

Finance Department
Cheryl B. Shiffler
Director

540/665-5610

Fax: 540/667-0370

E-mail: cshiffle@co.frederick.va.us

TO: Board of Supervisors

FROM: Finance Committee

DATE: April 21, 2010

SUBJECT: Finance Committee Report and Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, April 21, 2010 at 8:00 a.m. A Board of Supervisors budget work session with the Finance Committee immediately followed. Member Richard Shickle was absent. (Items 1 and 3 were approved under consent agenda.

FINANCE COMMITTEE

- 1. (The Sheriff requests a General Fund supplemental appropriation in the amount of \$369. This amount represents proceeds from a DARE fundraiser. No local funds required. See attached memo, p. 1.
- The NRADC Superintendent requests an NRADC Fund supplemental appropriation in the
 amount of \$50,000. These funds are needed for anticipated medical costs through the end of
 FY 10. The Regional Jail Authority has approved this request. See attached memo, p. 2. The
 committee recommends approval.
- 3. (The NRADC Superintendent requests an NRADC Fund supplemental appropriation in the amount of \$3,702.15. This amount represents an insurance reimbursement for snow damage to equipment. No local funds required. See attached memo, p. 3.

4. The Fire & Rescue Chief requests a General Fund supplemental appropriation in the amount of \$2,759.02. This amount represents funds received from the Newton B. Shingleton Trust for disbursement to fire companies in Frederick County. No local funds required. See attached, p. 4 – 8. The committee recommends approval.

BUDGET WORKSESSION

See attached copy of the April 14, 2010 presentation, p. 9 - 11.

Information Only

- The Finance Director provides March 31, 2010 financial statements. See attached,
 p. 12 16.
- 2. The Finance Director provides the Fund 10 Transfer report. See attached, p. 17 20.
- 3. The Finance Director provides the March 2010 Unreserved Fund Balance report. See attached, p. 21.

Respectfully submitted,

FINANCE COMMITTEE

Bill M. Ewing Charles DeHaven Richie Wilkins Ron Hottle Stephen Swiger

By

Cheryl B. Shiffler, Finance Director

Church & Shiffle

Frederick County Sheriff's Office

ROBERT T. WILLIAMSON Sheriff



MAJOR R. C. ECKMAN Chief Deputy

1080 Coverstone Drive Winchester, Virginia 22602

> (540) 662-6168 Fax (540) 504-6400

TO

: Finance Department

FROM

: Sheriff Robert T. Williamson ATV

DATE

: March 15, 2010

SUBJECT

: Proceeds from Fundraiser - DARE

Attached please find endorsed checks totaling \$369.00 made payable to the DARE Program. These checks represent proceeds from a fundraiser held at one of the middle schools.

We are requesting these checks be appropriated into the operating budget line for DARE; 3102-5413-01.

Thank you.

RTW/asw



CC: finance committee

Northwestern Regional Adult Detention Center

Bruce R. Conover - Superintendent



141 Fort Collier Road, Winchester, VA 22603 (540) 665-6374 (540) 665-1615 FAX

MEMORANDUM

TO:

Cheryl Shiffler, Frederick County Finance Director

FROM:

Bruce R. Conover, Superintendent J

DATE:

March 29, 2010

SUBJECT:

Finance Committee Request for Transfer From Fund Balance

Request approval to transfer \$50,000.00 from 11-000240-2530 Unreserved Fund Balance to 4-011-33010-3001-000-000 Professional Health Services.

The transfer is required to provide adequate funding for the balance of this fiscal year for anticipated medical costs.

The Regional Jail Authority authorized this expenditure March 25, 2010.

Thank you for considering this request.

Fundbal132910/jw



Northwestern Regional Adult Detention Center

Bruce R. Conover - Superintendent



141 Fort Collier Road, Winchester, VA 22603 (540) 665-6374 (540) 665-1615 FAX

MEMORANDUM

TO:

Cheryl Shiffler, Frederick County Finance

FROM:

Bruce R. Conover, Superintendent

DATE:

March 17, 2010

SUBJECT: Finance Committee Request for Appropriation

Request an appropriation of \$3,702.15 from the Northwestern Regional Jail's Miscellaneous Revenue, 3-11-018990-0001, to Contingency for Maintenance, 11-3301-5604-000-001.

These funds are insurance reimbursement for repairs to equipment for damage caused by snow damage.

Thank you for considering this request.



FinCommAppro3-17-10/jw

pecid C.S. 3-22-10



Timothy L.Welsh Department Chief

FIRE AND RESCUE DEPARTMENT

1080 Coverstone Drive Winchester, VA 22602

MEMORANDUM

TO:

Sharon Kibler, Asst. Director

Finance Department

FROM:

Timothy L. Welsh, Chief

Frederick County Fire and Rescue

SUBJECT:

Newton B. Shingleton Trust

DATE:

April 15, 2010

The County of Frederick is in receipt of grant funds from the Newton B. Shingleton Trust. I have attached a copy of the letter and check received from Wachovia Trust which provides guidelines for the use of said funds. The check in the amount of \$2,759.02 is to be distributed equally between the current fire companies in Frederick County. As we discussed this date, please deposit the attached check #51521465 into revenue code 1034 (3-010-18990-0005).

I also request a supplemental appropriation of said funds into the Fire Company Budget (3202) so these funds may be paid out equally to the eleven fire companies in Frederick County. Individual checks in the amount of \$250.82 each should be issued. Please issue these checks through the established line items in the fire company budget.

If you have any questions, please do not hesitate to contact me. Thank you for your assistance in this matter

/jlc

cc: File



April 9, 2010

Mr. C. William Orndorff, Jr. Commissioner of the Revenue Frederick County 107 Kent Street Winchester, VA 22601

RE:

Newton B. Shingleton Trust (the "Foundation")

Account #5013668911

Dear Mr. Orndorff:

On behalf of the above-referenced Foundation, I am pleased to enclose a grant in the amount of \$2,759.02 for existing volunteer fire departments serving Frederick County.

