSONAL PROPERTY 2ND HAL									
011030-0008	1993 PERSONAL PROPERTY 1ST HAL									
011030-0010	1993 P.P. 2nd HALF									
011030-0011	1994 P.P. 1st HALF									
011030-0012	TAXES RECEIVABLE 1994 P.P.2ND									
011030-0013	TAXES RECEIVABLE 1995 P.P. 1ST									
011030-0014	TAXES RECEIVABLE 1995 PP 2nd H									
011030-0015	TAXES RECEIVABLE 1996 P.P. 1ST									
011030-0016	TAXES RECEIVABLE 1996 P.P.2ND									
011030-0017	TAXES RECEIVABLE 1997 P.P.1ST									
011030-0018	TAXES RECEIVABLE 1997 P.P.2ND									
011030-0019	TAXES RECEIVABLE 1998 P.P. 1ST									
011030-0020	TAXES RECEIVABLE-1998 P.P. 2ND									
011030-0021	TAXES RECEIVABLE-1999 P.P. 1ST									
011030-0022	TAXES REC. 1999 PER.PROP.2ND H									

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PERSONAL PROPERTY TAXES									
011030-0023 TAXES REC. 2000 PER.PROP. 1ST									
011030-0024 TAXES REC.2000 PERS.PROP.2ND H									
011030-0025 TAXES REC.2001 PERS.PROP.1ST.H									
011030-0026 TAXES REC.2001 PERS.PROP. 2ND.									
011030-0027 2002 PERS.PROP.1ST HALF									
011030-0028 2002 PERS.PROP.2ND HALF									
011030-0029 2003 PERS.PROP. 1ST HALF									
011030-0030 2003 PERS.PROP. 2ND HALF									
011030-0031 2004 PERS.PROP.1ST HALF	109-								
011030-0032 2004 PERS.PROP.2ND HALF	109-								
011030-0033 2005 PERS. PROP. 1ST HALF	98-								
011030-0034 2005 PERS. PROP. 2ND HALF	98-								
011030-0035 2006 PERS. PROP. 1ST HALF	18-	15-							
011030-0036 2006 PERS. PROP. 2ND HALF	310-	37-							
011030-0037 2007 PERS.PROP. 1ST.HALF	506-	86-		7-		7-	100.00		
011030-0038 2007 PERS.PROP. 2ND HALF	336-	262-		24-		24-	100.00		
011030-0039 2008 PERS.PROP. 1ST.HALF	39,241	604-		535-		535-	100.00		
011030-0040 2008 PERS. PROP. 2ND HALF	39,095	176-		115-		115-	100.00		
011030-0041 2009 PERS. PROP. 1ST HALF	34,805	2,520-		443-		443-	100.00		
011030-0042 2009 PERS PROP. 2ND HALF	30,734	4,444-		583-		583-	100.00		
011030-0043 2010 PERS. PROP. 1ST HALF	31,715	7,499-		4,252-		4,252-	100.00		
011030-0044 2010 PERS. PROP. 2ND HALF	18,745	11,040-		7,517-		7,517-	100.00		
011030-0045 SHORT TERM RENTAL- NOW 3-10-11									
011030-0046 2011 PERS PROP 1ST HALF	38,293	9,820-		4,079-		4,079-	100.00		
011030-0047 2011 PERS PROP 2ND HALF	20,929-	36,910-		5,168-		5,168-	100.00		
011030-0048 2012 P/F 1ST HALF	67,019-	11,750-		6,183-		6,183-	100.00		
011030-0049 2012 P/F 2ND HALF	505,583-	137,786-		30,858-		30,858-	100.00		
011030-0050 2013 P/F 1ST HALF	799,450-	19,688-		12,154-		12,154-	100.00		
011030-0051 2013 P/F 2ND HALF	13,271,398-	620,151-		70,445-		70,445-	100.00		
011030-0052 2014 P/F 1ST HALF	11,625,310-	868,692-		46,869-		46,869-	100.00		
011030-0053 2014 P/F 2ND HALF		14,409,323-	42,887,250-	319,566-		42,567,684	99.25-	42,887,250	100.00-
011030-0054 2015 P/F 1ST HALF		12,238,957-		646,243-		646,243-	100.00		
011030-0055 2015 P/F 2ND HALF				16,792,059-		16,792,059-	100.00	46,435,025-	100.00
011030-0056 2016 P/F 1ST HALF									
011030-0057 2016 P/F 2ND HALF									
	26,268,300-	28,585,109-	42,887,250-	17,947,100-			46,435,025-		
--TOTAL DEPARTMENT--	26,268,300-	28,585,109-	42,887,250-	17,947,100-		24,940,150	58.15-	46,435,025-	3,547,775-
011040 MACHINERY AND TOOLS TAXES									
011040-0001 CURRENT MACHINERY AND TOOLS TA	5,609,805-	6,281,073-	5,500,000-			5,500,000	100.00-	7,057,414-	1,557,414-
011040-0002 DELINQ.MACHINERY & TOOLS TAX									
011040-0003 SHORT TERM RENTAL TAX	139,669-	183,802-		86,413-		86,413-	100.00		
	5,749,474-	6,464,875-	5,500,000-	86,413-				7,057,414-	
--TOTAL DEPARTMENT--	5,749,474-	6,464,875-	5,500,000-	86,413-		5,413,587	98.43-	7,057,414-	1,557,414-

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011050									
011050-0001									
011050-0002									
011060									
011060-0001	864,832-	857,473-	800,000-	289,932-		510,068	63.76-	850,000-	6.25
011060-0002	469,232-	466,858-	400,000-	178,318-		221,682	55.42-	450,000-	12.50
011060-0003									
011060-0004									
	1,334,064-	1,324,331-	1,200,000-	468,250-				1,300,000-	
--TOTAL DEPARTMENT--	1,334,064-	1,324,331-	1,200,000-	468,250-		731,750	60.98-	1,300,000-	8.33
011070									
011070-0001									
011070-0002									
011070-0003									
011080									
011080-0001				10,329		10,329	100.00		
	14,403	13,477		8,091					
--TOTAL DEPARTMENT--	14,403	13,477		8,091		8,091			
011090									
NEWSPAPER ADV.FOR DELINQ.ACCTS	300-	28-		104-					
--TOTAL DEPARTMENT--	300-	28-		104-		104-			
011100									
011100-0001		301,595-	320,000-	182,389-		137,611	43.00-	175,000-	45.31-
	345,318-	301,595-	320,000-	182,389-				175,000-	
--TOTAL DEPARTMENT--	345,318-	301,595-	320,000-	182,389-		137,611	43.00-	175,000-	45.31-
TOTAL - GENERAL OPERATING FUND	81,551,675-	85,337,308-	100,608,073-	43,204,138-		57,403,935	57.06-	105,867,439-	5.23
012000									
012010-0001									
012010-0002	12,081,490-	12,190,553-	13,067,339-	4,318,675-		8,748,664	66.95-	13,017,639-	.38-
	1,358,271-	1,346,403-	1,300,000-	437,357-		862,643	66.36-	1,300,000-	
	13,439,761-	13,536,956-	14,367,339-	4,756,032-				14,317,639-	
--TOTAL DEPARTMENT--	13,439,761-	13,536,956-	14,367,339-	4,756,032-		9,611,307	66.90-	14,317,639-	.35-
012020									
012020-0002	2,427,755-	2,431,884-	2,300,000-	984,069-		1,315,931	57.21-	2,400,000-	4.35
012020-0003	710,060-	752,937-	650,000-	289,145-		360,855	55.52-	750,000-	15.38
012020-0004									
	3,137,815-	3,184,821-	2,950,000-	1,273,214-				3,150,000-	
--TOTAL DEPARTMENT--	3,137,815-	3,184,821-	2,950,000-	1,273,214-		1,676,786	56.84-	3,150,000-	6.78

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012030	BUSINESS LICENSE TAXES											
012030-0001	BUSINESS LICENSE TAXES	5,993,996-	6,426,613-	5,950,000-	963,809-		4,986,191	83.80-	7,220,940-	1,270,940-		21.36
		5,993,996-	6,426,613-	5,950,000-	963,809-				7,220,940-			
	--TOTAL DEPARTMENT--	5,993,996-	6,426,613-	5,950,000-	963,809-		4,986,191	83.80-	7,220,940-	1,270,940-		21.36
012050	MOTOR VEHICLE LICENSES											
012050-0001	MOTOR VEHICLE LICENSES											
012050-0002	AUTO RENTAL TAX			60,000-	55,498-		4,502	7.50-		60,000	100.00-	
012050-0003	MOBILE HOME REGISTRATION TAX											
012050-0004	MOTOR VEHICLE LICENSE 1995											
012050-0005	MOTOR VEHICLE LICENSE 1996											
012050-0006	MOTOR VEHICLE LICENSE 1997											
012050-0007	MOTOR VEHICLE LICENSE 1998											
012050-0008	MOTOR VEHICLE LICENSE 1999											
012050-0009	MOTOR VEHICLE LICENSE 2000											
012050-0010	MOTOR VEHICLE LICENSE 2001											
012050-0011	MOTOR VEHICLE LICENSE 2002											
012050-0012	MOTOR VEHICLE LICENSE 2003											
012050-0013	MOTOR VEHICLE LICENSE 2004											
012050-0014	MOTOR VEHICLE LICENSE 2005											
012050-0015	MOTOR VEHICLE LICENSE 2006											
012050-0016	MOTOR VEHICLE LICENSE 2007	25-										
012050-0017	MOTOR VEHICLE LICENSE 2008	765-	75-		35-		35-	100.00				
012050-0018	MOTOR VEHICLE LICENSE 2009	4,542-	2,107-		175-		175-	100.00				
012050-0019	MOTOR VEHICLE LIC 2010+	2,251,683-	2,318,076-	2,200,000-	390,457-		1,809,543	82.25-	2,300,000-	100,000-		4.55
		2,257,015-	2,320,258-	2,260,000-	446,165-				2,300,000-			
	--TOTAL DEPARTMENT--	2,257,015-	2,320,258-	2,260,000-	446,165-		1,813,835	80.26-	2,300,000-	40,000-		1.77
012060-0001	BANK STOCK TAXES & BANK FRANCH	448,167-	482,124-	400,000-			400,000	100.00-	450,000-	50,000-		12.50
		448,167-	482,124-	400,000-					450,000-			
	--TOTAL DEPARTMENT--	448,167-	482,124-	400,000-			400,000	100.00-	450,000-	50,000-		12.50
012070	TAXES ON RECORDATION AND WILLS											
012070-0001	RECORDATION TAXES	888,564-	941,398-	850,000-	703,534-		146,466	17.23-	1,223,000-	373,000-		43.88
012070-0002	TAX ON WILLS	14,173-	17,357-	12,000-	9,402-		2,598	21.65-	15,000-	3,000-		25.00
012070-0003	ADDITIONAL TAX ON DEEDS OF CON	252,119-	257,922-	250,000-	198,241-		51,759	20.70-	250,000-			
		1,154,856-	1,216,677-	1,112,000-	911,177-				1,488,000-			
	--TOTAL DEPARTMENT--	1,154,856-	1,216,677-	1,112,000-	911,177-		200,823	18.06-	1,488,000-	376,000-		33.81
012100	LODGING & MEALS TAX											
012100-0001	HOTEL AND MOTEL ROOM TAXES											
012100-0002	MEALS TAX											
012100-0003	HOTEL & MOTEL ROOM TAXES 1992											
012100-0004	HOTEL & MOTEL ROOM TAXES 1993											

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LODGING & MEALS TAX											
012100-0005											
012100-0006											
012100-0007											
012100-0008											
012100-0009											
012100-0010											
012100-0011											
012100-0012											
012100-0013											
012100-0014											
012100-0015											
012100-0016											
012100-0017											
012100-0018											
012100-0019											
012100-0020											
012100-0021											
012100-0022											
012100-0023											
012100-0024											
012100-0025											
012100-0026											
012100-0027											
012100-0028											
012100-0029											
012100-0030											
012100-0031											
012100-0032											
012100-0033											
012100-0034		750-	240-								
012100-0035											
012100-0036		172-									
012100-0037											
012100-0038											
012100-0039											
012100-0040											
012100-0041											
012100-0042											
	477,493-	472,959-	491,310-	223,473-		267,837	54.51-	531,410-	40,100-	8.16	
	4,307,699-	4,533,280-	4,326,000-	1,881,384-		2,444,616	56.51-	4,997,941-	671,941-	15.53	
	4,786,114-	5,006,479-	4,817,310-	2,104,857-				5,529,351-			
--TOTAL DEPARTMENT--	4,786,114-	5,006,479-	4,817,310-	2,104,857-		2,712,453	56.31-	5,529,351-	712,041-	14.78	
STREET LIGHTS & STAR FORT FEES											
012120-0001											
012120-0002											
012120-0003											
012120-0004											



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STREET LIGHTS & STAR FORT FEES											
012120-0005											
012120-0006											
012120-0007											
012120-0008											
012120-0009											
012120-0010											
012120-0011											
012120-0012											
012120-0013											
012120-0014											
012120-0015											
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012120-0026											
012120-0027											
012120-0028											
012120-0029											
012120-0030											
012120-0031											
012120-0032											
012120-0033											
012120-0034											
012120-0035											
012120-0036											
012120-0037											
012120-0038											
012120-0050											
	16,699-	16,646-	35,000-	418-		34,582	98.81-	35,000-			
	16,243-	17,015-		14,780-		14,780-	100.00				
	8,062-	8,250-	8,200-	4,141-		4,059	49.50-	8,200-			
	41,004-	41,911-	43,200-	19,339-				43,200-			
--TOTAL DEPARTMENT--	41,004-	41,911-	43,200-	19,339-		23,861	55.23-	43,200-			
 TOTAL - OTHER LOCAL TAXES	 31,258,728-	 32,215,839-	 31,899,849-	 10,474,593-		 21,425,256	 67.16-	 34,499,130-	 2,599,281-	 8.15	
013000											
013010											
013010-0001											
	44,438-	43,031-	42,000-	18,691-		23,309	55.50-	42,000-			
	44,438-	43,031-	42,000-	18,691-				42,000-			
--TOTAL DEPARTMENT--	44,438-	43,031-	42,000-	18,691-		23,309	55.50-	42,000-			

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FINES AND FORFEITURES											
014010-0005	368,396-	409,180-	355,000-	121,730-				324,197-			
--TOTAL DEPARTMENT--	368,396-	409,180-	355,000-	121,730-		233,270	65.71-	324,197-	30,803	8.68-	
TOTAL - FINES AND FORFEITURES	368,396-	409,180-	355,000-	121,730-		233,270	65.71-	324,197-	30,803	8.68-	
REVENUE FROM USE OF MONEY AND											
015010											
015010-0001	91,016-	127,900-	120,000-	79,404-		40,596	33.83-	130,000-	10,000-	8.33	
015010-0004											
015010-0005											
015010-0006											
	91,016-	127,900-	120,000-	79,404-				130,000-			
--TOTAL DEPARTMENT--	91,016-	127,900-	120,000-	79,404-		40,596	33.83-	130,000-	10,000-	8.33	
REVENUE FROM USE OF PROPERTY											
015020											
015020-0001	8,980-	7,650-	7,800-	5,835-		1,965	25.19-	7,980-	180-	2.31	
015020-0002											
015020-0003											
015020-0005											
015020-0006	19,143-	6,935-		4,085-		4,085-	100.00				
015020-0007	21,190-	35,051-	17,954-	7,954-		10,000	55.70-	7,000-	10,954	61.01-	
015020-0008											
015020-0009											
015020-0010	398-	229-		654-		654-	100.00				
015020-0011											
015020-0012		606-	500-			500	100.00-	600-	100-	20.00	
015020-0013	879-	6,323-	3,000-	42-		2,958	98.60-	3,000-			
015020-0014	5,846-	2,167-	4,500-	4,620-		120-	2.67	4,500-			
015020-0015	7,101-	2,233-	5,500-	3,293-		2,207	40.13-	5,500-			
015020-0016											
015020-0017											
015020-0018											
015020-0019											
015020-0020	1,167-	779-	1,166-	289-		877	75.21-	779-	387	33.19-	
015020-0021											
015020-0022											
	64,704-	61,973-	40,420-	26,772-				29,359-			
--TOTAL DEPARTMENT--	64,704-	61,973-	40,420-	26,772-		13,648	33.77-	29,359-	11,061	27.37-	
TOTAL - REVENUE FROM USE OF MONEY AND	155,720-	189,873-	160,420-	106,176-		54,244	33.81-	159,359-	1,061	.66-	

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016000									
016010									
016010-0002									
016010-0003									
016010-0004									
016010-0005									
016010-0006									
016010-0007									
016010-0008									
016010-0009									
016010-0010									
016010-0011									
016010-0013									
016010-0014									
016010-0015									
CHARGES FOR SERVICES									
COURT COSTS									
EXCESS FEES OF CLERKS - 2106	47,121-	67,173-	68,608-	46,725-		21,883	31.90-	62,754-	5,854
SHERIFF'S FEES	2,524-	2,524-	2,500-	2,524-		24-	.96	2,524-	24-
COURT CASES-ATTORNEY FEES									
LAW LIBRARY FEES - 2108	10,748-	10,288-	12,000-	6,168-		5,832	48.60-	12,000-	
EMERGENCY 911 FEES									
HANDGUN PERMIT FEES	33,583-	27,503-	32,100-	18,763-		13,337	41.55-	27,312-	4,788
MISCELLANEOUS CLERK FEES	142,797-	154,734-	150,000-	76,104-		73,896	49.26-	134,232-	15,768
STATE COLLECTIONS REIMBURSEMENT									
BOND MANAGEMENT FEES-PLANNING	30,200-	29,300-	35,000-	16,300-		18,700	53.43-		35,000
COURTHOUSE MAINTENANCE FEES	44,398-	46,894-		23,789-		23,789-	100.00	47,000-	47,000-
B-SUMMONS FEES		38,816-		14,729-		14,729-	100.00		
BLOOD/DNA TEST FEES				73-		73-	100.00		
COMMONWEALTH B-SUMMONS FEES				17,124-		17,124-	100.00		
	311,371-	377,232-	300,208-	222,299-				285,822-	
--TOTAL DEPARTMENT--	311,371-	377,232-	300,208-	222,299-		77,909	25.95-	285,822-	14,386
016020									
016020-0001									
016030									
016030-0001									
016030-0007									
016030-0008									
016030-0009									
COMMONWEALTH'S ATTORNEY FEES -									
CHARGES-LAW ENFORCEMENT/TRAFFI									
SHERIFF PARKING TICKETS	5,970-	4,250-	5,000-	800-		4,200	84.00-	1,000-	4,000
WORK RELEASE FEES-JAIL FUND 10									
PRISONER FEES FM OTHER LOCALI	90								
FEDERAL BUREAU OF PRISONS									
	5,880-	4,250-	5,000-	800-				1,000-	
--TOTAL DEPARTMENT--	5,880-	4,250-	5,000-	800-		4,200	84.00-	1,000-	4,000
016040-0001									
016050									
016060									
016060-0002									
016060-0003									
016060-0004									
PURCHASED SERVICES-TITLE XX									
CHARGES FOR CORRECTION AND DET									
CHARGES FOR OTHER PROTECTION									
DONATIONS,ADOPT/RECLAIM FEES	69,132-	77,602-	60,000-	61,081-		1,081-	1.80	60,000-	
SPAY/NEUTER FEE	19,315-	22,110-	20,000-	12,600-		7,400	37.00-	20,000-	
DONATIONS, CONSERVATION EASEME	15-								
	88,462-	99,712-	80,000-	73,681-				80,000-	
--TOTAL DEPARTMENT--	88,462-	99,712-	80,000-	73,681-		6,319	7.90-	80,000-	
016130									
016130-0005									
016130-0006									
016130-0007									
016130-0008									
016130-0009									
016130-0010									
016130-0011									
CHARGES FOR PARKS AND RECREATI									
RECREATION ADMISSION FEES	230,005-	235,157-	104,660-	254,533-		149,873-	143.20	219,821-	115,161-
PARK FEES - PADDLE BOATS - CLE		596							
PARK FEES - PADDLE BOATS - STE									
COMMUNITY RECREATION PROGRAM P	962,727-	1,088,537-	1,256,575-	603,476-		653,099	51.97-	1,395,676-	139,101-
RECREATION BALLFIELD USER FEES	20,287-	48,112-	29,200-	19,996-		9,204	31.52-	18,500-	10,700
RECREATION LEAGUE FEES	157,063-	138,913-	158,507-	91,739-		66,768	42.12-	158,081-	426
RECREATION TOURNAMENT FEES	9,665-	14,716-	18,275-	9,385-		8,890	48.65-	15,120-	3,155

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CHARGES FOR PARKS AND RECREATION											
016130-0012											
016130-0013											
016130-0014	168,413-	137,110-	233,169-	59,192-		173,977	74.61-	198,630-	34,539	14.81-	
016130-0015	22,220-	69,583-	137,856-	44,686-		93,170	67.59-	146,851-	8,995-	6.52	
016130-0016	22,443-	21,855-	42,291-	7,199-		35,092	82.98-	42,108-	183	.43-	
016130-0017											
016130-0018											
016130-0019											
016130-0020											
016130-0021	38,781-	53,271-	40,761-	15,039-		25,722	63.10-	73,850-	33,089-	81.18	
016130-0022											
016130-0023	24,922-	27,001-	27,600-	7,567-		20,033	72.58-	28,528-	928-	3.36	
016130-0024	12,333-	12,950-	13,500-	4,664-		8,836	65.45-	13,972-	472-	3.50	
016130-0025	5,493-	7,227-	13,440-	4,517-		8,923	66.39-	13,440-			
016130-0026											
016130-0027	12,716-	14,830-	16,000-	18,991-		2,991-	18.69	15,000-	1,000	6.25-	
016130-0028	418-	378-		66-		66-	100.00				
016130-0033											
016130-0034											
016130-0035											
016130-0036											
016130-0037											
	1,687,486-	1,869,044-	2,091,834-	1,141,050-				2,339,577-			
--TOTAL DEPARTMENT--	1,687,486-	1,869,044-	2,091,834-	1,141,050-		950,784	45.45-	2,339,577-	247,743-	11.84	
CHARGES - PLANNING/COMMUNITY D											
016160											
016160-0001											
016160-0002	60-	45-	106-	23-		83	78.30-	106-			
016160-0003	380-	270-	403-	125-		278	68.98-	249-	154	38.21-	
016160-0004											
016160-0005											
016160-0006											
016160-0007											
016160-0008		18-		36-		36-	100.00				
016160-0009	1,760-	1,843-		373-		373-	100.00				
016160-0010		500-									
	2,200-	2,676-	509-	557-				355-			
--TOTAL DEPARTMENT--	2,200-	2,676-	509-	557-		48-	9.43	355-	154	30.26-	
CHARGES - FIRE AND RESCUE											
016170											
016170-0001	3,862-	2,667-		501-		501-	100.00	2,667-	2,667-	100.00	
016170-0002											
016170-0003											
016170-0004		540-									
016170-0005	675-	335-	675-	1,520-		845-	125.19	875-	200-	29.63	
	4,537-	3,542-	675-	2,021-				3,542-			
--TOTAL DEPARTMENT--	4,537-	3,542-	675-	2,021-		1,346-	199.41	3,542-	2,867-	424.74	

TOTAL - CHARGES FOR SERVICES 2,099,936- 2,356,456- 2,478,226- 1,440,408- 1,037,818 41.88- 2,710,296- 232,070- 9.36

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018000 MISCELLANEOUS REVENUE									
018020-0001 ANNEXATION PAYMENTS-LOSS OF NE									
018990 MISCELLANEOUS									
018990-0001 MISCELLANEOUS	55,913-	54,222-	8,350-	24,265-		15,915-	190.60	8,350	100.00-
018990-0003 RECREATION DONATIONS	40,626-	43,288-	105,206-	54,485-		50,721	48.21-	65,581-	37.66-
018990-0004 INDUSTRIAL PARK ASSOC.-DONATIO									
018990-0005 DONATIONS - OTHER	272-	17,680-	272-	300-		28-	10.29	272	100.00-
018990-0006 SHERIFF DONATIONS	588-	3,200-	3,702-	3,703-		1-	.03	3,702	100.00-
018990-0007 FORFEITED PROP.SURF.SHERIFF-LO	2,304-			1,052-		1,052-	100.00		
018990-0008 FORFEITED PROPERTY-SURPLUS COM									
018990-0010 REFUNDS-OTHER	893-	243-		30-		30-	100.00		
018990-0011 RETURNED CHECKS COLLECTED									
018990-0012 REIMB. HAZ MAT&OTHER F&R REFUN		29-		102-		102-	100.00	29-	100.00
018990-0013 OVER/SHORT COLLECTIONS PARKS									
018990-0014 REFUNDS - WORKER'S COMP./INSUR									
018990-0015 DRUG AWARENESS PROGRAM	8,214-	10,029-		2,956-		2,956-	100.00		
018990-0016 DRUG RESTITUTION				250		250	100.00		
018990-0017 TOWING CHARGES									
018990-0018 HISTORIC MARKERS-GRANT									
018990-0019 SPECIALIZED REPORTS/ADM FEES	1,177-	1,397-	300-	260-		40	13.33-	300-	
018990-0020 SPECIALIZED REPORTS TREASURER									
018990-0021 JAIL REVENUE CORRECTION PRIOR									
018990-0022 RECYCLING REFUND	193,060-	101,631-	96,750-			96,750	100.00-	99,975-	3.33
018990-0023 SMELSER CHILDREN TRUST FUND									
018990-0024 PPTRA REFUNDS									
018990-0025 CREDIT DUE CUSTOMERS-PARKS	11,468	7,806		7,602		7,602	100.00		
018990-0026 FIRE COMPANY CAPITAL REVENUE									
018990-0027 PARKS & REC RESERVE REVENUE		7,385-		3,520-		3,520-	100.00		
	291,579-	231,298-	214,580-	82,821-				165,885-	
--TOTAL DEPARTMENT--	291,579-	231,298-	214,580-	82,821-		131,759	61.40-	165,885-	48,695 22.69-
TOTAL - MISCELLANEOUS REVENUE	291,579-	231,298-	214,580-	82,821-		131,759	61.40-	165,885-	48,695 22.69-
019000 RECOVERED COSTS									
019010-0001 DATA PROCESSING FEES - 1220									
019010-0002 RECOVERED COSTS-REAL ESTATE/CA									
019010-0003 RECOVERED COSTS - PUBLIC COMM									
019010-0004 RECOVERED COSTS-TUITION REIMBU									
019010-0005 RECOVERED COSTS-BILL & EQUITY									
019010-0006 RECOVERED COST J&D									
019010-0007 RECOVERED COSTS - TREASURERS O	44,582-	44,626-	45,000-	44,626-		374	.83-	45,000-	
019010-0008 RECOVERED COSTS-SOC.SVC.									
019010-0009 RECOVERED COSTS-WORKER'S COMP.	1,200-	1,200-	1,200-	650-		550	45.83-	1,200	100.00-
019010-0010 NWRT METH GRANT (RECOVERED COS									
019010-0011 NREP RSC OFFICER RECOVERED COS									

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DATA PROCESSING FEES - 1220									
019010-0012									
019010-0013									
019010-0014	117,213-	98,068-	95,000-	124,207-		29,207-	30.74	100,000-	5,000-
019010-0015	25,422-	20,181-	20,000-	5,314-		14,686	73.43-	15,000-	5,000
019010-0016		617,718-	486,185-	176,797-		309,388	63.64-	617,114-	130,929-
019010-0017	1,324-								26.93
		55,431-		38,673-		38,673-	100.00		
	189,741-	837,224-	647,385-	390,267-				777,114-	
--TOTAL DEPARTMENT--	189,741-	837,224-	647,385-	390,267-		257,118	39.72-	777,114-	129,729-
									20.04
REIMBURSEMENT OF EXPENSES-CIRC									
019020									
019020-0001			30,000-			30,000	100.00-		30,000
019020-0002									100.00-
019020-0003	10,640-	10,522-	10,600-	6,112-		4,488	42.34-	10,600-	
019020-0004	2,821-	2,968-	2,800-	1,747-		1,053	37.61-	2,800-	
019020-0005		724-		2,496-		2,496-	100.00		
	13,461-	14,214-	43,400-	10,355-				13,400-	
--TOTAL DEPARTMENT--	13,461-	14,214-	43,400-	10,355-		33,045	76.14-	13,400-	30,000
									69.12-
CONTAINER FEES - CLARKE CO. -									
019040-0001									
019040-0002	44,604-	41,995-	46,344-	32,620-		13,724	29.61-	59,124-	12,780-
019040-0003									27.58
019040-0004	37,763-	36,427-	43,368-	29,589-		13,779	31.77-	48,360-	4,992-
019040-0005	64,350-	53,874-	64,716-	46,070-		18,646	28.81-	96,264-	31,548-
019040-0006		702-							48.75
019040-0007	88,144-	58,545-	54,000-	42,606-		11,394	21.10-	68,300-	14,300-
019040-0008									26.48
019040-0009									
019040-0010									
019040-0011	134-								
019040-0012	78-		78-	1,050-		972-	246.15		78
019040-0013	1,697-	1,597-	1,740-	875-		865	49.71-	1,824-	84-
019040-0014									4.83
019040-0015									
019040-0016			500-	500-					500
									100.00-
	492-	4-		3,361-		3,361-	100.00		
	237,262-	193,144-	210,746-	156,671-				273,872-	
--TOTAL DEPARTMENT--	237,262-	193,144-	210,746-	156,671-		54,075	25.66-	273,872-	63,126-
									29.95
GASOLINE TAX REFUNDS - VPA - 5									
019050-0001									
019050-0002									
019060									
019060-0001									
019060-0002									
019060-0003									
019070-0001	27,150-	28,450-	30,000-	14,313-		15,687	52.29-	30,000-	

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019070-0002 REIMB. OF EXPENSES-GEN. DIST.									
019070-0003 REIMB.-PUBLIC WORK SALARIES	20,548-	20,000-	20,000-			20,000	100.00-	20,000-	
REIMB.-PROJECT MANAGEMENT									
	47,698-	48,450-	50,000-	14,313-				50,000-	
--TOTAL DEPARTMENT--	47,698-	48,450-	50,000-	14,313-		35,687	71.37-	50,000-	
019080-0001 REIMB. OF EXPENSES - J & D COU									
019090-0001 REIMB. - HEALTH DEPARTMENT - 5									
019100-0001 REIMB. COMMONWEALTH -ATTY.'S F									
019100-0003 WINCHESTER EDC	72,000-								
019100-0004 FREDERICK W.RELEASE									
019100-0005 CLARKE W.RELEASE									
019100-0006 REIMB. LYNCHBURG									
019100-0010 STATE SAL. REIMB.HAZ MAT									
019100-0011 REIMB. - TREASURER ASSOC.									
	72,000-								
--TOTAL DEPARTMENT--	72,000-								
019110 REIMBURSEMENTS									
019110-0001 REIMBURSEMENT-LPSW CONSERVATIO									
019110-0002 REIMB. - VA. TECH. - EXTENSION									
019110-0003 REIMB.TASK FORCE	52,463-	66,087-	47,445-	34,066-		13,379	28.20-	68,712-	21,267- 44.82
019110-0004 C & P - JAIL									
019110-0005 REIMB.-GYPSY MOTH									
019110-0006 RABBIES CLINIC FEES									
019110-0007 EDC REVENUE/RECOVERED COSTS	1,400-								
019110-0008 SIGN DEPOSITS-PLANNING				100-		100-	100.00		
019110-0009 EDC REIMBURSEMENTS BROCHURES									
019110-0010 RECYCLING REIMB. FROM LANDFILL									
019110-0011 CASH PROFFERS MACEDONIA ROAD									
019110-0012 REIMBURSEMENT-CONSTRUCTION PRO		385,800-							
019110-0013 REIMB.-SHERANDO WATER LINE									
019110-0014 REIMB - ELECTIONS	2,641-	4,402-						5,000-	5,000- 100.00
019110-0015 WESTMINSTER CANTERBURY LIEU OF	12,225-	36,906-	24,000-	12,456-		11,544	48.10-	25,000-	1,000- 4.17
019110-0016 REIMB.-CALEB HEIGHTS									
019110-0017 REIMB. STREET SIGNS	1,394-		1,000-			1,000	100.00-		1,000 100.00-
019110-0018 GROUNDS MAINT.FREDERICK CO.SCH	266,080-	294,994-	285,000-	129,383-		155,617	54.60-	325,000-	40,000- 14.04
019110-0019 REIMB.- ORCHARDALE									
019110-0020 CHAMBER REIMBURSEMENT-EDC									
019110-0021 REIMB-CITY SHARE CLERKS FRINGE									
019110-0022 REIMBURSEMENT FEASIBILITY STUD									
019110-0023 REIMB. - NW WORKS									
019110-0024 TUITION REIMBURSEMENT									
019110-0025 PROFFERS - WOODSIDE ESTATES									
019110-0026 CONTRIBUTIONS - GRIM PROPERTY									
019110-0027 COMCAST - PEG GRANT	63,116-	70,941-		35,732-		35,732-	100.00		



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<b>NON-CATEGORICAL AID</b>											
022010-0003	MOTOR VEHICLE CARRIERS TAX	37,982-	36,949-	38,000-	37,721-	279	.73-	38,000-			
022010-0005	MOBILE HOME TITLING TAXES	68,458-	102,885-	60,000-	58,619-	1,381	2.30-	110,000-	50,000-	83.33	
022010-0006	1999 PP STATE REIMB.										
022010-0007	2000 PP STATE REIMB.										
022010-0008	2001 PP STATE REIMB.										
022010-0009	2002 PP STATE REIMB.										
022010-0010	2003 P/P STATE REIMB.										
022010-0011	2004 P/P STATE REIMB.										
022010-0012	2005 P/P STATE REIMB.										
022010-0013	2006 PP STATE REIMB.										
022010-0014	2007 P/P STATE REIMB.										
022010-0015	2008 P/P STATE REIMB.										
022010-0016	2009 P/P STATE REIMB.										
022010-0017	2010 P/P STATE REIMB.										
022010-0018	2011 P.P. STATE REIMB.										
022010-0019	2012 P/P STATE REIMB.										
022010-0020	RECORDATION TAXES	362,964-	349,447-	180,462-							
022010-0021	AUTO RENTAL TAX	110,682-	98,958-			180,462-	100.00	375,000-	375,000-	100.00	
022010-0022	P/P STATE REIMB.	12,741,898-	12,741,898-	6,526,528-		6,526,528-	100.00				
022010-0023	STATE NONCATEGORICAL FUNDING										
--TOTAL DEPARTMENT--		13,321,984-	13,330,137-	98,000-	6,803,330-	6,705,330-	842.17	523,000-	425,000-	433.67	
TOTAL - NON-CATEGORICAL AID		13,321,984-	13,330,137-	98,000-	6,803,330-	6,705,330-	842.17	523,000-	425,000-	433.67	
023000	SHARED EXPENSES - CATEGORICAL										
023010-0001	SHARED EXPENSES - COMM. ATTORN	453,037-	455,596-	453,037-	199,733-	253,304	55.91-	463,180-	10,143-	2.24	
		453,037-	455,596-	453,037-	199,733-			463,180-			
--TOTAL DEPARTMENT--		453,037-	455,596-	453,037-	199,733-	253,304	55.91-	463,180-	10,143-	2.24	
023020-0001	SHARED EXPENSES - SHERIFF	2,437,588-	2,453,182-	2,244,154-	1,013,228-	1,230,926	54.85-	2,285,421-	41,267-	1.84	
		2,437,588-	2,453,182-	2,244,154-	1,013,228-			2,285,421-			
--TOTAL DEPARTMENT--		2,437,588-	2,453,182-	2,244,154-	1,013,228-	1,230,926	54.85-	2,285,421-	41,267-	1.84	
023030-0001	SHARED EXPENSES-COMM. OF REVEN	207,143-	213,000-	196,953-	89,917-	107,036	54.35-	198,389-	1,436-	.73	
		207,143-	213,000-	196,953-	89,917-			198,389-			
--TOTAL DEPARTMENT--		207,143-	213,000-	196,953-	89,917-	107,036	54.35-	198,389-	1,436-	.73	
023040-0001	SHARED EXPENSES - TREASURER -	170,344-	168,406-	157,500-	67,610-	89,890	57.07-	160,000-	2,500-	1.59	
		170,344-	168,406-	157,500-	67,610-			160,000-			
--TOTAL DEPARTMENT--		170,344-	168,406-	157,500-	67,610-	89,890	57.07-	160,000-	2,500-	1.59	

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FUND #-010 CATEGORICAL AID

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R E V E N U E

ACCOUNTING PERIOD 2016/01

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	Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Current Year Actual On 2016/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2017	Inc./Dec.	Admin Request FY/2017
OTHER CATEGORICAL AID										
024040-0025										
024040-0026				14,839-		14,839-	100.00			
024040-0027										
024040-0028										
024040-0029										
024040-0030										
024040-0031	76,561-	72,681-	78,000-			78,000	100.00-	78,000-		
024040-0032										
024040-0033										
024040-0034	128,358-	124,451-	120,000-	64,180-		55,820	46.52-	120,000-		
024040-0035										
024040-0036	285,039-	295,702-	305,969-	95,170-		210,799	68.90-	191,700-	114,269	37.35-
024040-0037										
024040-0038	2,511-	2,232-	1,800-	171-		1,629	90.50-	1,800-		
024040-0039	900,000-									
024040-0040	184-									
024040-0041										
024040-0042										
024040-0043	212,191-	70,766-	69,200-	27,931-		41,269	59.64-	67,200-	2,000	2.89-
024040-0044										
024040-0045										
024040-0046	12,759-	19,260-		30,271-		30,271-	100.00			
024040-0047										
024040-0048	50,112-	19,350-	103,230-			103,230	100.00-	103,230-		
024040-0049										
024040-0050										
024040-0051										
024040-0052	2,678-	4,882-		2,142-		2,142-	100.00			
024040-0053										
024040-0054										
			6,400-			6,400	100.00-		6,400	100.00-
	1,990,770-	1,174,926-	1,037,648-	473,806-				892,530-		
--TOTAL DEPARTMENT--	1,990,770-	1,174,926-	1,037,648-	473,806-		563,842	54.34-	892,530-	145,118	13.99-
TOTAL - CATEGORICAL AID	3,276,117-	2,582,568-	5,198,495-	2,675,609-		2,522,886	48.53-	\$,378,292-	179,797-	3.46
031000										
031010										
031010-0001	12,423-	2,741-		234-		234-	100.00			
031010-0002										
	12,423-	2,741-		234-						
--TOTAL DEPARTMENT--	12,423-	2,741-		234-		234-				
TOTAL - PAYMENTS IN LIEU OF TAXES	12,423-	2,741-		234-		234-				

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## R E V E N U E

ACCOUNTING PERIOD 2016/01

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[illegible]

1/12/2016 COUNTY OF FREDERICK  
FUND #010 NON-REVENUE RECEIPTS

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ACCOUNTING PERIOD 2016/01

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	Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Current Year Actual On 2016/01	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2017	Inc./Dec.	%	Admin Request FY/2017
051000											
051010-0009											
051010-0010											
051010-0017											
051010-0018											
051020											
051020-0001											
051020-0002											
051020-0003											
051020-0004											
051020-0005	9-	11-									
051020-0006											
051020-0007											
051020-0008											
051020-0009											
051020-0010											
051020-0011											
051020-0012											
051020-0013											
051020-0021			642,514-								
051020-0022											
051020-0030											
051020-0031											
051020-0032											
051020-0033											
051020-0034											
051020-0035											
051020-0036											
051020-0037											
	9-	642,525-									
--TOTAL DEPARTMENT--	9-	642,525-									
TOTAL - TRANSFERS	9-	642,525-									
TOTAL FOR FUND	143,447,051-	167,895,549-	147,637,540-	69,754,548-		77,882,992	52.75-	156,133,714-	8,496,174-	5.75	
FINAL TOTAL	143,447,051-	167,895,549-	147,637,540-	69,754,548-		77,882,992	52.75-	156,133,714-	8,496,174-	5.75	

## FY 2016-2017 BUDGET SUMMARY - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
1101	Board of Supervisors	263,362	276,628	13,266	Salaries and Fringes includes \$0.50/hour increase for p/t receptionist Professional Services Printing and Binding Advertising Books and Subscriptions Travel	3,581  6,170 250 1,000 500 1,765
1201	County Administrator	728,144	797,896	69,752	Salaries and Fringes Professional Services - Intranet Rebuild Printing and Binding Postage and Telephone Office Supplies Other Operating Supplies Travel FOIA Tracking System w/social media archive ability	41,164 8,000 1,400 1,188 4,500 1,000 4,000 8,500
1202	County Attorney	251,135	347,564	96,429	Salaries and Fringes <b>INCLUDES NEW ASST COUNTY ATTORNEY POSITION \$89,557</b> Office Supplies - inc. furniture & IT equip. for new position Books and Subscriptions Travel Dues & Assoc. Memberships	92,154  2,400 200 1,400 275
1203	Human Resources	325,378	516,122	190,744	Salaries and Fringes <b>INCLUDES 2 NEW POSITIONS - \$95,242</b> Professional Services - Other - Training Programs Other Contractual Services - NeoGov Advertising Office Supplies - includes equipment for new positions Books and Subscriptions Other Operating Supplies	151,730  10,500 16,868 7,600 4,000 (600) (550)

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Other Expenses Dues & Assoc. Memberships Lease/Rent of Equipment	1,066 490 (360)
1208	Independent Auditor	66,000	66,000	0		
1209	Commissioner of Revenue	1,285,256	1,379,409	94,153	Salaries and Fringes - includes \$34,500 salary adjustments for 10 employees Repair & Maintenance - Equipment Repair & Maintenance - Vehicle Maintenance Service Contracts Advertising Other Contractual Services Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies Vehicle Tires & Parts Books and Subscriptions Travel Dues & Assoc. Memberships	96,753 300 (800) (1,000) 500 (1,000) 400 (3,000) 100 600 (600) 400 1,200 300
1210	Reassessment	207,677	353,195	145,518	Salaries and Fringes - includes 2 new Assessors approved in Nov. 2015 Repair & Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Advertising Other Contractual Services Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies Books & Subscriptions	134,118 800 1,200 5,000 1,500 200 (600) 400 (400) 1,900 1,000



<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Travel Dues & Assoc. Memberships	500 (100)
1213	Treasurer	1,287,345	1,375,946	88,601	Salaries and Fringes Maintenance Service Contracts Printing and Binding Office Supplies Books and Subscriptions Hasler Neopost Envelope Stuffer	36,051 4,000 300 3,000 250 45,000
1214	Finance	803,347	822,636	19,289	Salaries and Fringes Professional Services - Other Maintenance Service Contracts Printing and Binding Advertising Central Stores - Copies Office Supplies Other Operating Supplies Dues and Assoc. Memberships	26,379 (500) 210 (1,000) (1,000) 1,000 (2,500) (3,000) (300)
1220	Information Technology	1,289,881	1,417,139	127,258	Salaries and Fringes Professional Services Repair & Maintenance - GIS Equip. Maintenance Service Contracts Maintenance Service Contracts - GIS Postage and Telephone Internet Access Office Supplies Office Supplies - PC Refresh Total = \$60,417 Books and Subscriptions Other Operating Supplies Travel Dues & Assoc. Memberships IT Equip. - Server & virtual environment 5 year refresh - 5	(48,433) (19,375) 250 80,170 8,200 (5,750) 6,885 1,500 8,511 150 (6,000) (2,500) 650 103,000

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					year lease - Total = \$111,000	
1222	M. I. S.	400,749	627,044	226,295	Salaries and Fringes - includes transfer of employee from 1220 and the transfer of salary for Sr. Program Coor. Professional Services Maintenance Service Contracts Postage and Telephone Internet Access Office Supplies IT Software IT Software Maintenance IT Equip. - UPS system battery replacement - PSB	200,635  1,225 13,095 1,700 2,580 1,600 (5,500) (40) 11,000
1224	Other	2,342,281	2,755,871	413,590	Professional Services - Lobbying Other Contractual Services - Lease for employee parking Fire Insurance General Liability Insurance Line of Duty - possible increase in premium Other Expenses Other Expenses - Includes retire health insurance expense Blue Ridge Legal Services - cut in FY15; NEW REQUEST NW Works - increase in contribution request Access Independence - increase in contribution request Discovery Museum - cut in FY15; NEW REQUEST Tourism Program - increase in request Big Brothers Big Sisters - NEW REQUEST Bluemont Concert Series - NEW REQUEST CLEAN, Inc. - increase in contribution request Airport Operating Contribution - Total = \$62,995 Airport Capital Contribution CSA Fund transfer - Total = \$1,263,458 Our Health - increase in contribution request FY 2016 request is \$25,000 NSV Substance Abuse Coalition	14,000 6,808 (1,000) 3,000 17,000 800 65,000 5,547 1,500 1,000 35,382 50,000 5,000 8,000 5,000 56,741 (21,164) 95,976 5,000  60,000

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
1301	Electoral Board	110,304	429,760	319,456	Salaries and Fringes - increase in Election Officials Repair & Maintenance - Equipment - old machines Maintenance Service Contracts Advertising Other Contractual Services Postage & Telephone Office Supplies Travel Dues & Assoc. Memberships New voting machines and equipment Lease/Rent of Equipment	7,504 2,000 1,000 200 7,900 1,456 1,026 712 25 297,333 300
1302	Registrar	168,815	183,239	14,424	Salaries and Fringes Postage and Telephone Office Supplies Books & Subscriptions Lease/Rent of Equipment	11,098 1,360 1,636 30 300
2101	Circuit Court	61,300	65,500	4,200	Jury - Other Contractual Services Compensation of Jurors and Witnesses City of Winchester	200 1,000 3,000
2102	General District Court	18,518	58,199	39,681	Requested supplements to staff salaries: 11 employees x \$2,400 supplement each = \$26,400 Contractual Services Office Supplies - includes needed office furniture & equip. Uniforms Books & Subscriptions Travel Dues & Assoc. Memberships Lease/Rent of Equipment	29,523 900 7,508 125 150 200 75 1,200

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
2105	J & D Court	23,950	48,815	24,865	Requested supplements to staff salaries: current 8 employees + 1 additional employee @ July 1 x \$2,400 Other Contractual Services Office Supplies Uniforms Postage and Telephone Lease/Rent of Equipment	23,345 520 500 (200) (900) 1,600
2106	Clerk of Circuit Court	744,828	836,329	91,501	Salaries and Fringes - includes new Deputy Clerk approved in Sept. Office Supplies Supreme Court TTF Grant Travel Dues and Assoc. Memberships	87,630 5,000 (1,504) 200 175
2108	Law Library	12,000	12,000	0		
2201	Commonwealth Attorney	1,326,068	1,475,768	149,700	Salaries and Fringes - includes \$20,000 increase for Asst. Comm. Atty. & \$3,000 for Legal Secretary <b>INCLUDES NEW ASST. COMM. ATTY. \$94,598</b> Printing and Binding Office Supplies Books and Subscriptions Other Expenses Travel Travel - Witnesses <b>IT Equip. - Litigation Support Equipment</b>	132,300 1,500 6,000 (2,000) (100) 1,000 1,000 10,000
2202	Victim Witness	127,812	136,230	8,418	Salaries and Fringes Repair & Maintenance - Equipment Office supplies	7,888 30 500

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
3102	Sheriff	11,644,337	14,839,395	3,195,058	Salaries and Fringes <b>17 NEW DEPUTIES &amp; 1 CRIME PREVENTION SPEC. = \$993,883</b> Professional Health Serv. Includes \$9,180 for new positions Professional Services Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Other Contractual Services inc. \$6,804 for new positions Gasoline Utilities Postage and Telephone Internet Access Fire Insurance Auto Insurance Surety Bonds Office Supplies Dog Food/K-9 Maintenance Medical & Lab Supplies Vehicle and Powered Equipment - includes equip. for 18 new units for new deputies \$131,999 Vehicle Fuels and Lubricants Police Supplies - Tasers, electronic gun racks for 100 vehicles; supplies for new vehicles \$184,105 Police Supplies - Dive Team Uniforms - includes for 18 new deputies \$40,536 Uniforms - Dive & ERT Books and Subscriptions Other Operating Supplies DARE Program Travel Travel - Extradition/Transport Dues & Memberships Machinery & Equipment - Thermal Imagers 4 @ \$7,854 each Motor Vehicles: Cruisers - Marked - \$26,026 x 16 = \$416,416 Cruisers - Unmarked - \$25,000 x 3 = \$75,000	1,389,819  8,730 650 (4,600) 23,898 6,072 1,516 7,676 (69,545) (48) 9,277 (148) 8 3,679 (5) 4,269 9,935 200 106,747 (28,402) 399,385  1,390 37,648 (3,100) 902 5,260 500 (3,570) (8,000) 4,315 31,416 1,259,080   

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					4 x 4's/SUV's \$25,500 x 5 = \$127,500 Equip. for above marked vehicles- \$8,176 x 21 = \$171,696 18 new cruisers for 18 new deputies = \$468,468 Lease/Rent of Equipment	104
3202	Volunteer Fire Depts.	895,305	908,095	12,790	Travel/Training Fire Program Response Unit Supplement Volunteer LOS Program	13,200 (10,000) 5,750 3,840
3203	Ambulance & Rescue	395,200	396,800	1,600	Lord Fairfax EMS Council - increase in request	1,600
3301	Public Safety Contributions	5,513,558	5,730,726	217,168	NRADC Contribution - total = \$5,320,466 Juvenile Detention Center contribution = 410,260	217,168
3303	Juvenile Court Probation	146,835	150,784	3,949	Salaries and Fringes Supervision Plan Services Postage and Telephone Office Supplies	2,447 4,242 1,260 (4,000)
3401	Inspections	1,151,981	1,245,897	93,916	Salaries and Fringes Repair & Maintenance - Vehicle Maintenance Service Contracts Gasoline Office Supplies Other Operating Supplies Motor Vehicles - 2 Pickups or SUVs for replacement	49,401 380 (4,015) (6,000) 1,000 (850) 54,000
3505	Fire and Rescue	9,829,763	13,037,290	3,207,527	Salaries and Fringes INCLUDES 21 NEW FIREFIGHTERS, 2 TRAINING OFFICERS TOTALING \$1,295,099	1,589,781

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Overtime remains present level at \$1,604,531	
					Incentive Pay \$143,000 increase	
					Repair and Maintenance - Equipment	10,900
					Repair and Maintenance - Vehicle	28,500
					Maintenance Service Contracts	487
					Advertising	24,000
					Other Contractual Services: physicals/tests for new employees; Gear Clean contract; K-9 vet services	50,336
					Internet Access	800
					Motor Vehicle Insurance - inc. insurance on new vehicles	2,450
					K-9 Maintenance/Dog Food	1,000
					Vehicle & Powered Equip. Supplies - includes equipment for new vehicles	80,800
					Police Supplies	9,656
					Uniforms - includes uniforms for new hires; S & H	225,292
					Books and Subscriptions	500
					Other Operating Supplies-11 treadmills, replace SCBA gear, equipment for new Fire Marshals	96,009
					Travel	3,000
					Radio Equipment - includes equip. for new vehicles	30,000
					Motor Vehicles	282,000
					1 2016 Chevrolet Tahoe 4WD - (Replace OPS-10) \$37,000	
					2 2016 Ford F150 Extended Cab 4WD (New FM's) - \$58,000	
					2 2016 Ford F150 Extended Cab 4WD (New TR's) - \$58,000	
					1 2016 Ford F250 4WD (Replacement TR10-2) - \$29,000	
					Replacement of Engine 10 (Used) - \$100,000	
					Integrated Technology Equipment	20,000
					PortaCount and required equipment	
					Miscellaneous Equipment	355,250
					Gas Meter - 14 @ \$5,750 = \$80,500	
					Gas Meter - 1 @ \$5,750	
					HP Scanner/Plotter (Large Scale) \$8,000	
					BullEx Bullseye System \$11,000	
					Laerdal SimMan3G Training Manikin \$50,000 Grant Match	
					Laerdal SimJunior Training Manikin \$50,000 Grant Match	
					Laerdal SimBaby Training Manikin \$50,000 Grant Match	
					Noelle Obstetrical Training Manikin \$10,000 Grant Match	

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Hydraulic Extraction Equipment \$60,000 PPE Extractor x 3 = \$30,000 Lease/Rent of Equipment - Lifepak 15 (30x\$40,000 purchased outright) or (\$396,000/year lease for 5 years)	396,766
3506	Public Safety Comm.	1,417,841	2,369,710	951,869	Salaries and Fringes Repair & Maintenance - Equipment Maintenance Service Contracts Contractual Services - HyperReach contract Internet Access IT Equipment - 5 Motorola GTR 8000 base stations 6 MCC 5500 consoles & related equip. & installation Lease/Rent of Equipment	34,077 (25,000) 31,892 10,800 1,100 839,000 60,000
4102	Road Administration	28,500	28,500	0		
4104	Street Lights	43,200	43,200	0		
4201	General Engineering	368,937	406,139	37,202	Salaries and Fringes Repair & Maintenance - Vehicle Maintenance Service Contracts Gasoline Motor Vehicle Insurance Motor Vehicles - 1 Pickup Replacement	12,267 (200) (535) (3,225) 895 28,000
4203	Refuse Collection	1,227,816	1,943,329	715,513	Salaries and Fringes Professional Services Repair & Maintenance - Equipment Repair & Maintenance - Vehicle Repair & Maintenance - Bldg. & Grounds - includes tar & chip pad @ Middletown & pave lot @ Greenwood Maintenance Service Contracts	54,626 (5,000) 10,000 (2,007) 55,000 (470)



<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Other Contractual Services - Hauling contract - 3.8% anticipated increase	45,722
					Gasoline	(4,501)
					Electrical Services	397
					Office Supplies	(308)
					Laundry Supplies	465
					Repair & Maintenance Supplies	85
					Vehicle Fuels and Lubricants	(475)
					Uniforms	(350)
					Books and Subscriptions	(65)
					Other Operating Supplies	624
					Travel	2,000
					Dues & Assoc. Memberships	20
					Construction Equipment: 1 packer & 1 recycling container	18,800
					New Clear Brook convenience site	540,650
					Lease/Rent of Equipment	300
4204	Refuse Disposal	423,360	569,160	145,800	Based on FY 2015 average for refuse disposal plus a factor for rate increase, population, and waste increases of 6%	145,800
4205	Litter Control	25,821	24,387	(1,434)		
4301	Maintenance	589,769	617,368	27,599	Salaries and Fringes	27,599
4304	County Office Buildings	1,426,938	1,702,033	275,095	Professional Services - Facility Dude Automation System	8,560
					Professional Services - Millwood	1,000
					Repair & Maintenance - Bldg. & Grounds - CAB & Courthouse	(10,000)
					Repair & Maintenance - Bldg. & Grounds - PSB	7,000
					Repair & Maintenance - Bldg. & Grounds - Millwood	2,500
					Repair & Maintenance - Equipment - Millwood	4,000
					Maintenance Service Contracts - PSB	2,000
					Maintenance Service Contracts - Millwood	10,000
					Other Contractual Services - Millwood	1,000

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Electrical Services - CAB & Courthouse	21,000
					Electrical Services - PSB	16,000
					Electrical Services - Millwood	20,000
					Heating Services - PSB	(4,920)
					Heating Services - Millwood	12,000
					Water & Sewage Services - CAB & Courthouse	3,500
					Water & Sewage Services - PSB	(4,000)
					Water & Sewage Services - Millwood	12,000
					Postage & Telephone - Millwood	5,000
					Fire Insurance - Millwood	6,000
					Materials and Supplies - CAB, Courthouse, JJC	(9,000)
					Materials and Supplies - PSB	(6,000)
					Materials and Supplies - Millwood	3,000
					Agricultural Supplies - Millwood	800
					Janitorial Supplies - CAB, Courthouse, JJC	3,000
					Janitorial Supplies - PSB	(1,000)
					Janitorial Supplies - Millwood	3,000
					Repair & Maint. Supplies - Millwood	5,000
					Vehicle/Powered Equipment Supplies - PSB	(2,500)
					Vehicle/Powered Equipment Supplies - Millwood	2,000
					Other Operating Supplies - Millwood	600
					County Share - JJC - Total = \$680,000	(60,000)
					Machinery & Equipment	155,260
					New Tracer system HVAC Controls for Courthouse \$25,000	
					Heat Pump Replacement 1st floor South Bldg. \$18,260	
					Rooftop Unit Replacement CAB \$112,000	
					IT Equipment - New Security Camera System CAB	26,035
					Improvements - Parking Lot Repairs & Lining at CAB	12,260
					Improvements - Parking Lot Repairs & Lining at Bowman	30,000
4305	Animal Shelter	621,381	668,176	46,795	Salaries and Fringes	18,079
					Professional Health Services	2,000
					Citizen Assistance Program - Spay/Neuter	(5,432)
					Other Contractual Services	2,300
					Gasoline	(500)
					Electrical Services	348

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Heating Services Water and Sewer Postage and Telephone Cat Food Laundry Supplies Uniforms Other Operating Supplies-includes 12 replacement cat condos @ \$42,000 Travel	(2,160) (300) (480) 200 6,500 (760) 28,000 (1,000)
5101	Health Department	301,000	393,867	92,867	Increase in contribution request	92,867
5205	Northwestern Comm. Serv.	318,000	343,440	25,440	Increase in contribution request	25,440
5305	Area Agency on Aging	60,000	66,000	6,000	Increase in contribution request	6,000
5306	Property Tax Relief	520,000	520,000	0		
5316	Social Services Admin.	5,159,258	5,316,120	156,862	Salaries and Fringes Contract Services - Legal Other Contractual Services Telephone Insurance Contribution - The Laurel Center - increase in request Dues & Assoc. Memberships <a href="#">Motor Vehicles - replacement vehicle</a> Lease/Rent of Equipment Lease/Rent of Building	177,162 4,000 5,000 1,800 1,000 2,000 300 25,000 (4,400) (55,000)
5317	Public Assistance	1,819,698	2,023,552	203,854	Auxiliary Grant AFDC - Foster Care	(35,000) 180,000

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Adoption Subsidy Independent Living - Basic	60,000 (1,146)
6401	Community College	56,000	78,819	22,819	Increase in contribution request	22,819
7101	Parks Administration	1,035,835	1,459,364	423,529	Salaries and Fringes - P/T & Marketing Coord. moved to 7104 Professional Services - Abrams Creek Trail Easement Plats Maintenance Service Contracts Printing and Binding - moved to 7104 Advertising - moved to 7104 Postage Telephone Office Supplies Medical Supplies Repair & Maintenance Supplies Uniforms Books & Subscriptions Recreation Supplies Other Operating Supplies Processing Fees Travel Youth Football Assoc. Youth Center Dues & Assoc. Memberships Land - Abrams Creek Trail Easements Buildings - Indoor Aquatic Center Design \$480,000 Outdoor Aquatic Renovations \$175,000 Lease/Rent of Equipment	(248,587) 49,000 90 (36,500) (46,000) (900) (14,373) (16,332) (1,500) (500) (8,452) (271) (1,755) 13,037 1,420 3,350 (3,363) 975 (3,500) 84,000 655,000  (1,310)
7103	Parks Maintenance	1,042,120	1,127,045	84,925	Salaries and Fringes Motor Vehicle Insurance Agricultural Supplies Other Operating Supplies Motor Vehicles - Van Replacement - 13 passenger	41,225 464 44 (1,808) 45,000

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
7104	Recreation Centers	2,107,290	2,794,050	686,760	Salaries and Fringes INCLUDES 1 NEW REC TECH & 1 PROGRAM COOR. = \$102,869; INCREASE IN P/T HELP \$165,423 Printing and Binding Advertising Contractual Services Trips & Excursions Contracted Rental Food Supplies Medical and Lab. Supplies Repair & Maint. Supplies Uniforms Educational & Rec. Supplies Other Operating Supplies Merchandise for Resale Awards Dues & Assoc. Memberships Treadmills - replace eight due to age	398,410  40,680 46,681 86,949 20,095 6,000 10,337 3,054 500 7,854 21,443 165 6,000 5,915 6,285 26,392
7109	Clearbrook Park	434,999	528,622	93,623	Salaries and Fringes Repair & Maintenance - Equipment Repair & Maintenance - Vehicle Repair & Maintenance - Bldg. & Grounds Central Stores - Gasoline Electrical Services Heating Services Fire Insurance Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Recreation Supplies Other Operating Supplies Road & Street Materials Merchandise for Resale	(4,814) 401 159 (28,410) (2,888) 3,750 (600) 85 (752) 13,988 (7,485) (8,668) (4,653) 160 (6,000)

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Machinery & Equipment - Mower 11' Cut 60 HP \$74,500 Paint Machine to replace old machine \$13,200 2 Work Carts to replace 2 old golf carts \$22,000 Motor Vehicles - 1 pickup truck to replace old truck Lease/Rent of Equipment	109,700   25,000 4,650
7110	Sherando Park	409,482	547,898	138,416	Salaries and Fringes Repair & Maintenance - Equipment Repair & Maintenance - Bldg. & Grounds Other Contractual Services Fire Insurance Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Recreation Supplies Other Operating Supplies Road & Street Materials Machinery & Equipment - Work Cart replacement \$11,000 Dump trailer to replace dump truck \$9,000 Tractor/loader/backhoe replacement \$58,000 Infield Drag replacement \$18,000 Soccer Goals \$11,500 Motor Vehicles - Replacement pickup truck Lease/Rent of Equipment	(112) 557 1,760 (5,448) 112 995 9,562 (6,498) 101 (2,849) 736 107,500     25,000 7,000
7302	Handley Library	862,665	942,357	79,692	Increase in contribution request	79,692
8101	Planning	1,107,148	1,215,791	108,643	Salaries and Fringes <b>INCLUDES NEW PLANNER POSITION \$64,802</b>	108,643
8102	EDA Transfer - Fund 31	572,948	610,260	37,312	Salaries and Fringes - reduction in part-time; <b>INCLUDES NEW RESEARCH MANAGER POSITION \$78,994</b> Professional Services - Other	51,765  3,300

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Professional Services - Website Development	880
					Professional Services - Ozone	(14,468)
					Printing and Binding	881
					Central Stores - Copies	300
					Gasoline	600
					Postage	1,210
					Boiler Insurance	278
					Fire Insurance	1,200
					Motor Vehicle Insurance	(650)
					Public Officials Liability Insurance	300
					Office Supplies - PC Refresh	3,354
					Books and Subscriptions	2,831
					Other Operating Supplies	(600)
					Travel	(7,400)
					Apple Blossom - Increase in contribution request	1,200
					Dues & Memberships	(669)
8104	Zoning Board	6,368	6,368	0		
8106	Building Appeals Board	550	550	0		
8107	NSVRC	44,085	45,915	1,830	Increase in contribution request	1,830
8203	Soil/Water Conservation	7,000	11,250	4,250	Increase in contribution request	4,250
8301	Extensions	234,788	246,180	11,392	Salaries and Fringes	6,692
					Professional Services - Other	4,150
					Repair & Maintenance - Equipment	50
					Postage and Telephone	100
					Dues & Assoc. Memberships	400

<u>Dept Code</u>	<u>Department</u>	<u>2015-2016 Original Budget</u>	<u>2016-2017 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
9201	School Transfers COLA/Transfers/Debt Service	86,702,219 4,417,499	103,218,698 4,168,855	16,516,479 (248,644)		

**Total General Fund                      154,813,644      184,327,280      29,513,636**

**Capital Items Total \$5,267,176**

**47 New Full-Time General Fund Positions - Total \$2,689,392**



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11010 BOARD OF SUPERVISORS											
0000 BOARD OF SUPERVISORS											
1000 BOARD OF SUPERVISORS											
1001 COMPENSATION OF MEMBERS	123,247	124,781	127,426	68,963		127,427	127,427				
1003 RECEPTIONIST	11,940	12,583	14,300	7,415		14,950	14,950				
1005 OVERTIME											
1006 COMPENSATION OF COMMITTEE MEMB	1,380	1,260	2,800	840		2,800	2,800				
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>136,567</u>	<u>138,624</u>	<u>144,526</u>	<u>77,218</u>		<u>145,177</u>	<u>145,177</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	10,442	10,596	11,056	5,898		10,892	10,892				
2002 RETIREMENT - V. S. R. S.	6,563	6,348	6,517	3,530		6,517	6,517				
2005 HOSPITAL/MEDICAL PLANS	5,853	6,303	9,120	3,414		10,500	10,500				
2006 GROUP INSURANCE	686	712	731	396		731	731				
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMPENSATION - COMMO	70	72	81	41		76	76				
..EMPLOYEE BENEFITS....	<u>23,614</u>	<u>24,031</u>	<u>27,505</u>	<u>13,279</u>		<u>28,716</u>	<u>28,716</u>				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	15,167	19,619	19,000	3,416		25,170	25,170				
3004 REPAIR AND MAINTENANCE-EQUIP.	406		750			750	750				
3005 MAINTENANCE SERVICE CONTRACTS		95	150			150	150				
3006 PRINTING AND BINDING	244	96	750	79		1,000	1,000				
3007 ADVERTISING	18,072	16,079	18,000	4,350		19,000	19,000				
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...	<u>33,889</u>	<u>35,889</u>	<u>38,650</u>	<u>7,845</u>		<u>46,070</u>	<u>46,070</u>				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES	2,263	3,004	3,000	1,914		3,000	3,000				
..INTERNAL SERVICES....	<u>2,263</u>	<u>3,004</u>	<u>3,000</u>	<u>1,914</u>		<u>3,000</u>	<u>3,000</u>				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	4,098	5,024	7,300	755		7,300	7,300				
5300 INSURANCE											
5305 MOTOR VEHICLE INSURANCE											
5401 OFFICE SUPPLIES	11,945	12,278	12,947	5,489		12,100	12,100				
5408 VEHICLE TIRES AND PARTS											
5410 UNIFORMS & WEARING APPAREL											
5411 BOOKS AND SUBSCRIPTIONS	1,729	2,099	1,500	1,463		2,000	2,000				
5413 OTHER OPERATING SUPPLIES	2,923	10,808	3,000	701		3,000	3,000				
5506 TRAVEL	2,221	450	5,000	150~		6,765	6,765				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	17,626	17,098	22,500	19,732		22,500	22,500				
..OTHER CHARGES.....	<u>40,542</u>	<u>47,757</u>	<u>52,247</u>	<u>27,990</u>		<u>53,665</u>	<u>53,665</u>				
8001 MACHINERY AND EQUIPMENT											

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8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN		174,365									
8700 LAND											
8800 BUILDINGS											
..CAPITAL OUTLAY.....		174,365									
TOTAL FOR DEPT	236,875	423,670	265,928	128,246		276,628	276,628				

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12010 COUNTY ADMININSTRATOR											
0000 COUNTY ADMININSTRATOR											
1000 PERSONNEL SERVICES											
1001 COUNTY ADMINISTRATOR	457,061	532,550	564,086	302,370		569,088	569,088				
1003 INTERN											
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	457,061	532,550	564,086	302,370		569,088	569,088				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	29,272	33,364	38,753	21,580		38,549	38,549				
2002 RETIREMENT - V. S. R. S.	52,047	46,341	59,849	32,081		60,380	60,380				
2005 HOSPITAL/MEDICAL PLANS	48,515	57,608	54,720	34,343		73,000	73,000				
2006 GROUP INSURANCE	5,438	5,197	6,713	3,598		6,772	6,772				
2008 SHORT & LONG TERM DISABILITY			65	200		200	200				
2011 WORKER'S COMPENSATION -COMMO	457	533	563	302		569	569				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	135,729	143,108	160,798	92,000		179,470	179,470				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES						8,000	8,000				
3004 REPAIR AND MAINTENANCE-EQUIP.	2,020										
3005 MAINTENANCE SERVICE CONTRACTS											
3006 PRINTING AND BINDING		274	1,200	712		2,000	2,000				
3007 ADVERTISING											
..PURCHASED SERVICES...	2,020	274	1,200	712		10,000	10,000				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES - COPIES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	3,210	3,520	4,700	737		6,188	6,188				
5300 INSURANCE											
5305 MOTOR VEHICLE INSURANCE	435										
5306 SURETY BONDS	40	37	50	36		50	50				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	3,639	5,773	8,041	5,717		7,100	7,100				
5408 VEHICLE AND POWERED EQUIPMENT											
5410 UNIFORMS & WEARING APPAREL											
5411 BOOKS AND SUBSCRIPTIONS	594	325	500			500	500				
5413 OTHER OPERATING SUPPLIES			1,000	857		1,000	1,000				
5415 OTHER EXPENSES											
5506 TRAVEL	998	1,974	7,000	5,067		10,000	10,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	5,264	3,492	5,700	5,430		6,000	6,000				
..OTHER CHARGES.....	14,180	15,121	26,991	17,844		30,838	30,838				
8000 LEASE AND RENTALS											

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATION EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN						8,500	8,500				
8008 CAPITAL LEASES											
8800 BUILDINGS											
..CAPITAL OUTLAY.....						8,500	8,500				
TOTAL FOR DSPT	608,990	691,053	753,075	412,926		797,896	797,896				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ----- Department County Admin Request Recommends	Adopted Budget	-- FY/2018 Budget Year ----- Department County Admin Request Recommends	Adopted Budget
12020 COUNTY ATTORNEY									
0000 COUNTY ATTORNEY									
1000 PERSONNEL SERVICES									
1001 COUNTY ATTORNEY	160,435	182,993	172,435	103,403		238,237	238,237		
1003 SUMMER INTERN		1,680	6,000	5,893					
1009 MERIT RESERVE									
..PERSONAL SERVICES....	<u>160,435</u>	<u>184,673</u>	<u>178,435</u>	<u>109,296</u>		<u>238,237</u>	<u>238,237</u>		
2000 FRINGE BENEFITS									
2001 F.I.C.A	10,798	12,502	12,686	5,451		17,026	17,026		
2002 RETIREMENT - VRS	18,092	17,824	18,295	9,910		25,277	25,277		
2005 HOSPITAL / MEDICAL	25,854	30,445	31,500	16,491		46,500	46,500		
2006 GROUP INSURANCE	1,890	1,999	2,051	1,112		2,835	2,835		
2008 SHORT & LONG TERM DISABILITY						400	400		
2011 WORKER'S COMPENSATION	144	166	160	98		214	214		
..EMPLOYEE BENEFITS....	<u>56,778</u>	<u>62,936</u>	<u>64,692</u>	<u>33,062</u>		<u>92,252</u>	<u>92,252</u>		
3000 CONTRACTUAL SERVICES									
3002 PROFESSIONAL SERVICES - OTHER	257	1,776	2,000	66		2,100	2,100		
3004 REPAIRS/MAINT.- EQUIPMENT			250			250	250		
3006 PRINTING & BINDING	231		250			250	250		
3007 ADVERTISING			200			200	200		
..PURCHASED SERVICES...	<u>488</u>	<u>1,776</u>	<u>2,700</u>	<u>66</u>		<u>2,800</u>	<u>2,800</u>		
4000 INTERNAL SERVICES									
4003 CENTRAL STORES - COPIES	896	792	1,275	638		1,275	1,275		
..INTERNAL SERVICES....	<u>896</u>	<u>792</u>	<u>1,275</u>	<u>638</u>		<u>1,275</u>	<u>1,275</u>		
5000									
5204 POSTAGE & TELEPHONE	1,103	896	1,500	495		1,500	1,500		
5306 SURETY BONDS	14	12	150	12		150	150		
5401 OFFICE SUPPLIES	3,663	1,472	1,850	424		4,250	4,250		
5411 BOOKS & SUBSCRIPTIONS	1,701	1,084	1,300	224		1,500	1,500		
5413 OTHER OPERATING	169	272	300	262		200	200		
5506 TRAVEL	2,187	2,095	2,200	1,476		3,600	3,600		
5801 DUES & MEMBERSHIPS	1,515	1,508	1,525	1,340		1,800	1,800		
..OTHER CHARGES.....	<u>10,352</u>	<u>7,339</u>	<u>8,825</u>	<u>4,233</u>		<u>13,000</u>	<u>13,000</u>		
8007 INTEGRATED TECHNOLOGY EQUIPMEN									
TOTAL FOR DEPT	<u>228,949</u>	<u>257,816</u>	<u>255,927</u>	<u>147,295</u>		<u>347,564</u>	<u>347,564</u>		

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12030 HUMAN RESOURCES									
0000 HUMAN RESOURCES									
1000 PERSONNEL SERVICES									
1001 HUMAN RESOURCE DIRECTOR	201,898	208,921	246,791	122,046		318,843	318,843		
1003 PART TIME / EXTRA HELP	6,750	11,320	12,350	6,445					
1005 OVERTIME									
1007 EMPLOYEE OF THE MONTH/YEAR	2,700	2,300	2,700	1,100		2,700	2,700		
1009 MERIT RESERVE									
..PERSONAL SERVICES....	<u>211,348</u>	<u>223,541</u>	<u>261,841</u>	<u>129,591</u>		<u>321,543</u>	<u>321,543</u>		
2000 FRINGE BENEFITS									
2001 F. I. C. A.	15,154	16,164	19,824	9,547		24,391	24,391		
2002 RETIREMENT - V. S. R. S.	22,996	22,272	26,184	11,101		33,829	33,829		
2005 HOSPITAL/MEDICAL PLANS	26,849	29,433	34,200	12,792		63,000	63,000		
2006 GROUP INSURANCE	2,403	2,498	2,937	1,245		3,794	3,794		
2008 SHORT & LONG TERM DISABILITY			181	50		620	620		
2011 WORKER'S COMPENSATION -COMMO	240	247	257	157		319	319		
2013 EDUCATION - TUITION ASSISTANCE									
..EMPLOYEE BENEFITS....	<u>67,642</u>	<u>70,614</u>	<u>83,583</u>	<u>34,892</u>		<u>125,953</u>	<u>125,953</u>		
3000 CONTRACTUAL SERVICES									
3002 PROFESSIONAL SERVICES - OTHER	3,372	2,067	2,740	542		13,420	13,420		
3004 REPAIR AND MAINTENANCE-EQUIP.									
3005 MAINTENANCE SERVICE CONTRACTS									
3006 PRINTING AND BINDING	215								
3007 ADVERTISING		50	2,000	840		9,600	9,600		
3010 OTHER CONTRACTUAL SERVICES						16,868	16,868		
..PURCHASED SERVICES...	<u>3,587</u>	<u>2,117</u>	<u>4,740</u>	<u>1,382</u>		<u>39,888</u>	<u>39,888</u>		
4000 INTERNAL SERVICES									
4001 DATA PROCESSING SERVICES									
4003 CENTRAL STORES-COPIES									
5200 COMMUNICATION									
5204 POSTAGE AND TELEPHONE	1,424	1,410	1,840	589		1,840	1,840		
5400 MATERIALS AND SUPPLIES									
5401 OFFICE SUPPLIES	7,107	4,962	4,024	3,099		7,000	7,000		
5411 BOOKS AND SUBSCRIPTIONS	580	920	1,612	112		1,012	1,012		
5413 OTHER OPERATING SUPPLIES	3,541	6,230	3,000	270		2,450	2,450		
5415 OTHER EXPENSES	9,344	9,625	10,000	3,280		11,066	11,066		
5506 TRAVEL	1,245	1,188	180	20					
5800 MISCELLANEOUS									
5801 DUES AND ASSOC. MEMBERSHIPS	744	809	440	609		930	930		
..OTHER CHARGES.....	<u>23,985</u>	<u>25,144</u>	<u>21,096</u>	<u>7,979</u>		<u>24,298</u>	<u>24,298</u>		
8000 LEASES AND RENTALS									
8001 MACHINERY AND EQUIPMENT									
8002 FURNITURE AND FIXTURES									
8007 INTEGRATED TECHNOLOGY EQUIPMEN									

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9001 LEASE/RENT OF EQUIPMENT	4,542	4,256	4,800	1,712		4,440	4,440				
..OTHER USES OF FUNDS..	<u>4,542</u>	<u>4,256</u>	<u>4,800</u>	<u>1,712</u>		<u>4,440</u>	<u>4,440</u>				
 TOTAL FOR DEPT	 <u>311,104</u>	 <u>325,672</u>	 <u>376,060</u>	 <u>175,556</u>		 <u>516,122</u>	 <u>516,122</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	-- FY/2017 Budget Year ---- County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
12080 INDEPENDENT AUDITOR											
0000 INDEPENDENT AUDITOR											
3000 CONTRACTED SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	63,500	63,500	66,000			66,000	66,000				
..PURCHASED SERVICES...	63,500	63,500	66,000			66,000	66,000				
TOTAL FOR DEPT	63,500	63,500	66,000			66,000	66,000				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
12090 COMMISSIONER OF THE REVENUE											
0000 COMMISSIONER OF THE REVENUE											
1000 PERSONNEL SERVICES											
1001 COMMISSIONER OF THE REVENUE	790,804	842,422	900,402	491,705		938,449	938,449				
1003 PART TIME/EXTRA HELP	14,830	8,272									
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>805,634</u>	<u>850,694</u>	<u>900,402</u>	<u>491,705</u>		<u>938,449</u>	<u>938,449</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	58,803	61,831	68,570	35,565		71,260	71,260				
2002 RETIREMENT - V. S. R. S.	89,974	87,638	95,532	50,960		99,569	99,569				
2005 HOSPITAL/MEDICAL PLANS	119,743	140,744	152,000	74,103		178,500	178,500				
2006 GROUP INSURANCE	9,401	9,829	10,715	5,716		11,168	11,168				
2008 SHORT & LONG TERM DISABILITY		266	275	340		840	840				
2011 WORKER'S COMPENSATION - COMMO	4,203	3,659	3,218	1,798		3,423	3,423				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	<u>282,124</u>	<u>303,967</u>	<u>330,310</u>	<u>168,482</u>		<u>364,760</u>	<u>364,760</u>				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER											
3004 REPAIR AND MAINTENANCE-EQUIP.		616	1,200			700	700				
3005 MAINTENANCE SERVICE CONTRACTS	964	445	1,600			600	600				
3006 PRINTING AND BINDING			500			500	500				
3007 ADVERTISING	236	522	500			1,000	1,000				
3010 OTHER CONTRACTUAL SERVICES	9,682	5,472	13,000	4,096		12,000	12,000				
..PURCHASED SERVICES....	<u>10,882</u>	<u>7,055</u>	<u>16,800</u>	<u>4,096</u>		<u>14,800</u>	<u>14,800</u>				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES	1,687	1,362	2,200	1,045		1,600	1,600				
..INTERNAL SERVICES....	<u>1,687</u>	<u>1,362</u>	<u>2,200</u>	<u>1,045</u>		<u>1,600</u>	<u>1,600</u>				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	13,392	28,067	33,000	8,009		30,000	30,000				
5300 INSURANCE											
5305 MOTOR VEHICLE INSURANCE	1,305	1,409	1,400	1,448		1,500	1,500				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	41,178	10,546	11,217	3,762		13,000	13,000				
5408 VEHICLE AND POWERED EQUIPMENT			600								
5411 BOOKS AND SUBSCRIPTIONS	2,653	2,996	2,800	1,391		3,200	3,200				
5415 OTHER EXPENSES											
5500 TRAVEL											
5506 TRAVEL	4,923	10,078	11,000	7,696		10,200	10,200				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	1,180	1,800	1,600	1,325		1,900	1,900				
..OTHER CHARGES.....	<u>64,631</u>	<u>54,896</u>	<u>61,617</u>	<u>23,631</u>		<u>59,800</u>	<u>59,800</u>				

