

MEMORANDUM

TO: Public Works Committee
FROM: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works
SUBJECT: Meeting of November 24, 2015
DATE: November 18, 2015

HES
rls

There will be a meeting of the Public Works Committee on Tuesday, November 24, 2015 at 8 a.m. **in the conference room located on the second floor of the north end of the County Administration Building at 107 North Kent Street, Suite 200.** The agenda thus far is as follows:

1. Proposed FY14/15 Recycling Summary
(Attachment 1)
2. FY16/17 Draft Budgets
(Attachment 2)
3. Miscellaneous Reports:
 - a) Tonnage Report: Landfill
(Attachment 3)
 - b) Recycling Report:
(Attachment 4)
 - c) Animal Shelter Dog Report
(Attachment 5)
 - d) Animal Shelter Cat Report
(Attachment 6)

HES/rls

Attachments: as stated

cc: file


COUNTY of FREDERICK

Department of Public Works

540/665-5643

FAX: 540/678-0682

MEMORANDUM

TO: Public Works Committee
FROM: Gloria M. Puffinburger ^{-gmp}
 Solid Waste Manager
RE: FY 15/16 Recycling/Litter Programs;
 Site Usage Survey Results
DATE: September 17, 2015

RECYCLING PROGRAM:

During 2014, the county's recycling program collected 9.5 million pounds of materials at the various convenience sites and the landfill citizens' center. As reported to the Virginia Department of Environmental Quality, the county's recycling rate was 49.3 percent in 2014, the highest rate ever achieved. The county rate reflects diversion efforts by local residents and businesses and far exceeds the state mandate of 25 percent.

Revenue from the sale of materials fell from a record \$85,000 in 2012 to approximately \$60,000 due primarily to a downturn in the commodities market.

REGIONAL ELECTRONICS RECYCLING PROGRAM:

Tonnages of e-waste recycled during FY 14/15 decreased 40 tons for a total of 266 tons. A Berryville-based vendor, C2 Management, holds the county's contract and is responsible for sorting and marketing materials. Labor is provided by the regional detention center's Community Inmate Workforce (CIWF) in order to curtail operational costs. Fees paid to the vendor are completely offset by user fees collected for computer and television screens.

LITTER PROGRAM:

Frederick County Clean Sweep collected 20 tons of roadside litter during FY 14/15. Trustees from the regional jail (CIWF) are supervised by a part-time public works staff person. The combined efforts of the CIWF represented an in-kind contribution of \$33,915. All operational costs associated with the county's litter program are more than off-set by state grant funding of \$12,177. The Virginia Department of Transportation, Stephens City Office, transports bagged litter to the regional landfill.

CONVENIENCE SITE USAGE:

Each of the county's ten convenience sites saw an increase in usage based on an August 2015 survey. Overall, usage is up seven percent resulting in an average of just over 900,000 vehicle trips per year at the various neighborhood sites. The more urban locations of Albin and Greenwood continued to experience the heaviest usage. On its busiest day, 682 vehicles visited the Albin site and 569 traveled to Greenwood. For a usage summary, please see attached.

2015 USAGE SURVEY; CITIZENS' CONVENIENCE SITES

<i>Location</i>	<i>2015</i>	<i>Daily Avg</i>	<i>Peak Day</i>	<i>Sun Avg (5 hr)</i>		<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>Change from 2014</i>
Greenwood	12,944	479	569	451		12,584	13,128	14,186	12,817	14,772	12,183	6%
Bryarly	16,096	596	682	498		10,170	10,752	13,343	14,364	15,736	15,325	5%
Middletown	9419	349	448	280		9419	9492	10,266	8997	8753	8818	7%
Clear Brook	10,637	394	468	379		8288	9302	9260	8952	9611	9820	8%
DTG	7578	281	352	283		6181	6283	5770	6440	7518	7001	8%
Shawneeland	5595	207	257	208		5068	5104	4638	5100	5207	4616	21%
Back Creek	4923	192	158	227		4805	5317	4916	4937	5032	4674	5%
Round Hill	3988	148	174	125		3359	3332	3622	3700	4131	3807	5%
Gore	3212	119	146	98		2603	2849	2736	2932	3310	3118	3%
Star Tannery	632	27	41	36		651*	644	589*	562*	630*	619*	2%
AUG TOTAL:	75,024					63,128	66,203	69,326	68,801	74,700	69,981	7%
YR AVG:	900,288					757,536	794,436	831,912	825,612	896,400	839,772	

survey conducted 8/2015

*closed two days/wk; open 31 hrs/wk


COUNTY of FREDERICK
Department of Public Works

540/665-5643

FAX: 540/678-0682

MEMORANDUM

TO: Public Works Committee
FROM: Harvey E. Strawsnyder, Jr., P.E. Director of Public Works *HEE*
SUBJECT: Fiscal Year 2016/2017 Budgets *also*
DATE: November 19, 2015

The following is a summary of the proposed Public Works budgets and the projected revenues for Fiscal Year 2016/2017 and the current amended Fiscal Year 2015/2016 budgets:

DISCIPLINE	FY 15/16 AMENDED BUDGETS	FY 16/17 BUDGETS (Proposed)	FY 16/17 PROJECTED REVENUES
Inspections - 3401	1,242,780	1,246,213	900,000
Engineering - 4201	404,747	398,139	112,700
Refuse Collection - 4203	1,262,624	1,929,203	277,583
Refuse Disposal – 10-4204	423,360	569,160	96,264
Litter Control – 4205	25,821	24,387	15,600
Animal Shelter – 4305	650,106	668,001	81,800
Building Appeals Board - 8106	550	550	0
General Fund Total	4,009,988	4,835,653	1,483,947
Landfill (12 fund) – 4204	6,742,836	6,990,921	6,389,470*
Shawneeland - 8108	811,020	932,065	689,900**

*Balance from Landfill reserve account

**Balance from Shawneeland reserve account

3401

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INSPECTIONS

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT Inspections		DEPARTMENT CODE 3401				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
GF 1303-08	Building Permits	Building Permits				726,570
GF 1303-10	Electrical Permits	Elect. Permits				89,700
GF 1303-12	Plumbing Permits	Plumbing Permits				17,940
GF 1303-14	Mechanical Permits	Mech. Permits				62,790
GF 1303-19	Sign Permits	Sign Permits				3,000
	TOTAL					900,000

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT Inspections		DEPARTMENT CODE 3401	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3401-1003-000	<p>Part Time</p> <p>Funds are utilized in times of staffing needs due to illness or increased workload. Previous history has shown the need for either office staff members or Inspectors. With the current increase in permit activity, we are seeking qualified individuals to be available to fill this need. Normal pay scale is \$25.00 per hour for certified Inspectors and \$12.00 to \$15.00 per hour for office staff.</p>	20,000	20,000
3401-3002-000	<p>Professional Services - Others</p> <p>Laserfiche Scanner Maintnenace (not contracted)</p> <p>Registered Design Professional Services if required - Reserve</p>	500 9,500	10,000
3401-3004-002	<p>Repair and Maintenance Vehicle</p> <p>This money is used to maintain our fleet of 10 vehicles with an average fleet mileage of 90,000 or more at the end of FY17 with annual travel of 115,000 miles.</p> <p>22 oil changes at \$40 each; 3 sets of tires at \$ 500 each</p> <p>2 batteries at \$125 each; 5 tuneups at \$150 each</p> <p>2 brakes at \$200 each</p> <p>1 motor/transmission damage</p>	2,380 1,000 400 2,100	5,880
3401-3005-000	<p>Maintenance Service Contract</p> <p>This money is used to cover the maintenance contract for our Data Gate Web.Net with Bright</p>	750	750

2016-2017 BUDGET INFORMATION - EXPENDITURES



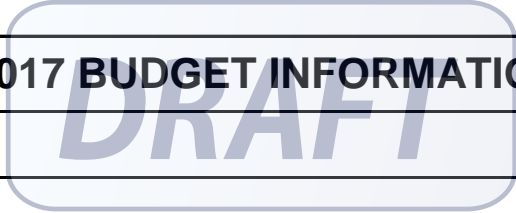
DEPARTMENT	Inspections	DEPARTMENT CODE	3401
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3401-3006-000	<p>Printing and Binding</p> <p>This money is used for printing business cards, letterhead and envelopes. (457 + 10% = 502)</p>	500	500
3401-4003-002	<p>Central Stores - Gasoline</p> <p>This money is used to supply gasoline to our fleet of 10 vehicles. Average MPG 19.5. Average total miles traveled by fleet is 11,500 miles per vehicle per year. (5,860 gals with 10% increase = 6,450 gals. x \$2.25 = \$14,504 - Recommend \$15,000)</p>	15,000	15,000
3401-5204-000	<p>Postage and Telephone</p> <p>This money is used to pay for postage, office phones and cell phones. Cell Phones - 2 Regular & 8 Smart Phones with hotspots \$480 per month.</p>	8	8,000
3401-5305-000	<p>Motor Vehicle Insurance</p> <p>This money is used to insure our 10 vehicles at \$550 each</p>	5,760	5,500
3401-5306-000	<p>Security Bonds</p> <p>This money is used to pay for surety bonds of this department handling money.</p>	816	60
		1,424	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT	Inspections	DEPARTMENT CODE	3401
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3401-5401-000	Office Supplies This money is used to cover our office supplies. Toners for 4 Laser Jet Printers at a cost of \$147 each x every 2 months Ink for Copier/Scanning Printers at a cost of \$44 each x every 2 months Printed Permit Labels/Hard Cards/ Correction Orders/ Stickers/ Permit Applications Copy Paper/ Folders/Pens/Pencils/Markers/Post-It Notes/ Clips/ Stamp Pads/Refills/ Staplers/Staples/	3,528 1,584 1,962 1,926	9,000
3401-5410-000	Uniforms and Weating Apparel This money is used to allow each field staff member \$150.00 for boots, shirts, etc. (10 staff members x \$150.00 each)	1,500	1,500
3401-5411-000	Books and Subscriptions This money is used to purchase code books and work related publications for staff members. (14 staff members @ \$105.00 each)	1,500	1,500
3401-5413-000	Other Operating Supplies Testers Batteries Wiper Blades, Replacement Bulbs Flashlights, Filters Other Misc. Items	168 150 371 211 600	1,500

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT	Inspections	DEPARTMENT CODE	3401
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3401-5506-000	Travel This money is used to attend meeting and conferences pertaining to our jobs and code changes. This includes meals and hotels fees. 10 Field/Design Review Staff at \$250 each 3 Office Staff at \$150 each 3 Certification Tests	2,500 450 550	3,500
3401-5801-000	Dues and Associated Memberships AS400 User's Group State VBCOA - 7 members Region III VBCOA - 9 members VPMIA - 4 members NFPA	350 245 135 120 165	1,015

2016-2017 CAPITAL REQUESTS



DEPARTMENT Inspections		DEPARTMENT CODE 3401	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3401-8005-00	<p>Motor Vehicles and Equipment</p> <p>2 Extended Cab Pickup Trucks 4x4 or Sport Utility Vehicle</p> <p>(Replace 2005 truck - 12 years old with 125,000 miles and 2007 truck - 10 years old with 125,000 miles)</p> <p>(Note: 2014/2015 - 2019/2020 Capital Requests submitted)</p> <p>(Department will be operating 6 vehicles in excess of 110,000 miles in FY17)</p>	54,000	54,000
3401-9001-00	<p>Lease Equipment</p> <p>This money is requested for lease of our copier under state contract.</p> <p>This copier replaced our old copier with high maintenance.</p>	3,534	3,534

2014/2015 - 2019/2020 CAPITAL REQUESTS

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DEPARTMENT	Inspections	DEPARTMENT CODE	3401
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
FY 14/15			25,000
3401-8005-000	1 Extended Cab Pickup Truck 4x4 (Replace 2006 truck - 7 years old with 123,200 miles)	25,000	
FY15/16			53,650
3401-8005-000	2 Extended Cab Pickup Trucks 4x4 (Replace 2004 truck - 12 years old with 125,000 miles and 2006 truck - 10 years old with 125,000 miles)	52,000	
3401-8002-000	Replace six secretarial chairs at \$275 each	1,650	
FY16/17			57,300
3401-8005-000	2 Extended Cab Pickup Trucks 4x4 (Replace 2006 truck - 11 years old with 121,500 miles and 2007 truck - 10 years old with 133,000 miles)	54,000	
3401-8002-000	Replace 12 chairs in lobby at \$275 each	3,300	
*All mileage is estimated based on current use.			

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**GENERAL
ENGINEER.**

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-3002-00	<p>Professional Services Contingency fees related to consulting for surveying, plan review and miscellaneous designs beyond capability of staff. This amount represents a contingency fund for emergency projects related to stormwater, etc.</p>		0
10-4201-3004-01	<p>Repair and Maintenance - Equipment Includes minor repair costs for computer equipment. We have six (6) computers and six (6) printers for a total of 12 devices within the department. Consequently, we are recommending an amount of \$50 per device for miscellaneous repairs for a total of \$600.</p>		600
10-4201-3004-02	<p>Repair and Maintenance - Vehicles This amount is for the costs associated with the maintenance of four (4) vehicles during Fiscal Year 2016-2017. The following is a summary of anticipated required maintenance.</p> <p>- Oil Change/Lubrication Four (4) times per year per vehicle @\$50 per visit Four (4) vehicles x four oil changes x \$50 per visit = \$800.</p>	800	3,800

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT Engineering		DEPARTMENT CODE 10-4201	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-3004-02	Repair and Maintenance - Vehicles (cont'd)		
	- All-terrain tires for each vehicle. Three vehicles x \$500 (set of four tires) one set per year = \$1,500	1,500	
10-4201-3005-00	Maintenance Service Contracts		153
	Cost for small copier Small copier	153	
10-4201-3007-00	Advertising Cost to advertise in Winchester Star		0
10-4201-4001-00	Information Technology Services		0

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT	Engineering	DEPARTMENT CODE	10-4201
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-4003-00	<p>Central Stores - Gasoline Four (4) vehicles average 18, 000 miles per vehicle = 54,000 miles per year average - 18 miles/gal.per vehicle - 2,900 gallons of fuel per year. 2,900 x \$2.25 per gallon = \$6,525</p>		6,525
10-4201-5204-00	<p>Postage and Telephone This item includes costs associated with telephone, mobile phones pagers, fax machine and postage (including certified mail). General Postage, certified mail - \$100 per month = \$1,200 Cellular Communication - 4 phones @ \$50 = \$200 per month = \$2,400 Telephone and fax machine = \$100 per month = \$1,200 Total of \$400 per month x 12 months = \$4,800</p>	<p>1,200 2,400 1,200</p>	4,800
10-4201-5305-00	<p>Motor Vehicle Insurance Includes insurance costs related to the department's four (4) vehicles. Four (4) vehicles x \$550 per vehicle = \$2,200</p>		2,200

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT	Engineering	DEPARTMENT CODE	10-4201
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-5401-00	<p>Office Supplies Includes office supply costs and miscellaneous software under \$500 for the Engineering Department.</p> <p>Paper - 8 ½" x 11" - 20 cases per year @ \$40 per case = \$800</p> <p style="padding-left: 20px;">8 ½" x 14" - 4 reams per year @ \$8 per ream = \$32</p> <p style="padding-left: 20px;">11" x 17" - 2 reams per year @ \$15 per ream = \$30</p> <p>Miscellaneous colored paper - 4 reams per year @ \$12 per ream = \$48</p> <p>Writing tablets</p> <p style="padding-left: 20px;">5" x 8" and 8 ½" x 11" - 10 dzn per year @\$20 per dzn = \$200</p> <p style="padding-left: 20px;">Post-It Notes 6 dzn per year @\$15 per dzn = \$90</p> <p>Letterhead</p> <p style="padding-left: 20px;">1,500 sheets @\$60 per 500 (costs associated with printing)</p> <p style="padding-left: 20px;">1,500 sheets @\$60 per 500 x 3 per year = \$180</p> <p style="padding-left: 20px;">one-half cost is split with refuse collection - total amount \$90</p> <p>Envelopes</p> <p style="padding-left: 20px;">-500 envelopes per box @\$75 per box (costs associated with printing) 4 boxes per year x \$75 per box = \$300</p> <p style="padding-left: 20px;">one-half cost is split with refuse collection - total amount \$150</p> <p style="padding-left: 20px;">-10" x 13" manila envelopes @\$17 per box</p> <p style="padding-left: 20px;">2 boxes per year x \$17 per box = \$34</p>	<p>800</p> <p>32</p> <p>30</p> <p>48</p> <p>200</p> <p>90</p> <p>90</p> <p>150</p> <p>34</p>	5,101

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT	Engineering	DEPARTMENT CODE	10-4201
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-5401-00	Office Supplies (cont'd) Phone message pads Three dozen pads per year @\$11 per pad = 36 x \$11 = \$392 Folders Eight boxes per year @\$35 per box = \$280 Miscellaneous labels for inspections/documentation Miscellaneous (I.e., pens, pencils, markers, highlighters, tape, staples, paperclips) Fax cartridge refills 10 packs per year @\$50 per pack = \$500 Ink/Toner Cartridges for printers - five printers X \$200 per year \$1,000 Proposed new printer Microsoft Office 10 Professional	392 280 600 250 500 1000 265 340	250
10-4201-5411-00	Books and Subscriptions Includes costs for books, magazines and technical literature . for the department		250