This grant is to be used exclusively for public purposes to support equally the then existing volunteer fire departments serving Frederick. The grant is subject to your organization's agreement to the following terms:

James K. Dill

Philanthropic Services

Wealth Management 213 S. Jefferson Street MAC R4051-150

Roanoke, VA 24011 (540) 563-7744

Sr. Trust & Fiduciary Specialist

- A. EXEMPT STATUS: Because the Foundation is classified as a private foundation, we must ensure that each grantee organization is exempt from income tax under Internal Revenue Code Section 501(c)(3) and is classified as a public charity under Section 509(a)(1), (2) or (3). Based on the information available to us, your organization appears to satisfy this condition by virtue of its status as a governmental unit. An authorized representative of your organization must immediately notify us of any change in your organization's tax-exempt status or organizational/operational changes that could lead to an alteration in its status.
- B. RESTRICTED PURPOSES: These funds must be used entirely for the purposes described above and may not be applied toward any activity inconsistent with the charitable purposes described in Internal Revenue Code Sections 501(c)(3) and 170(c)(2)(B). Under no circumstances may

any portion of the funds be used to carry on propaganda or otherwise attempt to influence legislation or the outcome of any specific public election or to carry on, directly or indirectly,

any voter registration drive.

We retain the right to monitor and conduct an evaluation of the use of these funds (by site visit or otherwise), discuss the grant with your personnel, and review financial records and other documentation relating to the activities financed by this grant.

C. REPAYMENT OBLIGATION: Any funds not expended or committed for the authorized purposes of the grant must be returned to the Foundation.

D. NO PRIVATE INUREMENT: This grant is a charitable contribution from the Foundation to be applied toward the purposes specified herein. No goods, services, or other private benefit may be provided by your organization (or accepted by any person) in exchange for this grant. The grant is made on behalf of the Foundation and not by or on behalf of any other entity or person. The grant is not being made in satisfaction of any pledge made by any person or entity other than the Foundation itself, if applicable.

Investment Products: ► NOT FDIC Insured ► NO Bank Guarantee ► MAY Lose Value

Wells Fargo does not provide tax or legal advice. Please consult your professional tax or legal advisor to determine how this information may apply to your own situation. Wells Fargo Private Bank provides financial services and products through Wells Fargo Bank, N.A. and its affiliates.

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Newton B. Shingleton Trust Grant Letter to Frederick County April 9, 2010 Page 2 of 3

Your organization's deposit, negotiation or endorsement of the enclosed check will constitute its agreement to the terms and conditions set forth above. However, for our files, please have the enclosed copy of this letter reviewed and signed where indicated by an authorized representative of your organization and then returned to me in the enclosed self-addressed stamped envelope. Please do not hesitate to contact me with any questions or concerns.

Best regards,

James K. Dill

Sr. Trust & Fiduciary Specialist

Sames K. Aill

On behalf of Wells Fargo, N.A., as Trustee of the Newton B. Shingleton Trust

Enclosures

IRS CIRCULAR 230 NOTICE: Neither this document nor any attachment hereto is a "covered opinion" as defined by Circular 230. This document is limited to federal tax issues addressed herein and additional issues may exist that would affect the federal tax treatment of any transaction discussed herein. This document (including any attachment) was not intended or written to be used—and cannot be used or relied upon—for the purpose of (i) avoiding penalties under the Internal Revenue Code; or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

Newton B. Shingleton Trust Grant Letter to Frederick County April 9, 2010 Page 3 of 3

ACKNOWLEDGEMENT OF RECEIPT & CONSENT TO TERMS:

On behalf of Frederick County, I understand and agree to the foregoing terms and conditions of the above-referenced grant from Frederick County, and hereby certify my authority to execute this agreement on behalf of said organization. I further certify that Frederick County is exempt from income tax under Internal Revenue Code Section 501(c)(3) and is further classified as a public charity under Section 509(a)(1), (2) or (3). I understand that Sections 501(c)(3) and 509(a)(1) together encompass, among other things, certain tax exempt religious organizations, governmental units, and schools described in Section 170(b)(1)(A) which are not required to obtain determination letters from the Internal Revenue Service.

I further certify that these funds were used towards of Frederick.	volunteer fire compani	es in the County
	Date:	
Signature		
Name (please type or print)	•	
Title		

51521465 REG 537

DISP 4414

BR 204

CF-VIRGINIA

Date

04/05/10

Remittance Amount

Income \$*****2,759,02

Principal \$*******0.00

FREDERICK COUNTY 000288 ATTN: C. WILLIAM ORNDOFF, JR. COMMISSIONER OF ACCOUNTS 107 N. KENT STREET WINCHESTER, VA 22601

AMENDED 5/20/09 & 9/24/09

Account 5013668911

Number:

Account NEWTON B SHINGLETON TRUST WELLS FARGO BANK, N.A. Name: UNDER THE WILL OF NEWTON B. SHINGLETON DTD 3/27/81,

For: CHARITABLE CONTRIBUTION

2009 DISTRIBUTION



1034 3-010-18990-0005

appropriate to 3202 budget

PLEASE FOLD AND DETACH AT PERFORATION BEFORE PRESENTING FOR PAYMENT

WACHOVIA

Wachovia Bank is a division of Wells Fargo Bank, N.A. CHARLOTTE, NC 28288-1151 1-888-216-2308

Account No.

5013668911

SHINGLETON TUW

66-21

51521465

Date

04/05/10

Amount

\$******2.759.02

Two Thousand Seven Hundred Fifty-Nine DOLLARS AND Two CENTS Pay:

To The

FREDERICK COUNTY

Order

Of:

Authorized Signature

County of Frederick FY 2011 Fiscal Plan



Budget Challenges

- Economic Downturn Continues
 - Real Estate
 - Declining Values
 - Foreclosures
 - Unemployment = 8% (January 2010)
 - Sales tax collection
- Interest rates remain low.
- Sluggish residential/commercial building and related services.
- State has a \$4 billion deficit for FY 2011-2012 biennium.



