



COUNTY of FREDERICK

Finance Department
Cheryl B. Shiffler
Director

540/665-5610

Fax: 540/667-0370

E-mail: cshiffle@co.frederick.va.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: June 15, 2011
SUBJECT: Finance Committee Report and Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, June 15, 2011 at 8:00 a.m. Member Richie Wilkins was absent. ☒ Items 2, 3 and 4 were approved on consent agenda.

1. The Director of Parks and Recreation requests a General Fund supplemental appropriation in the amount of \$150,000. These funds are available through proffers and will be used to renovate the Sherando Park south ballfield complex comfort station and concession building. No additional local funds required. See attached memo, p. 1. The committee recommends approval.
2. ☒ The Clerk of the Circuit Court requests a General Fund supplemental appropriation in the amount of \$4,000. This amount represents grant funds and will be used for redaction. No local funds required. See attached memo, p. 2.
3. ☒ The Sheriff requests a General Fund supplemental appropriation in the amount of \$3,315.19. This amount represents funds received from the state for prisoner extraditions and is requested to be appropriated to travel. No additional local funds required. See attached memo, p. 3.

4. ☒ The Sheriff requests a General Fund supplemental appropriation in the amount of \$100 for a DARE Program donation. No additional local funds required. See attached memo, p. 4.
5. The Registrar requests a Fiscal Year 2011-2012 General Fund supplemental appropriation in the amount of \$36,326.50 for the August 23rd primary elections. See attached memo, p. 5-6. The committee recommends approval.
6. The Assistant County Administrator requests a Lake Holiday Sanitary District Fund supplemental appropriation in the amount of \$9,045,000. This amount represents bond financing for the reconstruction of the Lake Holiday Dam Spillway. No additional local funds required. See attached memo, p. 7. The committee recommends a public hearing.

INFORMATION ONLY

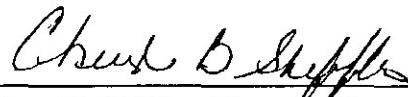
1. A letter of appreciation from the AARP Foundation Tax-Aide is attached. See attached letter, p. 8.
2. The Finance Director provides a Fund 10 Transfer report for FY11. See attached, p. 9-16.
3. The Finance Director provides the Unreserved Fund Balance report. See attached, p. 17.
4. The County Administrator provides information on the request from the Kernstown Battlefield to release judgment. See attached, p. 18 – 28.

Respectfully submitted,

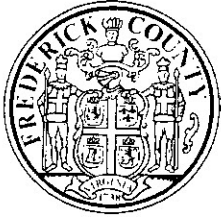
FINANCE COMMITTEE

Bill Ewing
Richard Shickle
Gary Lofton
Charles DeHaven
Ron Hottle
Stephen Swiger

By



Cheryl B. Shiffler, Finance Director



COUNTY of FREDERICK

Parks and Recreation Department
540-665-5678
FAX: 540-665-9687
www.fcprd.net
e-mail: fcprd@co.frederick.va.us

MEMO

To: Finance Committee
From: Jason Robertson, Director, Parks and Recreation
Subject: Proffer Funds
Date: June 3, 2011

A handwritten signature, likely of Jason Robertson, is written in black ink to the right of the memo header.

The Frederick County Parks and Recreation Commission is requesting \$150,000 in Parks and Recreation proffer funds to renovate the Sherando Park south ball field complex comfort station and concession building. The project will increase the current facility 253 square feet, provide seven more toilets, increase the functionality of the concession stand, update the electrical system, and bring the facility into compliance with current building code and ADA requirements for the number of users in this area of the Park. This facility supports four ball fields, nearby picnic shelters and other passive recreational amenities including the playground installed June 2005 with Parks and Recreation proffer funds.

This item is priority # 2 on the 2012 Parks and Recreation Capital Improvements Program project list. Sherando Park has many park visitors as a result of growth from its neighboring communities including developments in Old Dominion Greens, Musket Ridge, Canter Estates, Wakeland Manor, and The Camp at Mosby Station.

Please feel free to contact me in advance with any questions you may have regarding this request at (540) 665-5678.

A faint, circular stamp is visible in the lower right quadrant of the page. It appears to be an official seal or stamp, but the details are too light to discern clearly.

2011

HON. REBECCA P. HOGAN
Clerk



FREDERICK COUNTY CIRCUIT COURT

FREDERICK-WINCHESTER JUDICIAL CENTER

5 NORTH KENT STREET

WINCHESTER, VIRGINIA 22601

(540) 667-5770

www.winfredclerk.com

May 24, 2011

Finance Department
Frederick County, VA

Attn: Cheryl Shiffler
Re: 021060-5401-000-002 (Supreme Court TTF Grant)

I would like to request an increase in the above referenced in the amount of \$4,000.00 for the current budget year.

Any funds spent from this account will be re-imbursed to the Locality by the State.

Thank you for your attention in this matter.

Sincerely,

Rebecca P. Hogan, Clerk
FREDERICK COUNTY CIRCUIT COURT

sm

Frederick County Sheriff's Office

ROBERT T. WILLIAMSON
Sheriff



MAJOR R. C. ECKMAN
Chief Deputy

1080 Coverstone Drive
Winchester, Virginia 22602

(540) 662-6168
Fax (540) 504-6400

TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Reimbursement – Prisoner Extraditions
DATE : May 31, 2011

Enclosed please find two checks from the Commonwealth of Virginia-Circuit Courts totaling \$3,767.23.

These checks represent reimbursement for prisoner extraditions and we are requesting this amount be appropriated into 3102-5506-001.

Thank you.

RTW/asw

Enclosures

ER10 \$452.04

IDFL \$3315.19

COPY

cc: fin comm

Frederick County Sheriff's Office

ROBERT T. WILLIAMSON
Sheriff



MAJOR R. C. ECKMAN
Chief Deputy

1080 Coverstone Drive
Winchester, Virginia 22602

(540) 662-6168
Fax (540) 504-6400

TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation to DARE Program
DATE : June 1, 2011

100J

Attached please find a check in the amount of \$100.00. This represents a donation to the DARE Program. We are requesting this amount be appropriated into the operating budget line for DARE; 3102-5413-001.

Thank you,

RTW/asw

COPY

cc: fin comm



OFFICE OF VOTER REGISTRATION & ELECTION ADMINISTRATION

General Registrar of Voters

E-mail: fcvotes@co.frederick.va.us

Rick Miller
540/665-5660
Fax 540/665-8976

MEMORANDUM

To: Frederick County Finance Committee

From: Rick Miller, Voter Registrar, Frederick County of Frederick

Subject: Supplemental Budget Request for August 23, 2011 Republican Primaries

Date: June 8, 2011 *DRM*

The Voter Registrar requests to be placed on the Fredrick County Finance Committee agenda for the Wednesday, June 15, 2011 meeting. The purpose of this request is to seek approval of the Supplemental Budget Request for the August 23, 2011 Republican Primaries (Copy Enclosed). Republican Primaries have been called in Frederick County for the 10th, 29th and 33rd House of Delegates Districts and the 27th State Senate District. The State Board of Elections will certify to all localities the actual primaries they will hold on Monday, June 20, 2011. The amount of the Supplemental Budget Request is \$ 36,326.50. This amount will cover all expenses related to the Republican Primaries on August 23, 2011. This Supplemental Budget Request is be done from the 2011 – 2012 Budget year.



OFFICE OF VOTER REGISTRATION & ELECTION ADMINISTRATION

General Registrar of Voters

E-mail: fcvotes@co.frederick.va.us

Rick Miller
540/665-5660
Fax 540/665-8976

FREDERICK COUNTY FINANCE COMMITTEE

FREDERICK COUNTY ELECTORAL BOARD/VOTER REGISTRAR

SUPPLEMENTAL BUDGET REQUEST AUGUST 23, 2011 REPUBLICAN PRIMARIES

SUPPLEMENT FROM 2011 – 2012 BUDGET YEAR

EXPENSES

POLLWORKERS	\$ 17,660.00	CODE 13010-1006-000-002
ELECTORAL BOARD	\$ 1,800.00	13010-5506-000-000
MACHINE PROGRAMMING & TRAINING	\$ 9,210.00	13010-3010-000-000
VOTING MACHINE ELECTION SUPPLIES	\$ 4,606.50	13010-3010-000-000
PRINTING	\$ 2,600.00	13010-3010-000-000
NEWSPAPER AD	\$ 200.00	13010-3007-000-000
FREIGHT & INSURANCE	\$ 250.00	13010-5204-000-000
<u>TOTAL</u>	<u>\$ 36,326.50</u>	



COUNTY of FREDERICK

Kris C. Tierney
Assistant County Administrator

540/665-5666
Fax 540/667-0370

E-mail:
ktierney@co.frederick.va.us

MEMORANDUM

TO: Finance Committee

FROM: Kris C. Tierney, Assistant County Administrator *KCT*

RE: Request from Lake Holiday Sanitary District Supplemental Appropriation

DATE: June 8, 2011

The County has been successful in obtaining bond financing through the Virginia Resources Authority in order to fund the required reconstruction of the Lake Holiday Dam Spillway. The financing, applied for by the County on behalf of the Lake Holiday Sanitary District, closed on June 2nd with the final bond financing amount being \$9,245,000. Funds for construction of a temporary access road to accommodate ingress and egress to residents on the south side of the lake in the amount of \$200,000 were previously appropriated, which leaves a remaining project balance of \$9,045,000. Staff is requesting a supplemental appropriation in the amount of \$9,045,000 to cover the remaining spillway construction and associated costs.