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	----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
	Expenditure FY/2014	Expenditure FY/2015	Amended Budget	Actual On 2016/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT											
 TOTAL FOR DEPT	 <u>1,164,958</u>	 <u>1,217,974</u>	 <u>1,311,329</u>	 <u>688,959</u>		 <u>1,379,409</u>	 <u>1,379,409</u>				

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year -- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year -- Department Request	County Admin Recommends	Adopted Budget
12100 REASSESSMENT/BOARD OF ASSESSOR											
0000 REASSESSMENT/BOARD OF ASSESSOR											
1000 PERSONNEL SERVICES											
1001 COMPENSATION OF APPRAISORS	78,374	82,727	150,008	47,267		177,340	177,340				
1003 PART TIME	16,662	10,825	36,000	11,366		36,000	36,000				
1005 OVERTIME											
1006 COMPENSATION OF BOARD - OF AS	3,500	5,000	3,000			6,000	6,000				
1009 MERIT RESERVE											
..PERSONAL SERVICES....	98,536	98,552	189,008	58,633		219,340	219,340				
2000 FRINGE BENEFITS											
2001 F.I.C.A.	7,452	7,424	17,212	4,184		16,780	16,780				
2002 RETIREMENT - V.S.R.S.	8,927	8,549	15,916	5,015		18,816	18,816				
2005 HOSPITAL/MEDICAL PLANS	11,707	12,306	30,400	11,712		42,000	42,000				
2006 GROUP INSURANCE	933	959	1,784	563		2,110	2,110				
2008 SHORT & LONG TERM DISABILITY			355			550	550				
2011 WORKER'S COMPENSATION	1,704	2,074	4,343	828		5,099	5,099				
..EMPLOYEE BENEFITS....	30,723	31,312	70,010	22,302		85,355	85,355				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES											
3004 REPAIR AND MAINTENANCE-EQUIP.	2,938	1,268	2,200	518		3,000	3,000				
3005 MAINTENANCE SERVICE CONTRACTS						1,200	1,200				
3006 PRINTING/BINDING						6,000	6,000				
3007 ADVERTISING	257	1,015	1,500			2,000	2,000				
3010 OTHER CONTRACTUAL	4,000	4,000	4,800	4,000		5,000	5,000				
..PURCHASED SERVICES...	7,195	6,283	8,500	4,518		17,200	17,200				
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES- GAS	1,430	314	1,600	684		2,000	2,000				
..INTERNAL SERVICES....	1,430	314	1,600	684		2,000	2,000				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	223	237	4,800	74		13,000	13,000				
5305 MOTOR VEHICLE INSURANCE	2,175	1,409	2,200	1,930		1,800	1,800				
5400 MATERIAL AND SUPPLIES											
5401 OFFICE SUPPLIES	9,625	7,292	11,800	3,753		7,700	7,700				
5411 BOOKS & SUBSCRIPTIONS	544	1,862	1,200			2,200	2,200				
5506 TRAVEL	2,142	2,640	5,100	4,077		3,300	3,300				
5801 DUES/MEMBERSHIPS	495	925	1,400	675		1,300	1,300				
..OTHER CHARGES.....	15,204	14,365	26,500	10,509		29,300	29,300				
8000 LEASES AND RENTALS											
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE/FIXTURES											
8005 MOTOR VEHICLES AND EQUIPMENT		19,684									
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
..CAPITAL OUTLAY.....		19,684									
TOTAL FOR DEPT	153,088	170,510	295,618	96,646		353,195	353,195				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Bndget Department County Admin Request Recommends	Year ----- Adopted Budget	-- FY/2018 Budget Year ----- Department County Admin Request Recommends	Adopted Budget
12130									
TREASURER									
0000									
1000									
1001	622,389	675,723	735,563	398,433		735,569	735,569		
1003									
1005									
1007									
1009									
.. PERSONAL SERVICES....	622,389	675,723	735,563	398,433		735,569	735,569		
2000									
2001	44,816	48,991	55,011	28,187		54,768	54,768		
2002	70,890	71,694	78,044	42,274		78,044	78,044		
2005	91,135	94,024	100,320	50,290		115,500	115,500		
2006	7,407	8,041	8,753	4,741		8,753	8,753		
2008									
2011	622	675	736	398		736	736		
2013									
.. EMPLOYEE BENEFITS....	214,870	223,425	242,864	125,890		257,801	257,801		
3000									
3002	115,354	123,786	168,500	47,995		168,500	168,500		
3004	480		1,000	135		1,000	1,000		
3005	11,151	15,936	15,000	5,569		19,000	19,000		
3006	2,571	834	3,000	1,111		3,300	3,300		
3007	4,174	4,286	6,000	2,990		6,000	6,000		
.. PURCHASED SERVICES...	133,730	144,842	193,500	57,800		197,800	197,800		
4000									
4001									
4003									
5200									
5204	89,845	95,759	100,000	48,295		100,000	100,000		
5300									
5306	76	68	76	66		76	76		
5400									
5401	31,827	17,822	30,388	13,548		30,000	30,000		
5411	1,330	2,124	1,850	1,023		2,100	2,100		
5415	94								
5500									
5506	3,775	6,001	6,000	174		6,000	6,000		
5800									
5801	1,610	1,595	1,600	1,670		1,600	1,600		
.. OTHER CHARGES.....	128,557	123,369	139,914	54,776		139,776	139,776		
8001						45,000	45,000		
8002									
8003									

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
8007 INTEGRATED TECHNOLOGY EQUIPMEN ..CAPITAL OUTLAY.....						45,000	45,000				
TOTAL FOR DEPT	<u>1,099,546</u>	<u>1,167,359</u>	<u>1,311,841</u>	<u>646,899</u>		<u>1,375,946</u>	<u>1,375,946</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
12140 FINANCE DEPARTMENT											
0000 FINANCE DEPARTMENT											
1000 PERSONNEL SERVICES											
1001 FINANCE DIRECTOR	540,048	571,020	600,388	325,212		600,393	600,393				
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	540,048	571,020	600,388	325,212		600,393	600,393				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	39,275	41,273	44,670	22,739		44,421	44,421				
2002 RETIREMENT - V. S. R. S.	61,511	60,585	63,702	34,505		63,702	63,702				
2005 HOSPITAL/MEDICAL PLANS	49,893	53,732	63,840	30,374		73,500	73,500				
2006 GROUP INSURANCE	6,427	6,795	7,145	3,870		7,145	7,145				
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMPENSATION - COMMO	540	571	600	325		600	600				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	157,646	162,956	179,957	91,813		189,369	189,368				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	70	140	1,000	70		500	500				
3004 REPAIR AND MAINTENANCE-EQUIP.		500	500			500	500				
3005 MAINTENANCE SERVICE CONTRACTS	429	480	290			500	500				
3006 PRINTING AND BINDING	1,015	970	3,000	1,456		2,000	2,000				
3007 ADVERTISING	1,953	2,102	4,000	112		3,000	3,000				
..PURCHASED SERVICES...	3,467	4,192	8,790	1,638		6,500	6,500				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES	2,470	3,300	3,000	2,115		4,000	4,000				
..INTERNAL SERVICES....	2,470	3,300	3,000	2,115		4,000	4,000				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	2,662	2,816	3,800	879		3,800	3,800				
5306 SURETY BONDS	49	43	75	42		75	75				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	5,802	3,428	8,350	2,473		5,000	5,000				
5410 UNIFORMS & WEARING APPAREL											
5411 BOOKS AND SUBSCRIPTIONS	810	595	1,000	218		1,000	1,000				
5413 OTHER OPERATING SUPPLIES	1,456	1,738	6,000	108		3,000	3,000				
5500 TRAVEL											
5506 TRAVEL	2,837	2,665	6,000	22		6,000	6,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	2,293	2,293	3,800	1,490		3,500	3,500				
..OTHER CHARGES.....	15,909	13,578	29,025	5,232		22,375	22,375				
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
TOTAL FOR DEPT	719,540	755,046	821,160	426,010		822,636	822,636				

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		----- Prior	Years -----	----- Current	Year -----	-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2014	FY/2015	Budget	2016/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
12200	INFORMATION TECHNOLOGY										
0000	INFORMATION TECHNOLOGY										
1000	PERSONNEL SERVICES										
1001	MIS DIRECTOR	549,870	619,588	608,823	323,258	609,072	609,072				
1005	OVERTIME		385	7,800							
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	549,870	619,973	616,623	323,258	609,072	609,072				
2000	FRINGE BENEFITS										
2001	F. I. C. A.	39,908	45,052	46,102	23,034	45,896	45,896				
2002	RETIREMENT - V. S. R. S.	61,743	64,222	63,663	32,968	64,623	64,623				
2005	HOSPITAL/MEDICAL PLANS	82,832	89,303	89,680	46,960	105,000	105,000				
2006	GROUP INSURANCE	6,451	7,203	7,140	3,698	7,248	7,248				
2008	SHORT & LONG TERM DISABILITY		271	500	304	500	500				
2011	WORKER'S COMPENSATION - COMMO	3,816	4,405	3,497	1,178	609	609				
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	194,750	210,456	210,582	108,142	223,876	223,876				
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER	19,042	38,444	70,125	40,110	50,750	50,750				
3004	REPAIR & MAINT. - VEHICLE		1,137	6,750		7,000	7,000				
3005	MAINTENANCE SERVICE CONTRACTS	129,690	174,015	198,774	132,363	287,144	287,144				
3006	PRINTING/BINDING	43	132	480		480	480				
3007	ADVERTISING										
3010	OTHER CONTRACTUAL SERVICES										
	..PURCHASED SERVICES...	148,775	213,728	276,129	172,473	345,374	345,374				
4000	INTERNAL SERVICES										
4003	CENTRAL STORES-COPIES-MIS	582	412		276						
	..INTERNAL SERVICES....	582	412		276						
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	1,945	1,996	6,000	665	250	250				
5299	INTERNET ACCESS	21,302	21,503	23,115	9,042	30,000	30,000				
5305	MOTOR VEHICLE INSURANCE										
5306	SURETY BONDS	90	80	100	78	100	100				
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	12,154	10,897	21,251	15,323	71,417	71,417				
5411	BOOKS AND SUBSCRIPTIONS	224	889	600	261	750	750				
5413	OTHER OPERATING SUPPLIES	36,362	17,959	21,400	2,465	15,400	15,400				
5506	TRAVEL	10,927	20,918	11,000	1,533	8,500	8,500				
5800	MISCELLANEOUS										
5801	DUES AND ASSOC. MEMBERSHIPS	579	688	750	350	1,400	1,400				
	..OTHER CHARGES.....	83,583	74,930	84,216	28,717	127,817	127,817				
8000	LEASES AND RENTALS										
8001	LEASE/RENT OF EQUIPMENT										
8002	FURNITURE AND FIXTURES										

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECH. EQUIP.	331,003	36,853	8,000			111,000	111,000				
..CAPITAL OUTLAY.....	331,003	36,853	8,000			111,000	111,000				
9001 LEASE/RENT OF EQUIPMENT	84,392										
..OTHER USES OF FUNDS..	84,392										
TOTAL FOR DEPT	1,392,955	1,156,352	1,195,550	633,866		1,417,139	1,417,139				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget County Admin Recommends	Year ----- Adopted Budget	Department Request	FY/2018 Budget County Admin Recommends	Year ----- Adopted Budget
12220 MANAGEMENT INFORMATION SYSTEMS											
0000 MANAGEMENT INFORMATION SYSTEMS											
1000 PERSONNEL SERVICES											
1001 DIRECTOR - MIS	293,703	307,554	305,501	152,529		358,475	358,475				
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	293,703	307,554	305,501	152,529		358,475	358,475				
2000 FRINGE BENEFITS											
2001 F.I.C.A.	21,852	22,797	22,728	11,002		26,898	26,898				
2002 RETIREMENT - V.R.S.	33,453	30,675	33,013	15,656		38,034	38,034				
2005 HOSPITAL/MEDICAL PLANS	24,144	23,792	34,200	11,197		42,000	42,000				
2006 GROUP INSURANCE	3,495	3,441	3,703	1,756		4,266	4,266				
2008 SHORT & LONG TERM DISABILITY				132		475	475				
2011 WORKER'S COMPENSATION	294	307	302	153		358	358				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	83,238	81,012	93,946	39,896		112,031	112,031				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES - OTHER	24,027	24,714	28,875	11,800		30,100	30,100				
3004 REPAIR AND MAINTENANCE-EQUIP.	2,321		5,000			5,000	5,000				
3005 MAINTENANCE SERVICE CONTRACTS	15,117	16,564	15,283	4,449		28,378	28,378				
3006 PRINTING AND BINDING											
3007 ADVERTISING											
..PURCHASED SERVICES...	41,465	41,278	49,158	16,249		63,478	63,478				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - COPIES			50			50	50				
..INTERNAL SERVICES....			50			50	50				
5200 COMMUNICATIONS											
5204 POSTAGE AND TELEPHONE	1,388	1,797	2,300	1,393		4,000	4,000				
5299 INTERNET ACCESS	9,291	10,465	11,900	11,144		13,080	13,080				
5305 MOTOR VEHICLE INSURANCE											
5306 SURETY BONDS											
5401 OFFICE SUPPLIES	30,235	13,518	28,937	11,179		35,100	35,100				
5411 BOOKS AND SUBSCRIPTIONS			200			200	200				
5413 OTHER OPERATING SUPPLIES	4,905	12,219	17,380	2,207		7,830	7,830				
5506 TRAVEL			700	845		700	700				
5801 DUES AND ASSOC. MEMBERSHIPS											
..OTHER CHARGES.....	45,819	37,999	61,417	26,768		60,910	60,910				
8000 CAPITAL OUTLAY											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMENT		32,416				11,000	11,000				
..CAPITAL OUTLAY.....		32,416				11,000	11,000				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	----- Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
9001 LEASE/RENT OF EQUIPMENT	24,711	21,018	21,100	12,261		21,100	21,100				
..OTHER USES OF FUNDS..	<u>24,711</u>	<u>21,018</u>	<u>21,100</u>	<u>12,261</u>		<u>21,100</u>	<u>21,100</u>				
 TOTAL FOR DEPT	 <u>488,936</u>	 <u>521,277</u>	 <u>531,172</u>	 <u>247,703</u>		 <u>627,044</u>	 <u>627,044</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget Year ----- County Admin Recommends	Adopted Budget	Department Request	FY/2018 Budget Year ----- County Admin Recommends	Adopted Budget
12240 OTHER											
0000 OTHER											
1000 PERSONNEL SERVICES											
1001 TEMPORARY DIRECTOR											
2000 FRINGE BENEFITS											
2001 F.I.C.A.											
2002 RETIREMENT- V.R.S.											
2005 HOSPITAL/MEDICAL PLANS											
2006 GROUP INSURANCE											
2011 WORKER'S COMPENSATION- COMMO	126,682-	310									
..EMPLOYEE BENEFITS....	126,682-	310									
3000 CONTRACTUAL SERVICES											
3001 PROFESSIONAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	192,086	281,130	315,997	115,427		287,000	287,000				
3004 REPAIR & MAINTENANCE-EQUIPMENT											
3005 MAINTENANCE SERVICE CONTRACTS	640	750	750			750	750				
3006 PRINTING AND BINDING											
3010 OTHER CONTRACTUAL SERVICES	15,992	21,940	20,000	11,270		26,808	26,808				
..PURCHASED SERVICES...	208,718	303,820	336,747	126,697		314,558	314,558				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES-COPIES											
5204 TELEPHONE & POSTAGE		2									
5300 INSURANCE											
5302 FIRE INSURANCE	1,327	2,160	4,000	1,737		3,000	3,000				
5307 PUBLIC OFFICIALS LIABILITY INS	32,025	69,173	73,000	71,127		73,000	73,000				
5308 GENERAL LIABILITY INSURANCE	23,472	25,767	27,000	28,345		30,000	30,000				
5309 LINE OF DUTY PROGRAM	95,783	100,922	103,000	76,419		120,000	120,000				
5400 MATERIALS AND SUPPLIES											
5415 OTHER EXPENSES	210,887	263,424	344,447	138,043		401,800	401,800				
5506 TRAVEL											
5600 ECONOMIC DEVELOPMENT INCENTIVE											
5604 CONTRIBUTIONS TO CIVIC AND COM	1,742,214	1,272,497	1,626,949	1,381,566		1,811,113	1,811,113				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS											
5808 INTEREST AND TAX REFUNDS	497,478	226,368	493,080	493,080							
..OTHER CHARGES.....	2,603,186	1,960,313	2,671,476	2,190,317		2,438,913	2,438,913				
8000 LEASES AND RENTALS											
8001 EQUIPMENT MAIL MACHINE		6,429									
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
..CAPITAL OUTLAY.....		6,429									
9001 LEASE/RENT OF EQUIPMENT	2,367	710	2,400	380		2,400	2,400				
..OTHER USES OF FUNDS..	2,367	710	2,400	380		2,400	2,400				
TOTAL FOR DEPT	2,687,589	2,271,582	3,010,623	2,317,394		2,755,871	2,755,871				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department County Admin Request Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department County Admin Request Recommends	Adopted Budget
13010 ELECTORAL BOARD AND OFFICIALS									
0000 ELECTORAL BOARD AND OFFICIALS									
1000 PERSONNEL SERVICES									
1003 PART TIME/EXTRA HELP	10,945	10,605	10,486	9,475		12,000	12,000		
1005 OVERTIME									
1006 COMPENSATION OF BOARD OF ELECT	33,916	46,007	41,974	29,764		47,830	47,830		
1009 MERIT RESERVE									
..PERSONAL SERVICES....	<u>44,861</u>	<u>56,612</u>	<u>52,460</u>	<u>39,239</u>		<u>59,830</u>	<u>59,830</u>		
2000 FRINGE BENEFITS									
2001 FICA	1,637	1,601	1,592	1,159		1,724	1,724		
2008 SHORT & LONG TERM DISABILITY									
2011 WORKER'S COMPENSATION	11	17	21	13		23	23		
..EMPLOYEE BENEFITS....	<u>1,648</u>	<u>1,618</u>	<u>1,613</u>	<u>1,172</u>		<u>1,747</u>	<u>1,747</u>		
3000 CONTRACTUAL SERVICES									
3004 REPAIR AND MAINTENANCE-EQUIP.	2,033		10,000			12,000	12,000		
3005 MAINTENANCE SERVICE CONTRACTS	17,753	17,753	21,000	17,753		22,000	22,000		
3007 ADVERTISING	464	338	800	200		1,000	1,000		
3010 OTHER CONTRACTUAL SERVICES	7,832	10,034	11,500	7,656		19,400	19,400		
..PURCHASED SERVICES...	<u>28,082</u>	<u>28,125</u>	<u>43,300</u>	<u>25,609</u>		<u>54,400</u>	<u>54,400</u>		
4000 INTERNAL SERVICES									
5204 POSTAGE AND TELEPHONE	378	627	3,704	241		5,160	5,160		
5300 INSURANCE									
5400 MATERIALS AND SUPPLIES									
5401 OFFICE SUPPLIES	4,795	4,107	27,786	25,069		4,988	4,988		
5411 BOOKS AND SUBSCRIPTIONS									
5506 TRAVEL	1,303	1,137	3,040	728		3,752	3,752		
5800 MISCELLANEOUS									
5801 DUES AND ASSOC. MEMBERSHIPS	125	125	160	160		150	150		
..OTHER CHARGES.....	<u>6,601</u>	<u>5,996</u>	<u>34,690</u>	<u>26,198</u>		<u>14,050</u>	<u>14,050</u>		
8001 MACHINERY AND EQUIPMENT									
8002 FURNITURE AND FIXTURES						297,333	297,333		
8007 INTEGRATED TECHNOLOGY EQUIPMEN									
8009 MISCELLANEOUS EQUIPMENT									
..CAPITAL OUTLAY.....						<u>297,333</u>	<u>297,333</u>		
9000 LEASES AND RENTALS									
9001 LEASE/RENTAL OF EQUIPMENT	2,088	2,088	2,100	1,852		2,400	2,400		
..OTHER USES OF FUNDS..	<u>2,088</u>	<u>2,088</u>	<u>2,100</u>	<u>1,852</u>		<u>2,400</u>	<u>2,400</u>		
TOTAL FOR DEPT	<u>83,280</u>	<u>94,439</u>	<u>134,163</u>	<u>94,070</u>		<u>429,760</u>	<u>429,760</u>		

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
13020 REGISTRAR											
0000 REGISTRAR											
1000 PERSONNEL SERVICES											
1001 REGISTRAR	91,730	96,035	97,077	52,987		98,153	98,153				
1003 ASST. REGISTRAR P/T	11,896	10,407	13,500	6,228		17,500	17,500				
1005 OVERTIME	1,428	905	4,500	1,264		6,000	6,000				
1009 MERIT RESERVE											
..PERSONAL SERVICES....	105,054	107,347	115,077	60,479		121,653	121,653				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	7,927	8,103	8,803	4,557		9,306	9,306				
2002 RETIREMENT-V.R.S.	10,448	10,189	10,299	5,622		10,414	10,414				
2005 HOSPITAL/MEDICAL PLANS	12,078	13,078	18,240	7,154		21,000	21,000				
2006 GROUP INSURANCE	1,091	1,143	1,155	631		1,168	1,168				
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMPENSATION - COMMO	105	107	114	60		122	122				
..EMPLOYEE BENEFITS....	31,649	32,620	38,611	18,024		42,010	42,010				
3000 CONTRACTUAL SERVICES											
3004 REPAIR AND MAINT.EQUIPMENT											
3005 MAINTENANCE SERVICE CONTRACTS											
3007 ADVERTISING			500			500	500				
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...			500			500	500				
4000 INTERNAL SERVICES											
5204 POSTAGE AND TELEPHONE	4,282	4,985	6,000	4,722		7,360	7,360				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	2,738	1,522	5,200	632		6,836	6,836				
5407 REPAIR AND MAINTENANCE SUPPLIE											
5410 UNIFORMS/WEARING APPARAL											
5411 BOOKS AND SUBSCRIPTIONS	140	112	250			280	280				
5506 TRAVEL	1,762	1,792	2,000	1,441		2,000	2,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	200	200	200			200	200				
..OTHER CHARGES.....	9,122	8,611	13,650	6,795		16,676	16,676				
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8009 MISCELLANEOUS EQUIPMENT											
9000 LEASES AND RENTALS											
9001 LEASE/RENT OF EQUIPMENT	1,014	1,496	2,100	522		2,400	2,400				
..OTHER USES OF FUNDS..	1,014	1,496	2,100	522		2,400	2,400				
TOTAL FOR DEPT	146,839	150,074	169,938	85,820		183,239	183,239				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
21010 CIRCUIT COURT											
0000 CIRCUIT COURT											
1009 MERIT RESERVE											
3000 CONTRACTUAL SERVICES											
3010 JURY-OTHER CONTRACTUAL SERVICE	3,648	8,940	8,300	1,530		9,500	9,500				
..PURCHASED SERVICES...	<u>3,648</u>	<u>8,940</u>	<u>8,300</u>	<u>1,530</u>		<u>9,500</u>	<u>9,500</u>				
6005 CITY OF WINCHESTER - CIRCU	52,941	54,492	53,000	60,597		56,000	56,000				
..MATERIALS & SUPPLIES.	<u>52,941</u>	<u>54,492</u>	<u>53,000</u>	<u>60,597</u>		<u>56,000</u>	<u>56,000</u>				
8002 FRUNITURE AND FIXTURES											
TOTAL FOR DEPT	<u>56,589</u>	<u>63,432</u>	<u>61,300</u>	<u>62,127</u>		<u>65,500</u>	<u>65,500</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
21020 GENERAL DISTRICT COURT											
0000 GENERAL DISTRICT COURT											
1000 PERSONNEL SERVICES											
1003 PART TIME/EXTRA HELP	5,090	7,280	7,000	3,530		34,400	34,400				
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	5,090	7,280	7,000	3,530		34,400	34,400				
2001 F.I.C.A.	389	557	536	270		2,632	2,632				
2011 WORKERS COMP.	5	7	7	4		34	34				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	394	564	543	274		2,666	2,666				
3000 CONTRACTUAL SERVICES											
3004 REPAIR AND MAINTENANCE-EQUIP.			400			400	400				
3005 MAINTENANCE SERVICE CONTRACTS			100			100	100				
3010 CONTRACTUAL SERVICES	2,976	3,612	4,100	1,852		5,000	5,000				
..PURCHASED SERVICES...	2,976	3,612	4,600	1,852		5,500	5,500				
4000 INTERNAL SERVICES											
5200 COMMUNICATION											
5201 POSTAL SERVICES											
5203 TELECOMMUNICATIONS											
5204 POSTAGE AND TELEPHONE	78										
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	508	857	1,000			8,508	8,508				
5410 UNIFORMS AND WEARING APPAREL			400			525	525				
5411 BOOKS AND SUBSCRIPTIONS			450			600	600				
5506 TRAVEL			200			400	400				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	96	176	325	25		400	400				
..OTHER CHARGES.....	682	1,033	2,375	25		10,433	10,433				
8000 LEASES AND RENTALS											
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT	2,356	2,837	4,000	1,217		5,200	5,200				
..OTHER USES OF FUNDS..	2,356	2,837	4,000	1,217		5,200	5,200				
TOTAL FOR DEPT	11,498	15,326	18,518	6,898		58,199	58,199				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
21050 JUVENILE AND DOMESTIC COURT											
0000 JUVENILE AND DOMESTIC COURT											
1003 PART TIME/EXTRA HELP	336	2,568	3,500	840		25,100	25,100				
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	336	2,568	3,500	840		25,100	25,100				
2000 FRINGE BENEFITS-GRANT											
2001 FICA-GRANT	26	196	200	64		1,920	1,920				
2002 RETIREMENT-V.S.R.S.-GRANT											
2005 HOSPITAL/MEDICAL-GRANT											
2006 GROUP INSURANCE - GRANT											
2011 WORKER'S COMPENSATION-GRANT		2		1		25	25				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	26	198	200	65		1,945	1,945				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-LEGAL FE											
3004 REPAIR AND MAINTENANCE-EQUIP.			350			350	350				
3005 MAINTENANCE SERVICE CONTRACTS											
3010 OTHER CONTRACTUAL SERVICES	2,370	3,020	3,800	1,500		4,320	4,320				
..PURCHASED SERVICES...	2,370	3,020	4,150	1,500		4,670	4,670				
4000 INTERNAL SERVICES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE			900								
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	4,512	3,634	4,500	325		5,000	5,000				
5410 UNIFORMS AND WEARING APPAREL	259		700	260		500	500				
5411 BOOKS AND SUBSCRIPTIONS			500			500	500				
5506 TRAVEL	745		2,000			2,000	2,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	35		500			500	500				
..OTHER CHARGES.....	5,551	3,634	9,100	585		8,500	8,500				
8000 LEASES AND RENTALS											
8002 FURNITURE AND FIXTURES											
8900 IMPROVEMENTS OTHER THAN BLDG.											
9000 LEASE/RENT OF EQUIPMENT	5,275	5,980	7,000	2,041		8,600	8,600				
..OTHER USES OF FUNDS..	5,275	5,980	7,000	2,041		8,600	8,600				
TOTAL FOR DEPT	13,558	15,400	23,950	5,031		48,815	48,815				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget County Admin Recommends	Year ----- Adopted Budget	Department Request	FY/2018 Budget County Admin Recommends	Year ----- Adopted Budget
21060 CLERK OF THE CIRCUIT COURT											
0000 CLERK OF THE CIRCUIT COURT											
1000 PERSONNEL SERVICES											
1001 CLERK	384,530	406,336	433,798	223,769		443,902	443,902				
1003 PART TIME/EXTRA HELP	61,510	54,488	74,000	38,923		81,000	81,000				
1005 OVERTIME				37							
1006 COMPENSATION OF CLERK											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	446,040	460,824	507,798	262,729		524,902	524,902				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	32,228	33,312	37,363	18,064		38,422	38,422				
2002 RETIREMENT - V. S. R. S.	43,786	41,503	46,027	23,725		47,098	47,098				
2005 HOSPITAL/MEDICAL PLANS	57,608	56,057	79,800	36,431		94,500	94,500				
2006 GROUP INSURANCE	4,575	4,655	5,162	2,661		5,282	5,282				
2008 SHORT & LONG TERM DISABILITY		138	579	190		650	650				
2011 WORKER'S COMPENSATION - COMMO	446	461	543	263		525	525				
..EMPLOYEE BENEFITS....	138,643	136,126	169,474	81,334		186,477	186,477				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	2,418		4,000	1,799		4,000	4,000				
3004 REPAIR AND MAINTENANCE-EQUIP.	148	495	1,000			1,000	1,000				
3005 MAINTENANCE SERVICE CONTRACTS	2,960	2,960	8,400			8,400	8,400				
3006 PRINTING AND BINDING			6,000			6,000	6,000				
3007 ADVERTISING											
3010 OTHER CONTRACTUAL SERVICES			7,500			7,500	7,500				
..PURCHASED SERVICES...	5,526	3,455	26,900	1,799		26,900	26,900				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	5,543	4,121	8,200	3,463		8,200	8,200				
5306 SURETY BONDS	56	49	75	54		75	75				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	37,519	34,112	77,937	17,704		78,000	78,000				
5415 OTHER EXPENSES											
5506 TRAVEL		2,803	825	716		1,200	1,200				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	345	345	575	520		575	575				
..OTHER CHARGES.....	43,463	41,430	87,612	22,457		88,050	88,050				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BLDG.											
9001 LEASE/RENT OF EQUIPMENT	7,015	7,179	10,000	2,360		10,000	10,000				
..OTHER USES OF FUNDS..	7,015	7,179	10,000	2,360		10,000	10,000				
TOTAL FOR DEPT	640,687	649,014	801,784	370,679		836,329	836,329				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
21080 LAW LIBRARY											
0000 LAW LIBRARY											
5400 MATERIALS AND SUPPLIES											
5411 BOOKS AND SUBSCRIPTIONS	10,748	10,288	12,000			12,000	12,000				
..OTHER CHARGES.....	10,748	10,288	12,000			12,000	12,000				
TOTAL FOR DEPT	10,748	10,288	12,000			12,000	12,000				

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	----- Prior	Years -----		----- Current	Year -----		-- FY/2017 Budget Year -----		-- FY/2018 Budget Year -----		
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
21090											
0000											
8005 MOTOR VEHICLES											
TOTAL FOR DEPT											

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget
21110 COURT SERVICES											
0000 COURT SERVICES											
6000 PAYMENT TO JOINT OPERATIONS											
6006 COUNTY SHARE DETOX CENTER											

TOTAL FOR DEPT

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget
22010 COMMONWEALTH'S ATTORNEY											
0000 COMMONWEALTH'S ATTORNEY											
1000 PERSONNEL SERVICES											
1001 COMMONWEALTH'S ATTORNEY	801,019	817,354	855,842	463,178		948,848	948,848				
1003 PART TIME/EXTRA HELP	97,506	90,250	135,000	50,149		105,000	105,000				
1005 OVERTIME											
1007 INCENTIVE PAY											
1009 MERIT RESERVE											
..PERSONAL SERVICES...	898,525	907,604	990,842	513,327		1,053,848	1,053,848				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	62,032	62,608	71,662	33,264		75,938	75,938				
2002 RETIREMENT - V. S. R. S.	89,989	85,337	90,804	49,187		100,673	100,673				
2005 HOSPITAL/MEDICAL PLANS	94,479	117,988	109,440	68,303		136,500	136,500				
2006 GROUP INSURANCE	9,402	9,571	10,185	5,517		11,291	11,291				
2008 SHORT & LONG TERM DISABILITY		188	550	122		670	670				
2011 WORKER'S COMPENSATION - COMMO	825	817	891	462		948	948				
2012 CLOTHING ALLOWANCE			100								
2013 EDUCATION - TUITION ASSISTANCE						5,000	5,000				
..EMPLOYEE BENEFITS....	256,727	276,509	283,632	156,855		331,020	331,020				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	1,396	1,891	5,000	1,464		5,000	5,000				
3004 REPAIR AND MAINTENANCE-EQUIP.	1,302	909	3,500	72		3,500	3,500				
3005 MAINTENANCE SERVICE CONTRACTS			12,550	1,115		10,000	10,000				
3006 PRINTING AND BINDING	118	292	1,000	158		2,500	2,500				
3007 ADVERTISING			500			500	500				
3010 OTHER CONTRACTUAL SERVICES			500			500	500				
..PURCHASED SERVICES...	2,816	3,092	23,050	2,809		22,000	22,000				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES	810	702	1,200	359		1,200	1,200				
..INTERNAL SERVICES....	810	702	1,200	359		1,200	1,200				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	2,364	2,646	3,500	936		3,500	3,500				
5305 MOTOR VEHICLE INSURANCE	435	470	600	483		600	600				
5306 SURETY BONDS		86	500	424		500	500				
5309 LAW ENFORCEMENT											
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	12,659	13,779	17,556	10,223		20,000	20,000				
5408 VEHICLE AND POWERED EQUIPMENT	181	247	500			500	500				
5409 POLICE SUPPLIES		225	500			500	500				
5410 UNIFORMS AND WEARING APPAREL			300			300	300				
5411 BOOKS AND SUBSCRIPTIONS	5,271	2,151	7,000	927		5,000	5,000				
5413 OTHER OPERATING SUPPLIES	8,963	3,140	28,633	277		1,000	1,000				
5415 OTHER EXPENSES			100								

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5506 TRAVEL	13,143	12,015	13,000	6,306		15,000	15,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	3,060	3,685	5,000	1,585		5,000	5,000				
..OTHER CHARGES.....	46,076	38,444	77,189	21,161		51,900	51,900				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN	33,383	61,212	7,750	7,748		10,000	10,000				
..CAPITAL OUTLAY.....	33,383	61,212	7,750	7,748		10,000	10,000				
9001 LEASE/RENT OF EQUIPMENT	5,101	5,477	5,800	1,846		5,800	5,800				
..OTHER USES OF FUNDS..	5,101	5,477	5,800	1,846		5,800	5,800				
TOTAL FOR DEPT	1,243,438	1,293,040	1,389,463	704,105		1,475,768	1,475,768				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
22020 VICTIM WITNESS PROGRAM											
0000 VICTIM WITNESS PROGRAM											
1000 PERSONNEL SERVICES											
1001 VICTIM WITNESS DIRECTOR	75,312	75,875	85,133	48,424		89,398	89,398				
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES...	75,312	75,875	85,133	48,424		89,398	89,398				
2000 FRINGE BENEFITS											
2001 F.I.C.A.	5,332	5,288	6,513	3,442		6,839	6,839				
2002 RETIREMENT - V.S.R.S.	7,487	7,888	9,033	5,138		9,485	9,485				
2005 HOSPITAL/MEDICAL PLANS	7,410	10,584	18,240	4,127		21,000	21,000				
2006 GROUP INSURANCE	782	885	1,013	576		1,064	1,064				
2008 SHORT & LONG TERM DISABILITY	24	57	170			200	200				
2011 WORKER'S COMPENSATION - COMMO	75	77	85	48		89	89				
..EMPLOYEE BENEFITS....	21,110	24,779	35,054	13,331		38,677	38,677				
3002 PROFESSIONAL SERVICES OTHER											
3004 REPAIR AND MAINTENANCE-EQUIPME			320			350	350				
3005 MAINTENANCE SERVICE CONTRACTS											
3007 ADVERTISING											
..PURCHASED SERVICES...			320			350	350				
4003 CENTRAL STORES-OFFICE SUPPLIES											
5101 ELECTRICAL SERVICES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	2,037	1,957	3,600	1,307		2,500	2,500				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	3,990	3,610	2,000	1,193		3,600	3,600				
5411 BOOKS & SUBSCRIPTIONS											
5413 OTHER OPERATING SUPPLIES											
5415 OTHER EXPENSES											
5506 TRAVEL			1,480			1,480	1,480				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC.MEMBERSHIPS	95	95	225			225	225				
..OTHER CHARGES.....	6,122	5,662	7,305	2,500		7,805	7,805				
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
TOTAL FOR DEPT	102,544	106,316	127,812	64,255		136,230	136,230				

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31020 SHERIFF											
0000 SHERIFF											
1000 PERSONNEL SERVICES											
1001 SHERIFF	2,505,457	2,576,841	3,017,284	1,570,871		3,571,571	3,571,571				
1002 DEPUTY II	3,920,717	4,049,521	4,324,308	2,239,417		4,435,782	4,435,782				
1003 PART TIME/EXTRA HELP	227,681	230,031	146,022	69,881		146,022	146,022				
1005 OVERTIME	373,210	456,575	335,000	294,090		389,256	389,256				
1007 INCENTIVE PAY			20,000								
1008 REORGANIZATION											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>7,027,065</u>	<u>7,312,968</u>	<u>7,842,614</u>	<u>4,174,259</u>		<u>8,542,631</u>	<u>8,542,631</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	511,549	534,644	599,675	304,800		640,548	640,548				
2002 RETIREMENT - V. S. R. S.	726,301	720,284	780,682	395,160		849,581	849,581				
2005 HOSPITAL/MEDICAL PLANS	960,975	1,033,030	1,208,260	556,963		1,590,750	1,590,750				
2006 GROUP INSURANCE	76,083	78,038	87,558	44,402		95,288	95,288				
2008 SHORT & LONG TERM DISABILITY	78	321	250	209		500	500				
2011 WORKER'S COMPENSATION - COMMO	102,701	116,749	150,547	76,779		150,585	150,585				
2012 CLOTHING ALLOWANCES											
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	<u>2,377,687</u>	<u>2,483,066</u>	<u>2,826,972</u>	<u>1,378,313</u>		<u>3,327,252</u>	<u>3,327,252</u>				
3000 CONTRACTUAL SERVICES											
3001 PROFESSIONAL HEALTH SERVICES	5,584	11,160	3,000	1,020		11,730	11,730				
3002 PROFESSIONAL SERVICES - OTHER	17,415	860	2,475	340		3,125	3,125				
3004 REPAIR AND MAINTENANCE-EQUIP.	187,844	172,206	158,426	66,102		169,374	169,374				
3005 MAINTENANCE SERVICE CONTRACTS	40,910	89,038	97,119	91,301		103,191	103,191				
3006 PRINTING AND BINDING	3,877	3,455	4,517	506		6,033	6,033				
3007 ADVERTISING											
3008 LAUNDRY & DRY CLEANING											
3010 OTHER CONTRACTUAL SERVICES	55,053	59,775	62,312	61,262		69,988	69,988				
..PURCHASED SERVICES...	<u>310,683</u>	<u>336,494</u>	<u>327,849</u>	<u>220,531</u>		<u>363,441</u>	<u>363,441</u>				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES	363,054	291,806	364,968	125,676		295,423	295,423				
..INTERNAL SERVICES....	<u>363,054</u>	<u>291,806</u>	<u>364,968</u>	<u>125,676</u>		<u>295,423</u>	<u>295,423</u>				
5101 UTILITIES	101	128	192	55		144	144				
5200 COMMUNICATIONS											
5204 POSTAGE AND TELEPHONE	69,068	76,412	70,703	26,925		79,980	79,980				
5299 INTERNET ACCESS	3,639	4,084	5,032	3,945		4,884	4,884				
5300 INSURANCE											
5302 FIRE INSURANCE	440	459	459	467		467	467				
5305 MOTOR VEHICLE INSURANCE	55,176	60,191	60,191	63,870		63,870	63,870				
5306 SURETY BONDS	132	172	172	167		167	167				
5308 GENERAL LIABILITY INSURANCE											



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5309 LAW ENFORCEMENT	310	340	1,500			1,500	1,500				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	486,476	42,613	46,358	9,883		45,861	45,861				
5402 DOG FOOD/K-9 MAINTENANCE	2,156	7,049	10,047	2,055		16,280	16,280				
5404 MEDICAL & LABORATORY			500			700	700				
5408 VEHICLE & POWERED EQUIPMENT	70,795	114,152	95,942	159		145,747	145,747				
5409 POLICE SUPPLIES	96,548	138,115	114,245	37,998		481,345	481,345				
5410 UNIFORMS AND WEARING APPAREL	35,489	39,901	91,932	10,680		83,136	83,136				
5411 BOOKS AND SUBSCRIPTIONS	288	348	340	288		1,242	1,242				
5413 OTHER OPERATING SUPPLIES	64,840	65,438	107,610	48,159		27,000	27,000				
5414 MERCHANDISE FOR RESALE											
5506 TRAVEL	46,345	32,733	61,510	21,333		48,930	48,930				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	1,090	1,830	2,155	1,290		6,470	6,470				
5802 CLAIMS & BOUNTIES	160	334	1,000	82		1,000	1,000				
..OTHER CHARGES.....	<u>933,053</u>	<u>584,299</u>	<u>669,888</u>	<u>227,356</u>		<u>1,008,723</u>	<u>1,008,723</u>				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT	22,245	3,780				31,416	31,416				
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT	525,833	587,223	603,375	337,652		1,259,080	1,259,080				
8007 INTEGRATED TECHNOLOGY EQUIPMEN	13,026										
8800 BUILDINGS											
..CAPITAL OUTLAY.....	<u>561,104</u>	<u>591,003</u>	<u>603,375</u>	<u>337,652</u>		<u>1,290,496</u>	<u>1,290,496</u>				
9001 LEASE/RENT OF EQUIPMENT & VEHI	116,163	11,222	11,325	3,683		11,429	11,429				
9002 LEASE/RENT OF BUILDING											
..OTHER USES OF FUNDS..	<u>116,163</u>	<u>11,222</u>	<u>11,325</u>	<u>3,683</u>		<u>11,429</u>	<u>11,429</u>				
TOTAL FOR DEPT	<u>11,688,809</u>	<u>11,610,858</u>	<u>12,646,991</u>	<u>6,467,470</u>		<u>14,839,395</u>	<u>14,839,395</u>				

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----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
31040	911 SYSTEM									
0000	911 SYSTEM									
5200	COMMUNICATION									
5204	POSTAGE AND TELEPHONE									
5400	MATERIALS AND SUPPLIES									
5413	OTHER OPERATING SUPPLIES									
5415	OTHER EXPENSES									
TOTAL FOR DEPT										

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	Department Request	FY/2017 Budget County Admin Recommends	Year Adopted Budget	Department Request	FY/2018 Budget County Admin Recommends	Year Adopted Budget
32020											
VOLUNTEER FIRE DEPARTMENTS											
0000 VOLUNTEER FIRE DEPARTMENTS											
2005 HOSPITAL/MEDICAL INSURANCE VOL	40,931	73,676	73,676	66,308		73,676	73,676				
2013 EDUCATION-TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	40,931	73,676	73,676	66,308		73,676	73,676				
3010 OTHER CONTRACTUAL SERVICES											
5305 MOTOR VEHICLE INSURANCE											
5408 VEHICLE - FUEL COSTS											
5506 TRAVEL-TRAINING						13,200	13,200				
5604 MISCELLANEOUS CONTRIBUTIONS	837,261	913,906	1,125,236	827,142		821,219	821,219				
..OTHER CHARGES.....	837,261	913,906	1,125,236	827,142		834,419	834,419				
TOTAL FOR DEPT	878,192	987,582	1,198,912	893,450		908,095	908,095				

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32030 AMBULANCE AND RESCUE SERVICE											
0000 AMBULANCE AND RESCUE SERVICE											
3002 PROFESSIONAL SVC - FIREHALL DE	340,622										
..PURCHASED SERVICES...	<u>340,622</u>										
5404 VACCINATION PROGRAM											
5604 CONTRIBUTIONS TO AMBULANCE AND	396,770	395,029	395,200	307,200		396,800	396,800				
..OTHER CHARGES.....	<u>396,770</u>	<u>395,029</u>	<u>395,200</u>	<u>307,200</u>		<u>396,800</u>	<u>396,800</u>				
 TOTAL FOR DEPT	 <u>737,392</u>	 <u>395,029</u>	 <u>395,200</u>	 <u>307,200</u>		 <u>396,800</u>	 <u>396,800</u>				

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		----- Prior Years -----		----- Current Year -----	-- FY/2017 Budget Year --			-- FY/2018 Budget Year --				
		Expenditure FY/2014	Expenditure FY/2015	Amended Budget	Actual On 2016/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
33010	JAIL											
0000	JAIL											
5605	COUNTY SHARE-JUVENILE DETENTIO	4,862,278	5,302,908	5,513,558	3,928,558		5,730,726	5,730,726				
	..OTHER CHARGES.....	<u>4,862,278</u>	<u>5,302,908</u>	<u>5,513,558</u>	<u>3,928,558</u>		<u>5,730,726</u>	<u>5,730,726</u>				
TOTAL FOR DEPT		<u>4,862,278</u>	<u>5,302,908</u>	<u>5,513,558</u>	<u>3,928,558</u>		<u>5,730,726</u>	<u>5,730,726</u>				

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33030 JUVENILE COURT PROBATION									
0000 JUVENILE COURT PROBATION									
1001 VJCCCA JUVENILE PROBATION OFFI	56,939	64,338	68,480	27,532		68,500	68,500		
1003 PART TIME OFFICE STAFF									
1005 EXTRA HELP/OVERTIME									
1009 MERIT RESERVE									
..PERSONAL SERVICES....	56,939	64,338	68,480	27,532		68,500	68,500		
2000 FRINGE BENEFITS (grant)									
2001 FICA(grant)	3,955	4,608	5,835	1,914		5,240	5,240		
2002 RETIREMENT-VSRS (grant)	5,902	6,338	7,266	2,604		7,268	7,268		
2005 HOSPITAL/MEDICAL (grant)	16,373	17,793	18,240	8,317		21,000	21,000		
2006 GROUP INSURANCE (grant)	616	711	815	292		815	815		
2008 SHORT & LONG DISABILITY	82	198	220	33		450	450		
2011 WORKERS COMP (grant)	57	677	1,381	567		1,411	1,411		
..EMPLOYEE BENEFITS....	26,985	30,325	33,757	13,727		36,184	36,184		
3002 SUPERVISION PLAN SERVICES	23,009	21,557	30,358	9,405		34,600	34,600		
3007 ADVERTISING									
3010 OTHER CONTRACTUAL SERVICES	1,638	1,685	2,400	1,100		2,400	2,400		
..PURCHASED SERVICES...	24,647	23,242	32,758	10,505		37,000	37,000		
5204 POSTAGE AND TELEPHONE	2,756	2,374	4,240	1,333		4,500	4,500		
5401 OFFICE SUPPLIES	3,252	9,184	7,250	4,469		4,000	4,000		
5404 MEDICAL SUPPLIES-DRUG TESTING									
5413 PAYMENTS RETURNED TO STATE	6,657	20,488							
5506 TRAVEL(grant)	50	30	350			600	600		
5800 MISCELLANEOUS									
5810 PAYMENT OF UNEMPLOYMENT CLAIMS									
..OTHER CHARGES.....	12,715	32,076	11,840	5,802		9,100	9,100		
8002 FURNITURE AND FIXTURES									
8007 INTEGRATED TECHNOLOGY EQUIPMEN									
TOTAL FOR DEPT	121,286	149,981	146,835	57,566		150,784	150,784		

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34010 INSPECTIONS									
0000 INSPECTIONS									
1000 PERSONNEL SERVICES									
1001 PERMIT MANAGER	709,945	761,885	793,574	428,712		787,522	787,522		
1003 PART-TIME	14,185	6,140	25,000	14,063		20,000	20,000		
1005 OVERTIME	14								
1007 INCENTIVE PAY									
1009 MERIT RESERVE									
..PERSONAL SERVICES....	<u>724,144</u>	<u>768,025</u>	<u>818,574</u>	<u>442,775</u>		<u>807,522</u>	<u>807,522</u>		
2000 FRINGE BENEFITS									
2001 F. I. C. A.	51,858	55,199	61,358	31,953		61,775	61,775		
2002 RETIREMENT - V. S. R. S.	80,863	79,502	84,039	44,805		83,637	83,637		
2005 HOSPITAL/MEDICAL PLANS	114,125	127,786	124,640	70,909		147,000	147,000		
2006 GROUP INSURANCE	8,449	8,920	9,426	5,025		9,381	9,381		
2008 SHORT & LONG TERM DISABILITY		53	150	38		500	500		
2011 WORKER'S COMPENSATION - COMMO	11,889	13,935	14,713	7,782		14,843	14,843		
2013 EDUCATION - TUITION ASSISTANCE									
..EMPLOYEE BENEFITS....	<u>267,184</u>	<u>285,395</u>	<u>294,326</u>	<u>160,512</u>		<u>317,136</u>	<u>317,136</u>		
3000 CONTRACTUAL SERVICES									
3002 PROFESSIONAL SERVICES-OTHER	4,390	4,072	8,499			10,000	10,000		
3004 REPAIR AND MAINTENANCE-EQUIP.	5,886	3,742	5,500	2,353		5,880	5,880		
3005 MAINTENANCE SERVICE CONTRACTS	535	535	4,765			750	750		
3006 PRINTING AND BINDING	463	385	500	263		500	500		
3007 ADVERTISING									
3010 OTHER CONTRACTUAL SERVICES									
..PURCHASED SERVICES...	<u>11,274</u>	<u>8,734</u>	<u>19,264</u>	<u>2,616</u>		<u>17,130</u>	<u>17,130</u>		
4000 INTERNAL SERVICES									
4001 DATA PROCESSING SERVICES									
4003 CENTRAL STORES - GASOLINE	19,209	13,322	21,000	6,019		15,000	15,000		
..INTERNAL SERVICES....	<u>19,209</u>	<u>13,322</u>	<u>21,000</u>	<u>6,019</u>		<u>15,000</u>	<u>15,000</u>		
5200 COMMUNICATION									
5204 POSTAGE AND TELEPHONE	6,114	6,291	8,000	2,398		8,000	8,000		
5300 INSURANCE									
5305 MOTOR VEHICLE INSURANCE	4,350	4,226	5,500	4,826		5,500	5,500		
5306 SURETY BONDS	21	25	60	24		60	60		
5400 MATERIALS AND SUPPLIES									
5401 OFFICE SUPPLIES	23,441	8,778	9,024	4,885		9,000	9,000		
5408 VEHICLE AND POWERED EQUIPMENT									
5410 UNIFORMS AND WEARING APPAREL		138	1,500			1,500	1,500		
5411 BOOKS AND SUBSCRIPTIONS	4,438	2,376	1,500			1,500	1,500		
5413 OTHER OPERATING SUPPLIES	679	522	2,350	602		1,500	1,500		
5414 MERCHANDISE FOR RESALE									
5506 TRAVEL	2,175	171	3,500	613		3,500	3,500		
5800 MISCELLANEOUS									

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5801 DUES AND ASSOC. MEMBERSHIPS	970	1,110	1,015	610		1,015	1,015				
5806 RESERVE FOR CONTINGENCIES											
..OTHER CHARGES.....	42,188	23,637	32,449	13,958		31,575	31,575				
8000 LEASES AND RENTALS											
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT	20,952	23,579	53,632	52,780		54,000	54,000				
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
..CAPITAL OUTLAY.....	20,952	23,579	53,632	52,780		54,000	54,000				
9001 LEASE/RENT OF EQUIPMENT			3,534			3,534	3,534				
..OTHER USES OF FUNDS..			3,534			3,534	3,534				
TOTAL FOR DEPT	1,084,951	1,122,692	1,242,779	678,660		1,245,897	1,245,897				



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		----- Prior Years -----		----- Current Year -----	-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----			
Expenditure		Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
FY/2014		FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
35030	MEDICAL EXAMINER CORONER										
0000	MEDICAL EXAMINER CORONER										
3000	CONTRACTUAL SERVICES										
3001	PROFBSSIONAL HEALTH SERVICES										
TOTAL FOR DEPT											

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ----- Department Request	County Admin Recommends	Adopted Budget
35050 FIRE AND RESCUE											
0000 FIRE AND RESCUE											
1000 PERSONNEL SERVICES											
1001 FIRE & RESCUE DEPUTY CHIEF	3,715,527	4,053,337	4,772,448	2,439,839		5,566,380	5,566,380				
1003 COMPENSATION OF EMERGENCY SERV	141,139	134,458	181,288	70,001		181,288	181,288				
1005 OVERTIME	809,529	1,257,121	1,604,531	647,350		1,604,531	1,604,531				
1007 INCENTIVE PAY	127,135	248,700	295,180	161,230		451,841	451,841				
1009 MERIT RESERVE											
.. PERSONAL SERVICES....	<u>4,793,330</u>	<u>5,693,616</u>	<u>6,853,447</u>	<u>3,318,420</u>		<u>7,804,040</u>	<u>7,804,040</u>				
2000 FRINGE BENEFITS											
2001 F.I.C.A.	349,970	421,057	523,692	244,801		597,009	597,009				
2002 RETIREMENT - V.S.R.S.	414,350	427,000	529,348	258,597		590,593	590,593				
2005 HOSPITAL/MEDICAL PLANS	654,483	714,159	863,920	416,514		1,244,250	1,244,250				
2006 GROUP INSURANCE	43,291	47,893	56,523	29,005		66,240	66,240				
2008 SHORT & LONG TERM DISABILITY				82		200	200				
2011 WORKERS COMPENSATION - COMMO	172,168	241,999	336,728	142,739		374,431	374,431				
2013 EDUCATION-TUITION ASSISTANCE		7,274	6,200	2,382		2,500	2,500				
.. EMPLOYEE BENEFITS....	<u>1,634,262</u>	<u>1,859,382</u>	<u>2,316,411</u>	<u>1,094,120</u>		<u>2,875,223</u>	<u>2,875,223</u>				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES - OTHER											
3003 TEMPORARY HELP SERVICE FEES											
3004 REPAIR AND MAINTENANCE-EQUIP.	53,877	69,978	61,900	21,245		101,300	101,300				
3005 MAINTENANCE SERVICE CONTRACTS	2,114	2,316	2,238	1,510		2,725	2,725				
3006 PRINTING AND BINDING	9,051	9,184	21,800	7,031		21,800	21,800				
3007 ADVERTISING	16,856	19,898	46,000	3,596		46,000	46,000				
3009 CENTRAL DISPATCH	14,009	14,009	14,009	14,009		14,009	14,009				
3010 OTHER CONTRACTUAL SERVICES	37,129	39,106	80,106	34,741		130,442	130,442				
.. PURCHASED SERVICES....	<u>133,036</u>	<u>154,491</u>	<u>226,053</u>	<u>82,132</u>		<u>316,276</u>	<u>316,276</u>				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - GASOLINE	42,406	32,362	48,000	13,580		48,000	48,000				
.. INTERNAL SERVICES....	<u>42,406</u>	<u>32,362</u>	<u>48,000</u>	<u>13,580</u>		<u>48,000</u>	<u>48,000</u>				
5100 UTILITIES											
5101 ELECTRICAL SERVICES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	14,445	14,052	27,220	4,965		30,220	30,220				
5299 INTERNET ACCESS	3,639	4,084	4,084	3,945		4,884	4,884				
5305 MOTOR VEHICLE INSURANCE	9,317	13,043	13,050	12,429		15,500	15,500				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	41,751	44,721	17,747	10,042		13,900	13,900				
5402 FOOD SUPPLIES	1,539	2,096	2,600	728		3,600	3,600				
5403 AGRICULTURAL SUPPLIES			500			500	500				
5404 MEDICAL AND LABORATORY SUPPLIE	10,629	41,831	30,752	2,049		30,713	30,713				
5407 REPAIR AND MAINTENANCE SUPPL	17,958	37,690	31,445	4,579		30,656	30,656				
5408 VEHICLE AND POWERED EQUIPMENT	92,215	26,442	60,000	7,289		100,800	100,800				

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5409 POLICE SUPPLIES	1,809	4,380	3,700	171		13,356	13,356				
5410 UNIFORMS & WEARING APPAREL	136,621	115,265	213,960	70,201		375,292	375,292				
5411 BOOKS AND SUBSCRIPTIONS	26,807	26,412	44,201	23,471		35,948	35,948				
5413 OTHER OPERATING SUPPLIES	29,682	45,932	48,196	21,500		140,113	140,113				
5415 OTHER EXPENSES											
5506 TRAVEL	17,517	23,648	40,300	14,631		47,000	47,000				
5600 PAYMENTS TO OTHER MUNIC											
5604 TOP OF VA SEARCH/RESCUE											
5605 COUNTY SHARE - SARA, TITLE III	67,265	16,406	53,000	8,854		53,000	53,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	2,198	2,213	3,375	1,174		3,375	3,375				
5806 RESERVE FOR CONTINGENCIES											
..OTHER CHARGES.....	<u>473,392</u>	<u>418,215</u>	<u>594,130</u>	<u>186,028</u>		<u>898,857</u>	<u>898,857</u>				
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT	10,449	10,319				30,000	30,000				
8005 MOTOR VEHICLES AND EQUIPMENT	154,575	66,296	56,837	57,010		282,000	282,000				
8007 INTEGRATED TECHNOLOGY EQUIPMEN						20,000	20,000				
8009 MISCELLANEOUS EQUIPMENT	127,753	20,830				355,250	355,250				
..CAPITAL OUTLAY.....	<u>292,777</u>	<u>97,445</u>	<u>56,837</u>	<u>57,010</u>		<u>687,250</u>	<u>687,250</u>				
9001 LEASE/RENT OF EQUIPMENT	9,897	10,523	10,878	4,061		407,644	407,644				
..OTHER USES OF FUNDS..	<u>9,897</u>	<u>10,523</u>	<u>10,878</u>	<u>4,061</u>		<u>407,644</u>	<u>407,644</u>				
TOTAL FOR DEPT	<u>7,379,100</u>	<u>8,266,034</u>	<u>10,105,756</u>	<u>4,755,351</u>		<u>13,037,290</u>	<u>13,037,290</u>				

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35060 PUBLIC SAFETY COMMUNICATIONS											
0000 PUBLIC SAFETY COMMUNICATIONS											
1000 PERSONNEL SERVICES											
1001 OPERATIONS SUPERVISOR	607,294	619,547	723,596	338,393		719,534	719,534				
1003 PART-TIME DISPATCHER	26,397	28,143	30,000	17,218		30,000	30,000				
1005 OVERTIME	29,401	30,097	35,000	17,386		35,000	35,000				
1007 CAREER DEVELOPMENT - PROMOTION											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	663,092	677,787	788,596	372,997		784,534	784,534				
2000 FRINGE BENEFITS											
2001 P.I.C.A.	46,825	48,035	60,328	26,301		60,017	60,017				
2002 RETIREMENT-V.S.R.S.	68,804	63,667	76,774	35,643		76,343	76,343				
2005 HOSPITAL/MEDICAL PLANS	136,570	139,319	145,920	75,696		168,000	168,000				
2006 GROUP INSURANCE	7,189	7,141	8,610	3,998		8,562	8,562				
2008 SHORT & LONG TERM DISABILITY		32		127		700	700				
2011 WORKERS COMPENSATION	651	662	787	364		785	785				
2013 EDUCATION-TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	260,039	258,856	292,419	142,129		314,407	314,407				
3002 PROFESSIONAL SERVICES - OTHER	412	210	300			300	300				
3004 REPAIR AND MAINTENANCE - EQUIP	12,906	28,497	30,000	10,855		5,000	5,000				
3005 MAINTENANCE SERVICE CONTRACTS	62,113	80,021	58,500	32,597		101,892	101,892				
3006 PRINTING AND BINDING	57	145	500			500	500				
3007 ADVERTISING											
3009 911 TARIFF											
3010 CONTRACTUAL SERVICES	4,749	2,463	15,000	14,151		14,300	14,300				
..PURCHASED SERVICES....	80,237	111,336	104,300	57,603		121,992	121,992				
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES											
5101 ELECTRICAL SERVICES	3,830	3,980	5,175	1,586		5,175	5,175				
5102 HEATING SERVICES	357	163	690	109		690	690				
5204 POSTAGE AND TELEPHONE	73,573	66,942	178,963	21,594		178,963	178,963				
5299 INTERNET ACCESS	4,394	5,258	5,000	4,434		6,100	6,100				
5401 OFFICE SUPPLIES	27,578	5,327	6,847	1,931		6,000	6,000				
5407 REPAIR AND MAINTENANCE SUPPLIE		123	1,000			1,000	1,000				
5408 VEHICLE - TIRES AND PARTS											
5410 UNIFORMS AND WEARING APPAREL	733	665	3,025	384		3,025	3,025				
5411 BOOKS AND SUBSCRIPTIONS	105	164	664	98		664	664				
5413 OTHER OPERATING SUPPLIES	8,324	14,611	10,000	3,700		10,000	10,000				
5506 TRAVEL	12,326	16,134	20,770	10,641		18,770	18,770				
5801 DUES AND ASSOCIATION MEMBERSHI	184	184	394	184		394	394				
..OTHER CHARGES.....	131,404	113,551	232,528	44,661		230,781	230,781				
8001 MACHINERY AND EQUIPMENTS											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											

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8007 INTEGRATED TECHNOLOGY EQUIPMEN						839,000	839,000				
8700 LAND											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....						839,000	839,000				
9001 LEASE/RENT OF EQUIPMENT	211,864	73,708	18,996	6,780		78,996	78,996				
..OTHER USES OF FUNDS..	211,864	73,708	18,996	6,780		78,996	78,996				
TOTAL FOR DEPT	1,346,636	1,235,238	1,436,839	624,170		2,369,710	2,369,710				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	----- Amended Bndget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
41020 ROAD ADMINISTRATION											
0000 ROAD ADMINISTRATION											
1009 MERIT RESERVE											
3006 PRINTING & BINDING											
3007 ADVERTISING											
3010 OTHER CONTRACTUAL SERVICES	13,279	19,987	28,500	2,830		28,500	28,500				
..PURCHASED SERVICES...	13,279	19,987	28,500	2,830		28,500	28,500				
5204 POSTAGE AND TELEPHONE											
5400 MATERIALS AND SUPPLIES											
5413 OTHER OPERATING SUPPLIES											
5415 OTHER EXPENSES											
8001 MACHINERY AND EQUIPMENT											
TOTAL FOR DEPT	13,279	19,987	28,500	2,830		28,500	28,500				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
41040 STREET LIGHTS/STAR FORT FEES											
0000 STREET LIGHTS/STAR FORT FEES											
3002 STAR FORT RESTORATION	8,295	8,062	8,200	8,250		8,200	8,200				
..PURCHASED SERVICES...	8,295	8,062	8,200	8,250		8,200	8,200				
5100 UTILITIES	27,800	30,059	35,000	14,034		35,000	35,000				
5101 ELECTRICAL SERVICES											
..OTHER CHARGES.....	27,800	30,059	35,000	14,034		35,000	35,000				
TOTAL FOR DEPT	36,095	38,121	43,200	22,284		43,200	43,200				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
42010 GENERAL ENGINEERING/ADMINISTRA											
0000 GENERAL ENGINEERING/ADMINISTRA											
1000 PERSONNEL SERVICES											
1001 PROJECT MANAGER	227,427	239,479	247,741	145,466		247,744	247,744				
1003 COMPACTOR OPERATOR											
1005 OVERTIME		1,808		1,600							
1009 MERIT RESERVE											
..PERSONAL SERVICES....	227,427	241,287	247,741	147,066		247,744	247,744				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	16,411	17,462	18,951	10,733		18,952	18,952				
2002 RETIREMENT - V. S. R. S.	25,904	25,409	26,285	14,221		26,286	26,286				
2005 HOSPITAL/MEDICAL PLANS	39,173	42,847	45,000	23,072		50,000	50,000				
2006 GROUP INSURANCE	2,706	2,850	2,948	1,595		2,948	2,948				
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMPENSATION - COMMO	3,629	4,364	4,498	2,544		4,630	4,630				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	87,823	92,932	97,682	52,165		102,816	102,816				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER											
3004 REPAIR AND MAINTENANCE-EQUIP.	3,146	3,038	4,600	1,827		4,400	4,400				
3005 MAINTENANCE SERVICE CONTRACTS	688	688	688			153	153				
3007 ADVERTISING											
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...	3,834	3,726	5,288	1,827		4,553	4,553				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - GASOLINE	5,270	4,335	9,750	1,609		6,525	6,525				
..INTERNAL SERVICES....	5,270	4,335	9,750	1,609		6,525	6,525				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	2,933	3,126	4,800	1,607		4,800	4,800				
5300 INSURANCE											
5305 MOTOR VEHICLE INSURANCE	1,305	1,409	1,305	1,448		2,200	2,200				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	6,976	3,770	7,149	2,882		5,101	5,101				
5407 REPAIR/MAINTENANCE SUPPLIES											
5408 VEHICLE AND POWERED EQUIPMENT											
5411 BOOKS AND SUBSCRIPTIONS			250			250	250				
5412 EDUCATIONAL SUPPLIES											
5413 OTHER OPERATING SUPPLIES	525	299	750	90		750	750				
5500 TRAVEL											
5506 TRAVEL	2,129	1,206	3,000	996		3,000	3,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	325	200	400	80		400	400				
..OTHER CHARGES.....	14,193	10,010	17,654	7,103		16,501	16,501				



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8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT			26,632	26,632		28,000	28,000				
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8009											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....			25,632	26,632		28,000	28,000				
TOTAL FOR DEPT	338,547	352,290	404,747	236,402		406,139	406,139				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
42030 REFUSE COLLECTION											
0000 REFUSE COLLECTION											
1001 SOLID WASTE MANAGER	103,086	108,931	114,430	61,983		114,430	114,430				
1003 COMPACTOR SITE - PART TIME	311,143	314,229	330,699	173,767		355,056	355,056				
1005 OVERTIME	4,441	6,585	8,832	2,625		8,106	8,106				
1009 MERIT RESERVE3											
..PERSONAL SERVICES....	418,670	429,745	453,961	238,375		477,592	477,592				
2000 FRINGE BENEFITS											
2001 F.I.C.A.	31,597	32,477	33,689	17,996		36,536	36,536				
2002 RETIREMENT - V.S.R.S.	11,741	11,558	12,141	6,576		12,141	12,141				
2005 HOSPITAL - MEDICAL PLANS	14,853	16,667	18,240	12,008		28,200	28,200				
2006 GROUP INSURANCE	1,227	1,296	1,362	738		1,361	1,361				
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMPENSATION - COMMO	16,671	19,054	20,420	10,669		21,776	21,776				
..EMPLOYEE BENEFITS....	76,089	81,052	85,852	47,987		100,014	100,014				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES	5,013	1,625	35,000			30,000	30,000				
3003 TEMPORARY HELP SERVICE FEES											
3004 REPAIR & MAINTENANCE - EQUIP.	17,908	19,466	43,743	29,414		106,736	106,736				
3005 MAINTENANCE SERVICE CONTRACTS	153	153	670			200	200				
3006 PRINTING AND BINDING	1,740	2,749	2,755	371		2,755	2,755				
3007 ADVERTISING	4,478	3,920	5,712	1,285		5,712	5,712				
3010 OTHER CONTRACTUAL SERVICES	484,835	525,424	537,291	142,262		583,013	583,013				
..PURCHASED SERVICES...	514,127	553,337	625,171	173,332		728,416	728,416				
4003 CENTRAL STORES - GASOLINE	7,837	6,683	12,714	2,120		8,213	8,213				
..INTERNAL SERVICES....	7,837	6,683	12,714	2,120		8,213	8,213				
5100 UTILITIES											
5101 ELECTRICAL SERVICES	14,118	13,093	14,831	4,950		15,228	15,228				
5204 POSTAGE AND TELEPHONE	1,418	1,444	2,580	459		2,580	2,580				
5300 INSURANCE											
5302 FIRE & PROPERTY INSURANCE	850	983	950	1,001		950	950				
5305 MOTOR VEHICLE INSURANCE	1,740	1,409	2,200	1,930		2,200	2,200				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	2,237	1,044	2,104	467		1,796	1,796				
5405 LAUNDRY/HOUSEKEEPING SUPPLIES	433	1,155	3,072	308		3,537	3,537				
5407 REPAIR AND MAINTENANCE SUPPL	10,084	22,858	15,905	881		15,990	15,990				
5408 VEHICLE & POWERED EQUIP. SUPPL	5,000	12,648	11,819	1,993		11,344	11,344				
5410 UNIFORMS	229	270	700			350	350				
5411 BOOKS AND SUBSCRIPTIONS	120	112	195	128		130	130				
5412 EDUCATIONAL & RECREATIONAL SUP	2,428	4,311	3,375	418		3,375	3,375				
5413 OTHER OPERATING SUPPLIES	10,209	2,587	845	442		1,469	1,469				
5415 OTHER EXPENSES(RECYCLING GRANT			500	109							
5416 POSTER COMPETITION											
5506 TRAVEL			1,000			3,000	3,000				

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5801 DUES AND ASSOC. MEMBERSHIPS	295	300	335	212		355	355				
..OTHER CHARGES.....	<u>49,161</u>	<u>62,214</u>	<u>60,411</u>	<u>13,298</u>		<u>62,304</u>	<u>62,304</u>				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 LEASE/RENT OF LAND											
8005 MOTOR VEHICLES AND EQUIPMENT		24,768									
8006 CONSTRUCTION VEHICLES AND EQUIPMENT		18,700	17,475	17,475		18,800	18,800				
8007 INTEGRATED TECHNOLOGY EQUIPMENT											
8700 LAND											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDINGS	427,828					540,650	540,650				
..CAPITAL OUTLAY.....	<u>427,828</u>	<u>43,468</u>	<u>17,475</u>	<u>17,475</u>		<u>559,450</u>	<u>559,450</u>				
9001 LEASE/RENT OF EQUIPMENT	1,026	50	1,020	331		1,320	1,320				
9003 LEASE/RENT OF LAND	6,000	6,000	6,020	6,000		6,020	6,020				
..OTHER USES OF FUNDS..	<u>7,026</u>	<u>6,050</u>	<u>7,040</u>	<u>6,331</u>		<u>7,340</u>	<u>7,340</u>				
TOTAL FOR DEPT	<u>1,500,738</u>	<u>1,182,549</u>	<u>1,262,624</u>	<u>498,918</u>		<u>1,943,329</u>	<u>1,943,329</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	-- FY/2017 Budget Year ---- County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
42040 REFUSE DISPOSAL											
0000 REFUSE DISPOSAL											
1009 MERIT RESERVE											
3000 CONTRACTUAL SERVICES											
3009 COUNTY PAYMENTS - CITIZENS COL	328,772	330,983	423,360	203,013		569,160	569,160				
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...	<u>328,772</u>	<u>330,983</u>	<u>423,360</u>	<u>203,013</u>		<u>569,160</u>	<u>569,160</u>				
5810 EEOC Claims											
8000											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
TOTAL FOR DEPT	<u>328,772</u>	<u>330,983</u>	<u>423,360</u>	<u>203,013</u>		<u>569,160</u>	<u>569,160</u>				

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	Department Request	FY/2017 Budget County Admin Recommends	Year Adopted Budget	Department Request	FY/2018 Budget County Admin Recommends	Year Adopted Budget
42050 LITTER CONTROL GRANT											
0000 LITTER CONTROL GRANT											
1001 LITTER CREW - LABORER II											
1003 LITTER CREW - PART-TIME		5,670	13,574	6,330		11,596	11,596				
1005 OVERTIME		181									
1009 MERIT RESERVE											
..PERSONAL SERVICES....		5,851	13,574	6,330		11,596	11,596				
2000 FRINGE BENEFITS											
2001 F. I. C. A.		448	1,038	484		887	887				
2011 WORKER'S COMPENSATION		328	316	341		661	661				
..EMPLOYEE BENEFITS....		776	1,354	825		1,548	1,548				
3000 CONTRACTED SERVICES											
3004 REPAIR AND MAINTENANCE-VEHICLE	1,706	448	2,300	993		2,300	2,300				
3006 PRINTING AND BINDING		226	800			800	800				
3007 ADVERTISING			1,340			1,340	1,340				
3010 OTHER CONTRACTED SERVICES											
..PURCHASED SERVICES...	1,706	674	4,440	993		4,440	4,440				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - GASOLINE	2,035	1,040	1,755	816		1,215	1,215				
..INTERNAL SERVICES....	2,035	1,040	1,755	816		1,215	1,215				
5204 POSTAGE AND TELEPHONE			100			200	200				
5214 LITTERTHON PROGRAM											
5300 INSURANCE											
5305 MOTOR VEHICLE INSURANCE	435	470	450	965		965	965				
5400 MATERIALS & SUPPLIES											
5401 OFFICE SUPPLIES	268										
5405 LAUNDRY/HOUSEKEEPING AND JANIT	1,465	1,597	2,323	32		2,573	2,573				
5407 REPAIR & MAINTENANCE SUPPLIES	269	38	500	20		400	400				
5408 VEHICLE AND POWERED EQUIPMENT		81	200			200	200				
5410 UNIFORMS		155									
5412 EDUCATIONAL SUPPLIES		1,090	625			625	625				
5413 OTHER OPERATING SUPPLIES	150	675	500	219		625	625				
5500 TRAVEL											
5506 TRAVEL	22										
5600 CONTRIBUTIONS TO CIVIC & COMMU											
5604 OTHER PAYMENTS TO CIVIC ORGAN											
..OTHER CHARGES.....	2,609	4,106	4,698	1,236		5,588	5,588				
8005 MOTOR VEHICLES AND EQUIPMENT		13,260									
..CAPITAL OUTLAY.....		13,260									
TOTAL FOR DEPT	6,350	25,707	25,821	10,200		24,387	24,387				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	-- FY/2017 Budget Year ---- County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
43010 MAINTENANCE ADMINISTRATION											
0000 MAINTENANCE ADMINISTRATION											
1000 PERSONNEL SERVICES											
1001 HEAD CUSTODIAN	304,264	315,773	327,113	171,162		315,991	315,991				
1003 PART TIME/EXTRA HELP	72,422	67,893	93,336	28,466		111,912	111,912				
1005 OVERTIME	171	171									
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>376,857</u>	<u>383,837</u>	<u>420,449</u>	<u>199,628</u>		<u>427,903</u>	<u>427,903</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	26,989	27,684	32,161	14,466		32,735	32,735				
2002 RETIREMENT - V. S. R. S.	34,694	32,972	34,707	18,160		33,527	33,527				
2005 HOSPITAL/MEDICAL PLANS	70,504	72,073	82,080	36,905		94,500	94,500				
2006 GROUP INSURANCE	3,625	3,695	3,893	2,037		3,760	3,760				
2008 SHORT & LONG TERM DISABILITY		69	200	150		300	300				
2011 WORKER'S COMPENSATION - COMMO	8,365	8,508	9,330	4,302		9,243	9,243				
..EMPLOYEE BENEFITS....	<u>144,177</u>	<u>145,001</u>	<u>162,371</u>	<u>76,020</u>		<u>174,065</u>	<u>174,065</u>				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES - OTHER											
3004 REPAIR AND MAINTENANCE-EQUIP.	2,896	2,131	2,250	2,096		1,650	1,650				
3005 MAINTENANCE SERVICE CONTRACTS											
3007 ADVERTISING											
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...	<u>2,896</u>	<u>2,131</u>	<u>2,250</u>	<u>2,096</u>		<u>1,650</u>	<u>1,650</u>				
4003 CENTRAL STORES - COPIES	3,460	2,576	4,650	1,152		4,650	4,650				
..INTERNAL SERVICES....	<u>3,460</u>	<u>2,576</u>	<u>4,650</u>	<u>1,152</u>		<u>4,650</u>	<u>4,650</u>				
5101 ELECTRICAL SERVICES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	4,502	4,634	5,000	1,343		5,000	5,000				
5305 MOTOR VEHICLE INSURANCE	1,305	1,409	1,500	1,448		1,500	1,500				
5401 OFFICE SUPPLIES	4,519	487	3,924	2,956		1,600	1,600				
5408 VEHICLE & POWERED EQUIP. SUPPL	171	53	750	36		750	750				
5506 TRAVEL		125	250	199		250	250				
..OTHER CHARGES.....	<u>10,497</u>	<u>6,708</u>	<u>11,424</u>	<u>5,982</u>		<u>9,100</u>	<u>9,100</u>				
8001 MACHINERY & EQUIPMENT											
8002 FURNITURE & FIXTURES											
8005 MOTOR VEHICLES&EQUIPMENT			27,963	27,964							
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....			<u>27,963</u>	<u>27,964</u>							
TOTAL FOR DEPT	<u>537,887</u>	<u>540,253</u>	<u>629,107</u>	<u>312,842</u>		<u>617,368</u>	<u>617,368</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
43040 COUNTY OFFICE BUILDINGS/COURT											
0000 COUNTY OFFICE BUILDINGS/COURT											
1005 OVERTIME											
1009 MERIT RESERVE											
2001 F.I.C.A.											
2011 WORKER'S COMPENSATION											
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-CAB	6,630	9,967	3,440			12,000	12,000				
3004 REPAIR AND MAINTENANCE	111,092	59,931	142,493	24,485		110,000	110,000				
3005 MAINT SERVICE CONTRACTS-CAB	43,894	46,278	70,206	26,072		75,000	75,000				
3006 PRINTING AND BINDING-CAB	5	21	500			500	500				
3007 ADVERTISING-CAB											
3008 LAUNDRY AND DRY CLEANING											
3010 OTHER CONTRACT SERVICES-CAB	17,615	12,322	22,800	1,530		23,400	23,400				
..PURCHASED SERVICES...	179,236	128,519	239,439	52,087		220,900	220,900				
4003 CENTRAL STORES - COPIES											
5100 UTILITIES											
5101 ELECTRICAL SERVICES-CAB	250,650	276,405	291,000	128,017		328,000	328,000				
5102 HEATING SERVICES-CAB	13,336	13,417	50,420	3,190		45,500	45,500				
5103 WATER AND SEWAGE SERVICES-CAB	19,249	19,987	39,500	9,969		39,000	39,000				
5204 POSTAGE AND TELEPHONE-CAB	772	768	5,800	1,008		5,800	5,800				
5300 INSURANCE											
5301 BOILER INSURANCE-CAB	3,631	3,572	5,500	3,678		5,500	5,500				
5302 FIRE INSURANCE-CAB	32,447	39,792	54,278	38,172		54,278	54,278				
5305 MOTOR VEHICLE INSURANCE											
5400 MATERIALS AND SUPPLIES-CAB	15,227	14,437	42,500	4,578		27,500	27,500				
5401 OFFICE SUPPLIES-CAB			3,000			3,000	3,000				
5403 AGRICULTURAL SUPPLIES-CAB	1,049	1,148	4,600	56		4,600	4,600				
5405 JANITORIAL SUPPLIES-CAB	28,331	32,390	36,500	11,689		38,500	38,500				
5407 REPAIR & MAINT.SUPPLIES-CAB	3,657	1,498	16,000	189		16,000	16,000				
5408 VEHICLE AND POWERED EQUIPMENT	1,530	1,266	7,500			5,000	5,000				
5410 UNIFORMS & WEARING APPAREL-CAB			1,200			1,200	1,200				
5413 OTHER OPERATING SUPPLIES-CAB	1,395	1,629	3,200	398		3,200	3,200				
5415 OTHER EXPENSES-CAB			500			500	500				
5506 TRAVEL											
5600 CONTRIBUTIONS TO OTHER ENTIT											
5605 COUNTY SHARE-CT.COMPLEX MAINT.	325,361	311,665	680,000	311,657		680,000	680,000				
..OTHER CHARGES.....	696,635	717,974	1,241,498	512,601		1,257,578	1,257,578				
6000 PAYMENT TO JOINT OPERATIONS											
6001 JOINT COURTHOUSE COMPLEX - COU											
8001 MACHINERY&EQUIP.-CAB	35,375					155,260	155,260				
8002 FURNITURE AND FIXTURES											
8003											
8005 MOTOR VEHICLE & EQUIPMENT -PSB											
8007 IT EQUIPMENT-CAB						26,035	26,035				
8011 ALTERATIONS TO OLD BUILDINGS											