Impacts of the Continued Economic Slump

- Limits the resources available to the County to provide expected services while increasing the demand and need for those same services.
- Financial uncertainty affects consumer spending and business activity.



FY 11 Budget Goal and Objectives

- GOAL
 - To operate with a decrease in local tax funded expenditures and prioritize limited resources to meet citizen need for services, programs and facilities.
- OBJECTIVES
 - No real estate or personal property tax increases to the citizens.
 - Maintain adequate levels of fund balance.
 - Continue effective delivery of core services.
 - Continue our investment in education.



What is fund balance and why is it important?

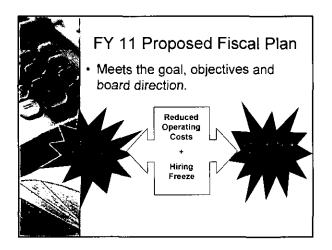
- Fund balance = assets less liabilities
- Critical factor in financial planning and budgeting.
- Provides funds for unforeseen expenses and emergencies.
- Reduces the need for short term borrowing.
- · Demonstrates financial stability.



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Unreserved Fund Balance

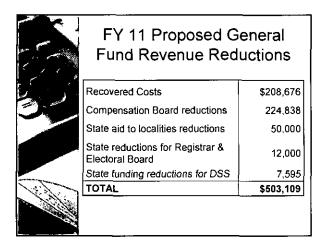
FY	Budgeted Fund Balance Funding	Total General Fund Budget	Unreserved Fund Balance @ July 1
2006	6,367,443	109,397,506	22,689,111
2007	5,851,964	121,394,503	32,429,542
2008	6,500,000	132,311,207	32,685,256
2009	8,699,000	135,106,340	23,837,516
2010	4,300,000	128,078,819	25,029,172
2011 projected	4,300,000	125,575,710	20,613,813

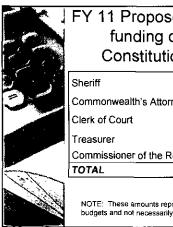




FY 11 Proposed General Fund Budget

\$125,575,710

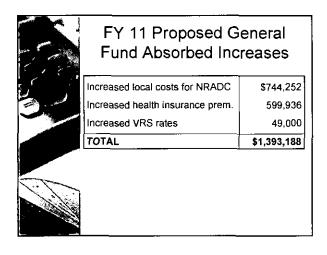




FY 11 Proposed Comp Board funding changes to Constitutional Offices

TOTAL	\$224,838
Commissioner of the Revenue	22,143
Treasurer	47,139
Clerk of Court	102,110
Commonwealth's Attorney	+16,126
Sheriff	\$69,572

NOTE: These amounts represent adjustments from FY 2010 budgets and not necessarily direct State budget adjustments.





Cost Cutting Measures

- · Personnel & Benefits
 - Staff compensation frozen.
 - Elimination of non-essential vacant positions.
 - Reduce overtime.
 - Suspension of tuition assistance, career development programs and career incentives.
 - Suspension of employee of the month rewards.

10 2



Cost Cutting Measures

- Operating
 - Travel/Training significantly reduced.
 - Reduced office expenses.
 - Contributions to outside agencies reduced.
 - Reduced gypsy moth spraying.
 - Reduced refuse collection & disposal.
 - Reduced animal shelter funding.



Cost Cutting Measures

- Capital
 - Projects delayed.
- Other
 - Ladder truck supplement reduced.
 - Reduction in the CSA fund.
 - Continued from FY 2010
 - · Reduction to F&R Company capital.
 - Delay of F&R VIP and vaccination programs.



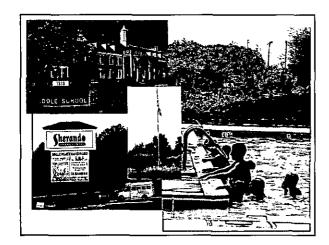
Unresolved Budget Issues

- City of Winchester's commitment to funding Detox.
- City of Winchester's commitment to funding Economic Development.
- Park and Recreation administering ground maintenance for the school system.
- · Final VRS rates.



FY 11 Proposed Fiscal Plan

- \$1.9 million General Fund shortfall.
- County transfer to Schools remained level.
- Real estate and personal property tax rate unchanged.



11 3

County of Frederick General Fund March 31, 2010

TOTAL EQUITY TOTAL LIAB. & EQUITY	Fund Balance Reserved: Encumbrances General Fund Prepaid Items Advances Employee Benefits Historical Markers Transportation Reserve Animal Shelter(Samsell Estate) Proffers Economic Development VDOT Revenue Sharing Undesignated Adjusted Fund Balance	TOTAL LIABILITIES EQUITY	Accrued Liabilities Performance Bonds Payable Taxes Collected in Advance Deferred Revenue	TOTAL ASSETS LIABILITIES	Taxes, Commonwealth, Reimb. P/P Streetlights Commonwealth, Federal, 45 day Taxes Due from Fred. Co. San. Auth. Prepaid Postage GL controls (est.rev / est. exp)	Cash and Cash Equivalents Petty Cash Receivables:	ASSETS
18.309.624.51 23.204.798.07	192,277.36 949.63 734,939.23 93,120.82 16,973.27 440,300.00 233,761.27 1,860,766.54 687.01 436,270.00 14,299.579.38	4,895,173.56	310,664,57 1,644,712.19 153,484.03 2,786,312.77	23.204.798.07	2,660,398,94 3,376,78 163,101,31 734,939,23 5,794,71 [7,631,610,61]	27,267,242.71 1,555.00	FY10 <u>3/31/10</u>
15,785,087,33 20,429,155.65	178,404.99 949.63 752,980.07 93,120.82 16,749.10 221,561.27 1,256,370.74 687.01 436,270.00 12,827,993.70	4,644,068.32	554,621.61 893,247.29 192,138.15 3,004,061.27	<u>20,429,155.65</u>	2,905,541.98 944.08 111,362.55 731,126.93 5,487.75 (12,797,734.31)	29,470,871.67 1,555.00	FY09 <u>3/31/09</u>
2,524,537.18 2,775,642.42	13,872.37 (2) List Attached 0.00 (18,040.84) Same as above due from Frederick County Sanitation Authority 0.00 224.17 440,300.00 12,200.00 604,395.80 (3)Attached Information 0.00 0.00 1.471.585.68	251,105.24	(243,957.04) *Lord Fairfax Development Center Acct.deducted \$249,624, Health Insurance Deposits\$5,666.96 751,464.90 (38,654.12) (38,654.12) *3/10 Receivables difference(mis.charges(128,393.91),veh.lic.7,261.86,dog tags(1,300),decals(105)	2.775.642.42	(245,143.04) 2,432.70 51,738.76 3,812.30 *Sanitation Authority charge for National Guard Hook-Up Fee 306.96 5,166,123,70 (1)Spreadsheet Attached	(2,203,628.96) 0.00	Notes: Increase [Decrease]

