



COUNTY of FREDERICK

Finance Department  
**Cheryl B. Shiffler**  
Director

540/665-5610

Fax: 540/667-0370

E-mail: cshiffle@co.frederick.va.us

**TO:** Finance Committee  
**FROM:** Cheryl B. Shiffler, Finance Director  
**DATE:** January 11, 2008  
**SUBJECT:** Finance Committee Agenda

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The Finance Committee will meet in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 16, 2008 at 8:00 a.m.

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$50. This amount represents a donation to the department. No local funds needed. See attached memo, p. 1.
2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$1972.50. This amount represents a reimbursement for DARE t-shirts and a donation to the DARE Program. No local funds needed. See attached memo, p. 2.
3. The Transportation Director requests a General Fund supplemental appropriation in the amount of \$16,000. This amount represents matching funds for the Virginia Department of Rail and Public Transit grant applied for by S&W Tours. See attached memo, p. 3.
4. The Fire and Rescue Deputy Chief requests a General Fund supplemental appropriation in the amount of \$44,385. This amount represents the State portion of an OEMS grant to purchase portable radios. Funds will be reimbursed to the County once expended. See attached memo, p. 4 – 6

5. The Director of Parks and Recreation requests a General Fund supplemental appropriation in the amount of \$5,500. This amount represents proceeds from Parks events and corresponding donations to community organizations. See attached memo, p 7.
6. The County Administrator requests a General Fund supplemental appropriation in the amount of \$60,000. This amount represents legal expenses to be incurred for the remainder of the fiscal year. Local funds are required. See attached memo, p. 8.
7. The Assistant County Administrator provides a draft policy and requests discussion on the use of cash proffers and inclusion of Fire & Rescue companies needs in the CIP. See attached information, p. 9 – 14.
8. The County Administrator request direction on the community's Ozone Early Action Plan. See attached information, p. 15 – 17.

**Information Only**

1. The Finance Director provides a fund balance report. See attached, p. 18.

# FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON  
Sheriff

MAJOR R.C. ECKMAN  
Chief Deputy

1080 COVERSTONE DRIVE  
WINCHESTER, VIRGINIA 22602

540/662-6168  
FAX 540/722-4001

TO : Finance Department  
FROM : Sheriff Robert T. Williamson *RTW*  
SUBJECT : Donation  
DATE : December 17, 2007

*10CR*  
*3-010-18990-0006*

Attached please find a check in the amount of \$50.00 from Debra and Bryan LeFew.

This is a donation to the department and we are requesting this amount be appropriated into our Crime Prevention /Public Relations line; 3102-5413-04

Thank you.

RTW/asw

DEBRA A LEFEW  
BRYAN D LEFEW  
540-722-6711  
129 OLD WAGON ROAD  
WINCHESTER, VA 22602

68-7851-2560

12/2/07 1900

pay to the order of *Fred C Sheriff Office* \$50.00  
*LeFew and [Signature]*

APPLE FEDERAL CREDIT UNION  
P.O. BOX 1200  
FAIRFAX, VIRGINIA 22030

For *where most needed* *[Signature]*

MLBP 2004

ROBERT T. WILLIAMSON  
Sheriff



MAJOR R.C. ECKMAN  
Chief Deputy

1080 COVERSTONE DRIVE  
WINCHESTER, VIRGINIA 22602

540/662-6168  
FAX 540/722-4001

TO : Finance Department  
FROM : Sheriff Robert T. Williamson *RTW*  
SUBJECT : Donation and Reimbursement  
DATE : December 18, 2007

1005

Attached please find two (2) checks totaling \$1,972.50 made payable to the DARE program. The check from U.S. Martial Arts Academy represents a donation to the DARE Program and the check from Redbud Run Elementary represents reimbursement for DARE t-shirts.

Both checks have been endorsed. We are requesting this amount, \$1,972.50 be appropriated into our revenue line for DARE; 1899-15 then transferred into the operating budget line of 5413-01 for the DARE Program.

Thank you.

Security enhanced document. See back for details.