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	----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----			
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
8800 BUILDINGS											
8900 IMPROVE.OTHER THAN BLDGS.-CAB						42,260	42,260				
..CAPITAL OUTLAY.....	35,375					223,555	223,555				
9001 LEASE/RENT OF EQUIPMENT											
TOTAL FOR DEPT	911,246	846,493	1,480,937	564,686		1,702,033	1,702,033				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department County Admin Request Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department County Admin Request Recommends	Adopted Budget
43050 ANIMAL SHELTER									
0000 ANIMAL SHELTER									
1000 PERSONNEL SERVICES									
1001 ANIMAL SHELTER MANAGER	227,212	254,676	287,178	153,382		286,291	286,291		
1003 PART TIME HSLP	31,243	29,471	32,760	17,961		38,220	38,220		
1005 OVERTIME	260	124	5,000	229		5,000	5,000		
1009 MERIT RESERVE									
..PERSONAL SERVICES....	258,715	284,271	324,938	171,572		329,511	329,511		
2000 FRINGE BENEFITS									
2001 F.I.C.A.	18,424	20,398	24,758	12,386		25,208	25,208		
2002 RETIREMENT - V.S.R.S.	25,879	27,021	30,332	16,211		30,375	30,375		
2005 HOSPITAL/MEDICAL PLANS	62,412	64,443	70,000	32,902		73,500	73,500		
2006 GROUP INSURANCE	2,704	3,031	3,401	1,818		3,407	3,407		
2008 SHORT & LONG TERM DISABILITY				19		175	175		
2011 WORKER'S COMPENSATION - COMMO	3,119	3,875	5,095	2,212		4,877	4,877		
2013 EDUCATION - TUITION ASSISTANCE									
..EMPLOYEE BENEFITS....	112,538	118,768	133,586	65,548		137,542	137,542		
3000 CONTRACTED SERVICES									
3001 PROFESSIONAL HEALTH SERVICES	7,562	10,520	10,500	5,105		12,500	12,500		
3002 PROFESSIONAL SERVICES - OTHER	14,030	14,585	27,232	6,280		21,800	21,800		
3003 TEMPORARY HELP SERVICE FEES									
3004 REPAIR AND MAINTENANCE	6,705	5,746	13,940	3,641		8,940	8,940		
3005 MAINTENANCE SERVICE CONTRACTS	355	340	365			365	365		
3006 PRINTING AND BINDING	855	565	1,000	100		1,000	1,000		
3007 ADVERTISING	807	683	1,200	467		1,200	1,200		
3010 OTHER CONTRACTUAL SERVICES	6,229	5,242	6,920	1,860		9,220	9,220		
..PURCHASED SERVICES...	36,543	37,681	61,157	17,453		55,025	55,025		
4000 INTERNAL SERVICES									
4003 CENTRAL STORES-COPIES	1,433	1,039	1,625	367		1,125	1,125		
..INTERNAL SERVICES....	1,433	1,039	1,625	367		1,125	1,125		
5100 UTILITIES									
5101 ELECTRICAL SERVICES	19,233	19,332	23,052	11,432		23,400	23,400		
5102 HEATING SERVICES	10,557	8,128	9,500	1,226		9,840	9,840		
5103 WATER AND SEWER	5,443	8,113	6,900	4,593		6,600	6,600		
5200 COMMUNICATION									
5204 POSTAGE AND TELEPHONE	92	78	1,600	22		1,120	1,120		
5300 INSURANCE									
5301 BOILER INSURANCE	264	260	400	267		400	400		
5302 FIRE INSURANCE	1,948	2,020	2,500	2,062		2,500	2,500		
5305 MOTOR VEHICLE INSURANCE	1,305	1,878	1,700	1,448		1,700	1,700		
5306 SURETY BONDS	49	43	55	42		55	55		
5308 GENERAL LIABILITY INSURANCE									
5400 MATERIALS AND SUPPLIES									
5401 OFFICE SUPPLIES	4,717	2,084	1,780			1,780	1,780		

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5402 DOG FOOD	3,686	1,875	5,100	1,674		5,300	5,300				
5404 MEDICAL AND LABORATORY SUPPL	6,081	4,805	8,370	3,049		8,370	8,370				
5405 LAUNDRY/HOUSEKEEPING AND JANIT	10,192	9,788	13,000	3,642		19,500	19,500				
5407 REPAIR AND MAINTENANCE SUPPL	3,166	3,226	4,380	1,502		4,380	4,380				
5408 VEHICLE & POWERED EQUIPMENT SU											
5410 UNIFORMS AND WEARING APPAREL			1,010			250	250				
5413 OTHER OPERATING SUPPLIES	26,852	25,398	46,657	23,158		57,982	57,982				
5506 TRAVEL	597	1,233	2,375			1,375	1,375				
5801 DUES AND ASSOC. MEMBERSHIPS	90	90	421			421	421				
5802 CLAIMS & BOUNTIES											
..OTHER CHARGES.....	94,272	88,351	128,800	54,117		144,973	144,973				
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8005 MOTOR VEHICLES AND EQUIPMENT	24,792										
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8009 MISCELLANEOUS EQUIPMENT											
8011 ALTERATIONS TO OLD BUILDINGS											
8800 BUILDINGS											
..CAPITAL OUTLAY.....	24,792										
TOTAL FOR DEPT	528,293	530,110	650,106	309,057		668,176	668,176				

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year Department Request	County Admin Recommends	Adopted Budget	-- FY/2016 Budget Year Department Request	County Admin Recommends	Adopted Budget
51010 LOCAL HEALTH DEPARTMENT											
0000 LOCAL HEALTH DEPARTMENT											
5600 CONTRIBUTIONS TO OTHER ENTIT											
5601 PAYMENT TO LOCAL HEALTH DEPAR	301,959	301,000	301,000	150,500		393,867	393,867				
..OTHER CHARGES.....	<u>301,959</u>	<u>301,000</u>	<u>301,000</u>	<u>150,500</u>		<u>393,867</u>	<u>393,867</u>				
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
TOTAL FOR DEPT	<u>301,959</u>	<u>301,000</u>	<u>301,000</u>	<u>150,500</u>		<u>393,867</u>	<u>393,867</u>				

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	----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
51050 OTHER HEALTH SERVICE											
0000 OTHER HEALTH SERVICE											
5600 CONTRIBUTIONS TO CIVIC AND COM											
5605 RENT - HEALTH CENTER											
 TOTAL FOR DEPT											

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		----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year ---- Department County Admin Adopted Request Recommends Budget			-- FY/2018 Budget Year ---- Department County Admin Adopted Request Recommends Budget		
52050	CHAPTER 10 BOARD											
0000	CHAPTER 10 BOARD											
5600	CONTRIBUTION TO OTHER ENTIT											
5602	PAYMENT TO MENTAL HEALTH AND	318,263	318,000	318,000	159,000		343,440	343,440				
	..OTHER CHARGES.....	<u>318,263</u>	<u>318,000</u>	<u>318,000</u>	<u>159,000</u>		<u>343,440</u>	<u>343,440</u>				
TOTAL FOR DEPT		<u>318,263</u>	<u>318,000</u>	<u>318,000</u>	<u>159,000</u>		<u>343,440</u>	<u>343,440</u>				

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----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
53010	F. I. C. A.									
2001	F. I. C. A.									
TOTAL FOR DEPT										

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
53050 AREA AGENCY ON THE AGING											
0000 AREA AGENCY ON THE AGING											
5600 CONTRIBUTIONS TO CIVIC AND COM											
5605 LOCAL CONTRIBUTION	60,930	60,000	60,000	30,000		66,000	66,000				
..OTHER CHARGES.....	60,930	60,000	60,000	30,000		66,000	66,000				
6000 PAYMENT TO JOINT OPERATIONS											
TOTAL FOR DEPT	60,930	60,000	60,000	30,000		66,000	66,000				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	-- FY/2017 Budget County Admin Recommends	Year ----- Adopted Budget	Department Request	-- FY/2018 Budget County Admin Recommends	Year ----- Adopted Budget
53060											
0000											
5800											
5805											
PROPERTY TAX RELIEF FOR THE EL											
PROPERTY TAX RELIEF FOR THE EL											
MISCELLANEOUS											
EXONERATION OF PROPERTY TAXES	497,134	501,253	520,000			520,000	520,000				
..OTHER CHARGES.....	497,134	501,253	520,000			520,000	520,000				
TOTAL FOR DEPT	497,134	501,253	520,000			520,000	520,000				



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----- Prior Years -----	----- Current Year -----	-- FY/2017 Budget Year --			-- FY/2018 Budget Year --					
Expenditure FY/2014	Expenditure FY/2015	Amended Budget	Actual On 2016/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
53070	SERVICE ADMINISTRATION									
0000	SERVICE ADMINISTRATION									
TOTAL FOR DEPT										

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
53160 DEPARTMENT OF SOCIAL SERVICES											
0000 DEPARTMENT OF SOCIAL SERVICES											
1001 SALARIES	2,374,735	2,742,130	3,256,293	1,563,959		3,313,262	3,313,262				
1005 ON CALL COMPENSATION/OT	8,719	32,070	29,700	13,382		29,700	29,700				
1006 BOARD COMPENSATION	1,550	2,050	4,800	900		4,800	4,800				
..PERSONAL SERVICES....	<u>2,385,004</u>	<u>2,776,250</u>	<u>3,290,793</u>	<u>1,578,241</u>		<u>3,347,762</u>	<u>3,347,762</u>				
2001 F.I.C.A.	172,421	202,625	245,647	115,129		255,341	255,341				
2002 RETIREMENT VRS	256,933	281,272	331,639	161,707		340,064	340,064				
2005 HEALTH/DENTAL PLANS	440,245	528,175	601,426	278,332		702,043	702,043				
2006 LIFE INSURANCE	26,844	31,567	37,196	18,137		38,141	38,141				
2008 SHORT & LONG TERM DISABILITY	142	1,884	3,365	1,734		4,169	4,169				
2009 UNEMPLOYMENT INSURANCE	3,058	4,004	10,000			10,000	10,000				
2011 WORKERS COMPENSATION	7,087	9,298	10,292	8,762		10,000	10,000				
2013 EDUCATION-TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	<u>906,730</u>	<u>1,058,825</u>	<u>1,239,565</u>	<u>583,801</u>		<u>1,359,758</u>	<u>1,359,758</u>				
3001 PROFESSIONAL SERVICES-OTHER											
3002 CONTRACT SERVICES-LEGAL	82,638	83,913	91,000	44,571		95,000	95,000				
3005 MAINTENANCE SERVICE CONTRACTS	13,263	9,745	15,500	12,438		15,500	15,500				
3007 ADVERTISEMENT	3,297	2,267	1,500	527		1,500	1,500				
3010 CONTRACTUAL SERVICES-NON LEGAL	41,010	83,551	50,000	30,813		55,000	55,000				
..PURCHASED SERVICES...	<u>140,208</u>	<u>179,476</u>	<u>158,000</u>	<u>88,349</u>		<u>167,000</u>	<u>167,000</u>				
4002 GASOLINE/REPAIRS-VEHICLES	30,055	19,760	28,000	10,634		28,000	28,000				
..INTERNAL SERVICES....	<u>30,055</u>	<u>19,760</u>	<u>28,000</u>	<u>10,634</u>		<u>28,000</u>	<u>28,000</u>				
5201 POSTAGE	26,078	30,122	30,000	10,576		30,000	30,000				
5202 TELECOMMUNICATIONS	13,449	29,892	33,200	16,331		35,000	35,000				
5300 INSURANCE	7,513	7,942	9,160	9,158		9,500	9,500				
5401 OFFICE SUPPLIES	50,493	61,131	70,000	22,472		70,000	70,000				
5405 TRAINING	1,626	1,470	3,000	190		3,000	3,000				
5506 TRAVEL	5,879	3,258	5,000	1,417		5,000	5,000				
5584 COURT ORDERED FEES											
5600 CONTRIB/SHELTER FOR ABUSED WOM	6,503	6,000	6,000	6,000		8,000	8,000				
5801 DUES&ASSOC.MEMBERSHIP	1,455	1,644	1,200	375		1,500	1,500				
5807 RESERVE FOR SALARY INCREASES											
..OTHER CHARGES.....	<u>112,996</u>	<u>141,459</u>	<u>157,560</u>	<u>66,519</u>		<u>162,000</u>	<u>162,000</u>				
8005 MOTOR VEHICLES&EQUIPMENT	21,790	17,721				25,000	25,000				
8007 INTEGRATED TECH. EQUIPMENT	98,175	5,200									
..CAPITAL OUTLAY.....	<u>119,965</u>	<u>22,921</u>				<u>25,000</u>	<u>25,000</u>				
9001 LEASE/RENT OF EQUIPMENT	11,310	7,746	11,000	3,256		6,600	6,600				
9002 LEASE/RENT OF BUILDING	247,389	257,088	274,340	75,406		220,000	220,000				
..OTHER USES OF FUNDS..	<u>258,699</u>	<u>264,834</u>	<u>285,340</u>	<u>78,662</u>		<u>226,600</u>	<u>226,600</u>				
TOTAL FOR DEPT	<u>3,953,657</u>	<u>4,463,525</u>	<u>5,159,258</u>	<u>2,406,206</u>		<u>5,316,120</u>	<u>5,316,120</u>				

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		----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget Year County Admin Recommends	Adopted Budget	Department Request	FY/2018 Budget Year County Admin Recommends	Adopted Budget
53170	PUBLIC ASSISTANCE											
0000	PUBLIC ASSISTANCE	103,570	87,142	125,000	32,233		90,000	90,000				
5804	AUXILIARY GRANT			600	1,552-		600	600				
5808	TANF MANUAL CHECKS						530,000	530,000				
5810	TANF EMERGENCY ASSISTANCE	342,288	358,696	350,000	252,806		670,000	670,000				
5811	AFDC- FOSTER CARE	490,852	629,931	610,000	343,299		10,000	10,000				
5812	ADOPTION SUBSIDY	5,332	4,072	10,000	3,650		400,000	400,000				
5813	GENERAL RELIEF	274,860	422,398	400,000	170,913							
5817	SPECIAL NEEDS ADOPTION	684										
5819	REFUGEE RESETTLEMENT		1,932									
5820	ADOPTION INCENTIVE											
5824	OTHER PURCHASED SERVICES	20,000										
5825	STRENGTHENING FAMILIES INNOV.						6,753	6,753				
5828		7,093	7,250	6,753	6,269		94,146	94,146				
5829	FAMILY PRESERVATION	62,782	65,472	94,146	42,537		400	400				
5833	ADULT SERVICES			400			4,600	4,600				
5848	TANF-UP MANUAL CHECKS	1,895	590	4,600			4,586	4,586				
5861	ILF EDUCATION&TRAINING	643	1,388	5,732	788		3,500	3,500				
5862	INDEPENDENT LIVING-BASIC	900	3,225	3,500	825		42,000	42,000				
5864	FOSTER PARENT RESPITE CARE	24,789	35,576	42,000	12,641							
5866	PROMOTING SAFE AND STABLE											
5867	WINGS TO SUCCESS GRANT						120,000	120,000				
5871	VIEW WORKING&TRANS.CHILD CARE	127,044	104,775	120,000	34,092		27,000	27,000				
5872	VIEW PURCHASE SERVICE	19,033	21,718	27,000	1,697							
5873	FOSTER PARENT TRAINING-LOCAL S											
5878	HEAD START CHILD CARE											
5881	NON-VIEW CHILD CARE 90%											
5882	NON-VIEW CHILD CARE POS PASS T						11,000	11,000				
5883	NON-VIEW CHILD CARE 100%	7,113	6,688	11,000	2,840		8,967	8,967				
5890	QUALITY INITIATIVE CHILD CARE	7,422	10,972	8,967	4,560							
5895	ADULT PROTECTIVE SERVICES											
5900	VOCA GRANT	1,496,300	1,761,825	1,819,698	907,598		2,023,552	2,023,552				
	..OTHER CHARGES.....											
		1,496,300	1,761,825	1,819,698	907,598		2,023,552	2,023,552				
	TOTAL FOR DEPT											

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		----- Prior Years -----		----- Current Year -----	-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----				
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
64010	COMMUNITY COLLEGES											
0000	COMMUNITY COLLEGES											
5600	CONTRIBUTIONS TO OTHER ENTIT											
5604	CONTRIBUTION TO LORD FAIRFAX C	56,493	56,000	56,000	28,000		78,819	78,819				
	..OTHER CHARGES.....	56,493	56,000	56,000	28,000		78,819	78,819				
TOTAL FOR DEPT		56,493	56,000	56,000	28,000		78,819	78,819				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget Year ----- County Admin Recommends	Adopted Budget	Department Request	FY/2018 Budget Year ----- County Admin Recommends	Adopted Budget
71010 PARKS AND RECREATION ADMINISTR											
0000 PARKS AND RECREATION ADMINISTR											
1000 PERSONNEL SERVICES											
1001 PARKS & RECREATION, DIRECTOR	270,754	285,096	407,904	210,809		355,982	355,982				
1003 COMPENSATION OF EXTRA HELP			173,852	142,901							
1005 NO LONGER USED											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	270,754	285,096	581,756	353,710		355,982	355,982				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	19,408	20,746	44,245	14,447		27,233	27,233				
2002 RETIREMENT - V. S. R. S.	30,839	30,249	42,920	20,944		37,770	37,770				
2005 HOSPITAL/MEDICAL PLANS	49,883	57,796	59,465	39,790		63,000	63,000				
2006 GROUP INSURANCE	3,222	3,393	4,813	2,349		4,236	4,236				
2008 SHORT & LONG TERM DISABILITY				55							
2011 WORKER'S COMPENSATION - COMMO	3,281	2,927	11,016	6,909		5,769	5,769				
2013 EDUCATION - TUITION ASSISTANCE						9,012	9,012				
..EMPLOYEE BENEFITS....	106,633	115,111	162,459	84,494		147,020	147,020				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER		1,680	2,000			51,000	51,000				
3004 REPAIR AND MAINTENANCE-EQUIP.											
3005 MAINTENANCE SERVICE CONTRACTS	7,768	8,250	10,337	1,800		8,400	8,400				
3006 PRINTING AND BINDING	19,399	22,219	34,900	7,172							
3007 ADVERTISING	28,766	30,121	46,000	16,037							
3010 OTHER CONTRACTUAL SERVICES											
..PURCHASED SERVICES...	55,933	62,270	93,237	25,009		59,400	59,400				
4000 INTERNAL SERVICES											
4001 DATA PROCESSING SERVICES											
4003 CENTRAL STORES-COPIES											
5200 COMMUNICATION	9,033	32,679	50,498	11,693		35,225	35,225				
5204 POSTAGE AND TELEPHONE											
5300 INSURANCE											
5306 SURETY BONDS	153	135	135	147		135	135				
5308 GENERAL LIABILITY INSURANCE											
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	48,478	12,770	26,432	4,698		10,100	10,100				
5404 MEDICAL SUPPLIES			1,500	267							
5407 REPAIR AND MAINTENANCE SUPPLIE			500	197							
5408 VEHICLE AND POWERED EQUIPMENT											
5410 UNIFORMS			8,452	211							
5411 BOOKS AND SUBSCRIPTIONS	179	229	500	304		229	229				
5412 RECREATION SUPPLIES			1,755	175							
5413 OTHER OPERATING SUPPLIES	25,195	35,894	28,572	19,624		42,037	42,037				
5415 PROCESSING FEES	11,382	10,359	5,000	2,866		6,420	6,420				
5500 TRAVEL											
5506 TRAVEL	544	20,785	28,900	15,450		32,250	32,250				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
5604 WINC.-FRED. CO. YOUTH FOOTBALL		25,000	27,388	12,012		25,000	25,000				
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS		970	5,375	4,276		1,875	1,875				
..OTHER CHARGES.....	94,964	138,821	185,007	71,920		153,271	153,271				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 LEASE/RENT OF LAND											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8700 LAND						84,000	84,000				
8800 BUILDINGS						655,000	655,000				
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....						739,000	739,000				
9001 LEASE/RENT OF EQUIPMENT	5,853	5,728	6,000	1,501		4,690	4,690				
9003 LEASE/RENT OF LAND			1			1	1				
..OTHER USES OF FUNDS..	5,853	5,728	6,001	1,501		4,691	4,691				
TOTAL FOR DEPT	534,137	607,026	1,028,460	536,634		1,459,364	1,459,364				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
71030											
PARKS MAINTENANCE											
0000 PARKS MAINTENANCE											
1000 PERSONNEL SERVICES											
1001 SUPERINTENDENT OF PARKS	721,780	770,119	697,327	374,065		697,335	697,335				
1003 PART-TIME HELP	273,459	276,920		100							
1005 NO LONGER USED EXTRA HELP	277	1,875		807		2,500	2,500				
1007 CAREER DEVELOPMENT			5,000								
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>995,516</u>	<u>1,048,914</u>	<u>702,327</u>	<u>374,972</u>		<u>699,835</u>	<u>699,835</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	65,374	74,607	53,986	41,166		53,537	53,537				
2002 RETIREMENT - V. S. R. S.	80,360	81,710	74,345	39,699		73,986	73,986				
2005 HOSPITAL/MEDICAL PLANS	119,335	133,007	145,920	60,394		168,000	168,000				
2006 GROUP INSURANCE	8,472	9,164	8,339	4,453		8,298	8,298				
2008 SHORT & LONG TERM DISABILITY	63	362	500	205		500	500				
2011 WORKER'S COMPENSATION - COMMO	20,400	21,917	14,436	8,908		16,178	16,178				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	<u>294,004</u>	<u>320,767</u>	<u>297,526</u>	<u>154,825</u>		<u>320,499</u>	<u>320,499</u>				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES - OTHER	3,240	24,588	26,780	11,094		4,000	4,000				
3004 REPAIR AND MAINTENANCE-EQUIP.	3,500										
3005 MAINTENANCE SERVICE CONTRACTS											
3006 PRINTING AND BINDING											
3010 OTHER CONTRACTUAL SERVICES	25,697	15,898									
3012 EQUIPMENT & FACILITY RENTAL	66,711	65,966									
..PURCHASED SERVICES...	<u>99,148</u>	<u>106,452</u>	<u>26,780</u>	<u>11,094</u>		<u>4,000</u>	<u>4,000</u>				
5204 POSTAGE & TELEPHONE	3,906										
5300 INSURANCE											
5302 FIRE INSURANCE	151	144	151	147		151	151				
5305 MOTOR VEHICLE INSURANCE	11,745	12,209	11,745	11,581		12,209	12,209				
5308 GENERAL LIABILITY INSURANCE											
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	1,130										
5403 AGRICULTURAL SUPPLIES	41,032	45,498	45,307	10,951		45,351	45,351				
5404 MEDICAL SUPPLIES	1,660	3,134									
5405 LAUNDRY/HOUSEKEEPING AND JANIT											
5407 REPAIR AND MAINTENANCE SUPPL	388	348									
5408 VEHICLE AND POWERED EQUIPMENT											
5410 UNIFORMS AND WEARING APPAREL	9,798	8,176									
5411 BOOKS AND SUBSCRIPTIONS											
5412 EDUCATIONAL AND RECREATIONAL	12,505	12,042									
5413 OTHER OPERATING SUPPLIES	1,103		1,808								
5414 MERCHANDISE FOR RESALE	5,435	6,086									
5415 PROCESSING FEES											
5500 TRAVEL											

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	----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
	Expenditure FY/2014	Expenditure FY/2015	Amended Budget	Actual On 2016/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5506 TRAVEL	3,780										
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	3,360	3,015									
5890 OPERATIONAL TRANSFERS											
5899 CAPITAL TRANSFERS											
..OTHER CHARGES.....	<u>95,993</u>	<u>90,652</u>	<u>59,011</u>	<u>22,679</u>		<u>57,711</u>	<u>57,711</u>				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT	10,000										
8006 CONSTRUCTION VEHICLES AND EQUIPMENT						45,000	45,000				
8007 INTEGRATED TECHNOLOGY EQUIPMENT											
8011 ALTERATIONS TO OLD BUILDINGS											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDINGS		4,000	297,000	8,521							
..CAPITAL OUTLAY.....	<u>10,000</u>	<u>4,000</u>	<u>297,000</u>	<u>8,521</u>		<u>45,000</u>	<u>45,000</u>				
9002 LEASE/RENT OF BUILDING											
TOTAL FOR DEPT	<u>1,494,661</u>	<u>1,570,785</u>	<u>1,382,644</u>	<u>572,091</u>		<u>1,127,045</u>	<u>1,127,045</u>				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
71040 RECREATION CENTERS AND PLAYGRO											
0000 RECREATION CENTERS AND PLAYGRO											
1000 PERSONNEL SERVICES											
1001 COMPENSATION OF SUPT. OF REC	542,367	606,447	694,256	368,562		795,606	795,606				
1003 COMPENSATION OF ADMIN.	336,548	337,069	609,894	311,578		775,775	775,775				
1005 OVERTIME	2,834	1,097		1,734							
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>881,749</u>	<u>944,613</u>	<u>1,304,150</u>	<u>681,874</u>		<u>1,571,381</u>	<u>1,571,381</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	73,882	74,975	99,768	51,060		120,211	120,211				
2002 RETIREMENT - V. S. R. S.	61,675	64,444	73,612	38,779		84,414	84,414				
2005 HOSPITAL/MEDICAL PLANS	115,615	124,919	150,295	75,901		199,500	199,500				
2006 GROUP INSURANCE	6,443	7,228	8,256	4,349		9,468	9,468				
2008 SHORT & LONG TERM DISABILITY		210	300	162		675	675				
2011 WORKER'S COMPENSATION -COMMO	17,919	19,798	28,849	15,991		39,442	39,442				
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYEE BENEFITS....	<u>275,534</u>	<u>291,574</u>	<u>361,080</u>	<u>186,242</u>		<u>453,710</u>	<u>453,710</u>				
3000 CONTRACTUAL SERVICES											
3003 TEMPORARY HELP SERVICES FEES											
3006 PRINTING AND BINDING						40,680	40,680				
3007 ADVERTISING						46,681	46,681				
3010 CONTRACTUAL SERVICES-ADMINISTR	104,417	141,026	161,286	99,516		248,235	248,235				
3011 TRIPS AND EXCURSIONS - ADMIN.	40,428	46,114	42,860	32,802		62,955	62,955				
3012 CONTRACTED RENTAL - ADMIN.			66,500	15,690		72,500	72,500				
..PURCHASED SERVICES...	<u>144,845</u>	<u>187,140</u>	<u>270,646</u>	<u>148,008</u>		<u>471,051</u>	<u>471,051</u>				
5100 UTILITIES											
5200 COMMUNICATION											
5204 POSTAGE/ADMINISTRATION	201										
5205 TELEPHONE/ADMINISTRATION	3,908										
5300 INSURANCE											
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES - ADMIN	1,642										
5402 FOOD SUPPLIES - ADMIN.	22,423	26,032	38,584	16,628		48,921	48,921				
5404 MEDICAL AND LABORATORY SUPPLIE	1,105	1,414	4,318	496		7,372	7,372				
5405 LAUNDRY, HOUSEKEEPING, AND JANIT											
5407 REPAIR & MAINTENANCE SUPPLIES			500	141		1,000	1,000				
5410 UNIFORMS / ADMINISTRATION	41,662	52,735	82,356	31,989		90,210	90,210				
5411 BOOKS AND SUBSCRIPTIONS											
5412 EDUCATIONAL & RECREATIONAL SUP	29,315	36,693	50,302	15,296		71,745	71,745				
5413 OTHER OPERATING SUPPLIES/ADM.			210			375	375				
5414 MERCHANDISE FOR RESALE	9,023	3,900	12,500	3,300		18,500	18,500				
5415 AWARDS/ADMINISTRATION	8,083	18,164	21,193	18,916		27,108	27,108				
5506 TRAVEL	7,291										
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS						6,285	6,285				
..OTHER CHARGES.....	<u>124,653</u>	<u>138,938</u>	<u>209,963</u>	<u>86,766</u>		<u>271,516</u>	<u>271,516</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT						26,392	26,392				
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....						26,392	26,392				
9000 LEASES AND RENTALS											
TOTAL FOR DEPT	<u>1,426,781</u>	<u>1,562,265</u>	<u>2,145,839</u>	<u>1,102,890</u>		<u>2,794,050</u>	<u>2,794,050</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	----- Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	----- Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	----- Adopted Budget
71090 CLEARBROOK PARK											
0000 CLEARBROOK PARK											
1000 PERSONNEL SERVICES											
1003 EXTRA HELP	127,403	119,975	139,899	100,874		135,647	135,647				
1005 NO LONGER USED EXTRA HELP	196	601	500	405							
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>127,599</u>	<u>120,576</u>	<u>140,399</u>	<u>101,279</u>		<u>135,647</u>	<u>135,647</u>				
2000 FRINGE BENEFITS											
2001 F. I. C. A.	8,604	6,626	10,741	6,299		10,377	10,377				
2005 HOSPITAL/MEDICAL PLANS											
2011 WORKER'S COMPENSATION - COMMO	2,522	2,360	3,103	2,539		3,405	3,405				
..EMPLOYEE BENEFITS....	<u>11,126</u>	<u>8,986</u>	<u>13,844</u>	<u>8,838</u>		<u>13,782</u>	<u>13,782</u>				
3004 REPAIR AND MAINTENANCE-EQUIP.	25,106	70,348	70,502	14,588		49,043	49,043				
3010 OTHER CONTRACTUAL SERVICES	2,077	2,235	3,700	206		3,700	3,700				
..PURCHASED SERVICES...	<u>27,183</u>	<u>72,583</u>	<u>74,202</u>	<u>14,794</u>		<u>52,743</u>	<u>52,743</u>				
4003 CENTRAL STORES - GASOLINE	427	3,335	5,388	1,175		2,500	2,500				
..INTERNAL SERVICES....	<u>427</u>	<u>3,335</u>	<u>5,388</u>	<u>1,175</u>		<u>2,500</u>	<u>2,500</u>				
5100 UTILITIES											
5101 ELECTRICAL SERVICES	21,838	29,341	26,250	16,383		30,000	30,000				
5102 HEATING SERVICES	2,240	1,245	2,500	476		1,900	1,900				
5103 WATER AND SEWAGE SERVICES	14,734	19,757	20,149	9,328		20,149	20,149				
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	2,986										
5300 INSURANCE											
5302 FIRE INSURANCE	942	1,028	945	1,825		1,030	1,030				
5308 GENERAL LIABILITY INSURANCE											
5400 MATERIALS AND SUPPLIES											
5403 AGRICULTURAL SUPPLIES											
5405 LAUNDRY/HOUSEKEEPING	5,031	3,997	5,752	4,533		6,000	6,000				
5407 REPAIRS/MAINT.	17,077	21,977	37,505	4,533		34,493	34,493				
5408 VEHICLES/POWERED EQUIP.	38,140	45,908	47,751	12,329		39,266	39,266				
5410 UNIFORMS/WEARING APPAREL	3,625	2,435	6,780	2,027		6,780	6,780				
5412 RECREATION SUPPLIES	1,062	877	12,572	5,821		3,904	3,904				
5413 OTHER OPERATING SUPPLIES	38,329	32,475	45,571	17,170		41,078	41,078				
5414 MERCHANDISE FOR RESALE			6,000								
..OTHER CHARGES.....	<u>146,004</u>	<u>159,040</u>	<u>212,775</u>	<u>74,425</u>		<u>184,600</u>	<u>184,600</u>				
8001 MACHINERY AND EQUIPMENT	12,755	23,301	13,057	13,058		109,700	109,700				
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT			24,375	24,375		25,000	25,000				
8006 CONSTRUCTION VEHICLES AND EQUI											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8700 LAND											

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year -- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year -- Department Request	County Admin Recommends	Adopted Budget
8800 BUILDINGS	24,468										
8900 IMPROVEMENTS OTHER THAN BUILDINGS ..CAPITAL OUTLAY.....	<u>37,223</u>	<u>23,301</u>	<u>37,432</u>	<u>37,433</u>		<u>134,700</u>	<u>134,700</u>				
9001 LEASE/RENT OF EQUIPMENT ..OTHER USES OF FUNDS..			<u>6,390</u>	<u>4,644</u>		<u>4,650</u>	<u>4,650</u>				
			<u>6,390</u>	<u>4,644</u>		<u>4,650</u>	<u>4,650</u>				
TOTAL FOR DEPT	<u>349,562</u>	<u>387,821</u>	<u>490,430</u>	<u>242,588</u>		<u>528,622</u>	<u>528,622</u>				

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year Department County Admin Request Recommends	Adopted Budget	-- FY/2018 Budget Year Department County Admin Request Recommends	Adopted Budget
71100 SHERANDO PARK									
0000 SHERANDO PARK									
1000 PERSONNEL SERVICES									
1003 COMPENSATION OF EXTRA HELP	131,433	141,973	145,493	93,815		145,493	145,493		
1005 NO LONGER USED EXTRA HELP	104	238	500	27					
1009 MERIT RESERVE									
..PERSONAL SERVICES....	<u>131,537</u>	<u>142,211</u>	<u>145,993</u>	<u>93,842</u>		<u>145,493</u>	<u>145,493</u>		
2000 FRINGE BENEFITS									
2001 F. I. C. A.	10,625	11,510	11,168	6,447		11,130	11,130		
2011 WORKER'S COMPENSATION - COMMO	2,553	3,056	3,226	2,267		3,652	3,652		
..EMPLOYEE BENEFITS....	<u>13,178</u>	<u>14,566</u>	<u>14,394</u>	<u>8,714</u>		<u>14,782</u>	<u>14,782</u>		
3000 CONTRACTUAL SERVICES									
3002 PROFESSIONAL SERVICES-OTHER									
3004 REPAIR AND MAINTENANCE-EQUIP.	21,959	49,799	37,029	3,016		46,445	46,445		
3010 OTHER CONTRACTUAL SERVICES		6,857	8,448			3,000	3,000		
..PURCHASED SERVICES...	<u>21,959</u>	<u>56,656</u>	<u>45,477</u>	<u>3,016</u>		<u>49,445</u>	<u>49,445</u>		
5100 UTILITIES									
5101 ELECTRICAL SERVICES	27,677	29,799	33,084	13,899		33,084	33,084		
5102 HEATING SERVICES	3,683	2,163	3,700			3,700	3,700		
5103 WATER AND SEWER SERVICES	10,361	10,700	13,437	5,149		13,437	13,437		
5200 COMMUNICATION									
5204 POSTAGE AND TELEPHONE	4,103								
5300 INSURANCE									
5302 FIRE INSURANCE	1,879	1,991	1,880	2,048		1,992	1,992		
5308 GENRRERAL LIABILITY INSURANCE									
5400 MATERIALS AND SUPPLIES									
5403 AGRICULTURAL SUPPLIES									
5405 LAUNDRY/HOUSEKEEPING	6,547	6,411	8,020	5,571		9,015	9,015		
5407 REPAIR AND MAINTENANCE	24,371	19,241	25,769	9,202		45,331	45,331		
5408 VEHICLE & POWER EQUIPMENT	44,050	38,579	45,228	17,002		37,730	37,730		
5410 UNIFORMS & WEARING APPAREL	3,452	5,015	7,780	587		7,780	7,780		
5412 EDUCATIONAL/RECREATIONAL	4,187	2,875	9,322	1,267		9,423	9,423		
5413 OTHER OPERATING SUPPLIES	42,454	40,623	39,299	19,798		37,186	37,186		
5414 MERCHANDISE FOR RESALE									
..OTHER CHARGES.....	<u>172,764</u>	<u>157,397</u>	<u>187,519</u>	<u>74,523</u>		<u>198,678</u>	<u>198,678</u>		
8001 MACHINERY AND EQUIPMENT	21,193	33,241	13,057	13,058		107,500	107,500		
8002 FURNITURE AND FIXTURES									
8003 COMMUNICATIONS EQUIPMENT									
8005 MOTOR VEHICLES AND EQUIPMENT			24,375	24,375		25,000	25,000		
8007 INTEGRATED TECHNOLOGY EQUIPMEN									
8011 ALTERATIONS TO OLD BUILDINGS									
8800 BUILDINGS									
8900 IMPROVEMENTS OTHER THAN BUILDI	9,162	30,750							
..CAPITAL OUTLAY.....	<u>30,355</u>	<u>63,991</u>	<u>37,432</u>	<u>37,433</u>		<u>132,500</u>	<u>132,500</u>		

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	----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----			
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
9001 LEASE/RENT OF EQUIPMENT			98	98		7,000	7,000				
..OTHER USES OF FUNDS..			98	98		7,000	7,000				
TOTAL FOR DEPT	369,793	434,821	430,913	217,626		547,898	547,898				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
73020 REGIONAL LIBRARY											
0000 REGIONAL LIBRARY											
3000 CONTRACTURAL SERVICES											
3002 PROFESSIONAL SERVICES											
5600 CONTRIBUTIONS-WASHINGTON BAR											
5605 HANDLEY LIBRARY	826,050	862,665	862,665	431,333		942,357	942,357				
..OTHER CHARGES.....	<u>826,050</u>	<u>862,665</u>	<u>862,665</u>	<u>431,333</u>		<u>942,357</u>	<u>942,357</u>				
8800 BUILDINGS											
TOTAL FOR DEPT	<u>826,050</u>	<u>862,665</u>	<u>862,665</u>	<u>431,333</u>		<u>942,357</u>	<u>942,357</u>				

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		----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
81010	PLANNING											
0000	PLANNING											
1000	PERSONNEL SERVICES											
1001	PLANNING & DEVELOPMENT DIRECTO	693,483	721,014	719,447	397,933		765,904	765,904				
1003	EXTRA HELP			6,566			7,320	7,320				
1005	OVERTIME											
1006	COMPENSATION OF PLANNING COMMI	27,360	28,080	28,080	15,210		28,080	28,080				
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	<u>720,843</u>	<u>749,094</u>	<u>754,093</u>	<u>413,143</u>		<u>801,304</u>	<u>801,304</u>				
2000	FRINGE BENEFITS											
2001	F. I. C. A.	52,862	54,443	57,477	29,148		60,833	60,833				
2002	RETIREMENT - V. S. R. S.	77,901	73,885	76,254	39,430		81,263	81,263				
2005	HOSPITAL/MEDICAL PLANS	84,467	102,869	100,320	58,068		136,000	136,000				
2006	GROUP INSURANCE	8,139	8,287	8,552	4,422		9,114	9,114				
2008	SHORT & LONG TERM DISABILITY	12	524	720	308		985	985				
2011	WORKER'S COMPENSATION -COMMO	2,134	3,051	3,086	1,691		3,208	3,208				
2013	EDUCATION - TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	<u>225,515</u>	<u>243,059</u>	<u>246,409</u>	<u>133,067</u>		<u>291,403</u>	<u>291,403</u>				
3000	CONTRACTUAL SERVICES											
3001	WARRIOR DRIVE CONSTRUCTION											
3002	PROFESSIONAL SERVICES-OTHER	7,567	5,279	25,000	2,631		25,000	25,000				
3003	TEMPORARY HELP SERVICES FEES											
3004	REPAIR AND MAINTENANCE-EQUIP.	2,264	1,236	5,600	502		5,600	5,600				
3005	MAINTENANCE SERVICE CONTRACTS	2,739	890	3,000			3,000	3,000				
3006	PRINTING AND BINDING	128	389	5,000	282		5,000	5,000				
3007	ADVERTISING	9,961	9,111	12,000	4,595		12,000	12,000				
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	<u>22,659</u>	<u>16,905</u>	<u>50,600</u>	<u>8,010</u>		<u>50,600</u>	<u>50,600</u>				
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES	2,091	1,416	4,000	432		4,000	4,000				
	..INTERNAL SERVICES....	<u>2,091</u>	<u>1,416</u>	<u>4,000</u>	<u>432</u>		<u>4,000</u>	<u>4,000</u>				
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	9,957	10,654	11,000	3,250		11,000	11,000				
5300	INSURANCE											
5302	FIRE INSURANCE											
5305	MOTOR VEHICLE INSURANCE	1,740	1,878	2,500	1,930		2,500	2,500				
5306	SURETY BONDS	28	25	45	24		45	45				
5308	GENERAL LIABILITY INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	14,160	8,151	24,183	4,343		22,489	22,489				
5408	VEHICLE AND POWERED EQUIPMENT		28	300			300	300				
5410	UNIFORMS & WEARING APPAREL		341									
5411	BOOKS AND SUBSCRIPTIONS	1,948	2,860	4,000	1,204		4,000	4,000				



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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
5413 OTHER OPERATING SUPPLIES	4,904	11,662	15,150	4,056		15,150	15,150				
5500 TRAVEL											
5506 TRAVEL	3,240	5,649	10,000	3,450		10,000	10,000				
5600 CONTRIBUTIONS TO OTHER ENTIT											
5604 ECONOMIC DEVELOPMENT COMMI											
5605 CITY TRANSPORTATION											
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	2,213	2,253	3,000	1,306		3,000	3,000				
..OTHER CHARGES.....	<u>38,190</u>	<u>43,501</u>	<u>70,178</u>	<u>19,553</u>		<u>68,484</u>	<u>68,484</u>				
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT											
TOTAL FOR DEPT	<u>1,009,298</u>	<u>1,053,975</u>	<u>1,125,280</u>	<u>574,215</u>		<u>1,215,791</u>	<u>1,215,791</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
81020 ECONOMIC DEVELOPMENT COMMISSIO											
0000 ECONOMIC DEVELOPMENT COMMISSIO											
1000 PERSONNEL SERVICES											
1001 PERSONNEL SERVICES	199,905										
1003 PART TIME/EXTRA HELP	51,314										
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>251,219</u>										
2000 FRINGE BENEFITS											
2001 F.I.C.A.	18,827										
2002 RETIREMENT-VSRS	22,769										
2005 HOSPITAL/MEDICAL PLANS	19,429										
2006 GROUP INSURANCE	2,379										
2008 SHORT & LONG TERM DISABILITY											
2011 WORKER'S COMP.-COMMON CARRIER	251										
..EMPLOYEE BENEFITS....	<u>63,655</u>										
3000 CONTRACTUAL SERVICES											
3001 REPAIR & MAINTENANCE -VEHICLE											
3002 PROFESSIONAL SERVICES - OTHER	50,437										
3004 REPAIR AND MAINTENANCE - EQUIP	379										
3005 MAINTENANCE/SERVICE CONTRACTS											
3006 PRINTING & BINDING	1,878										
3007 ADVERTISING	2,000										
..PURCHASED SERVICES...	<u>54,694</u>										
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - COPIES	30										
..INTERNAL SERVICES....	<u>30</u>										
5101 UTILITIES	4,578										
5200 COMMUNICATION											
5204 POSTAGE & TELEPHONE	5,644										
5305 MOTOR VEHICLE INSURANCE	870										
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	2,671										
5408 VEHICLE EQUIPMENT SUPPLIES											
5411 BOOKS AND SUBSCRIPTIONS	16,338										
5413 OTHER OPERATING SUPPLIES	24,374										
5415 OTHER EXPENSES											
5500 TRAVEL											
5506 TRAVEL	14,387										
5600 CONTRIBUTIONS	1,653,825										
5800 MISCELLANEOUS											
5801 DUES & MEMBERSHIPS	3,155										
5880 CONTRIBUTION TO BDA (PD31)		1,569,223	575,489			610,260	610,260				
..OTHER CHARGES.....	<u>1,725,842</u>	<u>1,569,223</u>	<u>575,489</u>			<u>610,260</u>	<u>610,260</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
8000 LEASES AND RENTALS											
8001 LEASE/RENT OR EQUIPMENT-(CAR L											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT(CAR LE											
9002 LEASE/RENT OF BUILDING	29,904										
..OTHER USES OF FUNDS..	<u>29,904</u>										
 TOTAL FOR DEPT	 <u>2,125,344</u>	 <u>1,569,223</u>	 <u>575,489</u>			 <u>610,260</u>	 <u>610,260</u>				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
81040 ZONING BOARD											
0000 ZONING BOARD											
1000 PERSONNEL SERVICES											
1006 COMPENSATION OF MEMBERS	1,140	450	2,520	960		2,520	2,520				
..PERSONAL SERVICES....	1,140	450	2,520	960		2,520	2,520				
2001 FICA	64	28	193	71		193	193				
..EMPLOYEE BENEFITS....	64	28	193	71		193	193				
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER											
3007 ADVERTISING	1,534	884	2,355	858		2,355	2,355				
..PURCHASED SERVICES...	1,534	884	2,355	858		2,355	2,355				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES - OFFIC											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE	103	45	300	61		300	300				
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	18		200			200	200				
5500 TRAVEL			800	460		800	800				
5506 TRAVEL											
..OTHER CHARGES.....	121	45	1,300	521		1,300	1,300				
TOTAL FOR DEPT	2,859	1,407	6,368	2,410		6,368	6,368				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
81060 BUILDING APPEALS BOARD											
0000 BUILDING APPEALS BOARD											
1000 PERSONNEL SERVICES											
1006 COMPENSATION OF MEMBERS		100	150			150	150				
..PERSONAL SERVICES....		100	150			150	150				
2001 F.I.C.A.		4									
..EMPLOYEE BENEFITS....		4									
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER			270			270	270				
3007 ADVERTISING			50			50	50				
..PURCHASED SERVICES...			320			320	320				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES-COPIES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE			30			30	30				
5401 OFFICE SUPPLIES			50			50	50				
..OTHER CHARGES.....			80			80	80				
TOTAL FOR DEPT		104	550			550	550				

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	----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	-- FY/2017 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year ---- Department Request	County Admin Recommends	Adopted Budget
81060 BUILDING APPEALS BOARD											
0000 BUILDING APPEALS BOARD											
1000 PERSONNEL SERVICES											
1006 COMPENSATION OF MEMBERS		100	150			150	150				
..PERSONAL SERVICES....		100	150			150	150				
2001 P.I.C.A.		4									
..EMPLOYEE BENEFITS....		4									
3000 CONTRACTUAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER			270			270	270				
3007 ADVERTISING			50			50	50				
..PURCHASED SERVICES...			320			320	320				
4000 INTERNAL SERVICES											
4003 CENTRAL STORES-COPIES											
5200 COMMUNICATION											
5204 POSTAGE AND TELEPHONE			30			30	30				
5401 OFFICE SUPPLIES			50			50	50				
..OTHER CHARGES.....			80			80	80				
TOTAL FOR DEPT		104	550			550	550				

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	----- Prior Expenditure FY/2014	Years Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year Projected Expenditure	-- FY/2017 Budget Year -- Department Request	County Admin Recommends	Adopted Budget	-- FY/2018 Budget Year -- Department Request	County Admin Recommends	Adopted Budget
81070 N. S. V. REGIONAL COMMISSIONS											
0000 N. S. V. REGIONAL COMMISSIONS											
1000 PERSONNEL SERVICES											
1006 COMPENSATION OF MEMBERS											
5600 CONTRIBUTION TO OTHER ENTIT											
5604 N. S. V. REGIONAL COMMISSION	43,622	44,085	45,301	22,651		45,915	45,915				
..OTHER CHARGES.....	<u>43,622</u>	<u>44,085</u>	<u>45,301</u>	<u>22,651</u>		<u>45,915</u>	<u>45,915</u>				
 TOTAL FOR DEPT	 <u>43,622</u>	 <u>44,085</u>	 <u>45,301</u>	 <u>22,651</u>		 <u>45,915</u>	 <u>45,915</u>				

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		----- Prior Years -----		----- Current Year -----	-- FY/2017 Budget Year --			-- FY/2018 Budget Year --		
		Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin
		FY/2014	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends
		-----	-----	-----	-----	-----	-----	-----	-----	-----
82030	SOIL AND WATER CONSERVATION DI									
0000	SOIL AND WATER CONSERVATION DI									
5604	LORD FAIRFAX SOIL DISTRICT	7,650	7,000	7,000		11,250	11,250			
	..OTHER CHARGES.....	7,650	7,000	7,000		11,250	11,250			
TOTAL FOR DEPT		7,650	7,000	7,000		11,250	11,250			



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		----- Prior	Years -----	----- Current	Year -----	-- FY/2017 Budget Year --		-- FY/2018 Budget Year --				
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
83010	AGRICULTURE											
0000	AGRICULTURE											
1000	PERSONNEL SERVICES											
1001	COMPENSATION OF EXTENSION AGEN	81,505	85,224	88,237	47,796		88,238	88,238				
1003	P/T COMP OF GYPSY MOTH - TECH											
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	81,505	85,224	88,237	47,796		88,238	88,238				
2000	FRINGE BENEFITS											
2001	F. I. C. A.	5,540	5,827	6,749	3,274		6,750	6,750				
2002	RETIREMENT - V. S. R. S.	9,283	9,042	9,362	5,071		9,362	9,362				
2005	HOSPITAL/MEDICAL PLANS	27,893	30,640	31,788	16,597		36,000	36,000				
2006	GROUP INSURANCE	970	1,014	1,050	569		1,050	1,050				
2008	SHORT & LONG TERM DISABILITY											
2011	WORKER'S COMPENSATION - COMMO	82	85	87	48		88	88				
	..EMPLOYEE BENEFITS....	43,768	46,608	49,036	25,559		53,250	53,250				
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER	63,371	71,396	83,128	17,816		87,278	87,278				
3004	REPAIR AND MAINTENANCE-EQUIP.			320	320		250	250				
3005	MAINTENANCE CONTRACT											
3007	ADVERTISING											
	..PURCHASED SERVICES...	63,371	71,396	83,448	18,136		87,528	87,528				
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	2,301	2,681	2,400	1,472		2,500	2,500				
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	5,642	5,362	4,880	2,117		5,000	5,000				
5411	BOOKS AND SUBSCRIPTIONS	478	512	525	250		525	525				
5413	OTHER OPERATING SUPPLIES											
5415	OTHER EXPENSES - 4-H CAMP		3,825	3,825			3,825	3,825				
5500	TRAVEL											
5506	TRAVEL	1,293	1,328	2,500	222		2,500	2,500				
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	690	1,020	750	695		1,150	1,150				
	..OTHER CHARGES.....	10,404	14,728	14,880	4,756		15,500	15,500				
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
9002	LEASE/RENT OF BUILDING	1,512	1,584	1,664	1,584		1,664	1,664				
	..OTHER USES OF FUNDS..	1,512	1,584	1,664	1,584		1,664	1,664				
TOTAL FOR DEPT		200,560	219,540	237,265	97,831		246,180	246,180				

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----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
91010	DEBT SERVICE									
0000	DEBT SERVICE									
9101	PRINCIPAL AND INTEREST									
9201	INTEREST									
TOTAL FOR DEPT										

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----- Prior Years -----		----- Current Year -----		-- FY/2017 Budget Year --			-- FY/2018 Budget Year --			
Expenditure FY/2014	Expenditure FY/2015	Amended Budget	Actual On 2016/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
91020	FRINGE BENEFITS									
0000	FRINGE BENEFITS									
2001	F. I. C. A.									
2002	RETIREMENT - V. S. R. S.									
2005	HOSPITAL/MEDICAL PLANS									
2006	GROUP INSURANCE									
2011	WORKER'S COMPENSATION - COMMO									
TOTAL FOR DEPT										

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		----- Prior Years -----		----- Current Year -----	-- FY/2017 Budget Year ----			-- FY/2018 Budget Year ----				
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2014	FY/2015	Budget	2016/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
92010	TRANSFERS											
0000	TRANSFERS											
5800	MISCELLANEOUS											
5803	TAX REFUNDS											
5880	REGULAR TRANSFERS	78,511,013	83,268,606	92,983,614	48,852,096		105,470,866	105,470,866				
5890	OPERATIONAL TRANSFERS				136,911							
	..OTHER CHARGES.....	<u>78,511,013</u>	<u>83,268,606</u>	<u>92,983,614</u>	<u>48,989,007</u>		<u>105,470,866</u>	<u>105,470,866</u>				
TOTAL FOR DEPT		<u>78,511,013</u>	<u>83,268,606</u>	<u>92,983,614</u>	<u>48,989,007</u>		<u>105,470,866</u>	<u>105,470,866</u>				

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		----- Prior Expenditure FY/2014	Years ----- Expenditure FY/2015	Amended Budget	----- Current Actual On 2016/01	Year ----- Projected Expenditure	Department Request	FY/2017 Budget County Admin Recommends	Year ----- Adopted Budget	Department Request	FY/2018 Budget County Admin Recommends	Year ----- Adopted Budget
93010	TRANSFERS/CONTINGENCY											
0000	TRANSFERS/CONTINGENCY											
2011	WORKER'S COMP FOR WELLNESS	455	585									
	..EMPLOYEE BENEFITS....	455	585									
5800	MISCELLANEOUS											
5807	RESERVE FOR MERIT/COLA INCREAS	33,005	34,430				1,416,687	1,416,687				
5890	OPERATIONAL CONTINGENCY			1,188,337			500,000	500,000				
5899	CAPITAL TRANSFERS											
	..OTHER CHARGES.....	33,005	34,430	1,188,337			1,916,687	1,916,687				
TOTAL FOR DEPT		33,460	35,015	1,188,337			1,916,687	1,916,687				
FUND	TOTAL	137,384,588		161,312,594				184,327,280				
FUND	TOTAL		143,441,596		83,664,724		184,327,280					
FINAL	TOTAL	137,384,588		161,312,594				184,327,280				
FINAL	TOTAL		143,441,596		83,664,724		184,327,280					

# FY 2016-2017 CAPITAL REQUEST SUMMARY - GENERAL FUND

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
1201 - County Administrator	8007	FOIA Tracking System with social media archiving ability	8,500	8,500
1213 - Treasurer	8001	Folder/Inserter	45,000	45,000
1220 - Information Technology	8007	Server & virtual environment 5 year refresh - 5 year lease	111,000	111,000
1222 - MIS	8007	Replace batteries in UPS System at PSB	11,000	11,000
1301 - Electoral Board	8001	Optical Scan Machines - DS 200 - 30 @ \$5,900 Express Vote Machines - 30 @ \$3,500 DS 200 thumb drives (2 G) - 10 @ \$75 DS 200 thermal paper rolls - 50 @ \$1.15 Personal Voting Booths - 20 x 10 pack @ \$200 Election Day On-Site Support (2 times for 3 days each) Training - GR, EB, Machine Tech, Custodian Shipping & Handling Other Miscellaneous Supplies  Additional discounts & Trade-In Allowance for 128 iVotronic machines	177,000 105,000 750 58 4,000 8,250 11,325 4,950 2,000  (16,000)	297,333
2201 - Commonwealth Attorney	8007	Litigation Support Equipment	10,000	10,000

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
3102 - Sheriff	8001	4 Thermal Imagers-to be used by Patrol/Search & Rescue	31,416	1,290,496
	8005	Cruisers - marked @ \$26,026 each x 16 replacement	416,416	
	8005	Cruisers - unmarked @ \$25,000 each x 3 replacement	75,000	
	8005	4 x 4's/SUV's @ \$25,500 each x 5 replacement	127,500	
	8005	Equipment for above marked vehicles \$8,176 x 21	171,696	
	8005	Cruisers - marked @ \$26,026 each x 18 for new deputies	468,468	
3401 - Inspections	8005	Motor Vehicles - replacement of two high mileage trucks	54,000	54,000
3505 - Fire and Rescue	8003	Radio Equipment - includes equipment for new vehicles	30,000	687,250
	8005	1 2016 Chevrolet Tahoe Replacement OPS10	37,000	
	8005	1 2016 Ford F150 Extended Cab 4WD (New FM)	29,000	
	8005	1 2016 Ford F150 Extended Cab 4WD (New FM)	29,000	
	8005	1 2016 Ford F150 Extended Cab 4WD (New TR)	29,000	
	8005	1 2016 Ford F150 Extended Cab 4WD (New TR)	29,000	
	8005	1 2016 Ford F150 Extended Cab 4WD (Replace TR10-2)	29,000	
	8005	Replacement of Engine 10	100,000	
	8007	PortaCount and required equipment	20,000	
	8009	Gas Meter - 14 @ \$5,750 each	80,500	
	8009	Gas Meter - 1 @ \$5,750	5,750	
	8009	HP Scanner/Plotter (Large-Scale)	8,000	
	8009	BullEx Bullseye System	11,000	
	8009	Laerdal SimMan3G Training Manikin (Grant Match)	50,000	
	8009	Laerdal SimJunior Training Manikin (Grant Match)	50,000	
	8009	Laerdal SimBaby Training Manikin (Grant Match)	50,000	
	8009	Noelle Obstetrical Training Manikin (Grant Match)	10,000	
	8009	Hydraulic Extrication Equipment	60,000	
	8009	PPE Extractor x 3	30,000	
3506 - Public Safety Communications	8007	5 Motorola GTR 8000 base stations 6 MCC 5500 consoles - opt. position 1 MLC 8000 analog comparator	778,720	

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
		1 G8 server 1 Spare kit for GTR 8000 1 Spare kit for MCC 5500 6 monitors, cables, punch blocks, electric shelves (LES) Duplexers, preselectors, headset jacks, etc. Labor to install above equipment & remove old equip.	60,280	839,000
4201 - General Engineering	8005	4x4 truck to replace high mileage truck	28,000	28,000
4203 - Refuse Collection	8006 8006 8900	1 receiver can - current can in disrepair 1 recycling can - current can in disrepair Development of new Clear Brook convenience site: Land costs Site development Construction Equipment Contingency	9,100 9,700 60,000 200,000 179,500 52,000 49,150	559,450
4304 - County Office Buildings	8001 8001 8001 8007 8900 8900	New Tracer System HVAC Controls for Courthouse Heat Pump Replacement - 1st Floor - South Building Roof Top Unit Replacement - North Building New Security Camera System at CAB Parking Lot Repairs and Lining at CAB Parking Lot Repairs and Lining at Bowman Library	25,000 18,260 112,000 26,035 12,260 30,000	223,555
5316 - Social Services Admin.	8005	Motor Vehicles - new vehicle replacement	25,000	25,000
7101 - Parks Administration	8700	Land - Abrams Creek Trail Easements	84,000	



<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
	8800	Outdoor Aquatic Renovations	175,000	
	8800	Buildings - Indoor Aquatic Center Design	480,000	
				739,000
7103 - Parks Maintenance	8005	Van - 13 passenger - replacement	45,000	45,000
7104 - Recreation Centers	8001	Treadmills - replace eight due to age	26,392	26,392
7109 - Clearbrook Park	8001	Mower 11' Cut 60 HP - Replacement	74,500	
	8001	Paint Machine - Replacement	13,200	
	8001	2 Work Carts - replace 2 golf carts	22,000	
	8005	Pickup - Replacement	25,000	
				134,700
7110 - Sherando Park	8001	Work Cart - Replacement	11,000	
	8001	Dump trailer - replace dump truck	9,000	
	8001	Tractor 60 HP/loader/backhoe - replacement	58,000	
	8001	Infield Drag Self-Propelled - replacement	18,000	
	8001	2 Soccer Goals - 8'x24'	6,000	
	8001	2 Soccer Goals - 6'x18'	5,500	
	8005	Pickup - Replacement	25,000	
				132,500

**Total Capital Requests - General Fund      5,267,176**

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
<b>CAPITAL REQUESTS - OTHER FUNDS:</b>				
Fund 11 - NRADC	8001	Steamer	16,000	146,000
	8001	Tilt Skillet	15,000	
	8001	Ice Maker	6,000	
	8001	Replace all HVAC units at annex	65,000	
	8005	15 Passenger Van	44,000	
Fund 12 - Landfill	8003	Upgrade radios and onsite repeater	15,000	1,515,000
	8005	Pickup - Replacement	35,000	
	8006	New Caterpillar 826 Trash Compactor	850,000	
	8006	GPS System for new trash compactor	120,000	
	8006	Used single axle truck to be used as a fuel truck	30,000	
	8007	IT Equipment - upgrades	5,000	
	8009	New tools for shop	10,000	
	8009	New specialty tools for gas plant	10,000	
	8900	Storm water improvements at outfall #2	250,000	
	8900	Security camera monitoring system	60,000	
	8900	Gas wellfield expansion	100,000	
	8900	Pole shed improvements	30,000	

# FY 2016-2017 NEW POSITION REQUESTS - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
1202	County Attorney	<b>Assistant County Attorney</b> FICA VRS Health/Dental Life Worker's Compensation Disability  1 Position Total Cost	65,800 5,034 6,981 10,500 783 59 400  89,557
1203	Human Resources	<b>HR Specialist</b> <b>HR Assistant</b> FICA VRS Health/Dental Life Worker's Compensation Disability  2 Positions Total Cost	32,300 29,500 4,728 6,557 21,000 735 62 360  95,242
2201	Commonwealth Attorney	<b>Asst. Commonwealth Attorney</b> FICA VRS Health/Dental Life Worker's Compensation Disability  1 Position Total Cost	70,000 5,355 7,427 10,500 833 63 420  94,598
3102	Sheriff  1 Deputy position salary + fringes = 55,215	<b>Deputy I - Patrol 12 x \$36,800</b> <b>Deputy I - ACO 2 x \$36,800</b> <b>Deputy I - SRO 3 x \$36,800</b> <b>Crime Prevention Specialist</b> FICA VRS Health/Dental Life Worker's Compensation  18 Positions Total Cost	441,600 73,600 110,400 36,800 50,674 70,281 189,000 7,883 13,645  993,883
3505	Fire and Rescue	<b>Firefighter - 21 x \$36,800</b> <b>Training Officer</b>	772,800 36,800

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
	1 Firefighter position salary + fringes = 56,308	<b>Training Officer</b>	36,800
		FICA	64,750
		VRS	89,803
		Health/Dental	241,500
		Life	10,072
		Worker's Compensation	42,574
		23 Positions Total Cost	1,295,099
7104	Recreation Centers	<b>Program Coordinator</b>	37,300
		FICA	2,853
		VRS	3,958
		Health/Dental	10,500
		Life	444
		Worker's Compensation	936
		Disability	220
		1 Position Total Cost	56,211
8101	Planning	<b>Planner</b>	45,200
		FICA	3,458
		VRS	4,796
		Health/Dental	10,500
		Life	538
		Worker's Compensation	45
		Disability	265
		1 Position Total Cost	64,802

**47 General Fund Positions Total Cost 2,689,392**

# FY 2016-2017 NEW POSITION REQUESTS - OTHER FUNDS

<u>Fund Code</u>	<u>Fund</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
11	NRADC	<b>Correctional Officer - 3 x 36,800</b>	110,400
		FICA	8,446
		VRS	11,713
		Health/Dental	31,500
		Life	1,314
		Worker's Compensation	2,274
		3 Positions Total Cost	165,647
16	Shawneeland	<b>Laborer</b>	26,000
		FICA	1,989
		VRS	2,759
		Health/Dental	10,500
		Life	309
		Worker's Compensation	1,256
		Disability	160
		1 Position Total Cost	42,973
31	EDA	<b>Research Manager</b>	57,000
		FICA	4,361
		VRS	6,048
		Health/Dental	10,500
		Life	678
		Worker's Compensation	57
		Disability	350
		1 Position Total Cost	78,994

**OUTSIDE AGENCIES  
FY 2016-2017**

Organization	2015-2016 Approved Budget	2016-2017 Budget Request	\$ Difference	% Difference	MOU/Regional Funding Formula
Big Brothers Big Sisters <b>NEW REQUEST</b>	\$0	\$5,000	\$5,000	100%	
Discovery Museum <b>NEW REQUEST</b>	\$0	\$35,382	\$35,382	100%	
Bluemont Concert Series <b>NEW REQUEST</b>	\$0	\$8,000	\$8,000	100%	
Blue Ridge Legal Services <b>NEW REQUEST</b>	\$0	\$5,547	\$5,547	100%	
CLEAN, Inc.	\$10,000	\$15,000	\$5,000	50%	
Our Health, Inc.	\$20,000	\$25,000	\$5,000	25%	
NW Works, Inc.	\$25,000	\$26,500	\$1,500	6%	
Access Independence, Inc.	\$11,000	\$12,000	\$1,000	9%	
NSV Substance Abuse Coalition	\$60,000	\$60,000	\$0	0%	
Tourism Program - City of Winchester	\$100,500	\$150,500	\$50,000	50%	✓
Courthouse Museum	\$25,000	\$25,000	\$0	0%	✓
Lord Fairfax EMS Council, Inc.	\$16,000	\$17,600	\$1,600	10%	
Health Department	\$301,000	\$393,867	\$92,867	31%	
Northwestern Community Services	\$318,000	\$343,440	\$25,440	8%	
Shenandoah Area Agency on Aging	\$60,000	\$66,000	\$6,000	10%	
The Laurel Center	\$6,000	\$8,000	\$2,000	33%	
Lord Fairfax Community College	\$56,000	\$78,819	\$22,819	41%	✓
The Handley Library	\$862,665	\$942,357	\$79,692	9%	✓
Shenandoah Apple Blossom Festival	\$3,800	\$5,000	\$1,200	32%	
NSV Regional Commission	\$45,301	\$45,915	\$614	1%	✓
Lord Fairfax SWCD	\$7,000	\$11,250	\$4,250	61%	
<b>Total</b>	<b>\$1,927,266</b>	<b>\$2,280,177</b>	<b>\$352,911</b>		

FISCAL YEAR 2017 PRELIMINARY BUDGET SCENARIOS

	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D	SCENARIO E	SCENARIO F	SCENARIO G
			2 Cent RE Tax Increase	4 Cent RE Tax Increase	6 Cent RE Tax Increase	6 Cent RE Tax Increase	8 Cent RE Tax Increase
FY 17 Additional Local Tax Revenue	7,858,647	7,858,647	7,858,647	7,858,647	7,858,647	7,858,647	7,858,647
Proposed Revenue from RE Tax Increase	0	0	1,600,000	3,200,000	4,800,000	4,800,000	6,400,000
Change in Fund Balance Funding from current \$7.3 million	0	-7,300,000	0	0	0	-4,800,000	0
FY 17 Additional Funding for Expenditures	7,858,647	558,647	9,458,647	11,058,647	12,658,647	7,858,647	14,258,647
Total additional funding for School Funds from local revenue	4,479,429	318,429	5,391,429	6,303,429	7,215,429	4,479,429	8,127,429
Total additional funding for General Fund from local revenue	3,379,218	240,218	4,067,218	4,755,218	5,443,218	3,379,218	6,131,218
	7,858,647	558,647	9,458,647	11,058,647	12,658,647	7,858,647	14,258,647
Unbudgeted FY 16 RE tax revenue			800,000	1,600,000	2,400,000	2,400,000	3,200,000
	Uses FY 16 level of fund balance (7.3 million) to balance FY 17 budget.  Distributes new revenue of 7.8 million on 57/43 split.	Uses 7.3 million less than current year in fund balance funding to balance FY17 budgets.  Distributes net new revenue of 558,647 on 57/43 split.	Uses FY 16 level of fund balance (7.3 million) to balance FY 17 budget.  Distributes all new revenue, including 1.6m. from increased taxes on 57/43 split.	Uses FY 16 level of fund balance (7.3 million) to balance FY 17 budget.  Distributes all new revenue, including 3.2m. from increased taxes on 57/43 split.	Uses FY 16 level of fund balance (7.3 million) to balance FY 17 budget.  Distributes all new revenue, including 4.8m. from increased taxes on 57/43 split.	Uses 4.8 million from tax increased to reduce fund balance funding in FY17  Distributes new revenue of 7.8 million on 57/43 split.	Uses FY 16 level of fund balance (7.3 million) to balance FY 17 budget.  Distributes all new revenue, including 6.4m. from increased taxes on 57/43 split.

Real Estate tax increase required to fund \$28 million in increases equals 35 cents

Real Estate tax increase required to fund \$21 million in increases equals 26 cents



**Superintendent's Proposed Budget  
School Operating Fund  
Fiscal Year 2016 - 2017 Budget**

Supt's draft #2

	FY 2016 Original Budget	FY 2017 Proposed Budget	FY17 Increase / (Decrease) to FY16				
Estimated Enrollment	13,166	13,117	(49)				
Estimated Average Daily Membership	13,127	13,078	(49)				
<b>REVENUE</b>							
1 Projected State Revenue							
Subtotal - State Revenue	70,040,965	71,924,226	1,883,261				
2 Projected Federal Revenue							
Subtotal - Federal/Restricted Revenue	4,855,589	4,695,674	(159,915)				
3 Projected Miscellaneous Revenue							
Subtotal - Miscellaneous Revenue	1,056,305	1,059,883	3,578				
4 Local Government Revenue							
Subtotal - Local Government Revenue	72,076,068	72,076,068	-				
<b>TOTAL REVENUE</b>	<b>\$ 148,028,927</b>	<b>\$ 149,755,851</b>	<b>\$ 1,726,924</b>	<b>1</b>			
<b>EXPENSE</b>							
5 Baseline Adjustments	\$	FTE's	\$	FTE's	\$		
a Current Salaries & Benefits	122,352,582	1,863.4	122,583,431	1,864.4	230,849		
b Current Services, Materials, Utilities, Fuel, Capital Outlay	13,896,111		14,373,358		477,247		
c VRS Rate Increase	-		479,220		479,220		
d Health Insurance Premium Increase	-		1,147,580		1,147,580		
e Payments to Regional Programs	3,370,227		3,553,377		183,150		
f Transfers - Textbooks & School Nutrition	469,739		565,345		95,606		
g Restricted Programs	7,940,268	74.3	7,755,715	72.3	(184,553)		
Subtotal Baseline Adjustments	148,028,927	1,937.7	150,458,027	1,936.7	2,429,100		
6 Opening of New Frederick County Middle School			1,210,147	10.0	1,210,147		
7 Instructional and Operational Needs							
a Governor's additional teachers initiative			748,000	11.0	748,000		
b Instructional Goals			1,084,040	17.0	1,084,040		
c Technology Initiatives and Sustainability			342,200	1.0	342,200		
d Facilities Maintenance			832,000	6.0	832,000		
e Student Transportation			339,000	3.0	339,000		
f Other Support Departmental Requests			166,000	2.5	166,000		
Subtotal Instructional and Operational Needs			3,511,240	40.5	3,511,240		
8 Compensation Initiative for Staff			4,596,295		4,596,295		
<b>TOTAL EXPENSE</b>	<b>\$ 148,028,927</b>	<b>1,937.7</b>	<b>\$ 159,775,709</b>	<b>1,987.2</b>	<b>\$ 11,746,782</b>	<b>2</b>	
					Less additional revenue	(1,726,924)	
<b>Budget Shortfall (Revenue less than Expense) = County Request</b>						<b>\$ 10,019,858</b>	<b>1-2</b>

### Capital Maintenance/Replacement Needs

	Anticipated
Energy lighting upgrade	\$ 983,889
Building Management system upgrade	\$ 666,924
Backflow preventer/fire pump upgrade at Bass Hoover	\$ 455,000
Armel Elementary chiller replacement	\$ 250,000
Bass-Hoover cooling tower replacement	\$ 61,000
JWHS fire alarm replacement	\$ 198,908
School board office HVAC upgrade	\$ 1,385,750
IP Phone Replacement	\$ 96,980
Redundancy effort	\$ 90,000
Bus replacements	\$ 1,000,000
<b>TOTAL</b>	<b>\$ 5,188,451</b>
	VPSA or Unreserved fund balance

### Debt Service

Increase	\$ 1,308,170
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FY16 DECEMBER BUDGET TRANSFERS

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
12/1/2015	ANIMAL SHELTER	PROMOTION 12/1/15	4305	1001	000	092	1,301.60
	ANIMAL SHELTER		4305	5413	000	000	(1,301.60)
12/8/2015	CLEARBROOK PARK	COST OF RENTAL EQUIPMENT	7109	3004	000	003	(455.60)
	CLEARBROOK PARK		7109	9001	000	000	455.60
	SHERANDO PARK		7110	3004	000	003	(98.25)
	SHERANDO PARK		7110	9001	000	000	98.25
12/8/2015	REASSESSMENT/BOARD OF ASSESSORS	ADVERTISING FOR ASSESSORS	1210	3006	000	000	(1,000.00)
	REASSESSMENT/BOARD OF ASSESSORS		1210	3007	000	000	1,000.00
12/11/2015	ELECTORAL BOARD AND OFFICIALS	ELECTORAL BOARD ASSOCIATION	1301	5401	000	000	(35.00)
	ELECTORAL BOARD AND OFFICIALS		1301	5801	000	000	35.00
12/17/2015	ANIMAL SHELTER	HEATING SYSTEM REPAIRS	4305	5413	000	000	(2,500.00)
	ANIMAL SHELTER		4305	3004	000	000	2,500.00
	ANIMAL SHELTER		4305	5102	000	000	(2,500.00)
	ANIMAL SHELTER		4305	3004	000	000	2,500.00
12/21/2015	COUNTY ATTORNEY	FILING FEES-PROFFERS	1202	3002	000	000	(100.00)
	COUNTY ATTORNEY		1202	5413	000	000	100.00
12/23/2015	COUNTY ADMINISTRATOR	DEFICIT IN TRAVEL	1201	5506	000	000	2,000.00
	OTHER		1224	3002	000	000	(2,000.00)
12/23/2015	COUNTY ADMINISTRATOR	DEFICIT PRINTING AND BINDING	1201	5204	000	000	(300.00)
	COUNTY ADMINISTRATOR		1201	3006	000	000	300.00
1/5/2016	LITTER CONTROL GRANT	REPLACEMENT BASE FOR ROAD	4205	5204	000	000	(100.00)
	LITTER CONTROL GRANT		4205	5407	000	000	100.00
1/7/2015	COMMONWEALTH'S ATTORNEY	SOFTWARE UNLIMITED MAINTENANCE	2201	5401	000	000	(2,550.00)
	COMMONWEALTH'S ATTORNEY		2201	3005	000	000	2,550.00

**County of Frederick, VA**  
**Report on Unreserved Fund Balance**  
**January 14, 2016**

**Unreserved Fund Balance, Beginning of Year, July 1, 2015** **42,344,282**

**Prior Year Funding & Carryforward Amounts**

C/F Rose Hill Park	(168,000)
C/F Sherando Park master plan	(22,780)
C/F DARE	(400)
C/F Abbott Grant	(33,854)
C/F Fire Company Capital	(274,086)
Reserve E-summons funds	(38,816)
C/F Fire Program funds	(29,521)
Reserve P&R Play Fund funds	(6,932)
School encumbrances	(581,267)
C/F Forefeited assets	(58,035)
C/F School Capital to School Operating	(314,747)
C/F School Operating	(123,737)
C/F F&R vehicle equipment	(40,000)
C/F F&R uniforms	(64,000)
	<hr/>
	(1,756,175)

**Other Funding / Adjustments**

Parks returned unused proffer	(710)
COR refund - Brookfield Stephenson Village	(20,539)
COR refund - Ally Financial	(5,405)
COR refund - Ford Motor Credit	(2,930)
COR refund - Opal Oil	(4,070)
Treasurer drive through repair	(30,000)
Circuit Clerk - deputy clerk position	(10,913)
Airport capital	(63,818)
Gainesboro site retainage	5,960
COR refund - disabled veteran	(3,689)
COR refund - Greenway Engineering	(12,753)
COR refund - Navitus Engineering	(42,560)
COR refund - Citizens Asset Finance	(5,736)
COR refund - Carrier Enterprises	(144,392)
Armel Elementary renovation design	(200,000)
NSVRC contribution	(1,216)
PPEA refund - administration building	(47,897)
COR refund - Daimler Trust	(8,679)
COR refund - Aqua Lake Holiday Utilities	(2,759)
COR refund - Probuild CO LLC	(13,282)
COR refund - Lawrence Fabrications	(6,533)
COR refund - Washington Gas	(89,697)
COR refund - Carrier Enterprises	(106,516)
COR refund - Britt Louis Nemeth	(3,019)
COR refund - Admiral Security Services	(2,815)
COR refund - Shenandoah Gas	(17,706)
COR refund - Glass America	(2,834)
COR refund - Crown Cork & Seal	(352,334)
3/2016 Presidential Primary Election	(38,614)
	<hr/>
	(1,235,457)

**Fund Balance, January 14, 2016** **39,352,650**

County of Frederick  
General Fund  
December 31, 2015

ASSETS	FY16 <u>12/31/15</u>	FY15 <u>12/31/14</u>	Increase (Decrease)
Cash and Cash Equivalents	45,516,491.33	45,388,357.96	128,133.37 *A
Petty Cash	1,555.00	1,555.00	0.00
Receivables:			
Taxes, Commonwealth, Reimb. P/P	2,734,603.51	3,637,250.65	(902,647.14)
Streetlights	1,669.36	1,746.18	(76.82)
Miscellaneous Charges	43,947.18	35,710.23	8,236.95
Due from Fred. Co. San. Auth.	734,939.23	734,939.23	0.00
Prepaid Postage	(586.52)	3,026.77	(3,613.29)
GL controls (est.rev / est. exp)	<u>(13,230,142.86)</u>	<u>(8,506,695.30)</u>	<u>(4,723,447.56) (1) Attached</u>
<b>TOTAL ASSETS</b>	<b><u>35,802,476.23</u></b>	<b><u>41,295,890.72</u></b>	<b><u>(5,493,414.49)</u></b>
LIABILITIES			
Performance Bonds Payable	446,671.73	399,421.05	47,250.68
Taxes Collected in Advance	139,641.57	134,437.59	5,203.98
Deferred Revenue	<u>2,780,519.05</u>	<u>3,675,021.06</u>	<u>(894,502.01) *B</u>
<b>TOTAL LIABILITIES</b>	<b>3,366,832.35</b>	<b>4,208,879.70</b>	<b>(842,047.35)</b>
EQUITY			
Fund Balance			
Reserved:			
Encumbrance General Fund	445,170.59	447,768.74	(2,598.15) (2) Attached
Conservation Easement	4,779.85	4,779.85	0.00
Peg Grant	137,071.75	66,131.05	70,940.70 *C
Prepaid Items	949.63	949.63	0.00
Advances	734,939.23	734,939.23	0.00
Employee Benefits	93,120.82	93,120.82	0.00
Courthouse Fees	269,039.57	222,145.76	46,893.81 *D
Historical Markers	17,330.76	17,295.25	35.51
Animal Shelter	335,530.02	335,530.02	0.00
Proffers	2,042,419.80	4,023,780.67	(1,981,360.87) (3) Attached
Economic Development Incentive	0.00	550,000.00	(550,000.00)
Parks Reserve	6,932.25	0.00	6,932.25
E-Summons Funds	38,816.25	0.00	38,816.25
VDOT Revenue Sharing	436,270.00	436,270.00	0.00
Undesignated Adjusted Fund Balance	<u>27,873,273.36</u>	<u>30,154,300.00</u>	<u>(2,281,026.64) (4) Attached</u>
<b>TOTAL EQUITY</b>	<b><u>32,435,643.88</u></b>	<b><u>37,087,011.02</u></b>	<b><u>(4,651,367.14)</u></b>
<b>TOTAL LIAB. &amp; EQUITY</b>	<b><u>35,802,476.23</u></b>	<b><u>41,295,890.72</u></b>	<b><u>(5,493,414.49)</u></b>

**NOTES:**

\*A Cash increase includes an increase in revenues, expenditures, and change in fund balance(refer to the comparative statement of revenues,expenditures and decrease in fund balance.