(1) GL Controls	FY10	FY09	Inc/(Decrease)
Est.Revenue	124,017,355	123,886,161	131,194
Appropriations	-57,579,582	-57,489,817	-89,765
Est.Tr.to Other fds	-74,261,661	-79,372,483	5,110,822
Encumbrances	192,277	178,405	13,872
	-7,631,611	-12,797,734	5,166,124

(2) General Fund Purchase Orders
Outstanding@3/31/10
DEPARTMENT Amount
Clerk 13.254.00 Fire & Rescue

bunt Description
13,254.00 Records Preservation
35,032.14 Social Security Number Redaction
672.60 Repair Parts

3,021.58 Firefighting Boots 3,578.80 Uniforms

19,360.00 Guns 3,006.55 Communication System Upgrade 4,567.00 Breathing Apparatus Cylinders

4,750.00 Lightbar
4,323.60 Turface
486.25 Revision/Sherando Trail
16,343.84 Pool Chemicals
83,881.00 Air Chiller for Bowman Library
192,277.36

County Office Bldg. Total

Parks Sheriff

(3)Proffer Information 746,526.34 PARKS | 1 220,181.09 TOTAL 1,860,766.54

@3/31/10

Library Sheriff Stop Lights Rt.277

10,000.00 91,670.00 40,300.00 73,987.75 45,615.00 26,000.00 162,375.00 250,000.00 711,947.75

Rt. 11

Solid Waste

Bridges

Trans.lmp.Rt.50

Administration

Designated Other Projects Detail

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County of Frederick Comparative Statement of Revenues, Expenditures and Changes in Fund Balance March 31, 2010

Fund Balance Adjusted to reflect income Statement@3/31/10	Fund Balance per General Ledger	Excess (deficiency)of revenues & other sources over expenditures & other uses	Operating transfers from / to	OTHER FINANCING SOURCES (USES):	TOTAL EXPENDITURES	General Administration Judicial Administration Public Safety Public Works Health and Welfare Education Parks, Recreation, Culture Community Development	EXPENDITURES:	TOTAL REVENUES	Intergovernmental: Commonwealth Federal Transfers	Revenue from use of money and property Charges for Services Miscellaneous Recovered Costs	General Property Taxes Other local taxes Permits & Privilege fees	REVENUES:
		7,823,887.97	76,110,062.47		55,731,180.53	9,090,891.91 2,344,258.08 24,753,200.65 4,433,408.30 7,282,106.00 62,770.00 5,673,154.59 2,091,391.00		124,017,355.03	9,118,814.10 1,791,661.27 0.00	880,048.45 2,402,424.00 1,056,128.21 1,836,588.00	80,085,000.00 25,627,042.00 1,219,649.00	Appropriated
14,299,579.38	22,826,862.38	(8,527,283.00)	(39,783,384.08)		36,566,029.28	5,896,087,39 1,454,814.96 17,219,492.69 2,545,318.38 4,596,214.33 47,077.50 3,574,665.12 1,232,358.91		67,822,130.36	12,615,788.72 163,161.06 0.00	262,839.96 1,479,633.77 293,270.89 1,059,955.01	35,669,635.28 15,552,548.16 725,297.51	FY10 3/31/10 Actual
			36,290,127.84		19,165,151.25	3,194,804.52 889,443.12 7,533,707.96 1,888,089.92 2,685,891.67 15,692.50 2,098,489.47 859,032.09		(56,195,224.67)	3,496,974.62 (1,628,500.21)	(617,208,49) (922,790.23) (762,857,32) (776,632.99)	(44,415,364.72) (10,074,493.84) (494,351.49)	Budget Variance
12,827,993.70	22,446,646.74	(9,618,653.04)	(39,385,535.86)		39,992,765.33	6,301,473.25 1,467,779.20 18,684,981.41 2,891,956.87 5,036,397.01 55,385.25 3,969,780.96 1,585,011.38		69,759,648.15	12,897,981.63 168,078.73 0.00	753,432,34 1,554,512,74 437,413,27 1,794,693.00	35,049,880.18 16,067,394.45 1,036,261.81	FY09 3/31/09 Actual
1,471,585.68	380,215.64	1,091,370.04	397,848.22		(3,426,736.05)	(405,385,86) (12,964,24) (1,465,488,72) (346,638,49) (440,182,68) (8,307,75) (395,115,84) (352,652,47)		(1,937,517.79)	(282,192.91) (4,917.67) 0.00	(490,592.38) (4)Spreadsheet Attached (74,878.97) (144,142.38) (734,737.99)	619,755.10 (1)Spreadsheet Attached (514,846,29) (2)Spreadsheet Attached (310,964.30) (3)Spreadsheet Attached	YTD Actual Variance