2811

**U. S. MARTIAL ARTS ACADEMY, INC.**  
**BYUNG J. LIM**  
25 BATTERY DR. 540-869-8000  
WINCHESTER, VA. 22601

DATE 12-8-07 68-7375/2514 03

PAY TO THE ORDER OF D.A.R.E. \$ 1,500.00

One Thousand Five Hundred DOLLARS

VIRGINIA SAVINGS BANK FSB  
Winchester, VA 22601

FOR Donation

*[Signature]*

REDBUD RUN ELEMENTARY SCHOOL-PTO 05/96  
350 FIRST WOODS DRIVE  
WINCHESTER, VA 22603

3467  
68-426/514  
47003

Date 12/13/07

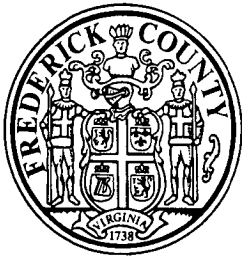
PAY to the order of Frederick County DARE Program \$ 472.50

Four hundred seventy two and 50/100 Dollars

BB&T  
BRANCH BANKING AND TRUST COMPANY  
1-800-BANK BBT BBT.com

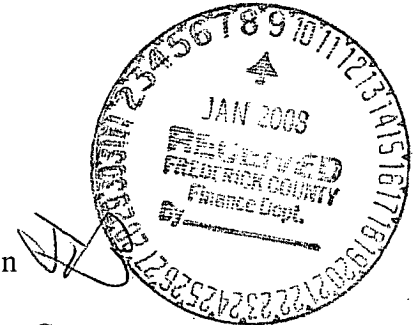
For T-shirts

*-2-*  
Signature Cheryl James



**MEMORANDUM**

**TO:** Finance Committee  
**FROM:** John A. Bishop AICP, Deputy Director - Transportation  
**RE:** Request for Matching Funds for VDRPT Commuter Bus Grant  
**DATE:** January 9, 2008



This is a request for a recommendation to the Board of Supervisors from the Finance Committee on behalf of S&W Tours for a commitment to matching funds in the amount of \$16,000.00 for a Virginia Department of Rail and Public Transit grant.

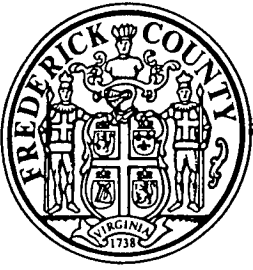
S&W is seeking this grant to add a bus or buses to their existing fleet of two commuter buses which are based out of the Front Royal area park and ride lots. This new bus or buses would be based out of the Clarke County park and ride lot and would be offering commuter service to the Northern Virginia area.

Five localities in addition to Frederick County are being asked for similar commitments in efforts to reach a goal of \$96,000.00 in matching funds and \$96,000.00 in grant funds, for a total of \$192,000.00. These localities include Winchester, Clarke County, Warren County, Shenandoah County, and Page County.

S&W's goal is to sell advertising on their existing and new buses to either supplement or replace the obligation of the localities, depending upon how things develop in terms of how many localities provide matching funds and how successful advertising sales are.

The requestor's grant application is due February 1, 2008, so there is no opportunity to table this item for further consideration since the Board will need to act before that time.

JAB/bhd



Gary A. DuBrueler  
Chief

## MEMORANDUM

**TO:** Cheryl Shiffler, Director  
Finance Department

**FROM:** Timothy L. Welsh, Deputy Chief Operations *T.L.W.*  
Fire and Rescue Department

**SUBJECT:** Request For Supplemental Appropriation

**DATE:** January 9, 2008

On July 1<sup>st</sup>, 2007, the Frederick County Fire and Rescue Department received notification from the Office of Emergency Medical Services that our agency has been awarded funding from the OEMS Consolidated Grants Program. The total grant amount awarded was \$44,384.04. This is a 50% matching grant with 50 percent being funded by the State and 50% being funded by the local jurisdiction. The department has within its budget the 50% matching funds for the local jurisdiction.

It is at this time that I request a supplemental appropriation in the amount of \$44,384.04 from the general fund. The approval would allow for the purchase of 75 P25 Digital Portable Radios under the grant. Upon receipt of these items and payment, the department will submit for reimbursement of the awarded 50% match from the State, which would be placed back into the general fund with no expense to the County.

Upon approval of this request, please place \$44,384.04 into line item 3505-5413-000 Other Operating Supplies.

If you have any questions or need additional information, please do not hesitate to contact me.