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT Engineering		DEPARTMENT CODE 10-4201	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-5413-00	<p>Other Operating Supplies Includes costs for supplies for public works committee meetings, film processing, computer software and miscellaneous equipment for the department. \$62.50/ month x12 months = \$750</p>		750
10-4201-5506-00	<p>Travel This item includes costs associated with attending seminars/courses related to stormwater management, erosion and sediment control and other job related functions. Each employee is required by state law to maintain erosion and sediment control certification and stormwater certification.</p> <p>Includes costs for lodging, meals and seminar fees for three (3) employees. Three employees @\$1,000 per person = \$3,000</p>		3,000
10-4201-5801-00	<p>Dues and Associated Memberships Virginia Society of Professional Engineers, American Society of Civil Engineers, Professional Engineer Registration, and, International Erosion and Sediment Control Association.</p>		400



2016-2017 BUDGET INFORMATION - REVENUES

DEPARTMENT		10-4201				DEPARTMENT CODE
Engineering		SOURCES OF FUNDS				TOTAL
REVENUE LINE ITEM	FUNDING SOURCES	SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
						112,700
1303-44	Land Disturbance Permits 300 homes @\$209*/permit Commercial/Industrial permits	62,700				
		30,000				
1907-02	Reimbursement Reimbursement from Shawneeland Sanitary District for a portion of the engineering services provided by the engineering staff. * New fee for stormwater permit	20,000				



2014-2015 CAPITAL REQUESTS

DEPARTMENT Engineering		DEPARTMENT CODE 10-4201	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
Fiscal Year 2015-2016 10-4201-8005-00	One (1) crew cab pickup truck 4x4 (Replace 2006 truck - nine (9) years old with 150,000 miles)	25,000	25,000
Fiscal Year 2016-2017	One (1) crew cab pickup truck 4x4 (Replace 2004 truck - 12 years old with 120,000 miles)	26,000	26,000
Fiscal Year 2017-2018	One (1) crew cab pickup truck 4x4 (Replace 2007 truck - ten (10) years old with 140,000 miles)	27,000	27,000
<i>*It should be noted that all mileage is estimated based on current usage.</i>			

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REFUSE

COLLECTION

10/06/2015 COUNTY OF FREDERICK		- B U D G E T -		E X P E N S E		ACCOUNTING PERIOD 2015/10	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Actual On 2015/10	Dept Request FY/2017	Admin Request
042030 -000-000	REFUSE COLLECTION						
042030-1001-000-001	SOLID WASTE MANAGER	57,149	59,555	61,354	15,339	61,354	
042030-1001-000-002	SOLID WASTE COORDINATOR	45,937	49,376	53,076	13,269	53,076	
042030-1001-000-003	ASST. CONV. SITE SUPR.						
042030-1001-000-004	LABORER II						
042030-1003-000-000	COMPACTOR SITE - PART TIME	311,143	314,229	330,699	84,386	355,056	
042030-1005-000-000	OVERTIME	4,441	6,585	8,832	1,502	8,106	
042030-1009-000-000	MERIT RESERVE						
	PERSONAL SERVICE	418,670	429,745	453,961	114,496	477,592	0
042030-2000-000-000	FRINGE BENEFITS						
042030-2001-000-000	F.I.C.A.	31,597	32,477	33,689	8,660	29,610	
042030-2002-000-000	RETIREMENT - V.S.R.S.	11,741	11,558	12,141	3,035	12,141	
042030-2005-000-000	HOSPITAL - MEDICAL PLANS	14,853	16,667	18,240	5,542	21,000	
042030-2006-000-000	GROUP INSURANCE	1,227	1,296	1,362	340	1,361	
042030-2008-000-000	SHORT & LONG TERM DISABILITY						
042030-2011-000-000	WORKER'S COMPENSATION - COMMO	16,671	19,054	20,420	5,169	21,776	
	FRINGE BENEFITS	76,089	81,052	85,852	22,746	85,888	
042030-3000-000-000	CONTRACTUAL SERVICES						
042030-3002-000-000	PROFESSIONAL SERVICES	5,013	1,625	35,000		30,000	
042030-3003-000-000	TEMPORARY HELP SERVICE FEES						
042030-3004-000-001	REPAIR & MAINTENANCE - EQUIP.	4,507	13,198	26,200	588	36,200	
042030-3004-000-002	REPAIR & MAINTENANCE - VEHICLE	6,091	4,159	10,943	1,510	5,936	
042030-3004-000-003	REPAIR AND MAINTENANCE -BUILD	7,310	2,109	6,600		64,600	
042030-3005-000-000	MAINTENANCE SERVICE CONTRACTS	153	153	670		200	
042030-3006-000-000	PRINTING AND BINDING	1,740	2,749	2,755	362	2,755	
042030-3007-000-000	ADVERTISING	4,478	3,920	5,712		5,712	
042030-3010-000-000	OTHER CONTRACTUAL SERVICES	484,835	525,424	537,291	48,427	583,013	
	PURCHASES SERVICES	514,127	553,337	625,171	50,887	728,416	
042030-4003-000-002	CENTRAL STORES - GASOLINE	7,837	6,683	12,714	761	8,213	
	INTERNAL SERVICES	7,837	6,683	12,714	761	8,213	
042030-5100-000-000	UTILITIES						
042030-5101-000-000	ELECTRICAL SERVICES	14,118	13,093	14,831	1,719	15,228	
042030-5204-000-000	POSTAGE AND TELEPHONE	1,418	1,444	2,580	109	2,580	
042030-5300-000-000	INSURANCE						
042030-5302-000-000	FIRE & PROPERTY INSURANCE	850	983	950	1,001	950	
042030-5305-000-000	MOTOR VEHICLE INSURANCE	1,740	1,409	2,200	1,930	2,200	
042030-5400-000-000	MATERIALS AND SUPPLIES						
042030-5401-000-000	OFFICE SUPPLIES	2,237	1,044	2,104	18	1,796	
042030-5405-000-000	LAUNDRY/HOUSEKEEPING SUPPLIES	433	1,155	3,072	57	3,537	
042030-5407-000-000	REPAIR AND MAINTENANCE SUPPL	10,084	22,858	15,905	245	15,990	
042030-5408-000-000	VEHICLE & POWERED EQUIP. SUPPL	992	6,248	800	686	800	

042030-5408-000-002	VEHICLE FUELS & LUBRICANTS	4,008	6,400	11,019	1,251	10,544
042030-5410-000-000	UNIFORMS	229	270	700		350
042030-5411-000-000	BOOKS AND SUBSCRIPTIONS	120	112	195		130
042030-5412-000-000	EDUCATIONAL & RECREATIONAL SUP	2,428	4,311	3,375	25	3,375
042030-5412-000-001	EDUCATIONAL SUPPLIES - GRANT					
042030-5413-000-000	OTHER OPERATING SUPPLIES	10,209	2,587	845	293	1,469
042030-5415-000-000	OTHER EXPENSES(RECYCLING GRANT			500	57	
042030-5416-000-000	POSTER COMPETITION					
042030-5506-000-000	TRAVEL			1,000		3,000
042030-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	295	300	335		355
	OTHER CHARGES	49,161	62,214	60,411	7,391	62,304
042030-8000-000-000	LEASES AND RENTALS					
042030-8001-000-000	MACHINERY AND EQUIPMENT					
042030-8002-000-000	FURNITURE AND FIXTURES					
042030-8003-000-000	LEASE/RENT OF LAND					
042030-8005-000-000	MOTOR VEHICLES AND EQUIPMENT		24,768			
042030-8006-000-000	CONSTRUCTION VEHICLES AND EQUI		18,700	17,475	17,475	18,800
042030-8007-000-000	INTEGRATED TECHNOLOGY EQUIPMEN					
042030-8700-000-000	LAND					
042030-8800-000-000	BUILDINGS					
042030-8900-000-000	IMPROVEMENTS OTHER THAN BUILDI	427,828				540,650
	CAPITAL OUTLAY	427,828	43,468	17,475	17,475	559,450
042030-9001-000-000	LEASE/RENT OF EQUIPMENT	1,026	50	1,020		1,320
042030-9003-000-000	LEASE/RENT OF LAND	6,000	6,000	6,020	6,000	6,020
	OTHER USES OF FUNDS	7,026	6,050	7,040	6,000	7,340
	TOTAL DEPARTMENT	1,500,738	1,182,549	1,262,624	219,756	1,929,203

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-1001-00	Solid Waste Manager		61,357
10-4203-1001-02	Solid Waste Coordinator		53,076
10-4203-1003-00	Part-time salaries and wages -- regular 29,692 hrs @ \$10.50/hr; one staff floater @ 1560 hrs; one staff laborer/floater @ 1820 hrs		355,056
10-4203-1005-00	Extra Help/Overtime Allows for 200 hrs @ \$38.28/hr for unscheduled overtime by coordinator. Also includes 20 hrs overtime for laborer @ \$22.50/hr.		8,106
10-4203-2001-00	F.I.C.A.		29,610
10-4203-2002-00	Retirement - VSRS		12,141
10-4203-2005-00	Hospital/Medical Plans		21,000
10-4203-2006-00	Group Insurance		1,361

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-2011-00	<p>Workman's Compensation</p> <p>Based on \$5.70/\$100 for compactor workers; 0.10 for solid waste manager; \$2.39 for solid waste coordinator and laborer</p>		21,776
10-4203-3002-00	<p>Professional Services</p> <p>Design/survey work for relocated convenience site; Albin</p>		30,000
10-4203-3001-01	<p>Repair/Maintenance -- Equipment</p> <p>Assume can repair \$4200 x 4 cans; rollers/pins \$700/set x 2; compactor repair \$800 x 10 units; \$5500 replace floor in compactor/ Albin; paint/prime hopper @ \$4500</p>		36,200
10-4203-3004-02	<p>Repair/Maintenance -- Vehicle</p> <p>Oil changes \$81 x 13 changes = \$1053; inspections vehicles (4) & trailer \$83; routine repairs \$400/mo for 4 vehicles = \$4800; replace tires; based on 14/15 monthly avg costs</p>		5,936
10-4203-3004-03	<p>Repair/Maintenance -- Buildings and Grounds</p> <p>Gravel @ \$350/load = \$2100; fence/gate repair @ \$1400/occurrence = \$4200; pole lights \$2500; spray for bag worms @ \$800/two sprays; tar/chip/concrete staging pads @ Middletown @ \$35,000 pave lot @ Greenwood @ \$20,000</p>		64,600

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-3005-03	Lease/Maintenance Contracts		200
10-4203-3006-00	Printing and Binding Signs, decals, brochures, flyers, banners to educate/promote programs; 9 banners @ \$95 = \$855; metal signs @ \$950; coroplast signs @ \$400; decals @ \$550		2,755
10-4203-3007-00	Advertising Promote Community Shred events; TreeCycle; Earth Day/Arbor Day; other recycling programs; environmental outreach; assume \$272 per insertion; based on FY 13/14 avg		5,712
10-4203-3010-00	Other Contractual Services Hauling contract with 3.8% anticipated increase based on FY 15/16 mo avg + 2 % x 12 mo = \$46,992 x 12	563,904	583,013
	Bowman Library (\$152 x 12)	1,824	
	Portable toilet service (\$600/mo x 12)	7,200	
	Snow removal (Gore, Star Tannery, emergency service)	7,500	
	Fire extinguisher annual service	325	
	Emergency kits; bi-annual re-stock	1,260	
	Pump and haul; Greenwood	1,000	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-4003-02	<p>Central Stores</p> <p>3650 gal @ \$2.25/gal for four vehicles; based on fuel logs</p>		8,213
10-4203-5101-00	<p>Electrical Services</p> <p>Estimate for 10 sites @ \$1186/mo x 12; based on FY 14/15 avg costs; 7% rate increase factored</p>		15,228
10-4203-5204-00	<p>Postage and Telephone</p> <p>Mailing of correspondence/direct mail; violations; includes cell phone for solid waste coordinator @ \$105/mo x 12 = \$1260</p>		2,580
10-4203-5302-00	<p>Fire and Property Insurance</p>		950
10-4203-5305-00	<p>Motor Vehicle Insurance</p>		2,200
10-4203-5401-00	<p>Office Supplies</p> <p>Ink cartridges 8 @ \$70 = \$560; frames for recycling awards 12 @ \$25 = \$300; stationary 2 cartons @ \$125; envelopes \$225; color paper @ \$12/ream x 10 = \$120; copier paper 2 cartons @ \$90; laminate/legal \$30; laminate/letter \$20; binders 3 @ \$36; rubber bands 15 bx @ \$6/bx = \$90; post-its, pens, folders, tape, markers, note pads, etc. @ \$200</p>		1,796

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-5405-00	<p>Laundry and Housekeeping</p> <p>Hand tools 7 @ \$175; gloves 24 @ \$144; tarps 6 @ \$750; rain suits 5 @ \$85; garbage bags 15 bx @ \$285; 40 bx shop rags @ \$480; 3 cases paper towels @ \$288; 3 toters @ \$405; 12 grabbers @ \$336; hand sanitizer @ \$300; pop-up wipes @ \$175; Tyvek suits @ \$110</p>		3,533
10-4203-5407-00	<p>Repair and Maintenance -- Buildings and Grounds</p> <p>Rodent blocks 18 lb @ \$100; ice melt \$7/bag @ \$910; #8 gravel @ \$300; patch filler \$12/bag @ 35 = \$420; 24D @ \$20/gal x 15 = \$300; RoundUp \$50/gal @ 15 = \$750; concrete 20 bags @ \$6 = \$120; resurfacer \$22/bag x 20 = \$440; compactor paint \$50/gal x 25 gal = \$1250; primer \$56/gal x 25 gal = \$1400; surfactant \$10/gal x 5 = \$50; 2 grease guns @ \$80; breakers @ \$200; screen doors 2 @ \$145 = \$290; 2 wall heaters @ \$250; vinyl siding @ \$500; Stay Dry 25 bags @ \$16 = \$400; degreaser 24 @ \$7/can = \$168; insect repellent 15 cans @ \$4 = \$60; K31 rye @ \$1/lb = \$100; straw bales @ 36 bales @ \$7/bale = \$252; a/c unit @ \$275; allowance for drill bits, grinding wheels, couplings, hoses, screws, lumber, nails, spray paint, etc. \$1100; limit switch for compactor @ \$195; traffic cones 15 @ \$16 = \$240; flat steel for two can refurb @ \$2990; steel/compactor rail replacement @ \$1800; misc flat steel for misc can repair/patch @ \$1050</p>		15,990

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-5408-00	Vehicle and Powered Equipment Supplies Parts, lubes, blades, filters, plugs, hoses, belts for mowers, trimmers, blowers, etc.; wiper blades, fuel filters, bulbs, etc. for vehicles		800
10-4203-5408-02	Vehicle Fuels and Lubricants Allowance for motor oil, antifreeze, fuel/mowers, oxygen/acetylene; grease for compactors 6 tubes/wk = \$9 @ 10 compactors = \$4680; 5 drums hydraulic oil for compactors @ \$3125		10,544
10-4203-5410-00	Uniforms Clothing allowance for field staff @ \$350		350
10-4203-5411-00	Books and Subscriptions Winchester Star @ \$130/yr		130
10-4203-5412-00	Educational and Recreational Promo materials for outreach during school programs, county fair, America Recycles Day, Earth Day, Arbor Day, Community Shred events, rain barrel sale, etc. Also includes costs of 200 18-gal recycling bins @ \$12.50 ea for residents = \$2500		3,375

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-5413-00	Other Operating Supplies Misc. fees and supplies, including bottled water for sites @ \$624/yr; based on FY 14/15 consumption of 13 cases/mo		1,469
10-4203-5506-00	Travel Includes travel to annual Virginia Recycling Association Conference/Training by manager @ \$1,000; allowance for on-line training; certification @ \$500; tuition assistance @ \$1,500		3,000
10-4203-5801-00	Dues and Association Memberships Manager's dues to VRA @ \$135; Solid Waste Association of North America @ \$220		355
10-4203-8002-00	Furniture and Fixtures		0
10-4203-8006-00	Construction Vehicles and Equipment Purchase one receiver can @ \$9100; one recycling can @ \$9700; to replace cans in disrepair		18,800
10-4203-8800-00	Building and Fixed Assets		0

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT	DEPARTMENT CODE		
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-8900-00	Improvements Other Than Clear Brook/CIP project - Development of new site to replace existing Clear Brook convenience site; includes \$60,000 land costs; \$200,000 site development; \$179,500 construction; \$52,000 equipment; \$49,150 contingency (Design costs included in FY 15/16.)		540,650
10-4203-9001-00	Lease/Rent of Equipment i.e., hoe/Bobcat/roller/jackhammer; 4 rentals/mobilization @ \$330 x 4 = \$1320		1,320
10-4203-9003-00	Lease/Rent of Land Shawneeland @ \$20/yr Greenwood @ \$6000/yr		6,020

2016-2017 BUDGET INFORMATION - REVENUES

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DEPARTMENT		DEPARTMENT CODE				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
1899-22	From landfill budget 5604 \$1/ton @ 155,000 tons x 64.5%	99,975				99,975
1904-01	Clarke Container Fees Clear Brook (7%) \$398/mo x 12 Double Toll Gate (29%) \$1755/mo x 12 Landfill (13%) \$2278/mo x 12 Greenwood (3%) \$460/mo x 12	4,776 21,060 27,336 2,952				59,124
1904-03	Winchester Container Fees Landfill (23%) \$4030/mo x 12					48,360