619,754	35,049,880	35,669,635	
-64,228	194,635	130,407	Adm.Fees For Liens&Distress
-2,101	-10,880	-12,981	Credit Card Chgs./Deling.Advertising
-12,386	573,629	561,243	Penalties and Interest
436,165	13,533,965	13,970,130	Personal Property
125,244	531,219	656,463	Public Services
137,060	20,227,313	20,364,373	Real Estate Taxes
Increase/Decrease	FY09	FY10	(1)General Property Taxes

5,140,169.09	5,287,417.32	-147,248.23
816,745.02	852,327.75	-35,582.73
2,004,610.23	2,102,191.83	-97,581.60
3,877,237,65	4,051,863.45	-174,625.80
420,694,61	386,199.48	34,495.13
41,894.28	57,795.12	-15,900.84
-8,854.00	28,898.50	-37,752.50
849,251.14	924,965,11	-75,713.97
2,140,041.45	2,121,927.19	18,114.26
233,261.75	239,817.28	-6,555.53
11,520.64	13,991.42	-2,470.78
25,976.30	0	25,976.30
15,552,548.16	16,067,394.45	-514,846.29
-		
33,613,00	32,721.00	892.00
14,425.00	6,975.00	7,450.00
740,087,04	122 161 20	242 276 46
334 667 07	30 35 6	- AB ABA 88
2.464.31	2.615.30	-150.99 *1
48,475.80	77,961.00	-29,485.20
8,990.00	17,955.00	-8,965.00
32,494.75	43,307.75	-10,813.00
2,870.00	2,780.00	90,00
200.00	350.00	-150.00
200.00	400.00	-200.00
120.00	300.00	-180.00
0.00	200.00	-200.00
28,820.00	26,100.00	2,720.00
725,297.51	1,036,261.81	-310,964.30
168,077.01	682,092.98	-514,015.97 *2
94,762.95	71,339.36	23,423.59
	5,140,169,09 816,745,02 2,004,610,23 3,877,237,65 420,694,61 41,894,28 -8,854,00 849,251,14 2,140,041,45 233,261,75 11,520,64 25,976,30 15,552,548,16 33,613,00 14,425,00 14,425,00 14,425,00 14,425,00 14,425,00 14,425,00 14,425,00 14,425,00 15,552,548,16 33,613,00 14,425,00 14,425,00 120,00 23,494,75 2,464,31 48,475,80 8,990,00 32,494,75 22,800,00 200,00	5,287 852 2,102 4,051 386 924 2,121 16,067 13 17 17 17 1036 682 71

<sup>262,839,96 753,432.34 490,592.38
*1</sup> the State Fees collected for building, electrical, plumbing, mechanical, and sign permits increased from 1.75 in FY09 to 2% in FY10
*2 The decrease on the investments can be attributed to a reduction in funds available to invest and lower interest rates. The LGIP rate at 2/28/10 was .22%.

County of Frederick General Fund March 31, 2010

Income Statement

Expenditures

Community Development decreased \$352,652.47 and includes an Economic Development Commission decrease of \$153,442.39. and includes Parks decrease of \$167,582.98 in salaries and fringes. The contribution to the Regional Library decreased \$117,861.75 \$ 196,818.54 decrease in refuse collection, \$30,036.36 decrease in disposal. Parks, Recreation, and Culture decreased \$395,115.84 \$159,055.62, and Fire and Rescue decreased \$92,187.34. Public Works decreased \$346,638.49 and includes the following: purchase of motor vehicles. Contributions to fire departments and rescue squads decreased \$236,138.39, Inspections decreased department decreased \$876,693.23 and includes a \$377,782.37 decrease in salaries and fringes and a \$520,042.80 decrease for The expenditures for FY10 decreased \$3,426,736.05. **Public Safety,** as a whole decreased \$1,465,488.72. Of that, the Sheriff's The Soil and Water District salaries and fringes cost of \$170,033.06 was picked up by a participating locality.

Operating Transfers

(115,384.81)	6,065,321.00 1,735,173.40	1,619,788.59	Debt Service School Debt Service County
(735,884.64)	(95.90) 31,251,232.11	16.52 30,515,347.47	Fringe Benefits (INS) School Operating
Increase(Decrease)	FY09	,848.22 III F I 10. FY10	FY10
		010 33 to 2010	The section in second #207