GAD:jlc  
Attachments: OEMS Grant Application  
Award Page  
Cc: File

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RECEIVED JUL 05 2007



# COMMONWEALTH of VIRGINIA

Department of Health

Office of Emergency Medical Services

P.O. Box 2448

Richmond, VA 23218-2448

July 1, 2007

Robert Stroube, M.D. M.P.H.  
State Health Commissioner

Gary R. Brown  
Director

P. Scott Winston  
Assistant Director

109 Governor St., Suite UB-55  
Richmond, VA 23219

1-800-523-6019 (VA only)  
804-864-7600  
FAX: 804-864-7580

Gary Dubrueler  
Frederick Co Fire & Rescue  
107 North Kent Street  
Winchester, VA 25411

Dear Grant Administrator: *Gary*

The Office of Emergency Medical Services (OEMS) is pleased to announce that your agency has been awarded funding from the OEMS Consolidated Grants Program. The attached Award Page itemizes the actual dollar value and item(s) your agency has been awarded under this program.

In order to provide the best possible customer service, please take time to read all grant award documentation. Please provide the grant number on all correspondence to OEMS and contact our office if you have any questions.

- **Award Acceptance Form** (Agreement for Services): must be returned within 60 days of grant award. Original or faxed copies will be accepted.  
**\*\*Note: all forms are available for downloading on our website: [www.vdh.virginia.gov/oems](http://www.vdh.virginia.gov/oems).**
- **Instructions for Grant Reimbursement.**
- **Reimbursement Checklist:** All items must be submitted in order to process your reimbursement.
- **Conditions:** A condition has been placed on some grant awards. Any and all conditions must be met in order to receive reimbursement.
- **Vehicles:** All vehicles awarded under this grant *must be available for service 24 hours a day - 7 days a week.*
- **PPCR/PPDR** submission is required. Grant reimbursements will **NOT** be processed for any agency not fully compliant.
- For communications equipment purchases, we recommend that you check the **STARS** contract for pricing.

It would be in your agency's best interest to purchase awarded item(s) by December 31, 2007 for the best price advantage, but **no later than** June 30, 2008. Contact Amanda Davis, OEMS Grant Program Manager at (804) 864-7611 or Linwood P. Pulling, Grant Specialist at (804) 864-7612 or 1-800-523-6019 for additional grant information.

Congratulations,

A handwritten signature in black ink that reads "Gary".

Gary R. Brown  
Director

Enclosures

**VDH** VIRGINIA  
DEPARTMENT  
OF HEALTH  
*Protecting You and Your Environment*  
[www.vdh.virginia.gov/oems](http://www.vdh.virginia.gov/oems)

Office of Emergency Medical Services  
Consolidated Grant Program

AWARD PAGE

July 1, 2007 - June 30, 2008 Grant Period

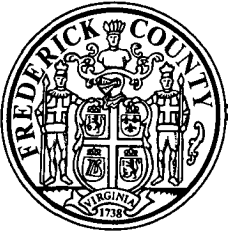
Agency Name: FREDERICK CO FIRE & RESCUE

Grant Number: LF-C02/06-07

<u>Code</u>	<u>Items Requested</u>	<u>Status</u>	<u>Quantity Funded</u>	<u>Funding C % Level T #</u>	<u>Amount Funded</u>
G 16482	P25 digital portable radio	FUNDED	68	50	\$44,384.04
					<u>\$44,384.04</u>

G - Rescue Squad Assistance Fund R - Recruitment and Retention T - ALS Training Fund



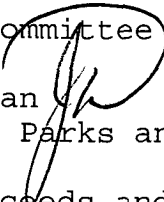


COUNTY of FREDERICK

Parks and Recreation Department  
James M. Doran, Director  
540-665-5678  
FAX: 540-665-9687  
www.co.frederick.va.us  
e-mail: fcprd@co.frederick.va.us

M E M O R A N D U M

TO: Finance Committee

FROM: James Doran   
Director, Parks and Recreation

SUBJ: Event Proceeds and Donations

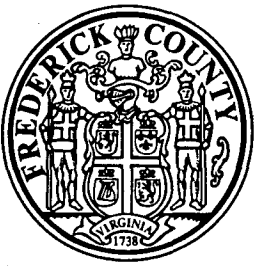
DATE: January 10, 2008

Frederick County Parks and Recreation and the Big Brothers/Big Sisters worked cooperatively on the First Annual Father/Son Golf Tournament and the Tenth Annual Thanksgiving 5k. This event is a fund raiser for the Big Brothers/Big Sisters. After all expenses were met for both events, \$ 2,500.00 was raised for this organization. FCPRD is requesting \$ 2,500.00 be transferred from revenue code 1613-08 to expenditure code 7104-5413-00 for a \$ 2,500.00 check payable to Big Brothers/Big Sisters.