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT		DEPARTMENT CODE				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
1906-06	Recycling Credit	60,000				60,000
	Recycling Reimburse/Clarke	8,300				8,300
1904-12	Payments/Bowman Library \$152/mo x 12	1,824				1,824
						277,583

2016-2017 CAPITAL REQUESTS

DRAFT

DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4203-8006-00	Construction Vehicles and Equipment one packer/one recycling container to replace cans in disrepair		18,800
10-4203-8900-00	Improvements Other Than Clear Brook/CIP project - Development of new site to replace existing Clear Brook convenience site; includes \$60,000 land costs; \$200,000 site development; \$179,000 construction; \$52,000 equipment; \$49,150 contingency Design costs included in FY 15/16.		540,650
			559,450

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10-4204

CITIZENS'

REFUSE

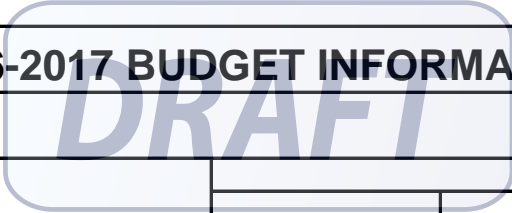
10/06/2015 COUNTY OF FREDERICK		- B U D G E T -		E X P E N S E		ACCOUNTING PERIOD 2015/10	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Actual On 2015/10	Dept Request FY/2017	Admin Request
042040 -000-000	REFUSE DISPOSAL						
042040-1009-000-000	MERIT RESERVE						
042040-3000-000-000	CONTRACTUAL SERVICES						
042040-3009-000-004	COUNTY PAYMENTS - CITIZENS COL	328,772	330,983	423,360	104,421	569,160	
042040-3010-000-000	OTHER CONTRACTUAL SERVICES						
	PURCHASED SERVICES	328,772	330,983	423,360	104,421	569,160	
042040-5810-000-001	EEOC Claims						
042040-8000-000-000							
042040-8001-000-000	MACHINERY AND EQUIPMENT						
042040-8002-000-000	FURNITURE AND FIXTURES						
042040-8007-000-000	INTEGRATED TECHNOLOGY EQUIPMEN						
	CAPITAL OUTLAY	328,772	330,983	423,360	104,421	0	
	TOTAL DEPARTMENT	328,772	330,983	423,360	104,421	569,160	

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4204-3009-00	<p>County Payments</p> <p>Based on FY 15/16 avg for refuse disposal plus a factor for rate increase, population and waste flow increase of 6 percent.</p> <p>Tipping fee FY 16/17 = \$18/ton</p> <p>Four month average citizen disposal costs FY 15/16 = \$34,807</p> <p>Based on 2,635 tons/month during FY 16/17</p> <p>2635 tons x 12 x \$18/mo = \$569,160</p>	569,160	569,160

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT		DEPARTMENT CODE				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
1904-06	Clarke County (reimbursement)					
	Clear Brook (7%) \$188 x 12					2,256
	Double Toll Gate (29%) \$638 x 12					7,656
	Landfill (13%) \$2561 x 12					30,732
	Greenwood (3%) \$104 x 12					1,248
	City of Winchester (reimbursement)					
	Landfill (23%) \$4531 x 12					54,372
						96,264

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4205

LITTER
CONTROL

10/06/2015 COUNTY OF FREDERICK		BUDGET - EXPENSE		ACCOUNTING PERIOD 2015/10			
FUND #-010 GENERAL OPERATING FUND							
		Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Actual On 2015/10	Dept Request FY/2017	Admin Request
042050 -000-000	LITTER CONTROL - GRANT						
042050-1001-000-004	LITTER CREW - LABORER II						
042050-1003-000-000	LITTER CREW - PART-TIME		5,670	13,574	2,440	11,596	
042050-1005-000-000	OVERTIME		181				
042050-1009-000-000	MERIT RESERVE						
	PERSONAL SERVICE		5,851	13,574	2,440	11,596	
042050-2000-000-000	FRINGE BENEFITS						
042050-2001-000-000	F. I. C. A.		448	1,038	187	887	
042050-2011-000-000	WORKER'S COMPENSATION		328	316	119	661	
	FRINGE BENEFITS		776	1,354	306	1,548	
042050-3000-000-000	CONTRACTED SERVICES						
042050-3004-000-002	REPAIR AND MAINTENANCE-VEHICLE	1,706	448	2,300	552	2,300	
042050-3006-000-000	PRINTING AND BINDING		226	800		800	
042050-3007-000-000	ADVERTISING			1,340		1,340	
042050-3010-000-000	OTHER CONTRACTED SERVICES						
	PURCHASED SERVICES	1,706	674	4,440	552	4,440	
042050-4000-000-000	INTERNAL SERVICES						
042050-4003-000-002	CENTRAL STORES - GASOLINE	2,035	1,040	1,755	270	1,215	
	INTERNAL SERVICES	2,035	1,040	1,755	270	1,215	
042050-5204-000-000	POSTAGE AND TELEPHONE			200		200	
042050-5214-000-000	LITTERTHON PROGRAM						
042050-5300-000-000	INSURANCE						
042050-5305-000-000	MOTOR VEHICLE INSURANCE	435	470	450	965	965	
042050-5400-000-000	MATERIALS & SUPPLIES						
042050-5401-000-000	OFFICE SUPPLIES	268					
042050-5405-000-000	LAUNDRY/HOUSEKEEPING AND JANIT	1,465	1,597	2,323		2,573	
042050-5407-000-000	REPAIR & MAINTENANCE SUPPLIES	269	38	400		400	
042050-5408-000-000	VEHICLE AND POWERED EQUIPMENT		81	200		200	
042050-5410-000-000	UNIFORMS		155				
042050-5412-000-000	EDUCATIONAL SUPPLIES		1,090	625		625	
042050-5413-000-000	OTHER OPERATING SUPPLIES	150	675	500	107	625	
042050-5506-000-000	TRAVEL	22					
042050-5600-000-000	CONTRIBUTIONS TO CIVIC & COMMU						
042050-5604-000-000	OTHER PAYMENTS TO CIVIC ORGAN						
	OTHER CHARGES	2,609	4,106	4,698	1,072	5,588	
042050-8005-000-000	MOTOR VEHICLES AND EQUIPMENT		13,260				
	CAPITAL OUTLAY		13,260			0	
	TOTAL DEPARTMENT	6,350	25,707	25,821	4,640	24,387	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4205-1001-00	<p>Litter Crew Leader</p> <p>Part-time staff \$11.15/hr @ 1040 hrs = \$11,596</p> <p>Monitors trustee workforce during roadside litter cleanups</p>		11,596
10-4205-2001-00	<p>F.I.C.A.</p>		887
10-4205-2011-00	<p>Workman's Compensation</p> <p>Based on \$5.70/\$100 for compactor workers</p>		661
10-4205-3004-02	<p>Repair and Maintenance Vehicle</p> <p>Tires, repair, routine maintenance of vehicle; based on FY 15/16 costs</p>		2,300
10-4205-3006-00	<p>Printing and Binding</p> <p>Flyers, posters for outreach, etc.</p>		800
10-4205-3007-00	<p>Advertising</p> <p>4 ads/yr @ \$335/insertion; promote litter prevention and environmental awareness</p>		1,340

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4205-4003-02	Central Stores 540 gal @ \$2.25/gal; transport trustees to various sites for roadside litter cleanup; illegal dump cleanup		1,215
10-4205-5204-00	Postage and Telephone Postage for correspondence and mailings		200
10-4205-5305-00	Motor Vehicle Insurance		965
10-4205-5405-00	Laundry and Housekeeping Hand wipes @ \$25; refuse bags 30 bx @ \$58 = \$1740; 12 tick repellant \$80; first aid supplies \$50; gloves 12 @ \$4 = \$48; vests 9 @ \$20 = \$180; sign and stand @ \$450		2,573
10-4205-5407-00	Repair and Maintenance Supplies Rakes, tarps, etc.; includes grabbers 12 @ \$25 = \$300		400
10-4205-5408-00	Vehicle and Powered Equipment Supplies Oil, antifreeze, wiper blades, etc. for van		200

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4205-5412-00	Educational Supplies Promotional items for outreach, presentations; supplies for in-class activities relating to litter		625
10-4205-5413-00	Other Operating Supplies Drink mix @ \$130/carton; occasional fast food for trustees		625

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT		DEPARTMENT CODE				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
2404-0007	Litter Control Grant/DEQ		15,600			15,600
						15,600

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4305

ANIMAL

SHELTER

DRAFT ANIMAL SHELTER

DESCRIPTION:

The operation of the Frederick County Animal Care Facility is supervised by a Shelter Manager. The shelter handles about 1,000 dogs per year and 2,100 cats per year. The shelter is cleaned and disinfected daily and is open six days a week. All stray animals are held a minimum of seven or twelve days as set forth by state law. If the animals are neither adopted or reclaimed, they are disposed of by euthanasia.

GOALS:

- Promote spay/neutering of all animals (cats and dogs) at time of adoption.
- Increase adoptions, therefore, decreasing the number of animals to be destroyed.
- Continue to improve information technology.
- Provide humane education to the community.
- Provide staff career training in the animal care field.

PERFORMANCE INDICATORS:

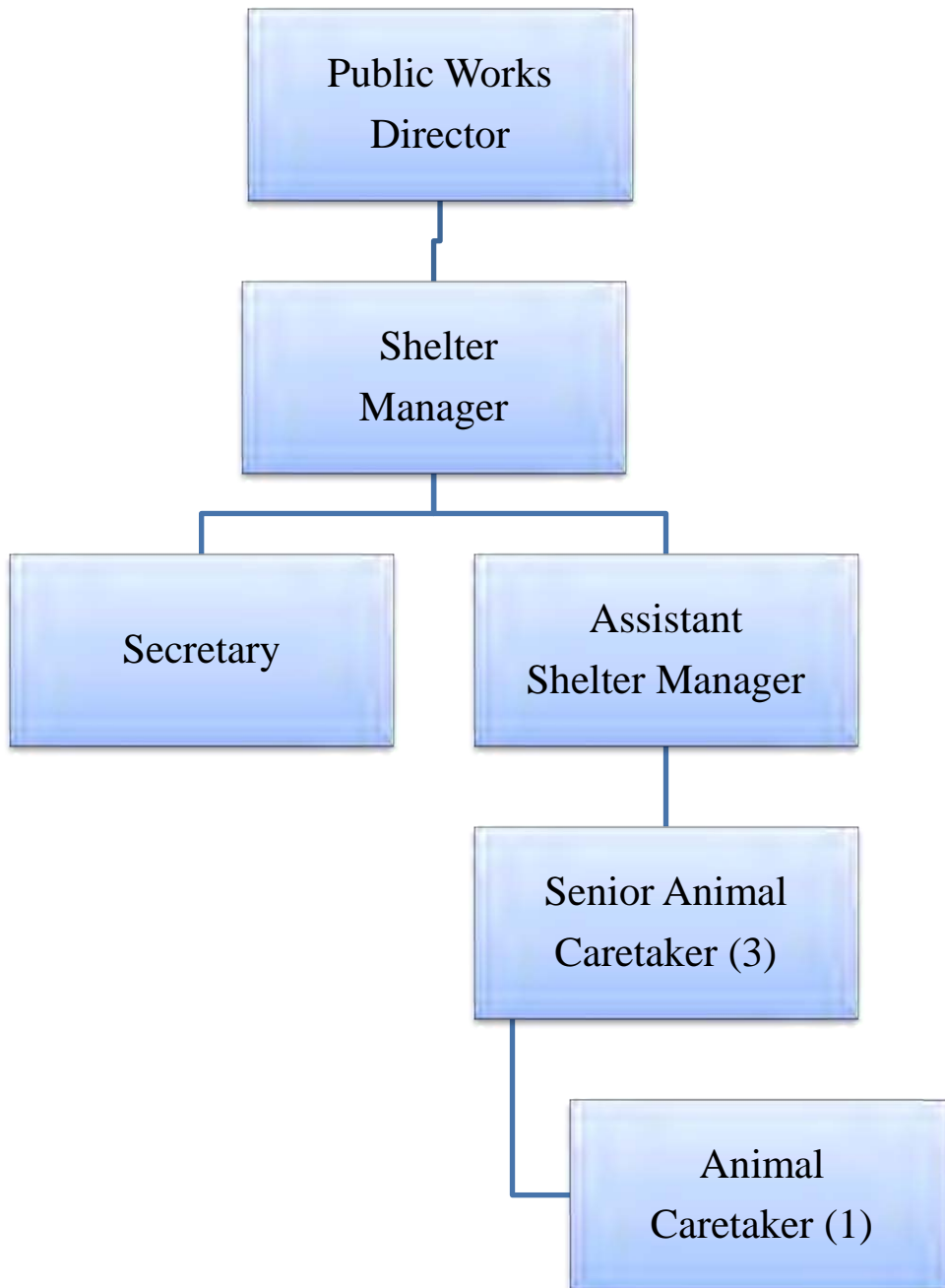
	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected
Number of dogs adopted or reclaimed	784	850	850
Adoption and reclamation rate for dogs	90%	90%	90%
Number of cats adopted or reclaimed	316	290	290
Adoption and reclamation rate for cats	19%	15%	15%
Number of rabies clinics held	2	2	2
Number of animal vaccinated at rabies clinics	667	500	500
Business, community, and other public events attended	8	12	12

BUDGET SUMMARY:

	FY 2015 Actual	FY 2016 Approved Budget	FY 2016 Estimated Budget	FY 2017 Adopted Budget	Increase/Decrease FY 2016 App. To FY 2017	
					Amount	%
Costs:						
Personnel		448,974			56,377	14.36%
Operating		172,407			-5,702	-3.20%
Capital/Leases		0	0	0	0	0.00%
TOTAL	528,293	621,381	510,956	621,381	50,675	8.88%
Revenue:						
Fees		80,000			30,000	60.00%
State/Federal		1,800			-75	-4.00%
Local		539,581			20,750	4.00%
TOTAL	528,293	621,381	510,956	621,381	50,675	8.88%
Full-time Positions	7	7	7	7	0	0.00%

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Animal Shelter



10/06/2015 COUNTY OF FREDERICK		- BUDGET -		EXPENSE		ACCOUNTING PERIOD 2015/10	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years	Prior Years	Amended	Actual On	Dept Request	Admin
		FY/2014	FY/2015	Budget	2015/10	FY/2017	Request
043050 -000-000	ANIMAL SHELTER						
043050-1000-000-000	PERSONNEL SERVICES						
043050-1001-000-002	ANIMAL SHELTER MANAGER	48,590	57,204	68,384	17,096	68,385	
043050-1001-000-003	ASST. ANIMAL SHELTER MANAGER	41,090	46,870	53,880	13,470	53,881	
043050-1001-000-004	SR ANIMAL CARETAKER	32,006	34,894	38,178	9,545	38,178	
043050-1001-000-005	ANIMAL CARETAKER II						
043050-1001-000-006	SECRETARY	26,080	29,891	34,638	8,660	34,639	
043050-1001-000-092	ANIMAL CARETAKER	27,500	28,904	30,347	7,587	32,300	
043050-1001-000-093	SR ANIMAL CARETAKER	26,803	30,611	33,107	8,277	33,108	
043050-1001-000-094	ANIMAL CARETAKER	25,143	26,302	27,342	6,836	25,800	
043050-1003-000-000	PART TIME HELP	31,243	29,471	32,760	8,496	38,220	
043050-1003-000-001	ASST.ANIMAL SHELTER MGR.P/T						
043050-1003-000-002	COMPENSATION OF SECURITY PERSO						
043050-1005-000-000	OVERTIME	260	124	5,000		5,000	
043050-1009-000-000	MERIT RESERVE						
	PERSONAL SERVICE	258,715	284,271	323,636	79,967	329,511	
043050-2000-000-000	FRINGE BENEFITS						
043050-2001-000-000	F.I.C.A.	18,424	20,398	24,758	5,777	25,208	
043050-2002-000-000	RETIREMENT - V.S.R.S.	25,879	27,021	30,332	7,583	30,375	
043050-2005-000-000	HOSPITAL/MEDICAL PLANS	62,412	64,443	70,000	15,592	73,500	
043050-2006-000-000	GROUP INSURANCE	2,704	3,031	3,401	851	3,407	
043050-2008-000-000	SHORT & LONG TERM DISABILITY						
043050-2011-000-000	WORKER'S COMPENSATION - COMMO	3,119	3,875	5,095	1,022	4,877	
043050-2013-000-000	EDUCATION - TUITION ASSISTANCE						
	FRINGE BENEFITS	112,538	118,768	133,586	30,825	137,367	
043050-3000-000-000	CONTRACTED SERVICES						
043050-3001-000-000	PROFESSIONAL HEALTH SERVICES	7,562	10,520	10,500	1,259	12,500	
043050-3002-000-000	PROFESSIONAL SERVICES - OTHER	14,030	14,585	21,800	1,540	21,800	
043050-3002-000-001	CITIZEN ASSISTANCE PROGRAM			5,432			
043050-3002-000-002	PROF. SERV.-ENGINEERING SERVIC						
043050-3003-000-000	TEMPORARY HELP SERVICE FEES						
043050-3004-000-000	REPAIR AND MAINTENANCE	3,057	2,007	4,800		4,800	
043050-3004-000-002	REPAIR AND MAINTENANCE - VEHIC	2,670	2,424	2,200	16	2,200	
043050-3004-000-003	REPAIRS AND MAINTENANCE-BUILDI	978	1,315	1,940	108	1,940	
043050-3005-000-000	MAINTENANCE SERVICE CONTRACTS	355	340	365		365	
043050-3006-000-000	PRINTING AND BINDING	855	565	1,000	100	1,000	
043050-3007-000-000	ADVERTISING	807	683	1,200		1,200	
043050-3010-000-000	OTHER CONTRACTUAL SERVICES	6,229	5,242	6,920	623	9,220	
	PURCHASED SERVICES	36,543	37,681	56,157	3,646	55,025	
043050-4000-000-000	INTERNAL SERVICES						
043050-4003-000-001	CENTRAL STORES-COPIES						

