



**AGENDA
REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 28, 2015
7:00 P.M.
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

5:30 P.M. – Budget Work Session with Frederick County School Board

7:00 P.M. – Regular Meeting - Call To Order

Invocation

Pledge of Allegiance

Adoption of Agenda:

Pursuant to established procedures, the Board should adopt the Agenda for the meeting.

Consent Agenda:

(Tentative Agenda Items for Consent are Tabs: E and J)

Citizen Comments (Agenda Items Only, That Are Not Subject to Public Hearing.)

Board of Supervisors Comments

Minutes: (See Attached)----- A

1. Special Meeting, January 12, 2015.

2. Special Meeting, January 13, 2015.

County Officials:

1. Employee of the Month Award. **(See Attached)**----- B

2. Committee Appointments. **(See Attached)**----- C

**AGENDA
REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 28, 2015
PAGE 2**

3. Request from Commissioner of the Revenue for Refunds.
(See Attached) ----- D

Committee Reports:

1. Parks and Recreation Commission. (See Attached) ----- E
2. Finance Committee. (See Attached)----- F

Planning Commission Business:

1. Discussion – Comprehensive Policy Plan Amendment (CPPA) #01-14
Blaine Properties Sewer and Water Service Area (SWSA) Inclusion.
(See Attached) ----- G
2. Discussion – Capital Improvements Plan (CIP). (See Attached)----- H
3. Resolution - Revenue Sharing Application Modification. (See Attached)---- I
4. Road Resolutions: (See Attached)----- J
 a. Meadows Edge Subdivision - Phase I
 b. Lynnehaven Subdivision, Section III - Phase II

Board Liaison Reports (If Any)

Citizen Comments

Board of Supervisors Comments

Adjourn

A

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

SPECIAL MEETING

January 12, 2015

A Special Meeting of the Frederick County Board of Supervisors was held on Monday, January 12, 2015 at 8:00 A.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Richard C. Shickle, Charles S. DeHaven, Jr.; Christopher E. Collins; Gene E. Fisher; Robert A. Hess; Gary A. Lofton; and Robert W. Wells

CALL TO ORDER

Chairman Shickle called the meeting to order.

CLOSED SESSION

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Lofton, the Frederick County Board of Supervisors convened in closed session pursuant to Virginia Code Section 2.2-3711 A (1) to discuss personnel matters, specifically, filling the upcoming vacancy in the county administrator's position.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Charles S. DeHaven, Jr.	Aye
Christopher E. Collins	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Lofton, the Board came out of closed session and reconvened in open session.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Charles S. DeHaven, Jr.	Aye
Christopher E. Collins	Aye
Gene E. Fisher	Aye

Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Fisher, the Board certified that to the best of each board member's knowledge the Board discussed only matters involving personnel specifically, filling the upcoming vacancy in the county administrator's position, pursuant to Virginia Code Section 2.2.-3711 A (1).

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Charles S. DeHaven, Jr.	Aye
Christopher E. Collins	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

ADJOURN

UPON A MOTION BY VICE-CHAIRMAN DEHAVEN, SECONDED BY SUPERVISOR FISHER, THERE BEING NO FURTHER BUSINESS TO COME BEFORE THIS BOARD, THIS MEETING IS HEREBY ADJOURNED. (12:35 P.M.)

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

SPECIAL MEETING

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Richard C. Shickle	Aye
Charles S. DeHaven, Jr.	Aye
Christopher E. Collins	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

ADJOURN

UPON A MOTION BY VICE-CHAIRMAN DEHAVEN, SECONDED BY SUPERVISOR FISHER, THERE BEING NO FURTHER BUSINESS TO COME BEFORE THIS BOARD, THIS MEETING IS HEREBY ADJOURNED. (1:45 P.M.)

B



County of Frederick

Paula A. Nofsinger

Director of Human Resources

(540) 665-5668

FAX: (540) 665-5669

pnofsing@co.frederick.va.us

TO: Board of Supervisors

FROM: Lynsey Orndorff, HR Generalist

DATE: January, 2015

SUBJECT: Employee Recognition

Please find attached, resolution recognizing Lorraine Mossburg with the Frederick County Commissioner of the Revenue's Office for Employee of the Month, January.

Lorraine plans to attend the January 28th 2015 Board Meeting to accept her award.

Thanks

Employee of the Month Resolution

Awarded to:

Lorraine Mossburg

WHEREAS, the Frederick County Board of Supervisors recognizes that the County's employees are a most important resource; and,

WHEREAS, on September 9, 1992, the Board of Supervisors approved a resolution which established the Employee of the Month award and candidates for the award may be nominated by any County employee; and,

WHEREAS, the Board of Supervisors selects one employee from those nominated, based on the merits of outstanding performance and productivity, positive job attitude and other noteworthy contributions to their department and to the County; and,

WHEREAS, Lorraine Mossburg, an Administrative Assistant for the Commissioner of the Revenue was nominated for Employee of the Month; and,

WHEREAS, Lorraine is being awarded for acquainting herself with all COR division processes which has enabled her to know information she provides to the public first-hand. Lorraine takes on much responsibility, by concentrating on assisting taxpayers with specific questions and processing the information in a concise, uniform manner to accommodate the taxpayer in a timely manner. She works tirelessly to inspire offices to participate in programs that raise money for community efforts. Her creativity is enjoyed by all. Lorraine is approachable and enthusiastic about her role in the COR office which makes for a learning and productive atmosphere. She is thorough and an excellent resource for co-workers to discuss new ideas. She continues to search for creative ways to keep information fresh and informative; and,

NOW, THEREFORE BE IT RESOLVED, by the Frederick County Board of Supervisors this 28th day of January, 2015, Lorraine Mossburg is hereby recognized as the Frederick County Employee of the Month for January 2015; and,

BE IT FURTHER RESOLVED that the Board of Supervisors extends gratitude to Lorraine Mossburg for her outstanding performance and dedicated service and wishes her continued success in her future endeavors; and,

BE IT FURTHER RESOLVED, that Lorraine Mossburg is hereby entitled to all of the rights and privileges associated with her award.



County of Frederick, VA
Board of Supervisors

Richard C. Shickle, Chairman

Dedication

County of Frederick

Employee of the Month

January 2015

Lorraine Mossburg

Hardworking

Excellence

Professional

Richard C. Shickle

Richard C. Shickle
Chairman, Board of Supervisors



County of Frederick Employee of the Month Nomination Form

January

Outstanding service can be demonstrated in many ways, but it always involves more than just good job performance. An employee can be outstanding for suggesting improvements that result in greater efficiency, improved service, or cost savings; for leadership in departmental activities, for the department's goals or for the goals of the county as a whole. Outstanding service includes job performance that clearly exceeds requirements.

The Board of Supervisors must discount generalities not supported by specific examples of activities which support the nomination. Remember, there is no way to know whether specifics are missing by accident or because they do not exist. If you believe an employee has made an outstanding contribution, give specific examples of what they have done.

Nominations are not judged on how well you write. However, they are judged on the facts presented.

Employee Name : Lorraine Mossburg

Department: Commissioner of the Revenue

Nomination Submitted By: Bev Rosato

Department: Commissioner of the Revenue

Nominator's Signature: Bev Rosato

Digitally signed by Bev Rosato
DN: cn=Bev Rosato, o=ou, email=rosato@co.frederick.va.us, c=US
Date: 2014.12.02 11:17:30 -05'00'

Date: 12/02/2014

Reason for Nomination (please be specific, precise, and definite):

Lorraine is instrumental in updating, creating and reviewing forms, online forms and the web-site for the COR department. Through her implementation and monitoring, Frederick County taxpayers have access to updated information and the convenience of viewing and using this information 24/7.

Lorraine acquainted herself with all COR division's processes which has enabled her to first-hand know the information she provides to the public. With Lorraine taking on this responsibility, COR divisions can concentrate on assisting taxpayers with specific questions and processing the information received in a timely manner. With her overseeing this process the presentation of this information for all divisions is concise and uniform which is more accommodating to the taxpayer.

Lorraine works with multiple Frederick County departments to insure the information provided to the taxpayer is correct and up to date. New legislation may require changes to our Code and Ordinances therefore discussions may be required with the County Attorney; creation of on-line forms requires the assistance of the IT and/or MIS departments; as a member of the Employee Committee, Lorraine works tirelessly to inspire the offices to participate in programs that raise money for community efforts. Her creativity has been enjoyed by all.

Due mainly to her efforts, a new COR Deputy Association for the West Central area was created. While this was the idea of a Commissioner, Lorraine was asked to be the driving force in getting it up and started because of her abilities and skills to organize and implement. This association will provide guidance and training for existing and new COR staff. The first meeting was in November 2014. Lorraine accepted the role of Communications Officer.

Lorraine is approachable and enthusiastic about her role in our office which makes for a learning and productive atmosphere. She is thorough and an excellent resource for co-workers to discuss new ideas. She continues to search for creative ways to keep information fresh and informative.

I am pleased to submit Lorraine for consideration as an Employee of the month for Frederick County.

HR Section: Received:

12/3/14

Emailed to HR Committee:

C



COUNTY of FREDERICK

John R. Riley, Jr.
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:
jriley@co.frederick.va.us

MEMORANDUM

TO: Board of Supervisors

FROM: John R. Riley, Jr., County Administrator

DATE: January 21, 2015

RE: Committee Appointments

Listed below are the vacancies/appointments due through February, 2015. As a reminder, in order for everyone to have ample time to review applications, and so they can be included in the agenda, please remember to submit applications prior to Friday agenda preparation. Your assistance is greatly appreciated.

VACANCIES/OTHER

Board of Zoning Appeals

James W. Givens – Back Creek District Representative
860 Laurel Grove Road
Winchester, VA 22602
Home: (540)678-0291
Term Expires: 12/31/16
Five year term

(Mr. Givens has Resigned.) *(There are seven members on the Board of Zoning Appeals. Recommendations for appointment/reappointment are made by the Board of Supervisors and submitted to the Judge of the Frederick County Circuit Court for final appointment.)*

Historic Resources Advisory Board

Claus Bader – Red Bud District Representative
102 Whipp Drive
Winchester, VA 22602
Home: (540)722-6578
Term Expires: 02/22/14

Memorandum – Board of Supervisors
January 21, 2015
Page 2

Four year term

FEBRUARY 2015

No appointments due.

JRR/tjp

U:\TJP\committeeappointments\WmosLettrs\BoardCommitteeAppts(012815BdMtg).docx

D



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney


540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Frederick County Board of Supervisors
CC: John R. Riley, Jr., County Administrator
FROM: Roderick B. Williams, County Attorney
DATE: January 21, 2015
RE: Commissioner of Revenue Refund Requests

Attached, for the Board's review, are requests to authorize the Treasurer to credit the following entities:

1. Quantum Fireworks LLC – \$2,564.78
2. Ryder Truck Rental LT – \$3,419.73



Roderick B. Williams
County Attorney

Attachments



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: John R. Riley, Jr., County Administrator

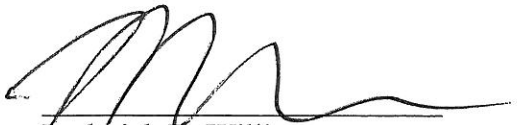
FROM: Roderick B. Williams, County Attorney

DATE: January 21, 2015

RE: Refund – Quantum Fireworks LLC

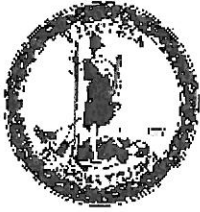
I am in receipt of the Commissioner's request, dated January 15, 2015, to authorize the Treasurer to refund Quantum Fireworks LLC the amount of \$2,564.78, for business license taxes in 2014. This refund resulted from the taxpayer closing this business.

The Commissioner verified that documentation and details for this refund meet all requirements. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.



Roderick B. Williams
County Attorney

Attachment



Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



January 15, 2015

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board

FROM: Ellen E. Murphy, Commissioner of the Revenue

RE: Exoneration Quantum Fireworks LLC

A handwritten signature in cursive script, reading "E. Murphy".

Please approve a refund of \$2,564.78 for business license taxes in 2014 for Quantum Fireworks LLC. Taxpayer has closed this business.

The Commissioner's staff person has verified all required data and the paperwork is in the care of the Commissioner of the Revenue.

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration is \$2,564.78.

1/15/2015

Abatement Register
COUNTY OF FREDERICK

-UPDATE-

TX306ABP

Page 1

FOR DATE - 1/15/2015 ACCOUNTING PERIOD - 2015/01

Type	Dept	Ticket#	Date	Amt. Charged	Customer	Tran#
----	----	-----	----	-----	-----	-----
ABA	BL2014	00013200001	1/15/2015	\$2,564.78-	QUANTUM FIREWORKS LLC	1480

			Total for Dept.	\$2,564.78-		
			Total for Tran Type	\$2,564.78-		
Abatement count =	1	Total for Company		\$2,564.78-		



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: John R. Riley, Jr., County Administrator

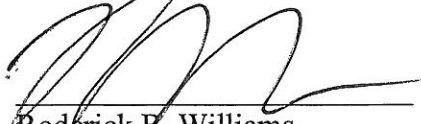
FROM: Roderick B. Williams, County Attorney

DATE: January 21, 2015

RE: Refund – Ryder Truck Rental LT

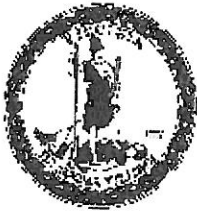
I am in receipt of the Commissioner's request, dated January 15, 2015, to authorize the Treasurer to refund Ryder Truck Rental LT the amount of \$3,419.73, for proration of personal property taxes in 2013 and 2014. This refund was a result of prorated personal property taxes and one license fee in the normal course of business.

The Commissioner verified that documentation and details for this refund meet all requirements. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.



Roderick B. Williams
County Attorney

Attachment



Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



January 15, 2015

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board

FROM: Ellen E. Murphy, Commissioner of the Revenue

RE: Exoneration Ryder Truck Rental LT

A handwritten signature in cursive script, reading "E. Murphy", written over the "FROM:" line.

Please approve a refund of \$3,419.73 for personal property taxes that were prorated in 2013 and 2014 for Ryder Truck Rental LT. Adjustments were for prorated personal property taxes and one license fee in the normal course of business.

The Commissioner's staff person has verified all required data and the paperwork is in the care of the Commissioner of the Revenue.

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration is \$3,419.73.

Customer Name: RYDER TRUCK RENTAL LT

Total Transactions: 594
Customer Transactions: 16

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	PP2013	1	00463300100	\$31.59-	\$0.00	\$31.59-
-	PP2014	2	00477410005	\$186.71-	\$0.00	\$186.71-
-	PP2014	3	00477410011	\$193.39-	\$0.00	\$193.39-
-	PP2014	4	00477410014	\$96.69-	\$0.00	\$96.69-
-	PP2014	5	00477410019	\$574.70-	\$0.00	\$574.70-
-	PP2014	6	00477410021	\$191.57-	\$0.00	\$191.57-
-	PP2014	7	00477410023	\$144.99-	\$0.00	\$144.99-
-	PP2014	8	00477410030	\$192.17-	\$0.00	\$192.17-
-	PP2014	9	00477410039	\$255.96-	\$0.00	\$255.96-
-	PP2014	10	00477410041	\$255.96-	\$0.00	\$255.96-
-	PP2014	11	00477410043	\$255.96-	\$0.00	\$255.96-
-	PP2014	12	00477410045	\$631.80-	\$0.00	\$631.80-

Multiple Pages

Total Paid : \$3,419.73

F3=Exit F14=Show Map# F15=Show Balance F18=Sort-Entered F21=CmdLine

Needs Board Approval
+ 1 VH fee

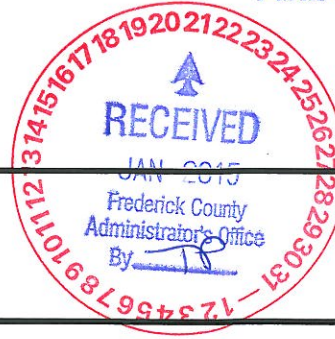
E



COUNTY of FREDERICK

Parks and Recreation Department
540-665-5678
FAX: 540-665-9687
www.fcprd.net
e-mail: fcprd@fcva.us

MEMO



To: John R. Riley, Jr., County Administrator
From: Jason L. Robertson, Director, Parks & Recreation Dept.
Subject: Parks and Recreation Commission Action
Date: January 20, 2015

The Parks and Recreation Commission met on January 13, 2015. Members present were: Randy Carter, Marty Cybulski, Ronald Madagan and Charles Sandy, Jr.. Members absent were: Kevin Anderson, Patrick Anderson, Greg Brondos, Jr. Gary Longerbeam and Christopher Collins.

Items Requiring Board of Supervisors Action:

None

Submitted for Board Information Only:

1. Election of Chairperson – The Parks and Recreation Commission will need to re-elect officers at its February 10, 2015 meeting due to the majority of members present not electing a candidate.
2. Election of Vice Chairperson – The Parks and Recreation Commission will need to re-elect officers at its February 10, 2015 meeting due to the majority of members present not electing a candidate.
3. Finance Committee – Concession Stand at Ballfields – Mr. Madagan moved to offer the concession stands at the Clearbrook Park Athletic Complex and the Sherando Park Athletic Complex South to the Little League Associations at \$3,500 and require them to open for the little league season and scheduled tournaments, all other concession stands will be sent out for competitive quotations, second by Mr. Cybulski, motion carried unanimously (4-0).

cc: Charles R. Sandy, Jr., Chairman
Christopher Collins, Board of Supervisors Liaison

F



COUNTY of FREDERICK

Finance Department
Cheryl B. Shiffler
Director

540/665-5610
Fax: 540/667-0370
E-mail: cshiffle@fcva.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: January 21, 2015
SUBJECT: Finance Committee Report and Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 21, 2015 at 8:00 a.m. There was a budget work session immediately following. Member Gary Lofton was absent. (b) Items 3a-e was approved under consent agenda.

FINANCE COMMITTEE

1. The Parks and Recreation Director requests a General Fund supplemental appropriation in the amount of \$18,770 to fill a full time Recreation Technician position. Request has been approved by the Parks and Recreation Commission and the Human Resources Committee. Local funds are required. See attached memo, p. 4 – 5. The committee recommends approval.
2. The Fire and Rescue Chief requests a General Fund supplemental appropriation in the amount of \$5,700. This amount represents proceeds from the surplus sale and is needed for equipment for new vehicles. See attached memo, p. 6 – 8. The committee recommends approval.
3. The Sheriff requests the following General Fund supplemental appropriations:
 - a. (b) \$269.89 represents reimbursement for a training course attended by staff, see p. 9.
 - b. (b) \$23,630 represents an insurance reimbursement, see p. 10.

- c. (b) \$154.68 represents the sale of unclaimed livestock, see p. 11.
 - d. (b) \$134.63 represents prisoner extradition reimbursements, see p. 12.
 - e. (b) \$3,371.98 represents a DARE donation, see p. 13.
4. The Sheriff requests a General Fund supplemental appropriation in the amount of \$9,000. This amount represents overtime funding approved by the U.S. Department of Justice – Organized Crime Drug Enforcement Task Forces. No local funds required. See attached information, p. 14 – 24. The committee recommends approval.
5. The County Attorney provides information for review of property tax exemptions previously granted by the County. This item is continued from the November 2014 Finance Committee meeting. See attached information, p. 25 – 50. The committee delays action awaiting further information from the County Attorney and the Commissioner of the Revenue.
6. The Finance Director requests a General Fund supplemental appropriation in the amount of \$20,487.99. The amount represents unspent FY14 VJCCCA funds to be returned to the state. See attached letter, p. 51. The committee recommends approval.
7. The County Administrator requests a refinance of the bonds for the Public Safety Building/Animal Shelter through the Virginia Resources Authority (VRA) Pooled Financing Program. The deadline for the VRA applications is February 6, 2015. See attached for cost savings, p. 52. The committee recommends approval.
8. The County Administrator requests approval of a reimbursement resolution declaring the county's intention to reimburse itself from the proceeds of one or more financing for certain costs of joint capital improvements for courts and related services. See attached resolution, p. 53. The committee recommends approval.

BUDGET WORK SESSION

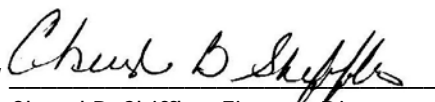
- 1. See attached information, p. 54 – 81.

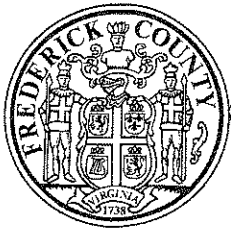
INFORMATION ONLY

1. The Finance Director provides a Fund 10 Transfer Report for December 2014. See attached, p. 82.
2. The Finance Director provides financial statements for the month ending December 31, 2014. See attached, p. 83 – 93.
3. The Finance Director provides an FY 2015 Fund Balance Report ending January 14, 2015. See attached, p. 94.
4. The Government Finance Officers Association (GFOA) has awarded the County the Distinguished Budget Presentation Award for the FY 2015 Budget document. This is the 29th consecutive year that Frederick County has received this achievement. See attached, p. 95 – 96.

Respectfully submitted,

FINANCE COMMITTEE
Charles DeHaven, Chairman
Richard Shickle
Judy McCann-Slaughter
Angela Rudolph

By 
Cheryl B. Shiffler, Finance Director



COUNTY of FREDERICK

Parks and Recreation Department
540-665-5678
FAX: 540-665-9687
www.fcprd.net
e-mail: fcprd@fcva.us

MEMO

To: Finance Committee
From: Jason Robertson, Director
Subject: Recreation Technician
Date: November 25, 2014

The Parks and Recreation Commission is recommending the funding of one unfunded Recreation Technician position (there are two) in the fiscal 2015 budget to effectively manage the growth of the before and after school program (basicREC) this year.

Frederick County Parks and Recreation operates basicREC at all eleven Frederick County Public School elementary schools and also conducts a full day summer program (Camp basicREC) at three locations. These programs are supervised on site by Recreation Technicians and part time employees. All direct costs associated with basicREC, including Recreation Technician salaries and benefits, are recovered in revenue.

There were ten Recreation Technicians as recently as 2009. Attendance at the program dropped from 2008 through 2013, resulting in bussing children from three smaller sites to larger locations and not filling two Recreation Technician positions. There were approximately 374 daily attendees at eight locations managed by eight Recreation Technicians in the fall of 2013.

Attendance in the basicREC program has surged this school year due to a new daily option for parents, becoming an unlicensed daycare provider for the Virginia Department of Social Services, and an overall improvement in local employment. There are currently 453 daily attendees attending basicREC this year. The sudden increase in children enabled shuttered locations of the last three years to reopen and the need for the funding of one Recreation Technician position for the remainder of fiscal 2015. The cost of the position, \$27,052 in annual salary and \$ 15,372 in benefits, will be recovered by revenue.

Please contact me at 722-8294 should you have any questions prior to your meeting.

POSITION: RECREATION TECHNICIAN

enter highlighted fields FY15 rates: 7.65% \$ 9,120 10.61% 1.32% 2.21

	SALARY	FICA	MEDICAL/DENTAL	VRS	GROUP LIFE	WORK COMP	TOTAL COST
		2001	2005	2002	2006	2011	
12 months	29,500.00	2,256.75	9,120.00	3,129.95	389.40	651.95	45,048.05
11 months	27,041.67	2,068.69	8,360.00	2,869.12	356.95	597.62	41,294.05
10 months	24,583.33	1,880.63	7,600.00	2,608.29	324.50	543.29	37,540.04
9 months	22,125.00	1,692.56	6,840.00	2,347.46	292.05	488.96	33,786.04
8 months	19,666.67	1,504.50	6,080.00	2,086.63	259.60	434.63	30,032.03
7 months	17,208.33	1,316.44	5,320.00	1,825.80	227.15	380.30	26,278.03
6 months	14,750.00	1,128.38	4,560.00	1,564.98	194.70	325.98	22,524.03
5 months	12,291.67	940.31	3,800.00	1,304.15	162.25	271.65	18,770.02
4 months	9,833.33	752.25	3,040.00	1,043.32	129.80	217.32	15,016.02
3 months	7,375.00	564.19	2,280.00	782.49	97.35	162.99	11,262.01
2 months	4,916.67	376.13	1,520.00	521.66	64.90	108.66	7,508.01
1 month	2,458.33	188.06	760.00	260.83	32.45	54.33	3,754.00

*Note - based on February hire.



