



Finance Department
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Director

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TO: Finance Committee
FROM: Cheryl B. Shiffler, Finance Director
DATE: August 10, 2006
SUBJECT: Finance Committee Agenda

The Finance Committee will meet in the Board of Supervisors' Meeting Room at 107 North Kent Street on Wednesday, August 16, 2006 at 8:00 a.m.

1. Mr. Robert Mitchell, Jr. is available for discussion on proffers and the Capital Improvements Plan. See attached information, p. 1 – 3. Staff has provided a proffer history. See attached, p. 4 – 7.
2. The Northwestern Regional Juvenile Detention Center Superintendent requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$94,133.46. This amount represents the addition of 3 full-time employees, costs associated with overcrowding and a needs assessment. All funds needed are local. See attached memo, p. 8 – 12.
3. The Northwestern Regional Adult Detention Center Superintendent requests an FY 2006-2007 Jail Fund supplemental appropriation in the amount of \$57,944. This amount represents additional grant monies received for the addition of a Case Manager/Investigator and other associated costs to manage the increased case load of Pre-trial Services. No additional local funds needed. See attached memo, p. 13.

4. The Sheriff has been notified by the State Compensation Board of the addition of two Deputy I positions. It is requested that the Committee decide to fund the additional positions through a supplemental appropriation or to use the funds toward currently budgeted positions. Additional local funds needed. See attached, p. 14 – 19.
5. The Director of Public Works requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$328,650. This amount is needed to complete the construction of a new citizens' convenience site in Clearbrook. See attached memo, p. 20 – 22.
6. The Director of Public Works requests an FY 2006-2007 Landfill Fund supplemental appropriation in the amount of \$300,000. This amount is needed to cover the costs of an ongoing permit amendment required to increase the capacity of the municipal solid waste landfill. See attached memo, p. 20.
7. The Director of Parks and Recreation requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$484,860.03. This amount is needed to fund the installation of a sewer line and pump station at Clearbrook Park. The FY 2006 budget for this project was \$152,110. Additional local funds required. See attached memo, p. 23.
8. The Director of Parks and Recreation requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$87,633.04, which is comprised of \$17,567.04 in local funds and \$70,066 in grant funds. This amount represents remaining funds from FY 2006 for the development of a pedestrian/bicycle trail along Warrior Drive. See attached memo, p. 23.
9. The Director of Parks and Recreation requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$17,000. This amount is needed for pump and haul services since the sewer line project will not be completed in FY 2007. Additional local funds required. See attached memo, p. 24.

10. The Fire and Rescue Department requests an FY 2006-2007 General Fund supplemental appropriation in the amount of \$21,337. This amount represents a carry forward for unexpended 2004 State Homeland Security Grant funds. See attached memo, p. 25.

11. The Finance Director requests a General Fund supplemental appropriation in the amount of \$775,742.83, a Regional Jail Fund supplemental appropriation in the amount of \$18,836.78, a Landfill Fund supplemental appropriation in the amount of \$2,062,979.51, a Capital Projects Fund supplemental appropriation in the amount of \$13,785,627.90 and an Airport Authority Capital Fund supplemental appropriation in the amount of \$100,740.40. These amounts represent outstanding purchase orders at June 30, 2006. This request will require a public hearing. For further detail, see attached list, p. 26 – 36.

12. The Finance Director requests a Capital Projects Fund supplemental appropriation in the amount of \$2,207,060. This amount is needed for continued construction of the animal shelter. This item will require a public hearing. See attached, p. 37 – 38.

**** FOR INFORMATION ONLY ****

1. Attached is information provided by the Fire and Rescue Department regarding a proposed work schedule adjustment and overtime. This information has previously been discussed and is being provided in the event that discussions continue. See attached memo, p. 39 – 53.