043050-4003-000-002	CENTRAL STORES-GASOLINE	1,433	1,039	1,625	64	1,125
	INTERNAL SERVICES	1,433	1,039	1,625	64	1,125
043050-5100-000-000	UTILITIES					
043050-5101-000-000	ELECTRICAL SERVICES	19,233	19,332	23,052	4,625	23,400
043050-5102-000-000	HEATING SERVICES	10,557	8,128	12,000	135	9,840
043050-5103-000-000	WATER AND SEWER	5,443	8,113	6,900	945	6,600
043050-5200-000-000	COMMUNICATION					
043050-5204-000-000	POSTAGE AND TELEPHONE	92	78	1,600	7	1,120
043050-5300-000-000	INSURANCE					
043050-5301-000-000	BOILER INSURANCE	264	260	400	267	400
043050-5302-000-000	FIRE INSURANCE	1,948	2,020	2,500	2,062	2,500
043050-5305-000-000	MOTOR VEHICLE INSURANCE	1,305	1,878	1,700	1,448	1,700
043050-5306-000-000	SURETY BONDS	49	43	55	42	55
043050-5308-000-000	GENERAL LIABILITY INSURANCE					
043050-5400-000-000	MATERIALS AND SUPPLIES					
043050-5401-000-000	OFFICE SUPPLIES	4,717	2,084	1,780		1,780
043050-5402-000-001	DOG FOOD	2,583	1,140	3,500	153	3,500
043050-5402-000-003	CAT FOOD	1,103	735	1,600	202	1,800
043050-5404-000-000	MEDICAL AND LABORATORY SUPPL	6,081	4,805	8,370	1,292	8,370
043050-5405-000-000	LAUNDRY/HOUSEKEEPING AND JANIT	10,192	9,788	13,000	1,366	19,500
043050-5407-000-000	REPAIR AND MAINTENANCE SUPPL	3,166	3,226	4,380	1,184	4,380
043050-5408-000-000	VEHICLE & POWERED EQUIPMENT SU					
043050-5410-000-000	UNIFORMS AND WEARING APPAREL			1,010		250
043050-5413-000-000	OTHER OPERATING SUPPLIES	26,852	25,398	50,459	22,009	57,982
043050-5506-000-000	TRAVEL	597	1,233	2,375		1,375
043050-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	90	90	421		421
043050-5802-000-000	CLAIMS & BOUNTIES					
	OTHER CHARGES	94,272	88,351	135,102	35,737	144,973
043050-8001-000-000	MACHINERY AND EQUIPMENT					
043050-8002-000-000	FURNITURE AND FIXTURES					
043050-8005-000-000	MOTOR VEHICLES AND EQUIPMENT	24,792				
043050-8007-000-000	INTEGRATED TECHNOLOGY EQUIPMEN					
043050-8009-000-000	MISCELLANEOUS EQUIPMENT					
043050-8011-000-000	ALTERATIONS TO OLD BUILDINGS					
043050-8800-000-000	BUILDINGS					
	CAPITAL OUTLAY	24,792				0
	TOTAL DEPARTMENT	528,293	530,110	650,106	150,239	668,001

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-1001-02	Animal Shelter Manager		68,385
10-4305-1001-03	Assistant Animal Shelter Manager		53,881
10-4305-1001-04	Animal Caretaker Senior caretaker		38,178
10-4305-1001-06	Office Assistant 111		34,639
10-4305-1001-92	Animal Caretaker Senior caretaker		32,300
10-4305-1001-93	Animal Caretaker Senior caretaker		33,108
10-4305-1001-94	Animal Caretaker		25,800
10-4305-1003-00	Part-time Salaries & Wages - Regular \$10.50/hr. x 70 hours x 52 weeks	38,220	38,220

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-1005-00	Extra Help/Overtime Accommodates overtime required during holidays, busy times and emergency situations		5,000
10-4305-2001-00	F.I.C.A.		25,208
10-4305-2002-00	Retirement - V.S.R.S.		30,375
10-4305-2005-00	Hospital/Medical Plans		73,500
10-4305-2006-00	Group Insurance		3,407
10-4305-2011-00	Workers Compensation		4,877

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-2013-00	Education Tuition		0
10-4305-3001-00	Professional Health Services Sick and injured animals requiring immediate veterinary attention, spay/neutering, etc. Increase over FY 16 due to state requirements for vet care Vaccinations - 3 employees @ \$700.00 = \$2,100.00 Employee drug testing 10 employees @ \$40.00 = \$400.00	10,000 2,100 400	12,500
10-4305-3002-00	Professional Services Spay/neuter deposit funds equals Dog deposits 200 @ \$70.00 = \$14,000.00 Cat deposits 120 @ \$50.00 = \$6,000.00 State animal friendly tag revenue	 14,000 6,000 1,800	21,800
10-4305-3002-01	Citizen Assistance Program		0

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-3004-00	Repair and Maintenance - Equipment Yearly service generator contract = \$900.00 Generator repairs Misc. repairs - freezer, washer/dryer, air exchange units Based on average cost for the past three years	900 2,000 1,900	4,800
10-4305-3004-02	Repair and Maintenance - Vehicle Oil Change (2 vehicles) 4 x \$50.00 = \$200.00 Tires 4 x \$250.00 = \$1,000.00 Misc. repairs - transmission, engine brakes, etc.	200 1,000 1,000	2,200
10-4305-3004-03	Repair and Maintenance - Grounds Misc. repairs - roof, plumbing, and structure repairs Roto-Rooter 6 x \$120.00 = \$720.00	1,220 720	1,940
10-4305-3005-00	Maintenance Service Contract Service contract for copier	365	365
10-4305-3006-00	Printing and Binding Receipt books 2 x \$300.00 = \$600.00 Adoption contracts Lost/found reports	600 300 100	1,000

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-3007-00	Advertising		1,200
	Rabies clinic advertising \$300.00 per event x 2 = \$600.00	600	
	Adoption/event advertising \$100.00 per event x 6 = \$600.00	600	
10-4305-3010-00	Other Contractual Services		9,220
	Heating/Cooling maintenance contract	2,620	
	Carcass disposal \$150.00 x 4 = \$600.00	600	
	Pump hair trap \$200.00 x 2 = \$400.00	400	
	Fire alarm system inspection and maintenance	500	
	Snow removal \$300.00 X 6 = \$1,800.00	1,800	
	Pest control \$200.00 X 4 = \$800.00	800	
	Duct cleaning \$2500.00	2,500	
10-4305-4003-02	Central Stores - Gasoline		1,125
	500 gals. (2 Vehicles) @ \$2.25 per gal. = \$1,125.00	1,125	
10-4305-5101-00	Electrical Services		23,400
	Assume \$1,950.00/month = \$23,400.00	23,400	
10-4305-5102-00	Heating Services		9,840
	Assume \$820.00/month = \$9,840.00	9,840	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-5103-00	Water and Sewer Estimated \$550.00/month = \$6,600.00	6,600	6,600
10-4305-5204-00	Postage and Telephone Approximately \$10.00/month for one phone and one fax line	120	1,120
	Misc. repairs and upgrades	1,000	
10-4305-5301-00	Boiler Insurance		400
10-4305-5302-00	Fire & Property Insurance		2,500
10-4305-5305-00	Motor Vehicle Insurance		1,700
10-4305-5306-00	Surety Bonds		55
10-4305-5401-00	Office Supplies General supplies (Paper, tape, staples, ink cartridges, etc.)	800	1,780
	Computer equipment	200	
	Computer software	500	
	Laser printer cartridges 4 @ \$70.00 = \$280.00	280	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-5402-01	Dog Food		3,500
	Adult dog food 150 bags @ \$16.00 = \$2,400.00	2,400	
	Puppy food 46 bags @ \$20.00 = \$920.00	920	
	Canned food 12 cases @ \$15.00 = \$180.00	180	
	Assuming donations continue at present level		
10-4305-5402-03	Cat Food		1,800
	Adult cat food 60 bags @ \$25.00 = \$1,500.00	1,500	
	Canned food 30 cases @ \$10.00 = \$300.00	300	
	Assuming donations continue at present level		
10-4305-5404-00	Medical and Laboratory		8,370
	Fatal Plus 20 x \$60.00 = \$1,200.00	1,200	
	Dog vaccines 30 boxes @ \$80.00 = \$2,400.00	2,400	
	Cat vaccines 30 boxes @ \$80.00 = \$2,400.00	2,400	
	De-wormer 6 x \$70.00 = \$420.00	420	
	Sedative, needles, and misc. supplies	1,950	

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-5405-00	Laundry and Housekeeping		19,500
	Bleach, paper towels, laundry soap and toilet paper	6,000	
	Disinfectants 6 - 55 gal per year @ \$500.00 = \$3,000.00	3,000	
	Trash bags - 50 cases per year @ \$49.00 = \$2,450.00	2,450	
	Misc. mops, cleaning brushes, light bulbs	600	
	Misc. disinfectants, dish soaps and deodorizers	600	
	Shipping/handling charges	350	
	Industrial Washer Extractor	3,300	
Industrial Dryer	3,200		
10-4305-5407-00	Repair and Maintenance		4,380
	Hoses, nozzles and accessories	400	
	Trap and other misc. filters, pressure washer oil	1,000	
	Maintenance and other supplies, repair items, tools	1,000	
	Replace carbon filters 3 X per year @ \$500.00 = \$1,500.00	1,500	
	Duct work filters 6 x per year @ \$80.00 = \$480.00	480	
10-4305-5410-00	Uniforms and Wearing Apparel		250
	Insulated gloves 6 pairs @ \$10.00 = \$60.00	60	
	Slip on boots 6 pairs @ \$15.00 = \$90.00	90	
	Safety glasses and protective clothing	100	

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-5413-00	Other Operating Supplies		57,982
	Cat traps 6 @ \$60.00 = \$360.00	360	
	Disposable cat carriers 900 @ \$2.00 = \$1,800.00	1,800	
	Leashes 1,500 @ \$800.00	800	
	Kitty litter 1000 bags @ \$3.25 = \$3,250.00	3,250	
	Miscellaneous signs, plaques, tiles = \$300.00	300	
	Woven bags 600 per year @ \$.70 = \$420.00	420	
	Scoopers - 10 per yr. @ \$15.00 = \$150.00	150	
	Disposable litter boxes 9,000 @ \$.45 = \$4,050.00	4,050	
	Feral cat handling boxes 10 @ \$80.00 = \$800.00	800	
	Stainless steel water buckets 10 @ \$13.00 = \$130.00	130	
	Road salt 20 – 50 lb. bags @ \$5.00 = \$100.00	100	
	Mulch 20 yards @ \$20.00/yard = \$400.00	400	
	Straw 20 bales @ \$5.00 = \$100.00	100	
	Promo items - t-shirts, event needs, marketing supplies	650	
	Small animal supplies	200	
	Miscellaneous supplies - keys, tools, pesticides, etc.	472	
	12 replacement cat condo cages with accessories	42,000	
	Upgrade DVR for Camera System	2,000	



2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4305-5506-00	Travel		1,375
	Miscellaneous local training courses	250	
	VA ACO seminar registration \$250.00 x 2	500	
	Hotel - \$100.00 x 4 = \$400.00	400	
	Meals/airfare, travel (tolls, etc.) = \$225.00	225	
10-4305-5801-00	Dues and Memberships		421
	State controlled substance permit = \$90.00	90	
	AHA Membership = \$127.00	127	
	DEA License = \$184.00	184	
	Virginia Animal Control Association membership = \$20.00	20	

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT		DEPARTMENT CODE				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
16060-002	Donations, Adoption/Reclaim Fees	60,000				60,000
16060-003	Spay/Neuter Fees/State funds	20,000	1,800			21,800
	Total	80,000	1,800			81,800

2015-2016 CAPITAL REQUESTS



DEPARTMENT

DEPARTMENT CODE

EXPENDITURE
LINE ITEM

DESCRIPTION

DETAIL
AMOUNT

TOTAL AMOUNT
(PER LINE ITEM)

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)

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BUILDING

APPEALS

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BUILDING APPEALS BOARD

DESCRIPTION:

The Frederick County Building Appeals Board is composed of five citizen members, each having a certain technical building background. This Board meets on an "as needed" basis. The Board is to review and rule on questions on interpretation of the Virginia Uniform Statewide Building Code as made by the County Building Official. This board is served by staff of the Planning and Inspections Departments.

GOALS:

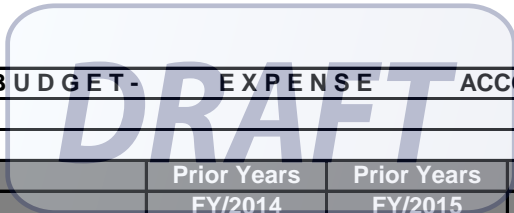
- Completely understand the Uniform Statewide Building Code for correct interpretation.

BUDGET SUMMARY:

	FY 2015 Actual	FY 2015 Approved Budget	FY 2016 Estimated Budget	FY 2017 Adopted Budget	Increase/Decrease FY 2016 App. To FY 2017	
					Amount	%
Costs:						
Personnel	0	150		150	0	0.00%
Operating	0	400	0	400	0	0.00%
Capital/Leases	0	0	0	0	0	0.00%
TOTAL	0	550	104	550	0	0.00%
Revenue:						
Fees	0	0	0	0	0	0.00%
State/Federal	0	0	0	0	0	0.00%
Local	0	550		550	0	0.00%
TOTAL	0	550	104	550	0	0.00%
Full-time Positions	0	0	0	0	0	0.00%

10/06/2015 COUNTY OF FREDERICK - BUDGET - EXPENSE ACCOUNTING PERIOD 2015/10

FUND #-010 GENERAL OPERATING FUND



		Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Actual On 2015/10	Dept Request FY/2017	Admin Request
081060 -000-000	BUILDING APPEALS BOARD						
081060-1000-000-000	PERSONNEL SERVICES						
081060-1006-000-000	COMPENSATION OF MEMBERS		100	150		150	
	PERSONAL SERVICE		100	150		150	
081060-2001-000-000	F.I.C.A.		4				
	FRINGE BENEFITS		4			0	
081060-3000-000-000	CONTRACTUAL SERVICES						
081060-3002-000-000	PROFESSIONAL SERVICES-OTHER			270		270	
081060-3007-000-000	ADVERTISING			50		50	
	PURCHASED SERVICES			320		320	
081060-4000-000-000	INTERNAL SERVICES						
081060-4003-000-001	CENTRAL STORES-COPIES						
081060-5200-000-000	COMMUNICATION						
081060-5204-000-000	POSTAGE AND TELEPHONE			30		30	
081060-5401-000-000	OFFICE SUPPLIES			50		50	
	OTHER CHARGES			80		80	
	TOTAL DEPARTMENT		104	550		550	

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LANDFILL

10/06/2015 COUNTY OF FREDERICK		- B U D G E T -		E X P E N S E		ACCOUNTING PERIOD 2015/10	
FUND #-012 LANDFILL FUND							
		Prior Years	Prior Years	Amended	Actual On	Dept Request	Admin
		FY/2014	FY/2015	Budget	2015/10	FY/2017	Request
042040	LANDFILL						
042040 -000-000	REFUSE DISPOSAL						
042040-1000-000-000	PERSONNEL SERVICES						
042040-1001-000-001	COMPENSATION OF PUBLIC WORKS						
042040-1001-000-002	LANDFILL MANAGER	79,976	83,378	85,869	21,467	85,870	
042040-1001-000-003	ENVIRONMENTAL MANAGER	67,555	70,108	71,930	17,983	71,931	
042040-1001-000-004	ADMINISTRATIVE COSTS	118,188	129,663	142,954	35,739	142,955	
042040-1001-000-005	HEAVY EQUIPMENT MECHANIC	59,454	61,658	63,261	15,815	63,261	
042040-1001-000-036	SECRETARY III						
042040-1001-000-056	SCALE OPERATOR	45,737	47,638	49,062	12,265	49,062	
042040-1001-000-057	ADMINISTRATIVE ASSISTANT	36,531	37,742	42,098	10,299	42,400	
042040-1001-000-058	ASST.CONVENIENCE CENTER SUPER.	29,937	27,768	30,771	7,693	30,771	
042040-1001-000-066	SPOTTER	29,915	31,066	32,840	8,076	33,020	
042040-1001-000-067	ASST. MAINTENANCE MECHANIC			24,237		32,300	
042040-1001-000-068	LABORER II		5,535	23,920		23,920	
042040-1001-000-069	LANDFILL TECHNICIAN	30,582	31,847	35,310	8,674	35,516	
042040-1001-000-070	SR LANDFILL TECHNICIAN	35,590	37,483	39,201	9,800	39,202	
042040-1001-000-071	SR LANDFILL TECHNICIAN	41,002	42,324	43,323	10,831	43,323	
042040-1001-000-072	LANDFILL TECHNICIAN	30,537	31,864	36,794	8,942	37,136	
042040-1001-000-081	LANDFILL TECH			32,299	8,075	32,300	
042040-1001-000-082	LANDFILL TECHNICIAN	33,076	35,523	38,174	9,544	38,175	
042040-1001-000-083	LFG TO ENERGY PLANT OPER.	48,468	52,902	54,224	13,556	54,225	
042040-1001-000-084	LANDFILL TECHNICIAN III						
042040-1001-000-085	LABORER I 1/2						
042040-1001-000-086	LANDFILL OPERATIONS SUPV	54,151	56,473	58,243	14,561	58,244	
042040-1001-000-087	LABORER II						
042040-1001-000-088	LANDFILL TECHNICIAN	36,160	37,569	38,604	9,651	38,604	
042040-1001-000-089	SPOTTER	32,234	27,100	33,843	1,910	29,500	
042040-1001-000-090	CONVENIENCE SITE SUPERVISOR	33,676	34,800	35,552	8,888	35,552	
042040-1001-000-091	LABORER	24,962	26,056	27,008	6,752	27,009	
042040-1001-000-092	LABORER II						
042040-1001-000-093	SR LANDFILL TECHNICIAN	37,012	39,975	43,349	10,837	43,349	
042040-1001-000-094	ENVIRONMENTAL SAFETY TECH.	43,260	44,863	46,589	9,090	50,000	
042040-1001-000-095	LANDFILL TECHNICIAN		29,582	33,726	8,380	33,795	
042040-1001-000-096	LANDFILL TECHNICIAN	32,309	34,998	38,070	9,518	38,070	
042040-1001-000-097	LABORER	24,980	26,060	27,008	6,752	27,009	
042040-1001-000-098	LABORER						
042040-1003-000-000	PART TIME/EXTRA HELP	56,310	60,790	78,000	14,975	78,000	
042040-1005-000-000	OVERTIME	40,811	51,855	63,448	11,653	63,448	
042040-1005-000-001	OVERTIME - INVESTIGATIVE						
042040-1009-000-000	MERIT RESERVE						
042040-1099-000-000	CHANGE IN ACCRUED LEAVE	19,182	12,451				

