



FREDERICK COUNTY, VIRGINIA
 Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-722-8335 Fax: 540-667-6487



www.fcva.us/cor
www.fcva.us/biztax
 Contact: Amber Lucht
 Phone: 540-722-8335
amber.lucht@fcva.us

VIRGINIA (STATE) TRADESMAN LICENSE/CERTIFICATION INFORMATION

You may send a copy of your Tradesman’s License or Certification by fax or email to **Amber Lucht** at:

Fax: 540-667-6487
 Email: amber.lucht@fcva.us

-OR-

You may provide the following information:

Frederick County Business License Account No.:			
Tradesman’s Name:			
Tradesman’s State of Virginia Tradesman’s License/Certification No.:			*
Trades:		Expiration Date:	
<p>* You can obtain your Tradesman’s License/Certification No. as follows:</p> <ul style="list-style-type: none"> • Go to www.dpor.virginia.gov • Select “<i>License Lookup</i>” in the left navigational menu • Enter your name in the “<i>Search Text</i>” box • Click on the “<i>Search</i>” button 			
CERTIFICATION			
<p>The tradesman must sign and date this form. If the tradesman is an entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)</p> <p>DECLARATION: <i>I declare, under penalty of perjury, (1) that the foregoing information is complete, true, and correct to the best of my knowledge and belief, and (2) that I am the tradesman or a member, partner, executive officer, or other person specifically authorized in writing to sign.</i></p>			
_____	_____	_____	_____
Signature	Print Name	Title or Capacity to Sign	Date