The Winter Wonderland Walking Tour in Clearbrook Park was held from December 7 - 30, 2007. WINC provided a live remote on opening night in exchange for a \$ 1,500 donation to the WINC Chain of Checks. FCPRD is requesting \$ 1,500.00 in admissions deposited in revenue code 1613-05 for this event, be transferred to expenditure code 7104-5413-00 for a \$ 1,500.00 check to the WINC Chain of Checks. Also for this event, Rugs Direct provided a musical light display for every night of the event in exchange for a \$ 1,500 donation to the United Way. FCPRD is requesting \$1,500.00 in admissions deposited in revenue code 1613-05 for this event, be transferred to expenditure code 7104-5413-00 for a \$1,500.00 check to the United Way.

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107 North Kent Street  
Winchester, VA 22601



**John R. Riley, Jr.**  
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

[jriley@co.frederick.va.us](mailto:jriley@co.frederick.va.us)

**TO:** Finance Committee  
**FROM:** John R. Riley, Jr., County Administrator  
**SUBJECT:** Transfer Request  
**DATE:** January 5, 2008

I am requesting approval from the Finance Committee for a Transfer of funds in the amount of **\$60,000.00** to be transferred from Fund Balance to Professional Services-Other (010-12240-3002-000-000) to cover legal expenses to be incurred between now and the end of fiscal year 2007-2008 for attorneys' fees and other costs associated with pending legal matters involving the County.

I will be present at the Finance Committee meeting and will be glad to answer any questions. In the meantime, please let me know if you have any questions or need additional information prior to the meeting.

JRR/jet



## COUNTY of FREDERICK

**Kris C. Tierney**  
Assistant County Administrator

540/665-5666


Fax 540/667-0370

E-mail:

ktierney@co.frederick.va.us

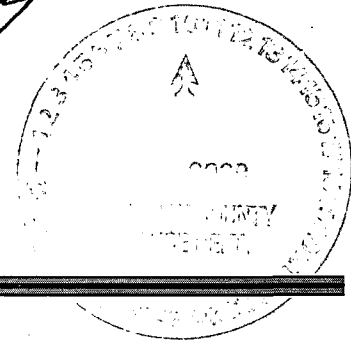
### MEMORANDUM

**TO:** Finance Committee

**FROM:** Kris C. Tierney, Assistant County Administrator 

**RE:** Draft Policy for Use of Cash Proffers and  
Inclusion of Fire and Rescue Company needs in the CIP

**DATE:** January 8, 2008



Following-up on the Committee's discussions at your December 19, 2007 meeting regarding the acceptance and use of cash proffers exclusively for capital expenditures, staff drafted a policy in an effort to comply with the wording and intent of the Virginia State Code.

#### Proposed Cash Proffer Procedure

Proffered funds received by the County will be held for the use of the specified department or agency for which the funds were originally proffered. In the case of funds proffered to offset impacts to fire and rescue services, the funds will be earmarked for the company located in closest proximity to the subject rezoning. Funds will be collected, held, and will accumulate until such time as a capital project funding request is received from the relevant department or agency.

Requests to utilize proffered funds would be submitted to the County's Finance Department for processing. The Finance Department will forward the requests to the Finance Committee for a recommendation to the Board of Supervisors. Requests to access proffered funds should specify the amount of funds requested and include a detailed description of the desired capital project/purchase, the total project cost, and indicate whether or not the item is listed on the County's Capital Improvements Plan (CIP). This process was discussed and agreed to by the Fire and Rescue Association's Proffer Committee.