	PERSONAL SERVICE	1,121,595	1,209,071	1,369,707	311,726	1,377,947
042040-2000-000-000	FRINGE BENEFITS					
042040-2001-000-000	F. I. C. A.	80,242	87,163	102,477	22,821	103,867
042040-2002-000-000	RETIREMENT - V. S. R. S.	113,880	114,262	128,868	29,082	131,193
042040-2005-000-000	HOSPITAL/MEDICAL PLANS	212,246	241,240	291,900	57,313	283,500
042040-2006-000-000	GROUP INSURANCE	11,898	12,815	14,454	3,262	14,714
042040-2007-000-000	ACCRUED VACATION PAY					
042040-2008-000-000	SHORT & LONG TERM DISABILITY		391	500	142	750
042040-2011-000-000	WORKER'S COMPENSATION -	40,027	47,389	55,768	13,016	63,120
042040-2013-000-000	EDUCATION - TUITION ASSISTANCE					
042040-2099-000-000	FRINGE BENEFIT RESERVE					
	FRINGE BENEFITS	458,293	503,260	593,967	125,636	597,144
042040-3000-000-000	CONTRACTUAL SERVICES					
042040-3001-000-000	PROFESSIONAL HEALTH SERVICES	247	400	300		1,000
042040-3002-000-000	PROFESSIONAL SERVICES OTHER	258,601	345,037	390,000	24,749	440,000
042040-3002-000-001	STATE PERMIT FEES	38,991	28,647	41,300	29,746	41,300
042040-3002-000-002	PROFESSIONAL SVC - INVESTIGATI					
042040-3003-000-000	TEMPORARY HELP SERVICE FEES					
042040-3004-000-001	REPAIR AND MAINTENANCE-EQUIP.	88,176	143,352	120,000	6,392	150,000
042040-3004-000-002	REPAIR AND MAINTENANCE - VEHIC	7,419	8,118	15,000	1,312	12,000
042040-3004-000-003	REPAIR AND MAINTENANCE - BUILD	24,368	19,650	15,000	8,338	25,000
042040-3004-000-004	Repair and Maintenance-Generat	70,885	49,376	200,000	691	120,000
042040-3005-000-000	MAINTENANCE SERVICE CONTRACTS	6,204	20,323	18,350	168	22,350
042040-3005-000-001	Generator Oil Sampling	5,600	2,722	6,500	2,724	6,500
042040-3007-000-000	ADVERTISING	1,227	659	4,000		2,000
042040-3010-000-000	OTHER CONTRACTUAL SERVICES	292,521	243,485	433,120	48,273	437,320
042040-3010-000-001	CONTRACTUAL SERV. - TIRE PROGR	56,265	76,856	70,000	4,737	120,000
042040-3010-000-002	RTOP OPERATIONAL COSTS					
042040-3010-000-003	REGIONAL ELECTRONICS RECYCLING	67,500	64,300	60,000	10,000	66,000
	PURCHASED SERVICES	918,004	1,002,925	1,373,570	137,130	1,443,470
042040-4000-000-000	INTERNAL SERVICES					
042040-4001-000-000	DATA PROCESSING SERVICES					
042040-4003-000-001	CENTRAL STORES-COPIES					
042040-4003-000-002	CENTRAL STORES-GASOLINE					
042040-5100-000-000	UTILITIES					
042040-5101-000-000	ELECTRICAL SERVICES	32,913	34,745	40,000	4,671	40,000
042040-5101-000-001	Electrical Srv.-Interconnectio	23,477	22,543	26,000	3,683	26,000
042040-5102-000-000	HEATING SERVICES	4,369	2,193	8,000		8,000
042040-5200-000-000	COMMUNICATION					
042040-5204-000-000	POSTAGE AND TELEPHONE	13,060	12,153	18,060	2,476	18,060
042040-5204-000-001	Postage and Shipping-Generator	2,112	1,580	5,000	100	5,000
042040-5300-000-000	INSURANCE					
042040-5301-000-000	BOILER INSURANCE	715	704	750	723	750
042040-5302-000-000	FIRE INSURANCE	9,752	10,145	12,000	13,952	15,000
042040-5305-000-000	MOTOR VEHICLE INSURANCE	4,350	5,635	6,050	4,826	5,500
042040-5306-000-000	SURETY BONDS	28	25	30	24	30
042040-5308-000-000	GENERAL LIABILITY INSURANCE	5,234	4,919	6,500	5,197	6,500
042040-5308-000-001	GENERAL LIABILITY INSURANCE					

042040-5400-000-000	MATERIALS AND SUPPLIES						
042040-5401-000-000	OFFICE SUPPLIES	14,343	7,636	8,999	2,207	9,000	
042040-5403-000-000	AGRICULTURAL SUPPLIES	1,245	1,737	20,000		20,000	
042040-5404-000-000	MEDICAL AND LABORATORY SUPPL	1,196	1,540	2,500		2,500	
042040-5405-000-000	LAUNDRY & JANITORIAL SUPPLIES	4,690	2,404	7,200	359	6,000	
042040-5407-000-000	REPAIR AND MAINTENANCE SUPPL	18,235	29,339	25,000	2,632	25,000	
042040-5408-000-000	VEHICLE AND POWERED EQUIPMENT	121,181	103,900	180,000	23,977	180,000	
042040-5408-000-001	VEHICLES-TIRES AND PARTS	843	785	5,000		2,500	
042040-5408-000-002	VEHICLE-FUELS AND LUBRICANTS	264,839	228,262	345,300	25,839	303,700	
042040-5408-000-003	Generator Spare Parts	93,755	77,766	300,000	3,400	150,000	
042040-5408-000-004	Generator Lubricants	40,223	41,358	62,820		62,820	
042040-5410-000-000	UNIFORMS	3,028	4,244	5,000	1,359	7,000	
042040-5410-000-001	SAFETY EQUIPMENT					2,500	
042040-5411-000-000	BOOKS & SUBSCRIPTIONS	1,000	299	1,500		1,500	
042040-5413-000-000	OTHER OPERATING SUPPLIES	8,308	7,559	8,000	161	8,000	
042040-5413-000-001	Other Operating Supplies-Gener	29,854	32,938	30,000	94	30,000	
042040-5500-000-000	TRAVEL						
042040-5506-000-000	TRAVEL	5,723	7,512	10,000	781	10,000	
042040-5506-000-001	Landfill Gas Generator Trainin	3,747		10,000		10,000	
042040-5604-000-000	OTH. PAYMENTS OR CONTRIBUTIONS	299,318	157,568	150,000		155,000	
042040-5800-000-000	MISCELLANEOUS						
042040-5801-000-000	DUES AND ASSOC.MEMBERSHIPS	1,060	1,565	2,000	1,200	2,000	
042040-5806-000-000	RESERVE FOR CONTINGENCIES						
042040-5806-000-001	POST CLOSURE COSTS	146,799	294,880	180,000		320,000	
042040-5806-000-002	CONTINGENCY-TIPPING FEE ADJUST						
042040-5806-000-003	PAYMENTS TO LOCALITIES						
042040-5810-000-000	PAYMENT OF UNEMPLOYMENT CLAIMS	-60	7,925	10,000		10,000	
042040-5810-000-001	EEOC CLAIMS						
	OTHER CHARGES	1,155,337	1,103,859	1,485,709	97,661	1,442,360	
042040-8000-000-000	LEASES AND RENTALS						
042040-8001-000-000	MACHINERY AND EQUIPMENT						
042040-8002-000-000	FURNITURE AND FIXTURES						
042040-8003-000-000	COMMUNICATIONS EQUIPMENT			5,000		15,000	
042040-8005-000-000	MOTOR VEHICLES AND EQUIPMENT			30,000		35,000	
042040-8006-000-000	CONSTRUCTION VEHICLES & EQUIPM	8,300		746,332	656,332	1,000,000	
042040-8007-000-000	INTEGRATED TECHNOLOGY EQUIPMEN			5,000		5,000	
042040-8009-000-000	MISCELLANEOUS EQUIPMENT			5,000		10,000	
042040-8009-000-001	Misc.-Landfill Gas Generators			10,000		10,000	
042040-8700-000-000	LAND						
042040-8800-000-000	BUILDINGS						
042040-8900-000-000	IMPROVEMENTS OTHER THAN BUILDI		40,920	550,000		440,000	
042040-8901-000-000	LOSS ON DISPOSAL						
042040-8999-000-000	INTEREST EXPENSE						
	CAPITAL OUTLAY	8,300	40,920	1,351,332	656,332	1,515,000	
042040-9000-000-000	DEPRECIATION						
042040-9001-000-000	LEASE/RENT OF EQUIPMENT	100	8,320	26,321		40,000	
042040-9500-000-000	DEPRECIATION OF EQUIPMENT	1,804,097	1,972,715	500,000		500,000	

042040-9500-000-001	DEPRECIATION OF EQUIP.-GENERAT			75,000		75,000
	OTHER USES OF FUNDS	1,804,197	1,981,035	601,321		615,000
	TOTAL DEPARTMENT	5,465,726	5,841,070	6,775,606	1,328,485	6,990,921
093010-2011-000-000	WORKER'S COMP FOR WELLNESS	74	33			
	FRINGE BENEFITS	74	33			0
093010-5807-000-001	MERIT RESERVE	2,145	1,160	-26,513		
093010-5807-000-002	MERIT RESERVE FRINGES			-6,257		
	OTHER CHARGES	2,145	1,160	-32,770		0
	TOTAL DEPARTMENT	2,219	1,193	-32,770		0
TOTAL FOR FUND		5,467,945	5,842,263	6,742,836	1,328,485	6,990,921

2016-2017 BUDGET INFORMATION - REVENUES

DEPARTMENT LANDFILL		DEPARTMENT CODE 12-4204				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
1501-01	Interest on Bank Deposits	60,000				60,000
1608-05	Sanitary Landfill Fees Based on Tonnage of 155,000					5,516,450
	Commercial/Industrial \$47/ton x 35% x 155,000 ton	2,549,750				
	Municipal \$18/ton x 31% x 155,000 ton	864,900				
	Construction Demolition Debris \$42/ton x 22% x 155,000 ton	1,432,200				
	Municipal Sludge \$36/ton x 12% x 155,000	669,600				
1608-08	Tire Charges/Reimbursement \$80/ton x 1,500 ton of tires delivered 150,000 tires x 100 tires/ton= 1,500 ton	120,000				120,000
Subtotal						5,696,450

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2016-2017 BUDGET INFORMATION - REVENUES

DEPARTMENT	LANDFILL	SOURCES OF FUNDS				DEPARTMENT CODE	12-4204
REVENUE LINE ITEM	FUNDING SOURCES	SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	TOTAL	
1608-11	E-Cycle Collections Fees collected for the collection of electronics & unacceptable waste paid by haulers	66,000					66,000
1608-12	Greenhouse Gas Credits Generated from the sale of environmental attributes from combustion of landfill gas	10,000					10,000
1608-13	Gas to Energy \$35.27/mwh x 1.5mwh/hr x 80% x 8760hrs	370,758					370,758
1904-01	Recycling Recycling of scrap metal including wheels, batteries and oil	70,000					70,000
1608-14	Renewable Energy Credit 1.5 x 8,760 x 80% x \$11.06	116,262					116,262
1899-02	Rubble/ Concrete/Rock \$12/ton x 5,000 ton	60,000					60,000
					Subtotal	693,020	
					TOTAL	\$6,389,470	

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-1003	Part Time Help / Convenience Center Staffing Required extra help necessary for mowing, litter control, tire grinding and convenience center staffing. 5 people x 30 hr/week x \$10/hr x 52 weeks		78,000
12-4204-1005	Overtime / Holiday Work Overtime = 1716 hours/yr X \$28/hr = \$48,048 Holiday work = 550 hours/yr X \$28/hr = \$15,400	48,048 15,400	63,448
12-4204-3001-00	Professional Health Services Hepatitis B vaccinations for new hires		1,000
12-4204-3002-00	Professional Services 1. Surveying-Marsh & Legge 2. Environmental Monitoring, Sampling and CQA 3. Northern Shenandoah Valley Regional Commission 4. Gas Management Design Services-SCS Engineers 5. Leachate Treatment/Management Professional Services	50,000 200,000 20,000 150,000 20,000	440,000
		Subtotal	582,448

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-3002-01	State Permit Fees Title V Annual permit fee Solid Waste permit #40 Solid Waste permit #591 Solid Waste permit #529, \$.14 X 120,000 tons of MSW Waste	17,000 2,500 5,000 16,800	41,300
12-4204-3003-00	Temporary Labor Services		0
12-4204-3004-01	Repair and Maintenance - Equipment Repairs that need to be made to equipment because of inadequate facilities or tools that prevent landfill heavy equipment mechanic from performing work. i.e., repair of flat tires on dump truck, engine overhauls or transmissions		150,000
12-4204-3004-02	Repair and Maintenance - Vehicles This figure reflects the amount for installation of new tires and miscellaneous repairs and maintenance of vehicles that landfill heavy equipment mechanic cannot perform.		12,000
12-4204-3004-03	Repair and Maintenance - Buildings and Grounds This figure reflects the anticipated work related to maintenance for electrical service and fencing, litter fence and upkeep		25,000
		Subtotal	228,300

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-3004-04	Repair and Maintenance - Generators (Gas to Energy) This figure represents repairs to be made to generators and ancillary equipment by others.		120,000
12-4204-3005-00	Maintenance Service Contracts PraxAir \$300/month X 12 (Tank & welding contract since all work is performed in house) Scale maintenance: Calibrate scales 2 X year @ \$2,125 each Fire X \$6,000 X 2 Events (Service on fire supression systems on heavy equipment) OSHA Certification on overhead crane and forklift	3,600 4,250 12,000 2,500	22,350
12-4204-3005-01	Generator Oil Samples Annual Subscription for weekly sampling		6,500
12-4204-3007-00	Advertising Includes ads for Household Hazardous Waste Collections, E-Cycle, Holiday closings and other special events.		2,000
		Subtotal	150,850

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-3010-01	Tire Grinding - Local Tires Costs related to grinding tires by the Northern Shenandoah Planning Commission. Cost is offset by equal revenue reimbursement		120,000
12-4204-3010-03	Regional Electronics Recycling Program Costs related to disposal of wastes collected at E-Cycle programs Estimate \$5,500/month x 12 months= \$66,000		66,000
12-4204-5101-00	Electrical Services Based on previous year average + 10% increase		40,000
12-4204-5101-01	Electrical Services - Interconnection Fees Fees paid to Rappahannock Electric Cooperative for use of power lines to transport power from GTE plant to utility substation.		26,000
12-4204-5102-00	Heating Services (LP) Based on using LP gas rather than landfill gas		8,000
		Subtotal	260,000



2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-5204-00	Postage and Telephone		18,060
	AT&T \$21/month X 12 X 5	1,260	
	Long Distance: \$100/month X 12	1,200	
	Two Way Radio Repeater Tower Rental \$175 X 12	2,100	
	Mobile Telephone	6,000	
	Average Monthly Charge \$50/month X 12 X 10		
	Internet Fees		
	\$75/month X 12 x 5 cellular modems	4,500	
	Postage	3,000	
	average \$250/ month x 12 months = \$3,000		
12-4204-5204-01	Postage and Shipping - Gas to Energy		5,000
	Oil Analysis shipping 52 weeks X \$30	1,560	
	Ship GEM for calibration 2 times/year	600	
	Overnight delivery for critical parts	2,840	
12-4204-5301-00	Boiler Insurance		750
	Air Compressors 3 X \$250		
12-4204-5302-00	Fire Insurance		15,000
		Subtotal	38,810