Dennis D. Linaburg
Fire Chief

MEMORANDUM

TO: Cheryl Shiffler, Director
Finance Department

FROM: Dennis D. Linaburg, Chief
Fire and Rescue Department

SUBJECT: Request for Supplemental Appropriation – Additional Information

DATE: January 14, 2015

A request for a Supplemental Appropriation related to the sale of several Department vehicles was reviewed at the November Finance Committee. Additional information was requested at that time detailing how the \$5,700, to be placed in line item 3505-5408-000, Vehicle & Powered Equipment, would be used.

Several vehicles have been replaced within the Department over the last two fiscal years. We continue to outfit these vehicles with additional equipment, as needed, to ensure they operate effectively during emergencies. In addition to these additional costs related to these vehicles, several of vehicles are diesel and require diesel exhaust additive monthly in order to function sufficiently. These additional costs were not budgeted for in this fiscal year.

If you have any questions or need additional information, please do not hesitate to contact me.

DDL:msn
CC: file



COUNTY OF FREDERICK, VIRGINIA


FIRE AND RESCUE DEPARTMENT

1080 Coverstone Drive
Winchester, VA 22602

Dennis D. Linaburg
Fire Chief

MEMORANDUM

TO: Cheryl Shiffler, Director
Finance Department

FROM: Dennis D. Linaburg, Chief
Fire and Rescue Department 

SUBJECT: Request For Supplemental Appropriation

DATE: October 23, 2014

Attached please find a copy of Check No. 495 received in the amount of \$5,700.00, as well as a memorandum from the Sheriff's Office regarding the sale of three department vehicles. It is my request for a supplemental appropriation in the amount of \$5,700.00 be placed in line item 35050-5408-000, Vehicle & Powered Equipment, to assist in offsetting the continued outfitting of our new department vehicles.

If you have any questions or need additional information, please do not hesitate to contact me.

DDL:msn
Attachments: (4)

FREDERICK COUNTY SHERIFF'S OFFICE

ROBERT T. WILLIAMSON
Sheriff



MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

TO : Dennis D. Linaburg, Chief – Frederick County Fire & Rescue
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Proceeds from Sale of Vehicles
DATE : October 3, 2014

On September 24, 2014 a public auction was held at the Frederick County Sheriff's Office impound lot. The following items were sold for your department for the amount listed:

1989 Ford Van	\$2,800.00
1998 Ford Explore	\$700.00
2005 Chevrolet Sport Utility	\$2,500.00

Enclosed please find a check in the amount of \$5,700. This amount represents your proceeds minus 5% for the expenses incurred – auctioneer fees and advertising costs.

RTW/adl

Enclosure

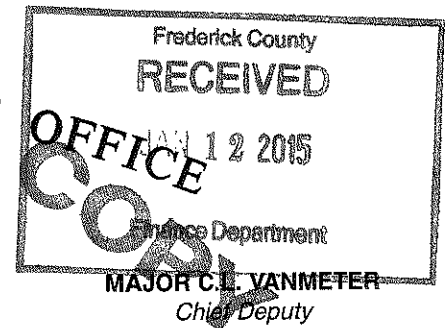
FREDERICK COUNTY SHERIFF'S

ROBERT T. WILLIAMSON
Sheriff



1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Angela Whitacre – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Reimbursement - Training
DATE : January 9, 2015

Attached please find a check in the amount of \$266.89 from Drive Smart Virginia, Inc. This amount represents reimbursement for the training course Lt. Gosnell attended in Richmond, September 14 – 16, 2014.

We are requesting this amount be posted to 3-010-019110-0058 (10FL).

A copy of this memo will be sent to Finance requesting appropriation into 3102-5506-000-000.

Thank you.

RTW/asw

C.S. 1/12/15

FREDERICK COUNTY SHERIFF'S OFFICE

ROBERT T. WILLIAMSON
Sheriff



MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

Frederick County
RECEIVED
JAN 12 2015
Finance Department

TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Insurance Reimbursement
DATE : January 9, 2015

We are requesting the insurance reimbursement received in the amount of \$23,630.00 for the auto claim dated 10/17/14, be appropriated into our budget line of 3102-5408-000-000 (vehicle and powered equipment).

Thank you.

RTW/asw

C.S. 12/8/14

FREDERICK COUNTY SHERIFF'S OFFICE

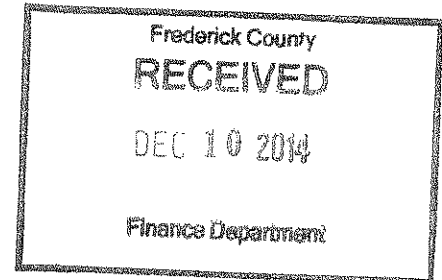


ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Sale of Unclaimed Property - Goat
DATE : December 8, 2014

Attached please find a check in the amount of \$154.68 from the Farmers Livestock Exchange, Inc. This amount represents the department's proceeds from the sale of unclaimed goat. We are requesting this amount be posted to 3010-015020-0007.

A copy of this memo will be forwarded to Finance for appropriation.

Thank you

RTW/adl

Cc: Finance – please appropriate to 3102-5413-000-000

C.S. 12/11/14

FREDERICK COUNTY SHERIFF'S OFFICE

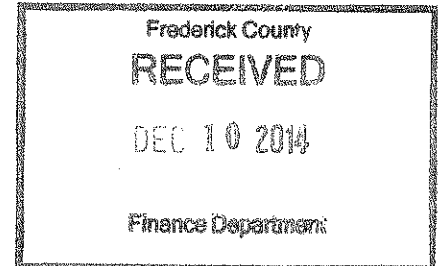


ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Angela Whitacre, Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Reimbursements - Extraditions
DATE : December 8, 2014

Attached please find checks from Commonwealth of Virginia – Circuit Courts totaling \$134.63. This amount represents reimbursements for prisoner extraditions. We are requesting this amount be posted to Revenue line 3010-019110-0058.

A copy of this memo will be forwarded to Finance requesting appropriation in budget line 3102-5506-000-001.

Thank you.

RTW/asw

Cc: Finance

C.S. 12/11/14

FREDERICK COUNTY SHERIFF'S OFFICE

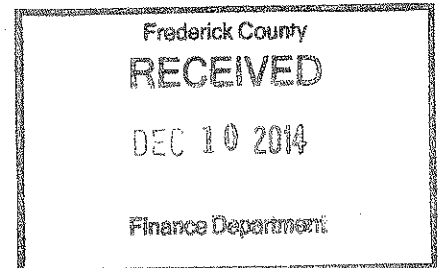


ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Angela Whitacre, Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation – DARE Program
DATE : December 8, 2014

Attached please find a check in the amount of \$3,371.98 from the Frederick Co. Sheriff's Employee Fund. This is a donation to the DARE Program.

We are requesting this amount be posted to revenue line: 3010-018990-0015. A copy of this memo will be forwarded to Finance to appropriate this amount into budget line 3102-5413-000-001.

Thank you.

RTW/asw

Cc: Finance

FREDERICK CO. SHERIFF'S EMPLOYEE FUND		1062
C/O CAPT. JOHN D. SNOOTS		
5 NORTH KENT STREET WINCHESTER, VA 22601		
Pay to the Order of <i>Frederick Co. D.A.R.E.</i>	Date <i>11-20-14</i>	68-532/514 06
<i>Three thousand three hundred seventy one and 98/100</i>		\$ <i>3,371.98</i>
THE MARATHON BANK 139 N. Cameron St., Winchester, Virginia 22601		TWO SIGNATURES REQUIRED
For <i>Donation</i>	<i>ma b Roran</i> <i>Patricia Williams</i>	

©Clarke American 13 GUARDIAN® SAFETY GREEN WGN

FREDERICK COUNTY SHERIFF'S OFFICE

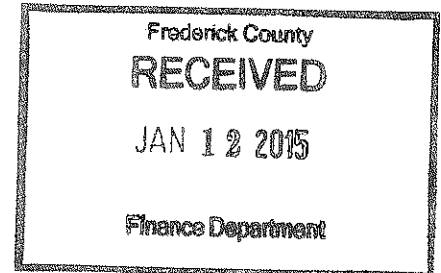
ROBERT T. WILLIAMSON
Sheriff



1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

MAJOR C.L. VANMETER
Chief Deputy



TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Finance Committee - Agenda Item
DATE : January 9, 2015

The Frederick County Sheriff's Office was approved for overtime funding reimbursement from the U.S. Department of Justice – OCDETF in the amount of \$9,000. Attached you will find a copy of this agreement. We are requesting this be added to the next Finance Committee agenda.

Thank you.

RTW/asw

Attachment

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
Organized Crime Drug Enforcement Task Forces
Mid-Atlantic Region

36 S. Charles Street
Fourth Floor
Baltimore, MD 21201

410-209-4851
Fax: 410-962-9293

Capt. Donald Long
Frederick County Sheriff's Office
110 Airport Drive East
Frederick, MD 21701

December 2, 2014

Subject: Organized Crime Drug Enforcement Task Forces (OCDETF) State and Local Overtime and Authorized Expense Agreement for Fiscal Year 2015

Dear Capt. Long:

The Mid-Atlantic Region OCDETF Regional Coordination Group has approved an OCDETF Agreement for the Frederick County Sheriff's Office under the following terms:

OCDETF Case #:	MA-VAW-0099	PURPLE COBRA
Dates of the Agreement:	10/01/2014 through 09/30/2015 (Fiscal 2015)	
Funding Amount:	\$ 9,000.00	
Sponsoring Federal Agency:	DEA	

At no time should your State or Local agency exceed the approved funding noted above.

****Please note that the approved funding amount may be less than the amount originally submitted to the Regional Coordination Group.**

Initial funding allocations represent projections only and therefore are subject to modification by the Regional Coordination Group based upon the progress and needs of the OCDETF investigation. Federal government accounting policy requires all open obligations be reviewed and validated at the end of each quarter; therefore if no costs have been incurred within 90 days of the date of the agreement all funding could automatically be de-obligated unless an extension has been requested and has been granted in writing by the sponsoring Agency Regional OCDETF Coordinator.

If additional funding or agreement modifications are necessary, a written request must be submitted by the sponsoring Agency Regional OCDETF Coordinator to the Assistant U.S. Attorney (AUSA) Regional OCDETF Coordinator **prior** to incurring any overtime and/or expenses. The sponsoring Federal agency and State or Local agency will be notified in writing on the status of the request. Any supplemental funding will be contingent upon availability of funds.

Law Enforcement Sensitive

OCDETF Agreement for Fiscal Year 2015

A reimbursement request will not be deemed "submitted" unless it is completely and accurately prepared. Reimbursement requests must be submitted within 30 days of overtime worked. The requests must be approved and signed by the sponsoring Federal agency prior to being forwarded to the U.S. Attorney's office. All requests without the proper signatures will be returned. Approved funds that do not have properly submitted reimbursement requests submitted on a timely basis will be de-obligated by the committee to meet other financial responsibilities.

The State or Local agency is responsible for ensuring and monitoring overtime payments. These payments may not, on an annual per person basis, exceed \$17,374.25 (increased to 25% of a GS-12 Step 1 Federal salary rate in effect for fiscal year beginning October 2014). The field office of the sponsoring Federal agency and the sponsoring Agency Regional OCDETF Coordinator will also monitor these payments, as stated in section 14 of the agreement. Without approval from the Regional Coordination Group and the grant of a waiver from the OCDETF Executive Office in Washington D.C. an agency may not be reimbursed in excess of \$25,000.00 on any OCDETF investigation in a given year.

Reimbursement requests which are not submitted for payment in a timely manner are subject to availability of funds.

If you have any questions, please do not hesitate to contact your sponsoring Agency Regional OCDETF Coordinator Shawn R. Ellerman at 410-244-3435.

Very truly yours,

Rod J. Rosenstein
United States Attorney



Andrea L. Smith
OCDETF Regional Director
Mid-Atlantic Region

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
Agreement
FOR THE USE OF THE STATE AND LOCAL
OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM

Federal Tax Identification #: 54-6001290 DC#: P-32-
CFDA #: 16.111

Amount Requested:

\$ 9,000.00

Number of Officers Listed: 4

From: October 1, 2014
Beginning Date of Agreement
To: September 30, 2015
Ending Date of Agreement

State or Local Agency
Narcotics Supervisor: Capt. Donald Long
Telephone Number: (540) 662-6168
E-mail Address: dlang@fcva.us
Fax # (if applicable): (540) 504-6400

OCDETF Investigation / Strategic Initiative
Number: MA-VAW-0099

Federal Agency Investigation
Number: GD-14-0057

State or Local Agency Name and Address:

County of Frederick
107 N. Kent Street
Winchester, Virginia 22604

Sponsoring Federal Agency
Group/Squad Supervisor: Marcus Anderson
Telephone Number: (202) 307-5028
E-mail Address: Marcus.R.Anderson@usdoj.gov

Sponsoring Federal Agency(ies):
Drug Enforcement Administration

Please provide the name, telephone number, e-mail address, and fax number for the administrative or financial staff person at the State or Local Agency, who is directly responsible for the billing on the Reimbursement Request:

Name: Angela S. Williamson
Telephone Number: (540) 504-6581
E-mail Address: anwilliam@fcva.us
Fax # (if applicable): (540) 504-6581
Agreement(FY15), Page 1

This Agreement is between the above named State or Local Law Enforcement Agency and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Agency official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Director, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2015.
2. No individual Agreement with a State or Local department may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Director to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Director or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Agency indicates that it is no longer performing work under a particular Agreement, the State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State and Local Law Enforcement Agency must provide billing estimates or activity on a quarterly basis.
6. The State or Local Law Enforcement Agency agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.
7. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.

Agreement (FY15), Page 2

8. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
9. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
10. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State/Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
11. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" requirement, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Agency must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Agency for a limited amount of those overtime costs.] The Agency is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
12. It is the responsibility of the State & Local Agency to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State & Local official.
13. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Agency affected by any such modification will receive a memo notifying them of the changes.
14. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Agency is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.

15. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.
16. Under no circumstances will the State or Local Agency charge any indirect costs for the administration or implementation of this Agreement.
17. The State or Local Agency shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.
18. The State or Local Agency shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Agencies from receiving OCDETF funding in the future.
19. The State or Local Agency will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.
20. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.
21. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Agencies must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating Agency or police department prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Agencies that are unable to accept this form of payment, however, such Agencies must include written justification in the addendum of each new Agreement.
22. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Director or designee must initial all funding changes.

23. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Agencies are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Agency. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Agency official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDET investigation or Strategic Initiative.

Enforcement of Orders Issued by OGCDET Investigation or Strategic Initiative.

* Approved By: Robert I. Williamson Sherriff 10/3/14
Authorized State or Local Official Title Date

Approved By: Michael E. Wisniewski 10/30/14
Sponsoring Federal Agency Special Agent in Charge or Designee Date

Approved By: [Signature] 10/31/14
Sponsoring Agency Regional OGCDET Coordinator Date

Approved By: [Signature] 11/24/14
Assistant United States Attorney Regional OGCDET Coordinator Date

Funds are encumbered for the State/Local Agency overtime costs and authorized expense/Strategic Initiative Programs specified above. Subject to availability of funds.

Funds Certified: _____
OCDETF Executive Office *Date*


Approving Official: _____
OCDETF Executive Office *Date*

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
STATE OR LOCAL LAW ENFORCEMENT OFFICERS
ASSIGNED TO PARTICIPATE IN THE STATE AND
LOCAL OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC
INITIATIVE PROGRAMS

State or Local Agency: Frederick County Sheriff's Office

OCDETF Investigation / Strategic Initiative Number: MA-VAW-0099

The Law Enforcement officers listed below will assist with the above identified OCDETF Investigation or Strategic Initiative. Any modification of the list of Law Enforcement officers must be agreed to in writing by all of the parties to this Agreement, made a part of the Agreement, and forwarded to the OCDETF Executive Office.

<u>NAME</u>	<u>TITLE/RANK</u>	<u>DOB</u>
1. William Seth Foster	Investigator	
2. Steven M. Kahle	Investigator	
3. Jared C. Nail	Investigator	
4. Christopher Michael Lam	Investigator	
5.		
6.		
7.		
8.		
9.		
10.		

Addendum A

Definition of "Full-Time Participation" Exemption

Frederick County Sheriff's Office hereby requests an exception to the 40 hour/8 hour requirement due to the lack of manpower in the Frederick County Sheriff's Office. The Frederick County Sheriff's Office is a small department with limited manpower and due to current cases cannot provide an officer over four hours a day.

Any Other Exceptions or Justifications

Addendum B

MID-ATLANTIC REGION OVERTIME POLICY

For the purpose of reimbursing OCDETF overtime claims, to comply with the requirement that the officer/agent work full time, the officer/agent can begin to collect overtime by meeting the following requirements:

1. The officer/agent must work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF investigation(s) or Strategic Initiative(s) before claiming any overtime for that week, or for that day.

If there is something about the OCDETF investigation, circumstances regarding the size or some other aspect of the specific law enforcement agency, or details of the overtime being requested that justify an officer/agent not being able to meet these requirements, those reasons must be submitted in writing on Addendum A of this agreement in order to be pre-approved to collect overtime pursuant to requirement #2.

2. The officer/agent must work four (4) hours regular time in a given day toward an OCDETF investigation (and four (4) hours on an unrelated matter) before claiming any overtime for that day.

If there is something about the OCDETF investigation, circumstances regarding the size or some other aspect of the specific law enforcement agency, or details of the overtime being requested that justify an officer/agent not being able to meet this requirement (#2), those reasons must be submitted in writing on Addendum A of this agreement in order to be pre-approved to collect overtime pursuant to requirement #3. This four (4) hour exception is to be reserved for smaller/rural State/Local Departments who do not have adequate manpower to devote officers/agents to the OCDETF investigation for eight (8) hours per day or forty (40) hours per week.

3. When effective management of dedicated resources cannot handle a particular enforcement action, such as unexpected surveillance or when reaction to unforeseen circumstances requires additional non-federal resources and the investigation would suffer without those resources; overtime reimbursement may be claimed without the officer/agent having worked the required regular hours, provided that the officer/agent is diverted from normal shift work at the request of a Federal Agency supervisor. Reimbursement under such unforeseen circumstances, that is, when the enforcement action is complete; no additional overtime will be reimbursed without compliance with 1 or 2 above. Under NO circumstance will more than sixteen (16) hours of overtime per officer/agent, per Fiscal Year be reimbursed under this provision.

4. State/Local department's Enhancement Request in excess of \$100,000, per OCDETF Investigation, will NOT be considered by the Mid-Atlantic Regional Coordination Group (RCG); nor will they be forwarded to the OCDETF Executive Office Director/Budget Officer for consideration.

Under NO circumstance will a State/Local department's Enhancement Request be approved by the Mid-Atlantic RCG to exceed \$100,000 in funding per Fiscal Year. Any Enhancement Request by a single State/Local department to exceed the established Agreement Cap of \$25,000 MUST be approved by the Mid-Atlantic RCG and the OCDETF Executive Office PRIOR to the overtime being worked.

5. Reimbursement Requests MUST be submitted to the sponsoring agency Regional Coordinator within thirty (30) days after the month in which the overtime was worked. Incomplete forms will be returned to the State/Local department, as will requests submitted on prior year forms. These will not be accepted.

The Mid-Atlantic RCG is no longer requiring the signatures of the State/Local Official or the Federal Agency Supervisor on the OCDETF State/Local Officer's Daily Log (Page 3 of the Reimbursement Request). The only signature still required on this log is that of the officer/agent for which reimbursement is being requested. These signatures remain required, however, on Page 1.

Agreement (FY15), Page 8



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail:
rwillia@fcva.us

MEMORANDUM

TO: Finance Committee

FROM: Roderick B. Williams
County Attorney

DATE: January 14, 2015

RE: Property Tax Exemptions – Review for Continued Exempt Status or Revocation of Exempt Status

This is a follow up for the Committee's ongoing review of property tax exemptions. As has been previously noted, 60 organizations in the County currently hold exemptions from property taxation.¹

Of the 60 organizations holding exemptions, 33 hold exemptions by classification, that is, exemptions that automatically apply to them under state law on the basis of the particular activities in which they engage, and 27 hold exemptions by designation, that is, exemptions by which state law or county ordinance specifically name the organization. Of the 27 organizations holding exemptions by designation, the General Assembly granted 20 of these prior to 2003, after which time consideration of further exemption requests was delegated to the localities, and the Board of Supervisors granted seven of the exemptions (some of the 20 organizations with General Assembly-granted exemptions also received parallel exemptions from the Board of Supervisors).

The Committee previously indicated a desire to continue its review by looking each month at a portion of the full list. For the current month's meeting, this memorandum presents the seven organizations holding Board-granted exemptions and an indication of possible actions the Committee could recommend:

¹ The indicated total generally does not include churches, due to the large number of churches and the fact of the automatic qualification, for exemption by classification, of property used for church purposes. For similar reasons, the total does not include government property nor instances such as eligible property owned by Shenandoah University. Also, the total has been adjusted to 60, upon a recount of the list of organizations holding exemptions.

- **Woodmen of the World**

Exemption granted: May 26, 1976. Copy is attached for reference.

Property owned: Tax parcel number 54E-8-33 (109 Boundary Avenue), in the Shawnee District, zoned RP.

Tax assessed value (2015): Land, \$61,800; Building(s), \$290,600. Total, \$352,400.

Value of exemption (at 58.5¢ rate): \$2,061.54.

Current exemption application received: Yes. Copy is attached for reference.

Comments: The Committee could make no recommendation, that is, leave the exemption in force (although it appears that the required General Assembly approval was never obtained), or could recommend that the Board revoke the exemption.

- **Leary Educational Foundation, Inc.**

Exemption granted: October 13, 1993 (amended December 8, 1993).

Property owned: Tax parcel numbers 6-A-17 (1340 New Hope Road) and 6-A-18 (1463 New Hope Road), in the Gainesboro District, zoned RA.

Tax assessed value (2015): Land, \$928,550; Building(s), \$11,083,650. Total, \$12,012,200.

Value of exemption (at 58.5¢ rate): \$70,271.37.

Current exemption application received: Yes.

Comments: This organization would qualify for an exemption by classification; therefore, it does not appear that there is any action for the Committee to take.

- **Kernstown Battlefield Association**

Exemption granted: January 10, 2001.

Property owned: Tax parcel numbers 63-A-6A, 63-A-7A (2877 Middle Road), 63-A-18 (3075 Middle Road), 63-A-18A, 63-A-18B, 63-A-18C, and 63-A-18D, in the Back Creek District, zoned RA.

Tax assessed value (2015): Land, \$2,129,300; Building(s), \$53,500. Total, \$2,182,800.

Value of exemption (at 58.5¢ rate): \$12,769.38.

Current exemption application received: Yes.

Comments: Staff had previously been unable to identify whether the General Assembly had subsequently approved this exemption. The General Assembly did, by Chapter 602 enacted at its 2001 Session.

- **Winchester-Frederick County Conservation Club, Inc.**

Exemption granted: August 8, 2001.

Property owned: Tax parcel numbers 19-A-27 (307 Whitetail Lane), 19-A-49, 19-A-50, 19-A-51, 19-A-52E, 19-A-53A, 19-A-81A, 29-A-37B, 29-A-38 (527 Siler Road), and 29-A-43B, in the Gainesboro District, zoned RA.

Tax assessed value (2015): Land, \$1,381,600; Building(s), \$170,600. Total, \$1,552,200.

Value of exemption (at 58.5¢ rate): \$9,080.37.