Break Down of Project Cost

Construction Bid	\$6,451,710
15% contingency	\$ 967,756
Debt Service Reserve Fund	\$ 729,888
Underwriter/insurance/fees	\$ 200,000
Construction Administration	\$ 170,000
Inspections/testing	\$ 100,000
Geo-tech Services	\$ 300,000
Access road Construction	\$ 250,000
Financial Advisory Services	\$ 25,000
Bond Counsel	\$ 50,000
Total Amount Financed	\$9,245,000

Please let me know if I can answer any questions.



AARP Tax-Aide



Helen Sperry – Local Coordinator for the AARP Tax Aide Program
606 Old Fort Road, Winchester VA 22601
Telephone: 540-722-8185, e-mail: Hgsperry@verizon.net

Mr. John Riley, County Administrator
107 N Kent Street
Winchester VA 22601

Dear Mr. Riley

On behalf of the AARP Tax Aide Program, I would like to extend to you our sincere thanks and grateful appreciation for enabling us to work at the War Memorial Building in Jim Barrett Park this past tax season. It was another successful tax season, we prepared 1329 tax returns according to my site records. We answered questions, dispensed tax forms and instruction booklets to another 196 people that were recorded (this type of assist sometimes does not get recorded and this number could easily be doubles).

We are now looking forward to the next tax season that begins the first of January 2012. Will you be able to incorporate what has been our annual supplement of \$2100 into the Frederick County budget for 2012?

It was mentioned last year by one of the supervisors that he would like to know the number of people that are classified 'low-income elderly'. We are limited as to any type of personal information that we can keep. We have names, addresses and telephone numbers, that is it. We do mostly retired people, certainly low-income people and a few disabled. We have a few students working their way through college, who want to file to get their tax with-holding returned. As you know this is a much needed service for our low income citizens. They appreciate our help and truly need our services.

Again thank you very much for your past help and hopefully future help.

Sincerely,

Helen Sperry

May 29, 2011

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT CODE	DESCRIPTION	AMOUNT
2010-07-02	ELECTORAL BOARD AND OFFICIALS ELECTORAL BOARD AND OFFICIALS	WARRANTY MAINTENANCE	13010 3004 000 001 13010 3005 000 000		REPAIR AND MAINTENANCE-EQUIP. MAINTENANCE SERVICE CONTRACTS	778.40- 778.40
2010-07-06	COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY COUNTY ATTORNEY	CHG. SAL. SUPPORT STAFF POSITION	12020 3006 000 000 12020 1001 000 002 12020 3007 000 000 12020 1001 000 002 12020 5401 000 000 12020 1001 000 002 12020 5413 000 000 12020 1001 000 002 12020 5506 000 000 12020 1001 000 002 12020 3004 000 001 12020 1001 000 002		PRINTING & BINDING SECRETARY ADVERTISING SECRETARY OFFICE SUPPLIES SECRETARY OTHER OPERATING SECRETARY TRAVEL SECRETARY REPAIRS/MAINT. - EQUIPMENT SECRETARY	20.00- 20.00 50.00- 50.00 75.00- 40.00- 40.00 200.00- 20.00- 20.00 20.00
2010-07-06	ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION	OTHER OPERATING SUPPLIES	81020 5506 000 000 81020 5413 000 000		TRAVEL OTHER OPERATING SUPPLIES	9,000.00- 9,000.00
2010-07-06	OTHER OTHER	POSTAGE MACHINE RENTAL	12240 5415 000 000 12240 9001 000 000		OTHER EXPENSES LEASE/RENT OF EQUIPMENT	600.00- 600.00
2010-08-04	FINANCE DEPARTMENT FINANCE DEPARTMENT	MAINTENANCE ON SCANNERS	12140 3002 000 000 12140 3004 000 001		PROFESSIONAL SERVICES-OTHER REPAIR AND MAINTENANCE-EQUIP.	50.00- 50.00
2010-08-12	ELECTORAL BOARD AND OFFICIALS ELECTORAL BOARD AND OFFICIALS	WARRANTY MAINTENANCE	13010 3004 000 001 13010 3005 000 000		REPAIR AND MAINTENANCE-EQUIP. MAINTENANCE SERVICE CONTRACTS	372.75- 372.75
2010-08-13	FIRE AND RESCUE FIRE AND RESCUE	CLASSES FOR ALS CERTIFICATION	35050 1007 000 001 35050 2013 000 000		CAREER DEVELOPMENT-PROMOTIONAL PAY EDUCATION-TUITION ASSISTANCE	7,300.00- 7,300.00
2010-08-16	SHERIFF RECREATION CENTERS AND PLAYGROUNDS	JULY 4 PARKS EVENT	31020 1005 000 000 71040 3010 000 000		OVERTIME CONTRACTUAL SERVICES-ADMINISTRATION	621.71 621.71
2010-08-30	MAINTENANCE ADMINISTRATION MAINTENANCE ADMINISTRATION	TRANSPORTATION PURCHASE/GAS	43010 5408 000 000 43010 4003 000 003		VEHICLE & POWERED EQUIP. SUPPLIES CENTRAL STORES-GASOLINE CAB	500.00- 500.00
2010-09-01	PARKS MAINTENANCE PARKS MAINTENANCE PARKS MAINTENANCE PARKS MAINTENANCE PARKS MAINTENANCE RECREATION CENTERS AND PLAYGROUNDS RECREATION CENTERS AND PLAYGROUNDS RECREATION CENTERS AND PLAYGROUNDS RECREATION CENTERS AND PLAYGROUNDS RECREATION CENTERS AND PLAYGROUNDS	TR. FUNDS 9/10 PA FORM	71030 1001 000 013 71030 2001 000 000 71030 2002 000 000 71030 2005 000 000 71030 2006 000 000 71030 2011 000 000 71040 1001 000 013 71040 2001 000 000 71040 2002 000 000 71040 2005 000 000 71040 2006 000 000 71040 2011 000 000		PARK & STEWARDSHIP PLANNER F. I. C. A. RETIREMENT - V. S. R. S. HOSPITAL/MEDICAL PLANS GROUP INSURANCE WORKER'S COMPENSATION - COMMO PROGRAM SUPERVISOR F. I. C. A. RETIREMENT - V. S. R. S. HOSPITAL/MEDICAL PLANS GROUP INSURANCE WORKER'S COMPENSATION - COMMO	35,443.00 2,711.00 4,891.00 10,219.00 99.00 797.00 35,443.00- 2,711.00- 4,891.00- 10,219.00- 99.00- 797.00-
2010-09-22	INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY	ADDENDUM PICTOMETRY CONTRACT	12200 5506 000 002 12200 3002 000 000		TRAVEL - GIS PROFESSIONAL SERVICES-OTHER	880.00- 880.00
2010-09-24	COUNTY OFFICE BUILDINGS/COURT COUNTY OFFICE BUILDINGS/COURT	MICROWAVE SUPPORT	43040 3005 000 005 43040 3002 000 000		MAINTENANCE SERVICE CONTRACTS PROFESSIONAL SERVICES-OTHER	440.00- 440.00
2010-10-04	MAINTENANCE ADMINISTRATION MAINTENANCE ADMINISTRATION	ELECTRICAL CERTIFICATION	43010 3004 000 002 43010 5506 000 000		REPAIR AND MAINTENANCE - VEHICLE TRAVEL	125.00- 125.00