CLERK OF THE CIRCUIT COURT CLERK OF THE CIRCUIT COURT CCOMOMEDITH'S ATTORNEY CCOMOMEDITH'S ATTORNEY STERIFF SHERIFF SHERIFF SHERIFF MAINTENANCE ADMINISTRATION MAINTENANCE ADMINISTRATION	10-23 OTHER OTHER COUNTY OFFICE BU COUNTY OFFICE BU 10-28 COMMISSIONER OF COMISSIONER OF COMMISSIONER OF COMMISSIONER OF COMMISSIONER OF COMMI	2009-10-09 FIRE AND RESCUE PIRE AND RESCUE PIRE AND RESCUE PIRE AND RESCUE PIRE AND RESCUE SHERIFF	2009-09-16 AGRICULTURE 2009-09-21 SHERIFF 2009-09-22 COUNTY OFFICE BUILDINGS/COURT	2009-07-12 CLERK OF THE CIRCUIT COURT CLERK OF THE CIRCUIT COURT 2009-07-12 PARKS AND RECREATION MINISTRATION PARKS MAINTENANCE 2009-09-01 COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY COMMONWEALTH'S ATTORNEY	04/14/10 10:36:24 DATE DEPARTMENT 2009-07-12 REASSESSMENT/BOARD OF ASSESSORS REASSESSMENT/BOARD OF ASSESSORS 2009-07-12 ELECTORAL BOARD AND OFFICIALS ELECTORAL BOARD AND OFFICIALS
	MAIL MACHINE RENTAL MAINTENANCE WORK ORDER SYSTEM TO SEPARATE OTAPT	PROTECTIVE EQUIPMENT/SWINE FLU FOREST FIRE CONTROL EXPENSE REPLACE LAPTOPS	AG AGENT ADVEKTISING PURCHASE CITY DIRECTORIES GAINESBORO SCHOOL FIRE ALARM UPGRADE LAPTOP	REG.FEE ANNUAL CLERKS CONV PRELIM ENG.REFT.FIFRA WATER/SEW PART-TIME CRANT POSITION	Run Date:04/14/10 REASON FOR TRANSFER MARSHALL & SWIFT GUIDE WARRANIY MALWI. AGGERMENT
1003 000 000 PARTITME/EXTRA HELP 1005 000 000 PARTITME/EXTRA HELP 1003 000 000 PARTITME/EXTRA HELP 1005 000 000 OVERTIME 1005 000 000 PARTITIME/EXTRA HELP 1005 000 001 OVERTIME 1007 000 001 INCENTIVE PAY 1007 000 000 PARTITIME/EXTRA HELP 1007 000 000 PARTITIME/EXTRA HELP 1007 000 000 OVERTIME	000 000 OTHER EXPENSES 000 000 LEASE/RENT OF EQUIPME 000 005 MAINTENANCE SERVICE O 000 000 PROPESSIONAL SERVICES 000 000 OVERTIME 000 000 PART TIME/EXTRA HELP 000 000 PART TIME/EXTRA HELP	35050 4003 000 002 CENTRAL STORES - GASOLINE 35050 5404 000 000 MEDICAL AND LABORATORY SUPPL 35050 5506 000 000 TRAVEL 35050 3009 000 004 FOREST FIRE EXT: 31020 5410 000 000 UNIFORMS AND MEARING APPANEL 31020 5401 000 000 OFFICE SUPPLIES	83010 5401 000 000 OFFICE SUPPLIES 86.24. 83010 3007 000 000 AUVERTISING 86.24. 86.24. 83010 3007 000 000 AUVERTISING 86.24. 31020 5409 000 POLICE SUPPLIES 200.00-31020 5411 000 000 BOOKS AND SUBSCRIPTIONS 200.00 43040 3010 000 OTHER CONTRACTUAL SERVICES 800.00-43040 5204 000 006 POSTAGE AND TELEPHONE-GAINESBORO 800.00-82020 5401 000 000 MATERIALS AND SUPPLIES 150.00-150.00 150.00-150.00 MATERIALS AND SUPPLIES 150.00-150.00	21060 5401 000 000 OFFICE SUPPLIES 100:00- 21060 5506 000 000 TRAVEL 100.00 71010 3002 000 000 PROPESSIGNAL SERVICES-OTHER 1,679:00- 71030 3002 000 000 PROPESSIGNAL SERVICES - OTHER 1,679:00 22010 1003 000 001 ASST:COM ATTY-P/T GRAVIT 48,336:00- 22010 1001 000 003 VICTIM MITNESS REC.ACT ATTY 41,406:00- 22010 2005 000 000 HOSPITAL/MEDICAL PLANS 6,930:00-	YEAR-TO-DATE TRANSFER REPORT PAGE 1 FUND 10 FROM TO ACCT CODE DESCRIPTION AWOUNT 12100 5401 000 000 OFFICE SUPPLIES 121100 5411 000 000 BOOKS & SUBSCRIPTIONS 13010 3004 000 001 REPAIR AND MAINTENANCE EQUIP. 13010 3005 000 000 MAINTENANCE SERVICE CONTRACTS 371.71
46,494.00 46,494.00 46,494.00 40,000.00 40,000.00 130,000.00 15,000.00 15,098.50	600.00- NT 600.00- ONTRACTS 440:00OTHER 440:00- 10.600.00- 10.600:00 7,000.00	B,000.002 B,000.00 6,633.51- 6,633.51 5,000.004 5,000.00	ES 86.24. 86.24. 86.24. 86.24. 86.24. 86.24. 86.24. 86.24. 200.00. SCRIPTIONS 200.00. TUAL SERVICES 800.00. TELEPHONE-GAINESBORO 800.00. SUPPLIES 150.00. ES 150.00.	100.00- 100.00 1,679.00- 1,679.00 48,336.00 41,406.00- 6,930.00-	PAGE 1 AMOUNT 500:00- 500:00 371-71- MIRACIS 371.71