Current exemption application received: Yes.

Comments: Staff had previously been unable to identify whether the General Assembly had subsequently approved this exemption. The General Assembly did, by Chapters 392 and 428 enacted at its 2002 Session.

- **Fort Collier Civil War Center, Inc.**

Exemption granted: May 14, 2003. Copy is attached for reference.

Property owned: Tax parcel number 54-A-81G (922 Martinsburg Pike), in the Stonewall District, zoned M1.

Tax assessed value (2015): Land, \$683,900; Building(s), \$238,400. Total, \$922,300.

Value of exemption (at 58.5¢ rate): \$5,395.46.

Current exemption application received: Yes. Copy is attached for reference.

Comments: The Committee could make no recommendation, that is, leave the exemption in force, or could recommend that the Board revoke the exemption.

- **Young Life**

Exemption granted: June 9, 2004. Copy is attached for reference.

Property owned: Organization does not own real or personal property in Frederick County. Purpose of exemption was to exempt from business license tax for sale of fireworks.

Tax assessed value (2015): No property value.

Value of exemption (at 58.5¢ rate): Not applicable.

Current exemption application received: Yes. Copy is attached for reference.

Comments: The Committee could make no recommendation, that is, leave the exemption in force, or could recommend that the Board revoke the exemption.

- **Blue Ridge Hospice**

Exemption granted: September 12, 2007. Copy is attached for reference.

Property owned: Organization does not own real property in Frederick County.
Purpose of exemption was to exempt personal property from taxation.

Tax assessed value (2015): No real property value.

Value of exemption (at 58.5¢ rate): Not applicable.

Current exemption application received: Yes. Copy is attached for reference.

Comments: The Committee could make no recommendation, that is, leave the exemption in force, or could recommend that the Board revoke the exemption.

Any recommendation of the Committee to eliminate an exemption would be for action by the Board, following a Board public hearing.

A final note is in order to offer that, even if the Board revokes an exemption, one or more of the organizations might separately argue that it qualifies for exemption by classification, based on the particular activities its conducts. The Commissioner of the Revenue would be responsible for making a determination, with the taxpayer having a right to appeal the determination to the Circuit Court.

Attachments

Transfer To:	
19-014B-603	\$18,400.00
14-014B-215B	600.00
	<hr/>
Total	\$19,000.00

Transfer From:	
19-010G-499A	\$ 5,000.00
19-014A-603	1,000.00
01-001A-226	7,500.00
11-011A-326	5,500.00
	<hr/>
Total	\$19,000.00

The above resolution was passed by the following recorded vote: Aye - S. Roger Koontz, Thomas B. Rosenberger, Dr. Raymond L. Fish, Will L. Owings, R. Thomas Malcolm, and Dennis T. Cole.

REQUEST FOR REFUNDS - RICHARD C. AND KAY DIXON GORDON - COUNTY STICKERS - APPROVED

Upon motion made by R. Thomas Malcolm and seconded by Will L. Owings,
BE IT RESOLVED, That the Board of Supervisors of the County of Frederick, Virginia does hereby approve the following refunds for the erroneous purchase of County automobile stickers:

Richard C. Gordon	\$10.00
Route 2, Box 168-J	
Stephens City, Va.	
Kay Dixon Gordon	\$10.00
Route 2, Box 168-J	
Stephens City, Va.	

The above resolution was passed by the following recorded vote: Aye - S. Roger Koontz, Thomas B. Rosenberger, Dr. Raymond L. Fish, Will L. Owings, R. Thomas Malcolm, and Dennis T. Cole.

NOTICE OF RURAL COUNTY RALLY

Mr. Renalds advised the Board that a Rural County Rally sponsored by the Virginia Association of Counties and the National Association of Counties would be held in Fredricksburg on June 4, 1976. He advised that he had information on this Rally in his office should any of the Board members care to attend.

RESOLUTION OF APPRECIATION PRESENTED TO S. ROGER KOONTZ FOR SERVICE ON THE FREDERICK COUNTY SANITATION AUTHORITY

Mr. Rosenberger presesnted a resolution of appreciation, executed by Mr. Rosenberger as Vice Chairman of the Board of Supervisors and attested by J. O. Renalds, III, County Administrator, to S. Roger Koontz for his service on the Frederick County Sanitation Authority as approved by the Board at their last regular meeting.

MEETING DATES FOR FINANCE COMMITTEE ESTABLISHED

The Board agreed to set the meeting date for the Frederick County Finance Committee for the Wednesday of the first week of each month beginning in July, 1976. The meeting for June will be held on June 1, 1976.

ANNOUNCEMENT OF STUDENT GOVERNMENT DAY - MAY 27, 1976

Mr. Renalds announced that Student Government Day would be held on May 27, 1976 and invited the Board members to attend should they so desire.

NEED FOR ADDITIONAL OFFICE SPACE DISCUSSED

Mr. Koontz stated that several County offices are quite crowded. He told the Board that they would be faced with this problem in the very near future and he requested that they be looking at the space which is available in the County Administration Building.

TAX EXEMPT STATUS GRANTED TO WOODMEN OF THE WORLD

Mr. Malcolm requested that the Board consider granting tax exempt status to the Woodmen of the World.

Mr. Ambrogi advised that he had researched this request and felt it would be permissible and that this organization did comply with provisions set forth in the Code as an exemption.

Upon motion made by R. Thomas Malcolm and seconded by Thomas B. Rosenberger,

BE IT RESOLVED, That the Board of Supervisors of the County of Frederick, Virginia, does herein grant tax exempt status to the Woodmen of the World Organization effective for tax year 1976.

The above resolution was passed by the following recorded vote: Aye - S. Roger Koontz, Thomas B. Rosenberger, Dr. Raymond L. Fish, Will L. Owings, R. Thomas Malcolm, and Dennis T. Cole.

REPORT - BOUNDARY LANE

Mr. Malcolm advised the Board that he had met with Mr. Eckles and Mr. Maccubbin regarding the donation of right-of-ways for the improvement of Boundary Lane. He cited the demands made by Mr. Eckles and stated that because of these excessive demands, the project is probably lost.

REPORT - VIRGINIA LAKESIDE WATER AND SEWER COMPANY/RALPH WAKEMAN

Mr. Koontz stated that he had talked with the attorneys for Danac and it appears that a contract has been drawn and the matter is being worked out. He requested that Board action be delayed in order to allow sufficient time for negotiations between the parties to progress. The Board agreed to this request.

UPON MOTION DULY MADE, SECONDED AND PASSED UNANIMOUSLY, IT IS ORDERED THAT THE BOARD OF SUPERVISORS DO NOW ADJOURN.

A. Roger Koontz
Chairman Bd. of Supervisors

J. O. Reynolds III
Secretary Bd. of Supervisors

A Special Meeting of the Frederick County Board of Supervisors was held on Monday, June 7, 1976 at 4:30 P.M. at the location of the proposed Forest Lakes Estates Mobile Home Park.

BOARD OF SUPERVISORS: Present: S. Roger Koontz, Thomas B. Rosenberger, Will L. Owings, R. Thomas Malcolm, Dennis T. Cole, and Dr. Raymond L. Fish.

PLANNING COMMISSION: Present: Langdon Gordon, Manuel DeHaven, and James Golladay, Jr. Absent: Elmer Venskoske, Keith Williams, and Frank Brumback.

WAIVER OF NOTICE OF SPECIAL MEETING

We, the undersigned Members of the Board of Supervisors of Frederick County, Virginia, the Commonwealth Attorney and Clerk of the Board do hereby waive Notice of Special Meeting to be held on Monday, June 7, 1976 at 4:30 P.M. at the site of the proposed Forest Lake Estates east of Stephens City, Virginia, for the following purposes:

1. To view the site of the proposed Forest Lake Estates located off Route 636 in Opequon Magisterial District
2. Such other business as may come before the Board

/s/ S. Roger Koontz
S. Roger Koontz
Chairman

/s/ Thomas B. Rosenberger
Thomas B. Rosenberger
Vice Chairman
Back Creek District



FREDERICK COUNTY, VIRGINIA
Ellen E. Murphy, Commissioner of the Revenue
P.O. Box 552, Winchester VA 22604-0552
Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____

FILE APPLICATION
TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Woodmen of the World		
Organization's Federal Employer Identification No. (EIN):			
Contact Name:	Winston King	Phone Number:	540-553-4785
Contact Title:	Area Manager	Email:	WdKing@Woodmen.org
Mailing Address:	109 Boundary AVE Winchester, VA 22602		
Frederick County Location Address:	A		
Date Organization Began or Will Begin Operating in Frederick County:	1901		
1. What is the organization's purpose?			
To protect our communities families from financial hardship and to promote community involvement among our membership to provide free services to our neighbors.			
2. What is the organization's federal tax designation (select one):			
<input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c)(4) <input type="checkbox"/> 501(c)(6) <input type="checkbox"/> 501(c)(7) <input type="checkbox"/> Other [specify]:			
3. How is the organization funded?			
Members purchase financial products. A 1 dollar fee comes to the local Chapter per every member. The corporate office will match funds spent in the community.			
4. What activities or services does the organization provide that enhances Frederick County and its citizens?			
We donate thousands of dollars annually to projects and organizations in need in Frederick Co. We provide the schools and fire, police dept. with free U.S. Flags & poles. Will attach other examples.			
5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):			
MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54E 8 33	109 Boundary AVE, Winchester VA 22602	8/6/1974	Local Chapter building. meeting room for members, office, church

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- ☐ Church or Religious Body or Religious Organization [provide supporting documentation]
- ☐ Non-Profit Cemetery
- ☐ Library or Non-Profit Institution of Learning
- ☐ Museum
- ☐ Historic Preservation
- ☐ Park
- ☐ Playground
- ☒ Club, Scouts, or nationally-known helpful organization [specify]: Woodman Non Profit
- ☐ College Foundation or Alumni Association
- ☐ Recognized Farming Association [specify]: _____
- ☐ Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Robert Nichols	president	105 Branch Ct Stephens City VA		
Daniel King	Manager / trustee	530 Red bud Ln Front Royal VA		wdking@Woodman.org

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

 Daniel King ☐ Owner OR ☒ If Business, Title: Manager 11-7-14
Signature Print Name (e.g., President, VP etc.) Date

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

this request, advising of the many times this camp meeting has been held at this location, and there has never been any problems, only positive remarks.

Supervisor Tyler asked about this type of request being done in house, and where is staff on this project?

Upon motion made by Supervisor Douglas, seconded by Supervisor Smith, the Outdoor Festival Permit of Amazing Grace Fellowship was approved by the following recorded vote:

Richard C. Shickle - Aye
Robert M. Sager - Aye
Sidney A. Reyes - Aye
Gina A. Forrester - Aye
W. Harrington Smith, Jr. - Aye
Margaret B. Douglas - Aye
Lynda J. Tyler - Aye

PUBLIC HEARING - OUTDOOR FESTIVAL PERMIT - REQUEST OF ROCKY TOP RIDING CLUB FOR ANNUAL TRAIL RIDE, PURSUANT TO THE FREDERICK COUNTY CODE, CHAPTER 86, FESTIVALS; SECTION 86-3 C, PERMIT REQUIRED; APPLICATION, ISSUANCE OR DENIAL; FOR AN OUTDOOR FESTIVAL PERMIT FOR ROCKY TOP RIDING CLUB, ANNUAL TRAIL RIDE. FESTIVAL TO BE HELD ON SATURDAY, JUNE 7, 2003, FROM 1:00 P.M. - 1:00 A.M. ON PROPERTY OWNED BY ROSE MCDONALD, ROCKY TOP RIDING CLUB, INC., 1085 COLLINSVILLE ROAD, CROSS JUNCTION, VA - APPROVED

Susan ?, Treasurer of Rocky Top Riding Club, appeared before the Board on behalf of this request.

There was no public comment.

Upon motion made by Supervisor Reyes, seconded by Supervisor Tyler, the Outdoor Festival Permit request of Rocky Top Riding Club was approved by the following recorded vote:

Richard C. Shickle - Aye
Robert M. Sager - Aye
Sidney A. Reyes - Aye
Gina A. Forrester - Aye
W. Harrington Smith, Jr. - Aye
Margaret B. Douglas - Aye
Lynda J. Tyler - Aye

PUBLIC HEARING - RESOLUTION (#060-03) REQUESTING TAX EXEMPT STATUS REQUEST FROM FORT COLLIER CIVIL WAR CENTER, INC., A NONPROFIT VIRGINIA ORGANIZATION, TO BE DESIGNATED AS A HISTORICAL ORGANIZATION WITHIN THE CONTEXT OF SECTION 6(a) (6) OF ARTICLE X OF THE CONSTITUTION OF VIRGINIA. THE PROPERTY SUBJECT TO THE REQUEST HAS A 2002 ASSESSED REAL ESTATE VALUE OF \$506,900.00 AND WAS TAXED \$3,092.09 - APPROVED

Administrator Riley presented this request to the Board advising that the General Assembly has delegated this action and decision back to the local Board of Supervisors.

George Sempeles, Red Bud District, advised the Board that he did not feel now was the time to be forgiving \$3,092.09 in taxes.

Upon motion made by Supervisor Tyler, seconded by Supervisor Reyes, the following tax exempt status request from Fort Collier Civil War Center, Inc. was approved:

WHEREAS, the Fort Collier Civil War Center, Inc., a nonprofit organization, has requested the Board of Supervisors of the County of Frederick to grant a tax exemption pursuant to Article X, Section 6(a)(6) of the Constitution of Virginia for a ten acre parcel of land owned by said organization in the County of Frederick; and

WHEREAS, the property is located in the Stonewall Magisterial District (Tax Map 54-(A)-parcel 81G), has an assessed value of \$506,900, and was taxed \$3,092.09 in 2002 in county real estate taxes; and

WHEREAS, the Board of Supervisors examined and considered the provisions of Section 58.1-3651 (B) of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Frederick, Virginia, hereby grants to the Fort Collier Civil War Center, Inc., a real estate tax exemption, pursuant to Article X, Section 6(a)(6) of the Constitution of Virginia provided:

1. That the property owned by the organization maintains its historical character and that it is used by the organization in accordance with the purpose for which the organization is classified and designated pursuant to the Code of Virginia, Section 58.1-3651 (A); and
2. That the organization currently, and continuously, satisfactorily meets the provisions of section 58.1-3651 (B).

ADOPTED by the Frederick County Board of Supervisors on the 14th day of May 2003, by the following recorded vote:

Richard C. Shickle - Aye
 Robert M. Sager - Aye
 Sidney A. Reyes - Aye
 Gina A. Forrester - Aye
 W. Harrington Smith, Jr. - Aye
 Margaret B. Douglas - Aye
 Lynda J. Tyler - Aye

PUBLIC HEARING - PROPOSED ORDINANCE - SALARIES OF THE BOARD OF SUPERVISORS - PURSUANT TO SECTION 15.2-1414.3 OF THE CODE OF VIRGINIA, 1950, AS AMENDED, THE BOARD OF SUPERVISORS WILL HOLD A PUBLIC HEARING TO FIX THE ANNUAL SALARIES OF THE BOARD OF SUPERVISORS AS FOLLOWS: CHAIRMAN, \$10,800; VICE CHAIRMAN, \$10,200; AND REMAINING MEMBERS AT \$9,000 - APPROVED

Administrator Riley presented this proposed ordinance to the Board.

Upon motion made by Supervisor Smith, seconded by Supervisor Tyler, to raise the \$9,000 to \$9,500.

The above motion was defeated by the following recorded vote:

Richard C. Shickle - Nay
 Robert M. Sager - Nay



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor * www.fcva.us/re

DATE: _____

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name	Fort Coburn Civil War Center		
Organization's Federal Employer Identification No. (EIN)	[REDACTED]		
Contact Name	John V. Stevens	Phone Number	540 327-7403
Contact Title	Chairman	Email	jstevens@fcva.edu
Physical Address	922 Martinsburg Pike		
Effective Date of Designation	May 2003		

1. What is the organization's purpose?

HISTORICAL PRESERVATION

2. What is the organization's federal tax designation (select one)?

☒ 501(c)(3) ☐ 501(c)(4) ☐ 501(c)(6) ☐ 501(c)(7) ☐ Other (specify):

3. How is the organization funded?

DONATIONS, GRANTS, RENTAL OF FACILITIES...

4. What activities or services does the organization provide that enhance Frederick County's economy?

LEADING HISTORICAL EVENTS, FCCWC OPEN FOR PUBLIC

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheets if necessary).

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54-A-816	FCCWC 922 Martinsburg Pike	2003	HOUSE & GARDENS OPEN TO PUBLIC
56 A 18	MARLBANK 3102 BRARYVILLE Pk	2013	RESTORATION of MARLBANK

[continues on page 2]

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- ☐ Church or Religious Body or Religious Organization [provide supporting documentation]
- ☐ Non-Profit Cemetery
- ☐ Library or Non-Profit Institution of Learning
- ☐ Museum
- ☒ Historic Preservation
- ☐ Park
- ☐ Playground
- ☐ Club, Scouts, or nationally-known helpful organization [specify]: _____
- ☐ College Foundation or Alumni Association
- ☐ Recognized Farming Association [specify]: _____
- ☐ Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

Use the following information for all officers who have the legal authority to represent the organization.

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
John Stevens	Chairman of Board	324 Round Hill Worcester 22602		
Katherine Sorenberg	President	922 Mansfield Rd		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Signature

John V. Stevens
Print Name

☐ Owner OR
☒ If Business, Title:

Chairman of Board
(e.g., President, VP etc.)

10/10/14
Date

FOR OFFICE USE ONLY

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
Ellen E. Murphy, Commissioner of the Revenue
P.O. Box 552, Winchester VA 22604-0552
Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____

FILE APPLICATION
TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	FORT COLLIER CIVIL WAR CENTER INC		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Katherine Solenberg	Phone Number:	340 323-0221
Contact Title:	President	Email:	KSW@ntelos.net
Mailing Address:	1454 Apple Pie Ridge Rd Winchester VA 22603		
Frederick County Location Address:	922 Martinsburg Pike		
Date Organization Began or Will Begin Operating in Frederick County:	2000		

1. What is the organization's purpose?

Fort Collier Civil War Center is established to provide Civil War Education & preservation of Civil War resources in the Winchester-Fred Co Area

2. What is the organization's federal tax designation (select one):

☒ 501(c)(3) ☐ 501(c)(4) ☐ 501(c)(6) ☐ 501(c)(7) ☐ Other [specify]:

3. How is the organization funded?

Fort Collier is funded through membership contributions

4. What activities or services does the organization provide that enhances Frederick County and its citizens? & rental income

Fort Collier is actively providing access & preservation to the

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54-A-816	922 Martinsburg Pike	2001	historical preservation

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- ☐ Church or Religious Body or Religious Organization [provide supporting documentation]
- ☐ Non-Profit Cemetery
- ☐ Library or Non-Profit Institution of Learning
- ☐ Museum
- ☒ Historic Preservation
- ☐ Park
- ☐ Playground
- ☐ Club, Scouts, or nationally-known helpful organization [specify]: _____
- ☐ College Foundation or Alumni Association
- ☐ Recognized Farming Association [specify]: _____
- ☐ Veterans Association or Auxillary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Katherine Solenby	President	1454 Apple Pie Rd. 22003		
John Stevens	Chairman	1460 University Rd. Winc. 22001		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Signature: Katherine Solenby Print Name: Katherine Solenby ☐ Owner OR ☐ If Business, Title: President Date: 10/31/14

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

Head and then be sent through the proper channels, beginning with the Finance Committee.

Administrator Riley advised that this request came forward last month as part of the Finance Committee report with a recommendation of approval; however, the Board denied the request as the proposed funds were to come from stormwater improvements. The Department has found that revenues in land disturbance permits have exceeded estimates; therefore, these monies would be used to fund the request.

Upon a motion by Supervisor Tyler, seconded by Supervisor Forrester, the Board approved the request for a supplemental appropriation in the amount of \$22,000 to be made to Public Works' Fiscal Year 2003-2004 Budget for the purchase of a new 4 x 4 extended cab pickup to replace the 1995 Chevrolet S-10.

The above motion was approved by the following recorded vote:

Richard C. Shickle - Aye
Barbara E. Van Osten - Aye
Gary W. Dove - Aye
Bill M. Ewing - Nay
Gina A. Forrester - Aye
W. Harrington Smith, Jr. - Aye
Lynda J. Tyler - Aye

DISCUSSION OF PROPOSALS FOR VACO'S 2005 LEGISLATIVE PROGRAM

Administrator Riley advised that this was an information item, which was being presented to give the Board an opportunity to think about proposals for the 2005 VACo Legislative Program. He asked that the Board submit items to him for consideration at the July 14, 2004 meeting.

Supervisor Tyler advised that she would prefer to have individual board member priorities circulated prior to the Board meeting.

Chairman Shickle asked the Board to submit their legislative priority lists to Administrator Riley by July 6, 2004 for inclusion in the July 14, 2004 meeting agenda packet.

PUBLIC HEARING

PUBLIC HEARING - TAX EXEMPT STATUS REQUEST FROM YOUNG LIFE-NORTHERN SHENANDOAH VALLEY, A NON-PROFIT, NON-DENOMINATIONAL CHRISTIAN VIRGINIA ORGANIZATION, TO BE DESIGNATED AS A CHARITABLE AND BENEVOLENT ORGANIZATION WITHIN THE CONTEXT OF § 6 (A) OF ARTICLE X OF THE CONSTITUTION OF VIRGINIA - (RESOLUTION #067-04) - APPROVED

Administrator Riley advised that this was a request pursuant to *Virginia Code* section 58.1-3650 et. seq. for tax exempt status for Young Life-Northern Shenandoah Valley. He advised that

after discussions with the Commissioner of Revenue, it was determined that this was the most appropriate course of action. He concluded by saying that it was appropriate for the Board to take up this request.

Paul Burkholder appeared before the Board on behalf of Young Life-Northern Shenandoah Valley.

Chairman Shickle asked Mr. Burkholder if his organization owned any real or personal property or intended to acquire such in the future.

Mr. Burkholder responded no and advised that the organization had no intention of acquiring any real or personal property in the future.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Vice-Chairman Van Osten, seconded by Supervisor Smith, the Board approved the Resolution Granting Tax Exempt Status Pursuant to Article X, Section 6(A)(6) of the Constitution of Virginia Young Life-Northern Shenandoah Valley:

WHEREAS, Young Life is a national non-profit organization and a recognized 501(c)(3) organization; and

WHEREAS, Young Life-Northern Shenandoah Valley, a part of the parent non-profit organization, has requested the Board of Supervisors of the County of Frederick to grant a tax exemption pursuant to Article X, Section 6(A)(6) of the Constitution of Virginia ; and

WHEREAS, neither Young Life nor Young Life-Shenandoah Valley own real and/or personal property within the County of Frederick; and

WHEREAS, Young Life-Northern Shenandoah Valley has requested a license exemption to sell fireworks at a stand in the County as a fund-raiser, which said license has a value of \$500; and

WHEREAS, the Board of Supervisors examined and considered the provisions of Section 58.1-3651(B) of the Code of Virginia, 1950.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Frederick, Virginia, hereby grant to Young Life-Northern Shenandoah Valley, a real estate and personal property tax exemption, pursuant to Article X, Section 6(A)(6) of the Constitution of Virginia provided:

1. Any property acquired by the organization and used in accordance with the purpose for which the organization is classified and designated pursuant to the Code of Virginia, 1950, Section 58.1-3651 (A).
2. That the organization currently, and continuously, satisfactorily meets the provisions of Section 58.1-3651 (B).

BE IT FURTHER RESOLVED, by the Board of Supervisors of the County of Frederick,

Virginia, that Young Life-Northern Shenandoah Valley's request for a license exemption is hereby granted.