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT CODE	DESCRIPTION	AMOUNT
2010-10-05	COMMISSIONER OF THE REVENUE REASSESSMENT/BOARD OF ASSESSORS	MACHINE CONTRACT	12090 3006 000	000	PRINTING AND BINDING	425.00-
			12100 3006 000	000	PRINTING/BINDING	2,000.00-
	REASSESSMENT/BOARD OF ASSESSORS		12100 3005 000	000	MAINTENANCE SERVICE CONTRACTS	2,000.00
	REASSESSMENT/BOARD OF ASSESSORS		12100 3005 000	000	MAINTENANCE SERVICE CONTRACTS	425.00
2010-10-06	HUMAN RESOURCES	LFCC COURSES	12030 5506 000	001	TRAVEL-INTERVIEW CANDIDATES	620.00-
	HUMAN RESOURCES		12030 5506 000	000	TRAVEL	620.00
2010-10-06	GYPSY MOTH SUPPRESSION	TELEPHONE CHARGES	82020 3007 000	000	ADVERTISING	100.00-
	GYPSY MOTH SUPPRESSION		82020 5204 000	000	POSTAGE AND TELEPHONE	100.00
2010-10-12	REASSESSMENT/BOARD OF ASSESSORS	POSTAGE- REASSESSMENT	12100 5401 000	000	OFFICE SUPPLIES	2,000.00-
	REASSESSMENT/BOARD OF ASSESSORS		12100 5204 000	000	POSTAGE AND TELEPHONE	2,000.00
2010-10-13	JUVENILE AND DOMESTIC COURT	LEGAL FEES	21050 5204 000	000	POSTAGE AND TELEPHONE	250.00-
	JUVENILE AND DOMESTIC COURT		21050 3002 000	000	PROFESSIONAL SERVICES-LEGAL FEES	250.00
2010-10-21	COUNTY OFFICE BUILDINGS/COURT	SECURITY&FIRE ALARM LINES	43040 3010 000	000	OTHER CONTRACTUAL SERVICES	800.00-
	COUNTY OFFICE BUILDINGS/COURT		43040 5204 000	006	POSTAGE AND TELEPHONE-GAINESBORO	800.00
2010-10-26	SHERIFF	DARE PROMOTIONAL ITEMS	31020 5401 000	000	OFFICE SUPPLIES	2,851.80-
	SHERIFF		31020 5413 000	001	DRUG PROGRAM	2,851.80
2010-11-01	CLERK OF THE CIRCUIT COURT	MOBILE STORAGE SYSTEM	21060 3010 000	000	OTHER CONTRACTUAL SERVICES	7,923.00-
	CLERK OF THE CIRCUIT COURT		21060 5401 000	000	OFFICE SUPPLIES	7,923.00
2010-11-01	HUMAN RESOURCES	PT EMPLOYEE SCANNING PROJECT	12030 3007 000	000	ADVERTISING	1,000.00-
	HUMAN RESOURCES		12030 1003 000	000	Part Time / Extra Help	1,000.00
2010-11-01	CLERK OF THE CIRCUIT COURT	RECLASS MOBILE STORAGE SYSTEM	21060 8002 000	000	FURNITURE AND FIXTURES	7,923.00
	CLERK OF THE CIRCUIT COURT		21060 5401 000	000	OFFICE SUPPLIES	7,923.00-
2010-11-01	FIRE AND RESCUE	TR FUNDS/SALARY INCREASES	35050 1001 000	058	DEPUTY CHIEF-OPERATIONS	3,393.40
	FIRE AND RESCUE		35050 1007 000	001	CAREER DEVELOPMENT-PROMOTIONAL PAY	3,393.40-
	FIRE AND RESCUE		35050 1001 000	064	CAPTAIN	1,807.08
	FIRE AND RESCUE		35050 1001 000	003	FIRE/RESCUE TECHNICIAN	1,807.08-
2010-11-09	HUMAN RESOURCES	HEALTHCARE COURSE@LFCC	12030 3007 000	000	ADVERTISING	40.00-
	HUMAN RESOURCES		12030 5506 000	000	TRAVEL	40.00
2010-11-09	HUMAN RESOURCES	SUBSCRIPTIONS	12030 3007 000	000	ADVERTISING	200.00-
	HUMAN RESOURCES		12030 5411 000	000	BOOKS AND SUBSCRIPTIONS	200.00
2010-11-15	ECONOMIC DEVELOPMENT COMMISSION	RECLASSIFY PART-TIME	81020 1005 000	000	OVERTIME	36,592.00-
	ECONOMIC DEVELOPMENT COMMISSION		81020 1003 000	000	PART TIME/EXTRA HELP	36,592.00
2010-11-22	SHERANDO PARK	COMPLETE BIKE TRAIL PHASE II	71100 3004 000	003	REPAIR AND MAINTENANCE-BILGS.	2,637.67-
	SHERANDO PARK		71100 8900 000	000	IMPROVEMENTS OTHER THAN BUILDINGS	2,637.67
2010-11-22	PUBLIC SAFETY COMMUNICATIONS	TO COVER CONTRACTUAL SERVICES	35060 3004 000	001	REPAIR AND MAINTENANCE - EQUIPMENT	2,000.00-
	PUBLIC SAFETY COMMUNICATIONS		35060 3010 000	000	CONTRACTUAL SERVICES	2,000.00
2010-11-22	FINANCE DEPARTMENT	TO COVER REPAIRS	12140 3007 000	000	ADVERTISING	500.00-
	FINANCE DEPARTMENT		12140 3004 000	001	REPAIR AND MAINTENANCE-EQUIP.	500.00
2010-11-24	COMMISSIONER OF THE REVENUE	COVER APPRAISAL MANUALS	12090 5506 000	000	TRAVEL	800.00-
	REASSESSMENT/BOARD OF ASSESSORS		12100 5411 000	000	BOOKS & SUBSCRIPTIONS	800.00

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT CODE	DESCRIPTION	AMOUNT
2010-11-30	HUMAN RESOURCES	YEARS OF SERVICE AWARDS	12030	3007 000 000	ADVERTISING	700.00-
	HUMAN RESOURCES		12030	5415 000 000	OTHER EXPENSES	700.00
2010-12-01	COUNTY ATTORNEY	LITIGATION	12020	3002 000 000	PROFESSIONAL SERVICES - OTHER	5,000.00
	OTHER		12240	3002 000 000	PROFESSIONAL SERVICES - OTHER	5,000.00-
2010-12-10	AGRICULTURE	OFFICE SUPPLIES	83010	9002 000 000	LEASE/RENT OF BUILDING	822.00-
	AGRICULTURE		83010	5401 000 000	OFFICE SUPPLIES	822.00
2010-12-15	HUMAN RESOURCES	EXPENSES FY11	12030	3007 000 000	ADVERTISING	1,000.00-
	HUMAN RESOURCES		12030	5415 000 000	OTHER EXPENSES	1,000.00
2010-12-15	MANAGEMENT INFORMATION SYSTEMS	MIS PROGRAMER	12220	1001 000 056	MIS PROGRAMMER	37,500.00
	MANAGEMENT INFORMATION SYSTEMS		12220	2001 000 000	F.I.C.A.	2,868.75
	MANAGEMENT INFORMATION SYSTEMS		12220	2002 000 000	RETIREMENT - V.R.S.	5,077.50
	MANAGEMENT INFORMATION SYSTEMS		12220	2005 000 000	HOSPITAL/MEDICAL PLANS	4,351.00
	MANAGEMENT INFORMATION SYSTEMS		12220	2006 000 000	GROUP INSURANCE	307.50
	MANAGEMENT INFORMATION SYSTEMS		12220	3002 000 000	PROFESSIONAL SERVICES - OTHER	50,104.75-
2010-12-15	ELECTORAL BOARD AND OFFICIALS	PRINTING BALLOTS NOV 2010	13010	5204 000 000	POSTAGE AND TELEPHONE	800.00-
	ELECTORAL BOARD AND OFFICIALS		13010	3010 000 000	OTHER CONTRACTUAL SERVICES	800.00
2010-12-15	REFUSE COLLECTION	STORAGE SHED	42030	3004 000 003	REPAIR AND MAINTENANCE - BUILD	2,200.00-
	REFUSE COLLECTION		42030	5413 000 000	OTHER OPERATING SUPPLIES	2,200.00
2010-12-27	INFORMATION TECHNOLOGY	UPGRADING INTERNET SERVERS	12200	5401 000 000	OFFICE SUPPLIES	2,000.00-
	INFORMATION TECHNOLOGY		12200	5413 000 003	OTHER OPERATING SUPPLIES-NETWORK	2,000.00
	INFORMATION TECHNOLOGY		12200	5506 000 003	TRAVEL - NETWORK	2,000.00-
	INFORMATION TECHNOLOGY		12200	5413 000 003	OTHER OPERATING SUPPLIES-NETWORK	2,000.00
2011-01-10	ELECTORAL BOARD AND OFFICIALS	FICA FY10-11	13010	9001 000 000	LEASE/RENTAL OF EQUIPMENT	90.00-
	ELECTORAL BOARD AND OFFICIALS		13010	2001 000 000	FICA	90.00-
	ELECTORAL BOARD AND OFFICIALS		13010	3007 000 000	ADVERTISING	338.80-
	ELECTORAL BOARD AND OFFICIALS		13010	2001 000 000	FICA	338.80-
	ELECTORAL BOARD AND OFFICIALS		13010	5401 000 000	OFFICE SUPPLIES	454.20-
	ELECTORAL BOARD AND OFFICIALS		13010	2001 000 000	FICA	454.20-
2011-01-11	SHERIFF	DARE SUPPLIES	31020	5401 000 000	OFFICE SUPPLIES	200.00-
	SHERIFF		31020	5413 000 001	DRUG PROGRAM	200.00
2011-01-11	SHERIFF	EXPENDITURES ANIMAL SEIZURE	31020	5404 000 000	MEDICAL & LABORATORY	111.43-
	SHERIFF		31020	5802 000 000	CLAIMS & BOUNTIES	111.43
2011-01-11	SHERIFF	EXPENDITURES ICAC	31020	5413 000 000	OTHER OPERATING SUPPLIES	9.41-
	SHERIFF		31020	5413 000 010	SHERIFF ICAC GRANT	9.41
2011-01-11	SHERIFF	PHYSICALS & DRUG SCREENINGS	31020	5410 000 000	UNIFORMS AND WEARING APPAREL	1,500.00-
	SHERIFF		31020	3001 000 000	PROFESSIONAL HEALTH SERVICES	1,500.00
2011-01-12	COMMISSIONER OF THE REVENUE	POSTAGE	12090	5401 000 000	OFFICE SUPPLIES	2,000.00-
	COMMISSIONER OF THE REVENUE		12090	5204 000 000	POSTAGE AND TELEPHONE	2,000.00
	COMMISSIONER OF THE REVENUE		12090	5506 000 000	TRAVEL	2,000.00-
	COMMISSIONER OF THE REVENUE		12090	5204 000 000	POSTAGE AND TELEPHONE	2,000.00
2011-01-14	FIRE AND RESCUE	SALARY INCREASE	35050	1001 000 050	FIRE & RESCUE DIRECTOR	3,343.80-
	FIRE AND RESCUE		35050	1001 000 001	FIRE & RESCUE CAPTAIN	3,343.80
2011-01-18	INFORMATION TECHNOLOGY	ADDITIONAL SERVERS	12200	3006 000 000	PRINTING/BINDING	480.00-