\*B Deferred revenue includes taxes receivable,street lights,misc.charges,dog tags, and motor vehicle registration fees.

\*C Upgrade board room audio visual and broadcasting equipment in the previous year \$178,122 from Comcast provided  
**PEG funds.**

\*D Previously ADA Fees.

**BALANCE SHEET**

<b>(1) GL Controls</b>	<b>FY16</b>	<b>FY15</b>	<b>Inc/(Decrease)</b>
Est.Revenue	147,637,542	138,429,418	9,208,124
Appropriations	(67,851,644)	(60,606,897)	(7,244,747)
Est.Tr.to Other fds	(93,461,211)	(86,776,985)	(6,684,226)
Encumbrances	445,171	447,769	(2,598)
	(13,230,143)	(8,506,695)	(4,723,448)

**General Fund Purchase Orders @12/31/15**

<b>DEPARTMENT</b>	<b>Amount</b>	
Animal Shelter	4,910.07	Replace Heat Exchange on Two Units
Fire & Rescue	1,381.20	Uniforms
	2,558.29	Bailout System Supplies(Ropes, Harnesses, Etc.)
	32,844.52	Vehicle Tools & Equip.(Includes Light Bars, Custom Cabinets, etc.)
	14,450.00	HT Face Pieces(95)
Fire Company Capital	4,002.94	Accountability Machine
MIS	9,475.00	Sequel Software (4) Users & Website Interface
Parks	400.00	Rose Hill Park Engineering Service
	19,922.30	Special Events T-Shirts
	18,477.70	Playground Equipment Replacement Parts
Public Safety	10,273.08	Repair & Maintenance of Radio Equipment
Reassessment	2,980.00	(2) Surface PRO 3 with Covers
Sheriff	12,430.00	(15) Body Armour
	4,773.65	Uniforms
	30,095.52	(12) Tactical Vests & (24) Hard Armor Plates
	3,136.32	Dare T-Shirts
	6,240.00	(2) Python III Dual Antenna Radar Package w/Accessories
	260,260.00	(10) 2016 Police Interceptors
	6,560.00	(20) Body Cameras
<b>Total</b>	<b>445,170.59</b>	

<b>(3)Proffer Information</b>	<b>SCHOOLS</b>	<b>PARKS</b>	<b>FIRE &amp; RESCUE</b>	<b>Designated Other Projects</b>	<b>TOTAL</b>
<a href="#"><u>Balance @12/31/15</u></a>	54,706.90	435,280.16	491,139.40	1,061,293.34	<b>2,042,419.80</b>

**Designated Other Projects Detail**

Administration	218,936.34	
Bridges	1,000.00	
Historic Preservation	108,000.00	12/11/14 Board Action designated \$50,000 for final debt payment
Library	101,206.00	on the Huntsberry property.
Rt.50 Trans.Imp.	10,000.00	
Rt. 50 Rezoning	25,000.00	
Rt. 656 & 657 Imp.	25,000.00	
RT.277	162,375.00	
Sheriff	41,776.00	
Solid Waste	12,000.00	
Stop Lights	26,000.00	
BPG Properties/Rt.11 Corridor	330,000.00	
<b>Total</b>	<b>1,061,293.34</b>	

**Other Proffers @12/31/15**

<b>(4) Fund Balance Adjusted</b>	-
Ending Balance @12/31/15	39,746,432.01
Revenue 12/15	68,983,235.89
Expenditures 12/15	(31,868,251.84)
Transfers 12/15	(48,988,142.70)
<b>12/15 Fund Balance</b>	<b>27,873,273.36</b>

County of Frederick  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
December 31, 2015

<b>REVENUES:</b>	<u>Appropriated</u>	<u>FY16 12/31/15 Actual</u>	<u>FY15 12/31/14 Actual</u>	<u>YTD Actual Variance</u>	
General Property Taxes	100,608,073.00	42,969,653.96	40,867,986.01	2,101,667.95	(1)
Other local taxes	31,899,849.00	10,102,589.98	9,703,101.22	399,488.76	(2)
Permits & Privilege fees	1,663,682.00	1,258,279.45	868,308.10	389,971.35	(3)
Revenue from use of money and property	160,420.13	105,836.24	129,832.47	(23,996.23)	(4)
Charges for Services	2,478,226.00	1,364,380.43	1,198,987.61	165,392.82	
Miscellaneous	569,580.87	185,040.40	312,051.28	(127,010.88)	
Recovered Costs	1,318,702.58	786,155.46	1,100,235.91	(314,080.45)	(5)
Proffers		1,163,151.78	588,237.12	574,914.66	(5)
Intergovernmental:					
Commonwealth	8,900,008.00	11,002,197.74	11,268,998.01	(266,800.27)	(6)
Federal	39,000.00	45,950.45	20,357.00	25,593.45	(7)
<b>TOTAL REVENUES</b>	<b>147,637,541.58</b>	<b>68,983,235.89</b>	<b>66,058,094.73</b>	<b>2,925,141.16</b>	
<b>EXPENDITURES:</b>					
General Administration	10,498,436.43	4,682,712.51	4,065,054.95	617,657.56	
Judicial Administration	2,434,843.52	1,114,903.07	1,009,481.81	105,421.26	
Public Safety	32,687,004.52	16,733,491.87	15,240,421.64	1,493,070.23	
Public Works	4,948,422.68	2,043,852.28	1,768,328.75	275,523.53	
Health and Welfare	8,177,956.00	3,653,306.00	3,381,365.74	271,940.26	
Education	56,000.00	28,000.00	28,000.00	0.00	
Parks, Recreation, Culture	6,340,979.24	2,949,379.60	2,727,204.36	222,175.24	
Community Development	1,997,260.95	662,606.51	1,518,477.85	(855,871.34)	
<b>TOTAL EXPENDITURES</b>	<b>67,140,903.34</b>	<b>31,868,251.84</b>	<b>29,738,335.10</b>	<b>2,129,916.74</b>	<b>(8)</b>
<b>OTHER FINANCING SOURCES ( USES):</b>					
Operating transfers from / to	94,171,951.69	48,988,142.70	42,586,315.75	6,401,826.95	(9)
<b>Excess (deficiency)of revenues &amp; other sources over expenditures &amp; other uses</b>	<b>(13,675,313.45)</b>	<b>(11,873,158.65)</b>	<b>(6,266,556.12)</b>	<b>5,606,602.53</b>	
<b>Fund Balance per General Ledger</b>		<b>39,746,432.01</b>	<b>36,420,856.12</b>	<b>3,325,575.89</b>	
<b>Fund Balance Adjusted to reflect Income Statement 12/31/15</b>		<b>27,873,273.36</b>	<b>30,154,300.00</b>	<b>(2,281,026.64)</b>	

<b>(1)General Property Taxes</b>	<b>FY16</b>	<b>FY15</b>	<b>Increase/Decrease</b>
Real Estate Taxes	23,140,544	22,510,525	630,019
Public Services Current Taxes	1,347,709	1,158,065	189,644
Personal Property	17,876,165	16,574,167	1,301,998
Penalties and Interest	436,530	453,292	(16,761)
Credit Card Chgs./Delinq.Advertising	(9,422)	(5,951)	(3,471)
Adm.Fees For Liens&Distress	178,128	177,888	240
	42,969,654	40,867,986	2,101,668

**(2) Other Local Taxes**

Local Sales and Use Tax	4,318,674.65	4,147,202.52	171,472.13
Communications Sales Tax	437,357.34	452,404.61	(15,047.27)
Utility Taxes	1,097,756.06	1,099,957.69	(2,201.63)
Business Licenses	930,555.31	944,216.34	(13,661.03)
Auto Rental Tax	55,498.37	48,807.50	6,690.87
Motor Vehicle Licenses Fees	379,788.67	372,646.22	7,142.45
Recordation Taxes	781,606.93	598,515.54	183,091.39
Meals Tax	1,859,103.17	1,822,956.52	36,146.65
Lodging Tax	222,910.97	196,462.06	26,448.91
Street Lights	15,197.70	15,912.32	(714.62)
Star Fort Fees	4,140.81	4,019.90	120.91
<b>Total</b>	<b>10,102,589.98</b>	<b>9,703,101.22</b>	<b>399,488.76</b>

**(3)Permits&Privileges**

Dog Licenses	18,185.00	21,436.00	(3,251.00)
Land Use Application Fees	9,575.00	7,400.00	2,175.00
Transfer Fees	1,656.00	1,400.17	255.83
Development Review Fees	334,366.14	247,572.72	86,793.42
Building Permits	651,099.38	441,371.06	209,728.32
2% State Fees	11,634.21	9,945.65	1,688.56
Electrical Permits	59,501.00	39,185.00	20,316.00
Plumbing Permits	11,895.00	6,830.00	5,065.00
Mechanical Permits	74,368.00	32,117.50	42,250.50
Sign Permits	2,526.72	1,470.00	1,056.72
Permits for Commercial Burning	50.00	250.00	(200.00)
Explosive Storage Permits	-	200.00	(200.00)
Blasting Permits	210.00	105.00	105.00
Land Disturbance Permits	81,763.00	58,125.00	23,638.00
Septic Haulers Permit	300.00	-	300.00
Sewage Installation License	1,150.00	600.00	550.00
Transfer Development Rights	-	300.00	(300.00)
<b>Total</b>	<b>1,258,279.45</b>	<b>868,308.10</b>	<b>389,971.35</b>

**(4) Revenue from use of**

Money	79,097.13	79,836.53	(739.40)
Property	26,739.11	49,995.94	(23,256.83)
<b>Total</b>	<b>105,836.24</b>	<b>129,832.47</b>	<b>(23,996.23)</b>

(5) Recovered Costs	FY16	FY15	Increase/Decrease
Recovered Costs Treas.Office	42,164.00	44,626.00	(2,462.00)
Worker's Comp	650.00	650.00	-
Purchasing Card Rebate	124,206.59	98,068.29	26,138.30
Recovered Costs-IT/GIS	313.98	20,000.00	(19,686.02)
Recovered Costs F&R Fee Recovery	176,796.56	166,301.00	10,495.56
Recovered Cost Fire Companies	38,672.90	16,758.26	21,914.64
Reimbursement Circuit Court	6,959.45	5,886.38	1,073.07
Reimb.Public Works/Planning Clean Up	2,496.25	290.00	2,206.25
Clarke County Container Fees	32,620.45	19,327.62	13,292.83
City of Winchester Container Fees	29,589.25	18,950.93	10,638.32
Refuse Disposal Fees	46,069.92	29,326.42	16,743.50
Recycling Revenue	38,791.96	35,047.08	3,744.88
Fire & Rescue Merchandise(Resale)	1,050.00	-	1,050.00
Container Fees Bowman Library	875.28	576.14	299.14
Litter-Thon/Keep VA Beautiful Grant	500.00	-	500.00
Restitution Victim Witness	3,466.00	4,634.05	(1,168.05)
Reimb.of Expenses Gen.District Court	12,395.26	14,816.96	(2,421.70)
Reimb.Task Force	34,066.48	32,706.04	1,360.44
Sign Deposits Planning	100.00	(50.00)	150.00
Reimbursement-Construction Projects	-	385,799.69	(385,799.69) *1
Reimbursement Elections	-	4,049.21	(4,049.21)
Westminster Canterbury Lieu of Tax	12,456.00	24,450.10	(11,994.10)
Grounds Maint.Frederick Co. Schools	129,382.99	119,489.97	9,893.02
Comcast PEG Grant	35,732.25	35,344.80	387.45
Fire School Programs	9,424.25	11,375.00	(1,950.75)
Clerks Reimbursement to County	5,838.05	4,291.62	1,546.43
Sheriff Reimbursement	1,537.59	7,520.35	(5,982.76)
Subtotal Recovered Costs	786,155.46	1,100,235.91	(314,080.45)
Proffer-Other	483,090.46	449.50	482,640.96 *2
Lynnhaven	16,891.55	-	16,891.55
Proffer Redbud Run	32,270.00	19,362.00	12,908.00
Proffer Canter Estates	44,967.67	4,087.97	40,879.70
Proffer Village at Harvest Ridge	12,312.00	7,695.00	4,617.00
Proffer Southern Hills	19,640.00	-	19,640.00
Proffer Snowden Bridge	342,398.10	305,152.65	37,245.45
Proffer Meadows Edge Racey Tract	181,296.00	241,728.00	(60,432.00)
Cedar Meadows	29,286.00	9,762.00	19,524.00
Proffer Westbury Commons	1,000.00	-	1,000.00
Subtotal Proffers	1,163,151.78	588,237.12	574,914.66
Grand Total	1,949,307.24	1,688,473.03	260,834.21

\*1 Reimbursement for the Round Hill Fire and Rescue Station and Event Center design.

\*2 Blackburn Commerce Center Rezoning/Transportation Improvement \$452,745.46

(6) Commonwealth Revenue	12/31/2015	12/31/2014	
	FY16	FY15	Increase/Decrease
Motor Vehicle Carriers Tax	37,721.45	36,948.73	772.72
Mobile Home Titling Tax	58,618.97	60,131.19	(1,512.22)
Recordation Taxes	180,462.40	167,636.80	12,825.60
P/P State Reimbursement	6,526,528.26	6,526,528.18	0.08
Shared Expenses Comm. Atty.	199,732.86	180,551.89	19,180.97
Shared Expenses Sheriff	1,013,227.77	991,025.87	22,201.90
Shared Expenses Comm. of Rev.	89,916.62	88,257.65	1,658.97
Shared Expenses Treasurer	67,609.76	66,637.95	971.81
Shared Expenses Clerk	166,958.63	158,302.50	8,656.13
Public Assistance Grants	2,201,803.37	2,053,656.27	148,147.10
Litter Control Grants	15,687.00	15,515.00	172.00
Other Revenue from the Commonwealth	-	189,576.00	(189,576.00)
Emergency Services Fire Program	214,535.00	239,007.00	(24,472.00)
DMV Grant Funding	8,880.11	19,276.02	(10,395.91)
State Grant Emergency Services	14,838.80	62,786.60	(47,947.80)
DCJS & Sheriff (State Grants)	-	124,932.44	(124,932.44)
JJC Grant Juvenile Justice	64,180.00	64,180.00	-
Rent/Lease Payments	83,579.22	147,851.22	(64,272.00)
Spay/Neuter Assistance -State	171.00	395.20	(224.20)
Wireless 911 Grant	27,930.69	31,374.43	(3,443.74)
State Forfeited Asset Funds	27,673.83	16,346.19	11,327.64
Victim Witness	-	25,805.00	(25,805.00)
F/R OEMS Reimb.	2,142.00	2,275.88	(133.88)
Total	11,002,197.74	11,268,998.01	(266,800.27)

\*1 Increase for special needs

\*2 Abbott Grant FY15 \$99,064.88



**County of Frederick**  
**General Fund**  
**December 31, 2015**

<b>(7) Federal Revenue</b>	FY16	FY15	Increase/Decrease
Federal Forfeited Assets	11,538.45	-	11,538.45
Housing Illegal Aliens-Federal	12,581.00	12,449.00	132.00
Federal Funds-Sheriff	8,983.00	5,509.00	3,474.00
Emergency Services Grant	12,848.00	2,399.00	10,449.00
<b>Total</b>	<b>45,950.45</b>	<b>20,357.00</b>	<b>25,593.45</b>

**(8) Expenditures**

Expenditures increased \$2,129,916.74. **General Administration** increased \$617,657.56 and reflects a \$402,670.54 increase of Commissioner of the Revenue tax refunds year to date. The **Public Safety** increase of \$1,493,070.23 includes the contribution for the local share for the Jail through the third quarter(\$1,275,824.50) that was a January entry in the previous year. **Public Works** increased \$275,523.53 and includes the County share of the Courthouse Complex maintenance increase of \$170,481.64. Additionally, Engineering purchased a 2015 Chevrolet Colorado truck (\$26,632), Refuse a 30 yard recycling can and compactor (\$17,475) and Maintenance Administration a 2015 Ford F150 truck (\$27,963). **Parks, Recreation, and Culture** increased \$222,175.24 and includes vehicle purchases of (2) 2015 Chevrolet Silverado trucks (\$24,375) each and (2) 2015 Toro Z-turn riding mowers (\$13,057) each. The decrease in **Community Development** reflects the \$875,000 in FY15 transfer to the Economic Development Authority for EDA Incentives. The Transfers increased \$6,401,826.95. See chart below:

<b>(9) Transfers increased \$6,401,826.95</b>	FY16	FY15	Increase/Decrease	
Transfer to School Operating	36,743,038.31	32,892,257.05	3,850,781.26	*1
Transfer to Debt Service Schools	7,313,075.50	7,313,075.50	-	
Transfer to School Construction	3,200,000.00	-	3,200,000.00	
Transfer to Debt Service County	1,281,234.72	698,798.40	582,436.32	*2
Transfer to School Operating Capital	314,746.72	542,593.92	(227,847.20)	
Transfer to Capital Projects Fund	0.00	1,000,000.00	(1,000,000.00)	*3
Operational Transfers	136,047.45	139,590.88	(3,543.43)	*4
<b>Total</b>	<b>48,988,142.70</b>	<b>42,586,315.75</b>	<b>6,401,826.95</b>	

\*1 Increase in FY15 School Operating Transfer.

\*2 FY16 payments include the Bowman Library, Roundhill, Millwood Station, Public Safety Building, and the Animal Shelter.

\*3 Proffer for Round Hill Fire and Rescue Event Center Site Plan Development.

\*4 Timing of insurance charge outs.

County of Frederick  
FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER  
December 31, 2015

ASSETS	FY2016 <u>12/31/15</u>	FY2015 <u>12/31/14</u>	Increase (Decrease)
Cash	7,791,202.66	5,973,556.71	1,817,645.95 *1
GL controls(est.rev/est.exp)	<u>(758,250.33)</u>	<u>(486,482.85)</u>	<u>(271,767.48)</u>
<b>TOTAL ASSETS</b>	<b><u>7,032,952.33</u></b>	<b><u>5,487,073.86</u></b>	<b><u>1,545,878.47</u></b>
 LIABILITIES			
Accrued Operating Reserve Costs	<u>2,258,904.00</u>	<u>2,115,099.00</u>	<u>143,805.00</u>
<b>TOTAL LIABILITIES</b>	<b><u>2,258,904.00</u></b>	<b><u>2,115,099.00</u></b>	<b><u>143,805.00</u></b>
 EQUITY			
Fund Balance			
Reserved			
Encumbrances	19,902.01	94,346.02	(74,444.01)
Undesignated			
Fund Balance	<u>4,754,146.32</u>	<u>3,277,628.84</u>	<u>1,476,517.48</u> *2
<b>TOTAL EQUITY</b>	<b><u>4,774,048.33</u></b>	<b><u>3,371,974.86</u></b>	<b><u>1,402,073.47</u></b>
<b>TOTAL LIABILITY &amp; EQUITY</b>	<b><u>7,032,952.33</u></b>	<b><u>5,487,073.86</u></b>	<b><u>1,545,878.47</u></b>

**NOTES:**

\*1 Cash increased \$1,817,645.95. Refer to the following page for comparative statement of revenues, expenditures and changes in fund balance.

\*2 Fund balance increased \$1,476,517.48. The beginning balance for FY16 was \$3,209,470.54 and includes adjusting entries, budget controls FY16(\$725,046.00), and the year to date revenue less expenditures of \$2,269,721.78.

<b>Current Unrecorded Accounts Receivable-</b>	<u><b>FY2016</b></u>
Prisoner Billing:	29,068.04
Compensation Board Reimbursement 12/15	<u>467,206.40</u>
<b>Total</b>	<b>496,274.44</b>

County of Frederick  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
12/31/15

**FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER**

<b>REVENUES:</b>		<b>FY2016 12/31/15</b>	<b>FY2015 12/31/14</b>	<b>YTD Actual Variance</b>
	<u>Appropriated</u>	<u>Actual</u>	<u>Actual</u>	
Credit Card Probation	-	75.87	73.15	2.72
Interest		3,228.42	3,519.59	(291.17)
Supervision Fees	41,696.00	18,446.00	19,429.00	(983.00)
Drug Testing Fees	5,000.00	-	455.00	(455.00)
Work Release Fees	355,828.00	158,472.36	136,552.00	21,920.36
Federal Bureau Of Prisons	0.00	275.00	1,825.48	(1,550.48)
Local Contributions	6,495,106.00	4,871,329.50	4,504,039.89	367,289.61
Miscellaneous	15,000.00	2,068.83	3,950.19	(1,881.36)
Phone Commissions	345,000.00	112,026.84	95,913.53	16,113.31
Food & Staff Reimbursement	130,000.00	30,740.41	45,840.21	(15,099.80)
Elec.Monitoring Part.Fees	90,000.00	46,732.12	35,824.86	10,907.26
Share of Jail Cost Commonwealth	1,097,197.00	374,043.68	295,394.65	78,649.03
Medical & Health Reimb.	68,000.00	37,031.56	29,177.97	7,853.59
Shared Expenses CFW Jail	5,090,140.00	2,197,479.00	2,198,821.33	(1,342.33)
State Grants	250,263.00	73,340.94	76,425.00	(3,084.06)
Local Offender Probation	252,286.00	68,238.00	67,190.00	1,048.00
Transfer From General Fund	5,103,298.00	3,827,473.50	2,461,093.12	1,366,380.38
<b>TOTAL REVENUES</b>	<b>19,338,814.00</b>	<b>11,821,002.03</b>	<b>9,975,524.97</b>	<b>1,845,477.06</b>
<b>EXPENDITURES:</b>	<b>20,116,966.34</b>	<b>9,551,280.25</b>	<b>8,869,914.04</b>	<b>681,366.21</b>
<b>Excess(Deficiency)of revenues over expenditures</b>		<b>2,269,721.78</b>	<b>1,105,610.93</b>	<b>1,164,110.85</b>
<b>FUND BALANCE PER GENERAL LEDGER</b>		<b><u>2,484,424.54</u></b>	<b><u>2,172,017.91</u></b>	<b><u>312,406.63</u></b>
<b>Fund Balance Adjusted To Reflect Income Statement 12/31/15</b>		<b>4,754,146.32</b>	<b>3,277,628.84</b>	<b>1,476,517.48</b>

County of Frederick  
Fund 12 Landfill  
December 31, 2015

ASSETS	FY2016 <u>12/31/15</u>	FY2015 <u>12/31/14</u>	Increase (Decrease)
Cash	33,167,885.38	31,336,705.90	1,831,179.48
Receivables:			
Fees	665,525.52	567,387.17	98,138.35 *1
Accounts Receivable Other	0.00	0.00	0.00
Allow.Uncollectible Fees	(84,000.00)	(84,000.00)	0.00
Fixed Assets	44,899,611.07	43,682,208.64	1,217,402.43
Accumulated Depreciation	(26,818,616.30)	(25,115,864.21)	(1,702,752.09)
GL controls(est.rev/est.exp)	<u>(731,470.00)</u>	<u>(3,337,276.64)</u>	<u>2,605,806.64</u>
 TOTAL ASSETS	 <u>51,098,935.67</u>	 <u>47,049,160.86</u>	 <u>4,049,774.81</u>
 LIABILITIES			
Accounts Payable	-	-	
Accrued VAC.Pay and Comp TimePay	191,362.47	178,911.24	12,451.23
Accrued Remediation Costs	12,233,415.93	11,938,535.78	294,880.15 *2
Retainage Payable	0.00	9,244.62	(9,244.62)
Deferred Revenue Misc.Charges	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL LIABILITIES	 <u>12,424,778.40</u>	 <u>12,126,691.64</u>	 <u>298,086.76</u>
 EQUITY			
Fund Balance			
Reserved:			
Encumbrances	0.00	143,112.58	(143,112.58) *3
Land Acquisition	1,048,000.00	1,048,000.00	0.00
New Development Costs	3,812,000.00	3,812,000.00	0.00
Environmental Project Costs	1,948,442.00	1,948,442.00	0.00
Equipment	3,050,000.00	3,050,000.00	0.00
Undesignated			
Fund Balance	<u>28,815,715.27</u>	<u>24,920,914.64</u>	<u>3,894,800.63</u> *4
 TOTAL EQUITY	 <u>38,674,157.27</u>	 <u>34,922,469.22</u>	 <u>3,751,688.05</u>
 TOTAL LIABILITY AND EQUITY	 <u>51,098,935.67</u>	 <u>47,049,160.86</u>	 <u>4,049,774.81</u>

**NOTES:**

\*1 Landfill fees increased \$98,138.35 and is due to an increase in tipping fee rates. Landfill fees at 12/15 were \$478,298.64 compared to \$397,587.47 at 12/14 for an increase of \$80,720.17. Delinquent fees at 12/15 were \$182,872.32 compared to \$165,923.71 at 12/14 for an increase of \$16,948.61.

\*2 Remediation increased \$294,880.15 and includes \$265,000.00 for post closure and \$29,880.15 interest.

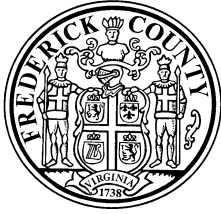
\*3 There was not an encumbrance balance at 12/31/15.

\*4 Fund Balance increased \$3,894,800.63. The beginning balance was \$27,730,771.72 and includes adjusting entries, budget controls for FY16(\$75,138) and year to date revenue less expenditures of \$1,160,081.55.

County of Frederick  
Comparative Statement of Revenue,Expenditures  
and Changes in Fund Balance  
December 31, 2015

<b>FUND 12 LANDFILL REVENUES</b>		FY16 12/31/15 <u>Actual</u>	FY15 12/31/2014 <u>Actual</u>	YTD Actual <u>Variance</u>
	<u>Appropriated</u>			
Interest Charge	0.00	2,094.73	1,952.96	141.77
Interest on Bank Deposits	60,000.00	22,629.92	25,774.18	(3,144.26)
Salvage and Surplus	0.00	41,433.75	70,005.80	(28,572.05)
Sanitary Landfill Fees	5,080,500.00	2,686,059.82	2,321,112.54	364,947.28
Charges to County	0.00	203,013.44	167,794.62	35,218.82
Charges to Winchester	0.00	59,209.46	47,652.92	11,556.54
Tire Recycling	120,000.00	39,866.38	84,952.71	(45,086.33)
Reg.Recycling Electronics	60,000.00	22,843.00	19,465.01	3,377.99
Greenhouse Gas Credit Sales		0.00	3,668.28	(3,668.28)
Miscellaneous	60,000.00	161.00	174.00	(13.00)
Wheel Recycling	120,000.00	0.00	10,491.47	(10,491.47)
Renewable Energy Credits	116,262.00	73,374.04	69,954.50	3,419.54
Landfill Gas To Electricity	394,620.00	187,237.97	238,723.67	(51,485.70)
Waste Oil Recycling		1,920.53	7,506.19	(5,585.66)
State Reimbursement Tire Operation	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	6,011,382.00	3,339,844.04	3,069,228.85	270,615.19
Operating Expenditures	5,391,520.00	1,432,335.74	1,461,483.22	(29,147.48)
Capital Expenditures	1,351,332.00	747,426.75	1,267,006.13	(519,579.38)
<b>TOTAL Expenditures</b>	6,742,852.00	2,179,762.49	2,728,489.35	(548,726.86)
<b>Excess(deficiency)of revenue over expenditures</b>		1,160,081.55	340,739.50	819,342.05
<b>Fund Balance Per General Ledger</b>		<u>27,655,633.72</u>	<u>24,580,175.14</u>	<u>3,075,458.58</u>
<b>FUND BALANCE ADJUSTED</b>		28,815,715.27	24,920,914.64	3,894,800.63

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## REZONING APPLICATION #12-15

### CROSSPOINTE CENTER

#### Staff Report for the Board of Supervisors

Prepared: January 8, 2016

Staff Contacts: Michael T. Ruddy, AICP, Deputy Director

John Bishop, AICP, Deputy Director - Transportation

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	<u>Reviewed</u>	<u>Action</u>
Planning Commission:	01/06/16	Recommended Approval
Board of Supervisors:	01/27/16	Pending

**PROPOSAL:** To rezone 58.30+/- acres from RP (Residential Performance) District to B2 (General Business) District and 72.47+/- acres from B2 (General Business) District to RP (Residential Performance) District within the Crosspointe Center development, Rezoning #13-03, and to amend the proffers associated with Rezoning #13-03.

*Please see the enclosed plat of rezoning which identifies the location of the modified zoning areas within the property.*

**LOCATION:** The property is located east and adjacent to I-81 Exit 310 Interchange, and adjacent to Tasker Road and Hillandale Lane.

#### **EXECUTIVE SUMMARY & PLANNING COMMISSION RECOMMENDATION FOR THE 01/27/16 BOARD OF SUPERVISORS MEETING:**

The commercial and residential zoning proposed for this property with the rezoning and proffer amendment is consistent with the current land use supported by the Comprehensive Plan. The original rezoning for Crosspointe Center, Rezoning #13-03, was consistent with the County's long range land use plan. This current request, Rezoning #12-15, remains consistent with the approved rezoning from a land use perspective.

The Planning Commission recommended approval of this request and also, as noted in the meeting summary, discussed this item thoroughly. Those items discussed included: the transportation components of the request, details of the continued approach to address community facility impacts of the residential development through the commercial credit, the Planning Commission's preference that the land identified for Government Services should be dedicated rather than reserved, and the potential to mix the type of residential units. Ultimately, the Planning Commission recommended approval of this request.

The Applicant has provided a revised proffer statement dated January 4, 2016 that includes minor adjustments to address the legal comments provided by the County Attorney.

With regards to the impacts associated with this request, it has been demonstrated that transportation improvements will be in place to support this additional development. VDOT has expressed their approval of the revised proffers that ensure the improvements will be secured.

While the reorganization of the land uses within the development could lead to additional traffic generation compared to what is currently approved, the resulting difference is not enough to trigger a Chapter 527 evaluation. This application retains a three phase development and associated transportation improvement program, similar to the current proffers. However, the new proposal moves much more of the transportation impacts into Phase One. That is offset by an agreement to complete a Traffic Impact Analysis (TIA) upon the completion of 370,000 square feet of commercial and accelerate transportation improvements or make modifications if needed. Ultimately, the project will be responsible for extending Tasker Road, construction of a portion of Warrior Drive, Future Route 37, bridges over Tasker Road, and demolition of the temporary ramps to Tasker Road being constructed by VDOT.

Staff has continued to point out in the report that the original proffer which provided for the dedication of area for Government Services has been modified to provide for the reservation of area for government services. The County should determine if such a modified approach is acceptable.

The items identified throughout the Staff Report, and those issues discussed by the Planning Commission should be evaluated by the Board of Supervisors prior to a decision on this rezoning request.

**Following the required public hearing, a decision regarding this rezoning application by the Board of Supervisors would be appropriate. The Applicant should be prepared to adequately address all concerns raised by the Board of Supervisors.**



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*This report is prepared by the Frederick County Planning Staff to provide information to the Planning Commission and the Board of Supervisors to assist them in making a decision on this application. It may also be useful to others interested in this zoning matter. Unresolved issues concerning this application are noted by staff where relevant throughout this staff report.*

	<u>Reviewed</u>	<u>Action</u>
Planning Commission:	01/06/16	Recommended Approval
Board of Supervisors:	01/27/16	Pending

**PROPOSAL:** To rezone 58.30+/- acres from RP (Residential Performance) District to B2 (General Business) District and 72.47+/- acres from B2 (General Business) District to RP (Residential Performance) District within the Crosspointe Center development, Rezoning #13-03, and to amend the proffers associated with Rezoning #13-03.

*Please see the enclosed plat of rezoning which identifies the location of the modified zoning areas within the property.*

**LOCATION:** The property is located east and adjacent to I-81 Exit 310 Interchange, and adjacent to Tasker Road and Hillandale Lane.

**MAGISTERIAL DISTRICT:** Shawnee

**PROPERTY ID NUMBERS:** 75-A-89, 75-A-89A, 75-A-91, 75-A-92, 75-A-95, 75-A-96, and a portion 75-A-90 and 75-A-94.

**PROPERTY ZONING:** B2 (General Business) District and RP (Residential Performance) District

**PRESENT USE:** Vacant

**ADJOINING PROPERTY ZONING & PRESENT USE:**

North:	RA (Rural Areas)	Use:	Vacant
	M1 (Light Industrial)		Washington Gas
South:	RP (Residential Performance)	Use:	Residential (Lakeside/Village at Artrip)
	B2 (General Business)		Private School/FCSA
East:	RA (Rural Areas)	Use:	Vacant/Agricultural
West:	B2 (General Business)	Use:	Commercial

## **REVIEW EVALUATIONS:**

**Virginia Dept. of Transportation:** *Please see attached email from Jeff Lineberry dated December 11, 2015 and most recently from Matthew Smith dated December 21, 2015.*

**Frederick County Fire Marshal:** Plans approved.

**Public Works Department:** *Please see attached letter from Harvey Strawsnyder, Jr., P.E., Director of Public Works dated August 17, 2015.*

**Frederick County Sanitation Authority:** *Please see attached letter from Uwe E. Weindel, PE, Engineer-Director dated August 14, 2015.*

**Frederick County Parks & Recreation:** The proposed proffer does not appear to meet the monetary contributions necessary to satisfy the Parks and Recreation impacts of this development. Parks and Recreation recommends adjusting the monetary contributions proffer to meet the current impact model standards.

**Winchester Regional Airport:** The proposed Proffer Amendment for Crosspointe Center review has been completed. While the site is within the airspace of the Winchester Regional Airport the proposed proffer amendment will not impact operations at the Winchester Regional Airport.

**Frederick County Public School:** Frederick County Public Schools has reviewed the Crosspointe Center proffer amendment application submitted to us on August 12, 2015. We offer the following comment:

1. The change from 200 age-restricted units to 200 possibly age restricted units is noted. This could have an impact on FCPS of as many as 80 additional students. Eighty students would increase our costs \$927,000 annually and necessitate a one-time capital cost of \$3,306,000.

**Frederick County Attorney:** *Please see attached letter from Roderick B. Williams, County Attorney, dated September 24, 2015. Final legal review of the proffer statement dated December 15, 2015 was provided prior to the 1/6/16 Planning Commission meeting. The Applicant provided a revised proffer statement dated January 4, 2016 that addressed the comments made by the County Attorney.*

## **Planning & Zoning:**

### **1) Site History**

Rezoning #13-03, Crosspointe Center, was approved by the Frederick County Board of Supervisors on February 11, 2004. This application was to rezone 574 acres from RA (Rural Areas) and B2 (General Business) to RP (Residential Performance) and B2 (General Business). More specifically, the rezoning approved 175.62 acres from RA to B2, 381.8 acres from RA to RP, and 16.95 acres from B2 without proffers to B2 with proffers. The proffers that were approved with this rezoning request are unique to the properties contained in the Crosspointe Center rezoning application (Rezoning #13-03).

**The current rezoning request (Rezoning #12-15) seeks to modify the proffers associated with the original rezoning and adjust the general locations of the RP and B2 areas of zoning.**

### **2) Comprehensive Policy Plan**

The 2030 Comprehensive Plan is the guide for the future growth of Frederick County.

#### **Land Use.**

The 2030 Comprehensive Plan and the Senseny/Eastern Frederick Area Plan provides guidance on the future development of the property. The property is located within the UDA and SWSA. The 2030 Comprehensive Plan identifies this property with an Urban Center land use designation. This land use designation supports commercial and residential development. The Urban Center designation is envisioned to be a more intensive, walkable urban area with a larger commercial core, higher densities, and designed around some form of public space or focal point, located in close proximity to major transportation infrastructure.

**In general, the proposed commercial and residential zoning for this property is consistent with the current land use supported by the Comprehensive Plan.** It is recognized that the future land use would support a greater mixing and intensity of land uses, supported by a robust transportation network as is identified in the County's Road Plan, and as supported in the current zoning and approved proffers for the property. The original rezoning, Crosspointe Center, Rezoning #13-03, was consistent with the County's long range land use plan. This current request remains consistent with the approved rezoning from a land use perspective.

#### **Transportation.**

This property is impacted by key components of the County's Eastern Road plan. Most important is the Route 37 extension, followed by Warrior Drive and Tasker Road. Each of these roads are critical to the County's planned transportation network. Implementation of these

major roads is essential to accommodating local and regional traffic at acceptable level of service (LOS) conditions throughout the study area.

The original rezoning addressed these key transportation components through the approved proffer statement. It is important to evaluate this current request in light of agreements that have been made since the approval of the original rezoning (Three-Party Agreement with VDOT and Frederick County), and the need to ensure the transportation commitments made to address the needs of the local and regional traffic are maintained and improved upon.

Currently, VDOT is constructing improvements to the Interstate 81 Exit 310 Interchange. Referred to as Phase One improvements, construction includes the relocation of Tasker and Hillandale Roads to accommodate exit ramp improvements for the interchange. These improvements will enable the future extension of Route 37 east of its current terminus through the Crosspointe property as a limited access, grade separated, roadway, pursuant to the Three-Party Agreement.

With regards to transportation, the rezoning and proffer amendment seeks to clarify the remaining road improvements within the property required for the completion of the project. The rezoning and proffer amendment continues to promote a three phased approach to implementing the transportation network that is generally consistent with the original rezoning. However, the request increases the amount of commercial land use that may be developed and increases the amount of development that may be included in the first phase. To offset this increase in the first phase, the Applicant's proffers commit to additional TIA's for land use above 370,000 square feet (the original parameters of Phase One) and the completion or advancement of improvements identified by the TIA and the proffers.

In addition to adjusting the transportation commitments required for the completion of the project, the rezoning and proffer amendment modifies the locations of the commercial and residential land bays and increases the maximum commercial floor area from 960,000 square feet to 1,088,000 square feet.

### **3) Potential Impacts**

The Impact Analysis prepared for this rezoning application addresses the impacts associated with, among other things, the increased intensity of the project, the relocation of the various commercial and residential land bays, and the proposed modification of the developer obligated transportation improvements.

The amount of commercial land use that may be developed on the property has increased by 128,000 square feet, from 960,000 to 1,088,000 square feet. In addition, the location of the commercial land uses has been adjusted to predominately the western portion of the property. This provides greater visibility from the Interstate 81 right-of-way.

An additional 240,000 square feet and an additional 322 residential units are proposed in Phase One. This represents a larger amount of development in Phase One than the current zoning. Consequently, Phase Two and Phase Three have been reduced in scope.

The revised land use proffer addressing residential development would enable an additional 200 non-age restricted housing units to be developed on the property. This has the potential of introducing additional impacts on the County should the age restricted units not be constructed in favor of non-age restricted units.

The value of the proffers aimed at mitigating the impacts associated with the development of this property are the same as the original proffer statement for this project which was approved in 2004. It should be recognized that the Development Impact Model projects a much higher amount in 2015. As proposed, the residential land use changes may allow an additional 200 residential units that are not age restricted, thus potentially creating additional impacts on schools. The Applicant's position that the additional commercial area planned for the project will offset the impacts to capital facilities caused by the residential development. It is recognized that the Applicant may still utilize age restricted units within the project.

**It has been demonstrated that transportation improvements will be in place to support this additional development. Coordination with VDOT and the County in achieving agreement on the transportation approach has been very important. It has ensured that the proposed land uses and land use phasing, with the improvements made by VDOT in fulfillment of the Three-Party Agreement, are coordinated and acceptable.** The cap of 370,000 square feet of commercial land uses triggering additional TIA and improvements, if warranted, is consistent with the current rezoning and provides a mechanism for addressing the impacts to the satisfaction of VDOT.

#### Site Access and Transportation.

The current proffer statement directly ties the amount of development, the phasing of the land uses, to road improvements. Previously, the Applicant demonstrated that the transportation improvements would be completed with the appropriate amount of development. The proposed proffer statement continues to tie the land use to the needed transportation improvements. The addition of a proffer tying the increased development in the first phase to a TIA, with the guarantee that additional transportation improvements would be provided to support this development, maintains a level of consistency with the original proffers and ensures the development remains tied to the road improvements. This addresses the question of what is stopping the next phase of development from not touching or necessitating the necessary transportation improvements. The application therefore links the land use to the transportation improvements to a greater extent.

#### Environment.

The application continues to provide for a comprehensive trail network linking the development land bays with historic park areas and stream corridors within the site and adjacent developments. The Stream Preservation Buffer Areas have been identified as in the approved rezoning and GDP. Particular attention has been paid to the stream buffer area and potential trail connectivity along the Opequon Creek. This linear feature is supported in the Senseny/Eastern Frederick Area Plan.

*Historical.*

The area identified as Historic Park in the western part of the property, north of future Route 37 has been modified and is smaller than in the original five acres identified in the original GDP. This historic preservation parcel immediately surrounds the Hillandale House. The change was necessitated by the additional right-of-way VDOT required for the completion of the Interstate 81, Exit 310 Interchange. The proffer has been further modified to allow for the adaptive reuse of the structure which may include a commercial type use.

The other commitments made in the original rezoning from a historical perspective, the preservation of Camp Russell and the Carysbrook Redoubt, remain consistent.

*Community Facilities.*

The application addresses the potential impact to community facilities by maintaining the proffer values of the original rezoning for Fire and Rescue, Schools, Parks, Libraries, Sheriff, and Administration.

***It is important for Staff to point out that the original proffer which provided for the dedication of area for Government Services has been modified to provide for the reservation of area for government services. The difference between dedication and reservation is significant.*** The area for government services is nine acres in size and would be located within the Phase One commercial area. The reservation is for a period of five years. No value has been attributed to the acreage and the cost to the County has not been determined. Previously, the dedication was at no cost to the County, it was for three years with an additional two year extension. Further, in lieu of the dedication, the Applicant would pay to the County \$200,000. ***The County should determine if such a modified approach is acceptable.***

**It is also important to recognize that the County's Capital Improvement Plan (CIP) has consistently recognized the need for a new fire and rescue station (#22) in the immediate vicinity of the Crosspointe Center project.**

- 4) **Proffer Statement** Original Date of Proffers August 27, 2003 (Revised and Approved January 23, 2004). Revised proffers dated August 7, 2015, December 15, 2015, and most recently, January 4, 2015.

***Final legal review of the proffer statement dated December 15, 2015 was provided prior to the***

***1/6/16 Planning Commission meeting. The Applicant provided a revised proffer statement dated January 4, 2016 that addressed the comments made by the County Attorney.***

In general, the proffer statement;

- provides for the phased development of land use and transportation with provisions that the project shall be developed in three phases;
- includes a Generalized Development Plan (GDP) that illustrates the phased development;
- provides for development related items such as architecture, signage, and landscaping, a pedestrian trail system and recreation areas, environmental and cultural resource preservation;
- provides for community facility impacts by continuing to proffer amounts consistent with the original rezoning; and
- proposes an area of reservation for government services. ***As pointed out in the report, it should be determined if the change from dedication to reservation of this area is acceptable.***

#### **STAFF CONCLUSIONS FOR THE 01/06/16 PLANNING COMMISSION MEETING:**

The commercial and residential zoning proposed for this property with the rezoning and proffer amendment is consistent with the current land use supported by the Comprehensive Plan. The original rezoning for Crosspointe Center, Rezoning #13-03, was consistent with the County's long range land use plan. This current request, Rezoning #12-15, remains consistent with the approved rezoning from a land use perspective.

With regards to the impacts associated with this request, it has been demonstrated that transportation improvements will be in place to support this additional development. VDOT has expressed their approval of the revised proffers that ensure the improvements will be secured.

While the reorganization of the land uses within the development could lead to additional traffic generation compared to what is currently approved, the resulting difference is not enough to trigger a Chapter 527 evaluation. This application retains a three phase development and associated transportation improvement program similar to the current proffers. However, the new proposal moves much more of the transportation impacts into Phase One. That is offset by an agreement to complete a traffic impact analysis (TIA) upon the completion of 370,000 square feet of commercial and accelerate transportation improvements or make modifications if needed. Ultimately, the project will be responsible for extending Tasker Road, construction of a portion of Warrior Drive, Future Route 37, bridges over Tasker Road, and demolition of the temporary ramps to Tasker Road being constructed by VDOT.

Staff has pointed out in the report that the original proffer which provided for the dedication of area for Government Services has been modified to provide for the reservation of area for government services. The County should determine if such a modified approach is acceptable.

### **PLANNING COMMISSION SUMMARY AND ACTION FROM THE 01/06/16 MEETING:**

Deputy Director, Michael T. Ruddy and Deputy Director of Transportation, John A. Bishop, presented the staff report to the Planning Commission.

Commissioner Thomas inquired is it a comparable value of having VDOT do the work at Exit 310 to what the developer has offered for going to a limited access for Route 37 and the bridges. Mr. Bishop noted it appears to be comparable. Commissioner Thomas noted it does not appear we will be getting much of Warrior Drive completed. Mr. Bishop highlighted we will actually be getting a significant portion of this road completed.

Mr. Ruddy presented the additional impacts associated with this request: recognizes the DIM (Development Impact Model) values and the Applicant's approach; consistent with the original rezoning; commercial revenue more than offsets the residential units especially with the additional commercial square footage allowances; 200 residential units with age restricted condition has been removed.

Mr. Ruddy reported the original proffer statement included a proffer which provided for the dedication of an area for Government Services. This proffer has been modified from a dedication of nine acres to Government Services to a reservation of an area within a specific location for Government Services. Mr. Ruddy concluded an additional review document from the County Attorney is available for review if needed.

Commissioner Oates inquired about the reservation for Government Services and will the County be obligated to pay. Mr. Ruddy explained the reservation area is located in Phase One; the details are yet to be determined and would put the County in the position to negotiate.

Commissioner Marston inquired if the nine acres ended up being five acres because of the right-of-way for the Exit 310 ramps. Mr. Ruddy explained that is a slightly different component because there are two historical sites one being around the Hillendale House which was reduced from five acres to three acres for the right-of-way that was needed.

Commissioner Thomas noted in 2003/2004 the impact model was much different and if the current proposed rezoning were ran under the current model would the monetary contributions being provided be similar or be adequate with the current model. Mr. Ruddy explained it would most likely be a little different but would estimate the commercial contribution would still turn out to be a positive, however it is important to recognize we do not run the DIM when we compare the residential to the commercial. He continued the Board of Supervisor's policy is to recognize that each residential unit today generates an amount per unit, and then the Applicant has to demonstrate why their project would provide that



offset. Commissioner Thomas noted originally the housing types were a little more specific and now it appears to be a little more wide open and does that cause Staff any concern. Mr. Ruddy responded it does not cause concern and the flexibility in the housing types is appropriate.

Mr. John Foote representing the Applicant came forward and began by noting VDOT has come through with the funds for the Exit 310 interchange and this undertaking by VDOT has taken the initial burden off the Applicant of the upfront costs associated with the development. Mr. Foote continued this presented an opportunity due to the layout of the property to increase the amount of commercial development that would be permissible. Mr. Foote noted the changes to this rezoning versus the previous rezoning are relatively small. He elaborated that some commercial has been moved from the back of the project to the front and the Applicant has eliminated the mandatory assisted living/age restricted housing and made it a market option. Mr. Foote addressed the traffic impacts and he noted a specific item to observe is the 370,000 square foot completion agreement and there will be a re-study at that point to see if the triggers are functioning or not and how they can be improved. Mr. Foote continued with this agreement VDOT determined it was satisfied and this will be what protects the road connection and also protects the Exit 310 interchange.

Commissioner Oates inquired as to why the switch from dedication to reservation? Mr. Foote explained the dedication provision in the previous rezoning proffers was time restricted and expired at the five year limitation. He noted the other reason the Applicant has gone with a reservation versus the dedication has to do with what VDOT requested of the Applicant and the consequences of VDOT's design of the Exit 310 interchange which has taken a substantially larger amount of right-of-way off this project than what was originally anticipated. He noted the concern was that the Applicant was not recovering that value in some way, therefore rather than making an absolute dedication they chose the reservation route because they need to recapture some of the lost land value.

Commissioner Thomas inquired if mixed housing is planned or when will that be determined. Mr. Foote responded no, the market will determine this and nothing has been decided at this point.

Commissioner Oates noted he is concerned with the reservation and believes it needs further discussion. Commissioner Thomas agreed with Commissioner Oates and he would like to have more specifics on housing. Commissioner Manuel supports this proposal and feels the commercial versus residential is a positive factor. Commissioner Mohn commented he is generally comfortable with this rezoning; he recognized the reasoning behind the change from dedication to reservation and is comfortable with giving flexibility to the residential component. Commissioner Mohn asked his fellow Commissioners what type of housing they would prefer. Commissioner Thomas commented he would like to see a mix and would like a commitment on this from the developer. Commissioner Dunlap commented based on the presented documents he is in favor of this project and he is not concerned with the dedication versus reservation. Commissioner Unger commented the market will dictate what type of housing will be needed in this area and he is in support of this rezoning.

A motion was made, seconded, and passed unanimously to recommend approval of this rezoning.

Abstain: Kenney

Absent: Crockett

**EXECUTIVE SUMMARY & PLANNING COMMISSION RECOMMENDATION FOR THE  
01/27/16 BOARD OF SUPERVISORS MEETING:**

The commercial and residential zoning proposed for this property with the rezoning and proffer amendment is consistent with the current land use supported by the Comprehensive Plan. The original rezoning for Crosspointe Center, Rezoning #13-03, was consistent with the County's long range land use plan. This current request, Rezoning #12-15, remains consistent with the approved rezoning from a land use perspective.

The Planning Commission recommended approval of this request and also, as noted in the meeting summary, discussed this item thoroughly. Those items discussed included: the transportation components of the request, details of the continued approach to address community facility impacts of the residential development through the commercial credit, the Planning Commission's preference that the land identified for Government Services should be dedicated rather than reserved, and the potential to mix the type of residential units. Ultimately, the Planning Commission recommended approval of this request.

The Applicant has provided a revised proffer statement dated January 4, 2016 that includes minor adjustments to address the legal comments provided by the County Attorney.

With regards to the impacts associated with this request, it has been demonstrated that transportation improvements will be in place to support this additional development. VDOT has expressed their approval of the revised proffers that ensure the improvements will be secured.

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Staff has continued to point out in the report that the original proffer which provided for the dedication of area for Government Services has been modified to provide for the reservation of area for

government services. The County should determine if such a modified approach is acceptable.

The items identified throughout the Staff Report, and those issues discussed by the Planning Commission should be evaluated by the Board of Supervisors prior to a decision on this rezoning request.

**Following the required public hearing, a decision regarding this rezoning application by the Board of Supervisors would be appropriate. The Applicant should be prepared to adequately address all concerns raised by the Board of Supervisors.**

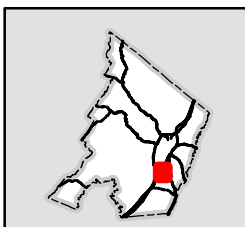
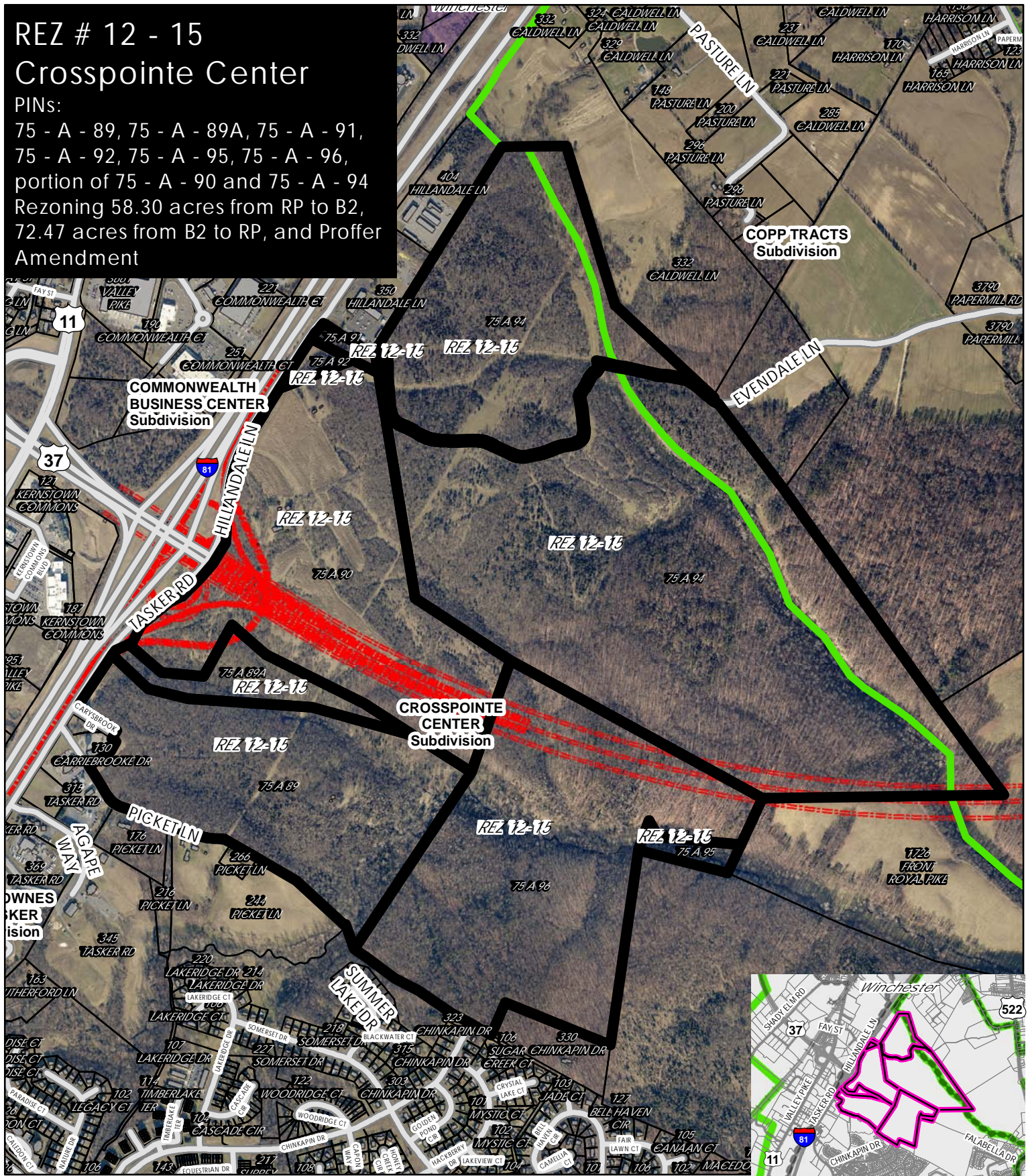


# REZ # 12 - 15

## Crosspointe Center

PINs:

75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment



## REZ # 12 - 15 Crosspointe Center





PINs:

75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment

Note:  
Frederick County Dept of  
Planning & Development  
107 N Kent St  
Suite 202  
Winchester, VA 22601  
540 - 665 - 5651  
Map Created: December 16, 2015  
Staff: mruddy



0 650 1,300 2,600 Feet

-  Applications
-  Parcels
-  Sewer and Water Service Area
-  Building Footprints

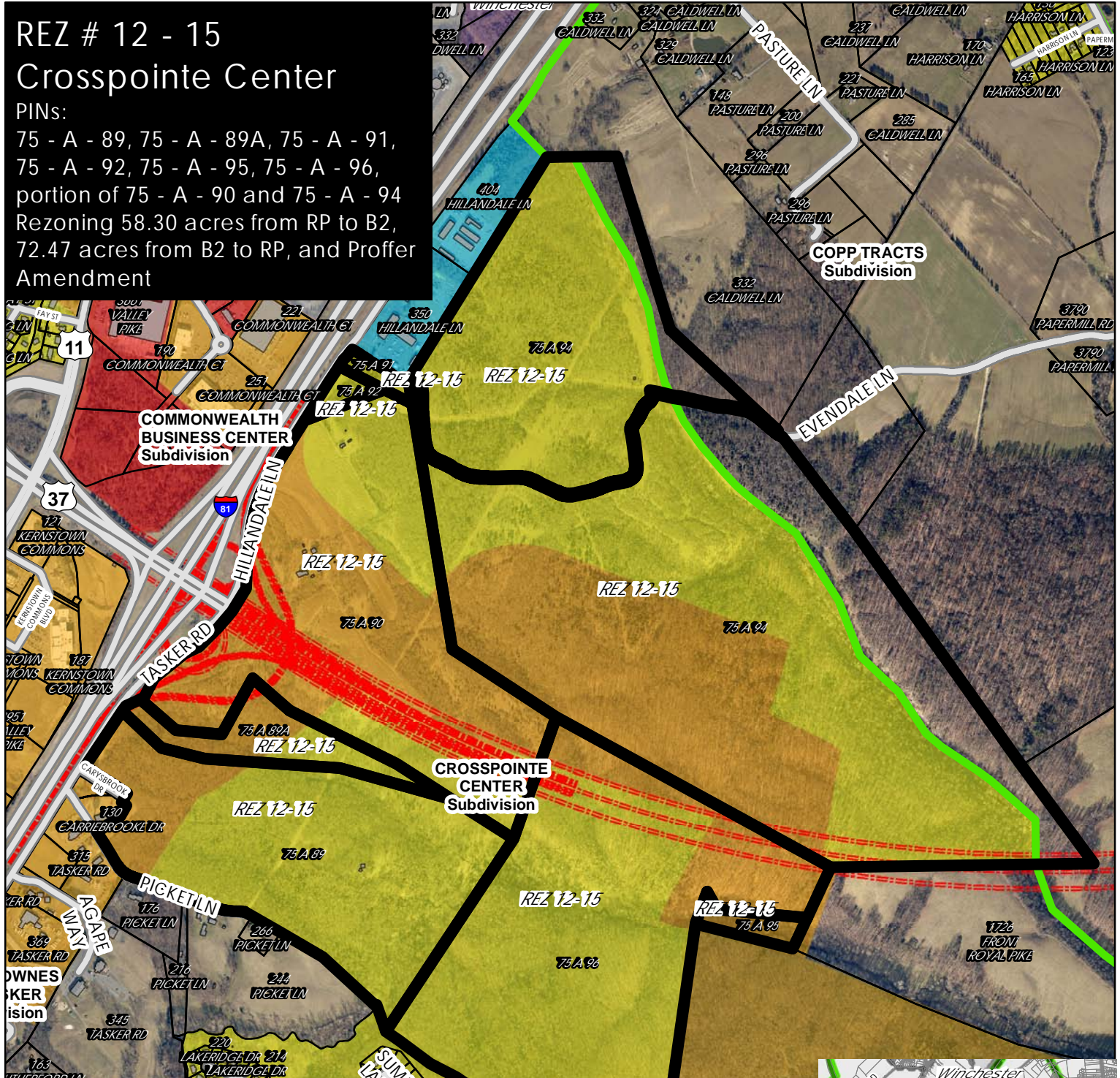


# REZ # 12 - 15

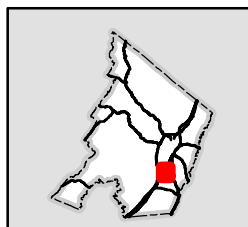
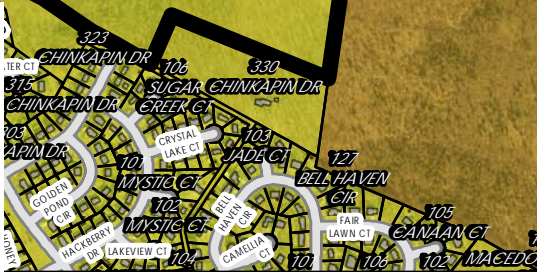
## Crosspointe Center

PINs:

75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment



- Applications
- Parcels
- Sewer and Water Service Area
- Building Footprints
- B1 (Business, Neighborhood District)
- B2 (Business, General District)
- B3 (Business, Industrial Transition District)
- EM (Extractive Manufacturing District)
- HE (Higher Education District)
- M1 (Industrial, Light District)
- M2 (Industrial, General District)
- MH1 (Mobile Home Community District)
- MS (Medical Support District)
- OM (Office - Manufacturing Park)
- R4 (Residential Planned Community District)
- R5 (Residential Recreational Community District)
- RA (Rural Area District)
- RP (Residential Performance District)



## REZ # 12 - 15 Crosspointe Center

PINs:

75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment

Note:  
Frederick County Dept of  
Planning & Development  
107 N Kent St  
Suite 202  
Winchester, VA 22601  
540 - 665 - 5651  
Map Created: December 16, 2015  
Staff: mruddy



0 650 1,300 2,600 Feet

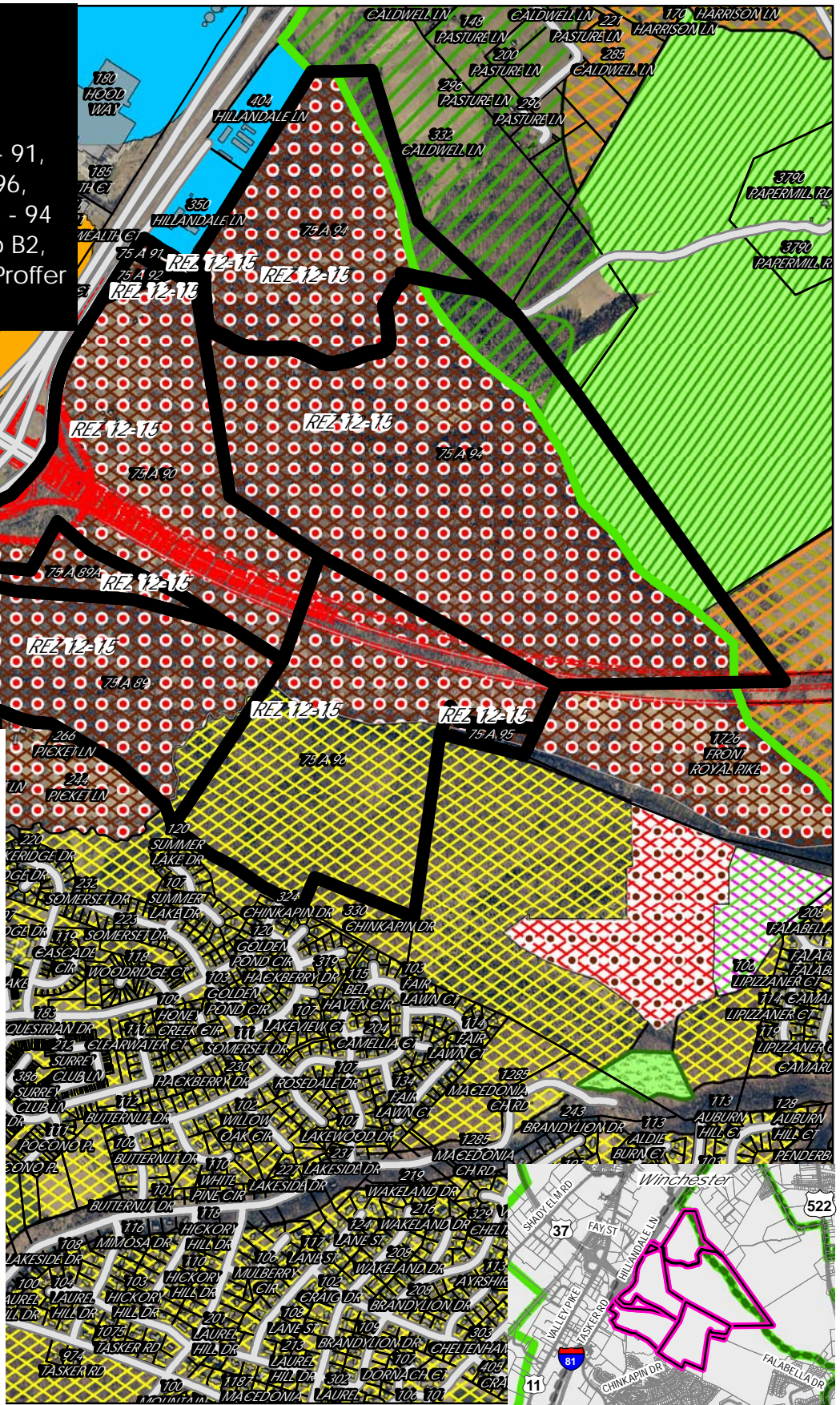
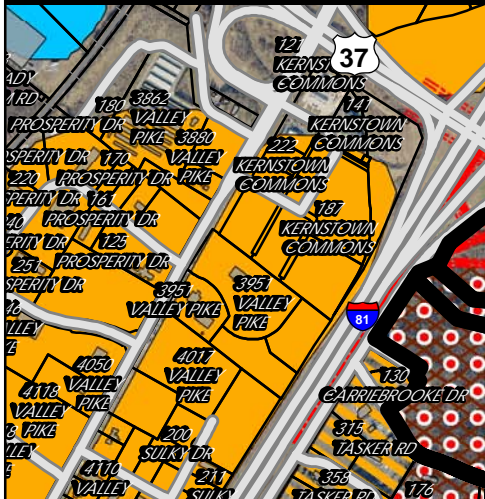


# REZ # 12 - 15

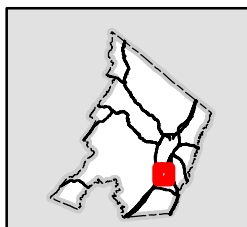
## Crosspointe Center

PINS:

75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment



- Applications
- Parcels
- Sewer and Water Service Area
- Building Footprints
- Long Range Land Use**
- Residential
- Neighborhood Village
- Urban Center
- Mobile Home Community
- Business
- Highway Commercial
- Mixed-Use
- Mixed Use Commercial/Office
- Mixed Use Industrial/Office
- Industrial
- Warehouse
- Heavy Industrial
- Extractive Mining
- Commercial Rec
- Rural Community Center
- Fire & Rescue
- Historic
- Institutional
- Planned Unit Development
- Park
- Recreation
- School
- Employment
- Airport Support Area
- B2 / B3
- Residential, 4 u/a
- High-Density Residential, 6 u/a
- High-Density Residential, 12-16 u/a
- Rural Area
- Interstate Buffer
- Landfill Support Area
- Natural Resources & Recreation
- Environmental & Recreational Resources



## REZ # 12 - 15 Crosspointe Center

PINS:  
75 - A - 89, 75 - A - 89A, 75 - A - 91,  
75 - A - 92, 75 - A - 95, 75 - A - 96,  
portion of 75 - A - 90 and 75 - A - 94  
Rezoning 58.30 acres from RP to B2,  
72.47 acres from B2 to RP, and Proffer  
Amendment

Note:  
Frederick County Dept of  
Planning & Development  
107 N Kent St  
Suite 202  
Winchester, VA 22601  
540 - 665 - 5651  
Map Created: December 16, 2015  
Staff: mruddy



0 850 1,700 3,400 Feet



## **AMENDED PROFFER STATEMENT**

REZONING: RZ #  
Proffer Condition Amendment to  
approved Rezoning 13-03, to RP and B-2

PROPERTY: 574.37 acres +/-;  
Tax Map Parcels 75-A-89, 89A, 91, 92,  
95, 96 and a portion of 75-A-90 and 75-A-94 (the  
"Property")

RECORD OWNER: Glaize Developments, Incorporated, a Virginia corporation.

APPLICANT: Glaize Developments, Incorporated, a Virginia corporation

PROJECT NAME: Crosspointe Center (the "Project")

ORIGINAL DATE  
OF PROFFERS: August 27, 2003

REVISION DATE: October 22, 2003  
January 23, 2004

PROFFER CONDITION  
AMENDMENT: August 7, 2015

REVISION DATE: November 20, 2015; December 15, 2015; January 4, 2016

The undersigned hereby proffers that the use and development of the subject property ("Property"), as described above, shall be in strict conformance with the following amended conditions, which shall supersede all other proffers that may have been made prior hereto. In the event that the above referenced rezoning is not granted as applied for by the applicant ("Applicant"), these proffers shall be deemed withdrawn and shall be null and void. Further, these amended proffers are contingent upon final rezoning of the Property with "final rezoning" defined as that rezoning which is in effect on the day following the last day upon which the Frederick County Board of County Supervisors (the "Board") decision approving these amended proffers may be contested in the appropriate court. If the Board's decision is contested, and the Applicant elects not to submit development plans until such contest is resolved, the term rezoning shall include the day following entry of a final court order affirming the decision of the Board which has not been appealed, or, if appealed, the day following which the decision has been affirmed on appeal. If this application is denied by the Board, but in the event that an appeal is for any reason thereafter remanded to the Board for reconsideration by a court of competent jurisdiction, then these proffers shall be deemed withdrawn unless the Applicant shall affirmatively readopt all or any portion hereof in a writing specifically for that purpose and the originally approved proffers for the Property shall remain in full force and effect.

The headings of the amended proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers. The improvements proffered herein shall be provided at the time of development of that portion of the Property adjacent to or including the improvement or other proffered requirement, unless otherwise specified herein. The term "Applicant" as referenced herein shall include within its meaning all future owners and successors in interest.

When used in these proffers, the "Revised Generalized Development Plan" shall refer to the plan entitled "Generalized Development Plan, Crosspointe Center" dated November 19, 2015 (the "Revised GDP").

**I. DEVELOPMENT OF PHASED LAND USE AND TRANSPORTATION:**

A. The Project shall be developed as one single and unified Project in accordance with applicable ordinances, regulations, and design standards, and this Amended Crosspointe Proffer Statement, as may be approved by the Board.

B. Commercial/retail development on the Project shall not exceed a maximum of 1,088,000 square feet, in the locations generally depicted on the Revised GDP except as provided herein. Notwithstanding the foregoing, the Applicant may develop additional commercial uses, provided that it demonstrates to the satisfaction of the County and the Virginia Department of Transportation ("VDOT") by means of a Transportation Impact Analysis, that the then-existing roads in the Project will continue to function at an acceptable Level of Service upon construction of such additional commercial/retail uses.

1. Areas of commercial development on the Project shall be developed in conformance with the regulations of the Business General ("B2") zoning district, as set forth in the Frederick County Code. All commercial development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

C. Residential development on the Project shall not exceed a maximum of 1,578 dwelling units, of which 200 may be age-restricted housing units that may be constructed in any phase of the Project, as those phases are set out below. All permitted dwellings may be single-family detached, single-family attached, or multi-family.

1. Areas of residential development on the Project shall be developed in conformance with the regulations of the Residential Performance ("RP") zoning district, as set forth in the Frederick County Code. All residential development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

D. Except to the extent otherwise prohibited by the Virginia Fair Housing Law, the Federal Fair Housing Law, and other applicable federal, state, or local legal



requirements, any dwelling unit within the portions of the Project identified as “age-restricted” housing shall be restricted to “housing for older persons” as defined in Va. Code Ann. § 36-96.7, or a surviving spouse not so qualifying. No persons under 19 years of age shall be permitted to be regularly domiciled or to reside permanently therein. The restriction provided for herein shall also be in the form of a restrictive covenant with respect to the residential portion of the Project, and any Homeowners’ Association created with respect thereto shall have assigned responsibility for the enforcement and administration of the said covenant.

E. Transportation improvements shall be associated with and initiated with each Phase of the Project as set forth. It is the Applicant’s intent to utilize public road funding, as it may be available for portions of this Project, provided, however, that the responsibility for causing required construction to occur prior to issuance of building permits shall rest with the Applicant.

F. The commercial floor space proffered herein is the minimum necessary to mitigate the residential impacts of each phase without the necessity of cash proffers and is not a cap on commercial development other than that set forth in Proffer I (B), above.

## **II. PHASING PROVISIONS.**

A. The Project shall be developed in three phases, denominated Phases I, II, and III, as follows:

1. Phase I of the Project shall consist of not more than 960,000 square feet of commercial/retail gross leasable floor space, and 938 total dwelling units, on the basis of the Phase I Transportation Improvements, and except as provided below.

a) The Phase I Transportation Improvements are as follows:

(i). Pursuant to an agreement entered into by and between VDOT, Glaize Developments, Incorporated, and the Frederick County Zoning Administrator, dated May 7, 2012 (the “Three Party Agreement”),<sup>1</sup> the County has deemed the VDOT highway improvements under construction as of the date of these Amended Proffers to have satisfied the Applicant’s originally proffered Phase I proffers. Development authorized for Phase I herein therefore requires no additional road

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<sup>1</sup> A copy of the Three Party Agreement is attached hereto and incorporated herein for reference, but is not proffered.

improvements, and the Applicant shall have no further obligation with respect thereto except as provided.<sup>2</sup>

(ii). Notwithstanding the foregoing, prior to the issuance of the first occupancy permit within Phase I, the Applicant shall design and complete the extension of Tasker Road from Point “H” to “J” as shown on the Revised GDP. The exact location and design of that extension shall be in substantial conformance with the Revised GDP, but shall be subject to reasonable adjustment upon final engineering thereof.<sup>3</sup>

(iii). Prior to the issuance of the first occupancy permit for the 617<sup>th</sup> residential dwelling unit, the Applicant shall design, construct, and complete the extension of Tasker Road from Point “J” to “K,” as well as the segment of Warrior Road from Point “K” to “M” as shown on the Revised GDP. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

b) No occupancy permits may be issued for more than 370,000 square feet of commercial/retail gross leasable floor area until the Applicant has completed a Traffic Impact Analysis, for review and approval by VDOT and the County, for the purpose of identifying such improvements as may be necessary in order for the intersection of the Route 37 temporary off-ramp and Tasker Road to operate at an acceptable level of service. The Applicant shall construct such on-site improvements, if any, as may be identified by such Analysis prior to the issuance of further occupancy permits. Gross building floor area constructed for Frederick County government services

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<sup>2</sup> For clarity in the interpretation and enforcement of these Amended Proffers, the Phase I road and highway improvements that are being constructed by VDOT as of the date of approval of these Amended Proffers, and which are deemed to have been satisfied pursuant to the Three Party Agreement, are the road segments identified as “A” to “B”, “D” to “E”, “E” to “G”, “F” to “G”, “G” to “H”, and “H” to “I” on the original Generalized Development Plan exhibits identifying those segments, the construction of a 20-inch water line replacement, and any improvements to U.S. Route 11 west of Interstate 81. VDOT has not, however, constructed segment “H” to “J” as required by the Three Party Agreement, but provision for its construction is referenced in Proffer A(1)(b).