The foregoing was approved this 9th day of June, 2004 by the following recorded vote:

Richard C. Shickle - Aye
 Barbara E. Van Osten - Aye
 Gary W. Dove - Aye
 Bill M. Ewing - Aye
 Gina A. Forrester - Aye
 W. Harrington Smith, Jr. - Aye
 Lynda J. Tyler - Aye

PUBLIC HEARING - PURSUANT TO SECTION 33.1-62 ET. SEQ. OF THE CODE OF VIRGINIA, 1950, PUBLIC INPUT WILL BE RECEIVED ON THE PROPOSED NOMINATION OF REDBUD ROAD (STATE ROUTE 661), FROM ROUTE 11 RUNNING SOUTHEASTERLY TO WOODS MILL ROAD (STATE ROUTE 660), FOR DESIGNATION AS A VIRGINIA BYWAY - (RESOLUTION #061-04) - APPROVED

Administrator Riley advised that the resolution before the Board was pursuant to *Virginia Code* section 33.1 and tonight's public hearing was to receive public input regarding the proposed designation of Red Bud Road as a Virginia Byway.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Supervisor Tyler, seconded by Vice-Chairman Van Osten, the Board approved the Resolution Nominating Redbud Road for Virginia Byway Designation:

WHEREAS, The Commonwealth Transportation Board is empowered to designate an existing road within the Commonwealth as a "Virginia Byway"; and

WHEREAS, the Frederick County Board of Supervisors has examined the Red Bud Road (State Route 661) from Route 11 running southeasterly to Woods Mill Road (State Route 660); and

WHEREAS, upon consideration of the scenic landscape, historic civil war battlefields and environmentally significant nature of the area which Redbud Road traverses, providing an opportunity for recreational and cultural enrichment.

IT IS, ACCORDINGLY, RESOLVED, that the Frederick County Board of Supervisors does hereby request the Virginia Department of Transportation take all necessary actions to effect a designation of Redbud Road as a Virginia Byway.

Supervisor Dove asked about the benefits of this proposed designation.

Supervisor Tyler responded that the designation offers us an opportunity to access federal grant money for walking trails, safety improvements, etc. She reminded the Board that there was a Civil War battlefield along this route as well.

Supervisor Dove stated that he still had concerns and he would like to hear any concerns the

Ellen Murphy

From: Susan Anderson [SAnderson@sc.younglife.org]
Sent: Wednesday, October 22, 2014 12:25 PM
To: Ellen Murphy
Subject: Young Life Shenandoah Valley

Importance: High

Ms. Murphy,

Thank you for the letter of October 9, 2014 you sent in regards to the tax exemption of our property in Virginia. Because it was addressed to our president, Mr. Denny Rydberg and not to Mr. Richard Kaiser, Director of Real Estate, it just came to our attention. Mr. Kaiser will be more than happy to submit the application for your consideration. He does have a question. In the letter, it is not stated what the parcel number(s) or the real address of the property in question. Would we be able to be provided that information please?

Blessings,

Susan M Anderson

Accounting Administrative Assistant
Young Life Finance
(719) 381-1968
(719) 867-3501
sanderson@sc.younglife.org



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FREDERICK COUNTY, VIRGINIA
Ellen E. Murphy, Commissioner of the Revenue
P.O. Box 552, Winchester VA 22604-0552
Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____

**FILE APPLICATION
TRIENNIALY**

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	Young Life		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Richard Kaiser	Phone Number:	(719) 381-1761
Contact Title:	Director - Real Estate	Email:	rkaiser@sc.younglife.org
Mailing Address:	420 N Cascade Ave Colorado Springs Co 80903		
Frederick County Location Address:	we own no property in Frederick County VA		
Date Organization Began or Will Begin Operating in Frederick County:			

1. What is the organization's purpose?

2. What is the organization's federal tax designation (select one):

☐ 501(c)(3) ☐ 501(c)(4) ☐ 501(c)(6) ☐ 501(c)(7) ☐ Other [specify]:

3. How is the organization funded?

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY

planning operations, though there is the possibility for impact on timelines as VDOT comment is made. In addition, staff will be attending upcoming training sessions on the new regulations.

3. Enhancement Grants

Staff presented the following information to the committee and sought guidance on whether they would prefer to continue trying to accrue funds for the Senseny Road project or to look at other opportunities.

The November deadline to make application for enhancement grants is approaching. As you will recall from last year we applied for funds to make improvements to the Senseny Road Corridor. That request was partially funded at \$140,000. Staff is preparing a new application for the Senseny Road Corridor to continue to work toward fully funding that project. Additional materials will be presented at the meeting.

After some discussion and slight modification to the map to include a small area not completed by the Orrick Commons project, the committee recommended that staff continue with the Senseny Road project. Staff will prepare an application for the September Committee meeting.

4. Access Management

As you may recall, some time ago the Board of Supervisors authorized staff and the Transportation Committee to create an access management plan. In our first of what will be a series of agenda items working toward this goal, please find the attached literature which discusses what access management is and also describes some of the primary techniques used.

The basic format that staff plans to follow is to take one or two primary considerations, such as signal or intersection spacing, each month. Staff will bring recommendations to the committee for discussion and refinement. There will be many issues to consider in addition to whether the proposed guidelines are too weak or too harsh. Among these are what, if any, waiver opportunities should accompany each section and how existing uses can be "grandfathered" in and what would trigger the need for compliance.

Once the plan is complete, it would be forwarded to the Board of Supervisors for consideration. Staff would expect that should the Board look favorably upon the plan, it would be adopted and forwarded to the DRRS committee for codification.

Staff presented the above information to the committee to seek input on whether this would be their preferred course of action. The committee directed staff to continue as outlined above.

5. Article Review

Staff regularly submits copies of transportation related articles to the committee from various news outlets.

6. Other

Mr. Racey requested a review of the signal timing at Commonwealth Court to see whether Route 11 is receiving adequate green time. This request has been passed along to VDOT.

PUBLIC HEARING

PUBLIC HEARING TAX EXEMPT STATUS REQUEST FROM BLUE RIDGE HOSPICE. REQUEST FROM THE BLUE RIDGE HOSPICE, A NON-PROFIT VIRGINIA ORGANIZATION, TO BE CLASSIFIED AND DESIGNATED AS A CHARITABLE AND BENEVOLENT ORGANIZATION WITHIN THE CONTEXT OF §6(a) (6) OF ARTICLE X OF THE CONSTITUTION OF VIRGINIA. THE ESTIMATED ASSESSED VALUE FOR THE PERSONAL PROPERTY OWNED BY

THE BLUE RIDGE HOSPICE IS \$10,000 AND THE ANNUAL ESTIMATED PERSONAL PROPERTY TAX TO BE EXEMPT WOULD BE \$420.00 - (RESOLUTION #013-07) - APPROVED

Administrator Riley advised this was a request from Blue Ridge Hospice for tax exemption for property owned by them in Frederick County. The estimated value of personal property is \$10,000 with annual estimated personal property tax to be exempt of \$420.00.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Supervisor DeHaven, seconded by Supervisor Van Osten, the Board approved the request by Blue Ridge Hospice for exemption from taxation pursuant to Article X, Section 6(A)(6) of the Constitution of Virginia.

WHEREAS, Blue Ridge Hospice, a non-profit organization, has requested the Board of Supervisors of the County of Frederick, Virginia, to grant its request for a tax exemption pursuant to Article X §6(a) (6) of the Constitution of Virginia for certain property owned by said organization in the County of Frederick; and

WHEREAS, no real property is owned by Blue Ridge Hospice that is part of this appeal; and

WHEREAS, Blue Ridge Hospice may have an estimated personal property value of \$10,000 and the annual estimated personal property tax to be exempt would be \$420.00; and

WHEREAS, Blue Ridge Hospice does not anticipate unrelated income gross receipts under *IRC Code §511 et seq.* and therefore requests exemption from any annual business license; and

WHEREAS, The Board of Supervisors examined and considered the provisions of Section 58.1-3651 (B) of the *Code of Virginia*.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Frederick, Virginia, hereby supports, pursuant to Article X, §6 (a) (6) of the Constitution of Virginia, to provide:

1. That Blue Ridge Hospice is classified and designated as a charitable and benevolent organization pursuant to the *Code of Virginia*, Section 58.1-3651 (A); and
2. That personal property owned by Blue Ridge Hospice and used by it exclusively for charitable and benevolent purposes on a non-profit basis is determined to be exempt from taxation, state and local, including inheritance taxes; and
3. That Blue Ridge Hospice will not conduct business that is unrelated business taxable income and what business it conducts will be used by it exclusively for charitable and benevolent purposes on a non-profit basis is determined to be exempt from taxation on state sales tax and local license taxes.

ADOPTED this 12th day of September 2007.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Gene E. Fisher	Aye
Charles S. DeHaven, Jr.	Aye
Gary W. Dove	Absent
Bill M. Ewing	Aye
Philip A. Lemieux	Aye
Barbara E. Van Osten	Aye

PUBLIC HEARING - PROPOSED SCHOOL BOND FINANCING BY THE COUNTY OF FREDERICK, VIRGINIA. THE BOARD OF SUPERVISORS OF THE COUNTY OF FREDERICK, VIRGINIA (THE "COUNTY") WILL HOLD A PUBLIC HEARING IN ACCORDANCE WITH SECTION 15.2-2606 OF THE CODE OF VIRGINIA, 1950, AS AMENDED, ON THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS (THE "BONDS") OF THE COUNTY IN AN AMOUNT NOT TO EXCEED \$4,000,000 TO FINANCE CERTAIN CAPITAL PROJECTS FOR PUBLIC SCHOOL PURPOSES. A RESOLUTION (#014-07) AUTHORIZING THE ISSUANCE OF THE BONDS WILL BE CONSIDERED BY THE BOARD OF SUPERVISORS AT ITS MEETING ON SEPTEMBER 12, 2007. - APPROVED

Administrator Riley advised this was a resolution authorizing the issuance and sale of \$4,000,000 general obligation school bonds. The purpose of the bonds is to provide financing for the 12th elementary school.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Supervisor Van Osten, seconded by Supervisor Fisher, the Board approved the resolution authorizing the issuance and sale of not to exceed \$4,000,000 general obligation school bonds of the County of Frederick, Virginia to be sold to the Virginia Public School Authority and providing for the form and details thereof:

WHEREAS, the Board of Supervisors (the "Board") of the County of Frederick, Virginia (the "County") has determined that it is necessary and expedient to borrow in an amount not to exceed \$4,000,000 and to issue its general obligation school bonds to finance certain capital projects for school purposes.

WHEREAS, the Board held a public hearing on September 12, 2007 on the issuance of the bonds (as defined below) in accordance with the requirements of Section 15.2-2606, Code of Virginia of 1950, as amended ("Virginia Code").

WHEREAS, the School Board of the County has requested, by resolution, the Board to authorize the issuance of the Bonds and has consented to the issuance of the Bonds.

WHEREAS, the objective of the Virginia Public School Authority (the "VPSA") is to pay the County a purchase price for the Bonds which, in VPSA's judgment, reflects the Bonds' market value (the "VPSA Purchase Price Objective"), taking into consideration such factors as the amortization schedule the County has requested for the Bonds, the amortization schedules requested by other localities, the purchase price to be received by VPSA for its bonds and other market conditions relating to the sale of VPSA's bonds.



FREDERICK COUNTY, VIRGINIA
Ellen E. Murphy, Commissioner of the Revenue
P.O. Box 552, Winchester VA 22604-0552
Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: 2014

FILE APPLICATION
TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Blue Ridge Hospice Inc		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Cheryl Ringer	Phone Number:	540-536-5210
Contact Title:	VP of Finance + CFO	Email:	cringer@blueridgehospice.org
Mailing Address:	333 W. Cork St ^{#405} Winchester VA 22601		
Frederick County Location Address:	186 Wincrest Dr. Winchester VA 22601		
Date Organization Began or Will Begin Operating in Frederick County:	11/1/1979		

1. What is the organization's purpose?

Blue Ridge Hospice provides quality end of life care to individuals + their families and to support anyone in the community affected by death, dying + loss.

2. What is the organization's federal tax designation (select one):

☒ 501(c)(3) ☐ 501(c)(4) ☐ 501(c)(6) ☐ 501(c)(7) ☐ Other [specify]:

3. How is the organization funded?

Donations / community support, insurance billings

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Blue Ridge Hospice provides quality end of life care to individuals + their families and to support anyone in the community affected by death, dying + loss.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
6418A	186 Wincrest Drive Winchester VA 22601	leased 2/2009 purchase 3/2013	bailing operation for thrift shops to support hospice care for patients that cannot afford it.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- ☐ Church or Religious Body or Religious Organization [provide supporting documentation]
- ☐ Non-Profit Cemetery
- ☐ Library or Non-Profit Institution of Learning
- ☐ Museum
- ☐ Historic Preservation
- ☐ Park
- ☐ Playground
- ☐ Club, Scouts, or nationally-known helpful organization [specify]: _____
- ☐ College Foundation or Alumni Association
- ☐ Recognized Farming Association [specify]: _____
- ☐ Veterans Association or Auxiliary of same [specify]: _____

☒ healthcare organization

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.



7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
See attached listing				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


 Signature
 
 Print Name
 ☐ Owner OR ☐ If Business, Title: VP of Finance/CFO
 ☐
 Date: 10/23/14

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



Board of Directors 2014 - 2015

** Executive Committee

** Chair	DELMERICO, Paul General Manager SpecialMade Goods & Services, Inc. 141 Marcel Drive Winchester, VA 22602
**Vice Chair	KAPLAN, Mary Ann (Fundrais 116 Cora Lane Stephens City, VA 22655
**Secretary	BERMAN, Bethanne 247 Laurel Grove Road Winchester, VA 22602
**Treasurer	TRUBAN, Jared PO Box 267 Winchester, VA 22604
**Immediate Past Chair	MOWERY, Robert, CPA 5493 Main Street Stephens City, VA
**At Large	**CALEY, George 223 Jeb Dr Winchester, VA 22602
	**SAYLES, Lynne (Finance Com First Vice President Wells Fargo Advisors, LLC 201 N Loudoun St. Winchester, VA 22601



****ZEBARTH, Helen**
112 Shockey Circle
Winchester, VA 22602

****CARNEVALE, Jr., Ernest J.**
President & CEO, Blue Ridge
723 Galloway Dr.
Leesburg, VA 20175

Directors

****CURRAN, Christopher (Board**
487 Bell Lane
Berryville, VA 22611

HARDESTY, John
517 Longmarsh Rd.
Berryville, VA 22611

JACKSON, Mary Jo
Box A
Rectortown, VA 20140

THOMAS, Sherry
920 Breckinridge Lane
Winchester, VA 22601

****YANG, Leonard, MD (Quality**
1537 Dalton Place
Winchester, VA 22601



Andrew K. Block, Jr.
Director

COMMONWEALTH of VIRGINIA
Department of Juvenile Justice

P.O. Box 1110
Richmond, VA 23218
(804) 371.0700
Fax: (804) 371.6490

November 19, 2014

Mr. Peter Roussos, Director
26th District Court Service Unit
5 N. Kent Street
Winchester, Virginia 22601

Dear Mr. Roussos:

The VJCCCA FY2014 end of the year expenditure report has been reviewed. A Fiscal Adjustment Form (FAF), which records the movement of funds from program to program during the year, has been received. The Compliance Certification Form, which attests that all funds were expended as reported in the Department's Community Programs Reporting (CPR) System, has been signed by the Court Service Unit Director; however, the county administrator needs to sign and return it to us. According to the report, Frederick/Winchester/Clarke expended \$107,870.01 of its approved budget of \$128,358.00. The breakdown of funds expended is as follows:

Required Maintenance of Effort	\$ 0.00
State Funds Expended	<u>\$ 107,870.01</u>
Total Expenditures	\$ 107,870.01

A total of \$128,358.00 in state funds was provided to the locality. Because the state funds were not totally expended, we request that the balance of \$20,487.99 be returned to the state. Additional funds for FY15 cannot be released for your locality until the FY14 unexpended funds are returned. Please make your check payable to **Treasurer, State of Virginia**, and mail it to:

Department of Juvenile Justice
Petty Cash Cashier
P. O. Box 1110
Richmond, Virginia 23218-1110

We thank you for your attention to this request and for all that Frederick and Clarke Counties and the City of Winchester do for their youth and families before the 26th District Juvenile and Domestic Relations Court and Court Services Unit.

Sincerely,

Angela Valentine

Angela C. Valentine
Chief Deputy Director

cc: David L. Ash, County Administrator – Clarke County
Eden Freeman, City Manager – City of Winchester
John Riley, Deputy County Administrator – Frederick County ✓

Frederick County, VA
Series 2006 Lease Revenue Bonds
Advanced Refunding Opportunities
As of January 12, 2015

Background:

Bonds Outstanding as of January 1, 2015	\$ 18,355,000
Coupon Interest Rates	4.00% to 4.75%
Average Annual debt Service Costs:	\$1,350,000

Bonds maturing on or after June 15, 2017 can be called at par as of June 15, 2016. Bonds may be Advanced refunded at any time.

Proceeds of the Series 2006 Bond issued were used to construct, furnish and equip a new public safety facility. An animal control facility and other public safety facility projects.

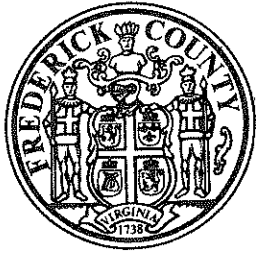
Refunding Alternatives Examined:

Representatives of Raymond James have extensively discussed this refunding opportunity with local, regional and national financial institutions. Unfortunately, each institution indicated that they could not offer a competitive refunding alternatives that could match the existing maturity schedule. In addition, Bond Counsel can not get comfortable with a Bank Qualified structure whereby two separate Economic Development Authorities would be used to refund these Bonds.

However, the County could utilize the Virginia Resources Authority Pooled Financing program to execute an Advanced refunding of these Bonds and realize significant annual debt service savings. To participate in this Pooled Financing program for the Spring 2006 sale the County would need to submit an application no later than February 6, 2015.

Summary of Advanced Refunding:

Bonds to be refunded as of June 15, 2016	\$ 17,305,000
Interest to be paid on bonds to be called:	1,187,494
	<u>18,492,494</u>
Estimated earnings on Escrowed Funds	(42,628)
Net Deposit to Escrow	18,449,866
Estimated Capital Reserve Fund	32,637
Estimated Cost of Issuance	193,968
	<u>18,676,471</u>
Less premium Bonds	(2,827,583)
Less Debt Service deposit	(263,888)
Estimated size of Series for FY15 Refunding Bonds	<u><u>\$ 15,585,000</u></u>
Estimated interest rate yields	.50% to 3.36%
Estimated new Annual Debt Service costs	\$1,200,000
Estimated Annual debt Service savings	\$ 154,000
Net Present Value of Savings-\$	\$ 2,075,297
Net Present Value of Savings-%	12.00%



BOARD OF SUPERVISORS

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FREDERICK, VIRGINIA DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE FINANCINGS FOR CERTAIN COSTS OF JOINT CAPITAL IMPROVEMENTS FOR COURTS AND RELATED SERVICES

The County of Frederick, Virginia (the "County") has determined that it may be necessary or desirable to advance money to pay the costs of certain joint capital improvements for courts and related services, specifically for renovations to the Winchester-Frederick County Joint Judicial Center (the "Project").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FREDERICK, VIRGINIA:

1. The Board of Supervisors adopts this declaration of official intent under Treasury Regulations Section 1.150-2.
2. The Board of Supervisors reasonably expects to reimburse advances made or to be made by the County to pay the costs of the Project from the proceeds of one or more financings. The maximum amount of financing expected to be issued for the Project is \$4,065,500 with costs to be shared on a 50-50 basis or \$2,032,750 per locality.
3. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the Board of Supervisors at its meeting on January 28, 2015 by the following roll call vote:

<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>
Richard C. Shickle		Gary A. Lofton	
Gene E. Fisher		Christopher E. Collins	
Charles S. DeHaven, Jr.		Robert W. Wells	
Robert A. Hess			

John R. Riley, Jr., Clerk, Board of Supervisors,
County of Frederick, Virginia

Resolution No.:

Agenda
Budget Worksession
January 21, 2015

• General Fund Revenue from local taxes	8,804,085
• General Fund Expenditure requests over FY15 (Includes capital and new positions)	16,482,058
• General Fund positions requested	4,286,153
• Total Capital requested	6,381,404

Attachments

- FY 2015-2016 Budget Summary
- Capital Request Summary
- List of New Positions Requested
- Outside Agency Request List
- Preliminary Funding Scenarios

Upcoming Budget Worksessions

- Calendar attached
- Dates have been placed on calendar on IPADs

FY 2015-2016 BUDGET SUMMARY - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
1101	Board of Supervisors	248,336	264,742	16,406	Salaries and Fringes - includes \$0.50 per hour increase for P/T Receptionist Professional Services Printing and Binding Cable Channel PEG Funds - Repair/Maint/Purchase of Equipment for BOS Room Cable Channel Broadcasts Travel Dues & Assoc. Memberships - VACo & NACo Dues	5,256 1,000 250 7,000 400 2,500
1201	County Administrator	702,539	763,864	61,325	Salaries and Fringes Repair & Maint. - Vehicle Printing and Binding Central Stores - Gasoline Postage and Telephone Motor Vehicle Insurance Travel	61,025 (400) 100 (400) 1,000 (500) 500
1202	County Attorney	239,668	255,635	15,967	Salaries and Fringes - Includes summer Legal Intern \$6,000	15,967
1203	Human Resources	320,309	378,079	57,770	Salaries and Fringes NEW POSITION - HR ADMINISTRATOR - \$45,948 Professional Services Office Supplies Books and Subscriptions Other Operating Supplies Other Expenses - Years of Service Awards	56,064 249 (125) (368) (50) 2,000
1208	Independent Auditor	66,000	66,000	0		
1209	Commissioner of Revenue	1,200,010	1,263,875	63,865	Salaries and Fringes - includes \$4,000 increase for	59,415

Dept Code	Department	2014-2015 Original Budget	2015-2016 Proposed Budget	Difference	Significant Budget Changes	Increase (Decrease)
					Assessor I after trial period Other Contractual Services Central Stores Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies - includes \$1,600 IT Equipment Vehicle - Tires & Parts Books and Subscriptions Travel Dues & Memberships	800 200 1,000 200 2,400 150 (200) 500 (600)
1210	Reassessment	193,948	341,645	147,697	Salaries and Fringes NEW POSITION ASSESSOR I - \$62,172 TWO NEW P/T ASSESSORS - \$36,000 Repair & Maintenance - Vehicle Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies - includes IT equipment for new hires Books and Subscriptions New 4x4 Pickup truck	116,597 700 (400) (1,400) (200) 4,200 200 28,000
1213	Treasurer	1,179,735	1,264,648	84,913	Salaries and Fringes Professional Services- Admin expenses for sale of real estate Professional Services- DMV-VRW Stops Advertising Postage and Telephone Office Supplies Travel Dues & Memberships Folder/Insertter	34,813 18,000 (20,500) 1,000 2,000 4,000 500 100 45,000
1214	Finance	763,469	784,927	21,458	Salaries and Fringes Repair & Maintenance - Equipment	26,493 (250)

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Maintenance Service Contracts Printing and Binding Advertising Central Stores - Copies Postage and Telephone Office Supplies Uniforms Other Operating Supplies	(385) (1,000) (2,000) (600) (300) (3,000) (500) 3,000
1220	Information Technology	1,191,998	1,309,390	117,392	Salaries and Fringes Professional Services - includes VMware support contract/ licensing \$15,000; Exploration of departmental ERP, time management software \$30,000 Repair & Maintenance - Network Equip. Maintenance Service Contracts Maintenance Service Contracts - GIS Office Supplies - Refresh Program Other Operating Supplies - GIS - Building Footprint data update/partnership with state GIS Dues & Memberships IT Equipment - Two large format printers/scanners IT Equipment - Dell Equallogic iSCSI storage 48TB capacity to support system backups - 5yr onsite warranty	18,823 22,105 150 6,880 (35,442) 51,906 9,000 (350) 12,320 32,000
1222	M. I. S.	523,810	556,463	32,653	Salaries and Fringes Professional Services Repair & Maintenance - Equipment Maintenance Service Contracts Internet Access Office Supplies - includes replacement of tax billing printer Other Operating Supplies IT Software and Maintenance IT Equipment - Replace UPS Battery Backup (Iseries, Treasurer, COR)	13,148 1,175 2,000 (11,785) 1,020 1,000 (4,800) 1,895 29,000