FUND 10

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT. CODE	DESCRIPTION	AMOUNT
2011-01-18	INFORMATION TECHNOLOGY	ADDITIONAL SERVERS	12200	5413 000 000	OTHER OPERATING SUPPLIES	480.00
2011-01-27	REASSESSMENT/BOARD OF ASSESSORS	POSTAGE	12100	3004 000 002	REPAIR/MAINT. - VEHICLES	500.00
	REASSESSMENT/BOARD OF ASSESSORS		12100	5204 000 000	POSTAGE AND TELEPHONE	500.00
2011-01-27	COMMISSIONER OF THE REVENUE	PRICING GUIDES	12090	5506 000 000	TRAVEL	1,000.00
	COMMISSIONER OF THE REVENUE		12090	5411 000 000	BOOKS AND SUBSCRIPTIONS	1,000.00
2011-01-31	PLANNING	VA CERTIFIED BZA PROGRAM	81010	5506 000 000	TRAVEL	3,000.00
	ZONING BOARD		81040	5506 000 000	TRAVEL	3,000.00
2011-02-01	COMMISSIONER OF THE REVENUE	RECLASS POSITION	12090	1001 000 005	ACCT. CLERK IV(ACTING PP SUPVR)	4,421.66
	COMMISSIONER OF THE REVENUE		12090	1001 000 061	ACCOUNT CLERK I	2,143.66
	COMMISSIONER OF THE REVENUE		12090	1001 000 058	ADMINISTRATIVE ASST	2,278.00
2011-02-02	FINANCE DEPARTMENT	PURCHASE LASERFICHE TOOL KIT	12140	3007 000 000	ADVERTISING	2,950.00
	FINANCE DEPARTMENT		12140	5413 000 000	OTHER OPERATING SUPPLIES	2,950.00
2011-02-04	HUMAN RESOURCES	FSA ADMIN. FEES	12030	5413 000 000	OTHER OPERATING SUPPLIES	3,400.00
	HUMAN RESOURCES		12030	3002 000 000	PROFESSIONAL SERVICES - OTHER	3,400.00
2011-02-08	COUNTY ATTORNEY	BOOK & SUBSCRIPTIONS	12020	5413 000 000	OTHER OPERATING	84.92
	COUNTY ATTORNEY		12020	5411 000 000	BOOKS & SUBSCRIPTIONS	84.92
2011-02-08	COMMISSIONER OF THE REVENUE	PAYOUT/J OWENS	12090	1001 000 005	ACCT. CLERK IV(ACTING PP SUPVR)	2,239.64
	REASSESSMENT/BOARD OF ASSESSORS		12100	1001 000 004	ASSESSOR	2,239.64
2011-02-09	COMMISSIONER OF THE REVENUE	BOE AD	12090	3006 000 000	PRINTING AND BINDING	200.00
	REASSESSMENT/BOARD OF ASSESSORS		12100	3007 000 000	ADVERTISING	200.00
2011-02-10	ELECTORAL BOARD AND OFFICIALS	ELECTIONS/ELECTORAL BD MTGS.	13010	3010 000 000	OTHER CONTRACTUAL SERVICES	36.31
	ELECTORAL BOARD AND OFFICIALS		13010	5506 000 000	TRAVEL	36.31
2011-02-10	JUVENILE AND DOMESTIC COURT	PART-TIME HELP	21050	5506 000 000	TRAVEL	800.00
	JUVENILE AND DOMESTIC COURT		21050	1003 000 000	PART TIME/EXTRA HELP	800.00
2011-02-17	ECONOMIC DEVELOPMENT COMMISSION	DUES & MEMBERSHIPS	81020	3006 000 000	PRINTING & BINDING	1,300.00
	ECONOMIC DEVELOPMENT COMMISSION		81020	5801 000 000	DUES & MEMBERSHIPS	1,300.00
2011-02-18	COMMISSIONER OF THE REVENUE	TRAINING	12090	3006 000 000	PRINTING AND BINDING	1,200.00
	COMMISSIONER OF THE REVENUE		12090	5506 000 000	TRAVEL	1,200.00
2011-02-18	COMMISSIONER OF THE REVENUE	VALUE GUIDES&PRICING BOOKS	12090	5401 000 000	OFFICE SUPPLIES	500.00
	COMMISSIONER OF THE REVENUE		12090	5411 000 000	BOOKS AND SUBSCRIPTIONS	500.00
2011-02-22	CLEARBROOK PARK	HEATING OIL CLEARBROOK PARK	71090	5403 000 000	AGRICULTURAL SUPPLIES	1,200.00
	CLEARBROOK PARK		71090	5102 000 000	HEATING SERVICES	1,200.00
2011-02-24	COUNTY ATTORNEY	BOOKS&SUBSCRIPTIONS	12020	5413 000 000	OTHER OPERATING	50.00
	COUNTY ATTORNEY		12020	5411 000 000	BOOKS & SUBSCRIPTIONS	50.00
2011-02-28	PARKS AND RECREATION MINISTRATION	CREDIT CARD FEES	71010	5401 000 000	OFFICE SUPPLIES	6,100.00
	PARKS AND RECREATION MINISTRATION		71010	5413 000 000	OTHER OPERATING SUPPLIES	6,100.00
2011-02-28	SHERIFF	REPLACE (3) CRUISERS	31020	5408 000 000	VEHICLE & POWERED EQUIPMENT	60,000.00
	SHERIFF		31020	8005 000 000	MOTOR VEHICLES AND EQUIPMENT	60,000.00
	SHERIFF		31020	3004 000 002	REPAIR AND MAINTENANCE-VEHICLE	9,501.00
	SHERIFF		31020	8005 000 000	MOTOR VEHICLES AND EQUIPMENT	9,501.00

