

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN				
[see instructions on reverse side]				
ACCOUNT NO.:	THIS RETURN COVERS:		1. TOTAL GROSS SALES	\$
FILE & PAY BY:	<input type="checkbox"/> check here if FINAL RETURN / DATE CLOSED:		2. TOTAL DEDUCTIONS	\$
BUSINESS NAME:			3. AMOUNT ON WHICH TAX MUST BE COMPUTED	\$
BUSINESS ADDRESS:	MAILING ADDRESS: <input type="checkbox"/> check here if new mailing address		4. TAX (3.5%)	\$
			5. PENALTY (IF APPLICABLE)	\$
			6. INTEREST (IF APPLICABLE)	\$
			7. TOTAL TAX, PENALTY, AND INTEREST DUE AND PAYABLE	\$
<p>The owner must sign this form. If the business is an entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign.</p> <p><i>I declare under penalty of perjury (1) that this return has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign.</i></p>				
_____ AUTHORIZED SIGNATURE		_____ PRINT NAME	_____ PRINT TITLE/SIGNING CAPACITY	_____ EMAIL
_____ DATE				
*FOR OFFICE USE ONLY**		Check No.:	Check Amount:	Date Received:

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN				
[see instructions on reverse side]				
ACCOUNT NO.:	THIS RETURN COVERS:		1. TOTAL GROSS SALES	\$
FILE & PAY BY:	<input type="checkbox"/> check here if FINAL RETURN / DATE CLOSED:		2. TOTAL DEDUCTIONS	\$
BUSINESS NAME:			3. AMOUNT ON WHICH TAX MUST BE COMPUTED	\$
BUSINESS ADDRESS:	MAILING ADDRESS: <input type="checkbox"/> check here if new mailing address		4. TAX (3.5%)	\$
			5. PENALTY (IF APPLICABLE)	\$
			6. INTEREST (IF APPLICABLE)	\$
			7. TOTAL TAX, PENALTY, AND INTEREST DUE AND PAYABLE	\$
<p>The owner must sign this form. If the business is an entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign.</p> <p><i>I declare under penalty of perjury (1) that this return has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign.</i></p>				
_____ AUTHORIZED SIGNATURE		_____ PRINT NAME	_____ PRINT TITLE/SIGNING CAPACITY	_____ EMAIL
_____ DATE				
*FOR OFFICE USE ONLY**		Check No.:	Check Amount:	Date Received:

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN				
[see instructions on reverse side]				
ACCOUNT NO.:	THIS RETURN COVERS:		1. TOTAL GROSS SALES	\$
FILE & PAY BY:	<input type="checkbox"/> check here if FINAL RETURN / DATE CLOSED:		2. TOTAL DEDUCTIONS	\$
BUSINESS NAME:			3. AMOUNT ON WHICH TAX MUST BE COMPUTED	\$
BUSINESS ADDRESS:	MAILING ADDRESS: <input type="checkbox"/> check here if new mailing address		4. TAX (3.5%)	\$
			5. PENALTY (IF APPLICABLE)	\$
			6. INTEREST (IF APPLICABLE)	\$
			7. TOTAL TAX, PENALTY, AND INTEREST DUE AND PAYABLE	\$
<p>The owner must sign this form. If the business is an entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign.</p> <p><i>I declare under penalty of perjury (1) that this return has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign.</i></p>				
_____ AUTHORIZED SIGNATURE		_____ PRINT NAME	_____ PRINT TITLE/SIGNING CAPACITY	_____ EMAIL
_____ DATE				
*FOR OFFICE USE ONLY**		Check No.:	Check Amount:	Date Received:

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN

- All transient occupancy (lodging) tax collections are deemed to be **held in trust** for the County.
- Monthly reports must be delivered and monies remitted on or before the 20th day of the calendar month following the month being reported for the prior month's gross sales.
- This return must be filed even when no sales were made during the period.
- If a change of ownership has occurred, the new owner should not use this card, but return it to the Commissioner of Revenue with a statement of ownership change, and request a new registration form for collection of this tax or see our website at www.fcva.us/biztax.
- This return must be signed and returned with your payment.
- Make checks payable to: *County Treasurer & mail form and check to: Commissioner of Revenue, PO Box 552, Winchester VA 22604-0552.*
- If this is a final return, check the box on the front side & indicate the date your business closed.

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN

- All transient occupancy (lodging) tax collections are deemed to be **held in trust** for the County.
- Monthly reports must be delivered and monies remitted on or before the 20th day of the calendar month following the month being reported for the prior month's gross sales.
- This return must be filed even when no sales were made during the period.
- If a change of ownership has occurred, the new owner should not use this card, but return it to the Commissioner of Revenue with a statement of ownership change, and request a new registration form for collection of this tax or see our website at www.fcva.us/biztax.
- This return must be signed and returned with your payment.
- Make checks payable to: *County Treasurer & mail form and check to: Commissioner of Revenue, PO Box 552, Winchester VA 22604-0552.*
- If this is a final return, check the box on the front side & indicate the date your business closed.

COUNTY OF FREDERICK, VIRGINIA - TRANSIENT OCCUPANCY TAX RETURN

- All transient occupancy (lodging) tax collections are deemed to be **held in trust** for the County.
- Monthly reports must be delivered and monies remitted on or before the 20th day of the calendar month following the month being reported for the prior month's gross sales.
- This return must be filed even when no sales were made during the period.
- If a change of ownership has occurred, the new owner should not use this card, but return it to the Commissioner of Revenue with a statement of ownership change, and request a new registration form for collection of this tax or see our website at www.fcva.us/biztax.
- This return must be signed and returned with your payment.
- Make checks payable to: *County Treasurer & mail form and check to: Commissioner of Revenue, PO Box 552, Winchester VA 22604-0552.*
- If this is a final return, check the box on the front side & indicate the date your business closed.