Dept Code	Department	2014-2015 Original Budget	2015-2016 Proposed Budget	Difference	Significant Budget Changes	Increase (Decrease)
1224	Other	1,935,084	2,432,012	496,928	Professional Services - Lobbying Maintenance Service Contracts Other Contractual Services - Lease for employee parking Public Officials Liability Insurance - possible increase Line of Duty - possible increase in premium Other Expenses - Awards Banquet Other Expenses - Includes retire health insurance expense Blue Ridge Legal Services - cut in FY15; FY16 request NW Works - increase in contribution request Access Independence - increase in contribution request Discovery Museum - cut in FY15; FY16 request MPO - increase in request Big Brothers Big Sisters - NEW REQUEST Bluemont Concert Series - NEW REQUEST CLEAN, Inc. - increase in contribution request Airport Operating Contribution - Total = \$62,995 CSA Fund transfer - Total = \$1,167,482 Our Health - \$20,000 contribution approved after July 1; FY 2016 request is \$25,000 Lease/Rent of Equipment	14,000 100 3,200 2,000 12,000 2,800 76,200 5,756 1,500 475 25,000 8,500 10,000 8,000 5,000 9,817 286,980 25,000 600
1301	Electoral Board	106,413	392,069	285,656	Salaries and Fringes Repair & Maintenance - Equipment Maintenance Service Contracts Other Contractual Services Office Supplies New voting machines and equipment	781 2,000 1,000 (940) 1,050 281,765
1302	Registrar	162,769	171,575	8,806	Salaries and Fringes Postage and Telephone Office Supplies	7,286 1,200 320
2101	Circuit Court	61,300	76,300	15,000	Other Contractual - Jury Management Program	15,000

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
2102	General District Court	15,926	31,718	15,792	Requested supplements to staff salaries: 11 employees x \$2,400 supplement each = \$26,400 split 50-50 with City of Winchester = \$13,200 Repair & Maintenance - Equipment Contractual Services Postage and Telephone Office Supplies Uniforms Books and Subscriptions Travel Lease/Rent of Equipment	13,200 200 920 (78) 350 400 100 200 500
2105	J & D Court	19,785	33,550	13,765	Requested supplements to staff salaries: 8 employees x \$2,400 supplement each = \$19,200 split 50-50 with City of Winchester = \$9,600 Other Contractual Services Office Supplies Uniforms Books and Subscriptions Travel Dues & Memberships Lease/Rent of Equipment	9,533 1,032 500 300 200 1,000 200 1,000
2106	Clerk of Circuit Court	741,447	762,858	21,411	Salaries and Fringes Printing and Binding Other Contractual Services Office Supplies Supreme Court TTF Grant - equipment & backscanning Travel	33,288 5,298 (23) 344 (18,496) 1,000
2108	Law Library	12,000	12,000	0		

Dept Code	Department	2014-2015 Original Budget	2015-2016 Proposed Budget	Difference	Significant Budget Changes	Increase (Decrease)
2201	Commonwealth Attorney	1,296,557	1,374,300	77,743	Salaries and Fringes- includes \$3,000 increase for Asst. Comm. Attorney & \$5,000 Education Assistance in fringes Professional Services Maintenance Serv. Contract - Case Mgmt. System Printing and Binding Postage and Telephone Surety Bonds Vehicle - Tires & Parts Other Operating Supplies Motor Vehicles - Replace Investigator's vehicle	27,648 4,000 9,000 750 (3,400) 45 (100) (200) 40,000
2202	Victim Witness	126,070	130,572	4,502	Salaries and Fringes	4,502
3102	Sheriff	11,241,515	13,631,463	2,389,948	Salaries and Fringes 16 NEW DEPUTIES & 1 AFIS EXAMINER = \$965,234; increase of \$93,022 in part-time/extra help Professional Health Serv. Includes \$8,160 for new positions Professional Services Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Other Contractual Services Gasoline Utilities Postage and Telephone Internet Access Fire Insurance Auto Insurance Surety Bonds Office Supplies - includes Full Disk Encryption for laptops; 10 docking stations; software for I2 computer program Dog Food Vehicle and Powered Equipment - includes equip. for 16 new	1,283,215 8,220 (650) 980 (31,180) 56,548 2,433 10,303 53,601 48 6,136 947 (141) 4,010 12 15,209 5,345 159,136

Dept Code	Department	2014-2015 Original Budget	2015-2016 Proposed Budget	Difference	Significant Budget Changes	Increase (Decrease)
					units for new deputies and 17 replacement vehicles Vehicle Fuels and Lubricants - Propane vehicles Police Supplies - ammunition for required qualifications; Electronic Gun Racks for 122 vehicles; supplies for new veh. Police Supplies - Dive Team Police Supplies - ERT/Search & Rescue Uniforms - includes for 16 new deputies Uniforms - Dive & ERT Other Operating Supplies Drug Program Travel Travel - Extradition/Transport Dues & Memberships Machinery & Equipment Thermal Imagers - \$7,140 x 3 units = \$21,420 Automated Fingerprint ID System \$75,000 Scene Scope Digital Imager \$22,049 Computerized Polygraph Instrument \$7,000 Motor Vehicles - Total = \$948,675 Cruisers - Marked - \$26,571 x 10 = \$265,710 Cruisers - Unmarked - \$26,571 x 4 = \$106,284 F150 Truck - Animal Control = \$24,591 4 x 4's - Ford Explorers \$25,977 x 2 = \$51,954 Tactical/Hostage Negotiation Vehicle = \$75,000 16 new cruisers for 16 new deputies = \$425,136	(8,912) 135,313 290 8,150 35,268 (16,100) (1,460) 800 10,635 (13,463) 840 125,469 538,946
3202	Volunteer Fire Depts.	842,560	999,765	157,205	\$1 per capita increase for each department Increase to cover cost of volunteer accident policy Training Emergency Services Fire Program Response Unit Supplement	85,510 32,745 13,200 20,000 5,750
3203	Ambulance & Rescue	395,200	396,800	1,600	Increase in contribution request-Lord Fairfax EMS Council	1,600

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
3301	Public Safety Contributions	5,467,925	5,460,959	(6,966)	Juvenile Detention Center Contribution NRADC Contribution - total = \$5,038,708	(54,190) 47,224
3303	Juvenile Court Probation	141,780	157,325	15,545	Salaries and Fringes includes new part-time office staff of \$7,800 Other Contractual Services Postage and Telephone Office Supplies-includes new desks & chairs for office move	11,905 600 40 3,000
3401	Inspections	1,090,017	1,214,781	124,764	Salaries and Fringes Maintenance Service Contracts Gasoline Motor Vehicle Insurance Uniforms Books and Subscriptions Other Operating Supplies Motor Vehicles - replacement of two high mileage trucks Lease/Rent of Equipment - Lease for new copier to replace old copier	70,871 309 (1,500) 1,000 (300) (2,000) 850 52,000 3,534
3505	Fire and Rescue	7,871,989	14,421,716	6,549,727	Salaries and Fringes INCLUDES 49 NEW FIREFIGHTERS, 2 TRAINING OFFICERS, 1 SECRETARY, 1 HEALTH/SAFETY OFFICER, 1 RESOURCE MANAGEMENT TECHNICIAN TOTALING \$2,879,836 Part-time Fire Medics \$26,520 increase Overtime \$705,010 increase Incentive Pay \$212,000 increase Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Advertising Forest Fire Extinction Service Other Contractual Services: physicals/tests for new	4,476,482 10,900 3,500 363 12,000 12,000 3 72,000

Dept Code	Department	2014-2015 Original Budget	2015-2016 Proposed Budget	Difference	Significant Budget Changes	Increase (Decrease)
					employees; Gear Clean contract	
					Postage & Telephone - includes Round Hill phone system	9,840
					Motor Vehicle Insurance	3,500
					Office Supplies	(31,200)
					K-9 Maintenance	1,000
					Vehicle & Powered Equip. Supplies - includes equipment for new vehicles	80,950
					Police Supplies	1,100
					Uniforms - includes uniforms for new hires; S & H	439,439
					Other Operating Supplies-11 treadmills, replace SCBA gear	66,000
					Travel	1,500
					HazMat Response Unit - includes equipment purchase	21,000
					Dues & Memberships	150
					Radio Equipment - includes equip. for new vehicles	42,000
					Motor Vehicles	758,700
					1 2015 Chevrolet Tahoe OPS10 - \$36,000	
					1 2015 Ford F150 Extended Cab 4WD (RM) - \$25,675	
					1 2015 Ford F250 4WD Diesel (New FM) - \$35,000	
					1 2015 Ford F150 Extended Cab 4WD (New FM) - \$25,675	
					1 2015 Ford F250 4WD TR10-3 - \$35,000	
					1 2015 Ford F150 Extended Cab TR10-3(New) - \$25,675	
					1 2015 Ford F150 Extended Cab TR10-4(New) - \$25,675	
					Replacement of Engine 10 - \$550,000	
					Integrated Technology Equipment	20,000
					PortaCount and required equipment	
					Miscellaneous Equipment	308,500
					Gas Meter - 14 @ \$5,750 = \$80,500	
					HP Scanner/Plotter (Large Scale) \$8,000	
					Laerdal SimMan3G Training Manikin \$50,000 Grant Match	
					Laerdal SimJunior Training Manikin \$50,000 Grant Match	
					Laerdal SimBaby Training Manikin \$50,000 Grant Match	
					Noelle Obstetrical Training Manikin \$10,000 Grant Match	
					Hydraulic Extraction Equipment \$60,000	
					Lease/Rent of Equipment - Lifepak 15 (30x\$40,000) (\$240,000/year lease for 5 years)	240,000

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
3506	Public Safety Comm.	1,360,321	1,406,714	46,393	Salaries and Fringes Machinery & Equipment - Replacement HVAC unit for North Mountain radio tower site	40,393 6,000
4102	Road Administration	28,000	28,500	500	Other Contractual - maintenance of road signs - expect increase in maintenance costs	500
4104	Street Lights	43,000	43,200	200	Star Fort expense increase - offset by revenue	200
4201	General Engineering	356,788	398,255	41,467	Salaries and Fringes Gasoline Travel Motor Vehicles - Truck or SUV to replace high mileage truck	13,017 (750) 1,200 28,000
4203	Refuse Collection	1,232,983	1,320,508	87,525	Salaries and Fringes - part-time decrease \$56,282 INCLUDES NEW LABORER II POSITION \$29,983 - salary portion only split with Litter Control budget (4205) Professional Services - design/survey for relocated site Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Repair and Maintenance - Bldg. and Grounds Maintenance Service Contracts Printing and Binding Other Contractual Services - Hauling contract - 3.8% anticipated increase Gasoline Electrical Services Postage and Telephone Office Supplies Laundry/Housekeeping Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Uniforms	(24,497) 8,000 8,500 (1,200) 3,000 517 485 69,692 786 107 340 135 815 201 200 350

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Books & Subscriptions Other Operating Supplies Travel Dues & Memberships Construction Equipment: 1 receiver can \$9,000; 1 recycling can \$9,500	(41) 100 1,500 35 18,500
4204	Refuse Disposal	375,000	423,360	48,360	Based on FY 2014 average for refuse disposal plus a factor for fuel, population, and waste increases of 6 percent	48,360
4205	Litter Control	24,384	39,467	15,083	Salaries and Fringes INCLUDES NEW LABORER II POSITION \$13,574 - salary split with Refuse Collection budget (4203) Repair & Maintenance - Vehicle Gasoline Motor Vehicle Insurance Laundry/Housekeeping Supplies Motor Vehicles - Used cargo van for litter crew; transport trustees	(1,599) 2,300 (937) 15 304 15,000
4301	Maintenance	576,750	628,839	52,089	Salaries and Fringes Motor Vehicles - Replacement truck for Maint. Technician	22,089 30,000
4304	County Office Buildings	964,638	1,223,438	258,800	Professional Services - Round Hill Fire Repair & Maintenance - Equipment Repair & Maintenance - Bldg. & Grounds - CAB & Courthouse Repair & Maintenance - Bldg. & Grounds - PSB Repair & Maintenance - Bldg. & Grounds - Bowman Libray Repair & Maintenance - Bldg. & Grounds - Round Hill Fire Repair & Maintenance - Equipment - Round Hill Fire Maintenance Service Contracts - Round Hill Fire Other Contractual Services Other Contractual Services - Round Hill Fire	500 2,000 6,500 6,500 1,000 4,000 2,000 5,000 (12,000) 1,200

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Electrical Services - Round Hill Fire	25,000
					Heating Services - Round Hill Fire	15,000
					Water & Sewage Services - Round Hill Fire	5,000
					Fire Insurance - Round Hill Fire	4,200
					Materials and Supplies - CAB, Courthouse, JJC	(2,000)
					Materials and Supplies - PSB	(1,000)
					Materials and Supplies - Round Hill Fire	3,000
					Agricultural Supplies - Round Hill Fire	800
					Janitorial Supplies - CAB, Courthouse, JJC	2,000
					Janitorial Supplies - Round Hill Fire	2,000
					Repair & Maint. Supplies - CAB, Courthouse, JJC	(5,000)
					Repair & Maint. Supplies - PSB	5,000
					Repair & Maint. Supplies - Round Hill Fire	1,000
					Vehicle/Powered Equipment Supplies - Round Hill Fire	500
					Other Operating Supplies - Round Hill Fire	600
					County Share - JJC - increase due to addition of new baliff positions as a result of new judges taking office 12/1/14	161,000
					Total = \$500,000	
					AC Climate Control Project for Courthouse	25,000
4305	Animal Shelter	570,706	582,853	12,147	Salaries and Fringes	10,609
					Professional Services - Other	(75)
					Citizen Assistance Program - Spay/Neuter	2
					Repair & Maintenance - Vehicle	(100)
					Advertising	(600)
					Other Contractual Services	520
					Gasoline	(125)
					Electrical Services	3,936
					Water and Sewer	3,840
					Motor Vehicle Insurance	300
					Office Supplies	(2,400)
					Cat Food	1,240
					Other Operating Supplies-includes 4 replacement cat condos @ \$16,000	(5,000)

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
5101	Health Department	301,000	386,549	85,549	Increase in contribution request	85,549
5205	Northwestern Comm. Serv.	318,000	333,900	15,900	Increase in contribution request	15,900
5305	Area Agency on Aging	60,000	65,000	5,000	Increase in contribution request	5,000
5306	Property Tax Relief	520,000	535,000	15,000	Increase in requested allocation	15,000
5316	Social Services Admin.	4,248,461	5,199,243	950,782	Salaries and Fringes - includes 7 new positions approved in July 2014 & Salary and Fringe reserves Contract Services - Legal Other Contractual Services Postage Telephone Insurance Office Supplies Contribution - The Laurel Center	906,782 5,000 5,000 3,000 18,200 500 10,300 2,000
5317	Public Assistance	1,463,085	1,819,698	356,613	Auxiliary Grant AFDC - Foster Care Adoption Subsidy Special Needs Adoption Adult Services Promoting Safe and Stable VIEW Purchase Service Foster Parent Training - Local Support	(16,000) 80,000 130,000 130,000 17,150 8,463 10,000 (3,000)
6401	Community College	56,000	78,233	22,233	Increase in contribution request	22,233
7101	Parks Administration	582,853	1,839,425	1,256,572	Salaries and Fringes	345,689

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Includes Operations Manager, Park & Stewardship Planner and Part-Time Help moved from Dept. 7103 Printing and Binding Advertising Telephone - Includes purchase of Smart Phones & Service Surety Bonds Office Supplies - includes new PC equip. for pool complexes Medical Supplies Repair & Maintenance Supplies Uniforms Recreation Supplies Processing Fees Travel Youth Football Association - Total = \$3,500 Youth Center - Total = \$25,000 Dues & Memberships IT Equipment - FinTrac - Time Management Software Land - Abrams Creek Trail Easements Buildings - Indoor Aquatic Center Design Improvements - Snowden Bridge Design Lease/Rent of Equipment	7,000 17,000 22,998 135 22,100 1,500 500 8,452 1,755 (5,000) 5,900 500 3,000 3,675 30,000 75,000 480,000 235,000 1,368
7103	Parks Maintenance	1,798,301	2,455,209	656,908	Salaries and Fringes - transfer of two full-time positions and Part-Time Help to Dept. 7101 Professional Services Other Contractual Services Equipment & Facility Rental Fire Insurance Motor Vehicle Insurance Agricultural Supplies Medical Supplies Repair & Maintenance Supplies Uniforms Educational & Rec. Supplies Other Operating Supplies Merchandise for Resale	(425,939) (31,500) (21,200) (77,600) 45 523 (1,258) (2,500) (1,000) (9,251) (12,545) 1,808 (6,000)

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Dues & Memberships Motor Vehicles - Van Replacement - 7 passenger \$30,000 Van Replacement - 13 passenger \$45,000 Improvements Other Than Buildings - Total = \$1,352,000 Provide spray grounds & slides to existing outdoor swimming pools at Sherando & Clearbrook Parks	(3,675) 75,000 1,172,000
7104	Recreation Centers	1,643,041	2,192,112	549,071	Salaries and Fringes INCLUDES 2 NEW REC. TECHNICIANS & 1 PROGRAM COOR. = \$139,886; INCREASE IN P/T HELP \$164,054 Contractual Services Trips and Excursions Contracted Rental Food Supplies Medical Supplies Repair & Maintenance Supplies Uniforms Educational and Rec. Supplies Merchandise for Resale Awards Furniture & Fixtures - 1 Wii Entertainment Center \$6,275; Fitness Equipment for Community Centers \$35,000	364,319 26,380 7,180 66,500 10,105 760 500 31,677 (6,460) 1,120 5,715 41,275
7109	Clearbrook Park	346,984	613,099	266,115	Salaries and Fringes Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Repair and Maintenance - Bldg. and Grounds includes asphalt roadway/parking lot repairs Other Contractual Services Gasoline Fire Insurance Janitorial Supplies Repair & Maintenance Supplies Vehicle and Powered Equipment Supplies Uniforms	20,282 1,442 572 28,500 1,000 5,388 (262) 1,414 3,115 (3,646) 1,000

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					Recreation Supplies	10,538
					Other Operating Supplies	12,446
					Road/Street Materials	226
					Merchandise for Resale	6,000
					Machinery & Equipment - 2 Z-Turn Mowers \$25,600	77,600
					Tractor 40HP to replace old tractor \$30,000	
					2 Electric Carts to replace to old golf carts \$22,000	
					Motor Vehicles - 2 pickup trucks to replace old trucks	68,000
					Improvements - Pool Bldg. siding replacement	32,500
7110	Sherando Park	359,534	1,453,582	1,094,048	Salaries and Fringes	4,897
					Repair and Maintenance - Equipment	1,411
					Repair and Maintenance - Bldg. and Grounds	5,350
					Other Contractual Services	6,000
					Heating Services	1,000
					Fire Insurance	509
					Janitorial Supplies	3,790
					Repair and Maintenance Supplies	13,503
					Vehicle & Powered Equipment Supplies	529
					Recreation Supplies	7,288
					Other Operating Supplies	5,041
					Road/Street Materials	630
					Machinery & Equipment - 2 Z-Turn Mowers \$25,600	67,600
					Replacement tractor \$42,000	
					Motor Vehicles - Replacement pickup truck \$34,000	40,000
					Dump trailer and surplus dump truck \$6,000	
					Improvements - Pool Bldg. siding replacement \$32,500	936,500
					Softball complex irrigation well improvements \$28,000	
					Playground replacement \$25,000	
					Facility water line replacement 3700 feet \$30,000	
					Northwest Sherando Park Development \$770,000	
					Sherando Softball Complex construction docs \$51,000	
7302	Handley Library	800,000	942,357	142,357	Increase in contribution request compared to adopted amount; additional \$62,665 approved in July so revised	142,357

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
					difference is \$79,692	
8101	Planning	1,098,754	1,173,108	74,354	Salaries and Fringes INCLUDES NEW PLANNER I POSITION \$70,275 Lease/Rent of Equipment	70,754 3,600
8102	EDA Transfer - Fund 31	544,223	663,274	119,051	Salaries and Fringes INCLUDES NEW RESEARCH MANAGER POSITION \$78,644 Professional Services - Other Professional Services - Website Development Printing and Binding Advertising Postage Motor Vehicle Insurance Crime Insurance Public Officials Liability Insurance G/L Insurance Books and Subscriptions Other Operating Supplies Travel Apple Blossom - Increase in contribution request Dues & Memberships	89,192 (1,310) 6,730 (7,981) (250) (810) 700 1,200 600 600 22,749 (1,430) 6,240 1,200 1,871
8104	Zoning Board	6,368	6,368	0		
8106	Building Appeals Board	550	550	0		
8107	NSVRC	43,000	45,301	2,301	Increase in contribution request compared to adopted amount; additional \$1,085 approved in July so revised difference is \$1,216	2,301

<u>Dept Code</u>	<u>Department</u>	<u>2014-2015 Original Budget</u>	<u>2015-2016 Proposed Budget</u>	<u>Difference</u>	<u>Significant Budget Changes</u>	<u>Increase (Decrease)</u>
8203	Soil/Water Conservation	7,000	11,250	4,250	Increase in contribution request	4,250
8301	Extensions	225,007	237,525	12,518	Salaries and Fringes Contractual Services - Payment to Va. Tech Postage and Telephone Office Supplies Travel Dues & Memberships Lease/Rent of Building	6,720 5,269 300 500 (500) 150 79
9201	School Transfers Misc. Transfers/Debt Service	79,973,891 4,300,781	79,973,891 3,800,781	0 (500,000)		(500,000)

Total General Fund 142,387,562 158,869,620 16,482,058

Capital Items Total \$6.3 million

New Full-Time Positions - 79 Total \$4.2 million

FY 2015-2016 CAPITAL REQUEST SUMMARY - GENERAL FUND

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
1210 - Reassessment	8005	4x4 Pickup Truck	28,000	28,000
1213 - Treasurer	8001	Folder/Inserter	45,000	45,000
1220 - Information Technology	8007 8007	Two large format printer/scanners Dell Equallogic ISCSI storage 48TB capacity to support system backups - 5 year onsite warranty	12,320 32,000	44,320
1222 - MIS	8007	Replace UPS Battery Backup (Iseries, Treasurer, COR)	29,000	29,000
1301 - Electoral Board	8001	Optical Scan Machines - DS 200 - 30 @ \$5,900 Express Vote Machines - 30 @ \$3,500 DS 200 thumb drives (2 G) - 10 @ \$75 DS 200 thermal paper rolls - 50 @ \$1.15 Personal Voting Booths - 20 x 10 pack @ \$200 Election Day On-Site Support (2 times for 3 days each) Training - GR, EB, Machine Tech, Custodian Shipping & Handling Other Miscellaneous Supplies Additional discounts & Trade-In Allowance for 128 iVotronic machines	177,000 105,000 750 58 4,000 8,250 12,600 4,950 2,000 (32,843)	281,765
2201 - Commonwealth Attorney	8005	Vehicle - to replace Investigator's 2005 Impala with over 50,000 miles	40,000	40,000