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO	ACCT CODE	DESCRIPTION	AMOUNT
2011-03-02	ECONOMIC DEVELOPMENT COMMISSION	OFFICE SUPPLIES	81020 3006 000 000			PRINTING & BINDING	500.00-
	ECONOMIC DEVELOPMENT COMMISSION		81020 5401 000 000			OFFICE SUPPLIES	500.00
2011-03-02	SHERIFF	PRINTING VA UNIFORM SUMMONS	31020 5409 000 000			POLICE SUPPLIES	1,500.00-
	SHERIFF		31020 3006 000 000			PRINTING AND BINDING	1,500.00
2011-03-07	SHERIFF	DRUG TASK FORCE VEHICLE	31020 5413 000 007			STATE FORFEITED PROPERTY	17,700.00-
	SHERIFF		31020 8005 000 000			MOTOR VEHICLES AND EQUIPMENT	17,700.00
2011-03-07	SHERIFF	INSURANCE/RESERVE DEPUTIES	31020 5309 000 000			LAW ENFORCEMENT	310.00-
	SHERIFF		31020 5308 000 000			GENERAL LIABILITY INSURANCE	310.00
2011-03-11	GENERAL DISTRICT COURT	INCREASED PARKING FEES	21020 5801 000 000			DUES AND ASSOC. MEMBERSHIPS	240.00-
	GENERAL DISTRICT COURT		21020 3010 000 000			CONTRACTUAL SERVICES	240.00
2011-03-11	INFORMATION TECHNOLOGY	UPGRADE HELPDISK SOFTWARE	12200 5401 000 000			OFFICE SUPPLIES	1,000.00-
	INFORMATION TECHNOLOGY		12200 5413 000 000			OTHER OPERATING SUPPLIES	1,000.00
2011-03-16	CLEARBROOK PARK	ICE MELT WINTER WONDERLAND	71090 5413 000 000			OTHER OPERATING SUPPLIES	161.50-
	CLEARBROOK PARK		71090 5413 000 001			ROAD/STREET MATERIALS	161.50
2011-03-16	SHERANDO PARK	RESURFACING DIVING BOARDS	71100 3004 000 003			REPAIR AND MAINTENANCE-BLDGS.	647.49-
	SHERANDO PARK		71100 3004 000 001			REPAIR AND MAINTENANCE-EQUIP.	647.49
2011-03-17	COUNTY ATTORNEY	BOOKS&SUBSCRIPTIONS	12020 5413 000 000			OTHER OPERATING	12.64-
	COUNTY ATTORNEY		12020 5411 000 000			BOOKS & SUBSCRIPTIONS	12.64
2011-03-17	ANIMAL SHELTER	GASOLINE COST	43050 5402 000 001			DOG FOOD	500.00-
	ANIMAL SHELTER		43050 4003 000 002			CENTRAL STORES-GASOLINE	500.00
2011-03-23	COUNTY OFFICE BUILDINGS/COURT	ANNUAL SUBSCRIPTION	43040 5401 000 000			OFFICE SUPPLIES	2,100.00-
	COUNTY OFFICE BUILDINGS/COURT		43040 3002 000 000			PROFESSIONAL SERVICES-OTHER	2,100.00
	COUNTY OFFICE BUILDINGS/COURT		43040 3005 000 000			MAINTENANCE SERVICE CONTRACTS	2,100.00-
	COUNTY OFFICE BUILDINGS/COURT		43040 3002 000 000			PROFESSIONAL SERVICES-OTHER	2,100.00
2011-03-23	HUMAN RESOURCES	SIGNATURE PADS	12030 3006 000 000			PRINTING AND BINDING	500.00-
	HUMAN RESOURCES		12030 5413 000 000			OTHER OPERATING SUPPLIES	500.00
	HUMAN RESOURCES		12030 4003 000 001			CENTRAL STORES-COPIES	360.00-
	HUMAN RESOURCES		12030 5413 000 000			OTHER OPERATING SUPPLIES	360.00
	HUMAN RESOURCES		12030 3007 000 000			ADVERTISING	811.00-
	HUMAN RESOURCES		12030 5413 000 000			OTHER OPERATING SUPPLIES	811.00
2011-03-28	COUNTY ATTORNEY	DUES AND MEMBERSHIPS	12020 3007 000 000			ADVERTISING	10.00-
	COUNTY ATTORNEY		12020 5801 000 000			DUES & MEMBERSHIPS	10.00
2011-04-07	COUNTY ATTORNEY	DUES & MEMBERSHIP EXPENS	12020 3007 000 000			ADVERTISING	20.00-
	COUNTY ATTORNEY		12020 5801 000 000			DUES & MEMBERSHIPS	20.00
2011-04-07	OTHER	LEGAL FEES-STEPHENS CITY	12240 5308 000 000			GENERAL LIABILITY INSURANCE	11,243.00-
	OTHER		12240 3002 000 000			PROFESSIONAL SERVICES-OTHER	11,243.00
	OTHER		12240 5302 000 000			FIRE INSURANCE	2,787.00-
	OTHER		12240 3002 000 000			PROFESSIONAL SERVICES-OTHER	2,787.00
	OTHER		12240 3002 000 000			PROFESSIONAL SERVICES-OTHER	3,598.00
	OTHER		12240 3002 000 000			PROFESSIONAL SERVICES-OTHER	1,348.00
	OTHER		12240 5307 000 000			PUBLIC OFFICIALS LIABILITY INS	5,013.00-
	OTHER		12240 3002 000 000			PROFESSIONAL SERVICES-OTHER	5,013.00
	COUNTY OFFICE BUILDINGS/COURT		43040 5302 000 000			FIRE INSURANCE	3,598.00-
	COUNTY OFFICE BUILDINGS/COURT		43040 5301 000 000			BOILER INSURANCE	1,348.00-

FUND 10

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT CODE	DESCRIPTION	AMOUNT
2011-04-07	ELECTORAL BOARD AND OFFICIALS REGISTRAR	NEW ELECTORAL BD MEMBER T	13010 5506 000 000	000	TRAVEL	87.00
			13020 5506 000 000	000	TRAVEL	87.00
2011-04-07	HUMAN RESOURCES HUMAN RESOURCES	NEWSPAPER SUBSCRIPTION ON	12030 3007 000 000	000	ADVERTISING	8.00
			12030 5411 000 000	000	BOOKS AND SUBSCRIPTIONS	8.00
2011-04-07	AGRICULTURE	OFFICE SUPPLIES	83010 5506 000 000	000	TRAVEL	2,300.00
			83010 5401 000 000	000	OFFICE SUPPLIES	2,300.00
			83010 5204 000 000	000	POSTAGE AND TELEPHONE	1,200.00
			83010 5401 000 000	000	OFFICE SUPPLIES	1,200.00
			83010 5801 000 000	000	DUES AND ASSOC. MEMBERSHIPS	133.00
			83010 5401 000 000	000	OFFICE SUPPLIES	133.00
			83010 3004 000 001	001	REPAIR AND MAINTENANCE-EQUIP.	187.00
			83010 5401 000 000	000	OFFICE SUPPLIES	187.00
			83010 5411 000 000	000	BOOKS AND SUBSCRIPTIONS	402.00
			83010 5401 000 000	000	OFFICE SUPPLIES	402.00
2011-04-07	COUNTY OFFICE BUILDINGS/COURT COUNTY OFFICE BUILDINGS/COURT	SUBTERRANEAN TERMITE EXTE	43040 3004 000 003	003	REPAIR AND MAINTENANCE - BUILD	2,499.00
			43040 3005 000 000	000	MAINTENANCE SERVICE CONTRACTS	2,499.00
2011-04-08	HUMAN RESOURCES HUMAN RESOURCES	EXPENSES THROUGH YR END	12030 3007 000 000	000	ADVERTISING	400.00
			12030 5415 000 000	000	OTHER EXPENSES	400.00
2011-04-08	COMMISSIONER OF THE REVENUE COMMISSIONER OF THE REVENUE COMMISSIONER OF THE REVENUE REASSESSMENT/BOARD OF ASSESSORS REASSESSMENT/BOARD OF ASSESSORS	POSTAGE NEEDED	12090 4003 000 002	002	CENTRAL STORES - GASOLINE	2,000.00
			12090 5204 000 000	000	POSTAGE AND TELEPHONE	2,000.00
			12090 5204 000 000	000	POSTAGE AND TELEPHONE	800.00
			12090 5204 000 000	000	POSTAGE AND TELEPHONE	1,200.00
			12100 5801 000 000	000	DUES/MEMBERSHIPS	800.00
			12100 5401 000 000	000	OFFICE SUPPLIES	1,200.00
2011-04-12	OTHER TRANSFERS	Audit Cost B&E	12240 3002 000 000	000	PROFESSIONAL SERVICES-OTHER	14,305.00
			92010 5880 000 015	015	TRANSFER TO DEBT SVC-COUNTY	14,305.00
2011-04-12	CLEARBROOK PARK CLEARBROOK PARK	BASES THRU YE	71090 5413 000 000	000	OTHER OPERATING SUPPLIES	343.08
			71090 5412 000 000	000	RECREATION SUPPLIES	343.08
2011-04-12	ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION	MEMBERSHIP DUES	81020 3006 000 000	000	PRINTING & BINDING	100.00
			81020 5801 000 000	000	DUES & MEMBERSHIPS	100.00
2011-04-12	ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION	OFFICE SUPPLIES	81020 3006 000 000	000	PRINTING & BINDING	800.00
			81020 5401 000 000	000	OFFICE SUPPLIES	800.00
2011-04-12	ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION	POSTAGE EXPENSES	81020 3006 000 000	000	PRINTING & BINDING	400.00
			81020 5204 000 001	001	POSTAGE	400.00
2011-04-13	GENERAL OPERATING FUND GENERAL OPERATING FUND	FRAMING RESOLUTIONS&BOS W	11010 3005 000 000	000	MAINTENANCE SERVICE CONTRACTS	600.00
			11010 5413 000 000	000	OTHER OPERATING SUPPLIES	600.00
2011-04-14	OTHER OTHER	INCREASE IN POSTAGE MACHI	12240 5415 000 000	000	OTHER EXPENSES	268.50
			12240 9001 000 000	000	LEASE/RENT OF EQUIPMENT	268.50
2011-04-14	COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY	PC PURCHASES	22010 5409 000 000	000	POLICE SUPPLIES	500.00
			22010 5413 000 000	000	OTHER OPERATING SUPPLIES	500.00
			22010 5204 000 000	000	POSTAGE AND TELEPHONE	1,000.00
			22010 5413 000 000	000	OTHER OPERATING SUPPLIES	1,000.00
			22010 3005 000 000	000	MAINTENANCE SERVICE CONTRACTS	1,000.00
			22010 5413 000 000	000	OTHER OPERATING SUPPLIES	1,000.00
			22010 3004 000 001	001	REPAIR AND MAINTENANCE-EQUIP.	1,000.00