2015-2016 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-5305-00	Motor Vehicle Insurance		5,500
	1997 Chevy S-10 (Tag# 30-798L)	550	
	1998 GMC Sierra 4x4 (Tag# 37-169L)	550	
	1999 Ford 1 Ton (Litter Buggy, Tag# 37-747L)	550	
	2000 Dodge Van (Tag# 179-640L)	550	
	2002 Ford Explorer (Tag# 106-113L)	550	
	2006 Chevrolet Colorado (Tag# 130-750L)	550	
	2012 Ford F250 4x4 (Tag# 105-202L)	550	
	2012 Ford F250 4x4 (Tag# 152-325L)	550	
	2015 Ford F350 4x4 (Tag # 187-463L)	550	
	2016 Ford F250 4x4 (Currently on order)	550	
12-4204-5306	Surety Bonds	30	30
12-4204-5308-00	General Liability Insurance		6,500
12-4204-5401-00	Office Supplies Computer paper, disks, scale tickets, etc.		9,000
12-4204-5403-00	Agricultural Supplies Seed, fertilizer and mulch to establish vegetation on disturbed areas		20,000
12-4204-5404-00	Medical and Laboratory Supplies To replenish existing first aid kits (Based on historical use)		2,500
		Subtotal	43,530



2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-5405-00	Laundry and Janitorial Supplies average \$500/ month x 12 months = \$6,000		6,000
12-4204-5407-00	Repair and Maintenance - Buildings and Grounds Gravel, signs, road salt, etc. Based on previous year cost and projected in-house projects		25,000
12-4204-5408-00	Repair and Maintenance - Powered Equipment Parts: \$15,000/month X 12 months, recap rock truck tires		180,000
12-4204-5408-01	Tires and Miscellaneous (motor vehicles) For licensed vehicles (Based on average of previous years spending)		2,500
12-4204-5408-02	Fuels and Lubricants (Landfill) Gas: 200 gal/wk. X \$2.25 X 52 weeks Diesel: 2,000 gal/wk. X \$2.50 X 52 weeks Lubricants: engine oil, hydraulic fluids, grease Antifreeze: 220 gal/year X \$15.00	23,400 260,000 17,000 3,300	303,700
12-4204-5408-03	Generator Spare Parts - Gas to Energy costs associated with maintenance of generators and associated equipment, including air compressor, gas treatment skid, and flare Based on historical averages		150,000
		Subtotal	667,200

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-5408-04	Generator Lubricants - Gas to Energy		62,820
	8 oil changes/yr. 220 gal X \$16/gal X 2 units	56,320	
	Glycol 500 gal/yr. X \$10	5,000	
	Misc Bearing Grease and Lubricants	1,500	
12-4204-5410-00	Uniforms Gloves, Work Boots, etc. (20 people X \$350/person)		7,000
12-4204-5410-01	Safety Equipment Personal Protective Equipment including safety vests, respirators and other equipment		2,500
12-4204-5411-00	Books and Subscriptions Safety Films		1,500
12-4204-5413-00	Other Operating Supplies Includes miscellaneous specialty tools Based on 5 year average		8,000
12-4204-5413-01	Other Operating Supplies - Gas to Energy		30,000
	Specialty Tools required to perform maintenance	10,000	
	Siloxane removal media \$1000/ton X 20 tons	20,000	
		Subtotal	111,820

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-5506-00	Travel / Training Required training for maintaining landfill certification. Ten people @ \$1000/ea. (Includes training costs, travel and per diem.)		10,000
12-4204-5506-01	Gas to Energy - Travel - Training Plant operator to attend Jenbacher training event and PJM certification training (2 operators @ \$2,500/class + travel expenses)		10,000
12-4204-5604-00	Payments to other Municipalities Distribution of recycling funds. Proportioned by Population Based on \$1/ton X 155,000 tons/year. Frederick County - 64.5% = \$99,975 Clarke County - 12.7% = \$19,685 Winchester - 22.8% = \$35,340	99,975 19,685 35,340	155,000
12-4204-5801-00	Dues and Memberships SWANA Membership (10 Members @ \$200/ea.)		2,000
12-4204-5806-01	Post Closure Financial Assurance Financial Assurance required by State DEQ Estimated amount based on formula that is specified by DEQ		320,000
12-4204-5810-00	Payment of Unemployment Claims Estimated Amount		10,000
		Subtotal	507,000

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-8003-00	Communication Equipment Upgrade of onsite communication equipment including new radios and an onsite repeater		15,000
12-4204-8005-00	Motor Vehicles and Equipment Replace 1998 GMC 2500 4x4 pick up (Mileage 145,000)	35,000	35,000
12-4204-8006-00	Construction Vehicles and Equipment New Caterpillar 826 Trash Compactor GPS system for new trash compactor Used single axle truck to be used as a fuel truck	850,000 120,000 30,000	1,000,000
12-4204-8007-00	Integrated Technology Equipment (A.D.P.)		5,000
12-4204-8009-00	Miscellaneous (Landfill) New tools for shop		10,000
12-4204-8009-01	Miscellaneous Equipment - Generators (Gas to Energy) new specialty tools for gas plant		10,000
		Subtotal	1,075,000

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-8900-00	Improvements Other Than		440,000
	Storm water improvements at outfall #2	250,000	
	Security Camera monitoring System	60,000	
	Gas Wellfield Expansion extend gas collection header and add additional horizontal collectors in active cell	100,000	
	Pole Shed Improvements install doors and concrete slab in 80' x40' pole building	30,000	
12-4204-9001-00	Lease/Rent Equipment		40,000
12-4204-9500-00	Depreciation of Equipment (Landfill)		500,000
12-4204-9500-01	Depreciation of Equipment - Generators (Gas to Energy)		75,000
		Subtotal	1,055,000
		Total Expenditures	6,990,921
		REVENUE	6,389,470
		From landfill reserve	601,451

2016-2017 CAPITAL REQUESTS

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-8003-00	Communication Equipment Upgrade of onsite communication equipment including new radios and an onsite repeater		15,000
12-4204-8005-00	Motor Vehicles and Equipment Replace 1998 GMC 2500 4x4 pick up (Mileage 145,000)	35,000	35,000
12-4204-8006-00	Construction Vehicles and Equipment New Caterpillar 826 Trash Compactor	850,000	1,000,000
	GPS system for new trash compactor	120,000	
	Used single axle truck to be used as a fuel truck	30,000	
12-4204-8007-00	Integrated Technology Equipment (A.D.P.)		5,000
12-4204-8009-00	Miscellaneous (Landfill) New tools for shop		10,000
12-4204-8009-01	Miscellaneous Equipment - Generators (Gas to Energy) new specialty tools for gas plant		10,000
		Subtotal	1,075,000



2015-2016 CAPITAL REQUESTS

DEPARTMENT	LANDFILL	DEPARTMENT CODE	12-4204
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
12-4204-8900-00	Improvements Other Than		440,000
	Storm water improvements at outfall #2	250,000	
	Security Camera monitoring System	60,000	
	Gas Wellfield Expansion extend gas collection header and add additional horizontal collectors in active cell	100,000	
	Pole Shed Improvements install doors and concrete slab in 80' x40' pole building	30,000	
12-4204-9001-00	Lease/Rent Equipment		40,000
12-4204-9500-00	Depreciation of Equipment (Landfill)		500,000
12-4204-9500-01	Depreciation of Equipment - Generators (Gas to Energy)		75,000
		Subtotal	1,055,000
		Total	2,130,000



Future Projects at Landfill
(Based on projected waste disposal of 150,000-175,000 tons per year)



FY 15/16	10 Acre Closure @ CDD Landfill	\$2,000,000
FY 17/18	60,000 Generator Service	\$750,000
FY 19/20	Partial Closure - MSW (10 Acre)	\$2,000,000
FY 20/21	New (1) Megawatt Generator	\$1,500,000
FY 20/21	Upgrade Power line to Substation	\$1,500,000
	Future Cell Development	
FY 20/21	Rough Grading and Rock Crushing	\$6,000,000
FY 21/22	Leachate Stone 50,000 ton @\$25/ton	<u>\$1,250,000</u>
	Total	\$15,000,000

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16-8108

SHAWNEE-
LAND

**Shawneeland (16-8108) Narrative
2016-2017**

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Description:

In 1987, the Frederick County Circuit Court ordered that a sanitary district be established for Shawneeland. The board of supervisors is responsible for all aspects of the operation of the Shawneeland Sanitary District (SSD). The SSD is financed from SSD taxes imposed only on property owners within the SSD. SSD taxes are not commingled with other funds in the county, are separately accounted for, and are used only within the sanitary district. To provide an interface between the citizens of the SSD and Frederick County a “Shawneeland Sanitary District Advisory Committee” was appointed by the Frederick County Board of Supervisors. The needs and wants of the advisory committee are directed through the SSD manager to the board of supervisors for approval.

The main priority for the SSD is the maintenance of existing roads. This task has increased in scope and complexity with time because of the aging road surfaces, poor drainage, and more traffic. As Shawneeland grows, the road network is exposed to more traffic and construction vehicles. The roads were not designed or built for vehicles of such size or weight. Therefore, although new homes add to our tax base, they also have a detrimental impact on the budget until the cost of damage repair is countered by tax collection.

In addition to road maintenance and snow removal, we maintain two lakes and two ponds. All are stocked with fish and treated to reduce algae’s growth. We fabricate and install our own street name signs. We are responsible for maintaining Cherokee Lake Dam. In addition, we maintain a beach on Cherokee Lake, the golf course, a ball diamond, a playground, and picnic areas. We maintain about 40 acres of grass which is kept neatly groomed for the use of all property owners within the SSD.

Operation and Maintenance:

The daily operation of the SSD is performed under the supervision of the Frederick County Public Works Director by the following employees:

- One full-time Sanitary District Manager
- One full-time Secretary I
- Two full-time Senior Motor Equipment Operator
- Two full-time Motor Equipment Operator
- One full-time Laborer

The operation of the SSD requires the use of several different types of heavy equipment. The SSD currently owns:

- | | | |
|-------------------------------|---------------------------|---------------------------|
| 1-570B John Deere Grader | 1-410J John Deere Backhoe | 1-2910 Ford Tractor |
| 1-595 Case Tractor | 1-773 Bobcat | 1-Sakai Roller |
| 2-GMC Dump Truck (10 ton) | 1-955 Caterpillar | 1-Freightliner Dump Truck |
| 1-924 Caterpillar Tire Loader | 3-Scagg Mowers | 650-John Deere Dozer |

Our miscellaneous equipment includes chainsaws, weed-eaters, etc. Most of our equipment repairs are done in-house by full time staff. For major repairs we contract with James River, Winchester Ford, Winchester Equipment, Alban Tractor, Omps Towing and Repair, etc.

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Revenue:

The SSD provides a maintenance and improvement service to the property owners of Shawneeland. The funding used to provide this service is derived from SSD taxes. The following figures reflect no increases for improved lots or unimproved lots.

Classification	Current Rate
Improved	\$560
Unimproved	\$190
External Users - Improved	\$560
External Users - Unimproved	\$190

For Fiscal Year 2016-2017, we are projecting revenues of \$689,900. In order to maintain roadways and equipment, a supplement of \$242,165 from the reserve fund will be necessary to meet all projected expenditures.

Expenditures:

A budget of \$932,065 is proposed for Fiscal Year 2016-2017. A detailed listing and description of each line item are shown on the expenditure summary. However, we would like to highlight and further explain the following line items:

3002-00 Professional Services - Others

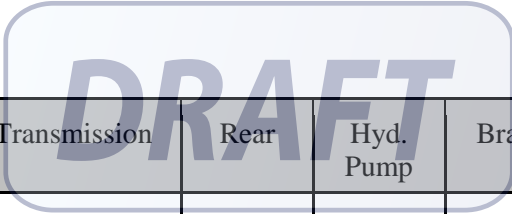
Surveying and engineering costs related to road improvements and evaluation of Cherokee Dam and other capital projects.

Total Professional Services - Others \$2000

3004-01 Repair and Maintenance - Equipment

This line item is for maintenance service that we cannot perform in-house with our staff.

Total Repair and Maintenance – Equipment \$20,000



Equipment	Engine	Transmission	Rear	Hyd. Pump	Brakes	Hyd. Cyl each
Backhoe 410J	\$16,335	\$7,260	\$7,260	\$3,267	\$1,815	\$968
Grader 570B	\$15,730	\$15,972		\$3,872	\$4,235	\$968
Ford Tractor 2910	\$12,705	\$7,260	\$2,239			
Case Tractor 595	\$9,075	\$3,630			\$1,210	
Sakai Roller	\$15,125	\$17,545	\$7,865	\$4,235		\$440
Bobcat 773	\$7,260		\$5,445	\$2,420		
Ford CM274	\$4,235	\$3,025		\$1,815		
Scagg Mowers	\$2,420	\$1,815			\$400	
924 Caterpillar	\$18,150	\$11,132	\$7,623	\$3,630	\$2,420	\$1,210

3004-02 Repair and Maintenance - Vehicle

This line item is for services required to maintain our current level of maintenance and repair to our aging trucks if we cannot do the required repairs in-house with our staff.

Total Repair and Maintenance - Vehicle \$10,000

3004-03 Repair and Maintenance – Buildings

This line item covers the costs to maintain and repair all Functional Sanitary District owned buildings.

Total Repair and Maintenance - Buildings \$5,000

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Vehicles	Engine	Transmission	Rear	Front Axle Assembly	Hubs Additional Each
'97 Ford F350	\$6,776	\$3,388	\$2,068	\$2,178	\$303
'95 Dump Tr F350	\$6,776	\$3,388	\$2,662	\$2,178	\$303
'10 GMC 3500	\$9,900	\$3,850	\$2,750	\$2,310	\$330
'89 Dump Tr GMC	\$9,075	\$3,025	\$7,260		
'05 Freightliner Dump Truck	\$11,000	\$5,500	\$6,600		
'00 Dump Tr GMC	\$11,495	\$5,082	\$8,712		
'03 Ford Ranger	\$4,950	\$3,850	\$2,200		\$275
'07 Ford F350	\$9,922	\$3,872	\$2,299	\$2,299	\$332
09 Dodge 2500	\$9,922	\$3,872	\$2,299	\$2,299	\$332
1993 Dodge	\$6,000	\$3,000	\$5,000	\$2,500	\$400

3004-04 Repair and Maintenance: Roads

To tar and chip 9.41 miles of trails throughout Shawneeland.

88,496 square yards @ \$2.20 per square yard.

Total Repair and Maintenance - Roads

\$194,692

5103-00 Water and Sewage Services

This line item covers the costs associated with Aqua Source's water availability fees for lots owned by the Sanitary District and annual pumping of the septic tank at maintenance office.

9 lots at \$20 per lot.

Total Water and Sewage Services

\$480

5302-00 Fire Insurance (Property Insurance)

Includes property coverage for Cherokee Dam and fire insurance for the Maintenance Building, Council House, etc.

Total Fire Insurance

\$4,500

5407-00 Repair and Maintenance Supplies

This line item covers all in-house repair and maintenance supplies such as:

1. Lawn equipment - blades, bearings, gearboxes, belts, hoses, safety switches, oil filters, air filters, hydraulic filters, grease, oil gauges, lights, etc.
2. Farm tractors - belts, hoses, filters, grease, lights, etc.
3. Bush hogs - blades, spindles, gearboxes, hydraulic oil, drive line, etc.

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4. Grader - cutting edges, teeth for rippers, hoses, gearboxes for the cradle, ring gaskets for controls, hydraulic oil, motor oil, filters (hydraulic, engine, transmission, fuel), lights, gauges, etc.
 5. Backhoe - belts, hoses, filters (hydraulic, engine, transmission, fuel, air), teeth for rear digging bucket, cutting edge for front bucket, lights, gauges, etc.
 6. Trucks - belts, hoses, spark plugs, wires, distributor caps, alternators, fuel filters, oil and air filters, brakes, fuses, etc.
 7. All snow blade cutting edges, hoses, hydraulic pumps, hydraulic cylinders, etc.
 8. Spreader boxes for ice control - engine repair, chain drive repair, clutch repair, auger repair, spindle shaft replacement, bearings, oil, grease, electrical wiring, etc.
 9. Mechanic's tools - socket wrenches set, screwdrivers, etc.
 10. Carpenter's tools for building maintenance and replacement of street signs including routers, table saws, circular saws, drills, blades and bits for all, etc.
 - Fences, cables, posts, etc.
 - Lumber and paint for repairs to buildings.
 - Welding rods
 - Steel to fabricate metal repairs as needed.
 - Cutting torches
 - Chain saws - bars, chain, sprockets, clutches, filters.
 11. Nuts, bolts, screws, lights, wire, fuses, butt-connectors, wire ties, etc.
- Total Repair and Maintenance Supplies \$13,000

5408-00 Vehicle and Powered Equipment

This line item is targeted for all necessary equipment parts required for in-house repairs to each piece of equipment from large to small (grader, backhoe, trucks, mowers, weed eaters, etc.).

Total Vehicle and Powered Equipment \$15,000

3010-00-Other Contractual Services

This line item is used for out sourcing contracts such as tree removal, snow removal, Combs Wastewater, etc. An amount of \$1,250 has been added for the additional Combs Wastewater service at the Cherokee Beach. An additional \$10,000 has been added for Stormwater permits and E and S permits. An additional \$2,000 was added for tree removal services.