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
3102 - Sheriff	8001	3 Thermal Imagers-to be used by Patrol/Search & Rescue	21,420	1,074,144
	8001	Automated Fingerprint Identification System	75,000	
	8001	Scene Scope Digital Imager	22,049	
	8001	Computerized Polygraph Instrument-replace old machine	7,000	
	8005	Cruisers - marked @ \$26,571 each x 10	265,710	
	8005	Cruisers - unmarked @ \$26,571 each x 4	106,284	
	8005	F150 Truck - Animal Control Vehicle @ \$24,591	24,591	
	8005	4 x 4's - Ford Explorers @ \$25,977 each x 2	51,954	
	8005	Tactical/Hostage Negotiation Vehicle	75,000	
	8005	Cruisers - marked @ \$26,571 each x 16 for new deputies	425,136	
3401 - Inspections	8005	Motor Vehicles - replacement of two high mileage trucks	52,000	52,000
3505 - Fire and Rescue	8003	Radio Equipment - includes equipment for new vehicles	42,000	1,129,200
	8005	1 2015 Chevrolet Tahoe OPS10 - \$36,000	36,000	
	8005	1 2015 Ford F150 Extended Cab 4WD (RM)	25,675	
	8005	1 2015 Ford F250 4WD Diesel (New FM)	35,000	
	8005	1 2015 Ford F150 Extended Cab 4WD (New FM)	25,675	
	8005	1 2015 Ford F250 4WD TR10-3	35,000	
	8005	1 2015 Ford F150 Extended Cab TR10-3(New)	25,675	
	8005	1 2015 Ford F150 Extended Cab TR10-4(New)	25,675	
	8005	Replacement of Engine 10	550,000	
	8007	PortaCount and required equipment	20,000	
	8009	Gas Meter - 14 @ \$5,750 each	80,500	
	8009	HP Scanner/Plotter (Large-Scale)	8,000	
	8009	Laerdal SimMan3G Training Manikin (Grant Match)	50,000	
	8009	Laerdal SimJunior Training Manikin (Grant Match)	50,000	
	8009	Laerdal SimBaby Training Manikin (Grant Match)	50,000	
	8009	Noelle Obstetrical Training Manikin (Grant Match)	10,000	
	8009	Hydraulic Extrication Equipment	60,000	

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
3506 - Public Safety Communications	8001	Replacement of HVAC unit at North Mountain radio tower site - current unit over 20 years old	6,000	6,000
4201 - General Engineering	8005	SUV or truck to replace high mileage truck	28,000	28,000
4203 - Refuse Collection	8006 8006	1 receiver can - current can in disrepair 1 recycling can - current can in disrepair	9,000 9,500	18,500
4205 - Litter Control	8005	Used cargo van for litter crew; transport trustees	15,000	15,000
4301 - Maintenance	8005	Replacement truck for Maintenance Technician - to replace truck w/over 200,000 miles and high maintenance costs	30,000	30,000
4304 - County Office Buildings	8001	AC Climate Control Project for Courthouse	25,000	25,000
5316 - Social Services Admin.	8005	Motor Vehicles - new vehicle	25,000	25,000
7101 - Parks Administration	8007 8700 8800 8900	FinTrac - Time Management Software Land - Abrams Creek Trail Easements Buildings - Indoor Aquatic Center Design Improvements - Snowden Bridge Design	30,000 75,000 480,000 235,000	820,000
7103 - Parks Maintenance	8005 8005	Van - 7 passenger - replacement Van - 13 passenger - replacement	30,000 45,000	

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
	8900	Spray ground & slides at existing Sherando & Clearbrook park pools	1,352,000	1,427,000
7104 - Recreation Centers	8002	1 Wii Entertainment Center	6,275	41,275
	8002	Fitness equipment for Community Centers	35,000	
7109 - Clearbrook Park	8001	2 Z-Turn Mowers - Replacement	25,600	178,100
	8001	40 HP Tractor - Replacement	30,000	
	8001	2 Electric Carts - replace 2 golf carts	22,000	
	8005	3/4 Ton Pickup - Replacement	34,000	
	8005	3/4 Ton Pickup - Replacement	34,000	
	8900	Pool Building Siding Replacement	32,500	
7110 - Sherando Park	8001	2 Z-Turn Mowers - Replacement	25,600	1,044,100
	8001	Tractor - Replacement	42,000	
	8005	Dump trailer and surplus dump truck	6,000	
	8005	3/4 Ton Pickup - Replacement	34,000	
	8900	Pool Building Siding Replacement	32,500	
	8900	Softball Complex Irrigation Well Improvements	28,000	
	8900	Playground Replacement	25,000	
	8900	Facility Water Line Replacement 3700 Feet	30,000	
	8900	Northwest Sherando Park Development	770,000	
	8900	Sherando Park Softball Complex Construction Documents	51,000	

Total Capital Requests - General Fund 6,381,404

FY 2015-2016 NEW POSITION REQUESTS - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
1203	Human Resources	HR Administrator FICA VRS Health/Dental Life Worker's Compensation Disability 1 Position Total Cost	29,500 2,257 3,130 10,500 351 30 180 45,948
1210	Reassessment	Assessor I FICA VRS Health/Dental Life Worker's Compensation Disability 1 Position Total Cost	43,000 3,290 4,562 10,500 512 43 265 62,172
3102	Sheriff	Deputy I - 16 x \$36,800 AFIS Examiner FICA VRS Health/Dental Life Worker's Compensation 17 Positions Total Cost	588,800 60,000 49,633 68,838 178,500 7,721 11,743 965,235
3505	Fire and Rescue	Firefighter - 49 x \$34,744 Training Officer Training Officer Secretary I Health & Safety Officer Resource Management Technician FICA VRS Health/Dental Life Worker's Compensation 54 Positions Total Cost	1,702,456 34,744 34,744 27,052 34,744 30,000 142,576 197,743 567,000 22,179 86,598 2,879,836

Dept Code	Department	New Position Plus Fringes	Amount
4203	Refuse Collection	Laborer II	13,574
		FICA	2,077
		VRS	2,880
		Health/Dental	10,500
		Life	323
		Worker's Compensation	629
		1 Position Total Cost	29,983
4205	Litter Control	Laborer II	13,574
		Position split with Refuse Collection - all fringes included in Refuse Collection	
		Total Cost	13,574
7104	Recreation Centers	Recreation Technician	27,053
		Recreation Technician	27,053
		Program Coordinator	34,984
		FICA	6,815
		VRS	9,452
		Health/Dental	31,500
		Life	1,060
		Worker's Compensation	1,969
		Disability	300
		3 Positions Total Cost	140,186
8101	Planning	Planner I	50,000
		FICA	3,825
		VRS	5,305
		Health/Dental	10,500
		Life	595
		Worker's Compensation	50
		Disability	300
		1 Position Total Cost	70,575
8102	EDA - Fund 31	Research Manager	57,000
		FICA	4,361
		VRS	6,048
		Health/Dental	10,500
		Life	678
		Worker's Compensation	57
		1 Position Total Cost	78,644

79 Positions Total Cost 4,286,153

**OUTSIDE AGENCIES
FY 2015-2016**

Organization	2014-2015 Approved Budget	2015-2016 Budget Request	\$ Difference	% Difference
Blue Ridge Legal Services, Inc.	\$0	\$5,756	\$5,756	100%
CLEAN, Inc.	\$10,000	\$15,000	\$5,000	50%
Shenandoah Valley Discovery Museum	\$0	\$25,000	\$25,000	100%
Bluemonth Concert Series NEW REQUEST!!	\$0	\$8,000	\$8,000	100%
Big Brothers Big Sisters NEW REQUEST!!	\$0	\$10,000	\$10,000	100%
Our Health, Inc.	\$20,000	\$25,000	\$5,000	25%
NW Works, Inc.	\$25,000	\$26,500	\$1,500	6%
Access Independence, Inc.	\$11,000	\$11,475	\$475	4%
Tourism Program - City of Winchester	\$100,500	\$100,500	\$0	0%
Courthouse Museum	\$25,000	\$25,000	\$0	0%
Lord Fairfax EMS Council, Inc.	\$16,000	\$17,600	\$1,600	10%
Health Department	\$301,000	\$386,549	\$85,549	28%
Northwestern Community Services	\$318,000	\$333,900	\$15,900	5%
Shenandoah Area Agency on Aging	\$60,000	\$65,000	\$5,000	8%
The Laurel Center	\$6,000	\$8,000	\$2,000	33%
Lord Fairfax Community College	\$56,000	\$78,233	\$22,233	40%
The Handley Library	\$862,665	\$942,357	\$79,692	9%
Shenandoah Apple Blossom Festival	\$3,800	\$5,000	\$1,200	32%
NSV Regional Commission	\$44,085	\$45,301	\$1,216	3%
Lord Fairfax SWCD	\$7,000	\$11,250	\$4,250	61%
Total	\$1,866,050	\$2,145,421	\$279,371	

Preliminary Funding Scenarios for FY 16

	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D	SCENARIO E
FISCAL YEAR 2016 PRELIMINARY BUDGET SCENARIOS				5% (3 cents)	10% (6 cents)
FY 16 Additional General Fund Revenue from taxes	8,804,085	8,804,085	8,804,085	8,804,085	8,804,085
Funding From General Fund Unassigned Fund Balance	4,300,000	2,200,000	0	4,300,000	4,300,000
FY 15 Budgeted General Fund Revenue	138,087,562	138,087,562	138,087,562	138,087,562	138,087,562
Revenue Growth from Reassessment				2,228,000	4,456,000
FY 16 Proposed General Fund Budget	151,191,647	149,091,647	146,891,647	153,419,647	155,647,647
FY 15 Adopted General Fund Budget	142,387,562	142,387,562	142,387,562	142,387,562	142,387,562
Increase/Decrease in FY 16 Funding	8,804,085	6,704,085	4,504,085	11,032,085	13,260,085
Total additional funding for School Funds from General Fund	5,018,328	3,821,328	2,567,328	6,288,288	7,558,248
Total additional funding for General Fund (non-schools)	3,785,757	2,882,757	1,936,757	4,743,797	5,701,837

ASSUMPTIONS:

- Operating split → 57 % Schools, 43 % General Fund
- Revenue neutral reassessment for Scenario A, B and C

SCENARIOS:

- A: Current level of fund balance funding, zero tax increase
 B: Reduced level of fund balance funding, zero tax increase.
 C: Zero level of fund balance funding, zero tax increase.
 D: Current level of fund balance funding, reassessment increase equivalent to 3 cents
 E: Current level of fund balance funding, reassessment increase equivalent to 6 cents

(All Scenarios include new revenue)

Budget Calendar FY 2015-2016

Month	Action
October 15, 2014	Budget discussion at Finance Committee meeting outlining priorities including budget memo from Finance Committee Chairman
November 2014	Budget materials sent to all departments and outside agencies
December 2014	Budget requests from departments and outside agencies due back to Finance Department
January 21, 2015	Finance Committee/Budget Worksession; Possible Budget Scenario and reassessment discussion 8:00 a.m.
January 28, 2015	Joint budget meeting with School Board and Board of Supervisors; School Board presents School Board budget to Board of Supervisors/Possible Budget Worksession 5:30 p.m.
February 4, 2015	Budget Worksession – Board of Supervisors 8:00 a.m.
February 11, 2015	Budget Worksession – Board of Supervisors 6:00 p.m.
February 17, 2015	School Board budget public hearing
February 18, 2015	Finance Committee/Board of Supervisors Budget Worksession 8:00 a.m.
February 25, 2015	Budget Worksession – Board of Supervisors 6:00 p.m. REASSESSMENT DISCUSSION
March 4, 2015	Final Board of Supervisors Budget Worksession before budget advertisement 8:00 a.m.;
March 9, 2015	Budget Advertisement to Winchester Star for publishing
March 16, 2015	Public Hearing Advertisement in newspaper
March 25, 2015	FY 2015 – 2016 Budget/Tax Rates Public Hearing
April 8, 2015	FY 2015 – 2016 Budget Adoption
May-July, 2015	Preparation of Adopted Budget Document and submission of budget for award
April 15-29, 2015	Prepare and Insert Tax Bills
April 30, 2015	Tax Bills mailed
July 1, 2015	Implementation of Fiscal Year 2015 – 2016

Dates are subject to change

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
12/11/2014	BOARD OF SUPERVISORS	BOS SOUND ROOM UPGRADE	1101	8007	000	000	1,493.00
	OTHER		1224	3002	000	000	(1,493.00)
12/11/2014	REFUSE COLLECTION	PURCHASE SNOW PLOW FOR 2015 TRUCK	4203	3004	000	001	(5,000.00)
	REFUSE COLLECTION		4203	5408	000	000	5,000.00
12/12/2014	FIRE AND RESCUE	REPLACEMENT ATTACK HOSE	3505	3010	000	000	(10,000.00)
	FIRE AND RESCUE		3505	5413	000	000	10,000.00
12/16/2014	AGRICULTURE	FUNDS NEEDED FOR MEMBERSHIP	8301	5506	000	000	(190.00)
	AGRICULTURE		8301	5801	000	000	190.00
12/17/2014	SHERIFF	EQUIPMENT FOR NEW VEHICLES	3102	8005	000	000	(18,000.00)
	SHERIFF		3102	5408	000	000	18,000.00
12/17/2014	SHERIFF	COVER EXPENDITURES	3102	3004	000	000	(3,000.00)
	SHERIFF		3102	3001	000	000	3,000.00
12/23/2014	AGRICULTURE	MEMBERSHIP DUES	8301	5506	000	000	(10.00)
	AGRICULTURE		8301	5801	000	000	10.00
12/23/2014	INFORMATION TECHNOLOGY	BALANCE LINE ITEM	1220	3002	000	000	(200.00)
	INFORMATION TECHNOLOGY		1220	5411	000	000	200.00
	INFORMATION TECHNOLOGY		1220	3002	000	000	(500.00)
	INFORMATION TECHNOLOGY		1220	5413	000	000	500.00
	INFORMATION TECHNOLOGY		1220	3002	000	000	(200.00)
	INFORMATION TECHNOLOGY		1220	5506	000	000	200.00
12/23/2014	MANAGEMENT INFORMATION SYSTEMS	NEW UPS BATTERY BACKUP SYSTEM	1222	5413	000	001	(4,555.00)
	MANAGEMENT INFORMATION SYSTEMS		1222	8007	000	000	4,555.00
	MANAGEMENT INFORMATION SYSTEMS		1222	5401	000	000	(5,446.00)
	MANAGEMENT INFORMATION SYSTEMS		1222	8007	000	000	5,446.00
12/23/2014	COMMISSIONER OF THE REVENUE	REASSESSMENT ADDITIONAL INFORMATION	1209	5411	000	000	(250.00)
	REASSESSMENT/BOARD OF ASSESSORS		1210	5411	000	000	250.00
1/6/2015	ANIMAL SHELTER	COVER EXPENDITURES FOR REMAINDER OF YEAR	4305	5413	000	000	(2,000.00)
	ANIMAL SHELTER		4305	5103	000	000	2,000.00
1/6/2015	LITTER CONTROL GRANT	VAN REPAIR	4205	3007	000	000	(1,300.00)
	LITTER CONTROL GRANT		4205	3004	000	002	1,300.00
1/8/2015	CLERK OF THE CIRCUIT COURT	NSCS COURSE	2106	5401	000	000	(700.00)
	CLERK OF THE CIRCUIT COURT		2106	5506	000	000	700.00
1/8/2015	PARKS AND RECREATION ADMINISTRATION	OFFICE SUPPLIES FOR DECEMBER	7101	5415	000	000	(385.01)
	PARKS AND RECREATION ADMINISTRATION		7101	5401	000	000	385.01

County of Frederick
General Fund
December 31,2014

ASSETS	FY15 <u>12/31/14</u>	FY14 <u>12/31/13</u>	Increase (Decrease)
Cash and Cash Equivalents	45,388,357.96	40,047,236.47	5,341,121.49 *A
Petty Cash	1,555.00	1,555.00	0.00
Receivables:			
Taxes, Commonwealth,Reimb.P/P	3,637,250.65	3,787,358.99	(150,108.34)
Streetlights	1,746.18	2,020.79	(274.61)
Commonwealth,Federal,45 day Taxes	35,710.23	49,755.30	(14,045.07)
Due from Fred. Co. San. Auth.	734,939.23	734,939.23	0.00
Prepaid Postage	3,026.77	3,399.19	(372.42)
GL controls (est.rev / est. exp)	<u>(8,506,695.30)</u>	<u>(9,907,976.88)</u>	<u>1,401,281.58</u> (1) Attached
TOTAL ASSETS	<u>41,295,890.72</u>	<u>34,718,288.09</u>	<u>6,577,602.63</u>
LIABILITIES			
Accrued Liabilities	0.00	398,079.04	(398,079.04) *B
Performance Bonds Payable	399,421.05	398,971.91	449.14
Taxes Collected in Advance	134,437.59	123,087.49	11,350.10
Deferred Revenue	<u>3,675,021.06</u>	<u>3,839,434.08</u>	<u>(164,413.02)</u> *C
TOTAL LIABILITIES	4,208,879.70	4,759,572.52	(550,692.82)
EQUITY			
Fund Balance			
Reserved:			
Encumbrance General Fund	447,768.74	680,214.87	(232,446.13) (2) Attached
Conservation Easement	4,779.85	2,135.00	2,644.85
Peg Grant	66,131.05	190,138.00	(124,006.95) *D
Prepaid Items	949.63	949.63	0.00
Advances	734,939.23	734,939.23	0.00
Employee Benefits	93,120.82	93,120.82	0.00
Courthouse ADA Fees	222,145.76	177,748.15	44,397.61
Historical Markers	17,295.25	17,254.92	40.33
Animal Shelter	335,530.02	335,530.02	0.00
Proffers	4,023,780.67	2,841,408.30	1,182,372.37 (3) Attached
Economic Development Incentive	550,000.00	550,000.00	0.00
VDOT Revenue Sharing	436,270.00	436,270.00	0.00
Undesignated Adjusted Fund Balance	<u>30,154,300.00</u>	<u>23,899,006.63</u>	<u>6,255,293.37</u> (4) Attached
TOTAL EQUITY	<u>37,087,011.02</u>	<u>29,958,715.57</u>	<u>7,128,295.45</u>
TOTAL LIAB. & EQUITY	<u>41,295,890.72</u>	<u>34,718,288.09</u>	<u>6,577,602.63</u>

NOTES:

*A Cash increase can be attributed to the increase in fund balance.

*B Health insurance deposits were moved to the Health Insurance Fund 7/1/14.

*C Deferred revenue includes taxes receivable, street lights, misc. charges, dog tags, and motor vehicle registration fees.

*D Upgrade board room audio visual and broadcasting equipment in the amount of \$178,122.95 from Comcast provided PEG funds.

BALANCE SHEET

(1) GL Controls	FY15	FY14	Inc/(Decrease)
Est.Revenue	138,429,418	129,524,088	8,905,330
Appropriations	(60,606,897)	(58,462,953)	(2,143,944)
Est.Tr.to Other fds	(86,776,985)	(81,649,326)	(5,127,659)
Encumbrances	447,769	680,215	(232,446)
	(8,506,695)	(9,907,977)	1,401,282

General Fund Purchased Orders @12/31/14

DEPARTMENT	Amount	Description
Board of Supervisors	179,615.60	BOS Sound Room Equipment
Commonwealth's Attorney	21,825.00	Criminal Case Management System
Fire & Rescue	1,500.00	APX Dual Band&VHF Radio System
	37,664.34	Uniforms
	4,750.00	Service on Radio Microwave
	11,394.60	Fire Hose
	5,912.65	SCBA Scott Safety Parts
IT	15,056.89	Dell Kase Applications
	8,954.00	Dell Kase Licensing
MIS	25,634.30	UPS Backup System
Parks	8,582.00	Chemicals for Pools
	8,000.00	Rose Hill Park Engineering Service
	2,175.65	Event Shirts for Half Marathon
	16,551.76	Program Uniforms
	3,401.96	Furniture
	3,850.00	Pool Diagnostic and Repair
	46,602.80	Clearbrook and Sherando Pool Tanks w/Facepiping
Refuse Collection	5,960.00	Concrete Wall/Slab for Gainesboro Citizens Site
	4,995.00	Snow Plow
Sheriff	3,385.01	Sungard OSSI Software
	2,137.10	Ammunition
	2,890.10	Dare T-Shirts
	3,989.98	K-9 Cages (2) for Interceptor Sedan
	3,465.00	(7) Body Armor
	5,475.00	(3) Python III Radar Package
	14,000.00	(2) K9 Police Service Dogs
Total	447,768.74	

(3)Proffer Information	SCHOOLS	PARKS	FIRE & RESCUE	Designated Other Projects	TOTAL
Balance @12/31/14	2,245,305.93	387,660.93	401,711.57	989,102.24	4,023,780.67

Designated Other Projects Detail

Administration	189,462.24
Bridges	600.00
Historic Preservation	99,000.00
Library	72,712.00
Rt.50 Trans.Imp.	10,000.00
Rt. 50 Rezoning	25,000.00
Rt. 656 & 657 Imp.	25,000.00
RT.277	162,375.00
Sheriff	36,953.00
Solid Waste	12,000.00
Stop Lights	26,000.00
BPG Properties/Rt.11 Corridor	330,000.00
Total	989,102.24

Other Proffers @12/31/14

(4) Fund Balance Adjusted	
Ending Balance @12/31/14	36,420,856.12
Revenue 12/14	66,058,094.73
Expenditures 12/14	(29,738,335.10)
Transfers 12/14	(42,586,315.75)
12/14 Adjusted Fund Balance	30,154,300.00

County of Frederick
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2014

REVENUES:	<u>Appropriated</u>	<u>FY15 12/31/14 Actual</u>	<u>FY14 12/31/13 Actual</u>	<u>YTD Actual Variance</u>	
General Property Taxes	93,490,226.00	40,867,986.01	38,540,001.69	2,327,984.32	(1)
Other local taxes	30,213,611.00	9,703,101.22	9,405,284.19	297,817.03	(2)
Permits & Privilege fees	1,248,473.00	868,308.10	615,469.70	252,838.40	(3)
Revenue from use of money and property	132,222.62	129,832.47	113,557.02	16,275.45	(4)
Charges for Services	2,372,232.00	1,198,987.61	1,106,462.24	92,525.37	
Miscellaneous	503,894.56	312,051.28	178,887.71	133,163.57	
Recovered Costs	1,605,617.46	1,688,473.03	1,437,637.30	250,835.73	(5)
Intergovernmental:					
Commonwealth	8,819,640.93	11,268,998.01	10,655,365.51	613,632.50	(6)
Federal	43,500.00	20,357.00	26,975.97	(6,618.97)	(7)
Transfers	.	0.00	0.00	0.00	
TOTAL REVENUES	138,429,417.57	66,058,094.73	62,079,641.33	3,978,453.40	
EXPENDITURES:					
General Administration	9,384,662.20	4,065,054.95	3,854,506.93	210,548.02	
Judicial Administration	2,408,692.25	1,009,481.81	1,019,715.04	(10,233.23)	
Public Safety	30,421,313.15	15,240,421.64	13,903,291.65	1,337,129.99	
Public Works	4,273,857.12	1,768,328.75	2,049,322.05	(280,993.30)	
Health and Welfare	7,227,185.00	3,381,365.74	2,968,849.98	412,515.76	
Education	56,000.00	28,000.00	28,246.50	(246.50)	
Parks, Recreation, Culture	5,790,632.19	2,727,204.36	2,550,268.35	176,936.01	
Community Development	2,827,290.10	1,518,477.85	1,493,393.20	25,084.65	
TOTAL EXPENDITURES	62,389,632.01	29,738,335.10	27,867,593.70	1,870,741.40	(8)
OTHER FINANCING SOURCES (USES):					
Operating transfers from / to	84,994,249.60	42,586,315.75	40,104,971.48	2,481,344.27	(9)
Excess (deficiency)of revenues & other sources over expenditures & other uses	(8,954,464.04)	(6,266,556.12)	(5,892,923.85)	373,632.27	
Fund Balance per General Ledger		36,420,856.12	29,791,930.48	6,628,925.64	
Fund Balance Adjusted to reflect Income Statement 12/31/14		30,154,300.00	23,899,006.63	6,255,293.37	