2009-12-16 FIRE AND RESCUE REFUSE COLLECTION REFUSE COLLECTION	2009-12-08 COUNTY ATTORNEY OTHER 2009-12-16 GENERAL OPERATING FUND GENERAL OPERATING FUND 2009-12-16 INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY	SHERIFE 11-19 INFORMA INFORMA 11-23 COMMISS 11-23 COMMISS	2009-11-13 PARKS AND RECREATION MINISTRATION PARKS MAINTENANCE 2009-11-16 MAINTENANCE ADMINISTRATION MAINTENANCE ADMINISTRATION 2009-11-17 SHERIFF	2009-11-06 PUBLIC SAPETY COMMUNICATIONS PUBLIC SAPETY COMMUNICATIONS 2009-11-13 REFUSE COLLECTION REFUSE COLLECTION	2009-10-29 MAINTENANCE ALMINISTRATION MAINTENANCE ALMINISTRATION 2009-11-02 ANIMAL SHELTER ANIMAL SHELTER	2009-10-28 CIEARBROOK PARK CLEARBROOK PARK SHERANDO PARK SHERANDO PARK SHERANDO PARK ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION 2009-10-29 MAINTENANCE ALWINISTRATION MAINTENANCE ALWINISTRATION	04/14/10 10:36:24 - DATE DEPARTMENT
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REPAIR AND MAINTENANCE SUPPLES	PROFESSIONAL SERVICES - OTHER PROFESSIONAL SERVICES-OTHER TRAVEL PROFESSIONAL SERVICES-OTHER TRAVEL - NEIWORK OTHER OPERATING SUPPLIES-NEIWOF	ES-NETWOE	PROFESSIONAL SERVICES - OT PROFESSIONAL SERVICES - OT OVERTIME PSB PART TIME HELP/PSB UNIFORMS AND MEARING APPAR		000 PART TIME/EXTRA HELD 65,653.00 000 OVERTIME 65,653.00 001 CITIZEN ASSISTANCE PROGRAM 1,430.00 001 DOG FOOD 1,430.00	EXTRA HELP NO LONGER USED ED COVERNSATION OF F NO LONGER USED F PART TIME/EXTRA F OVERTIME OVERTIME PART TIME/EXTRA F	TER REPORT PAGE 2 CODE DESCRIPTION AMOUNT
1,200:00- 1,200:00 4,000:00- 4,000:00- 7,000:00- 7,000:00- 450:00- 450:00-	THER 5,000.00 CR 5,000:00- 2,500:00- ER 2,500:00 502.72- NEIWORK 502.72	2,700.00 1,000.00- 1,000.00 500.00- 500.00	R 1,529.00 HER 1,529.00 20,000.00 20,000.00	NT 1,400.00: 1,400.00 8,000.00- 8,000:00	65,653.00- 65,653.00- 1,430.00- 1,430.00	80,700.00 CTRA HELP 80,700.00- XTRA HELP 80,013.00- ELP 41,592.00- 41,592.00- 15,098.50- 15,098.50-	PAGE 2

2010;03:08 HLWAN RESOURCES HLWAN RESOURCES 2010-03-08 INFORMATION TECHNOLOGY	COUNTY AIMININSTRATOR COUNTY AITORNEY COUNTY AITORNEY	2010:02:24 FIRE AND RESCUE FIRE AND RESCUE FIRE AND RESCUE FIRE AND RESCUE	2010-02-23 PLANNING PLANNING PLANNING PLANNING CLERK OF THE CIRCUIT COURT CLERK OF THE CIRCUIT COURT	2010-02-16 ECONOMIC DEVELOPMENT COMMISSION ECONOMIC DEVELOPMENT COMMISSION 2010-02-22 SHERIFF SHERIFF	2010:02:16 BCCNOMIC DEVELOPMENT COMMISSION ECCNOMIC DEVELOPMENT COMMISSION 2010-02-16 ECCNOMIC DEVELOPMENT COMMISSION ECCNOMIC DEVELOPMENT COMMISSION	2010-02-09 COUNTY ATTORNEY COUNTY ATTORNEY 2010-02-12 ELECTORAL BOARD AND OFFICIALS ELECTORAL BOARD AND OFFICIALS	2010-02-04 COMMISSIONER OF THE REVENUE REASSESSMENT/BOARD OF ASSESSORS 2010-02-09 COUNTY ATTORNEY COUNTY ATTORNEY	2010-01-20 JUVENILE AND DOMESTIC COURT JUVENILE AND DOMESTIC COURT 2010-01-22 INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY	2009-12-16 COUNTY OFFICE BUILDINGS/COURT COUNTY OFFICE BUILDINGS/COURT COUNTY OFFICE BUILDINGS/COURT CENERAL ENGINEERING/ADMINISTRATION GENERAL ENGINEERING/ADMINISTRATION	04/14/10 10:36:24 DATE DEPARTMENT
HR SOFIMARE FUNCHASE HARDMARE UPGRADE	P	FIREFICHTER BREATHING APPARATU	COPIER PAPER. REPLACEMENT DEED BOOK BINDER	SUPPLIES APPLICANT PHYSICALS, TESTS,	BOOKS: AND: SUBSCRIPTIONS	SUBSCRIPTION: INCREASES NEWSPAPER: SUBSCRIPTION	RETATER REPAIR SOFTWARE UPGRADES	OFFICE SUPPLIES GIS DATA STORAGE SERVER	ELECTRICAL ENGINEERING UPS SYS	Run Date:04/14/10 REASON FOR TRANSFER
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00 ALVERTISING 00 OTHER OPERATING SUPPLIES 00 OTHER OPERATING SUPPLIES	00 TRAVEL 2,500.00- 00 OTHER OPERATING 50.00- 00 BOOKS & SUBSCRIPTIONS 50:00	00 PRINTING AND BINDING 2,500.00 00 OTHER OPERATING SUPPLIES 2,500.00 00 UNIFORMS & WEARING APPAREL 7,000.00 00 OTHER OPERATING SUPPLIES 7,000.00	00 OFFICE SUPPLIES 02 OFFICE SUPPLIES-COPIER 100.00 00 OFFICE SUPPLIES 1,000.00 00 PRINTING AND BINDING 1,000.00	06 FROF: SERV:-ISO/RETRAINING:ASST: 2,500:00- 00 OTHER OPERATING SUPPLIES 2,500.00 02 REPAIR AND MAINTENANCE-VEHICLE 1,000.00- 09 PROFESSIONAL HEALTH SERVICES 1,000:00	00 ADVERTISING 1,200:00- 00 BOOKS AND SUBSCRIPTIONS 1,200.00 00 PROFESSIONAL SERVICES - OTHER 400.00- 00 DUES & MEMBERSHIPS 400:00	00 OTHER OPERATING 47:92- 00 BOOKS & SUBSCRIPTIONS 47.92 00 OFFICE SUPPLIES 24.00- 00 BOOKS AND SUBSCRIPTIONS 24:00	00 PRINTING AND BINDING 600:00- 01 REPAIR AND MAINTENANCE-EQUIP. 600.00 00 OTHER OPERATING 71.17- 00 OFFICE SUPPLIES 71:17	00 POSTAGE AND TELEPHONE 600:00- 00 OFFICE SUPPLIES 600.00 02 TRAVEL - GIS 3,000.00- 02 OTHER OPERATING SUPPLIES-GIS 3;000:00	00 OTHER CONTRACTUAL SERVICES 2,340:00- 00 PROFESSIONAL SERVICES-OTHER 2,340:00 02 CENTRAL STORES - GASOLINE 2,000:00- 02 REPAIR AND MAINTENANCE-VEHICLE 2,000:00	ER REPORT PAGE 3 ODE DESCRITION AMOUNT
17;000:00: 17,000.00 2,500.00	2,500.00- 50.00- 50:00	2;500:00: 2;500:00: 7;000:00: 7;000:00:	100:00 ² 100:00 1,000:00- 1,000:00	G:ASST: 2,500:00 2,500.00 HICLE 1,000.00 CES 1,000:00	1,200:00. 1,200:00. 1,200:00. 1 01HER 400:00.	47.92- 47.92 24.00- NS 24.00	600°00- 600.00 71.17- 71.17	600:00- 600.00 3,000.00- 3;000:00	2;340:00- 2;340.00 2;000.00- 2;000:00	PAGE 3