FUND 10

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO ACCT CODE	DESCRIPTION	AMOUNT
2011-04-14	COMMONWEALTH'S ATTORNEY	PC PURCHASES	22010 5413 000 000	000	OTHER OPERATING SUPPLIES	1,000.00
	COMMONWEALTH'S ATTORNEY		22010 5410 000 000	000	UNIFORMS AND WEARING APPAREL	300.00
	COMMONWEALTH'S ATTORNEY		22010 5413 000 000	000	OTHER OPERATING SUPPLIES	300.00
2011-04-15	SHERIFF	IT EQUIPMENT	31020 8007 000 001	001	INTEGRATED TECH - 2008 METH GRANT	7,217.87
	SHERIFF		31020 5401 000 001	001	OFFICE SUPPLIES 2008 METH GRANT	7,217.87
2011-04-18	COUNTY OFFICE BUILDINGS/COURT	JANITORIAL SUPPLIES CAB	43040 3010 000 005	005	OTHER CONTRACTUAL SERVICES	4,500.00
	COUNTY OFFICE BUILDINGS/COURT		43040 5405 000 000	000	LAUNDRY/HOUSEKEEPING AND JANIT	4,500.00
2011-04-20	SHERIFF	DIRECTORIES & PUBLICATION	31020 5401 000 000	000	OFFICE SUPPLIES	200.00
	SHERIFF		31020 5411 000 000	000	BOOKS AND SUBSCRIPTIONS	200.00
2011-04-20	GENERAL DISTRICT COURT	TRANSFER FDS./SHELVING	21020 1003 000 000	000	PART-TIME/EXTRA HELP	1,574.52
	GENERAL DISTRICT COURT		21020 5401 000 000	000	OFFICE SUPPLIES	1,574.52
2011-05-02	TREASURER	PART TIME FOR BILLING	12130 1001 000 058	058	CASHIER III	3,000.00
	TREASURER		12130 1003 000 000	000	PART-TIME SALARIES AND WAGES -REGUL	3,000.00
2011-05-02	CLEARBROOK PARK	POOL CHEMICALS	71090 5403 000 000	000	AGRICULTURAL SUPPLIES	7,000.00
	CLEARBROOK PARK		71090 5413 000 000	000	OTHER OPERATING SUPPLIES	7,000.00
	SHERANDO PARK		71100 5403 000 000	000	AGRICULTURAL SUPPLIES	8,065.96
	SHERANDO PARK		71100 5413 000 000	000	OTHER OPERATING SUPPLIES	8,065.96
2011-05-02	INFORMATION TECHNOLOGY	TR. FUNDS HIRE 5/31/11	12200 1001 000 003	003	DIRECTOR	8,717.98
	INFORMATION TECHNOLOGY		12200 2001 000 000	000	F. I. C. A.	666.93
	INFORMATION TECHNOLOGY		12200 2002 000 000	000	RETIREMENT - V. S. R. S.	1,203.09
	INFORMATION TECHNOLOGY		12200 2005 000 000	000	HOSPITAL/MEDICAL PLANS	630.19
	INFORMATION TECHNOLOGY		12200 2006 000 000	000	GROUP INSURANCE	24.41
	MANAGEMENT INFORMATION SYSTEMS		12220 3002 000 000	000	PROFESSIONAL SERVICES - OTHER	11,242.60
2011-05-02	ECONOMIC DEVELOPMENT COMMISSION	WEBSITE DEVELOPMENT	81020 3007 000 000	000	ADVERTISING	3,500.00
	ECONOMIC DEVELOPMENT COMMISSION		81020 3002 000 008	008	PROF. SERV. - WEBSITE DEVELOPMENT	3,500.00
2011-05-03	SHERIFF	DARE T-SHIRTS & HANDOUTS	31020 5401 000 000	000	OFFICE SUPPLIES	2,500.00
	SHERIFF		31020 5413 000 001	001	DRUG PROGRAM	2,500.00
2011-05-03	PARKS MAINTENANCE	TO PAY POOL PERSONNEL THR	71030 1003 000 000	000	PART-TIME HELP	14,439.00
	RECREATION CENTERS AND PLAYGROUNDS		71040 1003 000 000	000	COMPENSATION OF ADMIN.	14,439.00
2011-05-03	CLEARBROOK PARK	WATER & SEWER SERVICES	71090 5403 000 000	000	AGRICULTURAL SUPPLIES	2,050.00
	CLEARBROOK PARK		71090 5103 000 000	000	WATER AND SEWAGE SERVICES	2,050.00
2011-05-06	ECONOMIC DEVELOPMENT COMMISSION	TO COVER POSTAGE	81020 3007 000 000	000	ADVERTISING	475.00
	ECONOMIC DEVELOPMENT COMMISSION		81020 5204 000 001	001	POSTAGE	475.00
2011-05-09	PARKS MAINTENANCE	BALLFIELD SUPPLIES	71030 5413 000 000	000	OTHER OPERATING SUPPLIES	1,809.86
	CLEARBROOK PARK		71090 5408 000 000	000	VEHICLE/POWERED EQUIP.	1,809.86
	SHERANDO PARK		71100 5408 000 000	000	VEHICLE & POWER EQUIPMENT	1,146.14
	SHERANDO PARK		71100 5413 000 000	000	OTHER OPERATING SUPPLIES	1,146.14
2011-05-09	CLEARBROOK PARK	HEATING OIL	71090 5204 000 000	000	POSTAGE AND TELEPHONE	114.94
	CLEARBROOK PARK		71090 5102 000 000	000	HEATING SERVICES	114.94
2011-05-09	CLEARBROOK PARK	RECREATION SUPPLIES	71090 5408 000 000	000	VEHICLE/POWERED EQUIP.	366.00
	CLEARBROOK PARK		71090 5412 000 000	000	RECREATION SUPPLIES	366.00
2011-05-10	PUBLIC SAFETY COMMUNICATIONS	RADIO EQUIP. FOR THE SHER	35060 3004 000 001	001	REPAIR AND MAINTENANCE - EQUIPMENT	23,000.00

