



Finance Department  
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**TO:** Board of Supervisors  
**FROM:** Finance Committee  
**DATE:** December 17, 2008  
**SUBJECT:** Finance Committee Report and Recommendations

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The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, December 17, 2008 at 8:00 a.m. Items 2, 3 and 7 (☑) were approved on consent agenda.

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$723,669. This amount represents the 2008 Methamphetamine Grant Award (\$187,060) and the 2008 Congressional Earmark Award (\$536,609). See attached information, p. 1 – 9. The committee recommends approval.
2. ☑ The Sheriff requests a General Fund supplemental appropriation in the amount of \$688.50. This amount represents reimbursement for DARE t-shirts. No additional local funds required. See attached memo, p. 10.
3. ☑ The Sheriff requests a General Fund supplemental appropriation in the amount of \$25. This amount represents a donation to the department. No additional local funds required. See attached memo, p. 11.

4. The Old Dominion Probation Coordinator requests a Court Services fund supplemental appropriation in the amount of \$15,075. Funds are requested to offset FY 2009 State cuts (\$11,086) and repair and maintenance of building (\$3,989). See attached memo, p. 12. The committee recommends approval, but cautions against using fund balance in the future to make up for State cuts.
5. The Assistant County Administrator provides a proposed change to the County Proffer Policy. See attached memo, p.13 – 14. The committee recommends delay of this item awaiting information on how the development impact model calculates proposed proffers.
6. The Assistant Parks Director requests a General Fund supplemental appropriation in the amount of \$12,000. This amount is for the installation of two aerators in Sherando Park lake and is requested from the Proffer Fund. This item was postponed in November for investigation of alternate funding methods and a review of the Proffer Policy. See attached memo, p. 15. The item was tabled awaiting further clarification of the Proffer Policy.
7.  The Finance Director requests a General Fund supplemental appropriation in the amount of \$7,563. This amount represents a portion of the 2008 State Criminal Alien Assistance Program funds received. No additional local funds required. See attached memo, p. 16 – 17.
8. The Finance Director requests a reverse expenditure appropriation in the amount of \$4,000,000. This reduction is needed to cover the unbudgeted revenue shortfall. The committee recommends advertising this item for a public hearing.

**Information Only**

1. The School Finance Director provides a report on the school debt service fund. See attached, p. 18 – 20.
2. The Finance Director provides a fund balance report, p. 21.

**There was a joint budget worksession with the Board of Supervisors immediately following the Finance Committee meeting.**

Respectfully submitted,

FINANCE COMMITTEE

Bill M. Ewing  
Charles S. DeHaven  
Richard Shickle  
Stephen Swiger  
Ron Hottle  
Richie Wilkins

By \_\_\_\_\_  
Cheryl B. Shiffler, Finance Director