#### Inclusion of Fire and Rescue Companies in the CIP

A second and parallel initiative was to set -up clear procedures for including desired capital projects or purchases of volunteer fire and rescue companies into the County's CIP. The process that had been discussed with, and agreed to by the Fire and Rescue Association was that beginning in 2008

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the Planning and Development would include the County's Fire and Rescue Coordinator on the list of recipients of the CIP request packages. The Coordinator would then distribute copies of the packages to each Fire and Rescue Company to be completed and submit back to the Coordinator by the specified deadline. The Coordinator would then see that all the packages are delivered to the Planning Department for processing.

At the Finance Committee's December meeting a question was raised regarding the handling of requests to access proffered funds for capital expenditures that were *not* listed on the CIP. Specifically, the question was whether or not (in light of the wording in §15.2-2-2298 of the State Code) it would be necessary (or advisable) for the County to amend its CIP to include a requested item/project that was not already listed on the CIP, prior to proffered funds being appropriated for that project.

The relevant code section reads:

*"In the event that proffered conditions include the dedication of real property or payment of cash, the property will not transfer and the payment of cash will not be made until the facilities for which the property is dedicated or cash is tendered are included in the capital improvement program, provided that nothing herein will prevent a locality from accepting proffered conditions which are not normally included in a capital improvement program."*

Staff met with Mr. Mitchell and the Planning Director on January 3, 2008 to discuss these issues, as a result of this discussion the proposed process for including Fire and Rescue Capital needs in the CIP has been modified slightly. (The opinion received from Mr. Mitchell dated 1/8/08 is attached) Staff is now proposing that as part of the 2008 CIP, a single Fire and Rescue Capital Project line be added in the amount of one million dollars that would be a blanket amount aimed at addressing requests from individual companies to access proffered funds to pay for capital projects *other than land for new stations or additions to existing stations* which would be listed as separate items. By not listing individual equipment requests we would eliminate the need for the County to amend the CIP on the occasion where a request to access proffered funds for an equipment item not already listed was granted.

### CIP Criteria

In a related matter, at your December meeting the Finance Committee again discussed the criteria to be used in determining what qualifies as a "capital project" for inclusion in the CIP. In the past staff had recommended a minimum value of \$100,000.00 and a useful life of at least five years. Fire and Rescue representatives have expressed some concern about the \$100,000.00 threshold, and suggested lowering the threshold amount to \$50,000.00.

The Planning staff has pointed out that the \$100,000 threshold for 'bricks-and-mortar' was intended to alleviate small scale, non capital projects from inclusion in the CIP (a historical problem we've encountered). The Department implemented a soft \$100,000 threshold (this year's CIP includes a

\$43,000 Parks and Rec. project that was left over after the original 'qualifying \$100,000' project was modified). Given that the intent is to accommodate F&R project requests for costly equipment, the Planning staff urges that we continue to utilize the \$100,000 threshold while recognizing that occasionally a Company may have a special project need which totals less than \$100,000. These occasional requests could be considered on a case-by-case basis. This approach, combined with utilizing a single one million dollar line in the CIP for all miscellaneous equipment needs as recommended above, should help to alleviate the Companies concern over this issue.

# HALL, MONAHAN, ENGLE, MAHAN & MITCHELL

A PARTNERSHIP OF PROFESSIONAL CORPORATIONS

ATTORNEYS AT LAW

WILBUR C. HALL (1892-1972)

THOMAS V. MONAHAN (1924-1999)

SAMUEL D. ENGLE

O. LELAND MAHAN

ROBERT T. MITCHELL, JR.

JAMES A. KLENKAR

STEVEN F. JACKSON

7 & 307 EAST MARKET STREET

LEESBURG, VIRGINIA

TELEPHONE 703-777-1050

9 EAST BOSCAWEN STREET

WINCHESTER, VIRGINIA

TELEPHONE 540-662-3200

FAX 540-662-4304

E-MAIL [lawyers@hallmonahan.com](mailto:lawyers@hallmonahan.com)



P. O. Box 848

WINCHESTER, VIRGINIA 22604-0848

January 8, 2008

Kris C. Tierney, AIC  
Assistant County Administrator  
County of Frederick  
107 North Kent Street  
Winchester, VA 22601

Re: Proffers for Fire and Rescue

Dear Kris:

You have asked that I provide you with my legal opinion regarding the requirements for handling cash proffers for fire and rescue.