<sup>3</sup> For the purposes of this Proffer Statement, all proffered road improvements shall be deemed complete for the purposes of commencing development of the Project when a roadway is open for public use, whether or not the final coat of asphalt has been applied, and whether or not it has been accepted into the state highway system.

shall be included in the required traffic study, but shall not count towards the aforesaid limitation.

2. Phase II of the Project shall consist of the construction of an additional 128,800 square feet of commercial/retail gross leasable floor space. Development thereof shall not commence until occupancy permits have been issued for 370,000 square feet of commercial/retail gross leasable floor space authorized for Phase I and upon completion of the Phase II road improvements required herein. Residential development in Phase II shall not exceed 340 additional dwelling units.

a) Phase II Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during the Applicant's development of its Phase II, and shall be completed prior to issuance of the first occupancy permit in that Phase II, unless noted otherwise herein. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the northeastern limits of the Project (Points "L" to "K" to "M" on the Revised GDP), including the right of way from Hoge Run to the northeastern limits of tax map parcel 75-A-94, upon written request of the County after others have developed an engineered plan for the construction of a road connection to Point L from the north toward Paper Mill Road. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to from Point "M" to "L"; provided further that the Applicant shall not be required to construct a bridge across Hogue Run.

(iii). The Applicant shall design and construct the first two lanes of a four lane Route 37 as a limited access rural principal arterial route from Tasker Road to Warrior Drive, (Points "G" to "M" on the Revised GDP); design and construct a 3-lane bridge over Tasker Road (Point "G"); and design and construct a portion of the interchange at Warrior Drive (Point "M") in accordance with VDOT's GS-1 design standards<sup>4</sup>.

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<sup>4</sup> The Warrior interchange improvements in Phase II of the Project shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive, or any ramps on the eastern side of the Warrior Drive interchange. The Applicant shall amend the Crosspointe Master Development Plan ("MDP"), if it has not

3. Phase III of the Project shall consist of the construction of an additional 300 residential housing units upon the completion of the Phase III road improvements.

a) Phase III Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during Phase III and shall be completed prior to issuance of the first occupancy permit in Phase III, unless otherwise noted herein. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof:

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the south property boundary. (Points “M” to “N” on the Revised GDP). Such dedication shall be made upon written request of the County when others have developed an engineered plan for the construction of a road connection to Point N from the south. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to Point “N” to connect with said road.

(iii). The Applicant shall design and construct the second two lanes of the four lane Route 37 as a limited access rural principal arterial route, from Tasker Road to Warrior Drive (Points “G” to “M” on the Revised GDP) and design and construct the second three-lane bridge over Tasker Road; and the remaining portion of the interchange at Warrior Drive in accordance with VDOT’s GS-1 design standards.<sup>5</sup>

(iv). No construction permits for commercial or residential uses in Phase III shall be applied for until one of the three following conditions exist:

1. Warrior Drive is extended by the Applicant or others from the south across offsite properties to intersect with Tasker Road (S.R. 642) (from Point “N”) or with links provided by others to U.S. Route 522. (From Point “M”); or

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already done so, to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road, and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the Property.

<sup>5</sup> The Phase III Warrior Drive interchange improvements shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange.

2. Warrior Drive is extended by the Applicant or others from the north across offsite properties to intersect with Paper Mill Road (S.R. 644). (From Point “L”); or

3. A revised Traffic Impact Analysis is prepared, reviewed, and approved by Frederick County and VDOT, which provides justification for Phase III transportation impacts.

4. Miscellaneous Transportation Improvements.

a) The Applicant understands that the right-of-way for Route 37 may be used for an improved arterial road location in the future. The Applicant shall plan for a 220’ wide corridor with a reasonable amount of additional right-of-way to allow for interchanges at the intersections of I-81 and Warrior Drive. The limits of the additional right-of-way shall be determined at the time of Master Plan approval.

b) In the event a program is funded to provide for an upgraded roadway with a full urban interchange at Warrior Drive, such right-of-way shall be dedicated at no cost to the County. (Points “E” to “G” and “G” to “M” and “M” to the eastern boundary of the Property.

c) Notwithstanding any other provision of these proffers, road entrances to Route 37 through the Project shall be limited to two entrances, temporary access at “G,” and at “M,” as shown on the Revised GDP. No other entrance or road connections to Route 37 shall be allowed without the express approval of Frederick County and VDOT. Future access to Point “G” may require improvements by the developer as a result of a TIA analysis by the developer to determine if additional development may proceed in excess of the 370,000 ft.<sup>2</sup> of commercial/retail gross leasable floor area as outlined in proffer II A.1.b.

d) The Applicant shall remove the temporary off-ramps at Tasker Road and Route 37 (Point “G”) within two month following the date when (a) a second Traffic Impact Analysis (“TIA”) is approved that demonstrates those ramps are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe, after the completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either such case (c) the development of Crosspointe has commenced. The two-month removal window will be within the normal construction months of April through October and the work may carry over into a subsequent construction season if the entire two-month time frame is not available in the construction season that the work commences. The interim ramp right-of-way at Tasker Road will be re-conveyed to Glaize upon the satisfactory removal of the temporary Tasker ramps by Glaize and final inspection by VDOT.

### **III. ARCHITECTURE, SIGNAGE, AND LANDSCAPING:**

A. Materials utilized for all exterior facades of the commercial buildings shall include but not be limited to concrete masonry units (CMU) brick, architectural block, dryvit, or other simulated stucco (EFIS), real or simulated wood and/or glass. Standard concrete masonry block shall not be used for the front facades of any buildings.

B. All buildings within the Project shall be constructed using compatible architectural styles and materials, and signage for such buildings shall be of a similar style and materials in order to maintain a unified development plan. The Applicant shall establish one or more Architectural Review Boards to enforce the unified development plan.

C. A comprehensive sign plan shall be provided to the Frederick County Department of Planning and Development prior to approval of the first site plan or subdivision design plan for the Project.

D. The major collector roadways in the Project (Tasker Road and Warrior Drive), exclusive of those constructed by VDOT, shall have a minimum 35' width buffer adjacent to dedicated rights of way and, except at entrance locations, be improved with landscape features and lighting to create a quality "boulevard" appearance. Illustrative details of these improvements shall be presented for approval by Frederick County at Master Plan.

### **IV. PEDESTRIAN TRAIL SYSTEM AND RECREATION AREAS**

The Applicant shall design and build a public pedestrian-bicycle trail system as depicted on the Revised GDP that links residential and commercial areas within the Project. Trails shall be 10 feet wide and have an asphalt surface.

### **V. FIRE & RESCUE:**

A. The Applicant shall contribute to the Board the sum of \$250.00 per dwelling unit for fire and rescue purposes, payable upon the issuance of an occupancy permit for each such unit.

B. The Applicant shall contribute a total of \$300,000.00 to the Board for the Fire Department providing service to the Project as first responder, payable in installments of \$200,000.00 for Phase I, as well as a further \$50,000.00 each for Phase II and Phase III, payable upon issuance of the first building permit for any residential or commercial construction in each of the phases as described herein.

**VI. SCHOOLS:**

The Applicant shall contribute to the Board the sum of \$3,000.00 per dwelling unit for school purposes, payable upon the issuance of an occupancy permit for each such unit with the exception of age-restricted units.

**VII. PARKS & OPEN SPACE:**

The Applicant shall contribute to the Board the sum of \$500.00 per dwelling unit for recreational purposes, payable upon the issuance of an occupancy permit for each such unit.

**VIII. LIBRARIES:**

The Applicant shall contribute to the Board the sum of \$100.00 per dwelling unit for library purposes, payable upon the issuance of an occupancy permit for each such unit.

**IX. SHERIFF'S OFFICE:**

The Applicant shall contribute to the Board the sum of \$5,000.00 for the Sheriff's Office upon issuance of the first building permit for the Project.

**X. ADMINISTRATION BUILDING:**

The Applicant shall contribute to the Board the sum of \$5,000.00 to be used for construction of a general governmental administration building upon issuance of the first building permit for the Project.

**XI. CREATION OF HOMEOWNERS' AND PROPERTY OWNERS' ASSOCIATIONS:**

A. The residential portion of the Project shall be made subject to one or more homeowners' association(s) (hereinafter "HOA") that shall be responsible for the ownership, maintenance and repair of all common areas, including any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such HOA herein.

B. In addition to such other duties and responsibilities as may be assigned, an HOA shall have title to and responsibility for (i) all common open space areas, including stormwater management facilities, not otherwise dedicated to public use, including the pedestrian-bicycle trail system proffered herein, (ii) common buffer areas located outside of residential lots; (iii) common solid waste disposal programs, including curbside pick-up of refuse by a private refuse collection company, and (iv) responsibility for the

perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the HOA if platted within residential or other lots, or otherwise granted to the HOA by appropriate instrument.

C. The commercial portion of the Project shall be made subject to one or more property owners' association(s) (hereinafter "POA") that shall be responsible for the ownership, maintenance and repair of all common areas, including stormwater management facilities and any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such POA herein.

D. In addition to such other duties and responsibilities as may be assigned, a POA shall have title to and responsibility for (i) all common open space areas not otherwise dedicated to public use, (ii) common buffer areas located outside of commercial lots; (iii) common solid waste disposal programs to include dumpster and contract carrier services provided by a private refuse collection company, and (iv) responsibility for the perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the POA if platted within commercial or other lots, or otherwise granted to the POA by appropriate instrument.

E. If there is more than one such HOA or POA, the Applicant may elect to create an umbrella association with respect to the entire Project that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, common area maintenance, and similar matters. If no master association is created, the Applicant shall assure, through such reciprocal agreements or easements as may be required, for the operation and maintenance of common infrastructure and other common undertakings as set forth herein.

## **XII. WATER & SEWER:**

The Applicant shall be responsible for connecting the Project to public water and sewer, and for constructing all facilities required for such connection. All water and sewer infrastructure shall be constructed in accordance with the requirements of the Frederick County Sanitation Authority.

## **XIII. ENVIRONMENT:**

Stream preservation buffers shall be constructed in general conformance with the Revised GDP, so as to create buffers in excess of that required by the Frederick County Zoning Ordinance to protect the Opequon and Hogue Run streams from disturbance. No clearing or grading shall occur within those buffers, except for the construction of road crossings, trails, water, sanitary sewer, or other utilities.



**XIV. CULTURAL RESOURCES INVESTIGATION AND PRESERVATION:**

A. The Applicant shall preserve Hilandale House for such uses as may be deemed appropriate by the Applicant, including, but not limited to, an adaptive re-use of the structure for a commercial type use. The Applicant shall further create a preservation park immediately surrounding the House, as generally depicted on the Revised GDP.

B. The Applicant shall create a ten-acre preservation park immediately surrounding the encampment area associated with Camp Russell, as generally depicted on the Revised GDP.

C. The Applicant shall create a two-acre preservation park surrounding the Carysbrook Redoubt area, as generally depicted on the Revised GDP.

D. Prior to the commencement of any land disturbing activities on the Project, the Applicant shall perform a Phase I Archeological Study with respect to the area proposed to be disturbed, for investigation of those portions of the Project that lie outside the development area previously studied in any Route 37 Final Environmental Impact Statement/Section 4(f) Evaluation (the "FEIS") conducted by VDOT or others. In the event that such a Phase I study indicates that further study is required, then the Applicant shall undertake such further studies as may be indicated.

E. If the Applicant constructs the extension of Warrior Road in the alignment contemplated by and studied in any FEIS, the Applicant will coordinate that construction with the Federal Highway Administration ("FHWA"), the Virginia State Historic Preservation Officer ("SHPO"), VDOT, and Frederick County to assure implementation of the Memorandum of Agreement previously entered into between the County, the FHWA and the State Historic Preservation Officer pursuant to 36 CFR § 800.6(a).

F. Any additional archeological features identified during a Phase I study will be evaluated in accordance with Virginia Department of Historic Resources ("VDHR") guidelines, and in the event that a National Register-eligible site is identified, the Applicant will work with VDHR and the County to mitigate any adverse effects that may result from the proposed Project.

G. Any park areas that are identified herein, or that are identified on the Revised GDP, will be first offered to the County for ownership and maintenance for a period of 12 months following the approval of the first site or subdivision plan for the Project. If the County does not elect within that time to accept those park areas, they shall be assigned to and perpetually owned and maintained by one or more homeowners' or property owners' associations as may be determined by the Applicant.

**XV. RESERVATION OF AREA FOR GOVERNMENT SERVICES**



The Applicant shall reserve approximately nine acres of land in within the Phase I Commercial area for the placement of such government services as the Board may elect; provided, however that this shall not permit construction of a motor pool maintenance facility or impoundment yard or similar uses. The Applicant shall reserve the aforesaid property for a period of five (5) years from the date of the approval of this proffer condition amendment.

**XVI. ESCALATOR CLAUSE**

In the event the monetary contributions set forth in the Proffer Statement are paid to the Frederick County Board County Supervisors ("Board") within 30 months of the approval of this proffer condition amendment, as applied for by the Applicant, said contributions shall be in the amounts as stated herein. Any monetary contributions set forth in the Proffer Statement which are paid to the Board after 30 months following the approval of this application shall be adjusted in accordance with the Urban Consumer Price Index ("CPI-U") published by the United States Department of Labor, such that at the time contributions are paid, they shall be adjusted by the percentage change in the CPI-U from that date 24 months after the approval of this rezoning to the most recently available CPI-U to the date the contributions are paid, with a maximum adjustment period of 10 years, subject to a cap of 4% per year, non-compounded.

SIGNATURES APPEAR ON FOLLOWING PAGES

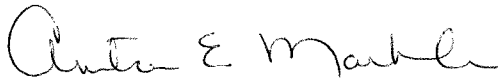
GLAIZE DEVELOPMENTS, INCORPORATED

By:   
Title:  Vice President

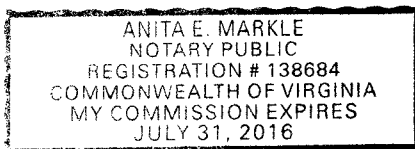
COMMONWEALTH OF VIRGINIA;

CITY/COUNTY OF Winchester : to-wit

The foregoing instrument was acknowledged before me this 19<sup>th</sup> day of January, 2016, by John P. Carr, Vice President

  
Notary Public

My Commission expires: 7/31/2016















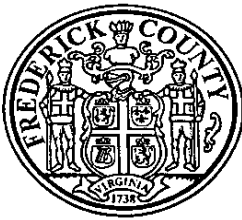












## AMENDMENT

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**Action:**

PLANNING COMMISSION: January 6, 2016 - Recommended Approval

BOARD OF SUPERVISORS: January 27, 2016 - ☐ APPROVED ☐ DENIED

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### AN ORDINANCE AMENDING

### THE ZONING DISTRICT MAP

### REZONING #12-15 CROSSPOINTE CENTER

**WHEREAS, Rezoning #12-15, of Glaize Developments, Incorporated,** submitted by Pennoni Associates to rezone 58.30+/- acres from RP (Residential Performance) District to B2 (General Business) District and 72.47+/- acres from B2 (General Business) District to RP (Residential Performance) District within the Crosspointe Center Development (Rezoning #13-03), and to amend the proffers associated with Rezoning #13-03, final revision date January 4, 2016 was considered. The properties are located east and adjacent to I-81 Exit 310 Interchange, and adjacent to Tasker Road and Hillandale Lane. The properties are further identified with PIN(s) 75-A-89, 75-A-89A, 75-A-91, 75-A-92, 75-A-95, 75-A-96 and a portion of 75-A-90 and 75-A-94 in the Shawnee Magisterial District.

**WHEREAS,** the Planning Commission held a public hearing on this rezoning on January 6, 2016 and recommended approval; and

**WHEREAS,** the Board of Supervisors held a public hearing on this rezoning on January 27, 2016; and

**WHEREAS,** the Frederick County Board of Supervisors finds the approval of this rezoning to be in the best interest of the public health, safety, welfare, and in conformance with the Comprehensive Policy Plan;

**NOW, THEREFORE, BE IT ORDAINED** by the Frederick County Board of Supervisors, that Chapter 165 of the Frederick County Code, Zoning, is amended to revise the Zoning District Map to rezone 58.30+/- acres from RP (Residential Performance) District to B2 (General Business) District and 72.47+/- acres from B2 (General Business) District to RP (Residential Performance) District within the Crosspointe Center Development (Rezoning #13-03), and to amend the proffers associated with Rezoning #13-03, final revision date January 4, 2016. The conditions voluntarily proffered in writing by the applicant and the property owner are attached.

This ordinance shall be in effect on the date of adoption.

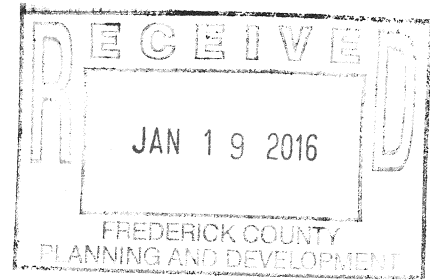
Passed this 27th day of January, 2016 by the following recorded vote:

Charles S. DeHaven, Jr., Chairman	_____	Gary A. Lofton	_____
Robert A. Hess	_____	Robert W. Wells	_____
Gene E. Fisher	_____	Judith McCann-Slaughter	_____
Blaine P. Dunn	_____		

**A COPY ATTEST**

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Brenda G. Garton  
Frederick County Administrator



January 19, 2016

Michael Ruddy, AICP  
Deputy Director  
Frederick County Planning and Development  
107 N Kent Street, Suite 202  
Winchester, VA 22601

**RE: Crosspointe Proffer Amendment – Revised Proffer Statement**

Dear Mike,

Please find attached an executed original of a revised proffer statement dated January 4, 2016. The revisions are in response to comments e-mailed by Rod Williams on January 4<sup>th</sup> and the attached proffer is consistent with the redline version previously sent to you and Mr. Williams via e-mail on January 6<sup>th</sup>. To aid in your review, I have included Mr. Williams' comments below as well as a response for each:

- My first concern from my September 24 letter remains:  
You have indicated that the total rezoning area is 574.37± acres, to include all of parcels 75-A-89, -89A, -91, -92, -95, and -96 and a portion of parcels 75-A-90 and -94. I recognize that this is the same rezoning area covered by the rezoning approved in 2004 and that County GIS records show parcel 75-A-94 as split zoned, with a portion of it remaining zoned RA (as to parcel 75-A-90, the records show it as split zoned between RP and B2, without any RA portion), but I am unaware of any metes and bounds description that defines the limits of the 574.37± acre area. Along similar lines, while the Revised GDP shows the general areas to be designated as RP and B2, to ensure sufficient definiteness in the rezoning process, we are going to need metes and bounds descriptions of the specific zoning designations, especially where zoning designations would not be following existing property lines. Also, in a further effort to avoid any ambiguity, some zoning designation would need to be shown for the park areas. It seems that we need some definiteness as to where the actual zoning lines are.

***Response: Attached is the rezoning plat as submitted to County Planning Staff that depicts the existing and proposed zoning boundaries. The park areas are included as part of the B2 and RP zoning boundaries.***

- In the last paragraph before Heading I, the paragraph that references the GDP, the date is October 9, but the GDP documents indicate November 19.

***Response: The revised proffer references the November 19, 2015 GDP date.***

- Proffer IIA2 indicates that development of Phase II shall not commence until CO's are issued for "the 370,000 square feet of commercial/retail ... for Phase I". If this is intended to correlate with the 370,000 square feet that does not require a TIA, I would suggest deleting the word "the", as more than 370,000 square feet is otherwise authorized for Phase I.

***Response: We have deleted the word "the" from Proffer IIA2 as suggested.***

- Proffer IIA3a(iv) – Should the parentheticals "(at Point "N")" and "(At Point "L")" read "(from Point "N")" and "(From Point "L")", respectively, instead, as the references are really from the indicated points to the property limits?

***Response: We have replaced "at" with "from" for Proffer IIA3a(iv) as suggested.***

- Proffer IIA4a & b – There are two different references to the ROW width – 220' in a and 90' to 110' in b.

***Response: Under the original proffers approved in 2004, these two proffers were combined as a single proffer. The lesser width was in reference to the right of way needed for a boulevard style cross section of Crosspointe Boulevard. Since Route 37 is now being constructed as a grade separated, limited access roadway, the revised proffer combines IIA4a & b into a single proffer and removes the references to a 90' to 110' right of way width.***

- Proffer III – Please see my previous comment about former proposed Proffers 3.2-3.4:

The Proffers do not necessarily state well-defined commitments. For instance, Proffer 3.3 simply states that "a comprehensive sign plan shall be provided", but it does not define any standards required of such plan. Proffer 3.4 defers a subjective determination – what constitutes "a quality 'boulevard' appearance" – to a subsequent stages of a review process that are typically supposed to be more purely administrative.

***Response: These proffers are consistent with the original approval for Crosspointe and provide flexibility for the owner while committing to additional design criteria at later stages of development. As such, we have proposed no changes to these proffers.***

- Proffer VB – The County's recent practice has been for F&R proffers to go to the County and not to specific companies.

***Response: The proffer has been revised to direct the proffers to the County. In addition, the lump sum contribution is now for the fire department providing first response service, regardless if it is a volunteer service or not. This gives the County additional flexibility on the use of those funds and ensures their availability for the intended use.***

- Proffer XVI – It appears that, at the end, the proffer should clarify that the 10 year limit applies to calculation of further increases and not to the entire escalator clause itself.

***Response: Proffer XVI has been revised to clarify that the 10 year limitation applies to the adjustment period for the escalator clause and not the entire escalator clause itself.***

If you have any questions or comments, please feel free to contact me at (540) 667-2139.

Sincerely,

**PENNONI ASSOCIATES INC.**

A handwritten signature in black ink, appearing to read "Patrick Sowers", written in a cursive style.

Patrick Sowers  
Senior Project Engineer

Attachments

## AMENDED PROFFER STATEMENT

REZONING: RZ #  
Proffer Condition Amendment to  
approved Rezoning 13-03, to RP and B-2

PROPERTY: 574.37 acres +/-;  
Tax Map Parcels 75-A-89, 89A, 91, 92,  
95, 96 and a portion of 75-A-90 and 75-A-94 (the  
"Property")

RECORD OWNER: Glaize Developments, Incorporated, a Virginia corporation.

APPLICANT: Glaize Developments, Incorporated, a Virginia corporation

PROJECT NAME: Crosspointe Center (the "Project")

ORIGINAL DATE  
OF PROFFERS: August 27, 2003

REVISION ~~DATE~~DATE: October 22, 2003  
January 23, 2004

PROFFER CONDITION  
AMENDMENT: August 7, 2015

REVISION ~~DATE~~DATE: November 20-, 2015; December 15, 2015; January 4, 2016

The undersigned hereby proffers that the use and development of the subject property ("Property"), as described above, shall be in strict conformance with the following amended conditions, which shall supersede all other proffers that may have been made prior hereto. In the event that the above referenced rezoning is not granted as applied for by the applicant ("Applicant"), these proffers shall be deemed withdrawn and shall be null and void. Further, these amended proffers are contingent upon final rezoning of the Property with "final rezoning" defined as that rezoning which is in effect on the day following the last day upon which the Frederick County Board of County Supervisors (the "Board") decision approving these amended proffers may be contested in the appropriate court. If the Board's decision is contested, and the Applicant elects not to submit development plans until such contest is resolved, the term rezoning shall include the day following entry of a final court order affirming the decision of the Board which has not been appealed, or, if appealed, the day following which the decision has been affirmed on appeal. If this application is denied by the Board, but in the event that an appeal is for any reason thereafter remanded to the Board for reconsideration by a court of competent jurisdiction, then these proffers shall be deemed withdrawn unless the Applicant shall affirmatively readopt all or any portion hereof in a writing specifically for that purpose and the originally approved proffers for the Property shall remain in full force and effect.

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The headings of the amended proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers. The improvements proffered herein shall be provided at the time of development of that portion of the Property adjacent to or including the improvement or other proffered requirement, unless otherwise specified herein. The term "Applicant" as referenced herein shall include within its meaning all future owners and successors in interest.

When used in these proffers, the "Revised Generalized Development Plan" shall refer to the plan entitled "Generalized Development Plan, Crosspointe Center" dated ~~October 9~~November 19, 2015 (the "Revised GDP").

**I. DEVELOPMENT OF PHASED LAND USE AND TRANSPORTATION:**

A. The Project shall be developed as one single and unified Project in accordance with applicable ordinances, regulations, and design standards, and this Amended Crosspointe Proffer Statement, as may be approved by the Board.

B. Commercial/retail development on the Project shall not exceed a maximum of 1,088,000 square feet, in the locations generally depicted on the Revised GDP except as provided herein. Notwithstanding the foregoing, the Applicant may develop additional commercial uses, provided that it demonstrates to the satisfaction of the County and the Virginia Department of Transportation ("VDOT") by means of a Transportation Impact Analysis, that the then-existing roads in the Project will continue to function at an acceptable Level of Service upon construction of such additional commercial/retail uses.

1. Areas of commercial development on the Project shall be developed in conformance with the regulations of the Business General ("B2") zoning district, as set forth in the Frederick County Code. All commercial development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

C. Residential development on the Project shall not exceed a maximum of 1,578 dwelling units, of which 200 may be age-restricted housing units that may be constructed in any phase of the Project, as those phases are set out below. All permitted dwellings may be single-family detached, single-family attached, or multi-family.

1. Areas of residential development on the Project shall be developed in conformance with the regulations of the Residential Performance ("RP") zoning district, as set forth in the Frederick County Code. All residential development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

D. Except to the extent otherwise prohibited by the Virginia Fair Housing Law, the Federal Fair Housing Law, and other applicable federal, state, or local legal

requirements, any dwelling unit within the portions of the Project identified as “age-restricted” housing shall be restricted to “housing for older persons” as defined in Va. Code Ann. § 36-96.7, or a surviving spouse not so qualifying. No persons under 19 years of age shall be permitted to be regularly domiciled or to reside permanently therein. The restriction provided for herein shall also be in the form of a restrictive covenant with respect to the residential portion of the Project, and any Homeowners’ Association created with respect thereto shall have assigned responsibility for the enforcement and administration of the said covenant.

E. Transportation improvements shall be associated with and initiated with each Phase of the Project as set forth. It is the Applicant’s intent to utilize public road funding, as it may be available for portions of this Project, provided, however, that the responsibility for causing required construction to occur prior to issuance of building permits shall rest with the Applicant.

F. The commercial floor space proffered herein is the minimum necessary to mitigate the residential impacts of each phase without the necessity of cash proffers and is not a cap on commercial development other than that set forth in Proffer I (B), above.

## **II. PHASING PROVISIONS.**

A. The Project shall be developed in three phases, denominated Phases I, II, and III, as follows:

1. Phase I of the Project shall consist of not more than 960,000 square feet of commercial/retail gross leasable floor space, and 938 total dwelling units, on the basis of the Phase I Transportation Improvements, and except as provided below.

a) The Phase I Transportation Improvements are as follows:

(i). Pursuant to an agreement entered into by and between VDOT, Glaize Developments, Incorporated, and the Frederick County Zoning Administrator, dated May 7, 2012 (the “Three Party Agreement”),<sup>1</sup> the County has deemed the VDOT highway improvements under construction as of the date of these Amended Proffers to have satisfied the Applicant’s originally proffered Phase I proffers. Development authorized for Phase I herein therefore requires no additional road

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<sup>1</sup> A copy of the Three Party Agreement is attached hereto and incorporated herein for reference, but is not proffered.



improvements, and the Applicant shall have no further obligation with respect thereto except as provided.<sup>2</sup>

(ii). Notwithstanding the foregoing, prior to the issuance of the first occupancy permit within Phase I, the Applicant shall design and complete the extension of Tasker Road from Point “H” to “J” as shown on the Revised GDP. The exact location and design of that extension shall be in substantial conformance with the Revised GDP, but shall be subject to reasonable adjustment upon final engineering thereof.<sup>3</sup>

(iii). Prior to the issuance of the first occupancy permit for the 617<sup>th</sup> residential dwelling unit, the Applicant shall design, construct, and complete the extension of Tasker Road from Point “J” to “K,” as well as the segment of Warrior Road from Point “K” to “M” as shown on the Revised GDP. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

b) No occupancy permits may be issued for more than 370,000 square feet of commercial/retail gross leasable floor area until the Applicant has completed a Traffic Impact Analysis, for review and approval by VDOT and the County, for the purpose of identifying such improvements as may be necessary in order for the intersection of the Route 37 temporary off-ramp and Tasker Road to operate at an acceptable level of service. The Applicant shall construct such on-site improvements, if any, as may be identified by such Analysis prior to the issuance of further occupancy permits. Gross building floor area constructed for Frederick County government services

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<sup>2</sup> For clarity in the interpretation and enforcement of these Amended Proffers, the Phase I road and highway improvements that are being constructed by VDOT as of the date of approval of these Amended Proffers, and which are deemed to have been satisfied pursuant to the Three Party Agreement, are the road segments identified as “A” to “B”, “D” to “E”, “E” to “G”, “F” to “G”, “G” to “H”, and “H” to “I” on the original Generalized Development Plan exhibits identifying those segments, the construction of a 20-inch water line replacement, and any improvements to U.S. Route 11 west of Interstate 81. VDOT has not, however, constructed segment “H” to “J” as required by the Three Party Agreement, but provision for its construction is referenced in Proffer A(1)(b).

<sup>3</sup> For the purposes of this Proffer Statement, all proffered road improvements shall be deemed complete for the purposes of commencing development of the Project when a roadway is open for public use, whether or not the final coat of asphalt has been applied, and whether or not it has been accepted into the state highway system.

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shall be included in the required traffic study, but shall not count towards the aforesaid limitation.

2. Phase II of the Project shall consist of the construction of an additional 128,800 square feet of commercial/retail gross leasable floor space. Development thereof shall not commence until occupancy permits have been issued for ~~the~~ 370,000 square feet of commercial/retail gross leasable floor space authorized for Phase I and upon completion of the Phase II road improvements required herein. Residential development in Phase II shall not exceed 340 additional dwelling units.

a) Phase II Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during the Applicant's development of its Phase II, and shall be completed prior to issuance of the first occupancy permit in that Phase II, unless noted otherwise herein. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the northeastern limits of the Project (Points "L" to "K" to "M" on the Revised GDP), including the right of way from Hoge Run to the northeastern limits of tax map parcel 75-A-94, upon written request of the County after others have developed an engineered plan for the construction of a road connection to Point L from the north toward Paper Mill Road. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to from Point "M" to "L"; provided further that the Applicant shall not be required to construct a bridge across Hogue Run.

(iii). The Applicant shall design and construct the first two lanes of a four lane Route 37 as a limited access rural principal arterial route from Tasker Road to Warrior Drive, (Points "G" to "M" on the Revised GDP); design and construct a 3-lane bridge over Tasker Road (Point "G"); and design and construct a portion of the interchange at Warrior Drive (Point "M") in accordance with VDOT's GS-1 design standards<sup>4</sup>.

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<sup>4</sup> The Warrior interchange improvements in Phase II of the Project shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive, or any ramps on the eastern side of the Warrior Drive interchange. The Applicant shall amend the Crosspointe Master Development Plan ("MDP"), if it has not

3. Phase III of the Project shall consist of the construction of an additional 300 residential housing units upon the completion of the Phase III road improvements.

a) Phase III Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during Phase III and shall be completed prior to issuance of the first occupancy permit in Phase III, unless otherwise noted herein. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof:

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the south property boundary. (Points “M” to “N” on the Revised GDP). Such dedication shall be made upon written request of the County when others have developed an engineered plan for the construction of a road connection to Point N from the south. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to Point “N” to connect with said road.

(iii). The Applicant shall design and construct the second two lanes of the four lane Route 37 as a limited access rural principal arterial route, from Tasker Road to Warrior Drive (Points “G” to “M” on the Revised GDP) and design and construct the second three-lane bridge over Tasker Road; and the remaining portion of the interchange at Warrior Drive in accordance with VDOT’s GS-1 design standards.<sup>5</sup>

(iv). No construction permits for commercial or residential uses in Phase III shall be applied for until one of the three following conditions exist:

1. Warrior Drive is extended by the Applicant or others from the south across offsite properties to intersect with Tasker Road (S.R. 642) (~~at from~~ Point “N”) or with links provided by others to U.S. Route 522. (~~At From~~ Point “M”); or

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already done so, to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road, and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the Property.

<sup>5</sup> The Phase III Warrior Drive interchange improvements shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange.

2. Warrior Drive is extended by the Applicant or others from the north across offsite properties to intersect with Paper Mill Road (S.R. 644). (~~At-From~~ Point "L"); or

3. A revised Traffic Impact Analysis is prepared, reviewed, and approved by Frederick County and VDOT, which provides justification for Phase III transportation impacts.

4. Miscellaneous Transportation Improvements.

a) The Applicant understands that the right-of-way for Route 37 may be used for an improved arterial road location in the future. The Applicant shall plan for a 220' wide corridor with a reasonable amount of additional right-of-way to allow for interchanges at the intersections of I-81 and Warrior Drive. The limits of the additional right-of-way shall be determined at the time of Master Plan approval.

b) ~~The area outside of the 90' to 110' right-of-way required for Route 37 shall be planned as open space, and in~~ In the event a program is funded to provide for an upgraded roadway with a full urban interchange at Warrior Drive, such right-of-way shall be dedicated at no cost to the County. (Points "E" to "G" and "G" to "M" and "M" to the eastern boundary of the Property.

c) Notwithstanding any other provision of these proffers, road entrances to Route 37 through the Project shall be limited to two entrances, temporary access at "G," and at "M," as shown on the Revised GDP. No other entrance or road connections to Route 37 shall be allowed without the express approval of Frederick County and VDOT. Future access to Point "G" may require improvements by the developer as a result of a TIA analysis by the developer to determine if additional development may proceed in excess of the 370,000 ft.<sup>2</sup> of commercial/retail gross leasable floor area as outlined in proffer II A.1.b.

d) The Applicant shall remove the temporary off-ramps at Tasker Road and Route 37 (Point "G") within two month following the date when (a) a second Traffic Impact Analysis ("TIA") is approved that demonstrates those ramps are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe, after the completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either such case (c) the development of Crosspointe has commenced. The two-month removal window will be within the normal construction months of April through October and the work may carry over into a subsequent construction season if the entire two-month time frame is not available in the construction season that the work commences. The interim ramp right-of-way at Tasker Road will be re-conveyed to Glaize upon the satisfactory removal of the temporary Tasker ramps by Glaize and final inspection by VDOT.



### III. ARCHITECTURE, SIGNAGE, AND LANDSCAPING:

A. Materials utilized for all exterior facades of the commercial buildings shall include but not be limited to concrete masonry units (CMU) brick, architectural block, dryvit, or other simulated stucco (EFIS), real or simulated wood and/or glass. Standard concrete masonry block shall not be used for the front facades of any buildings.

B. All buildings within the Project shall be constructed using compatible architectural styles and materials, and signage for such buildings shall be of a similar style and materials in order to maintain a unified development plan. The Applicant shall establish one or more Architectural Review Boards to enforce the unified development plan.

C. A comprehensive sign plan shall be provided to the Frederick County Department of Planning and Development prior to approval of the first site plan or subdivision design plan for the Project.

D. The major collector roadways in the Project (Tasker Road and Warrior Drive), exclusive of those constructed by VDOT, shall have a minimum 35' width buffer adjacent to dedicated rights of way and, except at entrance locations, be improved with landscape features and lighting to create a quality "boulevard" appearance. Illustrative details of these improvements shall be presented for approval by Frederick County at Master Plan.

### IV. PEDESTRIAN TRAIL SYSTEM AND RECREATION AREAS

The Applicant shall design and build a public pedestrian-bicycle trail system as depicted on the Revised GDP that links residential and commercial areas within the Project. Trails shall be 10 feet wide and have an asphalt surface.

### V. FIRE & RESCUE:

A. The Applicant shall contribute to the Board the sum of \$250.00 per dwelling unit for fire and rescue purposes, payable upon the issuance of an occupancy permit for each such unit.

B. The Applicant shall contribute a total of \$300,000.00 to the ~~Volunteer~~ Board for the Fire Department providing service to the Project as first responder, payable in installments of \$200,000.00 for Phase I, as well as a further \$50,000.00 each for Phase II and Phase III, payable upon issuance of the first building permit for any residential or commercial construction in each of the phases as described herein.

**VI. SCHOOLS:**

The Applicant shall contribute to the Board the sum of \$3,000.00 per dwelling unit for school purposes, payable upon the issuance of an occupancy permit for each such unit with the exception of age-restricted units.

**VII. PARKS & OPEN SPACE:**

The Applicant shall contribute to the Board the sum of \$500.00 per dwelling unit for recreational purposes, payable upon the issuance of an occupancy permit for each such unit.

**VIII. LIBRARIES:**

The Applicant shall contribute to the Board the sum of \$100.00 per dwelling unit for library purposes, payable upon the issuance of an occupancy permit for each such unit.

**IX. SHERIFF'S OFFICE:**

The Applicant shall contribute to the Board the sum of \$5,000.00 for the Sheriff's Office upon issuance of the first building permit for the Project.

**X. ADMINISTRATION BUILDING:**

The Applicant shall contribute to the Board the sum of \$5,000.00 to be used for construction of a general governmental administration building upon issuance of the first building permit for the Project.

**XI. CREATION OF HOMEOWNERS' AND PROPERTY OWNERS' ASSOCIATIONS:**

A. The residential portion of the Project shall be made subject to one or more homeowners' association(s) (hereinafter "HOA") that shall be responsible for the ownership, maintenance and repair of all common areas, including any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such HOA herein.

B. In addition to such other duties and responsibilities as may be assigned, an HOA shall have title to and responsibility for (i) all common open space areas, including stormwater management facilities, not otherwise dedicated to public use, including the pedestrian-bicycle trail system proffered herein, (ii) common buffer areas located outside of residential lots; (iii) common solid waste disposal programs, including curbside pick-up of refuse by a private refuse collection company, and (iv) responsibility for the

perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the HOA if platted within residential or other lots, or otherwise granted to the HOA by appropriate instrument.

C. The commercial portion of the Project shall be made subject to one or more property owners' association(s) (hereinafter "POA") that shall be responsible for the ownership, maintenance and repair of all common areas, including stormwater management facilities and any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such POA herein.

D. In addition to such other duties and responsibilities as may be assigned, a POA shall have title to and responsibility for (i) all common open space areas not otherwise dedicated to public use, (ii) common buffer areas located outside of commercial lots; (iii) common solid waste disposal programs to include dumpster and contract carrier services provided by a private refuse collection company, and (iv) responsibility for the perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the POA if platted within commercial or other lots, or otherwise granted to the POA by appropriate instrument.

E. If there is more than one such HOA or POA, the Applicant may elect to create an umbrella association with respect to the entire Project that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, common area maintenance, and similar matters. If no master association is created, the Applicant shall assure, through such reciprocal agreements or easements as may be required, for the operation and maintenance of common infrastructure and other common undertakings as set forth herein.

## **XII. WATER & SEWER:**

The Applicant shall be responsible for connecting the Project to public water and sewer, and for constructing all facilities required for such connection. All water and sewer infrastructure shall be constructed in accordance with the requirements of the Frederick County Sanitation Authority.

## **XIII. ENVIRONMENT:**

Stream preservation buffers shall be constructed in general conformance with the Revised GDP, so as to create buffers in excess of that required by the Frederick County Zoning Ordinance to protect the Opequon and Hogue Run streams from disturbance. No clearing or grading shall occur within those buffers, except for the construction of road crossings, trails, water, sanitary sewer, or other utilities.

**XIV. CULTURAL RESOURCES INVESTIGATION AND PRESERVATION:**

A. The Applicant shall preserve Hilandale House for such uses as may be deemed appropriate by the Applicant, including, but not limited to, an adaptive re-use of the structure for a commercial type use. The Applicant shall further create a preservation park immediately surrounding the House, as generally depicted on the Revised GDP.

B. The Applicant shall create a ten-acre preservation park immediately surrounding the encampment area associated with Camp Russell, as generally depicted on the Revised GDP.

C. The Applicant shall create a two-acre preservation park surrounding the Carysbrook Redoubt area, as generally depicted on the Revised GDP.

D. Prior to the commencement of any land disturbing activities on the Project, the Applicant shall perform a Phase I Archeological Study with respect to the area proposed to be disturbed, for investigation of those portions of the Project that lie outside the development area previously studied in any Route 37 Final Environmental Impact Statement/Section 4(f) Evaluation (the "FEIS") conducted by VDOT or others. In the event that such a Phase I study indicates that further study is required, then the Applicant shall undertake such further studies as may be indicated.

E. If the Applicant constructs the extension of Warrior Road in the alignment contemplated by and studied in any FEIS, the Applicant will coordinate that construction with the Federal Highway Administration ("FHWA"), the Virginia State Historic Preservation Officer ("SHPO"), VDOT, and Frederick County to assure implementation of the Memorandum of Agreement previously entered into between the County, the FHWA and the State Historic Preservation Officer pursuant to 36 CFR § 800.6(a).

F. Any additional archeological features identified during a Phase I study will be evaluated in accordance with Virginia Department of Historic Resources ("VDHR") guidelines, and in the event that a National Register-eligible site is identified, the Applicant will work with VDHR and the County to mitigate any adverse effects that may result from the proposed Project.

G. Any park areas that are identified herein, or that are identified on the Revised GDP, will be first offered to the County for ownership and maintenance for a period of 12 months following the approval of the first site or subdivision plan for the Project. If the County does not elect within that time to accept those park areas, they shall be assigned to and perpetually owned and maintained by one or more homeowners' or property owners' associations as may be determined by the Applicant.



**XV. RESERVATION OF AREA FOR GOVERNMENT SERVICES**

The Applicant shall reserve approximately nine acres of land in within the Phase I Commercial area for the placement of such government services as the Board may elect; provided, however that this shall not permit construction of a motor pool maintenance facility or impoundment yard or similar uses. The Applicant shall reserve the aforesaid property for a period of five (5) years from the date of the approval of this proffer condition amendment.

**XVI. ESCALATOR CLAUSE**

In the event the monetary contributions set forth in the Proffer Statement are paid to the Frederick County Board County Supervisors ("Board") within 30 months of the approval of this proffer condition amendment, as applied for by the Applicant, said contributions shall be in the amounts as stated herein. Any monetary contributions set forth in the Proffer Statement which are paid to the Board after 30 months following the approval of this application shall be adjusted in accordance with the Urban Consumer Price Index ("CPI-U") published by the United States Department of Labor, such that at the time contributions are paid, they shall be adjusted by the percentage change in the CPI-U from that date 24 months after the approval of this rezoning to the most recently available CPI-U to the date the contributions are paid, ~~for a period not to exceed~~ with a maximum adjustment period of 10 years, subject to a cap of 4% per year, non-compounded.

SIGNATURES APPEAR ON FOLLOWING PAGES

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GLAIZE DEVELOPMENTS, INCORPORATED

By: \_\_\_\_\_

Title: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA;

CITY/COUNTY OF \_\_\_\_\_: to-wit

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2015, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

## AMENDED PROFFER STATEMENT

REZONING: RZ #  
Proffer Condition Amendment to  
approved Rezoning 13-03, to RP and B-2

PROPERTY: 574.37 acres +/-;  
Tax Map Parcels 75-A-89, 89A, 91, 92,  
95, 96 and a portion of 75-A-90 and 75-A-94 (the  
"Property")

RECORD OWNER: Glaize Developments, Incorporated, a Virginia corporation.

APPLICANT: Glaize Developments, Incorporated, a Virginia corporation

PROJECT NAME: Crosspointe Center (the "Project")

ORIGINAL DATE  
OF PROFFERS: August 27, 2003

REVISION DATA: October 22, 2003  
January 23, 2004

PROFFER CONDITION  
AMENDMENT: August 7, 2015

REVISION DATA: November 20 , 2015  
December 15, 2015

The undersigned hereby proffers that the use and development of the subject property ("Property"), as described above, shall be in strict conformance with the following amended conditions, which shall supersede all other proffers that may have been made prior hereto. In the event that the above referenced rezoning is not granted as applied for by the applicant ("Applicant"), these proffers shall be deemed withdrawn and shall be null and void. Further, these amended proffers are contingent upon final rezoning of the Property with "final rezoning" defined as that rezoning which is in effect on the day following the last day upon which the Frederick County Board of County Supervisors (the "Board") decision approving these amended proffers may be contested in the appropriate court. If the Board's decision is contested, and the Applicant elects not to submit development plans until such contest is resolved, the term rezoning shall include the day following entry of a final court order affirming the decision of the Board which has not been appealed, or, if appealed, the day following which the decision has been affirmed on appeal. If this application is denied by the Board, but in the event that an appeal is for any reason thereafter remanded to the Board for reconsideration by a court of competent jurisdiction, then these proffers shall be deemed withdrawn unless the Applicant shall affirmatively readopt all or any portion hereof in a writing specifically for that purpose and the originally approved proffers for the Property shall remain in full force and effect.

{P0610295.DOCX / I Comparison of Proffers November 20 Submission to December 15 Submission 004346 000002}

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The headings of the amended proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers. The improvements proffered herein shall be provided at the time of development of that portion of the Property adjacent to or including the improvement or other proffered requirement, unless otherwise specified herein. The term "Applicant" as referenced herein shall include within its meaning all future owners and successors in interest.

When used in these proffers, the "Revised Generalized Development Plan" shall refer to the plan entitled "Generalized Development Plan, Crosspointe Center" dated October 9, 2015 (the "Revised GDP").

**I. DEVELOPMENT OF PHASED LAND USE AND TRANSPORTATION:**

A. The Project shall be developed as one single and unified Project in accordance with applicable ordinances, regulations, and design standards, and this Amended Crosspointe Proffer Statement, as may be approved by the Board.

B. Commercial/retail development on the Project shall not exceed a maximum of 1,088,000 square feet, in the locations generally depicted on the Revised GDP except as provided herein. Notwithstanding the foregoing, the Applicant may develop additional commercial uses, provided that it demonstrates to the satisfaction of the County and the Virginia Department of Transportation ("VDOT") by means of a Transportation Impact Analysis, that the then-existing roads in the Project will continue to function at an acceptable Level of Service upon construction of such additional commercial/retail uses.

1. Areas of commercial development on the Project shall be developed in conformance with the regulations of the Business General ("B2") zoning district, as set forth in the Frederick County Code. All commercial development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

C. Residential development on the Project shall not exceed a maximum of 1,578 dwelling units, of which 200 may be age-restricted housing units that may be constructed in any phase of the Project, as those phases are set out below. All permitted dwellings may be single-family detached, single-family attached, or multi-family.

1. Areas of residential development on the Project shall be developed in conformance with the regulations of the Residential Performance ("RP") zoning district, as set forth in the Frederick County Code. All residential development on the Project shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

D. Except to the extent otherwise prohibited by the Virginia Fair Housing Law, the Federal Fair Housing Law, and other applicable federal, state, or local legal

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requirements, any dwelling unit within the portions of the Project identified as “age-restricted” housing shall be restricted to “housing for older persons” as defined in Va. Code Ann. § 36-96.7, or a surviving spouse not so qualifying. No persons under 19 years of age shall be permitted to be regularly domiciled or to reside permanently therein. The restriction provided for herein shall also be in the form of a restrictive covenant with respect to the residential portion of the Project, and any Homeowners’ Association created with respect thereto shall have assigned responsibility for the enforcement and administration of the said covenant.

E. Transportation improvements shall be associated with and initiated with each Phase of the Project as set forth. It is the Applicant’s intent to utilize public road funding, as it may be available for portions of this Project, provided, however, that the responsibility for causing required construction to occur prior to issuance of building permits shall rest with the Applicant.

F. The commercial floor space proffered herein is the minimum necessary to mitigate the residential impacts of each phase without the necessity of cash proffers and is not a cap on commercial development other than that set forth in Proffer I (B), above.

## II. PHASING PROVISIONS.

A. The Project shall be developed in three phases, denominated Phases I, II, and III, as follows:

1. Phase I of the Project shall consist of not more than 960,000 square feet of commercial/retail gross leasable floor space, and 938 total dwelling units, on the basis of the Phase I Transportation Improvements, and except as provided below.

a) The Phase I Transportation Improvements are as follows:

(i). Pursuant to an agreement entered into by and between VDOT, Glaize Developments, Incorporated, and the Frederick County Zoning Administrator, dated May 7, 2012 (the “Three Party Agreement”),<sup>1</sup> the County has deemed the VDOT highway improvements under construction as of the date of these Amended Proffers to have satisfied the Applicant’s originally proffered Phase I proffers. Development authorized for Phase I herein therefore requires no additional road improvements, and the Applicant shall have no further obligation with respect thereto except as provided.<sup>2</sup>

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<sup>1</sup> A copy of the Three Party Agreement is attached hereto and incorporated herein for reference, but is not proffered.

<sup>2</sup> For clarity in the interpretation and enforcement of these Amended Proffers, the

(ii). Notwithstanding the foregoing, prior to the issuance of the first occupancy permit within Phase I, the Applicant shall design and complete the extension of Tasker Road from Point “H” to “J” as shown on the Revised GDP. The exact location and design of that extension shall be in substantial conformance with the Revised GDP, but shall be subject to reasonable adjustment upon final engineering thereof.<sup>3</sup>

(iii). Prior to the issuance of the first occupancy permit for the 617<sup>th</sup> residential dwelling unit, the Applicant shall design, construct, and complete the extension of Tasker Road from Point “J” to “K,” as well as the segment of Warrior Road from Point “K” to “M” as shown on the Revised GDP. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

b) No occupancy permits may be issued for more than 370,000 square feet of commercial/retail gross leasable floor area until the Applicant has completed a Traffic Impact Analysis, for review and approval by VDOT and the County, for the purpose of identifying such improvements as may be necessary in order for the intersection of the Route 37 temporary off-ramp and Tasker Road to operate at an acceptable level of service. The Applicant shall construct such on-site improvements, if any, as may be identified by such Analysis prior to the issuance of further occupancy permits. Gross building floor area constructed for Frederick County government services shall be included in the required traffic study, but shall not count towards the aforesaid limitation.

2. Phase II of the Project shall consist of the construction of an additional 128,800 square feet of commercial/retail gross leasable floor space. Development thereof

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Phase I road and highway improvements that are being constructed by VDOT as of the date of approval of these Amended Proffers, and which are deemed to have been satisfied pursuant to the Three Party Agreement, are the road segments identified as “A” to “B”, “D” to “E”, “E” to “G”, “F” to “G”, “G” to “H”, and “H” to “I” on the original Generalized Development Plan exhibits identifying those segments, the construction of a 20-inch water line replacement, and any improvements to U.S. Route 11 west of Interstate 81. VDOT has not, however, constructed segment “H” to “J” as required by the Three Party Agreement, but provision for its construction is referenced in Proffer A(1)(b).

<sup>3</sup> For the purposes of this Proffer Statement, all proffered road improvements shall be deemed complete for the purposes of commencing development of the Project when a roadway is open for public use, whether or not the final coat of asphalt has been applied, and whether or not it has been accepted into the state highway system.



shall not commence until occupancy permits have been issued for the 370,000 square feet of commercial/retail gross leasable floor space authorized for Phase I and upon completion of the Phase II road improvements required herein. Residential development in Phase II shall not exceed 340 additional dwelling units.

a) Phase II Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during the Applicant's development of its Phase II, and shall be completed prior to issuance of the first occupancy permit in that Phase II, unless noted otherwise herein. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the northeastern limits of the Project (Points "L" to "K" to "M" on the Revised GDP), including the right of way from Hoge Run to the northeastern limits of tax map parcel 75-A-94, upon written request of the County after others have developed an engineered plan for the construction of a road connection to Point L from the north toward Paper Mill Road. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to from Point "M" to "L"; provided further that the Applicant shall not be required to construct a bridge across Hogue Run.

(iii). The Applicant shall design and construct at the first two-lanes of a four lane extension of Route 37 as a limited access rural principal arterial route from Tasker Road to Warrior Drive, (Points "G" to "M" on the Revised GDP), provided that the Applicant shall not be required to; design and construct bridges referenced in the Three Party Agreement at a 3-lane bridge over Tasker Road (Point "G" except as required by these Proffers and consistently"); and design and construct a portion of the interchange at Warrior Drive (Point "M") in accordance with the Three Party Agreement VDOT's GS-1 design standards<sup>4</sup>.

<sup>4</sup> The Warrior interchange improvements in Phase II of the Project shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive, or any ramps on the eastern side of the Warrior Drive interchange. The Applicant shall amend the Crosspointe Master Development Plan ("MDP"), if it has not already done so, to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road, and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the

3. Phase III of the Project shall consist of the construction of an additional 300 residential housing units upon the completion of the Phase III road improvements.

a) Phase III Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during Phase III and shall be completed prior to issuance of the first occupancy permit in Phase III, unless otherwise noted herein. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof:

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the south property boundary. (Points “M” to “N” on the Revised GDP). Such dedication shall be made upon written request of the County when others have developed an engineered plan for the construction of a road connection to Point N from the south. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to Point “N” to connect with said road.

(iii). The Applicant shall design and construct the second two additional lanes of the four lane Route 37 as a limited access rural principal arterial route, from the intersection with Tasker Road to Warrior Drive (Points “G” to “M” on the Revised GDP), and design and construct the second three-lane bridge over Tasker Road; and the remaining portion of the interchange at Warrior Drive in accordance with VDOT’s GS-1 design standards.<sup>5</sup>

(iv). No construction permits for commercial or residential uses in Phase III shall be applied for until one of the three following conditions exist:

1. Warrior Drive is extended by the Applicant or others from the south across offsite properties to intersect with Tasker Road (S.R. 642) (at Point “N”) or with links provided by others to U.S. Route 522. (At Point “M”); or

2. Warrior Drive is extended by the Applicant or others from the north across offsite properties to intersect with Paper Mill Road (S.R. 644). (At Point

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Property.

<sup>5</sup> The Phase III Warrior Drive interchange improvements shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange.



“L”); or

3. A revised ~~Transportation~~Traffic Impact Analysis is prepared, reviewed, and approved by Frederick County and VDOT, which provides justification for Phase III transportation impacts.

4. Miscellaneous Transportation Improvements.

a) The Applicant understands that the right-of-way for Route 37 may be used for an improved arterial road location in the future. The Applicant shall plan for a 220' wide corridor with a reasonable amount of additional right-of-way to allow for interchanges at the intersections of I-81 and Warrior Drive. The limits of the additional right-of-way shall be determined at the time of Master Plan approval.

b) The area outside of the 90' to 110' right-of-way required for Route 37 shall be planned as open space, and in the event a program is funded to provide for an upgraded roadway with a full urban interchange at Warrior Drive, such right-of-way shall be dedicated at no cost to the County. (Points “E” to “G” and “G” to “M” ~~and “M” to the Revised GDP~~eastern boundary of the Property.

c) Notwithstanding any other provision of these proffers, road entrances to Route 37 through the Project shall be limited to two entrances, temporary access at “G,” and at “M,” as shown on the Revised GDP. No other entrance or road connections to Route 37 shall be allowed without the express approval of Frederick County and VDOT. Future access to Point “G” may require improvements by the developer as a result of a TIA analysis by the developer to determine if additional development may proceed in excess of the 370,000 ft.<sup>2</sup> of commercial/retail gross leasable floor area as outlined in proffer II A.1.b.

d) The Applicant shall remove the temporary off-ramps at Tasker Road and Route 37 (Point “G”) within two month following the date when (a) a second Traffic Impact Analysis (“TIA”) is approved that demonstrates those ramps are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe, after the completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either such case (c) the development of Crosspointe has commenced. The two-month removal window will be within the normal construction months of April through October and the work may carry over into a subsequent construction season if the entire two-month time frame is not available in the construction season that the work commences. The temporary ramp right-of-way at Tasker Road will be re-conveyed to Glaize upon the satisfactory removal of the temporary Tasker ramps by Glaize and final inspection by VDOT.

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### III. ARCHITECTURE, SIGNAGE, AND LANDSCAPING:

A. Materials utilized for all exterior facades of the commercial buildings shall include but not be limited to concrete masonry units (CMU) brick, architectural block, dryvit, or other simulated stucco (EFIS), real or simulated wood and/or glass. Standard concrete masonry block shall not be used for the front facades of any buildings.

B. All buildings within the Project shall be constructed using compatible architectural styles and materials, and signage for such buildings shall be of a similar style and materials in order to maintain a unified development plan. The Applicant shall establish one or more Architectural Review Boards to enforce the unified development plan.

C. A comprehensive sign plan shall be provided to the Frederick County Department of Planning and Development prior to approval of the first site plan or subdivision design plan for the Project.

D. The major collector roadways in the Project (Tasker Road and Warrior Drive), exclusive of those constructed by VDOT, shall have a minimum 35' width buffer adjacent to dedicated rights of way and, except at entrance locations, be improved with landscape features and lighting to create a quality "boulevard" appearance. Illustrative details of these improvements shall be presented for approval by Frederick County at Master Plan.

### IV. PEDESTRIAN TRAIL SYSTEM AND RECREATION AREAS

The Applicant shall design and build a public pedestrian-bicycle trail system as depicted on the Revised GDP that links residential and commercial areas within the Project. Trails shall be 10 feet wide and have an asphalt surface.

### V. FIRE & RESCUE:

A. The Applicant shall contribute to the Board the sum of \$250.00 per dwelling unit for fire and rescue purposes, payable upon the issuance of an occupancy permit for each such unit.

B. The Applicant shall contribute a total of \$300,000.00 to the Volunteer Fire Department providing service to the Project as first responder, payable in installments of \$200,000.00 for Phase I, as well as a further \$50,000.00 each for Phase II and Phase III, payable upon issuance of the first building permit for any residential or commercial construction in each of the phases as described herein.

**VI. SCHOOLS:**

The Applicant shall contribute to the Board the sum of \$3,000.00 per dwelling unit for school purposes, payable upon the issuance of an occupancy permit for each such unit with the exception of age-restricted units.

**VII. PARKS & OPEN SPACE:**

The Applicant shall contribute to the Board the sum of \$500.00 per dwelling unit for recreational purposes, payable upon the issuance of an occupancy permit for each such unit.

**VIII. LIBRARIES:**

The Applicant shall contribute to the Board the sum of \$100.00 per dwelling unit for library purposes, payable upon the issuance of an occupancy permit for each such unit.

**IX. SHERIFF'S OFFICE:**

The Applicant shall contribute to the Board the sum of \$5,000.00 for the Sheriff's Office upon issuance of the first building permit for the Project.

**X. ADMINISTRATION BUILDING:**

The Applicant shall contribute to the Board the sum of \$5,000.00 to be used for construction of a general governmental administration building upon issuance of the first building permit for the Project.

**XI. CREATION OF HOMEOWNERS' AND PROPERTY OWNERS' ASSOCIATIONS:**

A. The residential portion of the Project shall be made subject to one or more homeowners' association(s) (hereinafter "HOA") that shall be responsible for the ownership, maintenance and repair of all common areas, including any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such HOA herein.

B. In addition to such other duties and responsibilities as may be assigned, an HOA shall have title to and responsibility for (i) all common open space areas, including stormwater management facilities, not otherwise dedicated to public use, including the pedestrian-bicycle trail system proffered herein, (ii) common buffer areas located outside of residential lots; (iii) common solid waste disposal programs, including curbside pick-up of refuse by a private refuse collection company, and (iv) responsibility for the

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perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the HOA if platted within residential or other lots, or otherwise granted to the HOA by appropriate instrument.

C. The commercial portion of the Project shall be made subject to one or more property owners' association(s) (hereinafter "POA") that shall be responsible for the ownership, maintenance and repair of all common areas, including stormwater management facilities and any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such POA herein.

D. In addition to such other duties and responsibilities as may be assigned, a POA shall have title to and responsibility for (i) all common open space areas not otherwise dedicated to public use, (ii) common buffer areas located outside of commercial lots; (iii) common solid waste disposal programs to include dumpster and contract carrier services provided by a private refuse collection company, and (iv) responsibility for the perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the POA if platted within commercial or other lots, or otherwise granted to the POA by appropriate instrument.

E. If there is more than one such HOA or POA, the Applicant may elect to create an umbrella association with respect to the entire Project that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, common area maintenance, and similar matters. If no master association is created, the Applicant shall assure, through such reciprocal agreements or easements as may be required, for the operation and maintenance of common infrastructure and other common undertakings as set forth herein.

## **XII. WATER & SEWER:**

The Applicant shall be responsible for connecting the Project to public water and sewer, and for constructing all facilities required for such connection. All water and sewer infrastructure shall be constructed in accordance with the requirements of the Frederick County Sanitation Authority.

## **XIII. ENVIRONMENT:**

Stream preservation buffers shall be constructed in general conformance with the Revised GDP, so as to create buffers in excess of that required by the Frederick County Zoning Ordinance to protect the Opequon and Hogue Run streams from disturbance. No clearing or grading shall occur within those buffers, except for the construction of road crossings, trails, water, sanitary sewer, or other utilities.

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#### XIV. CULTURAL RESOURCES INVESTIGATION AND PRESERVATION:

A. The Applicant shall preserve Hilandale House for such uses as may be deemed appropriate by the Applicant, including, but not limited to, an adaptive re-use of the structure for a commercial type use. The Applicant shall further create a preservation park immediately surrounding the House, as generally depicted on the Revised GDP.

B. The Applicant shall create a ten-acre preservation park immediately surrounding the encampment area associated with Camp Russell, as generally depicted on the Revised GDP.

C. The Applicant shall create a two-acre preservation park surrounding the Carysbrook Redoubt area, as generally depicted on the Revised GDP.

D. Prior to the commencement of any land disturbing activities on the Project, the Applicant shall perform a Phase I Archeological Study with respect to the area proposed to be disturbed, for investigation of those portions of the Project that lie outside the development area previously studied in any Route 37 Final Environmental Impact Statement/Section 4(f) Evaluation (the "FEIS") conducted by VDOT or others. In the event that such a Phase I study indicates that further study is required, then the Applicant shall undertake such further studies as may be indicated.

E. If the Applicant constructs the extension of Warrior Road in the alignment contemplated by and studied in any FEIS, the Applicant will coordinate that construction with the Federal Highway Administration ("FHWA"), the Virginia State Historic Preservation Officer ("SHPO"), VDOT, and Frederick County to assure implementation of the Memorandum of Agreement previously entered into between the County, the FHWA and the State Historic Preservation Officer pursuant to 36 CFR § 800.6(a).

F. Any additional archeological features identified during a Phase I study will be evaluated in accordance with Virginia Department of Historic Resources ("VDHR") guidelines, and in the event that a National Register-eligible site is identified, the Applicant will work with VDHR and the County to mitigate any adverse effects that may result from the proposed Project.

G. Any park areas that are identified herein, or that are identified on the Revised GDP, will be first offered to the County for ownership and maintenance for a period of 12 months following the approval of the first site or subdivision plan for the Project. If the County does not elect within that time to accept those park areas, they shall be assigned to and perpetually owned and maintained by one or more homeowners' or property owners' associations as may be determined by the Applicant.

#### XV. RESERVATION OF AREA FOR GOVERNMENT SERVICES

The Applicant shall reserve approximately nine acres of land in ~~the general location shown on the Revised GDP~~within the Phase I Commercial area for the

placement of such government services as the Board may elect; provided, however that this shall not permit construction of a motor pool maintenance facility or impoundment yard or similar uses. The Applicant shall reserve the aforesaid property for a period of five (5) years from the date of the approval of this proffer condition amendment.

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In the event the monetary contributions set forth in the Proffer Statement are paid to the Frederick County Board County Supervisors ("Board") within 30 months of the approval of this proffer condition amendment, as applied for by the Applicant, said contributions shall be in the amounts as stated herein. Any monetary contributions set forth in the Proffer Statement which are paid to the Board after 30 months following the approval of this application shall be adjusted in accordance with the Urban Consumer Price Index ("CPI-U") published by the United States Department of Labor, such that at the time contributions are paid, they shall be adjusted by the percentage change in the CPI-U from that date 24 months after the approval of this rezoning to the most recently available CPI-U to the date the contributions are paid for a period not to exceed 10 years, subject to a cap of 4% per year, non-compounded.

SIGNATURES APPEAR ON FOLLOWING PAGES

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GLAIZE DEVELOPMENTS, INCORPORATED

By: \_\_\_\_\_

Title: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA;

CITY/COUNTY OF \_\_\_\_\_: to-wit

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2015, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_



**PROPOSEDAMENDED PROFFER STATEMENT**

REZONING: RZ. # \_\_\_\_\_ : RA-1 # \_\_\_\_\_  
Proffer Condition Amendment to  
approved Rezoning 13-03, to RP and B-2

PROPERTY: 574.37 acres +/-;  
Tax Map Parcels 75-A-89, 89A, 91, 92,  
95, 96 and a portion of 75-A-90 and 75-A-94 (the  
"Property")

RECORD OWNER: Glaize Developments, ~~Inc.~~Incorporated, a Virginia  
corporation.

APPLICANT: Glaize Developments, ~~Inc.~~Incorporated, a Virginia  
corporation

PROJECT NAME: Crosspointe Center (the "Project")

ORIGINAL DATE  
OF PROFFERS: August 27, 2003

REVISION DATA: October 22, 2003  
January 23, 2004

PROFFER CONDITION  
AMENDMENT: August 7, 2015

REVISION DATA: November 20, 2015  
December 15, 2015

The undersigned hereby proffers that the use and development of the subject property ("Property"), as described above, shall be in strict conformance with the following amended conditions, which shall supersede all other proffers that may have been made prior hereto. In the event that the above referenced rezoning is not granted as applied for by the applicant ("Applicant"), these proffers shall be deemed withdrawn and shall be null and void. Further, these amended proffers are contingent upon final rezoning of the Property with "final rezoning" defined as that rezoning which is in effect on the day following the last day upon which the Frederick County Board of County Supervisors (the "Board") decision ~~granting the rezoning~~approving these amended proffers may be contested in the appropriate court. If the Board's decision is contested, and the Applicant elects not to submit development plans until such contest is resolved, the term rezoning shall include the day following entry of a final court order affirming the decision of the Board which has not been appealed, or, if appealed, the day following which the decision has been affirmed on appeal. If this application is denied by the Board, but in the event that an appeal is for any reason thereafter remanded to the Board for reconsideration by a court of competent jurisdiction, then these proffers shall be deemed withdrawn unless the Applicant shall affirmatively readopt all or any portion

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hereof in a writing specifically for that purpose and the originally approved proffers for the Property shall remain in full force and effect.

The headings of the amended proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers. The improvements proffered herein shall be provided at the time of development of that portion of the Property adjacent to or including the improvement or other proffered requirement, unless otherwise specified herein. The term "Applicant" as referenced herein shall include within its meaning all future owners and successors in interest.

When used in these proffers, the "Revised Generalized Development Plan" shall refer to the plan entitled "Generalized Development Plan, Crosspointe Center" dated August 12, 2003, as revised October 20, 2003, 2015 (the "Revised GDP"), and shall include the following:

1. the "Overall GDP," dated August 12, 2003, as revised October 20, 2003;
2. the "GDP, Phase I," dated August 12, 2003, as revised October 20, 2003;
3. the "GDP, Phase II," dated August 12, 2003, as revised October 20, 2003;
4. the "GDP, Phase III," dated August 12, 2003, as revised October 20, 2003, and
5. the "Parks, Trails & Buffer Exhibit," dated October 20, 2003.

I. LAND USE:

I. DEVELOPMENT OF PHASED LAND USE AND TRANSPORTATION:

A. The Project shall be developed as one single and unified Project in accordance with applicable ordinances, regulations, and design standards, and this Amended Crosspointe Proffer Statement, as may be approved by the Board.

B. Commercial/retail development on the Project shall not exceed a maximum of 1,088,000 square feet, in the locations generally depicted on the Revised GDP except as provided herein. Notwithstanding the foregoing, the Applicant may develop additional commercial uses, provided that it demonstrates to the satisfaction of the County and the Virginia Department of Transportation ("VDOT") by means of a Transportation Impact Analysis, that the then-existing roads in the Project will continue to function at an acceptable Level of Service upon construction of such additional commercial/retail uses.

I. Areas of commercial development on the ~~Property~~Project shall be developed in conformance with the regulations of the Business General ("B2") zoning district, as set forth in the Frederick County Code. All commercial development on the

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~~PropertyProject~~ shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

~~B.C. CommercialResidential~~ development on the ~~PropertyProject~~ shall not exceed a maximum of ~~960,000 square feet, 1,578 dwelling units, of which 200 may be age-restricted housing units that may be constructed in any phase of the locations generally depicted on the GDP-Project, as those phases are set out below. All permitted dwellings may be single-family detached, single-family attached, or multi-family.~~

1. Areas of residential development on the ~~PropertyProject~~ shall be developed in conformance with the regulations of the Residential Performance (“RP”) zoning district, as set forth in the Frederick County Code. All residential development on the ~~PropertyProject~~ shall comply with the aforesaid regulations, or as may be otherwise approved by Frederick County.

~~1. Residential development on the Property shall not exceed a maximum of 1,578 dwelling units, of which 200 shall be age-restricted housing units in the locations generally depicted on the GDP, and no more than 1,042 shall be single family detached units. No rental garden apartments shall be permitted.~~

~~C.D.~~ Except to the extent otherwise prohibited by the Virginia Fair Housing Law, the Federal Fair Housing Law, and other applicable federal, state, or local legal requirements, any dwelling unit within the portions of the ~~PropertyProject~~ identified as “age-restricted” housing shall be restricted to “housing for older persons” as defined in Va. Code Ann. § 36-96.7, or a surviving spouse not so qualifying. No persons under 19 years of age shall be permitted to be regularly domiciled or to reside permanently therein. The restriction provided for herein shall also be in the form of a restrictive covenant with respect to the residential portion of the ~~PropertyProject~~, and any Homeowners’ Association created with respect thereto shall have assigned responsibility for the enforcement and administration of the said covenant.

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~~II. CONDITIONS PRECEDENT TO THE ISSUANCE OF PERMITS AND PLAN APPROVALS:~~

~~2. The Property shall be developed as one single and unified development in accordance with applicable ordinances, regulations, and design standards, and this Crosspointe Proffer Statement as approved by the Board. However, the commercial portion Property shall be phased in accordance with the Frederick County Impact Statement, as stated below.~~

~~E. The Property shall be developed in three phases. The minimum Transportation improvements shall be associated with and initiated with each Phase of the Project as set forth. It is the Applicant’s intent to utilize public road funding, as it may be available for portions of this Project, provided, however, that the responsibility for~~

causing required construction to occur prior to issuance of building permits shall rest with the Applicant.

3. ~~The commercial floor space proffered in this section is that predicted by the Frederick County Impact Model as that herein is the minimum necessary to mitigate the phase-residential fiscal impact impacts of each phase without consideration the necessity of cash proffer contributions. The three phases shall be authorized as follows:~~

~~A-F. Phase I shall include proffers and is not less a cap on commercial development other than 210,000 SF of commercial/retail gross leaseable floor space. Residential development in Phase I shall not exceed 616 dwelling units, of which 100 units shall be single family small lot dwelling units for age restricted users, that set forth in Proffer I (B), above.~~

## II. PHASING PROVISIONS.

A. The Project shall be developed in three phases, denominated Phases I, II, and III, as follows:

1. ~~Phase II development of the Project shall consist of not commence until the minimum more than 960,000 square feet of commercial/retail gross leaseable/leaseable floor space required in Phase I is constructed. Thereafter, residential development in Phase II shall not exceed 513, and 938 total dwelling units, of which 100 units shall be single family small lot dwelling units for age restricted users, on the basis of the Phase I Transportation Improvements, and except as provided below.~~

~~a) Phase III development-The Phase I Transportation Improvements are as follows:~~

~~(i). Pursuant to an agreement entered into by and between VDOT, Glaze Developments, Incorporated, and the Frederick County Zoning Administrator, dated May 7, 2012 (the "Three Party Agreement"),<sup>1</sup> the County has deemed the VDOT highway improvements under construction as of the date of these Amended Proffers to have satisfied the Applicant's originally proffered Phase I proffers. Development authorized for Phase I herein therefore requires no additional road~~

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<sup>1</sup> A copy of the Three Party Agreement is attached hereto and incorporated herein for reference, but is not proffered.



improvements, and the Applicant shall have no further obligation with respect thereto except as provided.<sup>2</sup>

(ii). Notwithstanding the foregoing, prior to the issuance of the first occupancy permit within Phase I, the Applicant shall ~~not commence until a total of 399~~ design and complete the extension of Tasker Road from Point "H" to "J" as shown on the Revised GDP. The exact location and design of that extension shall be in substantial conformance with the Revised GDP, but shall be subject to reasonable adjustment upon final engineering thereof.<sup>3</sup>

(iii). Prior to the issuance of the first occupancy permit for the 617<sup>th</sup> residential dwelling unit, the Applicant shall design, construct, and complete the extension of Tasker Road from Point "J" to "K," as well as the segment of Warrior Road from Point "K" to "M" as shown on the Revised GDP. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

b) No occupancy permits may be issued for more than 370,000 square feet of commercial/retail gross ~~leaseable~~leasable floor area until the Applicant has completed a Traffic Impact Analysis, for review and approval by VDOT and the County, for the purpose of identifying such improvements as may be necessary in order for the intersection of the Route 37 temporary off-ramp and Tasker Road to operate at an acceptable level of service. The Applicant shall construct such on-site improvements, if any, as may be identified by such Analysis prior to the issuance of further occupancy permits. Gross building floor area constructed for Frederick County government services

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<sup>2</sup> For clarity in the interpretation and enforcement of these Amended Proffers, the Phase I road and highway improvements that are being constructed by VDOT as of the date of approval of these Amended Proffers, and which are deemed to have been satisfied pursuant to the Three Party Agreement, are the road segments identified as "A" to "B", "D" to "E", "E" to "G", "F" to "G", "G" to "H", and "H" to "I" on the original Generalized Development Plan exhibits identifying those segments, the construction of a 20-inch water line replacement, and any improvements to U.S. Route 11 west of Interstate 81. VDOT has not, however, constructed segment "H" to "J" as required by the Three Party Agreement, but provision for its construction is referenced in Proffer A(1)(b).

<sup>3</sup> For the purposes of this Proffer Statement, all proffered road improvements shall be deemed complete for the purposes of commencing development of the Project when a roadway is open for public use, whether or not the final coat of asphalt has been applied, and whether or not it has been accepted into the state highway system.

shall be included in the required traffic study, but shall not count towards the aforesaid limitation.

2. Phase II of the Project shall consist of the construction of an additional 128,800 square feet of commercial/retail gross leasable floor space ~~is constructed~~. Development thereof shall not commence until occupancy permits have been issued for the 370,000 square feet of commercial/retail gross leasable floor space authorized for Phase I and upon completion of the Phase II road improvements required herein. Residential development in Phase ~~IIII~~ shall not exceed ~~449~~340 additional dwelling units.

a) Phase II Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during the Applicant's development of its Phase II, and shall be completed prior to issuance of the first occupancy permit in that Phase II, unless noted otherwise herein. The exact location and design of such improvements shall be in substantial conformance with the Revised GDP but shall be subject to reasonable adjustment upon final engineering thereof.

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the northeastern limits of the Project (Points "L" to "K" to "M" on the Revised GDP), including the right of way from Hoge Run to the northeastern limits of tax map parcel 75-A-94, upon written request of the County after others have developed an engineered plan for the construction of a road connection to Point L from the north toward Paper Mill Road. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to from Point "M" to "L"; provided further that the Applicant shall not be required to construct a bridge across Hogue Run.

(iii). The Applicant shall design and construct the first two lanes of a four lane Route 37 as a limited access rural principal arterial route from Tasker Road to Warrior Drive, (Points "G" to "M" on the Revised GDP); design and construct a 3-lane bridge over Tasker Road (Point "G"); and design and construct a portion of the interchange at Warrior Drive (Point "M") in accordance with VDOT's GS-1 design standards<sup>4</sup>.

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<sup>4</sup> The Warrior interchange improvements in Phase II of the Project shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive, or any ramps on the eastern side of the Warrior Drive interchange. The



3. Phase III of the Project shall consist of the construction of an additional 300 residential housing units upon the completion of the Phase III road improvements.

a) Phase III Transportation Improvements.

(i). The following traffic improvements shall be designed and constructed during Phase III and shall be completed prior to issuance of the first occupancy permit in Phase III, unless otherwise noted herein. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof:

(ii). If not already otherwise constructed, the Applicant shall dedicate the necessary right-of-way for Warrior Drive from Route 37 to the south property boundary. (Points "M" to "N" on the Revised GDP). Such dedication shall be made upon written request of the County when others have developed an engineered plan for the construction of a road connection to Point N from the south. If such a road connection is approved and commenced by the Applicant, and not by others, the Applicant shall promptly thereafter design and construct Warrior Drive to Point "N" to connect with said road.

(iii). The Applicant shall design and construct the second two lanes of the four lane Route 37 as a limited access rural principal arterial route, from Tasker Road to Warrior Drive (Points "G" to "M" on the Revised GDP) and design and construct the second three-lane bridge over Tasker Road; and the remaining portion of the interchange at Warrior Drive in accordance with VDOT's GS-1 design standards.<sup>5</sup>

(iv). No construction permits for commercial or residential uses in Phase III shall be applied for until one of the three following conditions exist:

1. Warrior Drive is extended by the Applicant or others from the south across offsite properties to intersect with Tasker Road (S.R. 642) (at Point "N") or

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Applicant shall amend the Crosspointe Master Development Plan ("MDP"), if it has not already done so, to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road, and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the Property.