Total Other Contractual Services \$53,040

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SHAWNEELAND
MAJOR ACCOMPLISHMENTS
2016/2017

BUDGET:

During this fiscal year, we accomplished our prime objectives. We maintained and repaired our equipment and road network with in-house forces, keeping the maintenance costs at a bare minimum.

GENERAL REPAIRS:

Our main objectives were to improve and maintain roadways and drainage ditches. We replaced and upgraded damaged and undersized drainage culverts. We repaired the spillway and replaced the spillway pipe along with the replacement of three valves within the siphon system.

CLEARING RIGHT-OF-WAYS:

Because the sanitary district is located in a wooded area, this has been and will continue to be an ongoing project to enhance sight distances for every motorist and also make the roads safer for pedestrian traffic. We have also been cutting dead trees along the roadways to prevent trees from falling on roads or power lines.

RESOURCE SHARING:

Cross-use of equipment and manpower between Frederick County and the sanitary district continues to be an asset.

MAINTENANCE OF THE COMMON GROUNDS:

We hired seasonal help to mow and trim the grounds to maintain the appearance the property owners have become accustomed to. We also maintained the playground, the ball diamond, Cherokee Lake, two ponds, Swan Lake, and two Mail Houses.

CHEROKEE LAKE DAM:

The staff monitors the level of the lake throughout the year. The crew mowed the dam and seeded grass in order to keep the dam maintained. The crew weed eats the dam four to five times per season. The spillway project was completed along with the repairs to the siphon system. The Department of Conservation and Recreation inspected and renewed the permit for another six years.

VANDALISM:

Street signs and school bus shelters continue to be the biggest targets for the neighborhood vandals. However, the staff continues to fabricate and replace street signs and repair school bus stop shelters as necessary throughout the subdivision.

2016/2017 GOALS FOR SHAWNEELAND

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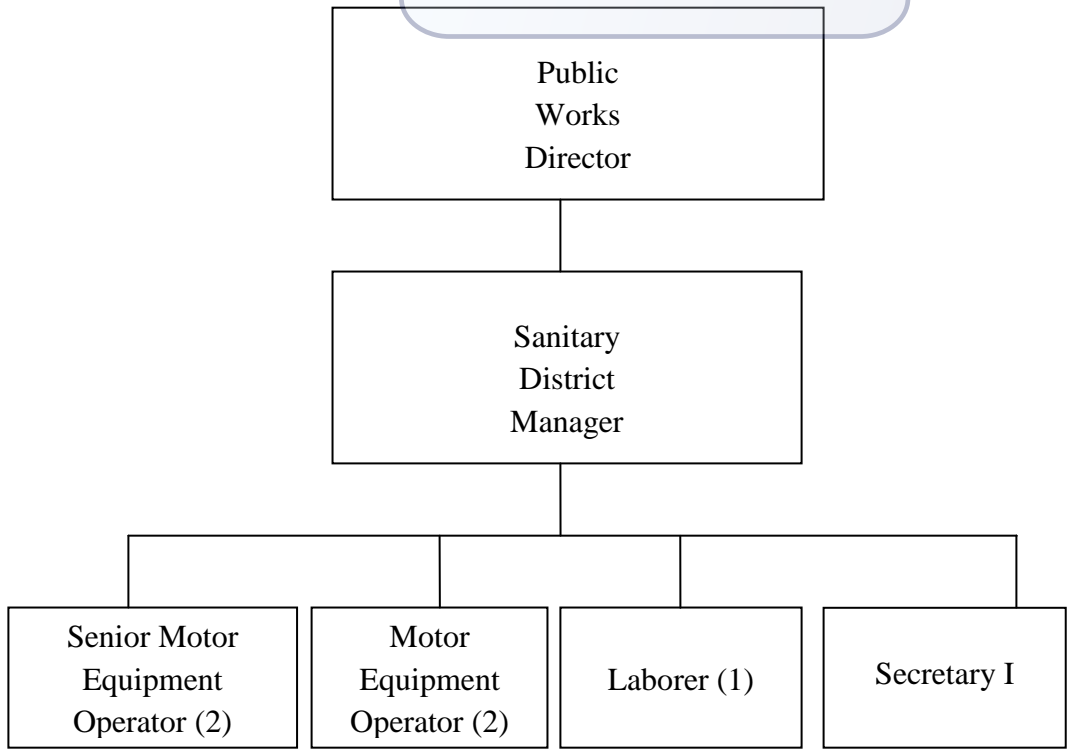
- 1) Operate within the approved budget.
- 2) Maintain and improve all existing roads within the Shawneeland Sanitary District (SSD).
- 3) Will continue to use the equipment to complete each task as safe and cost effective as possible.
- 4) Maintain all common grounds and amenities within the SSD.
- 5) Maintain and repair all SSD-owned equipment in-house when possible to help reduce repair cost.
- 6) Upgrade or replace culverts throughout the SSD.

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Shawneeland Sanitary District

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I. Shawneeland Sanitary District

The Sanitary District's priorities are road maintenance and upkeep of common properties. Our plans for Fiscal Year 2016/2017 are as follows:

- 1.) Roads
 - a.) Maintain and improve approximately 50 miles of roadway; tar and chip 9.14 miles of trails throughout Shawneeland
 - b.) Improve the shoulders and side-ditches
 - c.) Replace and upgrade culverts
 - d.) Prune trees and foliage at intersections and right-of-ways
 - e.) Manufacture, repair, and replace street name signs
- 2.) Common Properties
 - a.) Groom and maintain 40 plus acres of common area
 - b.) Improve and maintain Cherokee Lake
 - c.) Maintain the ball-field
 - d.) Maintain ponds and lakes; stock with fish
 - e.) Maintain two mail-house complexes
 - f.) Maintain two play ground areas
- 3.) Other Items
 - a.) Monitor water levels on Cherokee Lake and comply with state regulations
 - b.) Maintain the emergency siphoning system at Cherokee Lake
 - c.) Perform maintenance and repairs on all Sanitary District owned vehicles, equipment, and hand tools
 - d.) Maintain and repair all functional Sanitary District owned buildings

10/06/2015 COUNTY OF FREDERICK		- B U D G E T -		E X P E N S E		ACCOUNTING PERIOD 2015/10	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years FY/2014	Prior Years FY/2015	Amended Budget	Actual On 2015/10	Dept Request FY/2017	Admin Request
081080 -000-000	SHAWNEE-LAND SANITARY DISTRICT						
081080-1000-000-000	PERSONNEL SERVICES						
081080-1001-000-000	SHAWNEELAND DISTRICT MANAGER	55,641	58,560	61,068	15,267	61,069	
081080-1001-000-001	SR MOTOR EQUIPMENT OPERATOR	43,615	45,366	46,616	11,654	46,613	
081080-1001-000-002	MOTOR EQUIPMENT OPERATOR	28,950	31,601	33,132	8,283	33,134	
081080-1001-000-003	SR MOTOR EQUIPMENT OPERATOR	36,756	44,377	44,283	10,550	42,203	
081080-1001-000-004	MOTOR EQUIPMENT OPERATOR	35,335	36,589	37,487	9,372	37,482	
081080-1001-000-005	SECRETARY	27,983	28,655	30,270	7,568	30,264	
081080-1001-000-006	LABORER					26,000	
081080-1003-000-000	PART TIME/EXTRA HELP	14,285	11,975	22,000			
081080-1003-000-001	OFFICE ASST. II						
081080-1003-000-002	LIFEGUARDS						
081080-1005-000-000	OVERTIME	4,384	2,597			8,000	
081080-1009-000-000	MERIT RESERVE	9,430	14,875		3,700		
081080-1099-000-000	MERIT RESERVE						
	PERSONAL SERVICE	256,379	274,595	274,856	66,394	284,765	
081080-2000-000-000	FRINGE BENEFITS						
081080-2001-000-000	F.I.C.A.	18,974	19,561	21,026	4,735	21,785	
081080-2002-000-000	RETIREMENT - V.S.R.S.	24,283	25,589	26,827	6,652	29,366	
081080-2005-000-000	HOSPITAL/MEDICAL PLANS	34,441	60,278	63,000	16,383	73,500	
081080-2006-000-000	GROUP INSURANCE	2,537	2,870	3,008	746	3,293	
081080-2008-000-000	SHORT & LONG DISABILITY	133	594	650	156		
081080-2011-000-000	WORKER'S COMPENSATION - COMMO	9,518	11,179	11,058	2,849	12,322	
081080-2013-000-000	EDUCATION-TUITION						
081080-2099-000-000	FRINGE BENEFIT RESERVE						
	FRINGE BENEFITS	89,886	120,071	125,569	31,521	140,266	
081080-3000-000-000	CONTRACTUAL SERVICES						
081080-3002-000-000	PROFESSIONAL SERVICES - OTHER	550		2,000	600	2,000	
081080-3004-000-001	REPAIR AND MAINTENANCE-EQUIP.	170	19,884	20,000		20,000	
081080-3004-000-002	REPAIR AND MAINTENANCE-VEHICLE	4,727	9,312	10,000	289	10,000	
081080-3004-000-003	REPAIR AND MAINTENANCE - BUILD	686	14,346	5,000		5,000	
081080-3004-000-004	REPAIR & MAINTENANCE - ROADS		318,260	68,723		194,692	
081080-3006-000-000	PRINTING AND BINDING			1,200		1,200	
081080-3007-000-000	ADVERTISING					0	
081080-3010-000-000	CONTRACTUAL SERVICES	28,552	135,702	51,040	1,281	53,040	
	PURCHASED SERVICES	34,685	497,504	157,963	2,170	285,932	
081080-4000-000-000	INTERNAL SERVICES						
081080-4003-000-001	CENTRAL STORES-COPIES						
081080-4003-000-002	CENTRAL STORES - GASOLINE						
081080-5100-000-000	UTILITIES						
081080-5101-000-000	ELECTRICAL SERVICES	4,142	4,964	4,762	691	5,136	

081080-5102-000-000	HEATING SERVICES	2,281	1,775	2,400		2,400
081080-5103-000-000	WATER & SEWAGE SERVICES	162	162	480		480
081080-5200-000-000	COMMUNICATION					
081080-5204-000-000	POSTAGE AND TELEPHONE					
081080-5204-000-001	POSTAGE	8	38	820		820
081080-5204-000-002	TELEPHONE	3,281	3,726	4,596	243	4,596
081080-5300-000-000	INSURANCE					
081080-5301-000-000	BOILER INSURANCE		36	100	37	100
081080-5302-000-000	FIRE INSURANCE	3,005	3,124	4,500	3,182	4,500
081080-5305-000-000	MOTOR VEHICLE INSURANCE	3,480	4,707	5,000	4,837	5,000
081080-5306-000-000	SURETY BONDS					
081080-5307-000-000	PUBLIC OFFICIAL LIABILITY					
081080-5308-000-000	GENERAL LIABILITY INSURANCE	939	1,213	1,800	879	1,800
081080-5310-000-000	BURGLARY INSURANCE					
081080-5400-000-000	MATERIALS AND SUPPLIES					
081080-5401-000-000	OFFICE SUPPLIES	709	847	1,999	12	2,000
081080-5403-000-000	ARGICULTURAL SUPPLIES	2,949	2,027	5,000		5,000
081080-5404-000-000	MEDICAL & LABORATORY SUPPLIES	221	224	500		500
081080-5405-000-000	LAUNDRY/HOUSEKEEPING AND JANIT	803	758	850	16	850
081080-5407-000-000	REPAIR AND MAINTENANCE SUPPL	3,425	12,051	10,000	1,096	13,000
081080-5408-000-000	VEHICLE AND POWERED EQUIPMENT	14,939	16,106	15,000	952	15,000
081080-5408-000-001	VEHICLE - TIRES AND PARTS	3,414	1,105	5,000		7,000
081080-5408-000-002	VEHICLE - FUELS AND LUBRICANTS	29,377	20,628	36,550	2,226	29,250
081080-5410-000-000	UNIFORMS-CLOTHING	2,195	1,920	2,500	85	3,000
081080-5413-000-000	OTHER OPERATING SUPPLIES	274	996	2,000	10	2,000
081080-5413-000-001	ROAD AND STREET MATERIALS	18,171	54,326	98,670	5,901	111,820
081080-5414-000-000	MERCHANTS FOR RESALE					
081080-5415-000-000	OTHER EXPENSES	2,871	4,653	3,450	436	3,850
081080-5415-000-001	OTHER EXPENSES-MAILBOXES					
081080-5500-000-000	TRAVEL					
081080-5506-000-000	TRAVEL					
081080-5800-000-000	MISCELLANEOUS					
081080-5806-000-000	RESERVE FOR CONTINGENCIES					
081080-5808-000-000	INTEREST					
081080-5810-000-000	PAYMENT OF UNEMPLOYMENT CLAIMS	-79	-256			
081080-5899-000-000	CAPITAL TRANSFER					
	OTHER CHARGES	96,567	135,130	205,977	20,603	218,102
081080-8000-000-000	LEASES AND RENTALS					
081080-8001-000-000	MACHINERY & EQUIPMENT		20,198			
081080-8002-000-000	LEASE/RENT OF BUILDINGS					
081080-8003-000-000	COMMUNICATIONS EQUIPMENT					
081080-8005-000-000	MOTOR VEHICLES			50,000		
081080-8006-000-000	CONSTRUCTION VEHICLES AND EQUI	44,995				
081080-8007-000-000	INTEGRATED TECHNOLOGY EQUIPMEN					
081080-8009-000-000	MISCELLANEOUS EQUIPMENT					
081080-8700-000-000	LAND					

081080-8800-000-000	BUILDINGS						
081080-8900-000-000	IMPROVEMENTS OTHER THAN BUILDINGS						
	CAPITAL OUTLAY	44,995	20,198	50,000		0	
081080-9001-000-000	LEASE/RENT OF EQUIPMENT			3,000		3,000	
081080-9500-000-000	DEPRECIATION OF EQUIPMENT						
	OTHER USES OF FUNDS			3,000		3,000	
	TOTAL DEPARTMENT	522,512	1,047,498	817,365	120,688	932,065	
093010-2011-000-000	WORKER'S COMP FOR WELLNESS						
093010-5807-000-001	MERIT RESERVE	175		-5,135			
093010-5807-000-002	MERIT RESERVE FRINGES			-1,210			
	OTHER CHARGES	175		-6,345		0	
	TOTAL DEPARTMENT	175		-6,345		0	
TOTAL FOR FUND		522,687	1,047,498	811,020	120,688	932,065	

2017 FISCAL YEAR PLAN

DEPARTMENT: SHAWNEELAND SANITARY DISTRICT

8108

DESCRIPTION:

The Shawneeland Sanitary District (SSD) was established by the Frederick County Board of Supervisors under the authority of the Code of Virginia. By designating this area a sanitary district, the county can levy additional taxes on the residents and/or landowners. The manager of the SSD is hired by and works for the Frederick County Board of Supervisors. An active advisory committee has been established within the sanitary district to make recommendations to the board of supervisors through the SSD manager.

OBJECTIVES:

Short Term Objectives:

1. Roads: Number one priority.
 - a) Maintenance and Repairs of existing roads.
 - b) Snow removal.
 - c) Upgrade main arterial roads.
2. Improve and extend recreational areas.
3. Work with the Shawneeland Advisory Committee and sub-committees on long and mid-range plans.