Virginia Code §15.2-2298(A) provides, in part:

“In the event that proffered conditions include the dedication of real property or payment of cash, the property shall not transfer and the payment of cash shall not be made until the facilities for which the property is dedicated or cash is tendered are included in the capital improvement program, provided that nothing herein shall prevent a locality from accepting proffered conditions which are not normally included in a capital improvement program.”

In my opinion, this code section requires that before property to be dedicated is conveyed to the County, or before cash is paid to the County, the capital improvements for which the proffers were made must be included in the County capital improvement program (CIP). The clause at the end of the above-referenced

HALL, MONAHAN, ENGLE, MAHAN & MITCHELL

Kris C. Tierney  
January 8, 2008  
Page 2

code section means, in my opinion, that proffered conditions can be accepted which are not normally included in the capital improvement program and which at the time of the acceptance of the proffer are not included in the capital improvement program, but before land proffered to be dedicated is actually conveyed, or before cash proffer is actually paid to the County, the subject capital improvement must be included in the capital improvement program.

It is my understanding that the County will be establishing guidelines as to what will constitute a capital expenditure to be included in the County CIP.

It is also my understanding that the County will establish a process for the respective fire companies to submit proposed capital improvements to be included in the CIP. As the County will establish separate accounts to hold proffered funds for respective fire and rescue companies, with respect to fire and rescue vehicles/equipment which qualify as a capital expenditure under the County guidelines I would recommend that this be covered in the CIP by a single entry along the lines of "additional and replacement fire and rescue vehicles/equipment". I believe such a single entry would meet the requirements of the code section to permit the County to accept cash proffers for fire and rescue to be used for qualifying vehicles/equipment, and would enable the County to be able to disburse proffered funds for qualifying vehicles/equipment.

In addition to the single entry for vehicle/equipment, separate entries in the CIP should be made for sites for new fire and rescue buildings, or for additions to existing buildings.

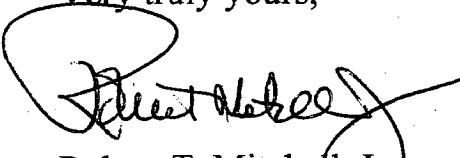
Please advise if there are any questions concerning the foregoing, or if I can provide any further information.

HALL, MONAHAN, ENGLE, MAHAN & MITCHELL

Kris C. Tierney  
January 8, 2008  
Page 3

With kind regards, I am

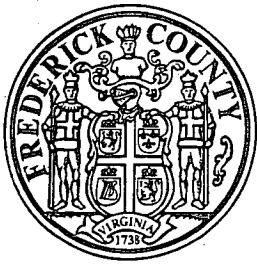
Very truly yours,



Robert T. Mitchell, Jr.

RTM/ks





John R. Riley, Jr.  
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

MEMORANDUM

TO: Board of Supervisors  
FROM: John R. Riley, Jr., County Administrator  
DATE: December 28, 2007  
RE: Ozone Action Coordinator Position

I have not heard from the Board as to your preference on the above; therefore, we will move forward with this request through the Finance Committee for a recommendation to implement. This request will also be forwarded to City Council for consideration.

Please do not hesitate to contact me should you have any questions.

JRR/tjp

Attachment



WINCHESTER  
FREDERICK COUNTY  
VIRGINIA EDC

DATE: December 6, 2007  
TO: Frederick County Board of Supervisors  
FROM: Patrick Barker, Executive Director  
CC: John R. Riley, Jr., County Administrator  
RE: Ozone Action Coordinator Position

The EDC is seeking direction from the Board of Supervisors and City Council on the community's Ozone Early Action Plan.

For background, the City and County entered into an agreement with the Virginia Department of Environmental Quality on a proactive locally driven plan to address the issue of the community's ozone non-attainment in late 2003. Several control measures within the community's Ozone Early Action Plan centered on public awareness activities and communication. As such, an Ozone Action Coordinator Position Coordinator was hired in early 2005 to facilitate these activities. The SHENAIR Institute at James Madison University was awarded the contract (\$73,936) of the Ozone Action Coordinator Position for the past three years, which was the initial timeframe of the Ozone Early Action Plan.

The success of community efforts along with regional/state measures has achieved notable results. Since executing the Ozone Early Action Plan, our community has only experienced one (1) day of exceeding the ozone standard. This success will most likely bring a format determination of attainment for the current ozone standard in April 2008.