<sup>5</sup> The Phase III Warrior Drive interchange improvements shall include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange, and shall not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange.

with links provided by others to U.S. Route 522. (At Point "M"); or

2. Warrior Drive is extended by the Applicant or others from the north across offsite properties to intersect with Paper Mill Road (S.R. 644). (At Point "L"); or

3. A revised Traffic Impact Analysis is prepared, reviewed, and approved by Frederick County and VDOT, which provides justification for Phase III transportation impacts.

4. Miscellaneous Transportation Improvements.

a) The Applicant understands that the right-of-way for Route 37 may be used for an improved arterial road location in the future. The Applicant shall plan for a 220' wide corridor with a reasonable amount of additional right-of-way to allow for interchanges at the intersections of I-81 and Warrior Drive. The limits of the additional right-of-way shall be determined at the time of Master Plan approval.

b) The area outside of the 90' to 110' right-of-way required for Route 37 shall be planned as open space, and in the event a program is funded to provide for an upgraded roadway with a full urban interchange at Warrior Drive, such right-of-way shall be dedicated at no cost to the County. (Points "E" to "G" and "G" to "M" and "M" to the eastern boundary of the Property.

c) Notwithstanding any other provision of these proffers, road entrances to Route 37 through the Project shall be limited to two entrances, temporary access at "G," and at "M," as shown on the Revised GDP. No other entrance or road connections to Route 37 shall be allowed without the express approval of Frederick County and VDOT. Future access to Point "G" may require improvements by the developer as a result of a TIA analysis by the developer to determine if additional development may proceed in excess of the 370,000 ft.<sup>2</sup> of commercial/retail gross leasable floor area as outlined in proffer II A.1.b.

d) The Applicant shall remove the temporary off-ramps at Tasker Road and Route 37 (Point "G") within two month following the date when (a) a second Traffic Impact Analysis ("TIA") is approved that demonstrates those ramps are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe, after the completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either such case (c) the development of Crosspointe has commenced. The two-month removal window will be within the normal construction months of April through October and the work may carry over into a subsequent construction season if the entire two-month time frame is not available in the construction season that the work commences. The interim ramp right-of-

way at Tasker Road will be re-conveyed to Glaize upon the satisfactory removal of the temporary Tasker ramps by Glaize and final inspection by VDOT.

### 3.III. ARCHITECTURE, SIGNAGE, AND LANDSCAPING:

A. Materials utilized for all exterior facades of the commercial buildings shall include but not be limited to concrete masonry units (CMU) brick, architectural block, dryvit, or other simulated stucco (EFIS), real or simulated wood and/or glass. Standard concrete masonry block shall not be used for the front facades of any buildings.

B. All buildings within the ~~development on the property~~Project shall be constructed using compatible architectural styles and materials, ~~and~~ signage for such buildings shall be of a similar style and materials in order to maintain a unified development plan. The Applicant shall establish one or more Architectural Review ~~Board/s~~Boards to enforce the unified development plan.

C. A comprehensive sign plan shall be ~~presented as part of provided to the Master Plan submission for approval by~~ Frederick County Department of Planning and Development prior to approval of the first site plan or subdivision design plan for the Project.

D. The major collector roadways in the Project (Tasker Road and Warrior Drive) ~~in Crosspointe~~, exclusive of those constructed by VDOT, shall have a minimum 35' width buffer adjacent to dedicated rights of way and, except at entrance locations, be improved with landscape features and lighting to create a quality "boulevard" appearance. Illustrative details of these improvements shall be presented for approval by Frederick County at Master Plan.

### 4.IV. PEDESTRIAN TRAIL SYSTEM AND RECREATION AREAS

The Applicant shall design and build a public pedestrian-bicycle trail system ~~to Department of Parks and Recreation standards as depicted on the Revised GDP~~ that links residential and commercial areas within the ~~development. Said trails shall be in general conformance with the Southern Frederick Land Use Map and as such, shall be in the locations generally depicted on the GDP. The trails~~Project. Trails shall be 10 feet wide, and have an asphalt surface ~~and shall be approved by the Director of Parks and Recreation and the Planning Commission.~~

### 5.V. FIRE & RESCUE:

A. The Applicant shall contribute to the Board the sum of \$250.00 per dwelling unit for fire and rescue purposes, payable upon the issuance of a building an occupancy permit for each such unit.

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B. The Applicant shall contribute a total of \$300,000.00 to the Volunteer Fire Department providing service to the ~~Property~~Project as first responder, payable in ~~three equal installments of \$100,000.00, for Phase I, as well as a further \$50,000.00 each for Phase II and Phase III, payable~~ upon issuance of the first building permit for ~~any residential or commercial construction in~~ each of the ~~three~~ phases as described herein.

VI. **SCHOOLS:**

       The Applicant shall contribute to the Board the sum of \$3,000.00 per dwelling unit for school purposes, payable upon the issuance of ~~a building~~an occupancy permit for each such unit with the exception of age-restricted units.

VII. **PARKS & OPEN SPACE:**

       The Applicant shall contribute to the Board the sum of \$500.00 per dwelling unit for recreational purposes, payable upon the issuance of ~~a building~~an occupancy permit for each such unit.

VIII. **LIBRARIES:**

       The Applicant shall contribute to the Board the sum of \$100.00 per dwelling unit for library purposes, payable upon the issuance of ~~a building~~an occupancy permit for each such unit.

IX. **SHERIFF'S OFFICE:**

       The Applicant shall contribute to the Board the sum of \$5,000.00 for the Sheriff's Office upon issuance of the first building permit for the ~~development~~Project.

X. **ADMINISTRATION BUILDING:**

       The Applicant shall contribute to the Board the sum of \$5,000.00 to be used for construction of a general governmental administration building upon issuance of the first building permit for the ~~development~~Project.

XI. **CREATION OF HOMEOWNERS' AND PROPERTY OWNERS' ASSOCIATION**~~ASSOCIATIONS:~~

A. The residential portion of the ~~development~~Project shall be made subject to one or more homeowners' association(s) (hereinafter "HOA") that shall be responsible for the ownership, maintenance and repair of all common areas, including any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such HOA herein. ~~If there is more than one such association, the~~

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~~Applicant shall create an umbrella HOA with respect to the entire development that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, and similar matters.~~

B. In addition to such other duties and responsibilities as may be assigned, an HOA shall have title to and responsibility for (i) all common open space areas, including stormwater management facilities, not otherwise dedicated to public use, including the pedestrian-bicycle trail system proffered herein, (ii) common buffer areas located outside of residential lots; (iii) common solid waste disposal programs, including curbside pick-up of refuse by a private refuse collection company, and (iv) responsibility for the perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the HOA if platted within residential or other lots, or otherwise granted to the HOA by appropriate instrument.

C. The commercial portion of the ~~development~~Project shall be made subject to one or more property owners' association(s) (hereinafter "POA") that shall be responsible for the ownership, maintenance and repair of all common areas, including stormwater management facilities and any conservation areas that may be established in accordance herewith not dedicated to the County or others, for each area subject to their jurisdiction, and shall be provided such other responsibilities, duties, and powers as are customary for such associations or as may be required for such POA herein. ~~If there is more than one such association, the Applicant shall create an umbrella POA with respect to the entire development that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, and similar matters.~~

D. In addition to such other duties and responsibilities as may be assigned, a POA shall have title to and responsibility for (i) all common open space areas not otherwise dedicated to public use, (ii) common buffer areas located outside of commercial lots; (iii) common solid waste disposal programs to include dumpster and contract carrier services provided by a private refuse collection company, and (iv) responsibility for the perpetual maintenance of any street, perimeter, or road buffer areas, all of which buffer areas shall be located within easements to be granted to the POA if platted within commercial or other lots, or otherwise granted to the POA by appropriate instrument.

E. If there is more than one such HOA or POA, the Applicant may elect to create an umbrella association with respect to the entire Project that shall, among other things, have responsibility for assuring compliance with design guidelines and standards, signage requirements, common area maintenance, and similar matters. If no master association is created, the Applicant shall assure, through such reciprocal agreements or easements as may be required, for the operation and maintenance of common infrastructure and other common undertakings as set forth herein.

## XII. WATER & SEWER:

\_\_\_\_\_The Applicant shall be responsible for connecting the ~~Property~~Project to public water and sewer, and for constructing all facilities required for such connection. All water and sewer infrastructure shall be constructed in accordance with the requirements of the Frederick County Sanitation Authority.

## XIII. ENVIRONMENT:

- ~~4. Stormwater management and Best Management Practices (BMP) for the Property shall be provided in accordance with the Virginia Stormwater Management Regulations, First Ed. 1999, Chapter 2, Table 2-3 which results in the highest order of stormwater control in existing Virginia law at the time of construction of any such facility.~~

\_\_\_\_\_Stream preservation buffers shall be constructed in general conformance with the ~~Parks, Trails & Buffer Exhibit~~Revised GDP, so as to create buffers in excess of that required by the Frederick County Zoning Ordinance to protect the Opequon and ~~Hoge~~Hogue Run streams from disturbance. No clearing or grading shall occur within those buffers, except for the construction of road crossings, trails, water, sanitary sewer, or other utilities.

## XIV. TRANSPORTATION:

- ~~5. Transportation improvements shall be associated with and initiated with each phase of the development as set forth below. It is the Applicant's intent to utilize public road funding as it may be available for portions of this project, however, the responsibility for causing the construction to occur prior to issuance of building permits shall rest with the Applicant. Furthermore, design of the roadway system shall be consistent with the study entitled "A Phased Traffic Impact Analysis of Crosspointe Center," prepared by Patton Harris Rust & Associates, dated September 10, 2003 (the "TIA").~~
- ~~6. The following traffic improvements shall be designed and constructed during Phase I. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof.~~
  - ~~14.2.1 Prior to the issuance of the first building permit the Applicant shall design and construct an extension of Crosspointe Boulevard in an easterly direction for 1,100 feet as generally depicted on the GDP. Such design shall be in accordance with the Virginia Department of Transportation ("VDOT") specifications, and subject to review and approval by the Frederick County and VDOT. ("E" to "G" on the GDP).~~



~~14.2.2 Prior to issuance of the first building permit for the development the Applicant shall design and construct a realigned intersection of Tasker Road with the extension of Crosspointe Boulevard as generally depicted on the GDP. Such design shall be in accordance with VDOT specifications and subject to review and approval by Frederick County and VDOT. ("F" to "G" to "H" to "J" on the GDP).~~

~~14.2.3 Prior to the issuance of the first building permit the Applicant shall design and construct an extension of Hilandale Road from Crosspointe Boulevard extended in an easterly direction between the Phase I commercial and residential developments as generally depicted on the GDP. Such design shall be in accordance with VDOT specifications and subject to review and approval by Frederick County and VDOT. ("I" to "H" on the GDP).~~

~~14.2.4 At a time approved by VDOT the Applicant shall design and construct an additional lane on SBL U.S. Route 11 between the interchange ramp intersections with Route 37 as generally depicted on the GDP. Such design shall be in accordance with VDOT specifications and subject to review and approval by Frederick County and VDOT. ("A" to "B" on the GDP).~~

~~14.2.5 The Applicant shall perform design studies and secure approval of a ramp modification plan for the I-81 NBL off ramp and the I-81 NBL on ramp in order to meet LOS "C" conditions in accordance with the TIA, VDOT and FHWA approvals and funding for the required improvements shall be secured to perform the work plan as approved prior to the issuance of the first building permit in Phase I. ("D" and "E" as shown on the GDP).~~

~~14.2.6 Full left and right turn commercial entrances to Warrior Drive shall be limited to one location approximately midway between "M" and "K".~~

~~14.2.7 Full left and right turn commercial entrances to Tasker Road shall be limited to four with two allowed between "F" and "G" and one each allowed at "H" and "J".~~

~~7. — Road entrances to Crosspointe Boulevard shall be limited to two entrances at "G" and at "M" as shown on the GDP. No other entrance or road connections to Crosspointe Boulevard shall be allowed without the express approval of Frederick County and VDOT. The following traffic improvements shall be designed and constructed during Phase II and shall be completed prior to issuance of the first occupancy permit in Phase II, unless noted otherwise herein. The exact location and design of such improvements shall be in substantial conformance with the GDP but~~

~~subject to reasonable adjustment upon final engineering thereof.~~

~~14.3.1 The Applicant shall design and construct Tasker Road extended to Warrior Drive. ("J" to "K" on the GDP).~~

~~14.3.2 The Applicant shall design and construct Warrior Drive from Crosspointe Boulevard to the north limits of the development. ("L" to "K" to "M" on the GDP).~~

~~14.3.3 The Applicant shall design and construct a two-lane extension of Crosspointe Boulevard to Warrior Drive. ("G" to "M" on the GDP).~~

~~(i). The following traffic improvements shall be designed and constructed during Phase III and shall be completed prior to issuance of the first occupancy permit in Phase III, unless otherwise noted herein. The exact location and design of such improvements shall be subject to reasonable adjustment upon final engineering thereof:~~

~~14.4.1 The Applicant shall design and construct Warrior Drive from Crosspointe Boulevard to the south property boundary. ("M" to "N" on the GDP).~~

~~14.4.2 The Applicant shall design and construct two additional lanes to Crosspointe Boulevard from the intersection with Tasker Road to Warrior Drive. ("G" to "M" on the GDP).~~

~~14.4.3 The Applicant shall design and construct a four-lane, divided roadway from Warrior Drive to the east limits of the development. ("M" to "O" on the GDP).~~

~~(ii). (i). No construction permits for commercial or residential uses in Phase III shall be applied for until one of the three following conditions exist:~~

~~1. Warrior Drive is extended from the south across offsite properties to intersect with Tasker Road (S.R. 642) (at "N") or with links provided to U.S. Route 522. (At "O").~~

~~1. Warrior Drive is extended from the north across offsite properties to intersection with Paper Mill Road (S.R. 644). (At "L").~~

~~3. A revised Transportation Impact Analysis is prepared, reviewed and approved by Frederick County and VDOT, which provides justification for Phase III transportation impacts.~~

~~14.5. The Applicant understands that the route of Crosspointe Boulevard may be~~

~~used for an improved arterial road location in the future. The Applicant shall plan for a 220' wide corridor with additional right of way to allow for interchanges at the intersections of I-81 and Warrior Drive. The limits of the additional right of way shall be determined at the time of Master Plan approval. The area outside of the 90' to 110' right of way required for Crosspointe Boulevard shall be planned as open space, and in the event such a program is funded to provide for an upgraded roadway with a full transportation intersection at Warrior Drive, such right of way shall be dedicated at no cost to the County. ("E" to "G" to "M" to "O" on the GDP).~~

~~XV.~~ XIV. CULTURAL RESOURCES INVESTIGATION AND PRESERVATION:

A. The Applicant shall preserve Hilandale House for such uses as may be deemed appropriate by the Applicant, ~~including, but not limited to, an adaptive re-use of the structure for a commercial type use.~~ The Applicant shall further create a ~~five-acre~~ preservation park immediately surrounding the House, as generally depicted on the Revised GDP.

B. The Applicant shall create a ten-acre preservation park immediately surrounding the encampment area associated with Camp Russell, as generally depicted on the Revised GDP.

C. The Applicant shall create a two-acre preservation park surrounding the Carysbrook Redoubt area, as generally depicted on the Revised GDP.

D. Prior to the commencement of any land disturbing activities on the ~~Property/Project~~, the Applicant shall perform a Phase I Archeological Study with respect to the area proposed to be disturbed, for investigation of those portions of the ~~development/Project that lie~~ outside the development area previously studied in ~~the any~~ Route 37 Final Environmental Impact Statement/Section 4(f) Evaluation (the "FEIS"). ~~conducted by VDOT or others.~~ In the event that ~~the~~ such a Phase I study indicates that further study is required, then the Applicant shall ~~take/undertake~~ such further ~~preservation~~ studies as may be indicated.

E. If the Applicant constructs the extension of Warrior Road in the alignment contemplated by and studied in ~~the any~~ FEIS, the Applicant will coordinate that construction with the Federal Highway Administration ("~~FHA~~FHWA"), the Virginia State Historic Preservation Officer ("SHPO"), VDOT, and ~~Frederick County~~, to assure implementation of the Memorandum of Agreement previously entered into between the County, the FHAFHWA and the State Historic Preservation Officer pursuant to 36 CFR § 800.6(a).



F. Any additional archeological features identified during ~~the~~ Phase I study will be evaluated in accordance with Virginia Department of Historic Resources ("VDHR") guidelines, and in the event that a National Register-eligible site is identified, the Applicant will work with VDHR and the County to mitigate any adverse effects that may result from the proposed ~~development~~Project.

G. DEDICATIONAny park areas that are identified herein, or that are identified on the Revised GDP, will be first offered to the County for ownership and maintenance for a period of 12 months following the approval of the first site or subdivision plan for the Project. If the County does not elect within that time to accept those park areas, they shall be assigned to and perpetually owned and maintained by one or more homeowners' or property owners' associations as may be determined by the Applicant.

#### ~~16.XV.~~XV. RESERVATION OF AREA FOR GOVERNMENT SERVICES

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~~At such time as the Board intends to construct a facility as provided herein, the Applicant shall dedicate to the Frederick County Board of Supervisors, or such entity as the Board may direct. The Applicant shall reserve approximately nine acres of land in a location agreeable to the Board and the Applicant within the Phase I Commercial area for the placement of such government services, for satellite offices including a public safety building, and any other governmental services as the Board may direct, elect; provided, however that this shall not permit construction of a motor pool maintenance facility or impoundment yard or similar uses. The dedication shall occur within thirty (30) days of the Board's written request to the Applicant. Any such facility shall be compatible with the design of the Project as otherwise provided in Proffer 2.1 herein. The Applicant shall reserve the aforesaid property for a period of five (5) years from the date of the approval of this proffer condition amendment.~~

- ~~8. The dedication provided for herein shall be made within three years from the date of approval of the rezoning as applied for, provided that the Board upon its written request shall be granted two additional years within which to request such dedication. In the event that dedication or extension is not requested within the time here provided, the Applicant shall pay to the County the sum of \$200,000.00 in lieu of such dedication or extension within sixty days of the expiration of the applicable period.~~

#### ~~XVII.~~XVI. ESCALATOR CLAUSE

~~In the event the monetary contributions set forth in the Proffer Statement are paid to the Frederick County Board County Supervisors ("Board") within 30 months of the approval of this rezoningproffer condition amendment, as applied for by the Applicant, said contributions shall be in the amounts as stated herein. Any monetary contributions set forth in the Proffer Statement which are paid to the Board after 30 months following the approval of this rezoningapplication shall be adjusted in accordance with the Urban~~

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Consumer Price Index (“CPI-U”) published by the United States Department of Labor, such that at the time contributions are paid, they shall be adjusted by the percentage change in the CPI-U from that date 24 months after the approval of this rezoning to the most recently available CPI-U to the date the contributions are paid for a period not to exceed 10 years, subject to a cap of ~~64~~% per year, non-compounded.

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GLAIZE DEVELOPMENTS,  
~~INC.~~ INCORPORATED

By: \_\_\_\_\_

Title: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA;

CITY/COUNTY OF \_\_\_\_\_: to-wit

The foregoing instrument was acknowledged before me this \_\_\_\_ day of  
\_\_\_\_\_, ~~2004~~ 2015, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

~~L:\CLIENTS\004346\000002\PROP\0082834.DOC~~

**CROSSPOINTE PROFFER CONDITION AMENDMENT  
IMPACT ANALYSIS STATEMENT  
December 2015**

The following is a summary of the principal impacts of the proposed proffer condition amendment for Crosspointe (the "Property").

The Property comprises approximately 574 acres located immediately east of and adjacent to the I-81 Exit 310 and Route 37, and is owned by Glaize Developments, Incorporated ("Glaize"). Under the existing proffers for the Property, approved by the Frederick County Board of Supervisors on February 11, 2004, as RZ #13-03 (the "2004 Rezoning"), development of the Property is to consist of a combination of B2 (General Commercial) and RP (Residential Performance) zoning to provide for up to 1,578 dwelling units, and up to 960,000 square feet of commercial uses.

The proposed proffer condition amendment seeks only to adjust the locations of the B2 and RP zoning boundaries, to provide for not more than the same 1,578 dwelling units previously authorized, and a revised total of 1,088,000 square feet of commercial uses. It shifts the location of previously planned commercial development, and eliminates a requirement that a number of the proposed dwelling units be age-restricted. These changes are detailed further below.

**Background**

As part of the existing proffers approved with the 2004 Rezoning, Crosspointe provided for a phased development plan to create a mixed-use project that took advantage of the key location of the Property. The overall plan of development approved in the 2004 Rezoning is attached as Exhibit A. As a principal element of the 2004 Rezoning, Glaize committed to the construction of Crosspointe Boulevard through the Property, to serve as the eastward extension of Route 37, as a boulevard style cross-section, with at-grade intersections at both Tasker Road and Warrior Drive. These commitments were consistent with the long range transportation plans in force at the time.

After the 2004 Rezoning was accomplished, the Virginia Department of Transportation (VDOT) expressed renewed interest in pursuing the extension of Route 37 through the Property not as a boulevard but as a limited access arterial roadway. It approached Glaize and sought its cooperation in the advancement of that roadway to include the dedication of the necessary rights-of-way for the extension of Route 37 through the Property, and for the first phase of the reconstruction of the 310 Interchange. On May 7, 2012, VDOT and Glaize, with the concurrence of the County's Zoning Administrator, executed the Three Party Agreement attached hereto as Exhibit B. That Agreement was a comprehensive contract between and among the parties providing for cooperation in connection

with the construction of major improvements to the 310 Interchange, including Glaize's commitment to dedication of necessary right-of-way.

It was most significantly agreed by the parties that the improvements VDOT is presently building as its Phase 1 of the reconstruction of the Interchange (separate and apart from Crosspointe's development Phase I), constitute satisfaction of Glaize's proffered Phase I road improvements under the 2004 Rezoning. The County Zoning Administrator's concurrence in the Three Party Agreement is a binding determination to that effect.

Among other things, the road improvements proffered in the 2004 Rezoning, and contemplated by the Three Party Agreement, provide that access to the Property is to be provided initially by means of temporary ramps at Tasker Road. That Agreement, and the Approved proffers, however, envision the ultimate replacement of the at-grade intersections of Crosspointe Boulevard with Tasker Road and Warrior Drive with a grade separated Route 37. Long term access to the Property is to be provided by a permanent interchange at Warrior Drive and the removal of the temporary ramps when the Warrior Drive interchange is complete.

### **Proposed Modifications**

The original Rezoning has held up well with the passage of time. Despite this, there have been changes that justify modest modifications to the approved proffers. The proposed proffer amendment remains substantially consistent with the 2004 Rezoning and it continues to honor the Three Party Agreement and changes in the planned road network serving the area that have occurred since that Rezoning.

It has been almost twelve years since the 2004 Rezoning was approved, and the country has suffered through the Great Recession. As the economy has emerged from this dramatic downturn, it has become apparent that the original location of some portion of the commercial land areas is too far from essential access and visibility from Interstate 81 and Route 37. The changes proposed in this application would permit the relocation of some previously approved commercial uses (that could have been built on the already approved road network), and an increase of 128,000 square feet of additional commercial floor area in Crosspointe's Phase II.

Further, the 2004 Rezoning provided for up to 1,578 dwelling units of which 200 were proffered as age-restricted units. Although the total number of homes would remain the same under the proffer condition amendment, the 200 units now may be market rate dwellings. Glaize believes that the nature of those units should be dictated by market conditions when construction of the project commences.

Glaize believes that the additional commercial area planned for the project will offset impacts to capital facilities caused by the residential development.

Consistently with the 2004 Rezoning, the proffer condition amendment as shown on the revised Generalized Development Plan continues to provide for transportation improvements in three phases as depicted on the attached GDP. Phase I of the development under the existing zoning would permit up to 960,000 square feet of commercial uses and 938 dwelling units. In its review of the proposed proffer amendment, however, VDOT expressed concern, among other things, with the relocation of the commercial uses from the eastern side of the Property closer to I-81, and its impact on the temporary ramps to Tasker Road. It sought an agreement from Glaize that would permit it to analyze the Level of Service of those ramps earlier than the development of the presently permitted square footage of commercial uses. In acknowledgement of the concerns expressed, Glaize has worked with VDOT and Frederick County Planning Staff to develop a phased road improvement approach that ensures the road network serving the site can function adequately. These changes are depicted on the revised Generalized Development Plan.

The discussions among the parties have resolved these issues, and have led to a proffered requirement that a traffic impact study be completed by Glaize when commercial development has reached 370,000 square feet, to verify that the temporary ramps at Tasker Road continue to function adequately before development may proceed. If that temporary intersection does not so function, Glaize would either halt development, or undertake additional on-site improvements necessary to restore an appropriate Level of Service.

Phase II of Crosspointe's land development would consist of an additional 128,000 square feet of commercial floor area and up to 340 additional dwelling units. Proffered road improvements associated with Phase II continue to be the extension of a two-lane section of Route 37 from the temporary interchange at Tasker Road to Warrior Drive, including construction of a three-lane bridge across Tasker Road, as a rural principal arterial road. The third lane of the bridge is to accommodate future Interchange improvements anticipated by VDOT

Phase III of Crosspointe's land development would consist of an additional 300 dwelling units, and its Phase III road improvements continue to require completion of the remaining two-lane section of Route 37 from the temporary interchange at Tasker Road to Warrior Drive, including the construction of a second three-lane bridge, also across over Tasker Road. Phase III of Crosspointe cannot commence until Warrior Drive is either extended to intersect with Tasker Road south of the Property, or with Papermill Road north of the Property, or a traffic impact analysis is prepared by Glaize and approved by VDOT and Frederick County that justifies commencement of Phase III development with adequate Levels of Service on the road network.

Consistently with the Three Party Agreement, the proffer condition amendment provides for the eventual removal of the temporary ramps at Tasker Road.

It is Glaize's understanding that the language of the proposed amended proffers with respect to transportation is now satisfactory to both VDOT and County staff.

In addition to the major points above, the proffer condition amendment maintains the monetary proffers approved with the 2004 Rezoning for County capital facilities. There is a proffer for a nine-acre reservation area within the Phase I commercial land bay for the placement of government services as the Frederick County Board of Supervisors may elect. As in the previously approved proffers, this provision is time limited and is effective for five years.

Other commitments from the 2004 Rezoning have been carried through including development of a comprehensive trail network linking development land bays with historic park areas and stream corridors within the site. The historic park areas proposed within Crosspointe for the Hilandale House, Camp Russell, and Carysbrook Redoubt area remain consistent with those previously proffered. The only change to these proffers has reduced the preserved land area around the Hilandale House, a change that has been necessitated by the additional right-of-way VDOT required for completion of the 310 Interchange improvements. The expanded right-of-way needed does not impact the Hilandale House itself.

This proposed proffer condition amendment seeks to modify the zoning boundaries to provide for an improved overall mixed use development that is consistent with the 2004 Rezoning while providing for commercial and residential uses in the areas that would be most desirable in the current market. By means of the proposed proffers, and the Three Party Agreement, Crosspointe advances not only the eventual development of the Property, but assures major transportation improvements at a critical location in Frederick County, providing for a development consistent with the County's long range transportation and land use plans.

### **Revised Generalized Development Plan**

The revised generalized development plan depicting the proposed commercial and residential land bay boundaries, as they would be changed by this proffer condition amendment is attached as Exhibit C.





## AGREEMENT

THIS AGREEMENT ("Agreement") is entered into as of the 7<sup>th</sup> of May, 2012, by and between **GLAIZE DEVELOPMENTS, INCORPORATED.**, a Virginia corporation ("Glaize"), the **VIRGINIA DEPARTMENT OF TRANSPORTATION**, an agency of the Commonwealth of Virginia, a public body politic and corporate ("VDOT"), and the **ZONING ADMINISTRATOR OF FREDERICK COUNTY, VIRGINIA** (the "Zoning Administrator").

### RECITALS:

- R-1. Glaize is the owner of certain property located in Frederick County, Virginia, known as the Crosspointe, and more specifically identified as Tax Map Parcels 75-A-89, 89A, 91, 92, 95, 96, and a portion of 75-A-90 and 75-A-94 on the Tax Maps of the County (the "Property").
- R-2. VDOT is the Department of the Commonwealth of Virginia charged with construction, operation, and maintenance of the Virginia state systems of highways.
- R-3. The Property was rezoned for commercial and residential uses by the Frederick County Board of Supervisors by Rezoning 13-03 in 2003, to permit the development of the Property consistently with the Frederick County Zoning Ordinance Proffers accepted by the Board in connection with that Rezoning (the "Proffers"). These proffered conditions include Glaize's obligations to make certain phased road improvements during the course of development of Crosspointe.
- R-4. Glaize and VDOT have engaged in detailed discussions regarding the potential responsibilities of the Parties in connection with the construction of major improvements to the I-81 Exit No. 310 Interchange that VDOT proposes to undertake at that Interchange, and as those improvements relate to the development of Crosspointe by Glaize Developments, Inc.
- R-5. VDOT has determined that if funds are available and allocated to the project, it intends to construct extensive "Phase I" Improvements to the 310 Interchange that will encompass road improvements that were proffered to be constructed in conjunction with Phase I of Crosspointe.

- R-6. In recognition of VDOT's construction of the aforesaid improvements, Glaize has stated its willingness to cooperate with such improvements, to grant necessary rights-of-way, and to do other things to accommodate VDOT's project.
- R-7. For the purposes of this Agreement, the "VDOT Phase I Improvements" shall be those referenced in the "Interchange Modification Report for Interstate 81 and Route 37 Interchange, Frederick County, Virginia, Milepost 310," revised February 16, 2007 (the "Report"). Crosspointe Phase I, II, and III refer to the phases of the Crosspointe development as it is identified in the Proffers. A copy of the Report is attached hereto and incorporated herein by reference.
- R-8. The Parties wish to memorialize their agreement consistently with their discussions, and to set forth the mutual promises, obligations, and commitments that each has made with respect to the work described herein.

**AGREEMENT:**

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby conclusively acknowledged, Glaize and VDOT (each referred to as a "Party" and collectively "the Parties"), intending to be legally bound, hereby agree as follows:

**1. Incorporation of Recitals:**

The Recitals above are incorporated in this agreement as if fully set out here.

**2. VDOT Obligations to the Construction of the Interchange Improvements.**



a. In the event that VDOT elects to commence construction of the VDOT Phase I Improvements, then VDOT will assume, at its sole expense, all responsibility for the design and construction of the following road improvements. These improvements include certain improvements that have been heretofore proffered by Glaize but that VDOT intends to design and construct as set forth in the Recitals, above, and for the purposes of this Agreement collectively constitute the VDOT Phase I Improvements:

i. The Interstate 81/Route 37 310 Interchange "Interim Improvements" in general conformance with the Report.

1. This will satisfy Glaize's proffered requirement to design and construct an extension of Crosspointe Boulevard in an easterly direction for 1,100 feet as generally depicted on the GDP accepted in connection with Rezoning 13-03. (Points "E" to "G" on the GDP); Proffer 14.2.1.

ii. Relocated Tasker Road.

1. This will satisfy Glaize's proffered requirement to design and construct a realigned intersection of Tasker Road with the extension of Crosspointe Boulevard as generally depicted on the GDP. (Points "F" to "G" to "H" to "J" on the GDP). VDOT will construct a temporary access to relocated Tasker Road and the extension of Route 37 as part of subparagraph (2)(a)(i) above, and is presently contemplated to be the western half of an urban diamond interchange, or functionally similar design. Proffer 14.2.2.

iii. Relocated Hilandale Road.

1. This will satisfy Glaize's proffered requirement to design and construct an extension of Hilandale Road from Crosspointe Boulevard extended in an easterly direction between the Phase I commercial and residential developments as generally depicted on the GDP. (Points "I" to "H" on the GDP). Proffer 14.2.3.

iv. Relocate an existing 20-inch water necessary to the foregoing improvements.

v. Improvements to U. S. Route 11 to the west of I-81.

1. This will satisfy Glaize's proffered requirement to design and construct an additional lane on southbound U.S. Route 11 between the interchange ramp intersections with Route 37 as generally depicted on the GDP. (Points "A" to "B" on the GDP).

b. The VDOT Phase I Improvements will accommodate the future upgrade of the I-81 Interchange to the ultimate interchange design as contemplated by the plans for the VDOT Phase III Improvements as they have been identified in the Report.

c. The Parties agree that if VDOT undertakes the construction of the VDOT Phase I Improvements as defined herein, all segments of Route 37 within Crosspointe will be constructed in accordance with VDOT GS-1 standards, as a limited access rural principal arterial, and in the location identified by VDOT in final plans. The horizontal and vertical alignment will be agreed to by VDOT, Glaize, and the County as part of the alignment study currently being conducted by VDOT.

d. If Route 37 is at any time re-classified as a parkway or boulevard-style roadway, Glaize will mirror VDOT's construction standards for such reclassified roadway for any extension of Route 37 within the property.

e. Prior to the commencement of any of the work required for the VDOT Phase I Improvements, VDOT shall obtain all funding, approvals, and permits as required for the those Improvements (including permission for any off-site work that may be associated with the Improvements, and any additional costs and permits for road construction that it may undertake) from the appropriate local, state, and federal authorities.

f. VDOT shall prepare and obtain approval of all necessary Environmental Assessments or Environmental Impact Statements, or supplementations or revisions thereto including, but not limited to, the cultural and historic resource analyses necessary for compliance with the National Historic Preservation Act for the VDOT improvements within the Crosspointe property as described above under item 2.: VDOT's Obligations, and as described below under item 3.: Glaize's Obligations. This shall be done prior to the commencement of the VDOT Phase I Improvements, and the other work contemplated herein. Any environmental item(s) required for the work proposed under item 3. Glaize's Obligations, as to which VDOT lacks the authority to obtain and transfer to a third party, will be Glaize's responsibility to obtain in its name.

g. VDOT agrees that for the purposes of future TIAs that may be required for Crosspointe, Glaize shall have no further responsibility for improvements to the 310 Interchange. Glaize, VDOT, and the County will enter a "scoping" agreement for future TIAs prior to construction of the Crosspointe Phase I and such scoping agreement will identify the roads and intersections to be analyzed. This scoping agreement shall be used for all TIAs that may be required in connection with the development. Any impacts identified outside the project limits shall be the responsibility of others.

### 3. Glaize's Obligations.

a. Glaize will amend the Crosspointe Master Development Plan ("MDP") to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the property. It is understood that VDOT will construct the interim improvements as described in Paragraph 2, above, but that Glaize shall construct one three lane bridge at Tasker Road and a portion of the urban interchange at Warrior Drive in conformity with the timing requirements currently established in the applicable Crosspointe Proffers consistent with the ultimate plan for Route 37, as set out in the Report and prior to the issuance of the first occupancy permit for Crosspointe Phase II or when required by any amended Proffer accepted by the County.

b. Should funding required for construction of the Phase I Improvements as set forth herein not be or become available, VDOT shall retain its rights to comment on any modified road plan submissions that Glaize may make to accommodate such changed circumstances.

c. Glaize will construct the second three-lane bridge over Tasker Road in conformity with the timing requirements currently established in the applicable Crosspointe Proffers consistent with the ultimate plan for Route 37, as set out in the Report and prior to the issuance of the first occupancy permit for Crosspointe Phase III, to include construction of the second, two-lane segment of Route 37 from Tasker Road to Warrior Drive, and the remaining portion of the urban interchange at Warrior Drive.

d. Glaize shall remove the interim off-ramps at Tasker Road and Route 37 within two months following the date when (a) a Traffic Impact Analysis ("TIA") is approved that demonstrates they are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe after completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either case (c) the development of Crosspointe has commenced. The two month removal window will be within the normal construction months of April through October and the work may carry over into a subsequent construction season if the entire two month time frame is not available in the construction season that the work commences. The interim ramp right-of-way at Tasker Road will be re-conveyed to Glaize upon the satisfactory removal of the interim Tasker ramps by Glaize and final inspection by VDOT.

e. Glaize will dedicate all of the right-of-way on its property needed for the VDOT Phase I and III Improvements at no cost to VDOT, regardless whether such dedication was previously proffered.

f. Glaize will further dedicate the right-of-way for Hilandale and relocated Tasker Roads, and the temporary, VDOT-installed, connection of Route 37 to Tasker Road, also at no cost to VDOT.

g. Such dedications will include any additional water, slope, drainage, or temporary construction easements that may be required.

h. Actual conveyance of these interests will be based on a mutually-agreeable final design and shall be made within 30 days of written request therefor from VDOT with respect to any segment of the VDOT Phase I Improvements as to which VDOT is prepared to issue a Notice to Proceed. VDOT shall prepare the necessary plats and deeds, subject to Glaize's review and comment. All of the dedicated right-of-way not needed for VDOT's permanent improvements to the 310 Interchange will revert to Glaize after construction of those permanent improvements is complete and accepted, or any additional portions of Route 37 within the Property outside of those improvements are accepted, for ownership, operation, and maintenance.

i. Glaize will retain the obligation to construct those transportation improvements not otherwise a part of the VDOT Phase I Improvements as set forth herein, consistent with the requirements of the Proffers for Crosspointe, as they may currently provide or as they may hereafter be amended. A copy of the Proffers as approved in connection with Rezoning 13-03 is attached hereto and incorporated herein by reference.

**4. Consent to Design Plans:**

Where the Parties must agree as to a road design, none shall unreasonably withhold, delay, or refuse its consent.

**5. Procedures for compliance with historic preservation requirements:**

a. VDOT agrees that in accordance with the 1999 Memorandum of Agreement (MOA) between the Federal Highway Administration, VDOT, Frederick County, and the State Historic Preservation Officer, VDOT will develop landscaping plans and install such landscaping to reduce the visual impact of the interchange on the Hilandale House. VDOT will coordinate the review of the landscaping plan with the Virginia Department of Historic Resources.

b. Glaize agrees that as provided in Proffer15 and the referenced 1999 MOA, it will develop and implement a treatment plan to mitigate the effects of the construction of Route 37 and Warrior Drive on the Hilandale Earthwork and the site of Camp Russell. Such treatment plan will conform to the requirements and specifications identified in the 1999 MOA. VDOT will assist in the coordination, review, and approval of the treatment plan with VDHR.

**6. Non-Ownership of Facilities by Others:**

This Agreement shall not create or establish any ownership in any part of the VDOT systems in any person or entity other than the Commonwealth of Virginia.

**7. Governing Law; Venue:**

This Agreement shall be construed and performed in accordance with the laws of the Commonwealth of Virginia, without reference to conflict of law principles. Resolution of any outstanding claims, counterclaims, disputes and other matters arising out of, or in connection with, this Agreement shall be decided in a court of competent jurisdiction in the Commonwealth of Virginia.

**8. Entire Agreement:**

This Agreement constitutes the entire agreement between the Parties relating to its subject matter, and supersedes all prior and contemporaneous written or verbal agreements of the Parties in connection herewith.

**9. Waiver Not Continuing:**

The waiver by either Party of any failure on the part of the other Party to perform any of its obligations under this Agreement shall not be construed as a waiver of any future or continuing failure or failures, whether similar or dissimilar thereto.

**10. No Third-Party Beneficiaries:**

Except to the extent that obligations or responsibilities may be assigned in accordance with this Agreement, the benefits of this Agreement shall inure solely to the Parties hereto, and nothing contained herein is intended to, or shall, confer upon any person not a party hereto any rights, benefits or remedies of any nature whatsoever under, or by reason of, this Agreement.

**11. Successors and Assigns; Covenants Running with the Land:**

All the terms, covenants, provisions and conditions of this Agreement shall be binding upon any successors in title to the Property and are covenants running with the land. The terms, covenants, provisions and conditions of this Agreement shall not be severable from the Property or separately assignable by either Party. Glaize may not assign any portion of this Agreement without the express written consent of VDOT, such consent not to be unreasonably withheld. This Agreement or a Memorandum thereof may be recorded in the Land Records of Frederick County.

**12. Termination, Default and Remedies:**

a. If either Glaize or VDOT materially breaches any of the provisions set out in this Agreement, or fails to observe or perform any of their respective obligations hereunder that materially affect the non-defaulting Party's rights under this Agreement, any such breach or failure shall constitute an event of default, provided, however, that it shall not be such an event unless and until the non-defaulting Party has given the defaulting Party written notice specifying the nature of such breach or failure, and, within thirty (30) days after receipt of such notice, the defaulting Party fails to cure such breach or failure. Provided, further, however, that if such cure cannot be reasonably completed within the thirty (30) day period, then the 30-day period will be extended by up to sixty (60) additional days, so long as the defaulting Party diligently takes steps to cure the breach or failure, and keeps the non-defaulting Party promptly and fully informed about its progress in effectuating the cure.

b. If an event of default by Glaize occurs, VDOT shall have the right to terminate this Agreement as of the expiration of the 30-day period (or applicable longer period) provided in subparagraph a. above. If VDOT elects to terminate this Agreement, VDOT shall have no further obligation or duty to Glaize.

c. If an event of default by VDOT occurs, Glaize's sole remedy shall be to terminate this Agreement and upon any such termination by Glaize VDOT shall have no further obligation or duty to Glaize under this Agreement.

d. In the event that this Agreement is terminated by either party prior to the completion of the Interchange Improvements, the Zoning Administrator's certification herein shall be deemed withdrawn, and Glaize's obligations under the Proffers shall remain in effect.

**13. Modifications:**

No modification to this Agreement shall be binding on either Party unless it shall be in writing and signed by the duly authorized representatives of all Parties.

**14. Notices:**

All notices to be sent in connection with this Agreement shall be in writing, shall be delivered either by hand or by mail, and shall be deemed sufficiently given when actually received by the other Parties notified or when mailed, if mailed by certified or registered mail, postage prepaid, addressed to the other Parties at their respective addresses stated below. Each Party may, by notice to the other Parties given in the manner provided for herein, change his or its address for receiving such notices.

Address for notices to Glaize:

Glaize Developments, Inc., a Virginia corporation.

Attn: Mr. J. P. Carr  
P.O. Box 888  
Winchester, Virginia 22604

With a copy to:

Walsh, Colucci, Lubeley, Emrich & Walsh, PC  
Attn: Mr. John H. Foote, Esquire  
4310 Prince William Parkway, Suite 300  
Prince William, Virginia 22192

Address for notices to VDOT:

Virginia Department of Transportation  
Attn: Jeff Lineberry  
Transportation and Land Use Director  
811 Commerce Road  
Staunton, Virginia 24401-9029



Address for notices to the County:

Board of Supervisors of Frederick County, Virginia  
Attn: County Administrator  
107 N. Kent Street  
Winchester, VA 22601-5000

**15. Zoning Administrator Concurrence.**

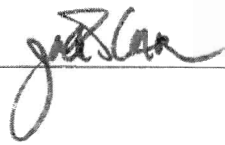
a. The Zoning Administrator of Frederick County is joined to this Agreement for the purpose of confirming, as a formal determination, that construction of these improvements, whether by VDOT or Glaize, will satisfy proffered road construction improvements as preconditions to the initiation of the development of Crosspointe Phase I, and that the amendments to the MDP referenced in Paragraph 3 (a) above will be consistent with the approved rezoning for Crosspointe.

b. The MDP, previously approved by the County upon condition that VDOT is satisfied, will also be deemed to have received final approval upon execution hereof.

**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement as of the day and year first above written.


[SIGNATURES APPEAR ON FOLLOWING PAGES]

GLAIZE DEVELOPMENTS, INC. a  
Virginia corporation

By: 

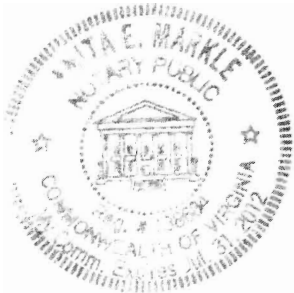
COMMONWEALTH OF VIRGINIA  
COUNTY OF FREDERICK

The foregoing instrument was acknowledged before me this 7<sup>th</sup> day  
of May, 2012, by J. P. Carr as Vice President of Glaize Develop-  
ments, Inc., authorized to execute this agreement on behalf of the firm.

  
Notary Public

My Registration Number: 138684

My Commission expires 7/31/2012.



THE VIRGINIA DEPARTMENT OF  
TRANSPORTATION, an agency of the  
Commonwealth of Virginia

By: R. S. Kusi  
Staunton District Admin.

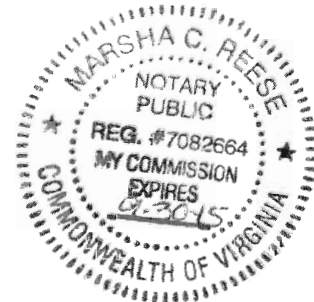
COMMONWEALTH OF VIRGINIA  
COUNTY OF Augusta

The foregoing instrument was acknowledged before me this 1 day  
of May, 2012, by Marsha Reese on behalf  
of the Virginia Department of Transportation.

Marsha C Reese  
Notary Public

Registration Number: 7082664

My Commission expires 9-30-15



THE ZONING ADMINISTRATOR OF  
FREDERICK COUNTY, VIRGINIA

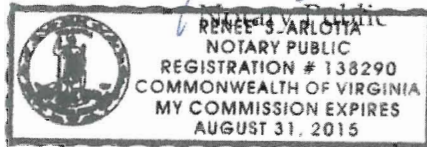
By: *[Signature]*

COMMONWEALTH OF VIRGINIA

COUNTY OF *Frederick*

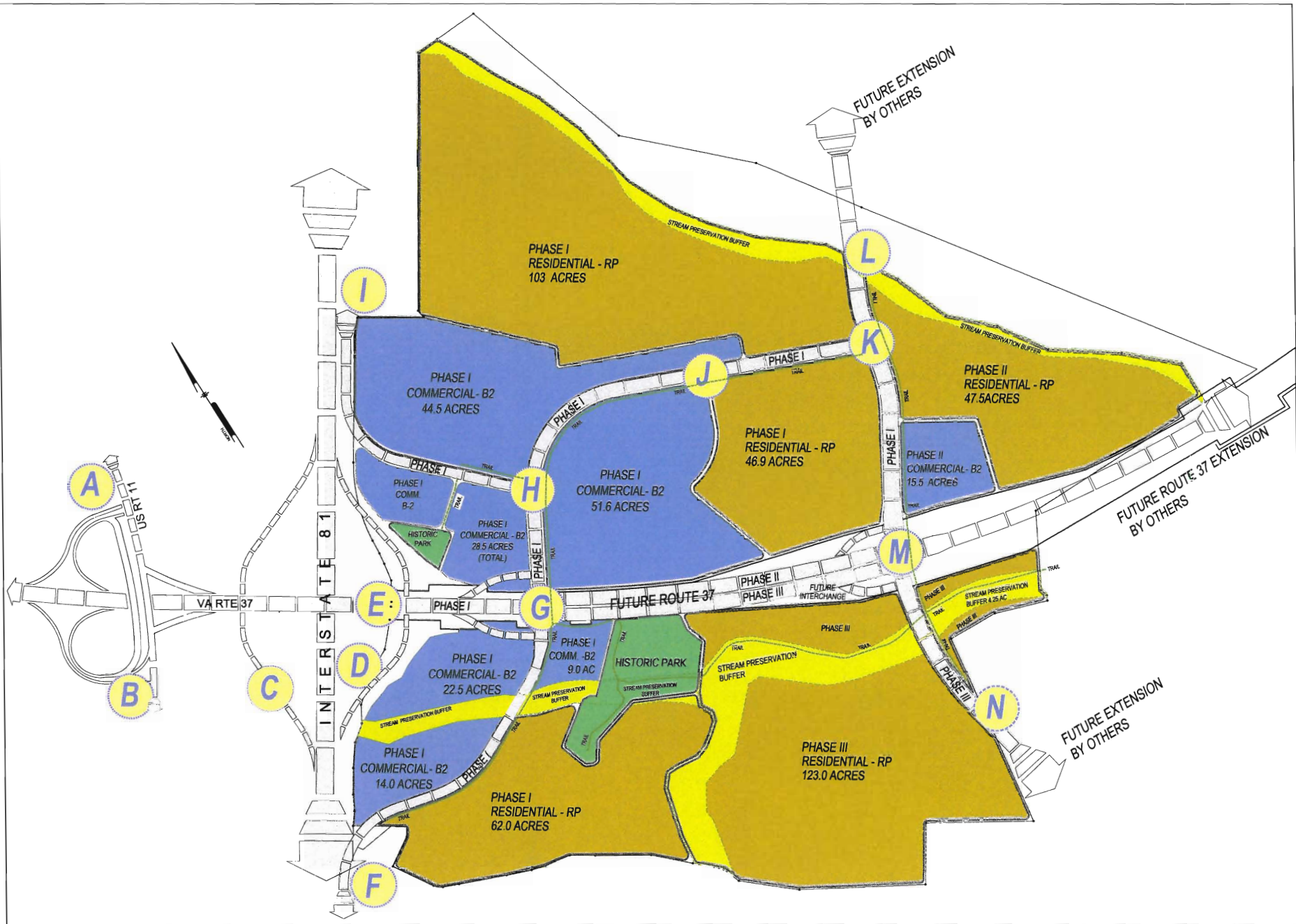
The foregoing instrument was acknowledged before me this *3rd* day  
of *May*, 2012, by *Mark B. Cheran* as the  
Zoning Administrator.

*Renee S. Arlotta*



Registration Number:

My Commission expires \_\_\_\_\_.



Pennoni Associates, Inc.  
10000 Lee Highway, Suite 100  
Falls Church, VA 22044  
P 703.271.1200  
F 703.271.1201

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR  
AND OWNER MUST BE SURE TO INCLUDE WITH WORK  
DESCRIPTIONS ANY SPECIAL REQUIREMENTS WITH WORK

# CROSSPOINTE CENTER OVERALL PLAN GENERALIZED DEVELOPMENT PLAN THE PROPERTY OF GLAIZE DEVELOPMENT SHAWNEE MAGISTERIAL DISTRICT FREDERICK COUNTY, VIRGINIA

NO.	DATE	REVISIONS	BY

ALL DIMENSIONS SHOWN ON THIS PLAN ARE APPROXIMATE AND INTENDED TO BE USED FOR GENERAL INFORMATION ONLY. THE EXACT DIMENSIONS OF THE PROJECT SHALL BE DETERMINED BY THE EXISTING CONDITIONS OF THE PROJECT. ANY CHANGES TO THE PROJECT SHALL BE MADE BY THE PROJECT OWNER. THE PROJECT OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE PROJECT OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE PROJECT OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

PROJECT:	11806-1-3
DATE:	NOVEMBER 19, 2015
DRAWING SCALE:	1"=300'
DRAWN BY:	MWT/tdw
APPROVED BY:	MWT/tdw
<b>300 Scale GDP</b>	
<b>SHEET 1 OF 5</b>	



WALSH COLUCCI  
LUBELEY & WALSH PC

NOV 25 2015

John H. Foote  
(703) 680-4664 Ext. 5114  
jfoote@thelandlawyers.com

November 20, 2015

Mr. Michael Ruddy, AICP  
Frederick County Planning Director  
107 North Kent Street  
Winchester, Virginia 22601

Re: Responses with respect to Agency Comments on the Crosspointe Proffer Condition Amendment

Dear Mike:

Enclosed please find the following revised application materials to be filed in connection with the above-referenced application. We here provide the Applicant's responses to the agency comments received to date. This is in conjunction with our letter to you of even date in which Glaize offers more general comments on what is proposed and why.

As you will observe from the materials submitted, the Applicant has undertaken a substantial reorganization of the proffers to, it is hoped, make them easier to follow and understand, particularly as development phases relates to transportation improvements. We have also abandoned the former numbering system, which proved cumbersome when we married the Crosspointe development phases with corresponding transportation improvements.

We are also submitted a revised General Development Plan, a revised set of proffers, and a redline of the revised proffers against the version submitted this past August with the initial application.

As always, we are pleased to discuss this further with you.

ATTORNEYS AT LAW

703 680 4664 • WWW.THELANDLAWYERS.COM  
4310 PRINCE WILLIAM PARKWAY • SUITE 300 • WOODBRIDGE, VA 22192-5199

ARLINGTON 703 528 4700 • LOUDOUN 703 777 3639

STAFF COMMENT	APPLICANT RESPONSE
<b>Public Works – August 17, 2015</b>	
1. Refer to Page 2 of 11, Generalized Development Plan date: Provide this office with a copy of the revised GDP after all agency comments have been incorporated.	Acknowledged. A Revised GDP has been prepared and resubmitted.
2. Refer to Page 6 of 11, paragraph 13.1: Indicate that the HOAs and POAs will be responsible for maintaining the stormwater management facilities relative to their locations.	Please see the revised Proffer Condition Amendment where this has been clarified.
3. Refer to Page 6 of 11, paragraph 14.2: Provide this office with a copy of the three (3) party agreement referenced in this paragraph.	A copy is provided with this response.
4. Refer to Page 7 of 11, paragraph 14.4.2: Based on our review of the GDP, it appears that point “L” is located on the property line. If that is in fact the case, it would be necessary to construct a bridge to span Hoge Run to access the property line. If the applicant does not design and construct Warrior Drive between “L” and “M”, it will not be possible to develop Phase III.	The boundaries of Frederick County’s Urban Development Area (UDA) and Sewer Water Service Area (SWSA) follow Hoge Run. The Applicant has sought a Comprehensive Plan Amendment on multiple occasions to include the portions of the site north of the Run within the UDA and SWSA, but the County has not supported those efforts. Accordingly, the proffered limits of Crosspointe end at Hoge Run, coincident with Point L. It will indeed be necessary to span the Run in the fullness of time, and the proffers as written contemplate that development of Crosspointe Phase III is dependent upon one of several preconditions. Once of these may indeed be construction of a bridge across Hoge Run, but the Applicant does not propose to build that bridge since it is not critical to the development of the Property and successful traffic management.
5. Refer to Page 7 of 11, paragraph 14.4.3: The proffer statement indicates that the applicant shall design and construct a two-lane extension of Route 37 to Warrior Drive without being required to construct bridges at Points “G” and “M”. It may be possible to construct	Pursuant to the Three Party Agreement, there is no requirement that the Applicant construct bridges at Point “M.” The Applicant will be required to construct bridges at Point “G” during Phases II and III of development.  The proffer amendment has therefore been revised to clarify the intent of the original language to limit



<p>this extension without a bridge at Point “M”. However, it is doubtful that the Virginia Department of Transportation (VDOT) and Frederick County will approve an extension design without a bridge at Point “G”. The applicant has already indicated that access to any development will be limited to points “G” and “M”.</p>	<p>the requirement of bridge construction only when necessary to serve Crosspointe, rather than on an expedited schedule driven by off-site development. This is in recognition of the fact that Crosspointe Boulevard (Route 37) must serve many masters. In addition to being the principal spine road for this development, it is the extension of Route 37, and while the Applicant will most certainly cooperate with and assist in the construction of a road that extends a significant portion of the state highway system, its obligations as a developer are to mitigate its own impact.</p>
<p>6. Refer to Page 8 of 11, paragraph 14.5: The development of Phase III cannot commence without the applicant designing and constructing that portion of Warrior Drive from “M” to “N”.</p>	<p>The current proffer only requires construction of Points M to N if the portion of Warrior Drive south of Point N is built. The Applicant concurs.</p>
<p>7. Refer to Page 9 of 11, paragraph 16.1: This paragraph indicates that nine (9) acres have been reserved within the Phase I development for the use of Frederick County Government services. The previous proffer indicated the nine (9) acres would be dedicated to Frederick County. Indicate if the reserved nine (9) acres will be deeded to Frederick County upon request or will Frederick County be required to purchase the property at a future negotiated price.</p>	<p>Proffer XV provides for a reservation of 9 acres for Frederick County government purposes. Use of this area for Frederick County Government services would be subject to a separate purchase and sale agreement at a future date.</p> <p>This is been altered because the reservation of land in the original proffer statement has long since expired without acceptance by the County, and cannot be required today. This is a replacement provision.</p>
<p>8. Refer to GDP dated August 7, 2015: Clarify the reference to future 37 extension to “Warrior Road” by others.</p>	<p>The note on the GDP has been revised to read “Future Route 37 Extension By Others”.</p>
<p><b>Winchester Regional Airport – August 21, 2015</b></p>	
<p>1. The proposed Proffer Amendment for Crosspointe Center review has been completed. While the site is within the airspace of the Winchester Regional Airport the proposed proffer amendment will not impact operations</p>	<p>Acknowledged.</p>



at the Winchester Regional Airport.	
<b>Frederick County Department of Parks &amp; Recreation – August 24, 2015</b>	
1. The proposed proffer does not appear to meet the monetary contributions necessary to satisfy the Parks and Recreation impacts of this development. Parks and Recreation recommends adjusting the monetary contributions proffer to meet current impact model standards.	The proposed monetary proffers remain consistent with the analysis that underpins the existing approved proffers. As there is no net increase in residential units, (the total remaining at 1,578), there is no increase in impacts to Parks and Recreation beyond those recognized and approved in 2004. The Applicant declines to increase its monetary proffers to current levels.
<b>Frederick County Sanitation Authority – August 14, 2015</b>	
1. The parcel is in the water and sanitary sewer area served by the Authority. Based on the project's location both water and sanitary sewer service is available within a reasonable distance from the site. Sanitary sewer treatment capacity at the waste water treatment plant is also presently available. Sanitary sewer conveyance capacity and layout will be contingent on the applicant performing a technical analysis of the existing sanitary sewer system within the area to be served and the ability of the existing conveyance system to accept additional load. Likewise, water distribution capacity will require the applicant to perform a technical analysis of the existing system within the area to be served to determine available capacity of both the potable water system and the ability to provide fire protection.	Acknowledged.
2. Water and sanitary sewers are to be constructed in accordance with the FCSA standards specifications.	Acknowledged.

<p>Dedicated easements may be requires and based on the layout vehicular access will need to be incorporated into the final design. All easements should be free from any encumbrance including permanent structures (fences, signs, etc.) and landscaping (trees, shrubs, etc.)</p>	
<p><b>Frederick County Fire Marshal – August 18, 2015</b></p>	
<p>1. Plans approved Fire Marshal, Frederick County</p>	<p>Acknowledged.</p>
<p><b>VDOT – September 9, 2015</b></p>	
<p>1. The proposed land use assembly as part of Phase 1 of the development will create a condition in which it will be nearly impossible for either the Department or the land owner to remove the temporary interchange at Tasker Road (Location G). The concentration of commercial property immediately adjacent to the temporary Tasker Road interchange would create a condition such that the land owner (or their successor) could debate that the removal of the temporary interchange would profoundly diminish the value/marketability of the commercial property. Further, the proposed modification and assembly of residential property as part of the Phase 1 phase of the development would create a condition in which the land owner could debate that the removal of the temporary Tasker Road interchange would create a condition in which large commercial property could only be served by a circuitous road through a residential setting.</p>	<p>The proffers have been revised pursuant to extensive discussions with both the County and VDOT as to necessary studies required to assure acceptable Levels of Service at the critical Ramp/Tasker intersection, and other transportation improvements necessary during the course of the phasing of the Project. The long-term transportation plan for Crosspointe, as it has been addressed by the Three Party Agreement, includes the construction of a single internal interchange at Warrior Road, some distance from the 310 Interchange. This necessitates a “circuitous route” to serve commercial areas on the western portions of Crosspointe, under both the existing and proposed proffers.</p> <p>In an effort to expedite road improvements at Crosspointe, the Applicant has modified the proposal to provide for a Phase I area with road improvements consistent with the existing proffers for Phases I and II, to extend Tasker Road to Warrior Drive and then extend Warrior Drive from that intersection to the location of the future Warrior Drive Interchange on Route 37 (Points “J” to “K” to “M”).</p>
<p>2. The proposed shifting of land use categories and locations into Phase 1</p>	<p>The revised proffer limits commercial development within Phase I to 960,000 square feet, and residential</p>

<p>of the development is relying solely on the transportation improvements agreed to be performed by VDOT in the Tri-party agreement dated May 7, 2012. A portion of the I-81 Interchange improvements to be completed were to be performed by Glaize Development Inc. as a part of their original proffer statement dated August 27, 2003 with revisions on October 22, 2003 and January 23, 2004. With the I-81 Exit 310 Interchange project, VDOT has fulfilled its "VDOT Obligations to the Construction of the Interchange Improvements" as outlined under Item 2 of the Tri-party agreement, and has incorporated all of the improvements outlined in Item 2 a. into the scope of the I-81 Exit 310 project.</p>	<p>development of 938 total dwelling units consistently with the maximum commercial area that could be constructed within Phase I under the existing, proffers. This has been retained in the proffer condition amendment, but the Applicant now proposes a proffer that limits the issuance of occupancy permits for any of the Phase I development in excess of 370,000 ft.<sup>2</sup> of commercial floor area until it has completed a Traffic Impact Analysis for review by VDOT and the County, for the purpose of identifying improvements that may be necessary for the intersection of the Route 37 ramps and Tasker Road. The Applicant understands that this is acceptable to both VDOT and the County.</p> <p>Furthermore, and notwithstanding anything in the Three Party Agreement to the contrary, Glaize has proffered to construct the road segment from Points H to J as part of its Phase I improvements.</p>
<p>3. It is requested that the obligations that Glaize identified under Item 3. Glaize's Obligations of the Tri-party agreement be incorporated into the proposed proffer modification that is being suggested in order to honor the commitments that were made in the May 7, 2012 Tri-party agreement.</p>	<p>The Applicant respectfully declines to do so. The Three Party Agreement is a separate contract that is to be interpreted and enforced as a contract. When contractual provisions are converted into proffered commitments, however, they are both substantially more difficult to amend, and may be enforced by the County (without regard to any other party) in entirely different ways not contemplated or intended by the parties at the time of the Agreement. Such a process is not appropriate to the purposes underlying the Three Party Agreement.</p>
<p>4. VDOT does not agree that improvements associated with the I-81 Exit 310 Interchange project, which covers many of the proffered conditions originally proposed to be constructed by the developer, allow the developer to move forward with all original or proposed Phase 1 improvements. The Proffer Condition Amendment states under Item 14.2 that "Accordingly, the Phase 1 road</p>	<p>Glaize would enter into a scoping agreement with VDOT and the County consistently with the terms of the Three-Party Agreement, for future TIAs that may be required for Crosspointe. It would do so prior to development of the initial phase of Crosspointe. Moreover, as noted above, the Applicant has agreed to a specific TIA with respect to the function of the intersection of the temporary off ramps, and Tasker Road before certain development occurs past 370,000 ft.<sup>2</sup></p>

<p>improvements presently under construction by VDOT shall satisfy the Phase 1 road improvements as required under the original Proffer Statement. Since the original traffic impact statement that developed the original proffers is over 12 years old, an updated TIA needs to be scoped to re-evaluate how much of the original and/or modified Phase 1 development can be supported through the temporary connection of Route 37 and Tasker Road, Point “G” of the Generalized Development plan. Item 2 g of the Tri-party agreement states that “Glaize, VDOT and the County will enter into a “scoping: agreement for future TIAs prior to construction of the Crosspointe Phase 1 and such scoping agreement will identify the roads and intersections to be analyzed. The scoping agreement shall be used for all TIAs that may be required in connection with the development. VDOT has concerns that the proposed changes to the developers Phase 1 development plans cannot be supported by the temporary intersection of Route 37 and Tasker Road, point “G”. The revised TIA needs to evaluate the proposed modifications to the Phase 1 development plan and the diminished amount of development that is proposed in Phase 2 and 3 to determine its impact on the required phasing timeframe of improvements by the developer that were originally contemplated to be completed as a result of initiation of Phases 2 and 3 of the development.</p>	<p>The County has previously issued a binding determination that the VDOT Phase I improvements satisfy Glaize’s obligations for road improvements for its Phase I development and the proffers both contemplate that, and have been modified to reflect agreement with VDOT and the County as to studies of the Ramp/Tasker intersection.</p>
<p>5. Under item 14.3 of the Proffer Condition Amendment on page 7 of 11, it states that “Road entrances to</p>	<p>The Three Party Agreement specifies the conditions that will trigger removal of the temporary ramps at Point “G”. In addition, the Applicant is not required</p>

<p>Route 37 through the property (Route 37 and formerly Crosspointe Boulevard) shall be limited to two entrances at “G” and at “M” as shown on the Revised GDP. No other entrance or road connection to Route 37 shall be allowed without the express approval of the Frederick County and VDOT. It needs to be clarified that the connection with “G” is a temporary connection only to allow access until the improvements to be provided by the developer (construction of segment “G” to “M”, including construction of Route 37 bridges at “G” and “M”, and construction of western on and off ramps from Warrior Drive to Route 37 at “M”).</p>	<p>to construct bridges at Point M (Route 37/Warrior Road) pursuant to the Three Party Agreement, as part of its Phase I. The Applicant will not be constructing any bridge at Point M.</p>
<p>6. VDOT disagrees with the provisions of item 14.4.3 of the Proffer Condition Amendment. This is contradictory to the proposed improvements agreed to by Glaize as part of item 3. Glaize Obligations in the Tri-party agreement under items 3 a., 3 c., 3 d. and 3 i.</p>	<p>The proffer language has been revised to clarify The Applicant's obligations as set forth in the proffers more generally. Please note that this is now proffer II(A)(3)(a)(ii) of the revised proffer statement.</p>
<p><b>Frederick County Public Schools – September 11, 2015</b></p>	
<p>1. The change from 200 age-restricted units to 200 <u>possibly</u> age restricted units is noted. This could have an impact on FCPS of as many as 80 additional students. Eighty students would increase our costs \$927,000 annually and necessitate a one-time capital cost of \$3,306,000.</p>	<p>The Applicant has proposed to modify this proffer to reflect the possibility that the marketplace would not support age-restricted units when development of this portion of the residentially zoned land bays actually occurs. It is equally possible that age-restricted units would remain full development economically feasible at that time, but development of Crosspointe will take many years. Because of the nature of the project, it will generate millions of dollars in positive revenue from the commercial elements that should amply offset any costs that <u>might</u> derive from additional school children. To ask the Applicant to commit to any proffer contribution under these circumstances does not appear warranted and the suggestion of payment of the</p>

	<p>asserted capital cost, would in all probability not be constitutionally sustainable.</p> <p>Indeed, in order to offset future public costs, the Applicant has increased the overall amount of potential commercial development.</p>
<b>County of Frederick – Department of Planning and Development</b>	
<b>Michael T. Ruddy, AICP, Deputy Director September 18, 2015</b>	
<b>General</b>	
<p>1. This application should be processed as a rezoning, rather than a proffer amendment, given the proposed adjustments to acreages, and to the actual locations of the RP and B2 land bays. As always, a rezoning plat including a metes and bounds description of the rezoning should be provided. This plat should identify the current areas of RP and B2 zoning and the proposed location of the RP and B2 zoning.</p>	<p>All proffer condition amendments are rezonings. The Applicant understands, however, that what is meant by this request is that additional documentation as to the proposed changes to the approved proffers, and suitable graphics be provided. This request is entirely reasonable.</p> <p>The metes and bounds of the application are unchanged from those submitted with the original rezoning. Notwithstanding this, the Applicant recognizes that there have been small changes in the zoning lines distinguishing the RP and B2 areas on the property and has therefore prepared a new plat depicting the revised locations of those zoning lines. This revised zoning plat is included as a part of the Revised General Development Plan.</p>
<b>Land Use</b>	
<p>1. The 2030 Comprehensive Plan and the Senseny/Eastern Frederick Area Plan provided guidance on the future development of the property. The property is located within the ISA and SWSA. The 2030 Comprehensive Plan identifies this property with an Urban Center land use designation. This land use designation supports commercial and residential development. The Urban Center</p>	<p>Acknowledged.</p>

<p>designation is envisioned to be a more intensive, walkable urban area with a larger commercial core, higher densities, and designed around some form of public space or focal point, located in close proximity to major transportation infrastructure.</p> <p>In general, the proposed commercial and residential zoning for this property is consistent with the current land use supported by the Comprehensive Plan. It is recognized that the future land use would support a greater mixing and intensity of land uses, supported by a robust transportation network as is identified in the County's Road Plan, and as supported in the current zoning and approved proffers for the property. The original rezoning, Crosspointe, RZ#13-03, was consistent with the County's long range land use plan. This current request remains consistent with the approved rezoning from a land use perspective.</p>	
<b>Impact Analysis and Proffer Statements</b>	
<p>1. The original proffer statement included a GDP that included an overall GDP, Phase 1, GDP, Phase 2 GDP, Phase 3 GDP, and a Parks, Trails, and Buffer Exhibit. For clarity's sake, the Staff would suggest using this same approach for this application. The proposed Generalized Development Plan does not differentiate the proposed phasing of the project and the concurrent road improvements as clearly as in the original statement.</p>	<p>Additional graphics have been included with a revised GDP to accommodate this comment.</p>
<p>2. The amount of commercial land use that may be developed on the property has increased by 128,000 square feet, from 960,000 to 1,088,000 square feet.</p>	<p>Please see the comments with respect to modifications made to the proffers following discussions with the County and VDOT as to the performance of a Traffic Impact Analysis following</p>

<p>In addition, the location of the commercial land uses has been adjusted to predominately the western portion of the property, Please describe any additional impacts that this may cause, in particular, to the transportation improvements and improvements at G on the GDP.</p>	<p>construction of 370,000 ft.<sup>2</sup> of commercial development to assure appropriate Levels of Service at the critical intersection.</p>
<p>3. The current proffer statement directly ties the amount of development, the phasing of the land uses, to road improvements. Previously, the Applicant demonstrated that the transportation improvements would be completed with the appropriate amount of development. The proposed proffer statement does not clearly tie the land use to the needed transportation improvements. The questions of what is stopping the next phase of development from not touching or necessitating the necessary transportation improvements should be addressed. The application should link the land use to the transportation improvements to a greater extent.</p>	<p>Please see revised proffers, and comments above.</p>
<p>4. An additional 240,000 square feet and an additional 322 residential units are proposed in Phase 1. However, it has not been clearly demonstrated that transportation improvements will be in place to support this additional development. Coordination with VDOT and the County is important when analyzing the proposed land uses and land use phasing, with the improvements made by VDOT in fulfillment of the three-party agreement. In no way should Phase 1 land uses exceed the phase 1 transportation improvements currently under construction by VDOT without appropriate mechanisms in place in the proffer statement for additional</p>	<p>Please see the previous comment.</p>



transportation improvements that would support the additional intensity of land uses.	
5. The Stream Preservation Buffer Areas have been identified differently from the approved rezoning and GDP. Please describe further how the proposed Stream Preservation Buffer Area will be addressed during the development of the property.	Clarification will be provided on the GDP, but this has not changed.
6. Particular attention should be paid to the stream buffer area and potential trail connectivity along the Opequon Creek. This linear feature is supported in the Senseny/Eastern Frederick Area Plan.	Trail locations are now depicted on the Revised GDP and include a link through the Camp Russell and Carysbrook park areas, as well as the stream preservation buffer.
7. Any additional trails beyond those that would be required by Ordinance should be included on the GDP and in the proffer statement. Those pedestrian trails that were proposed above what would be required by Ordinance are shown on the current GDP.	Please see response to comment 6 above. The Applicant has proposed to incorporate trails in the area as planned for by the Comprehensive Plan. The ordinances do not call for trails along Opequon Creek but are nonetheless provided. This will create an extensive trail system.
8. The area identified as Historic Park in the western part of the property, north of future Route 37 has been modified and appears smaller than in the original GDP. How does this relate to the existing historic resources in this location? In addition, the proffer states that a five acre preservation park shall immediately surround the Hillandale House. Is this consistent in size with the adaptive reuse of the structure for a commercial type use would appear to conflict with the preservation of the house and the preservation park area. Please clarify this proffer change.	<p>The park area identified on the GDP for the Hillandale House was approximately 5 acres before VDOT acquired an estimated 3 acres of that property for its Interchange work. The Applicant declines to provide additional, valuable, commercially planned and zoned property to replace that which has been taken, but the existing proffers permit the Hillandale House to be employed "for such uses as may be deemed appropriate by the Applicant." Adaptive re-use of the building would fall under this category and the revised proffer is simply clarifying that position. Successful adaptive re-use of the facility does not require the dedication of additional land, in order to be attractively and effectively redeveloped.</p> <p>Beyond this, The Applicant believes that it is unclear what this comment seeks.</p>
9. The reservation area for Frederick	Section XV of the proffers provides for the

<p>County Government Services was previously proffered as a dedication of area for government services. As such, the dedication was clearly triggered to occur within 90 days of the Boards written request to the Applicant, at no cost to the County. It is not clear how the property would be transferred to the County and what conditions would be attached to the transfer of the reserved property, especially, the cost. In addition, the proposed reservation is only for a period of five years. Such a sunset clause would not be desirable. An approach similar to the current proffer, with no sunset clause, would be preferable to the County.</p>	<p>reservation of approximately 9 acres of land as shown on the revised GDP for government services and provides for that reservation to be available for five years from the date of approval of the proffer condition amendment.</p>
<p>10. Consideration should be given to advancing the monetary contributions proposed for Fire and Rescue as the phases have been adjusted with a significant amount of development being front loaded in Phase 1.</p>	<p>The Applicant has modified the proposed amendment to shift the largest contribution to Phase I</p>
<p>11. The proposed residential land use proffer would allow for a greater mix of residential units. It should be recognized that no specific mix has been proffered.</p>	<p>Acknowledged.</p>
<p>12. The revised land use proffer addressing residential development would enable an additional 200 non-age restricted housing units to be developed on the property. This has the potential of introducing additional impacts on the County should the age restricted units not be constructed in favor of non-age restricted units.</p>	<p>Please see earlier comments. The construction of additional commercial area is anticipated to offset any of the additional impacts of residential development.</p>
<p>13. The value of the proffers aimed at mitigating the impacts associated with the development of this property area the same as the original proffer statement for this project which was approved in 2003. It should be</p>	<p>Please see the preceding response.</p>

recognized that the Development Impact Model projects a much higher amount in 2015. As proposed, the residential land use changes may allow an additional 200 residential units that are not age restricted, thus creating additional impacts on schools.	
14. The first proffer under environment appears to be unnecessary as modified from the original proffer.	It has been removed.
15. Also in Environment, the revised GDP does not show the level of detail the original does in regards to parks, trails, and buffers. The current approach is preferred.	This has been addressed with the Revised GDP.
16. Please clarify why the escalation clause has been removed from the proffer statement.	An escalation clause has been re-introduced.
<b>General Transportation Comments:</b>	
17. Future road construction "by others" is identified on the GDP and in the proffers in several locations. These road construction segments are currently developer obligations from the approved rezoning for this property. The application should identify those improvements that were previously identified developer obligations and address who, when, and how these transportation improvements will be completed.	The Three Party Agreement is clear that these obligations are not the Applicant's responsibility, and they were not its responsibility under the original rezoning. The Applicant remains obligated to construct its Phase II and III improvements as before, but has no further obligations with respect to Phase I except as shown in the amended proffers.
18. The Three Party Agreement should be more thoroughly integrated into the proffer statement.	As noted above, the Applicant declines to incorporate the Three Party Agreement or any of its terms into a proffer statement.
19. The proposed allowance to develop additional commercial land uses, beyond the proffered 1,088,000 square feet upon the completion of a future TIA, should be carefully evaluated. No additional transportation improvements are proposed or specified and it has not been evaluated	This would be the purpose of the completion of a TIA at the times specified in the existing and proposed proffers.