(1)General Property Taxes	FY15	FY14	Increase/Decrease
Real Estate Taxes	22,510,525	22,027,994	482,531
Public Services	1,158,065	965,025	193,040
Personal Property	16,574,167	15,000,160	1,574,007
Penalties and Interest	453,292	399,296	53,995
Credit Card Chgs./Delinq.Advertising	(5,951)	(7,819)	1,868
Adm.Fees For Liens&Distress	177,888	155,346	22,543
	40,867,986	38,540,002	2,327,984

(2) Other Local Taxes

Local Sales and Use tax	4,147,202.52	3,844,547.67	302,654.85
Communications Sales Tax	452,404.61	455,619.50	(3,214.89)
Utility Taxes	1,099,957.69	1,126,044.20	(26,086.51)
Business Licenses	944,216.34	1,021,991.26	(77,774.92)
Auto Rental Tax	48,807.50	49,033.35	(225.85)
Motor Vehicle Licenses Fees	372,646.22	364,143.81	8,502.41
Bank Stock Taxes & Franchise	-	361.00	(361.00)
Recordation Taxes	598,515.54	601,810.55	(3,295.01)
Meals Tax	1,822,956.52	1,725,900.14	97,056.38
Lodging Tax	196,462.06	196,242.13	219.93
Street Lights	15,882.32	15,709.30	173.02
Star Fort Fees	4,049.90	3,881.28	168.62
Total	9,703,101.22	9,405,284.19	297,817.03

(3)Permits&Privileges

Dog Licenses	21,436.00	22,930.00	(1,494.00)
Land Use Application Fees	7,400.00	4,675.00	2,725.00
Transfer Fees	1,400.17	1,358.77	41.40
Development Review Fees	247,572.72	157,561.20	90,011.52
Building Permits	441,371.06	323,925.87	117,445.19
2% State Fees	9,945.65	3,324.97	6,620.68
Electrical Permits	39,185.00	37,270.00	1,915.00
Plumbing Permits	6,830.00	4,185.00	2,645.00
Mechanical Permits	32,117.50	23,573.89	8,543.61
Sign Permits	1,470.00	2,010.00	(540.00)
Permits for Commercial Burning	250.00	150.00	100.00
Explosive Storage Permits	200.00	200.00	-
Blasting Permits	105.00	225.00	(120.00)
Land Disturbance Permits	58,125.00	30,480.00	27,645.00
Septic Haulers Permit	-	200.00	(200.00)
Sewage Installation License	600.00	300.00	300.00
Residential Pump and Haul Fee	-	50.00	(50.00)
Transfer Development Rights	300.00	3,050.00	(2,750.00)
Total	868,308.10	615,469.70	252,838.40

(4) Revenue from use of

Money	79,836.53	63,934.29	15,902.24
Property	49,995.94	49,622.73	373.21
Total	129,832.47	113,557.02	16,275.45

(5) Recovered Costs	FY15	FY14	Increase/Decrease
Recovered Costs Treas.Office	44,626.00	44,582.00	44.00
Worker's Comp	650.00	600.00	50.00
Purchasing Card Rebate	98,068.29	117,213.04	(19,144.75)
Recovered Costs-IT/GIS	20,000.00	25,421.90	(5,421.90)
Fire & Rescue Fee Recovery	166,301.00	-	166,301.00
Round Hill Bond Payment	16,758.26	-	16,758.26
Reimbursement Circuit Court	6,176.38	6,421.99	(245.61)
Clarke County Container Fees	19,327.62	22,875.37	(3,547.75)
City of Winchester Container Fees	18,950.93	19,090.92	(139.99)
Refuse Disposal Fees	29,326.42	34,458.24	(5,131.82)
Recycling Revenue	35,047.08	52,749.81	(17,702.73)
Sheriff Restitution	-	9.36	(9.36)
Container Fees Bowman Library	576.14	843.80	(267.66)
Restitution Victim Witness	4,634.05	4,699.73	(65.68)
Reimb.of Expenses Gen.District Court	14,816.96	12,115.09	2,701.87
Winchester EDC	-	36,000.00	(36,000.00)
Reimb.Task Force	32,706.04	20,602.28	12,103.76
EDC Revenue/Recovered Costs	-	500.00	(500.00)
Sign Deposits Planning	(50.00)	200.00	(250.00)
Reimb. Elections	4,049.21	2,640.65	1,408.56
Reimb.Street Signs	-	1,394.40	(1,394.40)
Grounds Maint.Frederick Co.Schools	119,489.97	108,986.26	10,503.71
Reimbursement-Construction Projects	385,799.69	-	385,799.69
Westminster Canterbury Lieu of Taxes	24,450.10	-	24,450.10
Comcast PEG Grant	35,344.80	31,520.40	3,824.40
Proffer-Other	449.50	55,000.00	(54,550.50)
Fire School Programs	11,375.00	16,911.00	(5,536.00)
Proffer Sovereign Village	-	14,634.92	(14,634.92)
Proffer Redbud Run	19,362.00	77,448.00	(58,086.00)
Clerks Reimbursement to County	4,291.62	5,868.52	(1,576.90)
Proffer Canter Estates	4,087.97	8,175.94	(4,087.97)
Proffer Village at Harvest Ridge	7,695.00	10,773.00	(3,078.00)
Proffer Snowden Bridge	305,152.65	305,455.07	(302.42)
Proffer Meadows Edge Racey Tract	241,728.00	302,160.00	(60,432.00)
Sheriff Reimbursement	7,520.35	78,761.61	(71,241.26)
Proffer Cedar Meadows Proffer	9,762.00	19,524.00	(9,762.00)
Total	1,688,473.03	1,437,637.30	250,835.73

*1 Reimbursement for the Round Hill Fire and Rescue Station and Event Center design.

(6) Commonwealth Revenue	12/31/14	12/31/13	
	FY15	FY14	Increase/Decrease
Motor Vehicle Carriers Tax	36,948.73	37,981.90	(1,033.17)
Mobile Home Titling Tax	60,131.19	13,211.19	46,920.00
Recordation Taxes	167,636.80	163,801.85	3,834.95
P/P State Reimbursement	6,526,528.18	6,526,528.18	-
State Noncategorical Funding	-	95,034.88	(95,034.88)
Shared Expenses Comm.Atty.	180,551.89	159,271.89	21,280.00
Shared Expenses Sheriff	991,025.87	953,042.07	37,983.80
Shared Expenses Comm.of Rev.	88,257.65	69,124.32	19,133.33
Shared Expenses Treasurer	66,637.95	53,062.11	13,575.84
Shared Expenses Clerk	158,302.50	175,889.08	(17,586.58)
Public Assistance Grants	2,053,656.27	1,489,867.06	563,789.21
Litter Control Grant	15,515.00	15,502.00	13.00
Other Revenue from the Commonwealth	189,576.00	-	189,576.00
Emergency Services Fire Program	239,007.00	223,725.00	15,282.00
DMV Grant Funding	19,276.02	11,875.76	7,400.26
State Grant Emergency Services	62,786.60	-	62,786.60
DCJS & Sheriff (State Grants)	124,932.44	18,873.36	106,059.08
JJC Grant Juvenile Justice	64,180.00	64,180.00	-
Rent/Lease Payments	147,851.22	121,904.41	25,946.81
Spay/Neuter Assistance-State	395.20	331.55	63.65
State Reimbursement-EDC	-	400,000.00	(400,000.00)
VDEM Grant Sheriff	-	6,598.33	(6,598.33)
Wireless 911 Grant	31,374.43	27,081.77	4,292.66
State Forfeited Asset Funds	16,346.19	9,670.14	6,676.05
Victim Witness	25,805.00	-	25,805.00
Fire and Rescue OEMS Reimb.	2,275.88	2,142.00	133.88
IT/GIS Grants	-	16,666.66	(16,666.66)
Total	11,268,998.01	10,655,365.51	613,632.50

*1 Increase for special needs and timing of revenue received the following month in the prior year.

*2 DEQ Stormwater revenue

*3 Abbott Grant \$99,064.88

County of Frederick
General Fund
December 31, 2014

(7) Federal Revenue	FY15	FY14	Increase/Decrease
Federal Forfeited Assets	-	8,161.97	(8,161.97)
Housing Illegal Aliens-Federal	12,449.00	18,814.00	(6,365.00)
Federal Grants Sheriff	5,509.00	-	5,509.00
Emergency Services Grant-Federal	2,399.00	-	2,399.00
Total	20,357.00	26,975.97	(6,618.97)

(8) Expenditures

Expenditures increased \$1,870,741.40 in total. **Public Safety** increased \$1,337,129.99. The Sheriff's department purchased (24) vehicles totaling \$587,223.00, contributions to the Fire Departments and Rescue Squads increased \$302,127.60 and includes \$239,006.90 for fire program funds. Additionally, the contribution for the local share for the Jail though the second quarter increased \$227,592.12 from the previous year. **Public Works** decreased \$280,993.30 and reflects the \$319,813.37 Gainesboro Citizen's Site in the previous year. Transfers increased \$2,481,344.27. See chart below:

(9) Transfers increased \$2,481,344.27	FY15	FY14	Increase/Decrease	
Transfer to School Operating	32,892,257.05	30,679,564.15	2,212,692.90	*1
Transfer to Debt Service Schools	7,313,075.50	7,313,075.50	-	
Transfer to Debt Service County	698,798.40	1,282,158.30	(583,359.90)	*2
Transfer to Capital Projects Fund	1,000,000.00	800,882.79	199,117.21	*3
Transfer to School Capital Projects Fund	542,593.92	-	542,593.92	*4
Operational Transfers	139,590.88	29,290.74	110,300.14	*5
Total	42,586,315.75	40,104,971.48	2,481,344.27	

*1 Increase in FY15 School Operating Transfer.

*2 Final payment on Administration Building

*3 Proffer for Round Hill Fire and Rescue and Event Center Site Plan Development.

*4 Unobligated FY14 Funds to be Used for Capital Maintenance Needs.

*5 Timing of Insurance Charge Outs.

County of Frederick
FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER
December 31, 2014

ASSETS	FY2015 <u>12/31/14</u>	FY2014 <u>12/31/13</u>	Increase (Decrease)
Cash	5,973,556.71	4,270,392.19	1,703,164.52 *1
GL controls(est.rev/est.exp)	<u>(486,482.85)</u>	<u>(347,111.94)</u>	<u>(139,370.91)</u>
TOTAL ASSETS	<u>5,487,073.86</u>	<u>3,923,280.25</u>	<u>1,563,793.61</u>
 LIABILITIES			
Accrued Operating Reserve Costs	<u>2,115,099.00</u>	<u>2,077,528.07</u>	<u>37,570.93</u>
TOTAL LIABILITIES	<u>2,115,099.00</u>	<u>2,077,528.07</u>	<u>37,570.93</u>
 EQUITY			
Fund Balance			
Reserved			
Encumbrances	94,346.02	30,627.79	63,718.23
Undesignated			
Fund Balance	<u>3,277,628.84</u>	<u>1,815,124.39</u>	<u>1,462,504.45</u> *2
TOTAL EQUITY	<u>3,371,974.86</u>	<u>1,845,752.18</u>	<u>1,526,222.68</u>
TOTAL LIABILITY & EQUITY	<u>5,487,073.86</u>	<u>3,923,280.25</u>	<u>1,563,793.61</u>

NOTES:

*1 Cash increased \$1,703,164.52. Refer to the following page for comparative statement of revenues and expenditures and changes in fund balance.

*2 Fund balance increased \$1,462,504.45. The beginning balance for FY15 was \$2,738,357.11 that includes adjusting entries, budget controls FY15(\$510,200), the design and bidding administration for a security system upgrade(\$56,139.20), and the year to date revenue less expenditures of \$1,105,610.93.

Current Unrecorded Accounts Receivable-	<u>FY2015</u>
Prisoner Billing:	28,896.48
Compensation Board Reimbursement 12/14	<u>447,234.10</u>
Total	476,130.58

FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER

REVENUES:		FY2015 12/31/14	FY2014 12/31/13	YTD Actual
	<u>Appropriated</u>	<u>Actual</u>	<u>Actual</u>	<u>Variance</u>
Credit Card Probation		73.15	-	73.15
Interest	-	3,519.59	2,686.91	832.68
Sale of Salvage&Surplus	-	-	76.00	(76.00)
Supervision Fees	43,446.00	19,429.00	19,468.30	(39.30)
Drug Testing Fees	5,000.00	455.00	1,365.00	(910.00)
Work Release Fees	405,150.00	136,552.00	162,451.57	(25,899.57)
Federal Bureau Of Prisons	0.00	1,825.48	1,509.32	316.16
Local Contributions	6,253,129.00	4,504,039.89	3,652,684.25	851,355.64
Miscellaneous	15,000.00	3,950.19	3,329.45	620.74
Phone Commissions	300,000.00	95,913.53	41,499.32	54,414.21
Food & Staff Reimbursement	115,000.00	45,840.21	41,580.31	4,259.90
Elec.Monitoring Part.Fees	144,000.00	35,824.86	49,304.14	(13,479.28)
Employee Meal Supplements	200.00	0.00	42.50	(42.50)
Share of Jail Cost Commonwealth	1,066,042.00	295,394.65	0.00	295,394.65
Medical & Health Reimb.	50,000.00	29,177.97	28,807.98	369.99
Shared Expenses CFW Jail	4,973,170.00	2,198,821.33	2,146,898.38	51,922.95
State Grants	263,263.00	76,425.00	66,869.00	9,556.00
Local Offender Probation	252,286.00	67,190.00	62,151.00	5,039.00
DOC Contract Beds	0.00	0.00	0.00	0.00
Bond Proceeds	0.00	0.00	221,000.00	(221,000.00)
Transfer From General Fund	4,991,484.00	2,461,093.12	2,233,501.00	227,592.12
TOTAL REVENUES	18,877,170.00	9,975,524.97	8,735,224.43	1,240,300.54
EXPENDITURES:	19,457,998.87	8,869,914.04	8,549,759.48	320,154.56
Excess(Deficiency)of revenues over expenditures		1,105,610.93	185,464.95	920,145.98
FUND BALANCE PER GENERAL LEDGER		<u>2,172,017.91</u>	<u>1,629,659.44</u>	<u>542,358.47</u>
Fund Balance Adjusted To Reflect Income Statement 12/31/14		3,277,628.84	1,815,124.39	1,462,504.45

County of Frederick
Fund 12 Landfill
December 31, 2014

ASSETS	FY2015 <u>12/31/14</u>	FY2014 <u>12/31/13</u>	Increase (Decrease)
Cash	31,336,705.90	30,400,272.25	936,433.65
Receivables:			
Accounts Receivable			
Fees	567,387.17	517,997.23	49,389.94 *1
Accounts Receivable Other	0.00	142.00	(142.00)
Allow.Uncollectible Fees	(84,000.00)	(84,000.00)	0.00
Fixed Assets	43,682,208.64	43,287,786.24	394,422.40
Accumulated Depreciation	(25,115,864.21)	(23,311,767.48)	(1,804,096.73)
GL controls(est.rev/est.exp)	<u>(3,337,276.64)</u>	<u>(2,513,233.00)</u>	<u>(824,043.64)</u>
 TOTAL ASSETS	 <u>47,049,160.86</u>	 <u>48,297,197.24</u>	 <u>(1,248,036.38)</u>
 LIABILITIES			
Accounts Payable	-	-	
Accrued VAC.Pay and Comp TimePay	178,911.24	159,728.90	19,182.34
Accrued Remediation Costs	11,938,535.78	11,791,736.42	146,799.36 *2
Retainage Payable	9,244.62	0.00	9,244.62
Deferred Revenue Misc.Charges	<u>0.00</u>	<u>142.00</u>	<u>(142.00)</u>
 TOTAL LIABILITIES	 <u>12,126,691.64</u>	 <u>11,951,607.32</u>	 <u>175,084.32</u>
 EQUITY			
Fund Balance			
Reserved:			
Encumbrances	143,112.58	0.00	143,112.58 *3
Land Acquisition	1,048,000.00	1,048,000.00	0.00
New Development Costs	3,812,000.00	3,812,000.00	0.00
Environmental Project Costs	1,948,442.00	1,948,442.00	0.00
Equipment	3,050,000.00	3,050,000.00	0.00
Undesignated			
Fund Balance	<u>24,920,914.64</u>	<u>26,487,147.92</u>	<u>(1,566,233.28) *4</u>
 TOTAL EQUITY	 <u>34,922,469.22</u>	 <u>36,345,589.92</u>	 <u>(1,423,120.70)</u>
 TOTAL LIABILITY AND EQUITY	 <u>47,049,160.86</u>	 <u>48,297,197.24</u>	 <u>(1,248,036.38)</u>

NOTES:

* 1 Landfill receivables increased \$49,389.94. Landfill fees at 12/14 were \$397,587.47 compared to \$388,366.79 at 12/13 for an increase of \$9,220.68. Delinquent fees at 12/14 were \$165,923.71 compared to \$158,760.11 at 12/13 for an increase of \$7,163.60.

*2 Remediation increased \$146,799.36 and includes \$117,232.00 for post closure and \$29,567.36 for interest.

*3 The encumbrance balance at 12/31/14 was \$143,112.58 and includes \$104,503 for landfill improvements for roadway, leachate lagoon, and drainage improvements project. Additionally, \$33,426 for an LED monument sign, and \$5,183.58 for an 8 foot Fisher snow plow.

*4 Fund balance decreased \$1,566,233.28. The beginning balance was \$26,789,927.14 and includes adjusting entries, budget controls for FY15(\$1,705,018.00), (2) positions(\$84,734.00), (\$420,000.00) carry forward funds for the final phase of Permit 40, to purchase as used motor grader, and unexpected changes in work to reconstruct the leachate holding pool, and the year to date revenue less expenses for \$340,739.50.

County of Frederick
Comparative Statement of Revenue,Expenditures
and Changes in Fund Balance
12/31/14

FUND 12 LANDFILL REVENUES		FY15 12/31/14 <u>Actual</u>	FY14 12/31/13 <u>Actual</u>	YTD Actual <u>Variance</u>
	<u>Appropriated</u>			
Interest Charge	0.00	1,952.96	1,680.34	272.62
Interest on Bank Deposits	20,000.00	25,774.18	22,720.76	3,053.42
Salvage and Surplus	0.00	70,005.80	64,919.40	5,086.40
Sanitary Landfill Fees	4,653,000.00	2,321,112.54	2,222,021.95	99,090.59
Charges to County	0.00	167,794.62	167,526.48	268.14
Charges to Winchester	0.00	47,652.92	45,679.16	1,973.76
Tire Recycling	54,000.00	84,952.71	77,821.57	7,131.14
Reg.Recycling Electronics	60,000.00	19,465.01	19,624.60	(159.59)
Greenhouse Gas Credit Sales		3,668.28	0.00	3,668.28
Miscellaneous	0.00	174.00	3,490.70	(3,316.70)
Wheel Recycling	144,000.00	10,491.47	0.00	10,491.47
Charges for RTOP	0.00	0.00	3,383.89	(3,383.89)
Renewable Energy Credits	116,262.00	69,954.50	64,048.46	5,906.04
Landfill Gas To Electricity	363,925.00	238,723.67	168,285.52	70,438.15
Waste Oil Recycling		7,506.19	12,758.80	(5,252.61)
State Reimbursement Tire Operation	0.00	0.00	0.00	0.00
TOTAL REVENUES	<u>5,411,187.00</u>	<u>3,069,228.85</u>	<u>2,873,961.63</u>	<u>195,267.22</u>
Operating Expenditures	4,733,944.44	1,461,483.22	1,392,421.66	69,061.56
Capital Expenditures	4,157,631.78	1,267,006.13	0.00	1,267,006.13
TOTAL Expenditures	<u>8,891,576.22</u>	<u>2,728,489.35</u>	<u>1,392,421.66</u>	<u>1,336,067.69</u>
Excess(deficiency)of revenue over expenditures		340,739.50	1,481,539.97	(1,140,800.47)
Fund Balance Per General Ledger		<u>24,580,175.14</u>	<u>25,005,607.95</u>	<u>(425,432.81)</u>
FUND BALANCE ADJUSTED		24,920,914.64	26,487,147.92	(1,566,233.28)

County of Frederick, VA
Report on Unreserved Fund Balance
January 15, 2015

Unreserved Fund Balance, Beginning of Year, July 1, 2014 **39,292,350**

Prior Year Funding & Carryforward Amounts

C/F Dare	(2,065)
C/F sign materials	(4,500)
C/F Shelter van accessories	(1,330)
C/F K9 unit accessories	(3,000)
C/F Fire Company Capital	(167,180)
C/F Designated School Operating funds	(108,939)
C/F School Operating to School Capital	(542,594)
C/F forfeited assets	(53,015)
C/F EDA incentives	(375,000)
	(1,257,622)

Other Funding / Adjustments

HP Hood incentive	(500,000)
Airport capital	(80,282)
COR refund - Disabled Veteran	(2,793)
(7) DSS positions	(221,648)
COR refund - Disabled Veteran	(3,817)
OSSI licenses - Sheriff	(53,693)
COR refund - New World Pasta	(44,457)
Recycling cans	(14,850)
Sheriff PT - court bailiffs	(175,000)
Sheriff - 10 vehicles & equipment	(284,781)
Inspections PT to FT position	(11,843)
COR PT to FT position	(14,393)
Litigation settlement	(118,972)
COR refund - St Beach Spa	(2,670)
COR refund - Autotrademark of Winchester	(4,960)
COR refund - Michael Webber	(3,542)
Parks pools sand filters	(48,000)
COR refund - VFS Leasing Co	(17,575)
COR refund - Ryder Truck Rental Inc	(4,007)
COR refimd - ARI Fleet LT	(6,589)
Litigation settlement	(33,321)
	(1,647,193)

Fund Balance, January 15, 2015 **36,387,535**



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806



October 28, 2014

John R. Riley, Jr.
County Administrator
Frederick County
107 North Kent Street
Frederick, VA 22601

Dear Mr. Riley:

I am pleased to notify you that Frederick County, Virginia has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Finance Department

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

October 28, 2014

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Frederick County, Virginia** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Finance Department**

For budgets beginning in 2013, 1,424 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.


The Government Finance Officers Association is a major professional association servicing the needs of more than 18,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

G



MEMORANDUM

TO: Board of Supervisors

FROM: Michael T. Ruddy, AICP
Deputy Director 

RE: **Board of Supervisors Discussion - 2014 Comprehensive Policy Plan Amendments (CPPA).**
CPPA #01-14, Blain Properties Sewer and Water Service Area (SWSA) Inclusion; Parcels 33-A-113 and 33-A-124.
Amendment to also include parcels 33-A-78A, 33-A-114B, 33-A-114C, 33-A-77B, 33-A-123A, and 33-A-123B.

DATE: January 14, 2015

Proposed amendment.

As a result of this year's CPPA application, CPPA #01-14, Blain Properties Sewer and Water Service Area (SWSA) Inclusion; Parcels 33-A-113 and 33-A-124, the following amendment is proposed to the Sewer and Water Service Area.

A change to the SWSA boundary to include approximately **140 additional acres** in the vicinity of the Blain properties to the SWSA. The additional properties include parcels; 33-A-78A, 33-A-114B, 33-A-114C, 33-A-77B, 33-A-123A, and 33-A-123B.

This is a draft amendment to the 2030 Comprehensive Plan, Appendix I - Area Plans, The Northeast Frederick Land Use Plan. The properties are currently designated with a commercial and industrial land use. The SWSA is currently located only in the southern portion of this area, adjacent to the Interstate interchange.

Staff is seeking input from the Board of Supervisors on the proposed amendment at this time. Any input received during the discussion will be incorporated into the amendment and, if direction is received, forwarded through the public hearing process. Previously, The Board of Supervisors, following the Board and Planning Commission's discussion at an earlier August work session, directed the Blain request

through the public planning and review process with additional study.

Attached you will find a map indicating the proposed modification of the SWSA which results in approximately **140 additional acres** being included in the SWSA. The properties are generally south of Cedar Hill Road, Route 671, north of Hopewell Road, Route 672, and west of Interstate 81, and are located in the Stonewall District. In addition, locator maps and the application have been included. As noted, additional properties have been identified in the map for inclusion in the SWSA. These additional properties were identified through the CPPC, PC, and BOS discussions

Background

The Planning Department received one Comprehensive Policy Plan Amendment (CPPA) request by this year's June 1, 2014 deadline.

