



Finance Department
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Director

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TO: Board of Supervisors

FROM: Finance Committee

DATE: January 22, 2009

SUBJECT: Audit, Finance Committee and Budget Worksession Report & Recommendations

The Audit Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 21, 2009 at 8:00 a.m. The Finance Committee meeting and a Budget Worksession immediately followed. All members were present.

1. A representative from Robinson, Farmer, Cox Associates will present the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2008. The committee heard comments from audit managers Randy Jones and David Foley.

Finance Committee – items 1, 2 and 5 were approved on consent agenda.

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$11,045.64. This amount represents State forfeited asset dollars received. See attached memo, p. 1.
2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$2,151.75. This amount represents DARE t-shirt reimbursements and a donation to the department. See attached memo, p. 2.
3. The Public Safety Communications Director requests a General Fund supplemental appropriation in the amount of \$50,000. This amount represents grant funds received for a

Citizens Alerting System Project. See attached information, p. 3 – 6. The committee recommends approval.

4. The Director of Public Works requests a Shawneeland Fund transfer in the amount of \$150,000 and approval of a change order in the amount of \$229,556. These adjustments are necessary to complete the Cherokee Dam Project at Shawneeland. See attached memo, p. 7. The committee recommends approval.
5. The Interim Director of Parks & Recreation requests a General Fund supplemental appropriation in the amount of \$4,984.59. This amount represents proceeds from the Thanksgiving 5K and the Winter Wonderland which will be distributed to Big Brothers/Big Sisters, WINC Chain of Checks and the United Way who were cooperative partners of the events. See attached memo, p. 8.
6. The Planning Director requests a General Fund supplemental appropriation in the amount of \$3,840. This amount represents a carry-forward of donations for purchase development rights. See attached memo, p. 9. The committee recommends approval.
7. The Assistant County Administrator provides additional information and proposed changes of the County proffer policy. See attached information, p. 10 – 18. The committee recommends adopting the policy with the proposed changes.
8. Round Hill Fire & Rescue requests \$43,392 in proffer funds to pay principal on a recently purchased pumper. See attached, p. 19. The committee recommends approval.
9. The Voter Registrar supplied information the cost to the County for “no excuse absentee voting” legislation that is before the General Assembly. The County Administrator requested endorsement from the committee to draft a letter in opposition of the proposal. See attached information, p. 20 – 25. The committee recommends approval.

Budget Worksession

1. FY 10 budget discussion.
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Information Only

1. The Finance Director provides a fund balance report. See attached, p. 26.

Respectfully submitted,

FINANCE COMMITTEE

Bill M. Ewing
Charles S. DeHaven
Richard Shickle
Stephen Swiger
Ron Hottle
Richie Wilkins

By _____
Cheryl B. Shiffler, Finance Director