<p>what infrastructure would be needed to support the additional development.</p>	
<p>20. Level of Service C, or better, is promoted in the Comprehensive Plan to achieve an acceptable Level of Service on area roads and the overall transportation network. This should be demonstrated in this application. With the original application, an acceptable Level of Service had been demonstrated as achieved and key elements and connections identified in this plan were provided through proffers in a manner acceptable to the Board of Supervisors.</p>	<p>The proposed modifications to Crosspointe are focused primarily on the shifting of commercial uses between land bays. Ultimately, the roadway system serving the area will be an interconnected network of major collector roadways with interchange access to a limited access Route 37. The Applicant recognizes the need to retain acceptable Levels of Service principally at the intersection of the temporary off ramps and Tasker Road. There is no basis upon which to conclude that the other intersections will not equally function at appropriate levels of service as site and subdivision planning proceeds.</p>
<p>21. Roundabouts should be considered as a priority preference for intersection design internal to the development of this property.</p>	<p>This is a comment that will be addressed during site and subdivision planning. The Applicant believes that there are few potential intersections that would be suitable for roundabout construction.</p>
<p><b>John A. Bishop AICP, Deputy Director – Transportation September 18, 2015</b></p>	
<p>1. Please clarify the expected change in trip generation between this and the previous proposal. This will aid in determining if an updated Traffic Impact Analysis will be required under Virginia Chapter 527. Right now, it appears the key difference is 128,000 square feet of commercial area. Depending upon the proposed use, this will likely meet the threshold at which a TIA would be required.</p>	<p>Please see the attached information provided by Mr. Callow.</p>
<p>2. Significant reference is made to the Three Party Agreement that was executed in 2012. For the sake of clarity and continuity, I would suggest that a copy of that agreement be included with all rezoning materials. In addition, I would suggest that whatever commitments were made by the applicant in that agreement now be included as proffers.</p>	<p>A copy is provided, but for reasons stated above, the developer's obligations will not be proffered.</p>

<p>3. As we work to determine the traffic impacts, the phasing in the TIA from 2003 envisions a much spread out intensity of development than is being outlined in the current rezoning. The previous rezoning had commercial and residential in each phase of development and tied those phases to associated improvements. The current application has advanced the vast majority of the commercial, which produces most of your trips, into phase 1. VDOT is essentially building what were the Crosspointe Phase 1 proffers in the 2004 rezoning which does make previously approved Phase 1 items eligible to move forward. However, the trips being proposed to go through that area in this new application are much higher than in the previous rezoning.</p>	<p>Please see the comments above with respect to agreements reached with VDOT and the County as to transportation studies and development limitations.</p>
<p>4. Previously proffered section M to O has been removed.</p>	<p>This road segment has been removed because it is unnecessary to the development of Crosspointe, and would therefore constitute the construction of an improvement the need for which is generated by public demand, and not by the development. Furthermore, the classification of Crosspointe has changed from a boulevard to a limited access highway, thus assuring materially greater costs for construction that would not themselves be justified by this development. The Applicant has, however, agreed to cooperate in this change, recognizing, as it must, that its principal spine road is a portion of new Route 37.</p>
<p>5. The completion of the previously proffered Phase 1 items by VDOT has been a significant benefit to the County as well as to the applicant. I would suggest the applicant consider proffers that provide for other ways to offset impacts of their development should VDOT or the County constructs other previously proffered</p>	<p>The Three Party Agreement contemplated this and the Applicant believes that the purpose of conditional zoning is impact mitigation related to a development, and is not a separate means of public financing</p>

items. I would point out the Lutheran Home rezoning as an example of this.	
6. Please clarify the intent to build the bridges at point G. The three party agreement notes that this will be done, but the proffer is less clear.	Please refer to the Three Party Agreement and see the response to previous comments.
7. I would suggest that the proffers make clear that the Tasker interchange is temporary.	That is addressed in the Three Party Agreement and need not be formalized in a proffer statement. The temporary nature of that interchange is a matter appropriately addressed with VDOT.
8. The proffers for K to L and M to N have been modified to be more reliant on when others perform their segments. I would note that this may not meet VDOT subdivision street acceptance standards.	This is a comment that will be addressed during site and subdivision planning, and is acknowledged. The Applicant is aware that any road it constructs in Crosspointe will need to satisfy VDOT standards both in as to design, and the requirements for its acceptance into the state highway system.
<b>County Attorney – September 24, 2015</b>	
1. You have indicated that the total rezoning area is 574.37+/- acres, to include all of parcels 75-A-89,-89A,-91,-92,-95, and -96 and a portion of parcels 75-A-90 and-94. I recognize that this is the same rezoning area covered by the rezoning approved in 2004 and the County GIS records show parcels 75-A-94 as split zoned, with a portion of it remaining zoned RA (as to parcel 75-A-90, the records show it as split zoned between RP and B2, without any RA portion), but I am unaware of any metes and bounds description that defines the limits of the 574.37+/- acre area. Along similar lines, while the Revised GDP shows the general areas to be designated as RP and B2, to ensure sufficient definiteness in the rezoning process, we are going to need metes and bounds descriptions of the specific zoning designations, especially where the zoning designations would not be	<p>A metes and bounds description of the Property was submitted in connection with the original rezoning of the property in 2004. As noted above, the Applicant will, however, provide a new metes and bounds description (that does not change from the original zoning).</p> <p>The Applicant recognizes that the zoning lines no longer correspond to its proposed shift of uses within the approved project and that it will require an adjustment of the zoning lines between the RP and B2 areas within the project. A revised zoning map has been submitted in connection with this response.</p>

following existing property lines. Also in a further effort to avoid any ambiguity, some zoning designation would need to be shown for the park areas.	
2. As a general terminology matter, I note that the Proffer Statement variously refers to the “Project” (see Proffer 1.2) and to the “development” (see Proffer 9). It seems that the references suggest the to the “Property”.	The amended Proffers have been revised. Upon review, it would appear that references to “development” would, in the proper circumstances, be more appropriately “the Project.”
3. Introductory paragraph 2 — The last sentence contains the extraneous words “and shall include the following:”, which appear to be carried over from the 2004 Proffer Statement. In the 2004 Proffer Statement, a list of GDP components followed; the words appear to be unnecessary now. Also the Proffer Statement needs to have the date of the Revised GDP filled in.	The extraneous words have been removed.  A date for the Revised GDP will be inserted when a final version of the document, to be incorporated into the Proffer Statement, has been thoroughly reviewed by the Staff and the Applicant and finalized.
4. Proffer 1.2 — Staff should be aware that the Proffer would allow the additional commercial development upon a showing that the roads “in the Project” would continue to function at an acceptable level of service; the Proffer does not address the function of roads outside of “the project”.	The Applicant was, and remains, of the view that these detailed movements would be addressed at the time of site plan. The Applicant has no obligation under the existing proffers, or pretty much in general, for roads outside of the Project.
5. Proffers 2.2.2 and 2.2.3 — The Proffers refer to the points in time at which the commercial/retail space “has been constructed”. It seems that the most appropriate reference would be to issuance of certificates of occupancy for such space.	This has been corrected in the revised proffer statement.
6. Proffer 3.1 — Staff should be aware that the Proffer does not actually limit any façades other than “standard concrete masonry block” for front façades of buildings.	Acknowledged.
7. Proffers 3.2 to 3.4 — The Proffers do	This is as the original proffer was written and

<p>not necessarily state well-defined commitments. For instance, Proffer 3.3 simply states that “a comprehensive sign plan shall be provided”, but it does not define any standards required of such plan. Proffer 3.4 defers a subjective determination — what constitutes “a quality ‘boulevard’ appearance” — to subsequent stages of a review process that is typically supposed to be more purely administrative.</p>	<p>modified to be consistent with the Master Development Plan as approved in 2012.</p> <p>The Applicant wishes to discuss this further with the Staff.</p>
<p>8. Proffer 4.1 — The Proffer refers to “Department of Parks and Recreation standards” and to “Frederick County standards” for trail system. Staff may need to confirm the existence of such standards.</p>	<p>The Applicant has removed the reference to Parks and Recreation and Frederick County Trail Standards. The proffer has been amended for a 10’ wide asphalt trail. See new proffer IV.</p>
<p>9. Proffer 14.2, note 1 — Proffer 14.2.2 of the 2004 Proffer Statement indicated that the road segment from “H” to “J” would also be constructed as a Phase I item, as does Section 2.a.ii of the 2012 three-party agreement, yet note 1 to Proffer 14.2 of the Proffer Statement does not reference that segment as being constructed as a Phase I item (instead, Proffer 14.4.1 references this item”). Also, Proffer 14.2.5 of the 2004 Proffer Statement referenced segment “D” to “E” as a Phase I item, which segment would appear to be part of the current Exit 310 project, but note 1 to Proffer 14.2 does not mention the segment.</p>	<p>These sections of the Proffer Statement have been amended to reflect the Applicant’s remaining obligations following the completion of the VDOT Phase I improvements.</p>
<p>10. Proffer 14.2 – Staff should be aware that the Proffer does not place any limits on full left and right turn commercial entrances to warrior Drive between “M” and “K” (see Proffer 14.2.6 of the 2004 Proffer Statement) and to Tasker Road between “F” and “G” and between “H” and “J” (see Proffer 14.2.7 of the 2004 Proffer</p>	<p>Acknowledged. This can be further discussed.</p>



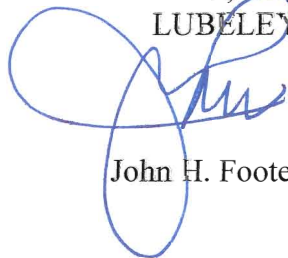
Statement).	
11. Proffer 14.4.2 – The Proffer, which concerns Warrior Drive from “L” to “K” to “M”, also then refers to the Applicant not being required to construct a bridge across “H”, but “H” is not a part of that segment, so it is unclear what is intended by the reference to any bridge at “H”.	This is been revised to reflect that “H” should actually be Point “L” at Hoge Run. The Applicant is aware that the County has identified the property on the north side of Hoge Run as parkland in its comprehensive plan, thus substantially reducing the likelihood that there will be a road constructed to the Run and any likelihood that the Applicant will be required cross the Run.
12. Proffer 14.4.3 — Staff should be aware that the language of the Proffer substantially limits the likelihood that the Applicant will construct the indicated bridges.	Acknowledged.
13. Proffer 14.5.3-The Proffer makes development of the Phase III entirely contingent upon the Applicant’s ability to obtain certain concessions from adjoining property owners. This could have the effect of permanently prohibiting development of the Property beyond Phase II if the Applicant is unable to obtain such concessions. Also, item 1 refers to point “O”, which is not labeled on the revised GDP. Finally, item 3 is not properly worded. A TIA does not “provide justification” for transportation <u>impacts</u> ; a TIA shows that the impacts of particular development either do or do not identify a need for completion of certain improvements.	This is correct. Phase III is not likely to develop for many years. The Applicant therefore would not need to construct roads from the north or south to connect to the Warrior Drive intersection absent the development of that Phase. It must be noted, however, that the proffer is so structured that Phase III could be initiated upon the submission of a revised TIA with respect to that Phase, and without regard to the construction of any additional portions of Warrior Drive. These provisions are written in the disjunctive.
14. Proffer 14.6 — Staff should be aware that the Proffer does not provide for the dedication of the indicated Route 37 right-of-way. The only Route 37 right-of-way provided for by the Proffer Statement is that in Proffers 14.4.3 and 14.5.2.	Acknowledged.
15. Proffer 15 – The Proffer does not address ownership and maintenance of the identified “parks”. If these are	The Proffers have been amended to indicate that the park areas would be offered to the County, should it wish to take ownership of them, but if not, they

intended to be “common open space areas not otherwise dedicated to public use”, within the meaning of the provisions concerning owners’ associations in Proffer 11, then the Proffer might best state this.	would be owned and maintained by appropriate homeowners’ or property owners’ associations.
16. Proffer 15.3 – The two-acre preservation park surrounding the Carysbrook Redoubt Area is not shown on the revised GDP.	The Carysbrook Redoubt area is included in the area south of the Future Route 37, but was not separately called out. This has been rectified on the Revised GDP.
17. Proffer 16.1 – Staff should be aware that, with respect to reserved government services area, the Proffer is only for the reservation of such an area and not the dedication of such an area and therefore may be a little or no economic value.	The County did not take benefit of land made available for government services as provided in the original proffer statement, and the Applicant understands that the need expressed for the property in 2004 no longer exists. The proffer has been amended, however, to provide for an additional reservation of property for five years for a governmental services facility.
18. Staff should be aware that the Proffer Statement does not contain an escalator clause (see Proffer 17.1 of the 2004 Proffer Statement”).	An escalator clause has been reintroduced.

Thank you very much for your kind attention to this.

Very truly yours,

WALSH, COLUCCI,  
LUBELEY & WALSH, P.C.



John H. Foote

JHF/jf

cc: J. P. Carr  
Patrick Sowers  
Ron Mislowsky  
John Callow



**WALSH COLUCCI  
LUBELEY & WALSH PC**

John H. Foote  
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November 5, 2015

Mr. Michael Ruddy, AICP  
Frederick County Planning Director  
107 North Kent Street  
Winchester, Virginia 22601

Re: Overview of Significant Elements of the  
Proposed Amendments to the Crosspointe Proffers.

Dear Mike:

As you know, Glaize Development has submitted a proposed proffer condition amendment with respect to the Crosspointe project. Discussions with the staff and with VDOT have led us think that the proposal has appeared unnecessarily complex. In Glaize's view the changes that are proposed are quite small when compared with the approved proffers under which Crosspointe could develop today. The present application has been submitted because several things have happened since the original rezoning in 2003 that militate in favor of modification of that approval.

Perhaps most fundamentally, the only substantive changes that are proposed in this application are the relocation of commercial uses (that could otherwise have been built on the already approved road network) and an increase of 128,000 square feet of additional commercial floor area that will not be developed for many years yet to come. There is also now the potential for development of 200 market rate homes, rather than that number of age-restricted homes. Glaize believes that the nature of those units should be dictated by the market when construction of the project commences.<sup>1</sup>

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<sup>1</sup> As we reviewed the original proffer statement, together with the proposed changes, it has also seemed apparent that the proffers could be reorganized to be much more readily understood, and the most recent submission attempts this.

ATTORNEYS AT LAW

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Together with the VDOT highway construction presently underway, it has been eleven years since the original rezoning was approved, and the country has undergone the Great Recession. As the economy has emerged from the dramatic downturn, it has become increasingly apparent to Glaize that the original location of some portion of the commercial land areas is too far from essential access and visibility from Interstate 81 and Route 37. Economic prudence suggests that what are essentially small changes should be made to the layout of uses that could otherwise have been built without further analysis.

I have been asked to make several further observations.

1. As we all are pleasantly aware, VDOT is building major improvements to the intersection at Route 37 and Interstate 81. A number of years ago the Department approached Glaize and sought its cooperation, to include the cost-free dedication of necessary rights-of-way. These discussions led to the execution of the Three Party Agreement dated May 7, 2012, between Glaize and VDOT. That Agreement reflects that VDOT's Phase I improvements constitute completion of Glaize's proffered Phase I road requirements. (Both parties reference "phasing" of their plans and this can get confusing, but the essence of the Agreement is that the roadwork under construction will support Glaize's Phase I development as it was approved in the original proffers). The County's Zoning Administrator signed that agreement evidencing the County's binding concurrence that Glaize's initially proffered road construction obligations were fulfilled by VDOT's work.<sup>2</sup>

We emphasize that whether the commercial remains where it is shown on the existing Generalized Development Plan, or moved closer to the Interstate, the same traffic flow occurs on the same roads and in the same pattern as originally contemplated and approved.

2. There is, we believe, a misunderstanding in some quarters of what the original proffers authorize Glaize to build in its development Phases. Under those proffers Glaize may construct as much as 960,000 ft.<sup>2</sup> of commercial/retail gross leasable square feet, and 616 homes in its first development Phase, and employing the proffered Phase I road improvements (now under construction). The reasoning behind this at the time of approval of the original rezoning was that the commercial development would amply offset the cost impact of the residential development, and thus it is the residential development that is subject to the various triggers set forth in those proffers, and not the commercial.

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<sup>2</sup> Glaize is much troubled that although the Three Party Agreement specifically identifies the road segments that VDOT agreed to construct as part of its Phase I, the satisfying Glaize's Phase I road improvement requirements, the VDOT failed to include the road segment between Points H and J. As a result, Glaize has now been required to proffer that segment and to absorb the cost of work that VDOT had agreed to do, but has not.

3. There also seems to be confusion over the timing of any Traffic Impact Analysis that Glaize may be required to complete. The original proffers are silent as to the performance of any TIA. The Three Party Agreement, however, says that

VDOT agrees that for the purposes of future TIAs that may be required for Crosspointe, Glaize shall have no further responsibility for improvements to the 310 Interchange. Glaize, VDOT, and the County will enter a "scoping" agreement for future TIAs prior to construction of the Crosspointe Phase I and such scoping agreement will identify the roads and intersections to be analyzed. This scoping agreement shall be used for all TIAs that may be required in connection with the development. Any impacts identified outside the project limits shall be the responsibility of others.

Three Party Agreement, Paragraph 2 (g) (emphasis supplied).

We understand that there may now be a request that a TIA be performed before the proffer condition amendment is considered by the Board. But the entire structure of the Three Party Agreement, and the original proffers, is that studies will be done when actual development is to commence, and the real world modeled. The proposed changes set out in the present proffer condition amendment, given the overall scope of the originally approved project, are insufficiently large to materially change the nature of this obligation. It is Glaize's position that no present TIA could provide any revealing information relevant to the consideration of this proffer condition amendment, but that it must scope the necessary work, and perform the necessary analyses in conjunction with the actual development of the property. The needs giving rise to this agreement have not changed, and Glaize has already instructed Mr. Callow to work on such a scoping.

4. Finally, we know that there has been discussion, principally with VDOT, as to the removal of the temporary ramps at Route 37 and Tasker Road. This, too, is a conditional requirement, and is addressed in the Three Party Agreement which says in pertinent part that

Glaize shall remove the interim off-ramps at Tasker Road and Route 37 within two months following the date when (a) a Traffic Impact Analysis ("TIA") is approved the demonstrates they are no longer necessary for the safe movement of traffic on Route 37 and within Crosspointe after completion of the western half of the interchange at Warrior Drive, or (b) when an off-site connection is made to Route 522 to the east, or to properties to the north or south by means of an extended Warrior Drive, whichever first occurs, and in either case (c) the development of Crosspointe has commenced. . . .

Three Party Agreement, Paragraph 3 (d).

Thus, the Agreement provides that those ramps will remain in place until the earlier of a TIA that shows they are not needed to accommodate movement of traffic within the development, and when the western portion of the Warrior Drive interchange has been built. They are to be removed no sooner than the point at which the full Warrior Interchange is constructed, in substantial measure because there would otherwise be no means of access to any of the Crosspointe development until the preconditions to the removal have been satisfied. Furthermore, earlier removal of the Tasker ramps without construction of Warrior and the road loop back to Tasker Road would leave the residents of Stephens City south of Crosspointe without access to the 310 Interchange.

Where Glaize has proposed changes from the 2003 proffers in these proposed amended proffers, there have been offsetting measures included to address these changes. The impact of the additional 322 single family units that have been shifted into Phase I-B are purposefully offset by an increase in the minimum amount of commercial in Phase I-A. To address VDOT's concern about the postponement of the extension of Tasker and Warrior, Glaize has proposed extending the road segment identified as H-J-K-M (Tasker to Warrior to Future 37, including the H-J segment promised by VDOT but not being built) before any work in Phase I-B. The majority of "other" changes to the proffers reflects changes to the project because of interchange improvements (essentially its enlargement), and other items addressed in the Three Party Agreement.

We respectfully request that the staff keep this information in mind as it reviews a revised GDP and proffer statement.

Thank you very much for your kind attention to this.

Very truly yours,

WALSH, COLUCCI,  
LUBELEY & WALSH, P.C.

John H. Foote

JHF/jf

Mr. Michael Ruddy  
November 5, 2015  
Page 5

cc: J. P. Carr  
Patrick Sowers  
Ron Mislowsky  
John Callow

DRAFT



## Mike Ruddy

---

**From:** Funkhouser, Rhonda (VDOT) <Rhonda.Funkhouser@VDOT.Virginia.gov> on behalf of Smith, Matthew, P.E. (VDOT) <Matthew.Smith@vdot.virginia.gov>  
**Sent:** Monday, December 21, 2015 1:38 PM  
**To:** Patrick Sowers  
**Cc:** John Bishop; Mike Ruddy; jcarr@glaize.net; Lineberry, Jeff, PE (VDOT); Short, Terry (VDOT)  
**Subject:** Crosspointe - Revised Proffer Statement - VDOT Comments 12.21.2015  
**Attachments:** Revised Proffer Condition Amendment CLEAN December 2015 (P0609709-6).pdf; Comparison of Proffers November 20 Submission to December 15 Submission (P0610295).pdf; Comparison Original Proffers against December 15, 2015 (P0610296).pdf

Patrick,

VDOT has completed our review of the attached Amended Proffer Condition for the Crosspointe Center Project with the latest revision date of December 15, 2015. As presented, VDOT is satisfied and has no additional transportation related concerns with the Revised Proffer Condition Amendment for this development.

Let me know if you have any questions or need any additional information.

Thanks,

**Matthew B. Smith, P.E.**

*Area Land Use Engineer*

*VDOT - Land Development  
Clarke, Frederick, Shenandoah & Warren Counties  
14031 Old Valley Pike  
Edinburg, VA 22824  
Phone # (540) 984-5615  
Fax # (540) 984-5607*

---

**From:** Patrick Sowers [<mailto:PSowers@Pennoni.com>]  
**Sent:** Tuesday, December 15, 2015 3:15 PM  
**To:** Lineberry, Jeff, PE (VDOT); Smith, Matthew, P.E. (VDOT); Ingram, Lloyd (VDOT); Short, Terry (VDOT); Mike Ruddy, ([mruddy@fcva.us](mailto:mruddy@fcva.us)); John Bishop ([jbishop@fcva.us](mailto:jbishop@fcva.us)); Rod Williams  
**Cc:** 'JP Carr'; 'John F. Callow' ([jcallow@kittelerson.com](mailto:jcallow@kittelerson.com)); Ronald Mislowsky; Foote, John  
**Subject:** Crosspointe - Revised Proffer Statement

Gentlemen,

Thank you for taking the time to meet this morning to discuss the Crosspointe Proffer Amendment. I think the meeting proved very productive. We have made some minor additions/clarifications to the version of the proffers we reviewed together this morning, based on comments made at the meeting, and we have attached a revised proffer statement, dated today, that incorporates those changes. A summary of the changes made since our meeting this morning is as follows:

- 1) Added the language "and approval" to Proffer II.A.1.b for the VDOT and County review of the traffic impact analysis required for more than 370,000 SF of commercial/retail floor area.
- 2) Clarified that the right of way dedication in Proffer II.A.2.a.iii to the northeastern project limits for Warrior Drive includes the portion north of Hoge Run to the northerneastern property boundary of tax map parcel 75-A-94.



- 3) Revised Proffer II.A.3.a.iv.3 to use the term "Traffic Impact Analysis" in order to be consistent with the remainder of the proffer statement. Further, the heading of "Miscellaneous Transportation Improvements." at the end of that proffer has been moved to the next line as a header for subsequent proffers.
- 4) In Proffer XV, for the reservation area for government services, we replaced the language "in the general location shown on the Revised GDP" with "within the Phase I Commercial area."

To aid in your review, attached are three versions of the revised proffer statement, including a clean copy, a redline version showing the changes made since the last submitted version of the proffers dated November 20, as well as a redline version showing changes made from the original proffers from 2004.

We will submit a signed hard copy of the revised proffers to the County as well. If you have any questions or additional comments, please let us know.

Thanks again,  
Patrick

**Patrick Sowers**

Senior Project Engineer

**Pennoni Associates Inc.**

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## Mike Ruddy

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**From:** John Bishop  
**Sent:** Friday, December 11, 2015 4:53 PM  
**To:** Lineberry, Jeff, PE (VDOT)  
**Cc:** JP Carr; Patrick Sowers; Smith, Matthew, P.E. (VDOT); Short, Terry (VDOT); Funkhouser, Rhonda (VDOT); Mike Ruddy; Kris Tierney; Rod Williams  
**Subject:** Re: Crosspointe Proffer Amendment Submittal dated 11.25.2015  
**Attachments:** image001.jpg

I can make a room available.

Thanks

John

On Dec 11, 2015, at 4:41 PM, Lineberry, Jeff, PE (VDOT) <[Jeff.Lineberry@VDOT.Virginia.gov](mailto:Jeff.Lineberry@VDOT.Virginia.gov)> wrote:

I would be available at 11:00 a.m. next Tuesday and we can hold the meeting at John Bishop's office if that would work for everyone.

Thanks

Jeff

Jeffery A. Lineberry, P.E.  
Transportation and Land Use Director  
Virginia Department of Transportation - Staunton District  
811 Commerce Road  
Staunton, Virginia 24401-9029

Phone: 540 332 -2265 Office  
Email: [jeff.lineberry@VDOT.Virginia.gov](mailto:jeff.lineberry@VDOT.Virginia.gov)

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**From:** JP Carr [<mailto:jcarr@glaize.net>]  
**Sent:** Friday, December 11, 2015 4:34 PM  
**To:** Lineberry, Jeff, PE (VDOT); Patrick Sowers  
**Cc:** Smith, Matthew, P.E. (VDOT); Short, Terry (VDOT); [jbishop@fcva.us](mailto:jbishop@fcva.us); Funkhouser, Rhonda (VDOT)  
**Subject:** Re: Crosspointe Proffer Amendment Submittal dated 11.25.2015

Jeff:

I appreciate the comments. At this point, some of the items below are fine, some of them require a discussion. In the meantime, we have gone ahead and submitted our application for rezoning, as currently drafted. We plan to process the comments and

integrate them into our proffer application after we've had a chance to discuss them with VDOT.

Patrick mentioned you may have time to meet on Tuesday. Ron and I are available, but only after our EDA meeting that morning. It should be over around 9:00. Would you be available at 11:00? If not, please suggest another date/time.

Regards,  
JP Carr

---

**From:** "Lineberry, Jeff, PE (VDOT)" <[Jeff.Lineberry@VDOT.Virginia.gov](mailto:Jeff.Lineberry@VDOT.Virginia.gov)>  
**Date:** Friday, December 11, 2015 at 2:13 PM  
**To:** Patrick Sowers <[PSowers@Pennoni.com](mailto:PSowers@Pennoni.com)>  
**Cc:** "Smith, Matthew, P.E. (VDOT)" <[Matthew.Smith@vdot.virginia.gov](mailto:Matthew.Smith@vdot.virginia.gov)>, "Short, Terry (VDOT)" <[Terry.ShortJR@VDOT.Virginia.gov](mailto:Terry.ShortJR@VDOT.Virginia.gov)>, "[jbishop@fcva.us](mailto:jbishop@fcva.us)" <[jbishop@fcva.us](mailto:jbishop@fcva.us)>, JP Carr <[jcarr@glaise.net](mailto:jcarr@glaise.net)>, "Funkhouser, Rhonda (VDOT)" <[Rhonda.Funkhouser@VDOT.Virginia.gov](mailto:Rhonda.Funkhouser@VDOT.Virginia.gov)>  
**Subject:** RE: Crosspointe Proffer Amendment Submittal dated 11.25.2015

Listed below are VDOT's comments regarding the Crosspointe Proffer Amendment with Revision date of November 25, 2015, which was received in the Edinburg Residency Office on December 1, 2015:

1. Page 4 of 12 – II. Phasing Provisions A. 1. a) (ii) - Footnote 3 needs to be clarified to indicate that the purpose of the footnote is to allow development to commence in the phase without placement of the final surface course that could be damaged by construction traffic and not that the project is complete to the state that it is eligible to be accepted into the state highway system for maintenance.
2. Page 4 of 12 - II. Phasing Provisions A. 1. b) Remove the words on-site from the sentence "The Applicant shall construct such on-site improvements," The TIA may suggest other improvements and the applicant will still have the option of whether they wish to perform improvements identified by any future TIA.
3. Page 5 – II. Phasing Provisions A. 2. a) (iii). – Rewrite the proffer as follows – "The Applicant shall design and construct the first two lanes of the four lane Route 37 facility, as a limited access rural principal arterial route, from Tasker Road to Warrior Drive (Points "G" to "M" on the Revised GDP); design and construct one three-lane bridge over Tasker Road (Point G); and design and construct a portion of the interchange at Warrior Drive (Point M) in accordance with VDOT's GS-1 design standards and the alignment study currently being conducted by VDOT." Add footnote - "VDOT agrees that the Warrior interchange improvements include only the construction of

necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange and do not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange. However, the Tri-Party agreement dated May 7, 2012 did indicate that “Glaize would amend the Crosspointe Master Development Plan (“MDP”) to reflect construction of Route 37 to include two, three-lane, bridges across Tasker Road and two, two-lane bridges across Warrior Drive, as the ultimate configuration of the Improvements and the construction of Route 37 through the property. It the agreed that the two bridges over Warrior Drive do not provide a direct benefit to the Crosspointe Development and serve the future extension of Route 37 to Route 522. In a like manner, the construction of Tasker Road from H to J into the developer’s land bay was not necessary for the public’s relocation of Tasker Road to reconnect to Hilandale Road (Points F to G to H to I) as part of the I-81 Exit 310 Improvement project.”

4. Page 6 -- II. Phasing Provisions A. 3. a) (iii). Rewrite the proffer as follows – “The Applicant shall design and construct the second two lanes of the four lane Route 37 facility, as a limited access rural principal arterial route, from Tasker Road to Warrior Drive (Points “G” to “M” on the Revised GDP) and design; construct the second three-lane bridge over Tasker Road; and remaining portion of the interchange at Warrior Drive in accordance with VDOT’s GS-1 design standards and the alignment study currently being conducted by VDOT.” Add footnote “VDOT agrees that the interchange improvements include only the construction of necessary on and off ramps from Route 37 to Warrior Drive on the west side of the interchange and do not include the construction of the bridges over Warrior Drive or any ramps on the eastern side of the Warrior interchange. “
5. Page 6 – II. Phasing Provisions A. 3. C) – Need to add M to O from Warrior Drive to the eastern property line as part of the right of way dedicated at no cost to the County.
6. Page 6 - II. Phasing Provisions B. – Add - “Future access to “G” may require improvements by the developer as a result of 1). a TIA analysis by the developer to determine if additional development may proceed in excess of the 370,000 square feet of commercial/retail gross leasable floor area as outline in II. Phasing Provisions A. 1. b) of these provisions or 2). a VDOT initiated study is completed in accordance with the Federal Highway Administrations (FHWA) requirements for approval of the Interchange Modification Request (IMR) on a recurring two year cycle that determines additional improvements need to be made to accommodate proposed development or limits the phased development until the roadway network of G to H to J to K to M to G on the Crosspointe Generalized Development Plan is complete in order to allow access at a partial Warrior Drive Interchange and allows the temporary Tasker Ramps at Point G to be removed.”

Please advise if you have questions. I am available by phone to discuss any questions or concerns.

Thanks

Jeff

Jeffery A. Lineberry, P.E.  
Transportation and Land Use Director  
Virginia Department of Transportation - Staunton District  
811 Commerce Road  
Staunton, Virginia 24401-9029

Phone: 540 332 -2265 Office  
Email: [jeff.lineberry@VDOT.Virginia.gov](mailto:jeff.lineberry@VDOT.Virginia.gov)

---

**From:** Funkhouser, Rhonda (VDOT)  
**Sent:** Tuesday, December 01, 2015 2:43 PM  
**To:** Short, Terry (VDOT); Campbell, Adam (VDOT)  
**Cc:** Smith, Matthew, P.E. (VDOT); Ingram, Lloyd (VDOT)  
**Subject:** FW: Crosspointe Proffer Amendment Submittal dated 11.25.2015

For your review please. A paper copy is in the U.S. Mail to your attention.

Logged as LandTrack I.D. 34-I-81-20151130-23825

Thank you.

---

**From:** Patrick Sowers [<mailto:PSowers@Pennoni.com>]  
**Sent:** Tuesday, December 01, 2015 1:48 PM  
**To:** Funkhouser, Rhonda (VDOT)  
**Subject:** RE: Crosspointe Proffer Amendment Submittal dated 11.25.2015

Rhonda,

Attached are PDF's of the revised Crosspointe materials submitted last week. I have attached the revised GDP and zoning boundary exhibit as separate PDF's. If you have any questions or need anything else, just let me know. Thanks!

-Patrick

**Patrick Sowers**  
Senior Project Engineer

**Pennoni Associates Inc.**  
117 East Piccadilly Street, Suite 200  
Winchester, VA 22601

Office 540-667-2139 | Direct 540-771-2091  
<http://www.pennoni.com> | [psowers@pennoni.com](mailto:psowers@pennoni.com)

*Consulting Engineers providing...*

*Environmental – Geotechnical – Inspection & Testing – Land Development – MEP  
Landscape Architecture – Structural – Survey – Transportation – Water/Wastewater – BIM*

---

**From:** Funkhouser, Rhonda (VDOT) [<mailto:Rhonda.Funkhouser@VDOT.Virginia.gov>]

**Sent:** Monday, November 30, 2015 11:23 AM

**To:** Patrick Sowers

**Subject:** Crosspointe Proffer Amendment Submittal dated 11.25.2015

Patrick,

Do you have this information in PDF's that you could email me?

Thanks,  
Rhonda

**Rhonda Funkhouser**

*VDOT | Administrative Assistant to Land Development*

*Clarke, Frederick, Shenandoah & Warren Counties*

*Edinburg Residency Office*

*14031 Old Valley Pike | Edinburg, VA 22824*

*Phone #540.984.5602 | Fax #540.984.5607*

*Email: [Rhonda.Funkhouser@vdot.virginia.gov](mailto:Rhonda.Funkhouser@vdot.virginia.gov)*

<image001.jpg>



## COUNTY of FREDERICK


Department of Planning and Development

540/ 665-5651

Fax: 540/ 665-6395

### MEMORANDUM

**TO:** Patrick Sowers  
Pennoni Associates, Inc.

**FROM:** Michael T. Ruddy, AICP  
Deputy Director 

**RE:** Rezoning Comments: Crosspointe Center Rezoning.  
East of I-81, Exit 310; PIN's 75-A-89, 89A, 91, 92, 95 and 96 and a  
portion of 75-A-90 and 94, totaling 574.37 acres.

**DATE:** September 18, 2015

The following comments are offered regarding the Crosspointe Center Rezoning Application. This is a request for a proffer amendment to approved rezoning #RZ 13-03 which rezoned 574.37 acres to a combination of RP (Residential Performance) and B2 (Business General) zoning with Proffers. The review is generally based upon the proffer statement dated August 7, 2015. An Impact Analysis Statement was not provided with this initial submission. One should be provided to identify the changes in this application from the approved rezoning, and so any changes in the impacts between the applications can be appropriately evaluated by the reviewing agencies, and more importantly, the Planning Commission, and Board of Supervisors.

Prior to formal submission to the County, please ensure that these comments and all review agency comments are adequately addressed. At a minimum, a letter describing how each of the agencies and their comments have been addressed should be included as part of the submission.

#### General

- 1) This application should be processed as a rezoning, rather than a proffer amendment, given the proposed adjustments to acreages, and to the actual locations of the RP and B2 land bays. As always, a rezoning plat including a metes and bounds description of the rezoning should be provided. This plat should identify the current areas of RP and B2 zoning and the proposed location of the RP and B2 zoning.



### Land Use

- 1) The 2030 Comprehensive Plan and the Senseny/Eastern Frederick Area Plan provide guidance on the future development of the property. The property is located within the UDA and SWSA. The 2030 Comprehensive Plan identifies this property with an Urban Center land use designation. This land use designation supports commercial and residential development. The Urban Center designation is envisioned to be a more intensive, walkable urban area with a larger commercial core, higher densities, and designed around some form of public space or focal point, located in close proximity to major transportation infrastructure.

In general, the proposed commercial and residential zoning for this property is consistent with the current land use supported by the Comprehensive Plan. It is recognized that the future land use would support a greater mixing and intensity of land uses, supported by a robust transportation network as is identified in the County's Road Plan, and as supported in the current zoning and approved proffers for the property. The original rezoning, Crosspointe, RZ#13-03, was consistent with the County's long range land use plan. This current request remains consistent with the approved rezoning from a land use perspective.

### Impact Analysis and Proffer Statements.

As noted, an Impact Analysis should be prepared for this rezoning application that addresses the impacts associated with, among other things, the increased intensity of the project, the relocation of the various commercial and residential land bays, and the proposed modification of the developer obligated transportation improvements.

Please address the following items from the revised Proffer Statement prepared for this Application.

- 1) The original proffer statement included a GDP that included an overall GDP, Phase 1, GDP, Phase 2 GDP, Phase 3 GDP, and a Parks, Trails, and Buffer Exhibit. For clarity's sake, Staff would suggest using this same approach for this application. The proposed Generalized Development Plan does not differentiate the proposed phasing of the project and the concurrent road improvements as clearly as in the original statement.
- 2) The amount of commercial land use that may be developed on the property has increased by 128,000 square feet, from 960,000 to 1,088,000 square feet. In addition, the location of the commercial land uses has been adjusted to predominately the western portion of the property. Please describe any additional



impacts that this may cause, in particular, to the transportation improvements and improvements at G on the GDP.

- 3) The current proffer statement directly ties the amount of development, the phasing of the land uses, to road improvements. Previously, the Applicant demonstrated that the transportation improvements would be completed with the appropriate amount of development. The proposed proffer statement does not clearly tie the land use to the needed transportation improvements. The question of what is stopping the next phase of development from not touching or necessitating the necessary transportation improvements should be addressed. The application should link the land use to the transportation improvements to a greater extent.
- 4) An additional 240,000 square feet and an additional 322 residential units are proposed in Phase 1. However, it has not been clearly demonstrated that transportation improvements will be in place to support this additional development. Coordination with VDOT and the County is important when analyzing the proposed land uses and land use phasing, with the improvements made by VDOT in fulfillment of the three-party agreement. In no way should Phase 1 land uses exceed the phase 1 transportation improvements currently under construction by VDOT without appropriate mechanisms in place in the proffer statement for additional transportation improvements that would support the additional intensity of land uses.
- 5) The Stream Preservation Buffer Areas have been identified differently from the approved rezoning and GDP. Please describe further how the proposed Stream Preservation Buffer Area will be addressed during the development of the property.
- 6) Particular attention should be paid to the stream buffer area and potential trail connectivity along the Opequon Creek. This linear feature is supported in the Senseney/Eastern Frederick Area Plan.
- 7) Any additional trails beyond those that would be required by Ordinance should be included on the GDP and in the proffer statement. Those pedestrian trails that were proposed above what would be required by Ordinance are shown on the current GDP.
- 8) The area identified as Historic Park in the western part of the property, north of future Route 37 has been modified and appears smaller than in the original GDP. How does this relate to the existing historic resources in this location? In addition, the proffer states that a five acre preservation park shall immediately surround the Hillandale House. Is this consistent in size with the reduced area shown on the GDP. Also, the additional proffer allowing the adaptive reuse of the structure for a commercial type use would appear to conflict with the preservation of the house and the preservation park area. Please clarify this proffer change.
- 9) The reservation area for Frederick County Government Services was previously proffered as a dedication of area for government services. As such, the dedication was clearly triggered to occur within 90 days of the Boards written request to the Applicant, at no cost to the County. It is not clear how the property would be transferred to the County and what conditions would be attached to the transfer of

the reserved property, especially, the cost. In addition, the proposed reservation is only for a period of five years. Such a sunset clause would not be desirable. An approach similar to the current proffer, with no sunset clause, would be preferable to the County.

- 10) Consideration should be given to advancing the monetary contributions proposed for Fire and Rescue as the phases have been adjusted with a significant amount of development being front loaded in phase 1?
- 11) The proposed residential land use proffer would allow for a greater mix of residential units. It should be recognized that no specific mix has been proffered.
- 12) The revised land use proffer addressing residential development would enable an additional 200 non-age restricted housing units to be developed on the property. This has the potential of introducing additional impacts on the County should the age restricted units not be constructed in favor of non-age restricted units.
- 13) The value of the proffers aimed at mitigating the impacts associated with the development of this property are the same as the original proffer statement for this project which was approved in 2003. It should be recognized that the Development Impact Model projects a much higher amount in 2015. As proposed, the residential land use changes may allow an additional 200 residential units that are not age restricted, thus creating additional impacts on schools.
- 14) The first proffer under environment appears to be unnecessary as modified from the original proffer.
- 15) Also in Environment, the revised GDP does not show the level of detail the original does in regards to parks, trails, and buffers. The current approach is preferred.
- 16) Please clarify why the escalation clause has been removed from the proffer statement.

General Transportation comments:

- 17) Future road construction "by others" is identified on the GDP and in the proffers in several locations. These road construction segments are currently developer obligations from the approved rezoning for this property. The application should identify those improvements that were previously identified developer obligations and address who, when, and how these transportation improvements will be completed.
- 18) The Three Party Agreement should be more thoroughly integrated into the proffer statement.
- 19) The proposed allowance to develop additional commercial land uses, beyond the proffered 1,088,000 square feet upon the completion of a future TIA, should be carefully evaluated. No additional transportation improvements are proposed or specified and it has not been evaluated what infrastructure would be needed to support the additional development.

- 20) Level of Service C, or better, is promoted in the Comprehensive Plan to achieve an acceptable Level of Service on area roads and the overall transportation network. This should be demonstrated in this application. With the original application, an acceptable Level of Service had been demonstrated as achieved and key elements and connections identified in this plan were provided through proffers in a manner acceptable to the Board of Supervisors.
- 21) Roundabouts should be considered as a priority preference for intersection design internal to the development of this property.

More specific transportation comments have been provided by Mr. John Bishop, County Transportation Planner, which are attached to this memorandum.

In conclusion, please ensure that the above comments, and those offered by the reviewing agency are addressed. Additional comments may be provided upon receiving updated information pertaining to this rezoning application.

Cc: Rod Williams, County Attorney  
John Bishop, Deputy Director Transportation

MTR/pd



## COUNTY of FREDERICK

Roderick B. Williams  
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

September 24, 2015

**VIA E-MAIL – PSowers@Pennoni.com – AND REGULAR MAIL**

Mr. Patrick Sowers  
Pennoni Associates Inc.  
117 East Piccadilly Street, Suite 200  
Winchester, Virginia 22601

Re: Rezoning Application – Crosspointe Center  
Tax Parcel Numbers 75-A-89, -89A, -90 (part), -91, -92, -94 (part), -95,  
and -96, consisting of 573.37± acres (the “Property”)  
Proposed Proffer Statement dated August 7, 2015

Dear Patrick:

You have submitted to Frederick County for review the above-referenced proposed proffer statement (the “Proffer Statement”) for the proposed rezoning of the Property, in the Shawnee Magisterial District, from the RP (Residential Performance) and B2 (General Business) Zoning Districts, with proffers (2004 Proffer Statement), to the RP (Residential Performance) Zoning District and B2 (General Business) Zoning Districts, with revised proffers. I have now reviewed the Proffer Statement and it is my opinion that the Proffer Statement would be in a form to meet the requirements of the Frederick County Zoning Ordinance and the Code of Virginia, and would be legally sufficient as a proffer statement, subject to the following comments:

- You have indicated that the total rezoning area is 574.37± acres, to include all of parcels 75-A-89, -89A, -91, -92, -95, and -96 and a portion of parcels 75-A-90 and -94. I recognize that this is the same rezoning area covered by the rezoning approved in 2004 and that County GIS records show parcel 75-A-94 as split zoned, with a portion of it remaining zoned RA (as to parcel 75-A-90, the records show it as split zoned between RP and B2, without any RA portion), but I am unaware of any metes and bounds description that defines the limits of the 574.37± acre area. Along similar lines, while the Revised GDP shows the general areas to be designated as RP and B2, to ensure sufficient definiteness in the rezoning process, we are going to need metes and bounds descriptions of the



specific zoning designations, especially where zoning designations would not be following existing property lines. Also, in a further effort to avoid any ambiguity, some zoning designation would need to be shown for the park areas.

- As a general terminology matter, I note that the Proffer Statement variously refers to the “Project” (see Proffer 1.2) and to the “development” (see Proffer 9). It seems that the references should just be to the “Property”.
- Introductory paragraph 2 – The last sentence contains the extraneous words “and shall include the following:”, which appear to be carried over from the 2004 Proffer Statement. In the 2004 Proffer Statement, a list of GDP components followed; the words appear to be unnecessary now. Also, the Proffer Statement needs to have the date of the Revised GDP filled in.
- Proffer 1.2 – Staff should be aware that the Proffer would allow the additional commercial development upon a showing that the roads “in the Project” would continue to function at an acceptable level of service; the Proffer does not address the function of roads outside of “the Project”.
- Proffers 2.2.2 and 2.2.3 – The Proffers refer to the points in time at which the commercial/retail space “has been constructed”. It seems that the most appropriate reference would be to issuance of certificates of occupancy for such space.
- Proffer 3.1 – Staff should be aware that the Proffer does not actually limit any facades other than “standard concrete masonry block” for front facades of buildings.
- Proffers 3.2 to 3.4 – The Proffers do not necessarily state well-defined commitments. For instance, Proffer 3.3 simply states that “a comprehensive sign plan shall be provided”, but it does not define any standards required of such plan. Proffer 3.4 defers a subjective determination – what constitutes “a quality ‘boulevard’ appearance” – to a subsequent stages of a review process that are typically supposed to be more purely administrative.
- Proffer 4.1 – The Proffer refers to “Department of Parks and Recreation standards” and to “Frederick County standards” for trail system. Staff may need to confirm the existence of such standards.
- Proffer 14.2, note 1 – Proffer 14.2.2 of the 2004 Proffer Statement indicated that the road segment from “H” to “J” would also be constructed as a Phase I item, as does Section 2.a.ii. of the 2012 three-party agreement, yet note 1 to Proffer 14.2 of the Proffer Statement does not reference that segment as being constructed as a Phase I item (instead, Proffer 14.4.1 references this item). Also, Proffer 14.2.5 of the 2004 Proffer Statement referenced segment “D” to “E” as a Phase I item,

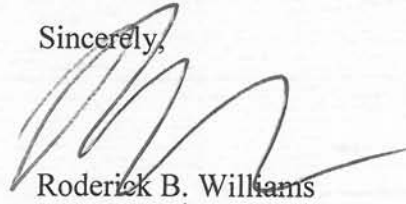
which segment would appear to be part of the current Exit 310 project, but note 1 to Proffer 14.2 does not mention this segment.

- Proffer 14.2 – Staff should be aware that the Proffer does not place any limits on full left and right turn commercial entrances to Warrior Drive between “M” and “K” (see Proffer 14.2.6 of the 2004 Proffer Statement) and to Tasker Road between “F” and “G” and between “H” and “J” (see Proffer 14.2.7 of the 2004 Proffer Statement).
- Proffer 14.4.2 – The Proffer, which concerns Warrior Drive from “L” to “K” to “M”, also then refers to the Applicant not being required to construct a bridge across “H”, but “H” is not a part of that segment, so it is unclear what is intended by the reference to any bridge at “H”.
- Proffer 14.4.3 – Staff should be aware that the language of the Proffer substantially limits the likelihood that the Applicant will construct the indicated bridges.
- Proffer 14.5.3 – The Proffer makes development of the Phase III entirely contingent upon the Applicant’s ability obtain certain concessions from adjoining property owners. This could have the effect of permanently prohibiting development of the Property beyond Phase II if the Applicant is unable to obtain such concessions. Also, item 1 refers to point “O”, which is not labeled on the Revised GDP. Finally, item 3 is not properly worded. A TIA does not “provide justification” for transportation impacts; a TIA shows that the impacts of particular development either do or do not identify a need for completion of certain improvements.
- Proffer 14.6 – Staff should be aware that the Proffer does not provide for the dedication of the indicated Route 37 right-of-way. The only Route 37 right-of-way provided for by the Proffer Statement is that in Proffers 14.4.3 and 14.5.2.
- Proffer 15 – The Proffer does not address ownership and maintenance of the identified “parks”. If these are intended to be “common open space areas not otherwise dedicated to public use”, within the meaning of the provisions concerning owners’ associations in Proffer 11, then the Proffer might best state this.
- Proffer 15.3 – The two-acre preservation park surrounding the Carysbrook Redoubt area is not shown on the Revised GDP.
- Proffer 16.1 – Staff should be aware that, with respect to reserved government services area, the Proffer is only for the reservation of such an area and not the dedication of such an area and therefore may be of little or no economic value.

- Staff should be aware that the Proffer Statement does not contain an escalator clause (see Proffer 17.1 of the 2004 Proffer Statement).

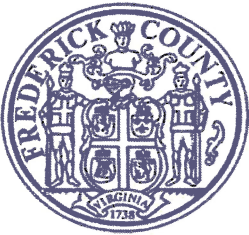
I have not reviewed the substance of the proffers as to whether the proffers are suitable and appropriate for this specific development, as my understanding is that that review will be done by staff and the Planning Commission.

Sincerely,



Roderick B. Williams  
County Attorney

cc: Michael T. Ruddy, AICP, Deputy Planning Director (via e-mail)



**COUNTY of FREDERICK**

**Department of Public Works**

**540/665-5643**

**FAX: 540/678-0682**

August 17, 2015

Patrick Sowers  
Pennoni Associates, Inc.  
117 E. Piccadilly Street, Suite 200  
Winchester, Virginia 22601.

RE: Revised Proffer Statement for Crosspointe Center  
Frederick County, Virginia

Dear Mr. Sowers:

We have completed our review of the revised proffer statement for the Crosspointe Center Project and offer the following comments:

1. Refer to Page 2 of 11, Generalized Development Plan date: Provide this office with a copy of the revised GDP after all agency comments have been incorporated.
2. Refer to Page 6 of 11, paragraph 13.1: Indicate that the HOAs and POAs will be responsible for maintaining the stormwater management facilities relative to their locations.
3. Refer to Page 6 of 11, paragraph 14.2: Provide this office with a copy of the three (3) party agreement referenced in this paragraph.
4. Refer to Page 7 of 11, paragraph 14.4.2: Based on our review of the GDP, it appears that point "L" is located on the property line. If that is in fact the case, it would be necessary to construct a bridge to span Hogue Run to access the property line. If the applicant does not design and construct Warrior Drive between "L" and "M", it will not be possible to develop Phase III.
5. Refer to Page 7 of 11, paragraph 14.4.3: The proffer statement indicates that the applicant shall design and construct a two-lane extension of Route 37 to Warrior Drive



**Revised Proffer Statement for Crosspointe Center**

**Page 2**

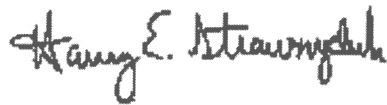
**August 17, 2015**

without being required to construct bridges at Points "G" and "M". It may be possible to construct this extension without a bridge at Point "M". However, it is doubtful that the Virginia Department of Transportation (VDOT) and Frederick County will approve an extension design without a bridge at Point "G". The applicant has already indicated that access to any development will be limited to points "G" and "M".

6. Refer to Page 8 of 11, paragraph 14.5: The development of Phase III cannot commence without the applicant designing and constructing that portion of Warrior Drive from "M" to "N".
7. Refer to Page 9 of 11, paragraph 16.1: This paragraph indicates that nine (9) acres have been reserved within the Phase I development for the use of Frederick County Government services. The previous proffer indicated the nine (9) acres would be dedicated to Frederick County. Indicate if the reserved nine (9) acres will be deeded to Frederick County upon request or will Frederick County be required to purchase the property at a future negotiated price.
8. Refer to GDP dated August 7, 2015: Clarify the reference to future 37 extension to "Warrior Road" by others.

I can be reached at 540-722-8214 if you should have any questions regarding the above comments.

Sincerely,



Harvey E. Strawsnyder, Jr., P.E.  
Director of Public Works

HES/rls

cc: Planning and Development  
file



## **FREDERICK COUNTY** **SANITATION AUTHORITY**

Post Office Box 1877  
Winchester Virginia 22604-8377

PH. – (540)868-1061  
Fax – (540)868-1429  
[www.fcsa-water.com](http://www.fcsa-water.com)

Uwe E. Weindel, P.E.  
*Engineer-Director*

August 14, 2015

Mr. Patrick Sowers  
Pennoni Associates, Inc.  
117 E. Piccadilly Street, Suite 200  
Winchester, Virginia 22601

Ref.: Rezoning Plan Comments, Proffer Amendments  
Crosspointe Center  
Tax Map # 75-A-89, 89A, 91, 92, 95,96 & 75-A-90 and 75-A-94

Dear Sir:

Per your request, a review of the proposed amended proffer statement has been performed. The Frederick County Sanitation Authority offers comments limited to the anticipated impact/effect upon the Authority's public water and sanitary sewer system and the demands thereon.

The parcel is in the water and sanitary sewer area served by the Authority. Based on the project's location both water and sanitary sewer service is available within a reasonable distance from the site. Sanitary sewer treatment capacity at the waste water treatment plant is also presently available. Sanitary sewer conveyance capacity and layout will be contingent on the applicant performing a technical analysis of the existing sanitary sewer system within the area to be served and the ability of the existing conveyance system to accept additional load. Likewise, water distribution capacity will require the applicant to perform a technical analysis of the existing system within the area to be served to determine available capacity of both the potable water system and the ability to provide fire protection.

Water and sanitary sewers are to be constructed in accordance with the FCSA standards specifications. Dedicated easements may be required and based on the layout vehicular access will need to be incorporated into the final design. All easements should be free from any encumbrance including permanent structures (fences, signs, etc.) and landscaping (trees, shrubs, etc.).

Please be aware that the Authority does not review or comment upon proffers and/or conditions proposed or submitted by the applicant in support of or in conjunction with this plan, nor does the Authority assume or undertake any responsibility to review or comment upon any further amended proffers and/or conditions which the Applicant may hereafter provide to Frederick County.

Thank you;

Uwe E. Weindel, PE  
Engineer-Director

**REZONING APPLICATION FORM  
FREDERICK COUNTY, VIRGINIA**

*To be completed by Planning Staff:*

Zoning Amendment Number <u>12-15</u>	Fee Amount Paid \$ _____
PC Hearing Date <u>11/15</u>	Date Received _____
	BOS Hearing Date _____

*The following information shall be provided by the applicant:*

All parcel identification numbers, deed book and page numbers may be obtained from the **Office of the Commissioner of Revenue, Real Estate Division, 107 North Kent Street, Winchester.**

**1. Applicant:**

Name: Pennoni Associates Inc. c/o Patrick Sowers Telephone: 540-667-2139

Address: 117 E. Piccadilly Street, Suite 200  
Winchester, VA 22601

**2. Property Owner (if different than above):**

Name: Glaize Developments, Inc. Telephone: 540-667-2092

Address: 112 E. Piccadilly Street  
Winchester, VA 22601

**3. Contact person if other than above:**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

**4. Property Information:**

- a. Property Identification Number(s): 75-A-89, 89A, 91, 92, 95 & 96 and a portion of 75-A-90 and 94
- b. Total acreage to be rezoned: 574.37
- c. Total acreage of the parcel(s) to be rezoned (if the entirety of the parcel(s) is not being rezoned): \_\_\_\_\_
- d. Current zoning designation(s) and acreage(s) in each designation: B-2: 192.57 Ac.  
RP: 381.80 Ac.
- e. Proposed zoning designation(s) and acreage(s) in each designation: B-2: 186.86 Ac.  
RP: 387.53 Ac.
- f. Magisterial District(s): Shawnee

**5. Checklist:** Check the following items that have been included with this application.

Location map	<input checked="" type="checkbox"/>	Agency Comments	<input checked="" type="checkbox"/>
Plat	<input checked="" type="checkbox"/>	Fees	<input checked="" type="checkbox"/>
Deed to property	<input checked="" type="checkbox"/>	Impact Analysis Statement	<input checked="" type="checkbox"/>
Verification of taxes paid	<input checked="" type="checkbox"/>	Proffer Statement	<input checked="" type="checkbox"/>
Plat depicting exact meets and bounds for the proposed zoning district	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Digital copies (pdf's) of all submitted documents, maps and exhibits	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

**6. The Code of Virginia allows us to request full disclosure of ownership in relation to rezoning applications.**

Please list below all owners or parties in interest of the land to be rezoned:

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**7. Adjoining Property:**

**PARCEL ID NUMBER**

**USE**

**ZONING**

See Attached List		

**8. Location:** The property is located at (give exact location based on nearest road and distance from nearest intersection, using road names and route numbers):

Immediately east and adjacent to I-81 Exit 310 Interchange

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**9. The following information should be provided according to the type of rezoning proposed:**

Number of Units Proposed

Single Family homes: 828      Townhome: 400      Multi-Family: 350  
Non-Residential Lots: \_\_\_\_\_      Mobile Home: \_\_\_\_\_      Hotel Rooms: \_\_\_\_\_

Square Footage of Proposed Uses

Office: \_\_\_\_\_      Service Station: \_\_\_\_\_  
Retail: \_\_\_\_\_      Manufacturing: \_\_\_\_\_  
Restaurant: \_\_\_\_\_      Warehouse: \_\_\_\_\_  
Commercial: 1,088,000      Other: \_\_\_\_\_

**10. Signature:**

I (we), the undersigned, do hereby respectfully make application and petition the Frederick County Board of Supervisors to amend the zoning ordinance and to change the zoning map of Frederick County, Virginia. I (we) authorize Frederick County officials to enter the property for site inspection purposes.

I (we) understand that the sign issued when this application is submitted must be placed at the front property line at least seven days prior to the Planning Commission public hearing and the Board of Supervisors public hearing and maintained so as to be visible from the road right-of-way until the hearing.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Applicant(s):       Date: 12/11/15

Date: \_\_\_\_\_

Owner(s):       Date: 12/11/15

Date: \_\_\_\_\_

## Adjoining Property Owners *Crosspointe Center*

Name Property Identification Number (PIN)		Address
Name:	Orange Partners LLC	621 W. Jubal Early Dr, Suite D
Property #:	75-5-10	Winchester, VA 22601
Name:	Nerangis Properties LLC	621 W. Jubal Early Dr, Suite D
Property #:	75-5-3	Winchester, VA 22601
Name:	Commonwealth of VA, Department of Transportation	2275 Northwestern Pike
Property #:	75-5-B	Winchester, VA 22603
Name:	Winchester-81 LLC C/O Urquhart & Co	14144 Walton Dr
Property #:	75-A-10B, 75-A-10C, 75-A-10D	Manassas, VA 20112
Name:	Commonwealth of Virginia	811 Commerce Rd
Property #:	75-A-91K	Staunton, VA 24401
Name:	Hodgson Construction LLC	221 Commonwealth Ct
Property #:	75-A-91C	Winchester, VA 22602
Name:	H P Hood Inc	6 Kimball Ln, Ste 400
Property #:	63-A-86A	Lynnfield ma 01940
Name:	Shenandoah Gas Company	350 Hillandale Lane
Property #:	63-2-A	Winchester, VA 22602
Name:	Foxtrap LLC	1756 Apple Pie Ridge Rd
Property #:	63-2-B	Winchester, VA 22603
Name:	John C Russell Jr & Frances L Russell	285 Caldwell Ln
Property #:	63-A-116	Winchester, VA 22602
Name:	Paul M Haldeman Jr Trustee, First Bank Trustee	PO Box 2751
Property #:	75-A-93, 64-A-24,	Winchester, VA 22604
Name:	W F Artrip Jr	1726 Front Royal Pike
Property #:	76-A-13	Winchester, VA 22602
Name:	Winchester Artrip LLC	2000 Tower Oaks Blvd, Fl 9
Property #:	75-A-99A	Rockville, MD 20852
Name:	Glaize Developments	112 E Piccadilly St
Property #:	75-A-97	Winchester, VA 22601
Name:	Karl Stephen Tenney	324 Chinkapin Dr
Property #:	75G 54B 136	Stephens City, VA 22655
Name:	Mervcore LLC	432 Ebenezer Church Rd
Property #:	75-A-84	Gore, VA 22637
Name:	Sharon Johnson	266 Pickett Ln
Property #:	75-A-88	Stephens City, VA 22655
Name:	Ronald Norwood Heath	PO Box 309
Property #:	75-A-87B	Stephens City, VA 22655
Name:	Ross L & Patricia A Halbersma	176 Picket Ln
Property #:	75-A-87A	Stephens City, VA 22655

Name Property Identification Number (PIN)		Address
Name:	Frederick County Sanitation Authority	PO Box 1877
Property #:	75-1-A	Winchester, VA 22604
Name:	Brubaker Enterprises LTD PR	3407 Cedar Creek Grade
Property #:	75-4-1	Winchester, VA 22602
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NOTES:

1. FREDERICK COUNTY PINS: 75-A-89, 75-A-89A, 75-A-90, 75-A-91, 75-A-92, 75-A-94, 75-A-95, 75-A-96 AND 75-4-2, ALL CURRENTLY UNDER THE NAME OF GLAIZE DEVELOPMENTS, INC.
2. BOUNDARY INFORMATION IS BASED ON A CURRENT FIELD RUN SURVEY PURSUANT TO DEEDS OF RECORD AMONG THE LAND RECORDS OF FREDERICK COUNTY, VIRGINIA, AND UNRECORDED PLATS PROVIDED AND PREPARED BY GILBERT W. CLIFFORD & ASSOCIATES, INC. DATE OF LAST FIELD INSPECTION: DECEMBER 18, 2007.
3. THE PLAT OF THE PROPERTY SHOWN HEREON IS REFERENCED TO THE VIRGINIA COORDINATE SYSTEM (NORTH ZONE), NAD 1983(CORS96). THE COMBINED GRID AND ELEVATION FACTOR WHICH HAS BEEN APPLIED TO ESTABLISH THE PROJECT COORDINATES IS 0.9999604836.
6. THE LOCATION OR EXISTENCE OF UNDERGROUND UTILITIES, HAZARDOUS MATERIALS, ENVIRONMENTALLY SENSITIVE OR DAMAGED AREAS OR WETLANDS (IF ANY) IS NOT DETERMINED BY THIS SURVEY.
8. BOUNDARY EXHIBIT PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THEREFORE EASEMENTS MAY EXIST THAT ARE NOT SHOWN HEREON.



CURVE TABLE					
CURVE	RADIUS	DELTA	LENGTH	TANGENT	BEARING
C1	113.40'	36°12'45"	71.67'	37.08'	N50°49'23"W
C3	1223.24'	28°20'29"	605.08'	308.86'	N18°12'28"E



LINE TABLE		
LINE	BEARING	LENGTH
L1	N66°39'21"E	58.48'
L2	N13°07'24"E	59.67'
L3	S25°12'46"W	39.18'
L4	N20°54'45"W	141.52'
L5	N58°15'26"W	193.70'
L6	N81°19'48"W	197.22'
L7	N75°50'52"W	110.01'
L8	N70°09'56"W	191.50'
L10	N36°57'09"E	110.81'
L11	N27°48'17"E	125.40'
L12	N52°47'34"E	146.88'
L13	N30°14'20"E	149.64'
L14	N51°00'22"E	296.81'
L15	N62°17'56"E	162.79'
L16	N41°31'07"E	226.05'
L17	N37°25'05"E	134.86'
L18	N31°44'05"E	161.13'
L19	N09°08'47"E	135.69'
L20	N07°15'11"E	85.97'
L21	N04°02'14"E	108.57'
L22	N42°22'57"E	147.55'

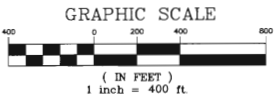
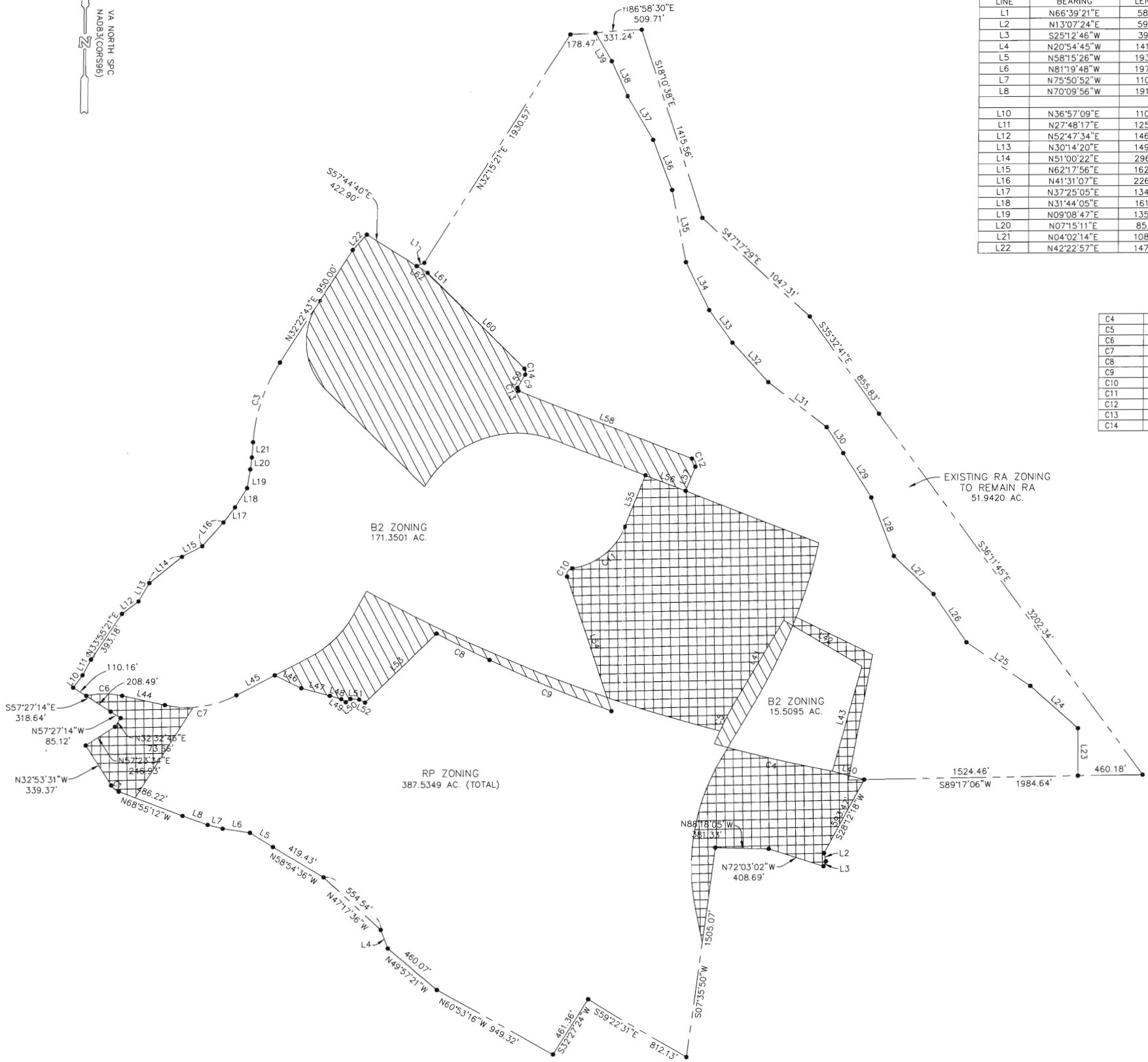


VICINITY MAP  
SCALE: 1" = 2000'

C4	10097.00'	864.71'	864.44'	N 76°41'00" W	4°54'24"	432.62'
C5	2200.00'	340.00'	339.66'	N 26°10'28" E	8°51'17"	170.34'
C6	600.00'	258.77'	256.77'	S 89°54'15" E	24°42'39"	131.43'
C7	750.00'	524.12'	513.52'	N 82°25'53" E	40°02'24"	273.27'
C8	10097.00'	420.93'	420.90'	S 63°16'44" E	2°23'19"	210.49'
C9	10097.00'	947.62'	947.28'	S 67°09'42" E	5°22'38"	474.16'
C10	45.00'	79.01'	69.25'	N 31°47'33" E	100°36'10"	54.21'
C11	470.00'	497.17'	474.31'	N 51°47'24" E	60°36'28"	274.69'
C12	45.00'	70.86'	63.77'	N 23°24'02" W	90°13'35"	45.18'
C13	15.00'	25.91'	22.81'	N 19°01'38" W	98°58'23"	17.55'
C14	35.00'	46.28'	42.98'	N 07°25'07" W	75°45'21"	27.23'

L23	N 00°13'29" W	339.27'
L24	N 48°31'18" W	457.36'
L25	N 55°29'07" W	554.06'
L26	N 34°13'23" W	417.61'
L27	N 46°10'03" W	393.74'
L28	N 21°16'31" W	448.64'
L29	N 32°28'34" W	376.72'
L30	N 32°28'34" W	220.71'
L31	N 52°08'01" W	526.36'
L32	N 42°16'43" W	382.89'
L33	N 35°45'48" W	289.11'
L34	N 26°12'42" W	383.19'
L35	N 11°09'36" W	525.56'
L36	N 20°55'31" W	382.08'
L37	N 30°39'57" W	361.33'
L38	N 24°26'54" W	276.89'
L39	N 29°48'03" W	239.56'
L40	N 74°50'00" W	231.72'
L41	N 30°36'07" E	666.21'
L42	S 59°23'53" E	646.99'
L43	S 15°18'14" W	775.50'
L44	S 77°32'55" E	311.47'
L45	N 62°24'41" E	307.05'
L46	S 63°57'02" E	210.30'
L47	S 74°46'14" E	209.86'
L48	S 73°08'22" E	83.86'
L49	S 55°59'23" E	38.77'
L50	N 53°34'19" E	39.32'
L51	S 85°40'35" E	63.85'
L52	S 61°49'55" E	46.78'
L53	N 45°50'37" E	705.00'
L54	N 18°30'31" W	1012.77'
L55	N 21°29'10" E	394.74'
L56	S 68°30'50" E	305.58'
L57	N 21°42'45" E	185.82'
L58	N 68°30'50" W	1332.08'
L59	N 30°27'34" E	109.07'
L60	N 45°17'48" W	800.49'
L61	N 45°17'48" W	175.57'
L62	N 58°21'02" W	92.41'

-  PROPOSED RP TO B2 ZONING 58.30 AC.
-  PROPOSED B2 TO RP ZONING 72.47 AC.



PROPOSED ZONING BOUNDARY  
CROSSPOINTE  
DEED BOOK 293, PAGE 442  
DEED BOOK 896, PAGE 1819  
INSTRUMENT #020016414  
INSTRUMENT #040009128  
SHAWNEE MAGISTERIAL DISTRICT  
FREDERICK COUNTY, VIRGINIA  
SCALE: 1" = 400' DATE: DECEMBER 13, 2015

PENNONI ASSOCIATES, INC.  
Engineers, Surveyors, Planners, Landscape Architects.  
117 East Piccadilly Street, Suite 200  
Winchester, Virginia 22601  
T 540.687.2139  
F 540.665.0483 SHEET 1 OF 1




I



## MEMORANDUM

**TO:** Frederick County Board of Supervisors

**FROM:** Michael T. Ruddy, AICP  
Deputy Director 

**DATE:** January 19, 2016

**RE:** **Discussion: 2016-2017 Capital Improvements Plan (CIP)**

The 2016-2017 Capital Improvements Plan (CIP) is presented to the Board of Supervisors for discussion, and direction to move the CIP to the Planning Commission for a public hearing.

The Planning Commission discussed the CIP at their January 6, 2016 meeting and forwarded it to the Board of Supervisors with no modifications and their support.

Previously, on December 14, 2015, the Comprehensive Plans and Programs Committee (CPPC) met with County Department and Agency representatives to discuss their individual capital improvement project requests, including new projects and modifications to previous requests, associated with the 2016-2017 Capital Improvements Plan (CIP).

The role of the CPPC, and ultimately the Planning Commission, in the CIP process was to ensure that the various departmental project requests are in conformance with the County's Comprehensive Policy Plan. The evaluation and prioritization of departmental projects was presented by Frederick County Public Schools, Parks and Recreation, and staff. Also provided was a projected cost for each project as required by the Code of Virginia. The CPPC discussion was typically thorough. The CPPC recommended the following additional notation which was added to the draft CIP - *Please refer to the map identifying future school sites for additional school sites located throughout the County.*

This year's CIP seeks to make a stronger link to the County's budget process. To that end, the first column is highlighted to emphasize projects for which funding would be requested in the upcoming budget would be located in this column. In addition, those projects that are long range comprehensive plan projects have been placed at the end of

the CIP table, outside of the 5-year window of a traditional CIP. With regards to the timing of the approval of the 2016-2017 Capital Improvements Plan (CIP), the CIP may be approved by the Board of Supervisors either with the upcoming budget or in advance of the budget as has customarily been done in the County.

Particular focus was once again placed on enhancing the connection between the CIP and the policies of the 2030 Comprehensive Plan. This effort continues to be exemplified with the collaboration between Frederick County Public Schools and the Parks and Recreation Department with their identification of joint community facility opportunities.

The CIP includes a total of eighty-nine projects, including several new projects. Projects have also moved off the CIP based on their initiation or completion indicating progress on the provision of new or improved community facilities. This year's CIP continues to include the individual Fire and Rescue Company requests as a subcomponent of the CIP. Other components include Schools, Parks and Recreation, Regional Library, Transportation, Winchester Regional Airport, County Administration (including the Voter Registrar), and Fire and Rescue.

It is requested that the Board of Supervisors consider the proposed 2016-2017 Capital Improvements Plan as a discussion item prior to the CIP's advertisement for public hearing. This discussion will provide a valuable opportunity for the collective review of proposed capital projects while also allowing the Board of Supervisors the ability to determine if additional information or analysis is needed in advance of final consideration of the CIP. It is the role of the Planning Commission to affirm that the 2016-2017 CIP is in conformance with the Comprehensive Policy Plan. The Board ultimately approves the CIP.

If adopted, the CIP and included maps will ultimately become a component of the Comprehensive Policy Plan, which would satisfy the review requirement of Section 15.2-2232 of the Code of Virginia, which states that no public facility shall be constructed unless said facility is a "feature shown" within a jurisdiction's comprehensive plan.

Please find attached with this agenda item the Draft 2016-2017 CIP which includes: a summary of the proposed 2016-2017 CIP in table form, and a draft copy of the proposed 2016-2017 CIP maps illustrating the known locations of the CIP requests incorporated into the draft of the CIP. More detailed information regarding the individual department requests is available digitally and may be forwarded to you directly if requested. The information provided by the individual departments is also located on the County's website via the following link: [www.fcva.us/plans](http://www.fcva.us/plans).

Please contact the Planning Department should you have any questions regarding this information.

MTR/dw  
Attachments

# **FREDERICK COUNTY VIRGINIA**

## **CAPITAL IMPROVEMENTS PLAN**

**2016-2017  
Fiscal Year**

Adopted by the  
Frederick County  
Board of Supervisors  
TBD, 2016

Recommended by the  
Frederick County  
Planning Commission  
TBD, 2016

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# **CAPITAL IMPROVEMENTS PLAN FREDERICK COUNTY 2016-2017**

## **INTRODUCTION**

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of plans for capital outlays to the local Planning Commissions. The Capital Improvements Plan (CIP) consists of a schedule for major capital expenditures for the county for the ensuing five years.

The CIP is updated annually. Projects are removed from the plans as they are completed or as priorities change. The plan is intended to assist the Board of Supervisors in preparation of the county budget. In addition to determining priorities for capital expenditures, the county must also ensure that projects contained within the CIP conform to the Comprehensive Policy Plan. Specifically, the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan. When the CIP is adopted, it becomes a component of the Comprehensive Plan. Frederick County approved the 2030 Comprehensive Plan on July 14, 2011.

The CIP is strictly advisory; it is intended for use as a capital facilities planning document, not for requesting funding allocations. Once adopted, project priorities may change throughout the year based on changing circumstances. It is also possible that particular projects may not be funded during the year that is indicated in the CIP. The status of any project becomes increasingly uncertain the further in the future it is projected.

Transportation projects are included in the CIP. The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.

The 2016-2017 CIP continues to emphasize the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with future rezoning projects. This effort continues to be exemplified with the collaboration between Frederick County Public Schools and the Parks and Recreation Department with their identification of joint community facility opportunities.

## **PROJECT RECOMMENDATIONS**

### **Frederick County Public Schools**

Frederick County Public Schools continue to commence and complete capital projects that have been priorities from previous years. The replacement Frederick County Middle School has recently been initiated and therefore no longer a part of the CIP.

Previously removed projects include the James Wood Middle School parking lot safety enhancement project, the new transportation facility located adjacent to Armel Elementary School, and the school renovations proposed to prepare school facilities for an all-day Kindergarten program. It should be recognized that the all-day kindergarten program had been delayed for several years in light of the recent fiscal climate so it was very positive to see the all-day kindergarten program be introduced through the joint efforts of Frederick County Public Schools and the Board of Supervisors.

The joint top capital improvement priority for the Schools is the 12<sup>th</sup> Elementary School and the addition to, and renovation of, Armel Elementary School. This is in recognition of the anticipated community growth in these two general locations.

The construction of the County's fourth High School is the second priority. The new high school has been requested to relieve overcapacity issues at the high school level and in anticipation of projected student population growth.

Improvements to Robert E. Aylor Middle School is the third highest priority.

Other schools included for renovation projects include Apple Pie Ridge Elementary School, Bass Hoover Elementary School, and James Wood High School. This year's CIP continues to include requests to improve the parking lot and construct a softball field at Sherando High School and to renovate and expand the current administration building on Amherst Street.

Please refer to the map identifying future school sites for additional school sites located throughout the County.

### **Parks & Recreation**

Swimming improvements continue to be a focus for Parks and Recreation. The upgrade of pool amenities at the swimming pools at both parks will include the addition of water slides and a spray ground. Added to the scope of this project is an overall pool complex renovation. This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas.

The indoor aquatic facility continues to be proposed as a high priority of the Parks and Recreation Department. This project has been moved up to the Department's #3 priority in recognition of Frederick County Public Schools 4<sup>th</sup> High School land opportunity.

This year's CIP continues to be reflective of the previous effort to seek community input into the parks and recreation programs and facilities. The recently completed survey has been taken into consideration when prioritizing parks and recreation capital projects.

The majority of the recommended projects are planned for the county's two regional parks (Sherando & Clearbrook). However, a new project, the Snowden Bridge Park Development has been identified in recognition of an endorsed site plan on the proffered park and school site. This project has been separated from the Community Park Group where it was previously considered.

The effort of the Parks and Recreation Department and their identification of their comprehensively planned parks including community, neighborhood, and district parks, further emphasize the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with rezoning projects.

Projects planned for Sherando Park include: upgrade of baseball lighting, upgrade pool amenities, a softball complex, a soccer complex, maintenance compound and office, skateboard park, parking and multi-purpose fields with trail development, picnic area with a shelter, and an access road with parking and trails. The projects planned for the Clearbrook Park include, upgrade of baseball lighting, upgrading pool amenities, a new open play area, a tennis/basketball complex, and shelter with an area for stage seating.

The Sherando Park Softball Complex has been moved up in recognition of scheduling pressure at existing facility and the number of Community Parks has been reduced to three in recognition of work underway at Rose Hill and separation of the identified Snowden Bridge site.

A project that continues to be a high priority for Parks and Recreation is the Abrams Creek Greenway Trail. This facility would provide recreational opportunities for residents of this corridor along with the surrounding communities and was emphasized in the Senseny/Eastern Frederick Urban Areas Plan completed during 2012. This project will provide trails with bicycle, walking and jogging opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities.

### **Handley Regional Library**

The Handley Regional Library continues to recommend three projects. As noted last year, this marks a change from their 2014-2015 request of four. The library's top priority is a new library branch in the Gainesboro area.

The two remaining projects request that funding be provided for new library branches throughout the county which include the areas of Senseny/Greenwood Road and Route



522 South, both of which are anticipated to be located within the UDA (Urban Development Area) in locations consistent with recently approved area plans; The Senseny/Eastern Frederick Area Plan, and the Southern Frederick Area Plan.