2010-04-01 SHERIFF 2010-04-05 SHERIFF 2010-04-05 SHERIFF 2010-04-08 ELECTORAL BOARD AND OFFICIALS REGISTRAR 2010-04-12 FIRE AND RESCUE	2010:03:16 CLERK OF THE CIRCUIT COURT CLERK OF THE CIRCUIT COURT 2010-03-18 SHERLIFF SHERLIFF 2010-03:25 COMMISSIONER OF THE REVENUE REASSESSMENT/BOARD OF ASSESSORS 2010-04-01 TREASURER TREASURER	2010-03-12 AGRICULTURE INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY		04/14/10 10:36:24 DATE DEPARTMENT 2010-03-08 COUNTY OFFICE BUILDINGS/COURT COUNTY OFFICE BUILDINGS/COURT
CORRECT: ES480 CONGRESSIONAL GRANT/VEHICLES COPIER LEASE: CHARGE PURCHASE BREATHING APPARATUS	COVER AND REBINDING BOOK COST	GIS SOFTWARE/MAP BOOK PROJECT	EMIRY DOOR REPAIR	Run Date:04/14/10 REASON FOR TRANSFER ENGINEERING COST/COMPUTER ROOM
31020 5409 000 004 31020 3002 000 000 31020 8005 000 000 31020 5409 000 004 13010 9001 000 000 13020 9001 000 000 13020 9001 000 000 35050 4003 000 002	00 00 00 00 00 00 00	000 000 000 000	3005 000 3002 000 3006 000 5801 000 9002 000 9004 000	YEAR-TO-DATE TRANSFER REPORT FUND 10 FROM TO ACCT CODE DE 43040 3010 000 000 OT 43040 3000 000 PR
POLICE SUPPLIES - CONGRESS GRANT PROF. SYCS CONGRESS GRANT MOTOR VEHICLES AND EQUIPMENT POLICE SUPPLIES - CONGRESS GRANT LEASE/RENTAL OF EQUIPMENT LEASE/RENT OF EQUIPMENT LEASE/RENT OF EQUIPMENT CENTRAL STORES - GASOLINE OTHER OPERATING SUPPLIES	OFFICE SUPPLIES	000 LEASE/REWITOF BUILDING 622.00- 000 OFFICE SUPPLIES 622.00 000 OFFICE SUPPLIES 640.00- 000 OFFICE SUPPLIES 640.00- 000 DUES AND ASSOC. MEMBERSHIPS 200.00- 000 OFFICE SUPPLIES 277.05- 000 BOOKS AND SUBSCRIPTIONS 277.05- 000 OFFICE SUPPLIES 277.05- 000 OFFICE SUPPLIES 277.05- 000 OFFICE SUPPLIES 1,400.00- 002 MAINTENANCE SERVICE CONTRACTS-GIS 1,400.00- 002 OTHER OPERATING SUPPLIES-GIS 1,400.00-	000 MAINTENDANCE SERVICE CONTRACTS 2,000.00- 000 PROFESSIONAL SERVICES-OTHER 2,000:00 000 PRINTING & BINDING 100:00- 000 DUES & MEMBERSHIPS 100:00 000 LEASE/RENT OF BUILDING 200:00- 000 LEASE/RENT OF BUILDING 200:00-	REPORT DESCRIPTION OTHER CONTRACTUAL SERVICES PROPESSTONAL SERVICES
23,587.52. 23,587.52. 48,000.00- 48,000.00- 90.00- 90.00- 8,000.00- 8,000.00-	28:61- 28:61 300.00- 3;000:00 3,000.00- 44,977.00- 44,977.00-	### 622:00: ################################	2,000.00- 2,000:00 100:00 100:00 200:00	PAGE 4 AMOUNT 2)160:00-

* * * END OF REPORT * * *

County of Frederick, VA Report on Unreserved Fund Balance March 2010

Unreserved Fund Balance, Beginning of Year, July 1, 2009		26,029,172
Prior Year Funding & Carryforward Amounts IT carryforwards Fire Company Capital carryforward DARE carryforward Forfeited Asset carryforward School carryforwards Double Tollgate Citizen's Convenience Ctr carryforward Sheriff grants carryforward Transportation carryforward Return unspent FY09 grant funds Fire station PPEA carryforward	(93,391) (148,982) (5,000) (29,995) (1,894,285) (15,600) (242,672) (440,300) (7,200) (50,000)	
		(2,927,424)
Other Funding / Adjustments EDC reduction Audit Adjustment Litter-Thon donations Electronic poll books AARP Tax Aid EDC incentive - Fisher Bowman Library chiller replacement Legal fees Server room reconfiguration June 2010 primary election	1,936 (1,894) (267) (11,728) (2,100) (90,000) (83,881) (50,000) (10,530) (26,422)	(274,886)
Fund Balance, March 2010	_	22,826,862