



TO: Board of Supervisors
FROM: Finance Committee
DATE: November 19, 2008
SUBJECT: Finance Committee Report & Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, November 19, 2008 at 8:00 a.m. Member Richie Wilkins was absent. Items 3, 6 and 9 were approved under consent agenda.

1. The County Attorney will present his review of the County's real property tax exemption program. See attached information, p. 1 – 9. The committee recommends forwarding this item to the Code & Ordinance Committee.
2. The County Administrator requests a General Fund budget transfer in the amount of \$29,400. This amount represents funds needed for the renewal of the county's e-Civis Grants Network service and is requested to be transferred from the operational contingency line item. See attached memo, p. 10 – 11. The committee recommends approval.
3. The Superintendent of Parks requests a General Fund supplemental appropriation in the amount of \$3,027.04. This amount represents an insurance reimbursement and is requested to be appropriated to the Repair and Maintenance – Vehicle line item. No local funds required. See attached memo, p. 12 – 14.

4. The Assistant Director of Parks and Recreation requests a General Fund supplemental appropriation in the amount of \$12,000. This amount is for the installation of two aerators in Sherando Park lake and is requested from the Proffer Fund. See attached memo, p. 15 – 17. The committee recommends postponement of this item until alternate funding sources have been investigated. The committee also recommends that the proffer policy be reviewed to clarify the use of proffer funds for items not on the CIP.

5. The Conservation Easement Authority requests a General Fund supplemental appropriation in the amount of \$265,000. This amount represents a carry forward of funds earmarked for the VDACS Office of Farmland Preservation's Purchase of Development Rights program. See attached memo, p. 18 – 19. The committee recommends approval of the carry forward and for the funds to be restricted. Expenditures are required to come before the committee.

6. The Northwestern Regional Adult Detention Center requests a NRADC supplemental appropriation in the amount of \$770. This amount represents a reimbursement from ICE and is requested to be appropriated to Professional Services. No local funds required. See attached memo, p. 20.

7. The NRADC Superintendent requests a NRADC supplemental appropriation in the amount of \$65,000. This amount represents funding for replacement of the Jail Automated Building Maintenance System and is requested to be appropriated from Unreserved Fund Balance. See attached memo, p. 21. The committee recommends approval.

8. The Director of the Winchester Regional Airport requests an Airport Capital Fund supplemental appropriation in the amount of \$1,837,500. This amount represents a carry forward for various capital projects that were not completed in FY 2008. See attached memo, p. 22. The committee recommends approval.

9. The Finance Director requests a General Fund supplemental appropriation in the amount of \$2,950. This amount represents adjustments to salaries to reflect the amounts being paid for Lord Fairfax Soil & Water Conservation District employees. No local funds required.

Information Only

1. The Finance Director provides a fund balance report.

There was a joint budget worksession with the Board of Supervisors immediately following the Finance Committee meeting.

Respectfully submitted,

FINANCE COMMITTEE

Bill M. Ewing
Charles S. DeHaven
Richard Shickle
Stephen Swiger
Ron Hottle

By _____
Cheryl B. Shiffler, Finance Director