The parking lot sidewalk extension project, designed to promote sidewalk access at the Bowman Library as phase 2 of the parking lot expansion project by extending the sidewalks to serve residents traveling from the east to Lakeside Drive, is the project that was most recently removed from their submission.

### **Transportation Committee**

The Transportation Committee continues to provide project requests for the CIP. Virginia State Code allows for transportation projects to be included within a locality's CIP. Funding for transportation project requests will likely come from developers and revenue sharing. Implementation of transportation projects does not take away funding for generalized road improvements.

The Transportation Committee continues their requested funding for sixteen projects. The sixteen requests include projects that entail widening of major roads; key extensions of roads that help provide better networks, bicycle and pedestrian improvements, and the addition of turn lanes at current unsafe intersections. The inclusion of the Eastern Road Plan Improvements item once again emphasizes the connection between the CIP and potential proffered contributions made with rezoning projects which are aimed at mitigating potential transportation impacts identified in the Comprehensive Plan.

The major change to the transportation project list in recent years CIPs is the classification of the projects into funded and unfunded priorities. In this year's CIP, the funding contributions have been further adjusted by the Transportation Committee to reflect the amount allocated to each funded project. Unfunded priorities have been placed in the Long Range Comprehensive Plan Project column.

### **Winchester Regional Airport**

Funding for airport projects is derived through a complex formula where the federal and state governments contribute a majority of the funding, with Frederick County and the other jurisdictions providing the remaining funding.

The Airport has recently completed a major improvement of their runway. With this project moving from the CIP, The Airport Authority is now focusing their CIP efforts on taxiway improvements and property acquisition in support of airport development to meet Federal Aviation requirements for general aviation facilities. The vast majority of the funding for these improvements came from the FAA and VDA.

The construction of a new general aviation terminal to support future airport operations and associated parking improvements is a project that has been elevated to number one in

this year's CIP. The previous number one priority for the Airport was the acquisition of property to support airport operations. The authority continues to be successful in their pursuit of this priority. A relatively new project for the airport is the Fuel Storage Facility. This project has moved up to the Airport's third priority in this year's CIP.

The number of projects that are included in this CIP has been consolidated in recent years as the Airport Authority is further aligning the County's CIP with the one provided to the Virginia Department of Aviation.

## **County Administration**

With the potential necessary relocation of the Clearbrook citizen convenience center in the future, the number one priority is the facility proposed as a replacement for the current convenience site at another location in the immediate vicinity to the existing convenience site. The other requests from Public Works are for the expansion/relocation of both the Albin and the Gore Refuse Sites to allow for a trash compactor, which will reduce operational costs, by compacting trash before it reaches the landfill.

The joint County Administration and School Administration Building that was included in last year's amended CIP remains in this year's project list. A new project for County Administration this year is the Joint Judicial Center renovation and replacement project. This new project consists of an expansion to the existing Joint Judicial Center Building as the first phase of the project, and the potential further renovation or relocation as a second phase. The project is to be located generally in the City of Winchester or in the County's Urban Development Area. The need for this project has been established through ongoing communication with the court system and the City of Winchester. With Phase one of this project underway, the value of this project has been reduced accordingly.

Previously, an item was added to enhance the connection between the CIP and proffered contributions made to mitigate the impacts of development projects. This item, General Government Capital Expenditures, is an item that addresses those general government capital expenditures that may fall below the established \$100,000 departmental threshold. This is similar to the approach previously taken for Fire and Rescue Capital Equipment. Fire and Rescue has its own section.

## **Fire and Rescue**

The top project for the Fire and Rescue component remains the creation of Fire & Rescue Station #22 in the vicinity of Route 277, with the ability to provide an annex facility for other County-related offices. The collaboration of this project with other community users and a land use planning effort was a key element of the Route 277 Land Use Plan. Fire and Rescue has also included a project which provides for the capital apparatus needs of this facility.

Fire & Rescue has once again requested the relocation of a current fire station in order to operate more efficiently; Clearbrook. The Round Hill replacement project has moved off of the CIP based on the successful initiation of this project. Three newer projects for Fire and Rescue are the creation of Station #23, a new facility located in the vicinity of Crosspointe, the creation of Station #24 in the vicinity of Cross Junction/Lake Holiday, and a Fire & Rescue Regional Training Center. Such a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building, multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located within the region.

***Fire and Rescue Volunteer Company Capital Equipment Requests***

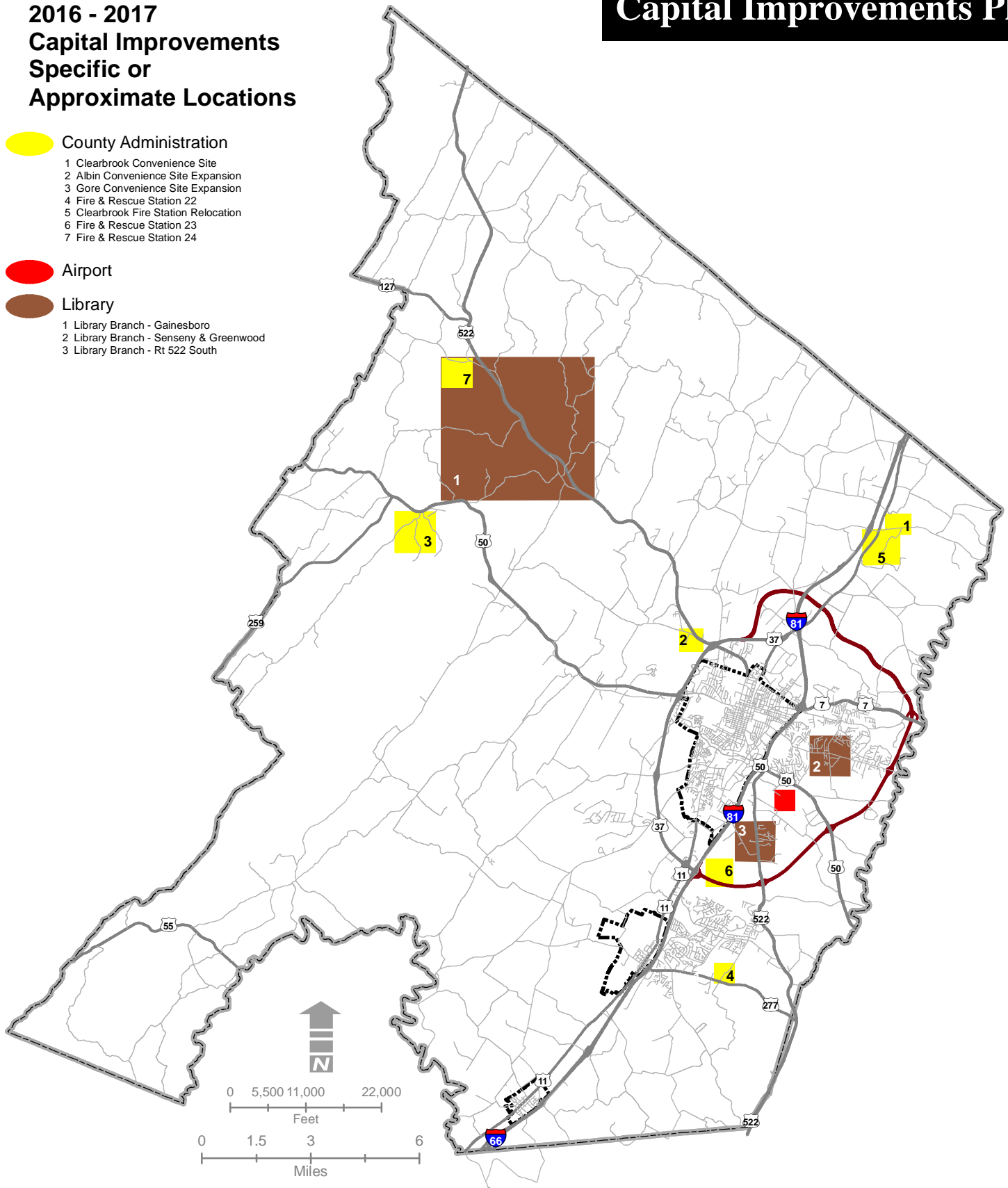
Previously, a project consisting of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services was established. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment that may fall below the guidelines established by the Finance Committee. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

The individual Fire and Rescue Companies have identified their own capital requests which have been added to the CIP in no particular order. Most of the capital requests meet the \$100,000 guideline established by the Finance Committee. However, three projects do meet this guideline. Therefore, these equipment requests have been noted in the table under the Fire & Rescue Capital Equipment project category. All of the requests are from the Middletown Volunteer Fire and Rescue Company.

# 2016 - 2017 Frederick County Capital Improvements Plan

## 2016 - 2017 Capital Improvements Specific or Approximate Locations

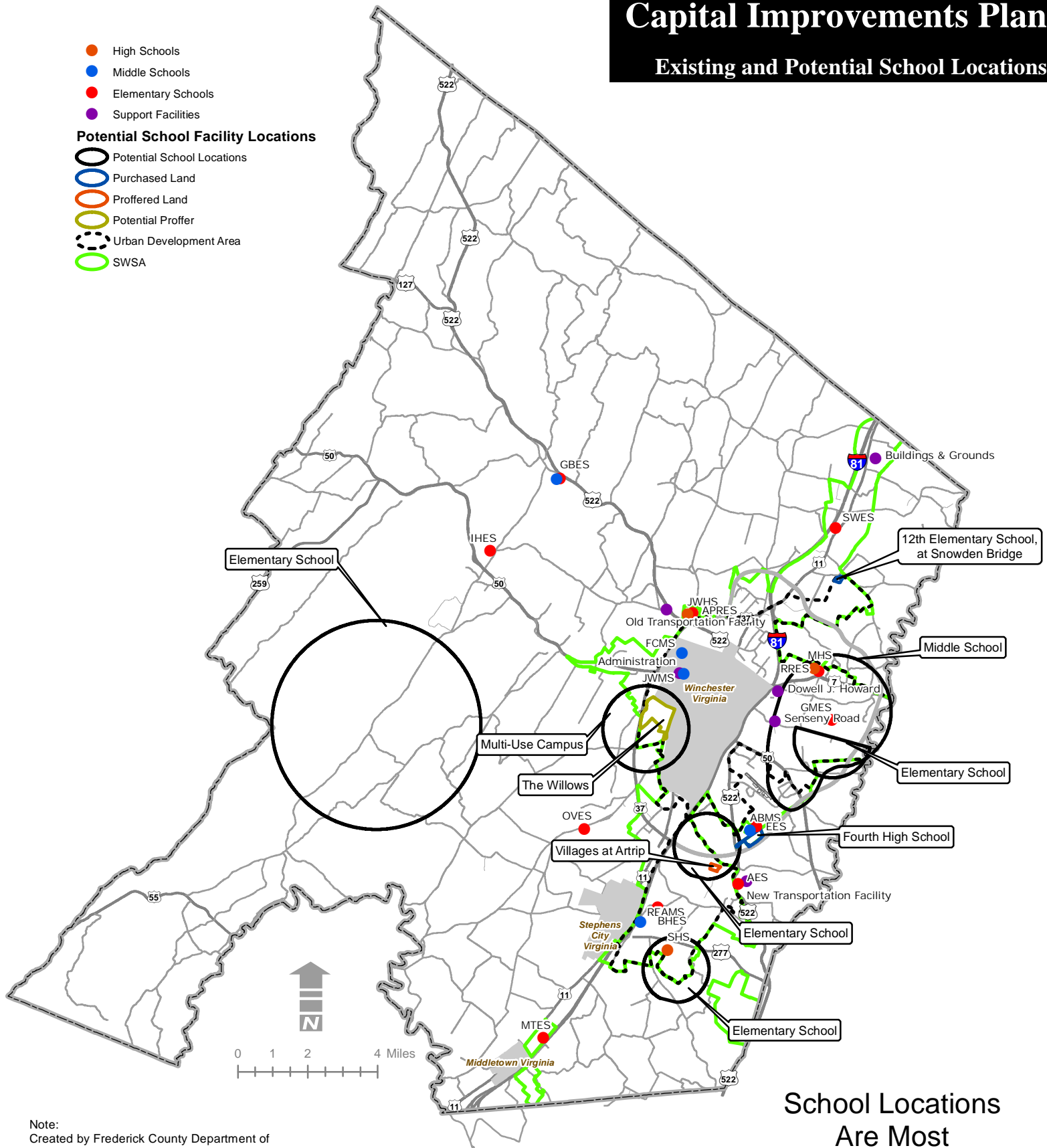
- County Administration**
  - 1 Clearbrook Convenience Site
  - 2 Albin Convenience Site Expansion
  - 3 Gore Convenience Site Expansion
  - 4 Fire & Rescue Station 22
  - 5 Clearbrook Fire Station Relocation
  - 6 Fire & Rescue Station 23
  - 7 Fire & Rescue Station 24
- Airport**
- Library**
  - 1 Library Branch - Gainesboro
  - 2 Library Branch - Senseny & Greenwood
  - 3 Library Branch - Rt 522 South





# 2016 - 2017 Frederick County Capital Improvements Plan

## Existing and Potential School Locations



Note:  
Created by Frederick County Department of  
Planning & Development

Map represents the Capital Improvement Requests  
submitted by Frederick County School Board  
12/1/15

School Locations  
Are Most  
Appropriate  
Within the UDA



# 2016 - 2017 Frederick County Capital Improvements Plan New Parks/Rec Locations

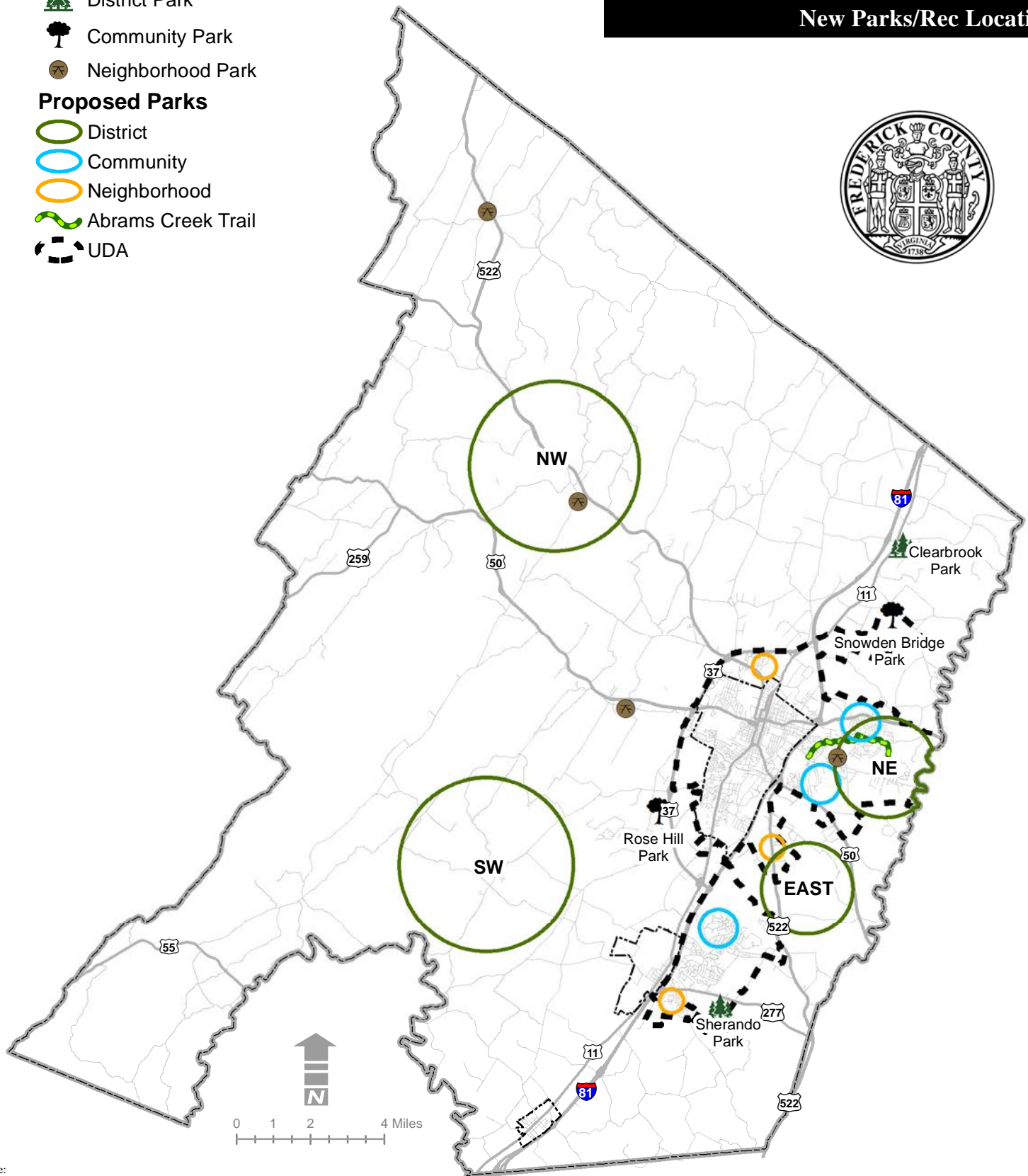


## Existing County Parks

- District Park
- Community Park
- Neighborhood Park

## Proposed Parks

- District
- Community
- Neighborhood
- Abrams Creek Trail
- UDA



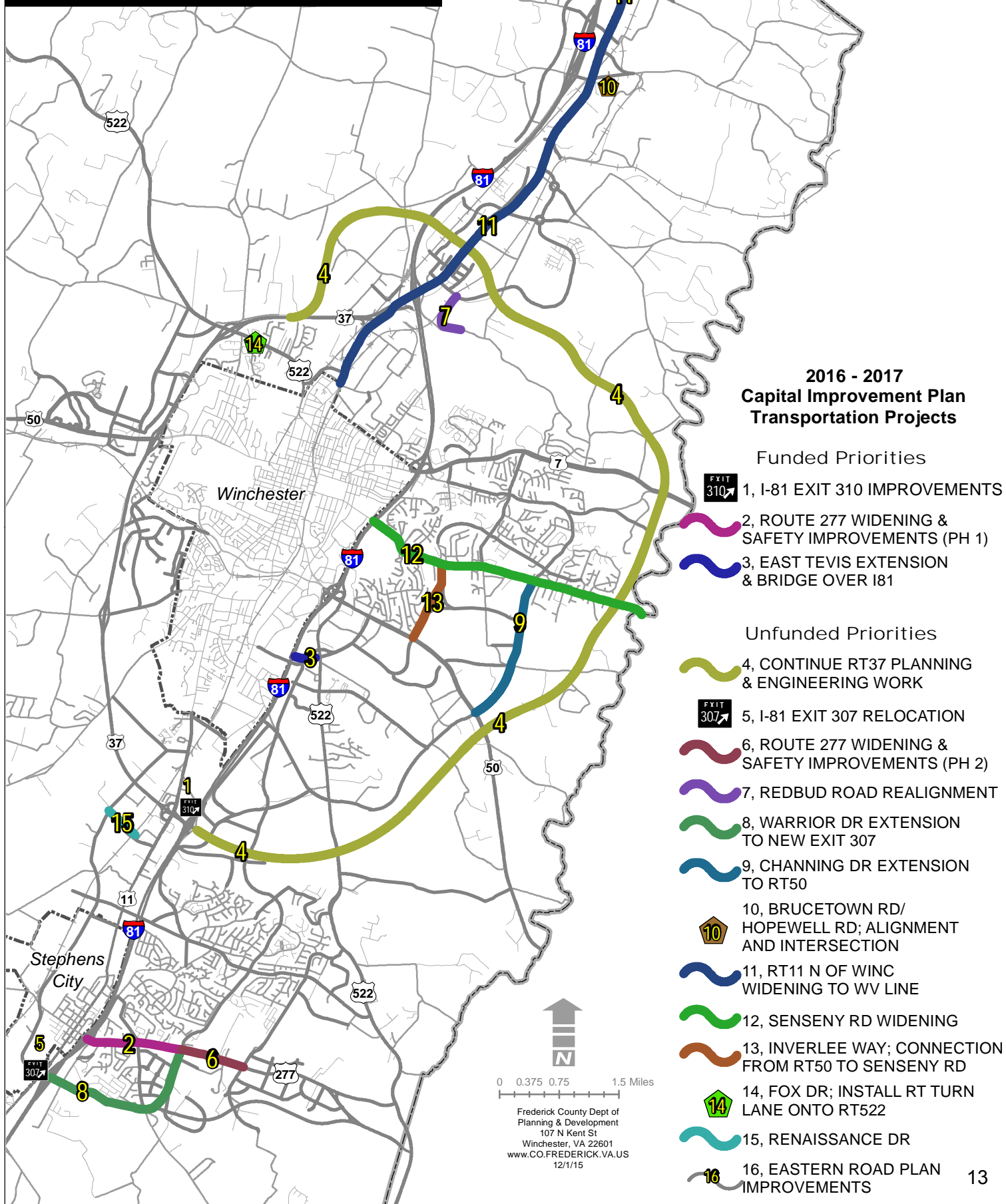
Note:  
Created by Frederick County Department of  
Planning & Development

Map represents the Capital Improvement Requests  
submitted by The Dept of Parks & Recreation  
12/1/2015





# 2016 - 2017 Frederick County Capital Improvement Plan Transportation Projects









Department Priority		County Contribution Per Fiscal Year						County Contributions	Notes	Total Project Costs
	Projects	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021+	Long Range Comprehensive Plan Projects		
Regional Library										
	Gainesboro Library		\$155,023	\$1,465,736	\$128,275				\$1,749,034	\$1,749,034
	Senseny/Greenwood Library								TBD	TBD
	Route 522 South Library								TBD	TBD
Transportation		\$0	\$155,023	\$1,465,736	\$128,275	\$0	\$0		\$1,749,034	\$1,749,034
	<b>Funded Priorities</b>									
	I-81 Exit 310 Improvements	\$49,121,000							\$49,121,000	E \$49,121,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 1)	\$14,000,000					\$24,000,000		\$38,000,000	E \$38,000,000
	East Tevis Street Extension and Bridge over 81	\$15,000,000							\$15,000,000	E \$15,000,000
	<b>Unfunded Priorities</b>									
	Route 37 Engineering & Construction						\$300,000,000		\$300,000,000	E \$300,000,000
	I-81 Exit 307 Relocation							\$60,000,000	\$60,000,000	E \$60,000,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 2)							\$15,000,000	\$15,000,000	E \$15,000,000
	Redbud Road Realignment							\$2,500,000	\$2,500,000	E \$2,500,000
	Warrior Drive Extension							\$23,200,000	\$23,200,000	E \$23,200,000
	Channing Drive Extension							\$20,600,000	\$20,600,000	E \$20,600,000
	Brucetown/Hopewell Realign.							\$3,000,000	\$3,000,000	E \$3,000,000
	Widening of Route 11 North							\$47,800,000	\$47,800,000	E \$47,800,000
	Senseny Road Widening							\$22,800,000	\$22,800,000	E \$22,800,000
	Inverlee Way							\$10,200,000	\$10,200,000	E \$10,200,000
	Fox Drive							\$250,000	\$250,000	E \$250,000
	Renaissance Drive							\$2,000,000	\$2,000,000	E \$2,000,000
	Eastern Road Plan Improvements							TBD	TBD	TBD
Winchester Airport		\$78,121,000	\$0	\$0	\$0	\$0	\$324,000,000	\$207,350,000	\$609,471,000	\$609,471,000
	New General Aviation Terminal	\$380,000	\$3,280,000							A,B \$3,660,000
	Northside Connector	\$1,250,000								A,B \$1,250,000
	Fuel Storage Facility	\$1,000,000								A,B \$1,000,000
	Land Parcel 64-A-69	\$212,000								A,B \$212,000
	Land Parcel 64B-A-33A	\$175,000								A,B \$175,000
	Land Parcel 64B-A-40	\$175,000								A,B \$175,000
	Land Parcel 64B-A-51	\$235,000								A,B \$235,000
	Land Parcel 64-A-67	\$275,000								A,B \$275,000
	Land Parcel 64-A-64		\$275,000							A,B \$275,000
	Land Parcel 64-A-60		\$275,000							A,B \$275,000
	Land Parcel 64-A-59			\$300,000						A,B \$300,000
	Land Parcel 64B-A-47			\$300,000						A,B \$300,000
	Land Parcel 64-A-49			\$300,000						A,B \$300,000
	Land Parcel 64-A-50			\$300,000						A,B \$300,000
	Land Parcel 64B-A-52			\$300,000						A,B \$300,000
	North Side Svc Road			\$400,000						A,B \$400,000
	Taxiway "A" Relocation Design/Construction			\$200,000	\$4,650,000	\$1,250,000	\$3,550,000			A,B \$9,650,000
		\$3,702,000	\$3,830,000	\$2,100,000	\$4,650,000	\$1,250,000	\$3,550,000		\$0	\$19,082,000









## **THE CIP TABLE**

### **CONTENT DESCRIPTIONS**

The Capital Improvements Plan table, on the previous pages, contains a list of the capital improvement projects proposed for the ensuing five years. A description of the information in this table is explained below.

**Department Priority-** The priority rating assigned by each agency or department for their requested projects.

**Project Description-** The name of the capital improvement projects.

**County Contribution-** The estimated dollar value that will be contributed for each project. This value is listed by individual fiscal years and by total contributions over the five-year period. The total contribution column, located to the right of the fiscal year columns, does not include debt service projections.

**Notes-** Indicates the footnotes that apply to additional funding sources for particular projects.

**Total Project Costs-** The cost for each project, including county allocations and other funding sources.

### **PROJECT FUNDING**

The projects included in the 2016-2017 Capital Improvements Plan have a total project cost to the county of \$895,223,981. While the CIP is primarily used to cover the next five years, much of the project costs have been identified beyond the next five years.

- School projects are funded through a combination of loans from the Virginia Public School Authority and the Virginia Literary Fund.
- Funding for Parks and Recreation Department projects will come from the unreserved fund balance of the County. The Parks and Recreation Commission will actively seek grants and private sources of funding for projects not funded by the county.
- Airport projects will be funded by contributions from the federal, state, and local governments. The local portion may include contributions from Frederick, Clarke, Shenandoah, and Warren Counties, and the City of Winchester.
- The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.



## **Frederick County Public Schools Project Priority List**

*Please refer to the map identifying future school sites for additional school sites located throughout the County.*

### **PRIORITY 1**

#### **Elementary School #12 / Armel Elementary School Addition and Renovation**

**Description:** The 12th ES will have a floor area of approximately 100,000 square feet and will be located in Snowden Bridge. The facility will be designed to accommodate a student membership of 742.

Armel ES opened in 1991 and has served continuously as a K-5 elementary school since that time. The school contains 70,281 square feet and has a program capacity of 590 students. As of October 31, 2015, the school has 579 students. Ten classrooms will be added to Armel ES for the school to accommodate the additional growth at Lake Frederick. The existing facility will be updated as needed and core areas partially renovated to serve the additional students.

**Capital Cost:** \$32,400,000

**Justification:** The 12th ES project will address anticipated growth in student enrollment in the school division in general and in the Stonewall, Redbud Run, and Apple Pie Ridge elementary school attendance zones in specific over the next several years.

Armel Elementary School is in good condition; however, unexpected growth in the attendance zone will need to be addressed through the addition of classrooms to the facility. An attendance rezoning was completed last year as part of the implementation of full-day kindergarten. Addressing the growth issue at Armel was studied as a part of this rezoning. Four areas were identified to be rezoned to another school to offset the additional growth at Lake Frederick. None of the four options provided a complete and satisfactory solution. One option would have put Armel outside of its own attendance zone. A second would have split a neighborhood and sent some of the neighborhood to a school further away. A third would have simply relocated the growth issue to another school. The fourth option was adopted, but only moved ~50 students, a temporary reprieve from growth pressures.

**Construction Schedule:** For both schools, planning, design, permit approval, appropriation, and construction should take 30 Months

### **PRIORITY 2**

#### **Fourth High School**

**Description:** The fourth high school project will serve students grades 9-12, have a program capacity of 1,725 students, and will address anticipated growth in high school student enrollment in the school division. The site is located at the end of Justes Drive

behind Admiral Byrd MS. This school is designed for collaborative education, similar to the new Frederick County MS and the renovated Aylor MS, with a variety of learning spaces to meet the needs of a variety of learning styles and to impart skills necessary in today's working world.

**Capital Cost:** \$89,500,000

**Justification:** This project will address expected growth in high school student enrollment in the school division over the next several years. We project that enrollment in the high schools by the fall of 2020 will be 4,253 students. High school program capacity is currently 4,050 students. To avoid overcrowding in the high schools, we need to construct the fourth high school in Frederick County to open in that time frame.

**Construction Schedule:** Construction will take 48 months

### **PRIORITY 3**

#### **Robert E. Aylor Middle School Addition & Renovation**

**Description:** Robert E. Aylor Middle School opened in 1969 as a junior high and has served those grades since that time. The school contains 113,643 square feet and has a program capacity of 850 students serving grades 6-8. The building is in acceptable condition; however, several major areas need to be addressed in a renovation. Major areas of this renovation project include the following: reorganization and addition of classroom and storage space to better equip the building to support collaborative education, complete replacement of fire alarm and communication systems, upgrade of electrical and plumbing, and complete replacement of mechanical systems. Other areas to be addressed are security, modernization of asphalted areas, and the installation of an emergency system.

**Capital Cost:** \$TBD

**Justification:** Robert E. Aylor Middle School is 46 years old and renovations are needed to a number of areas to ensure the economical and efficient operation of the school for years to come. The school was constructed as a junior high, where the school was arranged by department. Modern instruction requires that the school be arranged by grade and that a variety of learning spaces be provided (classroom, low intensity labs, high intensity labs, small collaborative spaces, large collaborative spaces, etc.) to meet the needs of a variety of learning styles and to impart skills necessary in today's working world.

**Construction Schedule:** 48 Months

### **PRIORITY 4**

#### **James Wood High School Renovation**

**Description:** James Wood High School opened in 1980 and has served as a high school since that time. The school contains 234,095 square feet and has a program capacity of 1,400 students. Currently, the building serves grades 9-12. The building is in good condition; however, several major areas need to be addressed in a renovation. Major

areas to be included in this renovation project are increased electrical service and distribution to support technology, technology cabling, hardware and its installation, upgrade of plumbing and mechanical systems, and modification of instructional areas to support modern instructional delivery.

**Capital Cost:** \$TBD

**Justification:** James Wood High School is 35 years old. Renovations and technological upgrades are needed to a number of areas to ensure effective, economical, and efficient operation of the school for years to come. This school will be renovated to be more like the 4th HS, the new Frederick County MS, and the renovated Aylor MS, with a variety of learning spaces to meet the needs of a variety of learning styles and to impart skills necessary in today's working world.

**Construction Schedule:** 36 Months

## **PRIORITY 5**

### **Sherando High School Parking Lot and Softball Field Improvements**

**Description:** This project is being undertaken to address several traffic safety concerns identified over the years at Sherando High School and to address equity issues (there is no softball field at SHS). Two studies of the site have been conducted, and a master plan created. Concerns exist for pedestrians, school buses, student drivers, parents, and staff. Rearrangement of the site and the flow of traffic on the site are necessary to address these needs.

**Capital Cost:** \$TBD

**Justification:** This is a two-part project. For transportation safety, concerns exist on the school site at Sherando High School during arrival and dismissal. The students, many of their parents, and the staff necessary to serve them are exposed to these safety concerns on a daily basis. The flow of traffic at arrival is so slow that at times vehicles on Route 277 back up past Double Church Road.

For the softball field, SHS does not have a softball field on site, instead using a softball field in neighboring Sherando Park. This represents an equity issue between boys and girls sports and is contrary to FCPS' standpoint of equity between boys and girls sports.

**Construction Schedule:** 30 Months

## **PRIORITY 6**

### **Apple Pie Ridge Elementary School Phase 2 Renovations**

**Description:** Apple Pie Ridge Elementary School opened in 1974 and has served continuously as an elementary school since that time. The school contains 65,120 square feet and has a program capacity of 528 students.

Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed, including open classroom space, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems.

**Capital Cost:** \$TBD

**Justification:** Apple Pie Ridge Elementary School is 41 years old and renovation is needed to a number of areas to ensure the economical and efficient operations of the school for years to come.

**Construction Schedule:** 36 Months

## **PRIORITY 7**

### **Bass Hoover Elementary School Phase 2 Renovations**

**Description:** Bass-Hoover Elementary School opened in 1975. The school contains 70,569 square feet and has a program capacity of 656 students.

Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations will address several major issues, including open classroom space, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition, Phase 1, has been done to maintain program capacity and prepare the building for full-day kindergarten.

**Capital Cost:** \$TBD

**Justification:** Bass-Hoover Elementary School is 40 years old and renovation is needed to a number of areas to ensure the effective, economical, and efficient operations of the school for years to come.

**Construction Schedule:** 36 Months

## **PRIORITY 8**

### **School Board Administration Building**

**Description:** Frederick County Public Schools' administration has been located at the old Kline Elementary School building since 1983. Before the building was converted to offices, it had served as Kline Elementary School since 1961. The facility contains 27,992 square feet, including the 5,000 square foot Annex and the 2,400 square foot Finance Addition, but not including the four modular classroom units that are used for offices, work space, and a conference room.

**Capital Cost:** TBD

**Justification:** The 54 year old Administrative Offices building does not have enough office and meeting space, needs technology upgrades, and improvements to the mechanical, plumbing and electrical systems to meet modern code. Meeting space is at a premium, as we have only 2 sizeable meeting rooms. There are also building security and asbestos issues. Existing issues will become more pressing and new issues will appear as the district (and therefore the staff) grows.

**Construction Schedule:** 30 months

## **Parks & Recreation Department Project Priority List**

### **PRIORITY 1**

#### **North West Sherando Park**

**Description:** This project involves the development of an Access Road, Parking, Shelter, Restroom, Playground, and Open Play Field in the North West area of Sherando Park, off Warrior Drive. Improvements to include; Entrance and access road (400 lf) off Warrior Drive, Parking – 46 paved & lighted, 50 overflow spaces, Restroom Building, Shelter Building, Playground, 400'x200' open play field, and Electric, Sewer and Water infrastructure

**Capital Cost:** \$1,107,210

**Justification:** This facility would provide recreational opportunities for the Sherando Park service area and the entire Frederick County community. This project will provide access to new recreation amenities trails with walking and jogging opportunities. Walking and jogging rank #1 in the 2011 Virginia Outdoors Plan survey and 2012 Parks and Recreation Community Survey for all outdoor recreational activities. The standard for bike/pedestrian trails, based upon the Virginia Outdoor Plan, is 1 mile/1,000 population. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Sherando Park, currently owned by Frederick County, offers the best location for this development. With the County currently having ownership of the property, one aspect of the cost of this project has already been completed. This project, being located at Sherando Park, is necessary to meet the needs of our service area.

**Construction Schedule:** Completion in FY 17-18.

### **PRIORITY 2**

#### **Indoor Aquatic Facility – Competitive/Training Pool**

**Description:** The Parks and Recreation Commission has engaged in conversation with FCPS to site the facility at the 4<sup>th</sup> High School campus. Land on the site has been set aside for this purpose. The approximately 35,000 square foot building will likely house a 10 lane competitive pool, 6 lane warm water teaching pool, meeting rooms, shower and changing rooms, and facilities support areas. The above facility would meet the swimming needs of the community, including HS level swim teams.

**Capital Cost:** \$11,300,000

**Justification:** There are no public indoor public pools in Frederick County. By constructing the indoor pool, it would permit the department to meet competition needs, instructional needs, citizen programming provide a nucleus to attract new businesses to the community. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. This facility would be available to all area residents. The construction of this project will provide a



facility to offer competitive scholastic programs and year round recreational programming for the residents of Frederick County.

**Construction Schedule:** Completion in FY 17-18.

### **PRIORITY 3**

#### **Water Slide/Spray Ground Swimming Pool Improvements – Sherando/Clearbrook**

**Description:** Upgrade the outdoor swimming pools at both Clearbrook and Sherando Parks. Upgrade would involve the removal of the diving boards and the installation of one 50' water slide and one 75' water slide at each pool. The upgrade would also include the addition of a spray ground with 10-12 features at each pool.

**Capital Cost:** \$1,355,000

**Justification:** This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas.

**Construction Schedule:** Completion in FY 17-18.

### **PRIORITY 4**

#### **Abrams Creek Greenway Trail**

**Description:** 10' wide asphalt multi-use bicycle/pedestrian trail along Abrams Creek from Senseny Road to Channing Drive. It is estimated that the trail will have (3) three bridges (stream crossings) and will be approximately 2.6 miles in length.

**Capital Cost:** \$3,198,000

**Justification:** This project will provide trails with bicycle, walking and jogging opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY 18-19.

### **PRIORITY 5**

#### **Softball Complex- Sherando Park**

**Description:** Softball fields (2) - 300' radius, fully fenced, backstop, four 50 person bleachers per field, lighted concrete poles 30/20 FC, concrete deck. Access Road - 500 LF. Parking - 153 spaces, asphalt paved with curbed islands and drop off; line markings and 6 security lights. Landscaping - 100 shade trees; pine screen. Peripheral Work - General seeding - 1 acre; miscellaneous signage.

**Capital Cost:** \$672,000

**Justification:** This facility would provide recreational opportunities for the entire Frederick County area. In addition to its use as a recreational facility, it will be used by

the Frederick County school system. Presently, there are ten softball/baseball fields within the county's regional park system. Eight of ten existing fields must serve a dual purpose of facilitating youth baseball as well as youth and adult softball programs. With the increased usage of these fields, it has become more difficult to facilitate these programs. This project is needed in order for the Parks and Recreation Department to accommodate the existing demand of youth baseball and adult softball programs. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** Completion in FY 18-19.

## **PRIORITY 6**

### **Snowden Bridge Park Development**

**Description:** Snowden Bridge Park, situated on land proffered by the Snowden Bridge development utilizes park and school land for the provision of an active recreation park. The above park is to include four (4) regulation size soccer fields and three (3) baseball fields suitable for little league play. Lighting, restroom and parking are part of the park concept.

**Capital Cost:** \$1,961,000

**Justification:** The overall park design is informed by the Snowden Bridge (formerly Stephenson Village) rezoning proffer of 2003. The proffer indicates the provided land to be used for baseball and soccer field development in anticipation of the population increase generated by the development. The Parks and Recreation Commission adopted a site plan for the property in 2015 showing parking and three (3) baseball fields.

**Construction Schedule:** Completion in FY 18-19.

## **PRIORITY 7**

### **Baseball Field Lighting Upgrade**

**Description:** Upgrade the ball field lighting at both Clearbrook and Sherando Parks Baseball facilities. The upgrade would involve the removal of the 30/20 FC (footcandle) level fixtures, lamps, and wood poles and replace with 50/30 FC (footcandle) level fixtures, lamps and steel poles on (4) four fields at Clearbrook Park and (4) four fields at Sherando Park. This upgrade is required by Little League International on all little league fields.

**Capital Cost:** \$1,300,000

**Justification:** The Parks and Recreation Commission is recommending the ballfield light system be upgraded to achieve the recommended 50/30 footcandle level lighting on the playing surface. This will facilitate the provision of recreational opportunities at Sherando and Clearbrook parks for the service areas which include all Frederick County residents. The field light fixtures are over twenty-five years old and are affixed to poles, the majority being over thirty-five years old.

**Construction Schedule:** Completion in FY 17-18

## **PRIORITY 8**

### **Community Parks (3)**

**Description:** The Community Park project includes the acquisition of three sites of approximately thirty-five acres and the subsequent development of four sites (Rose Hill Park land currently under lease). Developed amenities will ultimately be determined by the specific site; however typical development would be as described by Parks and Recreation.

**Capital Cost:** \$6,305,000

**Justification:** To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the 2007 Virginia Outdoors Plan. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Potential acreage for parkland would be located throughout Frederick County. The location of this project would provide developed parkland to create more accessible recreational facilities and opportunities to the residents Frederick County.

**Construction Schedule:** FY 18-19.

## **PRIORITY 9**

### **Neighborhood Parks (3)**

**Description:** The Neighborhood project includes the acquisition of three sites of approximately ten acres and the subsequent development of these sites. Developed amenities will ultimately be determined by the specific site; however typical development would be as described by Parks and Recreation:

**Capital Cost:** \$2,407,000

**Justification:** To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the 2007 Virginia Outdoors Plan. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Potential acreage for parkland would be located in the Urban Development Area. The location of this project would provide parkland developed to create more accessible recreational facilities and opportunities to the residents of Frederick County.

**Construction Schedule:** FY 18-19.

## **PRIORITY 10**

### **District Parks (4)**

**Description:** Acquisition of Parkland; 200 acres

**Capital Cost:** \$15,530,000

**Justification:** To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Potential acreage for parkland would be located in all parts of Frederick County. The location of this project would provide parkland which could be developed to create more accessible recreational facilities and opportunities to the residents of Frederick County.

**Construction Schedule:** FY 19-20.

## **PRIORITY 11**

### **Maintenance Compound and Office – Sherando Park**

**Description:** This project involves the construction of a 1,200 square-foot office and a 3,200 square-foot storage shed for operation at Sherando Park.

**Capital Cost:** \$386,000

**Justification:** This facility will enable the county to maintain its equipment and facilities in a more responsible and effective manner. There is a need for more storage, maintenance and office space with the additional responsibility of maintaining all outdoor facilities at Sherando High School, Armel Elementary School, Orchard View Elementary School, Bass-Hoover Elementary School, Middletown Elementary School, R. E. Aylor Middle School, Admiral Byrd Middle School, Evendale Elementary School, and the Public Safety Facility. This project should be located at Sherando Park to best serve the target maintenance area.

**Construction Schedule:** Completion in FY 19-20.

## **PRIORITY 12**

### **Multi-Generational Community Center**

**Description:** The Field House project would be approximately 44,000 square feet and include an indoor area large enough to accommodate a 1/16 mile track and a minimum of two basketball courts. This court area would also be designed for utilization by indoor soccer, baseball, softball, wrestling, volleyball, tennis and badminton with the installation of in-floor sleeves and drop curtains or partitions. This area could also be used for special events such as dances, proms, music festivals, garden and home, outdoor, craft, antique, quilt, or boat shows, thus providing a flexible facility for a multitude of activities to take place at one time. The facility would also house a fitness center, multi-purpose rooms, office, storage, and locker rooms.

**Capital Cost:** \$9,067,000

**Justification:** Since its inception, the Parks and Recreation Department has relied significantly on the use of the county public schools to house recreation programs. This arrangement was adequate when the department first started out, however the department

currently offers over 250 sections of programs, creating a situation where the department can no longer meet the programming and facility needs of the county residents. A Community Center facility will facilitate the department to meet citizen programming demands and provide the area with a facility to attract new businesses to the community. This facility would be available to all area residents and is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY 19-20.

### **PRIORITY 13**

#### **Soccer Complex - Sherando Park**

**Description:** Soccer field - 210' x 360' artificial grass surface with goals. Access paths - 1500 LF; 10' wide; asphalt paved. Restroom/concession - 820 SF; masonry with concrete roof deck; full concession hookup. Plaza - 22,000 SF; 50% paved/50% planted; kiosk. Picnic shelters (1) - 24' x 24': 6 picnic tables each; concrete pad; wood frame structure; asphalt shingles. 12 sets of bleachers. Landscaping - 90 shade trees. Lighting - 1 field (210' x 360')

**Capital Cost:** \$1,153,000

**Justification:** This facility would be used by the entire Frederick County area. In addition to its use as a recreational facility, the soccer complex will also be used by the Frederick County school system. To reduce the gap between the number of existing soccer fields and the number of fields which are needed to meet the minimum standard for our service area. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Sherando Park, currently owned by Frederick County, represents the very best location for soccer field development. The fact that the county will not have to acquire property for this facility means that the most costly aspect of this development has already been completed. Sherando Park also provides a location that is situated in the fastest growing area of the county and is adjacent to the high school. With joint use of facilities between the park and school system, the construction of additional soccer fields will benefit both agencies.

**Construction Schedule:** Completion in FY 20-21.

### **PRIORITY 14**

#### **Skateboard Park - Sherando Park**

**Description:** This project recommends the development of a skateboard bowl; a half pipe; an open skate area; vehicle parking; an access road; fencing; and landscaping.

**Capital Cost:** \$529,000

**Justification:** Requested by the community to provide additional recreational facilities for the youth of Frederick County at Sherando Park. This project is not mandated by state or federal requirements, but it is in compliance with the adopted County Comprehensive

Plan for recreational facility development and completes one element of the Master Development Plan for Sherando Park. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** Completion in FY 20-21.

## **PRIORITY 15**

### **Fleet Trip Vehicles**

**Description:** The Parks and Recreation Department needs to upgrade the current vehicle fleet to offer a comprehensive package of trips for Frederick County citizen's recreation needs. These are necessary to adequately offer trip packages and provide reliable transportation for program participants. Bus #1 – 40-50 Passenger Bus, Bus #2 – 30-40 Passenger Bus, Van #1 – 12 Passenger Van

**Capital Cost:** \$307,000

**Justification:** To offer a comprehensive package of trips where the population of Frederick County could begin to rely on the Parks and Recreation Department to meet their trip needs.

**Construction Schedule:** Completion in FY 21+.

## **PRIORITY 16**

### **Indoor Ice Rink**

**Description:** The Ice Rink project would be approximately 40,000 square feet and include an indoor area large enough to accommodate a single 200' x 85' ice rink, locker rooms, party/meeting rooms, and concession area and would need approximately 10 acres to construct. This facility should be located on property owned or proffered to the County. The ice rink may be co-located with other compatible uses should opportunities arise, reducing the acreage demand.

**Capital Cost:** \$6,180,000

**Justification:** There are no public indoor ice rinks in Frederick County and county residents currently must travel over one hour to use an indoor ice facility. By constructing the indoor ice rink, it would permit the department to meet competition needs, instructional needs, citizen programming and leisure demands as well as provide a nucleus to attract new businesses to the community. This facility would be available to all area residents. The construction of this project will provide a facility to offer year round recreational programming for the residents of Frederick County. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 17**

### **Access Road with Parking and Trails - Sherando Park**

**Description:** This project involves the development of an entrance and 1,800 linear feet of access roadway from Warrior Drive; a 100 space parking area; and 2.8 miles of trails.

**Capital Cost:** \$1,618,000

**Justification:** This project will provide trails with walking and jogging opportunities. Walking and jogging rank #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities. The standard for bike/pedestrian trails, based upon the Virginia Outdoor Plan, is 1 mile/1,000 of population. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 18**

### **Lake, Parking, and Trail Development with two multi-purpose fields**

**Description:** This project involves the development of a 12 acre lake; 1.5 mile trail system around the lake; 800 linear feet of access roadway; lighted parking lot with 125 spaces; and development of two irrigated 70x120 yard multi-purpose fields.

**Capital Cost:** \$1,384,000

**Justification:** This facility would provide recreational opportunities for the Sherando Park service area and the entire Frederick County community by reducing the needs gap between the number of existing passive recreational areas and the number needed to meet the minimum standards required for our service area. This project will provide trails with walking and jogging opportunities which ranks as #1 in the 2007 Virginia Outdoors Plan survey. This project will also provide multi-use playfields for adult and youth programs. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 19**

### **Picnic Area- Sherando Park**

**Description:** This project includes a restroom/concession area; four picnic shelters; playground area; access paths; parking; and landscaping.

**Capital Cost:** \$828,000

**Justification:** These facilities would be used by the Sherando Park service area. The Commission is recommending this project be included to address deficiencies in passive recreation opportunities at Sherando Park. This project is identified in the 2002 Sherando Park Master Plan and is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 20**

### **Open Play Area – Clearbrook**

**Description:** This project includes development of a picnic shelter; six horseshoe pits; a volleyball court; croquet turf; shuffleboard; parking; refurbishing the existing concession stand; landscaping; peripheral work; and renovations to existing shelters, restrooms, access paths, and parking areas on the south side of the lake.

**Capital Cost:** \$493,000

**Justification:** To provide recreational opportunities for the Clearbrook Park service area. To reduce the gap between the number of existing passive recreational areas and the number which is needed to meet the minimum standards for our service area. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Clearbrook Park, currently owned by Frederick County, offers the best location for this development. With the county already having ownership of the property, one aspect of the cost of this project has already been completed. This project, being located at Clearbrook Park, is necessary to meet the needs of our service area.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 21**

### **Tennis/Basketball Complex - Clearbrook Park**

**Description:** This project includes the development of four tennis courts; two basketball courts; a shelter; access paths; parking; and landscaping.

**Capital Cost:** \$542,000

**Justification:** Because Clearbrook Park is a regional facility, these facilities will be available to all county residents. Currently, there are no tennis or basketball courts in the Clearbrook Park area. This project will reduce the gap between the number of existing tennis and basketball courts and the number of courts needed to meet the minimum standards for our service area. Development of this project will also provide this department with facilities for recreational programs. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey. Clearbrook Park, currently owned by Frederick County, provides the very best location for tennis and basketball court development. Since the county will not have to acquire property for this facility, the most costly aspect of this development has already been completed.

**Construction Schedule:** FY Long Range Comp. Plan.



## **PRIORITY 22**

### **Shelter/Stage Seating - Clearbrook Park**

**Description:** This project includes the development of a shelter with a performance stage; refurbishing existing restrooms and access paths; and renovations to the lake.

**Capital Cost:** \$524,000

**Justification:** This facility would be used by the entire county population. Presently, there are no facilities to accommodate cultural arts programs within the county's park system. This project is needed to provide a facility for cultural activities. Clearbrook Park, currently owned by Frederick County, represents the very best location for facilitating cultural events. The County will not have to acquire property for this project means that a significant cost has already been completed. Clearbrook Park, with its existing park characteristics and cultural features also provides the best location for our service area.

**Construction Schedule:** FY Long Range Comp. Plan.

## **Handley Regional Library Project Priority List**

### **PRIORITY 1**

#### **Northern Frederick County – Gainesboro Library Branch**

**Description:** Construction of a 4,000 to 5,000 sq.ft. branch library, either as a stand alone facility or co-located with a planned Frederick County facility (e.g. the new middle school). Initial parking should be for at least 50 vehicles. The proposed location would be on Rt. 522 in the Gainesboro District, but this could change depending on patterns of library use and on whether donated land could be located or if co-located with a Frederick County project already in the early planning stage. This projected branch would fit per discussions with FCPS on existing property and was outlined in a document prepared by FCPS students just over a year ago.

**Capital Cost:** \$1,749,034

**Justification:** This branch would serve citizens living in this growing area. In 2014-2015 Frederick County citizens of all ages checked out 462,299 items. 42,034 Frederick County residents have library cards and averaged 63.64% of all materials checked out of the regional system. 3,147 Frederick County residents, adults and children, registered for library cards for the first time in 2013-2014. Of Frederick County residents over five years of age (when you can get a library card), approximately 47.6 % of the total have library cards. This new branch would bring the level of library usage up closer to the national average level of 58%. This population group is not close to a library in the regional system. The Library will provide materials and programming for citizens from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access via Wi-Fi and via desktop/laptop computers for word processing, other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

**Construction Schedule:** Completion in FY 17-18

### **PRIORITY 2**

#### **Frederick County Library Branch – Senseny/Greenwood**

**Description:** Construction of a 10,000 sq.ft. branch library with expansion possible to 15,000 square feet. Initial parking should be for a minimum of 65 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 5 to 8 acres.

**Capital Cost:** TBD

**Justification:** In 2014-2015 Frederick County citizens of all ages checked out 462,299 items. 42,034 Frederick County residents have library cards and averaged 63.64% of all materials checked out of the regional system. 3,147 Frederick County residents, adults and children, registered for library cards for the first time in 2013-2014. Of Frederick County residents over five years of age (when you can get a library card), approximately

48% of the total have library cards. This new branch would bring the level of library usage up closer to the national average level of 58%. This population group is not close to a library in the regional system. This library will provide materials and programming for citizens from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply internet, Wi-Fi, and desktop/laptop access for word processing and other office applications for job searching, business, entertainment, etc. usage. There will be a meeting room of 425 square feet in which area groups can meet.

**Construction Schedule:** TBD

### **PRIORITY 3**

#### **Frederick County Library Branch - Route 522 South**

**Description:** Construction of a 7,000 sq.ft. branch library with expansion possible to 10,000 square feet. Initial parking should be for a minimum of 35 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 3 to 4 acres or co-located with the new High School projected to be built in the same area.

**Capital Cost:** TBD

**Justification:** This branch would serve citizens living in this growing area. In 2014-2015 Frederick County citizens of all ages checked out 462,299 items. 42,034 Frederick County residents have library cards and averaged 63.64% of all materials checked out of the regional system. 3,147 Frederick County residents, adults and children, registered for library cards for the first time in 2013-2014. Of Frederick County residents over five years of age (when you can get a library card), approximately 48% of the total have library cards. This new branch would bring the level of library usage up closer to the national average level of 58%. This population group is not close to a library in the regional system. This area also lacks a community center that a library with meeting room could help fill this need. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access via Wi-Fi and via desktop/laptop computers for word processing, other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

**Construction Schedule:** TBD

## **Transportation Committee Project Priority List**

### ***Funded Priorities***

#### **PRIORITY 1**

##### **Interstate 81, Exit 310 Improvements**

**Description:** Construct improvements to Exit 310 interchange.

**Capital Cost:** \$49,121,000

**Justification:** This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

**Construction Schedule:** TBD

#### **PRIORITY 2**

##### **Route 277 Widening and Safety Improvements (Ph 1)**

**Description:** Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickley Drive.

**Capital Cost:** \$38,000,000

**Justification:** This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

**Construction Schedule:** TBD

#### **PRIORITY 3**

##### **East Tevis Street Extension and Bridge over I-81**

**Description:** Construct a 4-lane divided roadway beginning at Route 522 and going west approximately 0.2 miles to connect to the road network being constructed by the Russell 150 development. Project includes bridge over Interstate 81.

**Capital Cost:** \$15,000,000

**Justification:** This is a regional transportation improvement that will address congestion in many areas of the County and address development to the surrounding area. The location is as identified by joint planning efforts between the county, VDOT, and the developer.

**Construction Schedule:** TBD

## ***Unfunded Priorities***

### **PRIORITY 4**

#### **Planning, Engineering, Right-of-Way and Construction Work for Route 37**

**Description:** This project would be to continue work on the Eastern Route 37 extension. More specifically, to update the Environmental Impact Statement to the point of a new Record of Decision and to update the 1992 design plans to address the current alignment, engineering guidelines, and possible interchange improvements. In addition, this allows for advanced engineering, right-of-way purchase and construction.

**Capital Cost:** \$300,000,000 +

**Justification:** This project moves the County closer to completion of a transportation improvement that would benefit the entire county and surrounding localities.

**Construction Schedule:** TBD

### **PRIORITY 5**

#### **Interstate 81, Exit 307 Relocation**

**Description:** Construct a relocated Exit 307 interchange.

**Capital Cost:** \$60,000,000

**Justification:** This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

**Construction Schedule:** TBD

### **PRIORITY 6**

#### **Route 277 Widening and Safety Improvements (Ph 2)**

**Description:** Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickley Drive.

**Capital Cost:** \$15,000,000

**Justification:** This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

**Construction Schedule:** TBD

### **PRIORITY 7**

#### **Redbud Road Realignment**

**Description:** Realign Redbud Road from its current location through development land in the vicinity of Route 11 north and Snowden Bridge Boulevard.

**Capital Cost:** \$2,500,000

**Justification:** This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

**Construction Schedule:** TBD

## **PRIORITY 8**

### **Warrior Drive Extension**

**Description:** Construct a 4-lane divided roadway beginning at Route 277 where Warrior Drive intersects from the north and continuing that roadway south and west to intersect with I-81 at the location of the relocated Exit 307 interchange.

**Capital Cost:** \$23,200,000

**Justification:** This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

**Construction Schedule:** TBD

## **PRIORITY 9**

### **Channing Drive Extension**

**Description:** Construct a 4-lane divided roadway beginning at Senseny Road where Channing Drive intersects from the north and continuing that roadway south to intersect with Route 50 East at Independence Drive.

**Capital Cost:** \$20,600,000

**Justification:** This project has been identified in the Eastern Road Plan, and will address congestion in Eastern Frederick County and address development to the surrounding areas.

**Construction Schedule:** TBD

## **PRIORITY 10**

### **Brucetown Road/Hopewell Road Alignment and Intersection Improvements**

**Description:** Realign Brucetown Road to meet Hopewell Road at Route 11. Improvements to this intersection will address comprehensive planned development's traffic generation in the area.

**Capital Cost:** \$3,000,000

**Justification:** This is a transportation improvement that will have significant impact on the Route 11 corridor. The location is identified by joint planning efforts between the County and VDOT.

**Construction Schedule:** TBD

## **PRIORITY 11**

### **Widening of Route 11 North to the West Virginia State Line**

**Description:** Improve Route 11 to a divided 4 and 6-lane facility as detailed in the Eastern Road Plan.

**Capital Cost:** \$47,800,000

**Justification:** This is a regional transportation improvement that will address congestion over a large area of the County and address development to the surrounding area. This project improves the safety for the traveling public by reducing congestion and improving the flow of traffic.

**Construction Schedule:** TBD

## **PRIORITY 12**

### **Senseny Road Widening**

**Description:** Widen Senseny Road to a 4-lane divided roadway. This project is not dependent upon, but is being coordinated with the implementation of Route 37, Channing Drive, and development in the area.

**Capital Cost:** \$22,800,000

**Justification:** This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

**Construction Schedule:** TBD

## **PRIORITY 13**

### **Inverlee Way**

**Description:** Construct a 4-lane divided roadway beginning at Senseny Road and going south to Route 50 East. This project is being planned in conjunction with improvements to Senseny Road and surrounding development.

**Capital Cost:** \$10,200,000

**Justification:** This is a regional transportation improvement that will address congestion and provide an additional needed link between Senseny Road and Route 50 East.

**Construction Schedule:** TBD

## **PRIORITY 14**

### **Fox Drive**

**Description:** Add additional turning lane(s) to Fox Drive where it intersects with Route 522 North.

**Capital Cost:** \$250,000

**Justification:** This is a transportation improvement that will address congestion at this intersection.

**Construction Schedule:** TBD

## **PRIORITY 15**

### **Renaissance Drive, Phase 2**

**Description:** Construct a connector road between Route 11 and Shady Elm Drive.

**Capital Cost:** \$2,000,000

**Justification:** This is a transportation improvement that will address congestion at key points along Route 11 and Apple Valley Dr. This project is identified in Secondary Road Improvements Plan.

**Construction Schedule:** Phase I construction was recently completed.

## **PRIORITY 16**

### **Frederick County Eastern Road Plan**

**Description:** This project is intended to address all of the planned transportation improvements in the County Comprehensive Plan, Eastern Road Plan that are not noted individually above.

**Capital Cost:** \$TBD

**Justification:** This project prepares the County for future development by addressing the projects needed to support that development in a manner consistent with the Comprehensive Plan.

**Construction Schedule:** N/A



## **Winchester Regional Airport Project Priority List**

### **PRIORITY 1**

#### **New General Aviation Terminal Construction**

**Description:** The Winchester Regional Airport proposes to construct a new general aviation terminal building. The new facility will be constructed in a new location slightly south of the existing terminal building.

**Capital Cost:** \$3,660,000

**Justification:** Since its opening in the early 1990s, the general aviation terminal building for the Winchester Regional Airport has had only limited interior work completed. Interior repairs are necessary due to extensive usage and some damage from water leaking from the roof prior to its replacement in the spring of 2006 by necessity. The heating and cooling systems are approaching 25 years in age and are nearing the end of their useful life. The exterior of the terminal building is made from Drivet that has failed in many areas and is generally in fair to poor condition. In addition, the windows are not energy efficient and several of the window seals have failed. In 2008, a study was completed to examine needs and costs to renovate the existing terminal building. After review of the study, the WRAA determined it would be more economical to build a new energy efficient building slightly east of the existing terminal. The proposed location of the project will allow enough room to build out a new transient apron during the taxiway relocation project.

**Construction Schedule:** Completion in FY 17-18

### **PRIORITY 2**

#### **Northside Connector**

**Description:** This project proposed to construct a new taxiway connector and a short partial parallel taxiway on the northwest side of the airfield. The connector would access the runway at the end of Runway 14 and the parallel taxiway would connect to the proposed apron and hangar development area on the northside of the airfield.

**Capital Cost:** \$1,250,000

**Justification:** The Winchester Regional Airport has and continues to experience a growth in business usage. Over the past several years, businesses have been operating increasingly larger aircraft. The based aircraft accommodations on the south side of the airport were developed over 20 years ago, before these larger aircraft were even available to businesses. Therefore the south side was not developed to accommodate these larger aircraft. In addition, the airport has effectively "built-out" the available space for any aircraft hangars on the southside, requiring opening up land on the northside. These taxiways are the first step in opening up the area for future development of large corporate hangars.

**Construction Schedule:** Completion in FY 16-17

### **PRIORITY 3**

#### **Fuel Storage Facility**

**Description:** Construct new fuel storage facility for expansion and to meet DEQ and EPA requirements.

**Capital Cost:** \$1,000,000

**Justification:** When the taxiway midfield section is relocated it will cause an encroachment into the current fuel farm area. In addition relocation of a fuel storage facility will allow room to add additional storage tanks in the future.

**Construction Schedule:** Completion in FY 16-17

### **PRIORITY 4**

#### **Land Acquisition – Bufflick Road – Parcels 64-A-69**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-69 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$212,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 16-17

### **PRIORITY 5**

#### **Land Acquisition – Bufflick Road – Parcels 64B-A-33A**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64B-A-33A on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$175,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 16-17

## **PRIORITY 6**

### **Land Acquisition – Bufflick Road – Parcels 64B-A-40**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64B-A-40 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$175,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 16-17

## **PRIORITY 7**

### **Land Acquisition – Bufflick Road – Parcels 64B-A-51**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-51 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$235,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 16-17

## **PRIORITY 8**

### **Land Acquisition – Bufflick Road – Parcels 64-A-67**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-67 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$275,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased

safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 16-17

## **PRIORITY 9**

### **Land Acquisition – Bufflick Road – Parcels 64-A-64**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-64 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$275,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 17-18

## **PRIORITY 10**

### **Land Acquisition – Bufflick Road – Parcels 64-A-60**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-60 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$275,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 17-18

## **PRIORITY 11**

### **Land Acquisition – Bufflick Road – Parcels 64 A 59**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64 A 59 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$300,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 12**

### **Land Acquisition – Bufflick Road – Parcels 64-A-47**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-47 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$300,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 13**

### **Land Acquisition – Bufflick Road – Parcels 64-A- 49**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-49 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$300,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 14**

### **Land Acquisition – Bufflick Road – Parcels 64-A-50**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-50 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$300,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 15**

### **Land Acquisition – Bufflick Road – Parcels 64-A-52**

**Description:** The Winchester Regional Airport Authority proposes to acquire parcel 64-A-52 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

**Capital Cost:** \$300,000

**Justification:** Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 16**

### **Northside Service Road**

**Description:** This project proposes to construct a two lane service road around the end of Runway 14. The road will be approximately 1/2 to 3/4 miles in length so that vehicles stay clear of navigational aid critical areas. It is proposed that the road will be 2 lanes.

**Capital Cost:** \$400,000

**Justification:** The approved airport layout plan shows new development occurring on the northside of the runway. By having aircraft ground operations and storage on both sides of the airfield (north and south), ground vehicle traffic requiring access to both sides of the airfield will be generated. The traffic will include fueling truck operations and personnel activities for general maintenance. The FAA encourages the construction of service roads around aircraft activity areas, especially the runways, to prevent unauthorized ground vehicle access to aircraft movement areas and to promote a safer operating environment. The service road, located on the west side of the airport (Runway 14 end) will accomplish these goals.

**Construction Schedule:** Completion in FY 18-19

## **PRIORITY 17**

### **Taxiway (A) Relocation**

**Description:** The relocation of Taxiway "A" is part of the overall Airport upgrade to meet safety design standards for a Group III airport. This relocation will improve the serviceability and safety of the airport in regards to ground operations for larger jet aircraft. Due to the complex task of relocating the entire 5,500' taxiway, the project has been broken down into two phases - Phase I will begin at the 32 approach end of the runway and continue to the terminal building located midfield. Phase II will continue from the terminal building to the approach end of runway 14. The project will be broken down into sections within the phases based on pavement conditions, demand and availability of funding from the Federal Aviation Administration.

**Capital Cost:** \$9,650,000

**Justification:** The relocation of Taxiway A is necessary to increase the Airport's ability to accommodate larger aircraft. This project also will improve the serviceability of the Airport for larger aircraft wishing to use the airport.

**Construction Schedule:** Completion in FY 19+

## **County Administration Project Priority List**

### **PRIORITY 1**

#### **Clearbrook Convenience Site Relocation**

**Description:** The relocation of the Clearbrook citizens' convenience site to property located within the Clearbrook community is planned for the FY 16/17. The current two acre facility is now situated on quarry land and is the beneficiary of a no-cost lease which ends December 31, 2015. The Quarry has asked that the County vacate this property by the end of 2016. Although the original lease agreement and options were extended by the previous owner, O-N Minerals which planned to long wall mine below the surface. Due to Carmeuse's intention to use an open pit approach during its quarry expansion, the convenience site will be forced to relocate to another site in the Clear Brook/Stephenson community, likely within the next two years.

**Capital Cost:** \$377,850

**Justification:** Planned quarry expansion will mandate that current facility be relocated, preferably on county-owned land in the Clear Brook/Stephenson community.

**Construction Schedule:** Start in FY 16-17

### **PRIORITY 2**

#### **Albin Convenience Site Relocation**

**Description:** The relocation of the Albin citizens' convenience site to property located within the Sunnyside/Albin community is projected for FY 17/18. A fenced two-acre site will be constructed between North Frederick Pike and Indian Hollow Road on county-owned property in close proximity to the existing site, ideally on a portion of the former FCPS bus garage property. The project will require several months to complete including fencing, earthwork, retaining walls, electric, equipment, lighting, paving and landscaping.

**Capital Cost:** \$442,850

**Justification:** During August of 2015, 160,096 vehicles visited the Albin facility, making it the single most utilized solid waste facility outside of the landfill. The site serves a geographic area extending from Sunnyside to Cedar Creek Grade westward to Gainesboro. It is easily accessible from Route 37 and North Frederick Pike. The total number of vehicles using the facility, an average of 596 a day, represents an increase of eight percent over 2014 figures. On Fridays and weekends this number can reach close to 700. As trash disposal and the resulting traffic continue to increase, the present infrastructure will be unable to safely service the public. During the holidays, the site requires two attendants in order to efficiently move traffic. However, lines still back out onto Indian Hollow Road, creating a hazard noted several times by the Sheriff's Office. For residents living between Cedar Creek Grade and Apple Pie Ridge Road, curbside pickup is costly, prompting heavy utilization of the convenience site which attracts a mix of users from the suburbs and rural community. A number of users are those from the more western end disposing of their trash when traveling into Winchester. Avid recyclers



from Westminster-Canterbury, Shenandoah University's Pharmacy School and SU students living in nearby townhouses also frequent the facility.

**Construction Schedule:** Start in FY 16-17

### **PRIORITY 3**

#### **Gore Refuse Site Relocation/Expansion**

**Description:** The project will expand refuse capacity in the Gore community by installing a surplus trash compactor. Installation of a compactor at Gore will drive down collection costs at the site where trash is now collected in 10 8-yard boxes. In order to accomplish this, and account for improved traffic flow and the construction of compactor and recycling staging areas, the site will be expanded onto an adjoining parcel owned by the county.

**Capital Cost:** \$349,550

**Justification:** A total of 3,213 vehicles utilized the facility during the month of August, 2015. On a typical Saturday, usage peaks to 146 vehicles. The project will pay for itself in lower refuse collection costs through compaction of solid waste before transport. Also, with a compactor in place, refuse will be contained in an enclosed receiver can, reducing blowing litter and odor and vectors, all of which can be a problem when using open collection cans. The project will also provide much-needed capacity during heavy flow times such as weekends and holidays. All 10 containers now fill to capacity during Saturdays and Sundays. Numerous times, the site has closed early on Sundays when capacity is reached. A 40-yard roll-off is used during the holidays to contain excess trash, another additional expense. An upgraded site will meet the current and future solid waste management needs of the Gore community.

**Construction Schedule:** Start in FY 17-18

### **PRIORITY 4**

#### **General Government Capital Expenditures**

**Description:** This project consists of a revolving fund in the amount of \$1,000,000 for the benefit of General Governmental Capital Expenditures. It is the intention of this capital expenditure fund to be for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities. Such expenditures may be less than the established \$100,000 departmental threshold. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is for the benefit of the County Governmental Entities participating in the CIP but does not include individual Volunteer Fire and Rescue Companies.

**Capital Cost:** \$1,000,000

**Justification:** The inclusion of this capital expenditure fund for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities will enable the County to meet the requirements of the

Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the governmental entities.

**Construction Schedule:** N/A

## **PRIORITY 5**

### **County/School Board Administration Building**

**Description:** This project consists of a County/School Board Administration Building, to be located generally in the County's Urban Development Area. The Joint Administrative Office Complex project is for a new 150,000 square foot office building that may be shared with the County Schools Administration. The Schools' portion may be 50,000 square feet.

**Capital Cost:** TBD

**Justification:** The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location.

**Construction Schedule:** TBD

## **PRIORITY 6**

### **Joint Judicial Center Renovation/New Facility**

**Description:** This project consists of an expansion to the existing Joint Judicial Center, to be located generally in the City of Winchester or in the County's Urban Development Area. This is a two-phased project; phase one includes the \$4,065,000 renovation to the existing Joint Judicial Center (in-progress, therefore \$ value removed from CIP), Phase two is the further renovation and/or reconstruction of facilities.

**Capital Cost:** \$20,000,000

**Justification:** The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location. The need for this project has been established through ongoing communication with the court system and the City of Winchester.

**Construction Schedule:** FY Long Range Comp. Plan.

## **PRIORITY 7**

### **New Voting Equipment/Optical Scan**

**Description:** This new project consists of a replacement of the current voting machines (Direct Recording Electronic (DRE) Machines). In 2015, the General Assembly

introduced a bill to prohibit the use of DRE Machines and require the use of optical use ballot scanning systems in future elections. This project is in anticipation of future legislation.

**Capital Cost:** \$297,332

**Justification:** The Registrar has provided replacement plans for the voting machines by precinct in anticipation of the replacement of the voting systems.

**Construction Schedule:** Start in FY 16-17

## **Fire & Rescue Project Priority List**

### **PRIORITY 1**

#### **Fire & Rescue Station #22 / Annex Facilities (Route 277)**

**Description:** Construct a two bay Fire and Rescue Station with satellite Sheriff's office and the potential for office and meeting room space for the County and community. The station will be located in the area of Fairfax Pike, White Oak Road, and Tasker Road to provide service for the heavy growth area east of Stephens City. An approximate three-acre site will be needed to accommodate this facility. The fire station will be approximately a 10,000 sq ft facility to house an engine and ambulance. Those who would occupy the facility will determine the size of the satellite office and meeting room space. This facility is specifically identified in the Route 277 Triangle and Urban Center Land Use Plan approved in 2008.

**Capital Cost:** \$3,400,000

**Justification:** This development is scheduled to be an active adult resort gated community with age restrictions on 80% of the homes above 55 and the other 20% above 45. The developer's master plan will allow for 2,130 individual dwelling units using a mix of housing types.

**Construction Schedule:** Completion in FY 16-17

### **PRIORITY 2**

#### **Fire & Rescue Station #22 / Apparatus (Route 277)**

**Description:** Purchase one (1) custom pumper equipped and one (1) custom Type I Advanced Life Support (A.L.S.) capable ambulance equipped to be assigned to Fire and Rescue Station 22.

**Capital Cost:** \$905,000

**Justification:** This fire and rescue apparatus will be assigned to Fire and Rescue Station 22 located on Fairfax Pike East in the Stephens City area of Frederick County. The pumper will be built to N.F.P.A. 1901 specifications and equipped with all of the required and necessary equipment to function as a Class A Pumper. The ambulance will be built to the Federal KKK-A-1822E specifications and equipped with all of the required and necessary equipment to function as an Advanced Life Support ambulance. This fire and rescue apparatus is needed due to the fact that the Fire and Rescue Department currently owns one (1) pumper and one (1) ladder truck that are twenty (20) plus years of age and already assigned to other functions. The currently owned fire and rescue apparatus would not endure the demands placed on it while being assigned to a high call volume.

**Construction Schedule:** Completion in FY 16-17

### **PRIORITY 3**

#### **Fire & Rescue Station #23 / New Facility (Crosspointe)**

**Description:** This project consists of a 10,000 square foot fire station to accommodate 4 pieces of emergency equipment, and to house living and sleeping areas for staff. This project also has the potential for office and meeting room space for the County and community with an additional 2,000 square feet of building area. A two and ½ acre parcel should be sufficient for building, parking and amenities for approximately 20 to 30 persons. The project is located at Crosspointe Center at the end of current Rt. 37 South, an area of proposed high density residential development, and commercial development.

**Capital Cost:** \$3,700,000

**Justification:** The proposed location at the South end of Route 37 provides for quick and easy access to Interstate 81 North and South at the 310 Exit. Access and response on Rt. 37 will be greatly enhanced from I81 to Route 50 West in the Northbound Lane.

Currently Stephens City and Round Hill Volunteer Fire and Rescue Companies serve the area. This location also provides easy access to Rt.11 and the Kernstown area along with access to Middle Road and Subdivisions of Brookneil, Stonebrook, and Jacksons Woods. These subdivisions have large single family homes in an area of Frederick County outside of the UDA. Water supplies are scarce in these areas and a rapid response from this proposed facility will likely reduce property damage from fire and response times for Medical Emergencies. Major collector roads such as Tasker Road and Warrior Drive along with the proposed extension of Rt. 37 and new roadways in the development will provide quick access to additional homes and businesses in areas including Front Royal Pike, Papermill Road. These roadway construction efforts will provide for an increased level of quality emergency service to the citizens in this entire area.

**Construction Schedule:** To be determined.

### **PRIORITY 4**

#### **Fire & Rescue Regional Training Center**

**Description:** Construct a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building, multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located in Clarke County, Frederick County, Shenandoah County, Warren County, Winchester City, State Agencies, Federal Agencies, and potentially jurisdictions within the State of West Virginia.

**Capital Cost:** \$31,175,000

**Justification:** This project will facilitate realistic training in today's modern environment for emergency services and industrial personnel located throughout the Northern Shenandoah Valley and expanding into the State of West Virginia. This project will reinforce existing training programs in those respective agencies and jurisdictions as well as facilitate training that is currently not available within the Northern Shenandoah Valley which causes students and instructors to travel into the Washington Metropolitan

region. The number of potential personnel being trained at this Training Center is potentially in the thousands based upon training statistics provided in July 2007 by the participating agencies.

**Construction Schedule:** Completion in FY 20-21

## **PRIORITY 5**

### **Fire and Rescue Station (#24) Relocation**

**Description:** Construct a three (3) bay fire and rescue station with satellite County Offices. This station is intended to be located on or near Redland Road in the area of Lake Holiday either at a site provided by Lake Holiday or other tract in the vicinity. An approximate three to four acre site is necessary for a 10,000 square foot facility, to house a fire engine, and ambulance and rescue boat.

**Capital Cost:** \$3,750,000

**Justification:** The Lake Holiday Development is scheduled to have a final build-out of 2,800 single family homes.

**Construction Schedule:** To be determined

## **PRIORITY 6**

### **Clear Brook Fire and Rescue Station (#13) Relocation**

**Description:** A new facility is proposed to be built on property located on Route 11 either north or south of Brucetown Road. The building is to be four (4) drive-through bays, administration, eating and sleeping facilities along with a dining hall. The estimated size of the structure is to be approximately 28,000 square feet.

**Capital Cost:** \$4,396,000

**Justification:** With the current facility and need for upgrade in living quarters to accommodate the career personnel 24 hours, this is of the utmost priority. The new location on Route 11 would give better access and additional space for additional use on the property. At the current time we have outgrown our facility and with the equipment that we have to provide the service to our community for property and health protection and with the staffing needs and fund raising operations our current facility is in need of upgrading/updating. We have an option to swap land with the Quarry and propose to build a new facility on that property or remain at the current location and build on our own property to the east and remove the current building and extend the parking to the west.

**Construction Schedule:** To be determined

## **Fire & Rescue Company Capital Project Requests**

### **Capital Equipment Fire & Rescue – Vehicles & Equipment**

**Description:** This new project consists of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

**Capital Cost:** \$1,000,000

**Justification:** The inclusion of this capital expenditure fund for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment will enable the County to meet the requirements of the Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the fire and rescue companies.

**Construction Schedule:** N/A

**The following requests have been added to the CIP in no particular order:**

### **Individual Fire & Rescue Company Capital Equipment Requests.**

#### **Greenwood Vol. Fire & Rescue Company**

Office and Living Quarters Project

Project Cost: \$550,000

#### **Greenwood Vol. Fire & Rescue Company**

Apparatus ventilation system project

Project Cost: \$550,000

#### **Middletown Vol. Fire & Rescue Company**

Rescue Engine Replacement

Project Cost: \$700,000

#### **Middletown Vol. Fire & Rescue Company**

Self-contained Breathing Apparatus

Project Cost: \$200,000

#### **Middletown Vol. Fire & Rescue Company**

Building Renovation

Project Cost: \$1,000,000

**North Mountain Vol. Fire & Rescue Company**

Building Expansion

Project Cost: \$450,000

**Individual Equipment Requests less than \$100,000.**

**Middletown Vol. Fire & Rescue Company**

Turn out gear

Project Cost: \$396,000

**Middletown Vol. Fire & Rescue Company**

Hose Replacement

Project Cost: \$16,000

**Middletown Vol. Fire & Rescue Company**

Life Pack x 2

Project Cost: \$67,000