Several important caveats come along with this success. First, the Ozone Early Action Plan contains a condition that our community must remain vigilant and proactive in promoting its Ozone Early Action Plan and retaining air quality gains thru 2012. Second, and perhaps, more importantly, EPA is in the process of establishing a new and more stringent ozone standard that will be in place by 2010. Depending on the level selected, the area will again be close to, or back into, non-attainment status at that time. Virginia Department of Environmental Quality has commented that the continuation of the Ozone Early Action Plan process may benefit the community when EPA makes its area designation decisions.

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Your Move. Our Commitment.

To this effect, Board of Supervisors and City Council need to provide some direction/action on continued maintenance on the community's Ozone Early Action Plan. Staff has generated three options based on discussion with the Northern Shenandoah Valley Air Quality Taskforce, the EDC and the SHENAIR Institute at James Madison University. Those options are listed below.

1. Continue program, including contract with JMU at current level until 2012
  - The renewal costs with JUM would be \$79,851. Following previous cost-sharing of this contract, the City and County would split the cost equally, resulting in each entity providing \$39,925.
2. Continue program at reduced level until 2012 and absorb functions into EDC or other city/county department
  - Only programs identified as valuable (see below)
3. Cease all activities as soon as attainment status received

Both the Northern Shenandoah Valley Air Quality Taskforce and the EDC recommend the continuation of the program with a preference toward option 1.

Most Valuable	Valuable	Least Valuable
<ul style="list-style-type: none"> <li>• Idle Reduction Street Signage</li> <li>• Clean Air Champions</li> <li>• AQAD Network</li> <li>• Informational Articles</li> <li>• Media Kits</li> <li>• AIRCorps program</li> <li>• Teacher Training</li> <li>• Presentations – Civic Groups</li> </ul>	<ul style="list-style-type: none"> <li>• Clean Diesel Network</li> <li>• GLOBE program</li> <li>• Media Development &amp; Distribution</li> <li>• Partnerships</li> <li>• K – 12 Educational Events</li> <li>• Presentations – Business, Local Gov't, Medical</li> <li>• Outreach Research</li> <li>• Valley AIRNow Communications</li> <li>• Task Force Meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Clean Commute Day Celebration</li> <li>• Community Events &amp; Festivals</li> <li>• PSAs</li> <li>• Presentations - Conferences</li> </ul>

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Your Move. Our Commitment.

**County of Frederick, VA  
Report on Fund Balance  
December 2007**

**Fund Balance, Beginning of Year, July 1, 2007** **32,685,256**

**Prior Year Funding & Carry forward Amounts**

Adjust Forfeited Assets	(1,530)	
Document Imaging carry forward	(7,000)	
Inspections scheduling system carry forward	(31,318)	
Clearbrook Convenience Site carry forward	(168,627)	
Gypsy Moth spraying carry forward	(175,000)	
Transportation carry forward	(225,500)	
Sheriff donation carry forward	(200)	
School operating funds carry forward	(87,538)	
School insurnace proceeds carry forward	(28,311)	
Social Services carry forward	(70,300)	
School capital funds carry forward	(918,429)	
Sheriff prisoner transport reimbursement carry forward	(3,000)	
DARE carry forward	(4,880)	
Litter-Thon funds carry forward	(1,222)	
Public Safety training carry forward	(10,325)	
		(1,733,179)

**Other Funding / Adjustments**

Audit Adjustments (includes School Operating)	2,215,694	
Adjust Fire Company Capital Reserves	(135,832)	
Commonwealth Attorney (2) new positions	(39,438)	
Enhanced LEOS benefit	(136,111)	
Correct 45 day taxes	(283,216)	
Radio Tech position	(128,140)	
Voting machine upgrades	(13,511)	
eCivis grants software	(26,000)	
New position - County Attorney	(120,000)	
COR reassessment	(9,457)	
Youth Development Center	(125,000)	
Shenandoah Valley Discovery Museum	(500,000)	
Replace Sheriff weapons	(30,823)	
Airport Capital	(25,792)	
Homeland Security interest refund	(5,344)	
Smeltzer property	(164,900)	
PSB Custodian & part time help	(37,117)	
State funds for addtl court security	5,909	
		440,923

**Fund Balance, December 2007** **31,393,000**