DATE	DEPARTMENT	REASON FOR TRANSFER	FROM	TO	ACCT CODE	DESCRIPTION	AMOUNT
2011-05-10	PUBLIC SAFETY COMMUNICATIONS	RADIO EQUIP. FOR THE SHER.	35060	8003	000 000	COMMUNICATIONS EQUIPMENT	23,000.00
2011-05-10	JUVENILE AND DOMESTIC COURT	SHELVING COST	21050	3004	000 001	REPAIR AND MAINTENANCE-EQUIP.	350.00-
	JUVENILE AND DOMESTIC COURT		21050	5401	000 000	OFFICE SUPPLIES	350.00
	JUVENILE AND DOMESTIC COURT		21050	5204	000 000	POSTAGE AND TELEPHONE	650.00-
	JUVENILE AND DOMESTIC COURT		21050	5401	000 000	OFFICE SUPPLIES	650.00
	JUVENILE AND DOMESTIC COURT		21050	5410	000 000	UNIFORMS AND WEARING APPAREL	300.00-
	JUVENILE AND DOMESTIC COURT		21050	5401	000 000	OFFICE SUPPLIES	300.00
	JUVENILE AND DOMESTIC COURT		21050	5411	000 000	BOOKS AND SUBSCRIPTIONS	600.00-
	JUVENILE AND DOMESTIC COURT		21050	5401	000 000	OFFICE SUPPLIES	600.00
2011-05-16	RECREATION CENTERS AND PLAYGROUNDS	OVERTIME EXPENSES	71040	1003	000 000	COMPENSATION OF ADMIN.	1,340.14-
	RECREATION CENTERS AND PLAYGROUNDS		71040	1005	000 000	OVERTIME	1,340.14
2011-05-23	ANIMAL SHELTER	REMAINDER FY 10/11.	43050	5413	000 000	OTHER OPERATING SUPPLIES	2,500.00-
	ANIMAL SHELTER		43050	5405	000 000	LAUNDRY/HOUSEKEEPING AND JANIT	2,500.00
2011-05-24	COMMISSIONER OF THE REVENUE	REMAINDER FY11 L DRIVER	12090	1003	000 000	PART TIME/EXTRA HELP	600.00
	REASSESSMENT/BOARD OF ASSESSORS		12100	1005	000 000	OVERTIME	600.00-
2011-05-25	COMMISSIONER OF THE REVENUE	COPY PAPER	12090	3006	000 000	PRINTING AND BINDING	725.00-
	COMMISSIONER OF THE REVENUE		12090	5401	000 000	OFFICE SUPPLIES	725.00
2011-05-31	SHERIFF	CORRECT JE142 JULY 4 PARKS	31020	1005	000 000	OVERTIME	1,243.42-
	RECREATION CENTERS AND PLAYGROUNDS		71040	3010	000 000	CONTRACTUAL SERVICES-ADMINISTRATION	1,243.42
2011-05-31	SHERIFF	TR. GRANT MONEY TRAVEL/TRA	31020	5413	000 005	2008 GANG TASK FORCE GRANT	3,500.00-
	SHERIFF		31020	5506	000 005	TRAVEL - 2008 GANG TASK FORCE	3,500.00
2011-06-02	ELECTORAL BOARD AND OFFICIALS	PURCHASE USED IVOTRONIC D	13010	3004	000 001	REPAIR AND MAINTENANCE-EQUIP.	1,300.00-
	ELECTORAL BOARD AND OFFICIALS		13010	5401	000 000	OFFICE SUPPLIES	1,300.00
	ELECTORAL BOARD AND OFFICIALS		13010	5401	000 000	OFFICE SUPPLIES	1,200.00
	REGISTRAR		13020	3007	000 000	ADVERTISING	1,200.00-
2011-06-06	REASSESSMENT/BOARD OF ASSESSORS	DEREK'S COMPUTER VIA IT	12100	4003	000 002	CENTRAL STORES- GAS	1,283.64-
	REASSESSMENT/BOARD OF ASSESSORS		12100	5401	000 000	OFFICE SUPPLIES	1,283.64
2011-06-06	JUVENILE COURT PROBATION	LAST QUARTER PARKING	33030	5204	000 000	POSTAGE AND TELEPHONE	373.75-
	JUVENILE COURT PROBATION		33030	3010	000 000	OTHER CONTRACTUAL SERVICES	373.75
2011-06-06	ECONOMIC DEVELOPMENT COMMISSION	PROFESSIONAL SERVICES	81020	3002	000 001	PROF. SERV - INDUSTRY CALL TEAM SUPP	550.00-
	ECONOMIC DEVELOPMENT COMMISSION		81020	3002	000 000	PROFESSIONAL SERVICES - OTHER	550.00
2011-06-07	PARKS AND RECREATION MINISTRATION	BACKGROUND CHECKS THROUGH	71010	5204	000 001	POSTAGE	1,700.00-
	PARKS AND RECREATION MINISTRATION		71010	5415	000 000	PROCESSING FEES	1,700.00
2011-06-07	PARKS AND RECREATION MINISTRATION	CREDIT CARD FEES THROUGH	71010	5204	000 001	POSTAGE	3,100.00-
	PARKS AND RECREATION MINISTRATION		71010	5413	000 000	OTHER OPERATING SUPPLIES	3,100.00
2011-06-07	PARKS AND RECREATION MINISTRATION	EXPENSES THROUGH YEAR END	71010	5401	000 000	OFFICE SUPPLIES	206.00-
	PARKS AND RECREATION MINISTRATION		71010	5411	000 000	BOOKS AND SUBSCRIPTIONS	206.00
	PARKS AND RECREATION MINISTRATION		71010	5401	000 000	OFFICE SUPPLIES	200.00-
	PARKS AND RECREATION MINISTRATION		71010	9001	000 000	LEASE/RENT OF EQUIPMENT	200.00

*** END OF REPORT ***

County of Frederick, VA
Report on Unreserved Fund Balance
May 2011

Unreserved Fund Balance, Beginning of Year, July 1, 2010 **24,111,233**

Prior Year Funding & Carryforward Amounts

IT carryforwards	(138,834)	
Fire Company Capital carryforward	(176,217)	
Forfeited Asset carryforward	(26,995)	
School carryforwards	(69,909)	
PPEA - Fire Station	(50,000)	
Extension carryforward	(16,021)	
		<hr/>
		(477,976)

Other Funding / Adjustments

Chesapeake Bay Grant	(7,600)	
EDC incentive - World Color 2nd half	(150,000)	
EDC incentive - Kraft	(500,000)	
Audit Adjustment	31,049	
AARP Tax Aide	(2,100)	
School Capital Fd 60	(2,300,000)	
Energy Performance Contract	(345,477)	
No DARE funding	(5,000)	
VJCCA refund	(21,339)	
Legal Services	(100,000)	
IDA Melnor	(90,000)	
Adjust DSS local funding	24,257	
Legal Services	(150,000)	
		<hr/>
		(3,616,210)

Fund Balance, May 2011 **20,017,047**



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

MEMORANDUM

TO: Board of Supervisors

FROM: Roderick B. Williams *RBW*
County Attorney

DATE: June 10, 2011

RE: Kernstown Battlefield – request for approval of a resolution authorizing the release of a \$250,000 judgment in favor of the County in F&M Bank-Winchester, Trustee v. Grim, et al., Law No. 95-276 and Chancery No. 96-162 (Circuit Court for the City of Winchester)

The County recently received a request from attorney Michael Bryan, acting as counsel for First Bank, for the County to release the 1997 judgment, entered in the above case, in favor of the County against the Charles Hardy Grim and Emily Grove Grim Trust, in the amount of \$250,000. A copy of the judgment is attached. The County previously obtained the judgment as the result of litigation with the Grim Trust regarding an option agreement between the Grim Trust and the County and the City of Winchester for the purchase of the Kernstown Battlefield property. In consideration for the option agreement, the County and the City each paid \$250,000, respectively, to the Grim Trust.

At the time of the judgment, the Grim Trust did not have sufficient funds to repay the \$250,000 and the judgment therefore served as a lien against the Kernstown Battlefield property. Thereafter, in 2000, the Kernstown Battlefield Association (“KBA”) purchased the Kernstown Battlefield property from the Grim Trust, using the amount of \$250,000 owed by the Grim Trust to the County as a credit toward the purchase. Prior to KBA’s purchase of the Kernstown Battlefield property, the Board, in 1998, passed a resolution reaffirming its commitment toward the purchase of the Kernstown Battlefield property, noting the County’s previous payment of \$250,000 and that the payment then constituted part of a local match for an ISTE grant of \$1.09 million for the purchase of the Battlefield property, and supporting the application of the \$250,000 to be used by KBA as part of the purchase price of the Kernstown Battlefield property.

The Board's resolution further noted, however, that, prior to the actual expenditure of any County funds or the incurring of any financial obligation by the County, the Board would need to take further action on the matter. A copy of the Board's 1998 resolution is attached.

The release of the judgment is now necessary so that First Bank may proceed with a financing transaction for KBA. A proposed resolution to authorize the County Administrator and the County Attorney to take all necessary action, to release the 1997 judgment as having been fully paid and satisfied, is attached and submitted for action by the Board.