	FY 2015 BUDGET	FY 2016 Budget	FY 2017 Budget		FY 2015 BUDGET	FY 2016 Budget	FY 2017 Budget
COSTS:				REVENUES:			
Personnel	359,180	389,890	425,031	Fees	664,470	708,900	689,900
Operating	725,861	416,941	507,034	State/Federal			
Capital	0	0	0	SSD Reserve Fund	420,571	97,931	242,165
TOTAL	1,085,041	806,831	932,065	TOTAL	1,085,041	806,831	932,065

2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT SHAWNEELAND SANITARY DISTRICT		8108	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-1001-00	Personal Services Includes salaries of one laborer position, two Motor Equipment Operator positions, two Senior Motor Equipment Operator positions, one full-time Secretary I position, and the SSD Manager position.		\$276,765
16-8108-1005-00	Extra Help/Overtime Includes overtime wages for emergency situations. a. Emergency Help	\$8,000	\$8,000
16-8108-2001-00	F.I.C.A.		\$21,785
16-8108-2002-00	Retirement		\$29,366
16-8108-2005-00	Hospital/Medical Plans		\$73,500
16-8108-2006-00	Group Insurance		\$3,293
16-8108-2011-00	Workers Compensation		\$12,322
16-8108-2099-00	Fringe Benefit Reserve		0

REVISED: 11/19/2015



2016-2017 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT SHAWNEELAND SANITARY DISTRICT

8108

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-3002-00	<p>Professional Services</p> <p>Surveying and engineering costs related to road improvements and evaluation of Cherokee Dam and other capital projects.</p> <p>Sources used outside of local government.</p>		\$2,000
16-8108-3004-01	<p>Repair and Maintenance - Equipment</p> <p>Heavy duty repairs that cannot be performed in-house (i.e., engine overhaul, transmission repair or flat tire on backhoe or grader).</p> <p>Line item increased due to aging equipment and high costs of major repairs.</p>		\$20,000
16-8108-3004-02	<p>Repair and Maintenance - Vehicle</p> <p>This amount includes anticipated maintenance and repairs to vehicles which are essential to our snow removal plan as well as daily duties.</p>		\$10,000
16-8108-3004-03	<p>Repair and Maintenance - Buildings</p> <p>This amount covers the cost to do repairs to all functional Sanitary District owned buildings.</p>		\$5,000
16-8108-3004-04	<p>Repair and Maintenance - Roads</p> <p>To Tar and Chip 9.14 miles of trails. 88,496 sq. yds. @ \$2.20 per sq. yd.</p>		\$194,692
16-8108-3006-00	<p>Printing and Binding</p> <p>This amount covers any newsletters or survey's the SSDAC may want to send out to Shawneeland residents.</p>		\$1,200

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT		DEPARTMENT CODE	8108
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-3007-00	Advertising Newspaper ads for SSDAC meetings.		\$0
16-8108-3010-00	Other Contractual Services Equipment w/operator for snow removal (pick-up with plow or wheel loader). Tree Trimming and Tree Removal-- an average of 50 trees per year @ \$100 per tree. Management reimbursement to Frederick County (Engineering Budget: 3010-019070-0002) for the services of the County staff for administration Pest Control--\$45 per month Combs Wasterwater Management-- 1 at the maintenance office for 12 months @ \$80 per month 2 at the beach and 1 at the playground for 6 months @ \$80 per month Stormwater/E and S Permits Lump Sum (State Requirement)	\$15,000 \$5,000 \$20,000 \$540 \$2,500 \$10,000	\$53,040
16-8108-5101-00	Electrical Services Electric service to maintenance building: lights to garage bays, heat/air conditioning, lights to the offices and meeting room. \$204 per month average for 12 months Outdoor security lighting: front and rear entrance mailhouse complex, the council house, ball field, picnic shelter and at the beach. \$224 per month average for 12 months	\$2,448 \$2,688	\$5,136

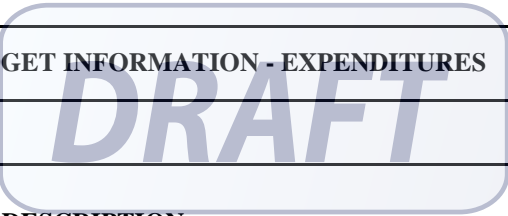
2016-2017 BUDGET INFORMATION - EXPENDITURES

DRAFT

DEPARTMENT SHAWNEELAND SANITARY DISTRICT DEPARTMENT CODE 8108

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5102-00	Heating Services Fuel for the furnace that heats the garage area: 800 gals. X \$3.00 per gallon		\$2,400
16-8108-5103-00	Water and Sewage Services Includes costs associated with Aqua Virginia's water availability fees for lots owned by Shawneeland. Pumping of the septic tank. 9 Lots @ \$20 per Lot.	\$300 \$180	\$480
16-8108-5204-01	Postage Postage per bulk item \$.30 x 2264 newsletters. Daily postage \$.43 x 325.	\$680 \$140	\$820
16-8108-5204-02	Telephone Verizon - \$90 x 12 months. (Shawneeland Office Phone Monthly) MCI - \$8.00 x 12 months. (Shawneeland Office Long Distance Monthly) Verizon Wireless - 6 mobile phones \$40.00 per month @ 12 months Each employee has a phone to communicate in the Sanitary District because 2 way radio's do not work. Verizon Wireless - internet \$45.00 per month @ 12 months	\$1,080 \$96 \$2,880 \$540	\$4,596
16-8108-5301-00	Boiler Insurance		\$100

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT		DEPARTMENT CODE 8108	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5302-00	Fire Insurance Includes property coverage for Cherokee Dam and fire insurance for the maintenance building, council house, etc.		4,500
16-8108-5305-00	Motor Vehicle Insurance 9 vehicles @\$555.55/year.		\$5,000
16-8108-5306-00	Surety Bonds		0
16-8108-5307-00	Public Official Liability		0
16-8108-5308-00	General Liability Insurance		\$1,800
16-8108-5401-00	Office Supplies Ink cartridges for copier, fax, and printer. Paper supplies (copy paper, folders, mailing supplies, notepads). Pens/miscellaneous Computer programs (includes recordable cds).	\$1,360 \$220 \$100 \$320	\$2,000
16-8108-5403-00	Agricultural Supplies The major portion of this amount is utilized for flowers and plants to landscape both entrances to Shawneeland, chemicals for the beach and ponds (plant growth controls), fertilizers, grass seed, and straw to stabilize shoulders and drainage ditches along roadways. Increase due to new Stormwater and E & S Regulations.		\$5,000

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT		DEPARTMENT CODE 8108	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5404-00	<p>Medical Laboratory Supplies</p> <p>To restock the first aid kits.</p>		\$500
16-8108-5405-00	<p>Laundry/Housekeeping and Janitorial Supplies</p> <p>To maintain cleanliness of office and meeting rooms.</p>		\$850
16-8108-5407-00	<p>Repair and Maintenance Supplies</p> <p>This line item includes lumber, posts, and plants for all buildings, bus stop shelters, street signs, etc. Because we perform most of our vehicle and small equipment maintenance and repairs in-house, we need to replace tools, parts, and supplies.</p>		\$13,000
16-8108-5408-00	<p>Vehicle and Powered Equipment</p> <p>This line item is targeted for all necessary equipment parts required to perform in-house repairs to each piece of equipment from large to small (grader, backhoe, trucks, mowers, weed eaters, etc). Line item has increased due to aging equipment.</p>		\$15,000
16-8108-5408-01	<p>Vehicle - Tires and Parts</p> <p>To purchase new tires for equipment (as needed). (Pick-up Truck, Motor Grader, Wheel Loader, Lawn Mower, Etc.)</p>		\$7,000

REVISED: 11/19/2015

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT

DEPARTMENT CODE 8108

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5408-02	<p>Vehicle - Fuels and Lubricants</p> <p>4,000 gallon of Gasoline @\$2.25 per gallon</p> <p>6,000 gallons of Diesel @\$2.50 per gallon</p> <p>375 gallons of Hydraulic and Motor Oil @\$14.00 per gallon</p>	<p align="right">\$9,000</p> <p align="right">\$15,000</p> <p align="right">\$5,250</p>	<p align="right">\$29,250</p>
16-8108-5410-00	<p>Uniforms and Clothing</p> <p>6 Employees at \$350 each per year to purchase safety boots, pants, shirts, and winter protection clothing.</p> <p>The remainder will purchase safety protection apparel.</p> <p>These items are required to be worn while doing assigned job duties.</p> <ul style="list-style-type: none"> hard hats safety vest gloves eye protection hearing protection chaps rubber boots 	<p align="right">\$2,100</p> <p align="right">\$900</p>	<p align="right">\$3,000</p>
16-8108-5413-00	<p>Other Operating Supplies</p> <p>To purchase industrial chemicals, manufacturing supplies, electrical supplies, ADP supplies, and other operating supplies not provided for in the foregoing accounts.</p>		<p align="right">\$2,000</p>

REVISED: 11/7/2014

2016-2017 BUDGET INFORMATION - EXPENDITURES

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DEPARTMENT SHAWNEELAND SANITARY DISTRICT		DEPARTMENT CODE 8108	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5413-01	<p>Road and Street Materials</p> <p>For general maintenance of approximately 50 miles of roads, along with culvert replacements and upgrades. This line item also covers salt, calcium, and #8 stones for snow and ice control.</p> <p>Stones 21A, #10, #8, 3" x 8".</p> <p>21A -800 tons x \$10.75 per ton.</p> <p>#10 -50 tons x \$12.00 per ton .</p> <p>#RRAL-OGB-300 tons x \$13.00 per ton .</p> <p>#8- 300 tons x \$12.50 per ton.</p> <p>Delivery of stone \$7.00 per ton @ 80 tons/mo. = \$560 x 12 mos.</p> <p>Asphalt: 550 tons @ \$80/ton.</p> <p>Calcium: 20 tons @\$700/ton.</p> <p>Salt: 50 tons @\$200/ton.</p> <p>Culverts: (15 inch to 42 inch diameter \$10-\$35/foot) estimate to upgrade and replace culverts</p> <p>Cold Patch: 50 tons @ \$145 per ton.</p>	<p align="right">\$16,850</p> <p align="right">\$8,600</p> <p align="right">\$600</p> <p align="right">\$3,900</p> <p align="right">\$3,750</p> <p align="right">\$6,720</p> <p align="right">\$44,000</p> <p align="right">\$14,000</p> <p align="right">\$10,000</p> <p align="right">\$13,000</p> <p align="right">\$7,250</p>	\$111,820
16-8108-5415-00	<p>Other Expenses</p> <p>To cover purchase and replacement of road signs.</p> <p>50 stop signs @ \$35/ea.</p> <p>10 Children at Play signs @\$30/ea.</p> <p>10 Speed limit signs @\$50/ea.</p> <p>To purchase trout for fishing derby (increased due to higher cost of trout purchase)</p>	<p align="right">\$1,750</p> <p align="right">\$300</p> <p align="right">\$500</p> <p align="right">\$1,300</p>	\$3,850

2016-2017 BUDGET INFORMATION - EXPENDITURES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT DEPARTMENT CODE 8108

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-5506-00	Travel Additional training for management and full-time employees.		\$0
16-8108-5806-00	Reserve for Contingencies Supplemental funds to cover emergency expenditures (blizzard, ice formation on roads, flooding, etc).		0
16-8108-8800-00	Buildings		
16-8108-9001-00	Lease - Rental of Equipment Funds to cover rental equipment due to breakdown of in house equipment.	\$3,000	\$3,000
16-8108-9500-00	Depreciation of Equipment		0
93010-5807-01	Merit Reserve		0
93010-5807-02	Merit Reserve Fringes		0
TOTAL			\$932,065

2016-2017 CAPITAL REQUESTS

DRAFT

DEPARTMENT SHAWNEELAND SANITARY DISTRICT

DEPARTMENT CODE 8108

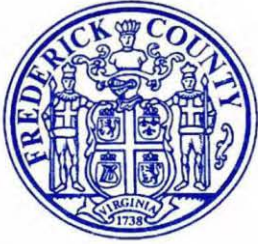
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
16-8108-8006-00	Construction Vehicles and Equipment		0
16-8108-8800-00	Buildings		0

2016-2017 BUDGET INFORMATION - REVENUES



DEPARTMENT SHAWNEELAND SANITARY DISTRICT		DEPARTMENT CODE 8108				
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
16-1101-01	CURRENT SANITARY DISTRICT TAX					
	Unimproved lots \$190/year x 1000 lots					\$190,000
	Improved lots \$560/year x 803lots					\$449,680
	External Users \$190/year x 50 lots					\$9,500
	\$560/year x 12 lots					\$6,720
16-1501-01	REVENUE FROM USE OF MONEY					\$8,000
	Back taxes paid					\$25,000
16-1911-07	REVENUE FROM CULVERT INSTALL.					\$1,000
					Total	\$689,900

REVISED: 11/19/2015


COUNTY of FREDERICK
Department of Public Works

540/665-5643

FAX: 540/678-0682

MEMORANDUM

TO: Public Works Committee
FROM: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works *HES*
SUBJECT: Monthly Tonnage Report - Fiscal Year 14/15
DATE: November 5, 2015

The following is the tonnage for the months of July 2015, through June 2016, and the average monthly tonnage for fiscal years 03/04 through 15/16.

FY 03-04:	AVERAGE PER MONTH:	16,348 TONS (UP 1,164 TONS)
FY 04-05:	AVERAGE PER MONTH:	17,029 TONS (UP 681 TONS)
FY 05-06:	AVERAGE PER MONTH:	17,785 TONS (UP 756 TONS)
FY 06-07:	AVERAGE PER MONTH:	16,705 TONS (DOWN 1,080 TONS)
FY 07-08:	AVERAGE PER MONTH:	13,904 TONS (DOWN 2,801 TONS)
FY 08-09:	AVERAGE PER MONTH:	13,316 TONS (DOWN 588 TONS)
FY 09-10:	AVERAGE PER MONTH:	12,219 TONS (DOWN 1,097 TONS)
FY 10-11:	AVERAGE PER MONTH:	12,184 TONS (DOWN 35 TONS)
FY 11-12:	AVERAGE PER MONTH:	12,013 TONS (DOWN 171 TONS)
FY 12-13:	AVERAGE PER MONTH:	12,065 TONS (UP 52 TONS)
FY 13-14:	AVERAGE PER MONTH:	12,468 TONS (UP 403 TONS)
FY 14-15:	AVERAGE PER MONTH:	13,133 TONS (UP 665 TONS)
FY 15-16:	AVERAGE PER MONTH:	14,268 TONS (UP 1,135 TONS)

MONTH	FY 2014-2015	FY 2015-2016
JULY	14,029	15,019
AUGUST	13,585	13,853
SEPTEMBER	13,274	14,103
OCTOBER	14,339	14,095
NOVEMBER	11,194	
DECEMBER	12,132	
JANUARY	10,297	
FEBRUARY	9,369	
MARCH	12,768	
APRIL	14,826	
MAY	16,461	
JUNE	15,321	

<u>MONTH</u>	<u>GLASS</u>	<u>PLAST</u>	<u>AL CANS</u>	<u>STEEL CANS</u>	<u>PAPER</u>	<u>OCC</u>	<u>SHOES</u>	<u>TEXTILE</u>	<u>ELEC</u>	<u>SCRAP</u>	<u>TOTAL</u>
JUL	80,860	40,800	11,220	7,580	102,320	81,200	2,520	3,160	21,660	226,280	577,600
AUG	78,120	37,240	3,525	6,955	109,900	79,533	1,160	3,140	43,240	225,901	588,714
SEP	79,020	34,400	3,505	7,395	99,320	71,200	1,220	2,640	62,780	193,600	555,080
OCT	73,600	33,260	3,381	7,992	92,620	71,460	1,420	3,000	16,640	183,160	486,533
NOV									15,240		15,240
DEC											0
JAN											0
FEB											0
MAR											0
APR											0
MAY											0
JUN											0
TOTAL	311,600	145,700	21,631	29,922	404,160	303,393	6,320	11,940	159,560	828,941	2,223,167
FY 14-15	895,600	407,703	40,060	97,515	1,272,660	893,380	25,900	23,540	532,283	1,890,729	6,079,370
FY 13-14	904,780	417,090	39,399	99,177	1,281,105	902,701	15,230	22,650	611,580	1,639,225	5,932,937
FY 12-13	913,530	410,338	45,086	102,875	1,508,029	878,450	15,020	24,680	502,680	1,321,938	5,722,626
FY 11-12	865,380	398,320	43,884	99,846	1,492,826	840,717	8,200	29,720	484,600	1,432,678	5,696,171
FY 10-11	949,185	378,452	42,120	98,474	1,404,806	824,873	18,420	23,280	467,920	1,220,107	5,427,637
FY 09-10	1,123,671	370,386	42,844	96,666	1,235,624	671,669	21,160		435,680	1,348,398	5,346,098
FY 08-09	762,810	322,928	23,473	55,246	1,708,302	564,957	28,780		404,760	1,097,151	4,968,407
FY 07-08	794,932	284,220	15,783	40,544	1,971,883	545,692	0		498,110	1,172,880	5,324,044
FY 06-07	600,464	200,720	11,834	29,285	1,684,711	441,321	0		382,574	550,070	3,900,979
FY 05-06	558,367	190,611	12,478	28,526	1,523,162				381,469	204,220	2,898,833
FY 04-05	549,527	193,224	11,415	27,525	1,552,111				273,707	25,080	2,632,589
FY 03-04	541,896	174,256	11,437	31,112	1,443,461				156,870	336,230	2,695,262
FY 02-03	413,627	146,770	9,840	23,148	1,381,195				62,840	171,680	2,209,100
FY 01-02	450,280	181,040	10,565	25,553	1,401,206				54,061	58,140	2,180,845
FY 00-01	436,615	198,519	10,367	24,988	1,759,731					9,620	2,439,840
FY 99-00	422,447	177,260	10,177	22,847	1,686,587					44,180	2,363,498
FY 98-99	402,192	184,405	9,564	22,905	1,411,950					48,810	2,079,826
FY 97-98	485,294	136,110	13,307	29,775	1,830,000						2,494,486
FY 96-97	373,106	211,105	23,584	46,625	1,690,000						2,344,420
FY 95-96	511,978	167,486	28,441	44,995	1,553,060						2,305,960
TO DATE	13,267,281	5,296,643	477,289	1,077,549	31,196,569	6,867,153	139,030	135,810	5,408,694	13,400,077	77,266,095

DOG REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED OVER NEXT MONTH
JULY	44	36	28	1	0	23	29	3	0	1	53
AUG	53	22	41	0	0	36	29	5	0	0	46
SEP	46	18	32	0	0	30	31	5	1	0	29
OCT	29	30	33	2	0	31	21	1	0	0	41
NOV											
DEC											
JAN											
FEB											
MAR											
APR											
MAY											
JUN											
TOTAL	172	106	134	3	0	120	110	14	1	1	169

In the month of October 94 - dogs in and out of kennel. 1 Dog transferred to S.P.C.A.

CAT REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED TO NEXT MONTH
JULY	104	204	27	1	0	41	0	183	12	1	99
AUG	99	225	29	1	15	38	4	213	2	0	112
SEP	112	210	17	1	7	32	3	205	11	0	96
OCT	96	240	16	5	3	33	5	185	21	0	116
NOV											
DEC											
JAN											
FEB											
MAR											
APR											
MAY											
JUN											
TOTAL	411	879	89	8	25	144	12	786	46	1	423

In the month of September 360 - cats in and out of shelter.