Attachments

cc: John R. Riley, Jr., County Administrator

GLA # 26 Page 1385-

E*069 PG1071

97-1858

VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF WINCHESTER

F & M BANK - WINCHESTER, TRUSTEE
of the Charles Hardy Grim and Emily Grove
Grim Trust

Plaintiff,

v.

At Law No. 95-L-276

EMILY GROVE GRIM, et al.

Defendants.

EMILY GROVE GRIM,

Plaintiff,

v.

Chancery No. 96-CH-162

F & M BANK - WINCHESTER, et al.

Defendants.

ORDER

These cases were consolidated for trial. Trial commenced on the consolidated cases on Tuesday, September 3, 1996, before a jury, and at the conclusion of the trial the following interrogatories were submitted to the jury with the following answers being given by them on Friday, September 13, 1996:

INSTRUCTION NO. 18

A trustee must exercise the same degree of care and discretion in the management of the trust that a reasonably

FILED
WINCHESTER CLERKS OFFICE
JULY 16 1996

1386

EX-069 161072

prudent person of discretion and intelligence would exercise in that person's own life affairs.

Please answer the following question:

1. Did Marshall Beverley manage the Grim Trust with the same degree of care and discretion that a reasonably prudent person of discretion and intelligence would exercise in that person's own life affairs:

Yes: _____ No: X

2. If you answered "No" to Question #1, please answer the following question:

a. What was the fair market value of the 342-acre Option tract on March 29, 1994: \$3,542,000

INSTRUCTION NO. 19

What was the fair market value of the entire 375 acre Grim Farm on each of the following dates:

Date	Value
July 3, 1989	\$4,758,000
January 1, 1990	4,758,000
January 1, 1991	4,758,000
January 1, 1992	4,519,000
January 1, 1993	4,258,000
January 1, 1994	4,258,000
January 1, 1995	4,758,000
January 1, 1996	4,995,000

EX069 101073

1387

INSTRUCTION NO. 20

Is the Option Agreement dated March 29, 1994, between the Grim Trust, the City of Winchester and the County of Frederick for a full and fair amount and should it be confirmed?

Yes: _____ No: X

The Court adopts these findings of the jury as its own factual findings.

It is, therefore, ORDERED as follows:

1. That the Option Agreement between F & M Bank - Winchester as Trustee of the Grim Trust, Frederick County and the City of Winchester be, and the same hereby is, declared void and of no further force and effect.

2. That the Grim Trust shall repay to Frederick County and the City of Winchester the sum of Two Hundred and Fifty Thousand Dollars (\$250,000.00) each, together with interest at 5.5%, calculated from the respective dates of the downpayments previously made under the Option Agreement until date of repayment. It being understood that the Grim Trust does not, at the present time, have sufficient cash on hand to immediately repay those amounts to the City of Winchester and Frederick County, the amounts due to Frederick County and the City of Winchester shall be a lien against the real estate owned by the Grim Trust until paid.

3. With respect to the other claims of Emily Grim against Frederick County and the City of Winchester, their respective Motions to strike their claims for

0069 191971

1388

damages are ORDERED granted, and they are hereby DISMISSED as parties defendant in ~~the~~ ^{the} both cases. *This is an interlocutory order and will not become FINAL until a FINAL judgment order is entered herein.*

4. The request of F & M Bank that it be relieved of its duties as Trustee hereof, and Mrs. Grim's prayer that the Bank be removed as Trustee, it is hereby ORDERED granted, effective at such time as the Court shall appoint a substitute Trustee.

The issue of repayment of respective legal fees and litigation expenses will be taken up at the hearing on Tuesday, October 15, 1996. Any other issues with respect to the assessment of damages which might have resulted from the Trustee's entering into the Option Agreement shall be deferred to a later date. Nothing in this Order is intended to, nor shall it, act as an adjudication on the merits of the remaining claims for damages by Emily Grove Grim.

ENTERED this 15th day of January, 1998.

Arthur W. Dickinson
Judge, Circuit Court of the City of Winchester, sitting
by designation

SEEN :

[Signature]
Counsel for the City of Winchester

[Signature]
Counsel for the County of Frederick

C069 161075

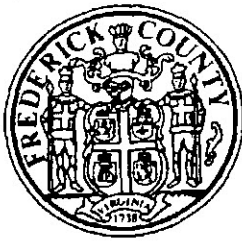
Pg. 1389



Counsel for F & M Bank - Wincham, Tipton and Marshall Property


William F. M. III, guardian ad litem
Counsel for Family Grove Center

15155/278404



BOARD OF SUPERVISORS

RESOLUTION GRIM TRUST PROPERTY

WHEREAS, the Board of Supervisors of the County of Frederick, Virginia, supports the preservation of 342 acre Kernstown Battlefield site owned by the Charles Hardy Grim Charitable Trust; and

WHEREAS, the Kernstown Battlefield Association is seeking to acquire the 342 acre Grim Trust property in order to preserve the battlefield site and to establish a battlefield park; and

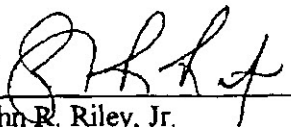
WHEREAS, Frederick County previously made a contribution of \$250,000.00, which is being held by the Trustee of the Grim Trust, towards a proposed purchase of land from the Trust, which contribution is a part of the local match for the ISTEA grant of \$1.09 million dollars obtained for the purchase of the battlefield property, and which contribution is accruing interest pursuant to an order entered by the Circuit Court for the City of Winchester; and

WHEREAS, Frederick County desires to reaffirm its commitment toward the purchase of the battlefield property; however, prior to the expenditure of any funds or Frederick County being obligated in any financial way, the Board of Supervisors will have at least one additional hearing on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the contribution of Frederick County with the Trustee of the Charles Hardy Grim Charitable Trust in the amount of \$250,000.00, plus accrued interest, shall be available to the Kernstown Battlefield Association to be used as a part of the purchase price for the purchase of Kernstown Battlefield property from the Trust.

ADOPTED this 8th day of July, 1998.

James L. Longerbeam	Aye	Robert M. Sager	Aye
Richard C. Shickle	Aye	Margaret B. Douglas	Aye
W. Harrington Smith, Jr.	Aye	Charles W. Orndoff, Sr.	Aye



John R. Riley, Jr.
Clerk, Board of Supervisors
County of Frederick, Virginia

RESOLUTION NO.: 002-98



BOARD OF SUPERVISORS

RESOLUTION

KERNSTOWN BATTLEFIELD – RELEASE OF JUDGMENT AGAINST GRIM TRUST

WHEREAS, the County previously made a contribution in the amount of \$250,000 in 1994, toward the proposed purchase of property known as the Kernstown Battlefield; and

WHEREAS, the Charles Hardy Grim and Emily Grove Grim Trust held such funds pending the purchase of the Kernstown Battlefield from the Grim Trust; and

WHEREAS, a dispute arose wherein the Circuit Court for the City of Winchester, in F&M Bank-Winchester, Trustee v. Grim, et al., Law No. 95-276 and Chancery No. 96-162, ordered the Grim Trust to repay the County the \$250,000, pursuant to an Order entered January 15, 1997, which Order acted as a judgment (the "1997 Judgment") against the real property of the Grim Trust, including the Kernstown Battlefield; and

WHEREAS, at the time the judgment was entered, the Grim Trust had insufficient funds to repay the \$250,000; and

WHEREAS, the Board of Supervisors passed Resolution Number 002-98, on July 8, 1998, "reaffirming its commitment toward the purchase of the battlefield property" and resolving that "the amount of \$250,000 ... shall be available to the Kernstown Battlefield Association to be used as part of the purchase price for the purchase of the Kernstown Battlefield property"; and

WHEREAS, said funds were used by the Kernstown Battlefield Association as a credit toward the purchase of the Kernstown Battlefield; and

WHEREAS, First Bank (as a potential lien holder on the property), by its counsel, is requesting that the County release the judgment to facilitate a financing transaction for the Kernstown Battlefield Association; and

WHEREAS, Resolution Number 002-98 states that, prior to the actual expenditure of any County funds or the incurring of any financial obligation by the County, the Board would need to take further action on the matter.

NOW, THEREFORE, BE IT RESOLVED, that the County Administrator and the County Attorney are authorized to take all necessary action to release the 1997 Judgment as having been fully paid and satisfied.

ADOPTED this 22nd day of June, 2011.

Richard C. Shickle _____

Gary A. Lofton _____

Gary W. Dove _____

Bill M. Ewing _____

Christopher E. Collins _____

Gene E. Fisher _____

Charles S. DeHaven, Jr. _____

John R. Riley, Jr.
Clerk, Board of Supervisors
County of Frederick, Virginia