CPPA #01-14, Blain Properties Sewer and Water Service Area (SWSA) Inclusion; Parcels 33-A-113 and 33-A-124. A 97.55 acre change to the boundary of the Sewer and Water Service Area (SWSA) to include the above parcels.

The Board of Supervisors held a joint work session with the Planning Commission to discuss the Comprehensive Policy Plan Amendment application. Following the Board of Supervisors and Planning Commission's discussion, the Board directed the Blain request through the public planning and review process with additional study.

The Comprehensive Plans and Programs Committee (CPPC) initially reviewed this request at their June 9, 2014 meeting. The CPPC felt that this application warranted further study and recommended that the proposed SWSA boundary take into consideration all properties in this location that have a commercial or industrial future land use designation.

The applicant stated that the desire of his client was to set up the property for future development, either by himself or in conjunction with a developer. The Frederick County Sanitation Authority (FCSA) had provided input on this and two other properties in the area and had expressed concerns regarding the service of this property. The Applicant recognized that a pump station and water and sewer lines were recently installed on the west side of Interstate 81 with the development of the adjacent church property. The CPPC members discussed that the SWSA line was an indication of intent for future development. However, changing the SWSA would not guarantee the approval of a rezoning in the future. Transportation in the area would be a big consideration in future land use decisions. The CPPC members expressed that it would be wise to include all the

property in the quadrant in the SWSA modification request and to clean up the lines consistent with property lines.

The Comprehensive Plans and Programs Committee endorsed this request at their November 10, 2014 meeting. The CPPC recommended that the road alignment and land use areas be modified slightly to ensure that the road was in a logical location consistent with the property line and existing road and that the areas of land use were complete within the SWSA, with no empty spaces and utilizing the future road as a logical boundary between the industrial and commercial future land uses. The map has been updated to reflect this. In addition, the CPPC expressed that it would be helpful to include language to this effect in the amended land use plan.

Suggested language:

The area of land use northwest of Exit 321, Interstate 81, Hopewell Road, and south of Cedar Hill Road is commercial and industrial in character. In general, the north-south major collector road that has been identified and is necessary to support this area of land use serves as a boundary between the commercial and industrial land uses. Flexibility should be offered in the final balance and location of land uses. Future applications for rezoning in this area shall adequately address any potential impacts to public facilities, in particular transportation, and shall implement any necessary transportation improvements.

The Planning Commission discussed the proposed amendment at their December 17, 2014 meeting and endorsed the proposal as presented and with the proposed language, above.

Please feel free to contact me if you have any questions.

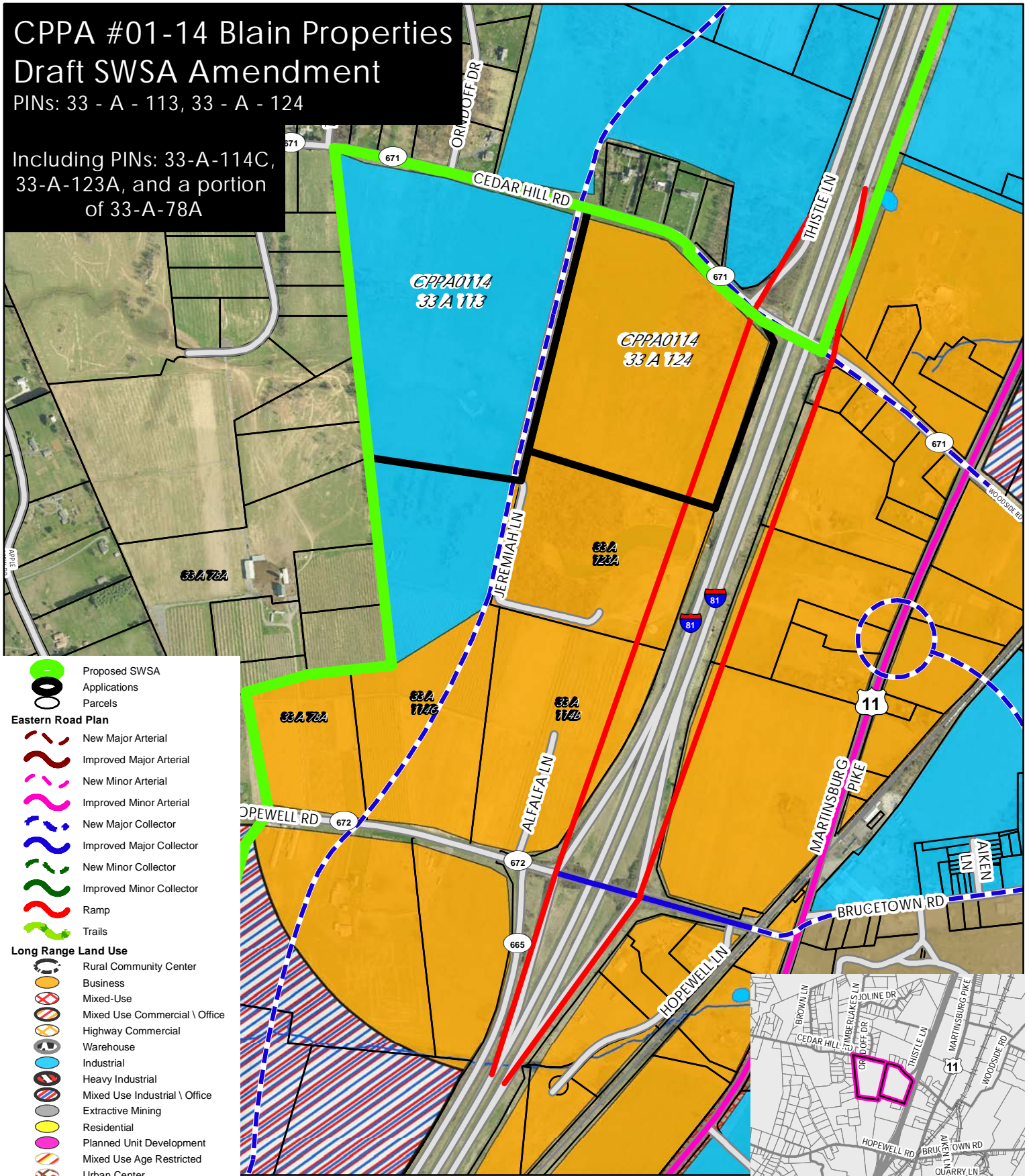
MTR/pd

Attachments

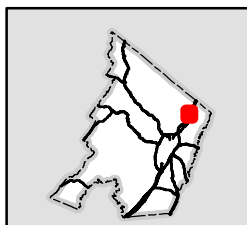
CPPA #01-14 Blain Properties Draft SWSA Amendment

PINs: 33 - A - 113, 33 - A - 124

Including PINs: 33-A-114C,
33-A-123A, and a portion
of 33-A-78A



SWSA Change in
Acreage:
140.25 acres



**CPPA
Blain Properties**
PINs: 33 - A - 113, 33 - A - 124
Draft SWSA Amendment
Including PINs: 33-A-114C,
33-A-123A, and a portion of 33-A-78A

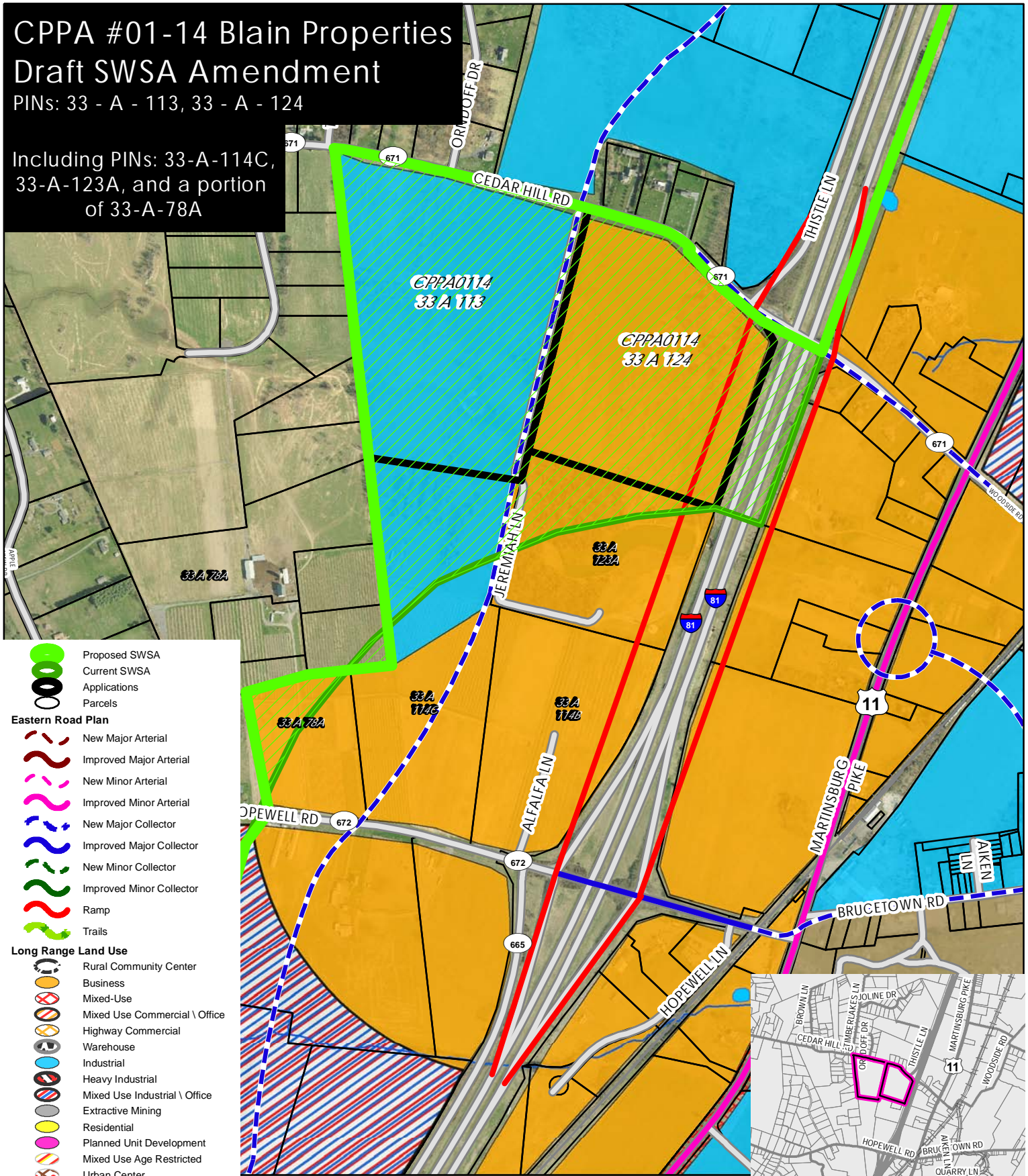
Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: November 3, 2014
Staff: mrruddy

0 0.1 0.2 0.4 Miles

CPPA #01-14 Blain Properties Draft SWSA Amendment

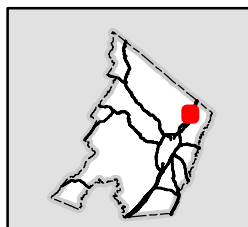
PINs: 33 - A - 113, 33 - A - 124

Including PINs: 33-A-114C,
33-A-123A, and a portion
of 33-A-78A



- Eastern Road Plan**
- Proposed SWSA
 - Current SWSA
 - Applications
 - Parcels
- Long Range Land Use**
- Rural Community Center
 - Business
 - Mixed-Use
 - Mixed Use Commercial \ Office
 - Highway Commercial
 - Warehouse
 - Industrial
 - Heavy Industrial
 - Mixed Use Industrial \ Office
 - Extractive Mining
 - Residential
 - Planned Unit Development
 - Mixed Use Age Restricted
 - Urban Center
 - Neighborhood Village
 - Recreation
 - Commercial Recreation
 - Open Space
 - Natural Resources & Recreation
 - Park
 - Historic \ DSA
 - Fire & Rescue
 - Institutional
 - School

SWSA Change in
Acreage:
140.25 acres

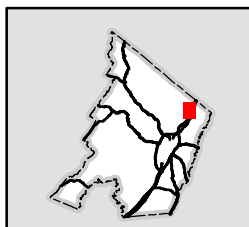
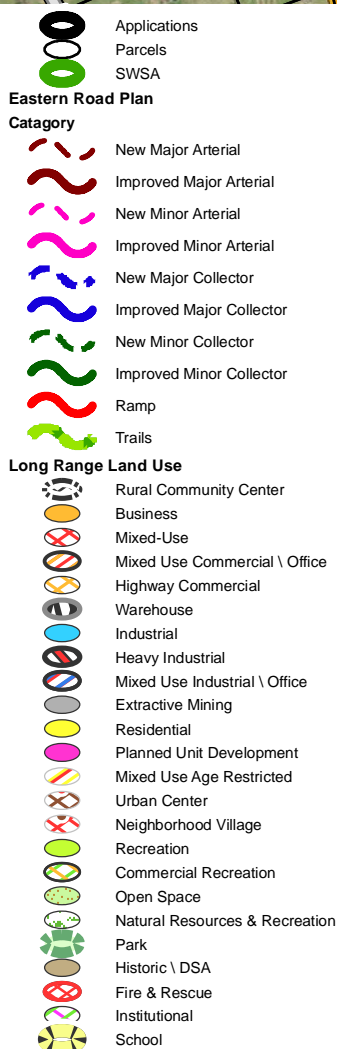


CPPA
Blain Properties
PINs: 33 - A - 113, 33 - A - 124
Draft SWSA Amendment
Including PINs: 33-A-114C,
33-A-123A, and a portion of 33-A-78A

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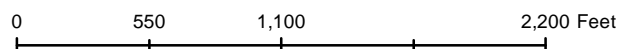
0 0.1 0.2 0.4 Miles

Include Property into SWSA



33 - A - 113, 33 - A - 124
Include Property into SWSA

Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: May 21, 2014
Staff: mruddy

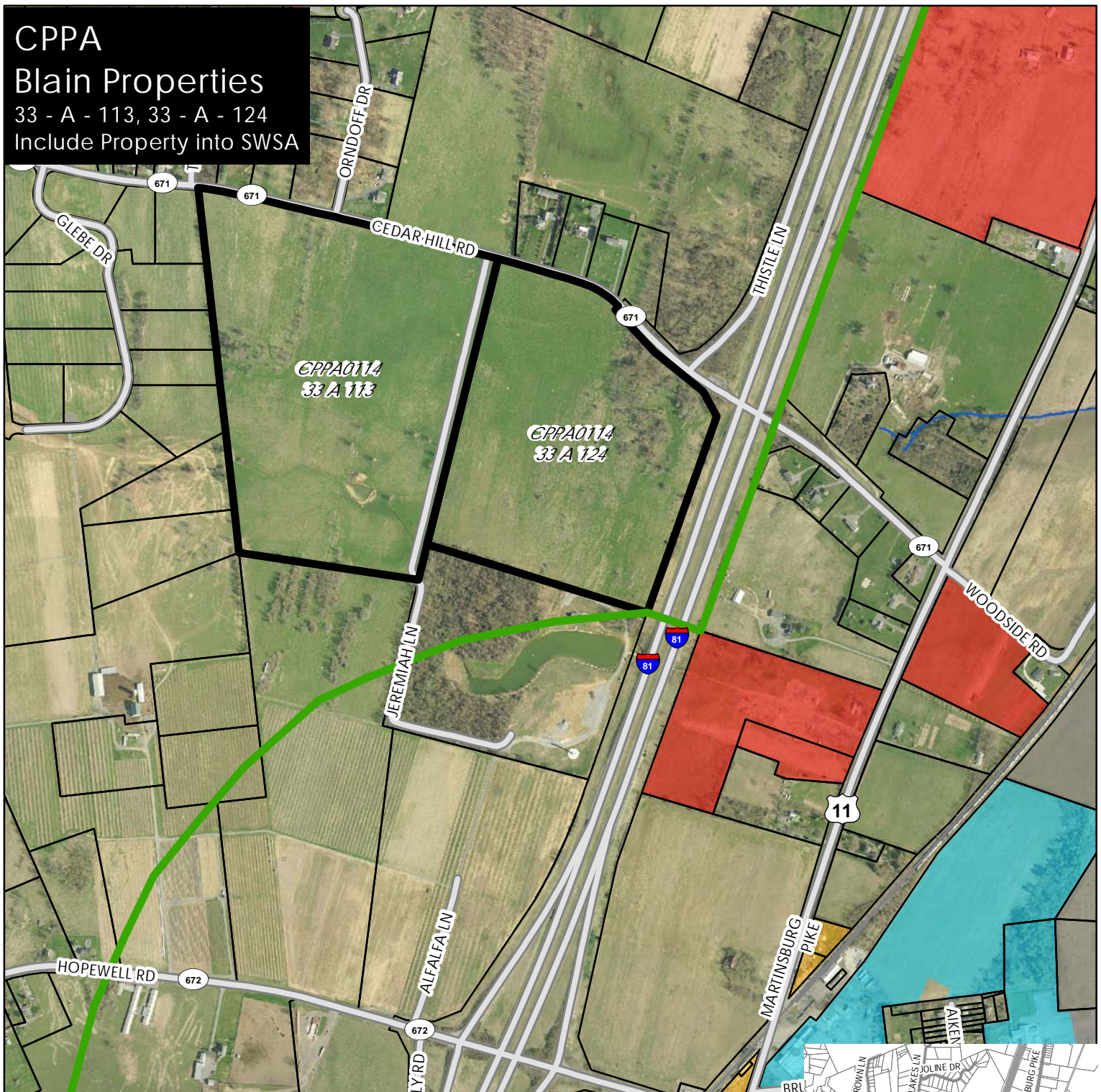


CPPA

Blain Properties

33 - A - 113, 33 - A - 124

Include Property into SWSA



Applications



Parcels



SWSA

B1 (Business, Neighborhood District)

B2 (Business, General District)

B3 (Business, Industrial Transition District)

EM (Extractive Manufacturing District)

HE (Higher Education District)

M1 (Industrial, Light District)

M2 (Industrial, General District)

MH1 (Mobile Home Community District)

MS (Medical Support District)

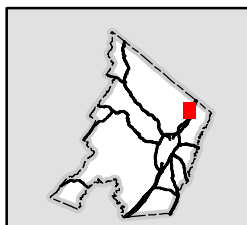
OM (Office - Manufacturing Park)

R4 (Residential Planned Community District)

R5 (Residential Recreational Community District)

RA (Rural Area District)

RP (Residential Performance District)



CPPA
Blain Properties
33 - A - 113, 33 - A - 124
Include Property into SWSA

Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: May 21, 2014
Staff: mrruddy



0 550 1,100 2,200 Feet

COMPREHENSIVE POLICY PLAN AMENDMENT
INITIATION REQUEST FORM

(Please type all information. The application will not be deemed complete unless all items listed below have been submitted.)

A. Owner(s) Information:

1. Name: Blain Properties of Virginia, LLC - Bradley K. Blain, Manager
2. Project Name: Blain Properties
3. Mailing Address: 35 Flatt Road
Rochester, New York 14623
4. Telephone Number: (585) ~~427-2767~~ (585) 746-8402

Authorized Agent Information:

1. Name: GreyWolfe, Inc. - Gary R. Oates, LS-B, PE
2. Project Name: _____
3. Mailing Address: 1073 Redbud Road
Winchester, Virginia 22603
4. Telephone Number: (540) 667-2001

B. Legal interest in the property affected or reason for the request:

Would like to bring land that is already planned for commercial and
industrial development on the NELUP into the SWSA.

C. Proposed Comprehensive Policy Plan amendment - please provide the following information.

1. FOR A MAP AMENDMENT

- a. PIN(s): 33-(A)-113 and 33-(A)-124
Magisterial District: Stonewall
- b. Parcel size (approximate acres): 97.55 total
- c. Plat of area proposed for CPPA amendment, including metes and bounds description. ✕
- d. Existing Comprehensive Plan land use classification(s):
Commercial along Interstate 81 and Industrial to the west
- e. Proposed Comprehensive Plan land use classification(s):
No change requested
- f. Existing zoning and land use of the subject parcel:
Agriculture - Pasture for cattle
- g. What use/zoning will be requested if amendment is approved?
Commercial (B-2 and/or B-3) and Industrial (M-1 and/or M-2)
- h. Describe, using text and maps as necessary, the existing zoning, Comprehensive Policy Plan designations, and/or approved uses and densities along with other characteristics of properties that are within:
- 1/4 mile from the parcel(s) perimeter if the parcel is less than 20 acres in size;
 - 1/2 mile if 21 - 100 acres in size; or
 - 1 mile if more than 100 acres in size.

Note: Colored maps cannot be duplicated in the Planning Department.

- i. The name, mailing address, and parcel number of all property owners within 200 ft. of the subject parcel(s), with Adjacent Property Owners Affidavit (page 8).

2. FOR A TEXT AMENDMENT

- a. Purpose and intent of amendment.
Extend SWSA around tax parcels 33-(A)-113 and 33-(A)-124

- b. Cite Plan chapter, goal, policy and/or action strategy text that is proposed to be amended.
Appendix A - NELUP Map

- c. Proposed new or revised text.
No new text, only map amendment

Note: Please attach and specify text changes with additions underlined and deletions crossed through.

- d. Demonstrate how the proposal furthers the goals, policies/objectives, and action strategies set forth in the Comprehensive Policy Plan chapter(s) relative to the amendment request and why proposed revisions to said goals, policies, and action strategies are appropriate.
The property is already planned for commercial and industrial development in the NELUP.
There is water and sewer available to the parcels through existing lines, approved pump station plans, and easements to implement the Comprehensive Plan. The SWSA needs to be amended to finalize land use plan and enable the development.
- e. Demonstrate how the proposal is internally consistent with other Comprehensive Policy Plan components that are not the subject of the amendment.
The Comprehensive Plan, in the business development section, quotes "maximize the effectiveness and benefit of economic development within Frederick County". Additionally, the developemnt of this property can implement the planned roads in the region to improve traffic conditions and provide the abilty for surrounding properties to also develop.
- f. What level of service impacts, if any, are associated with the request?
Traffic is the biggest impact. This development is large enough to construct some of the planned roads as shown in the Comprehensive Plan for this area.

3. FOR ALL AMENDMENTS

- a. Justification of proposed Comprehensive Policy Plan amendment (provide attachments if necessary). Describe why the change to the Comprehensive Policy Plan is being proposed.

This property has been planned for commercial and industrial land use in the 2030 Frederick County Comprehensive Plan. The parcels require water and sewer availability to realize its potential as a positive tax revenue generator for Frederick County. There is an approved Sewer Pump Station design on the west side of the interstate and the 6" force main is in place. A sewer and water easement has been obtained from Open Door Baptist Church. Also, there is an existing 12" water main on the west side of the interstate that will serve this parcel. This change will allow the owner to pursue investors to develop the property according to the Comp. Plan.

- b. How would the resultant changes impact or benefit Frederick County. Consider, for example, transportation, economic development and public facilities.

The change will spur economic growth in the northeastern region of the County. This will be a positive tax revenue source and any impacts such as traffic will be analyzed and mitigated during the rezoning process.

Other information may be required by the Director of Planning, the Planning Commission, or Board of County Supervisors during the review of the initiation request. The applicant will be notified, in writing, if additional information is required.

All applications must also contain the following items:

1. Special Limited Power of Attorney Affidavit (see page 9 if parcels of land are involved).
2. Non-Refundable Application Review Fee of \$3,000 (payable to the *Frederick County Treasurer*).

Applicants should consult the Comprehensive Policy Plan to identify goals, policies or action strategies which are applicable to individual Comprehensive Policy Plan amendment requests.

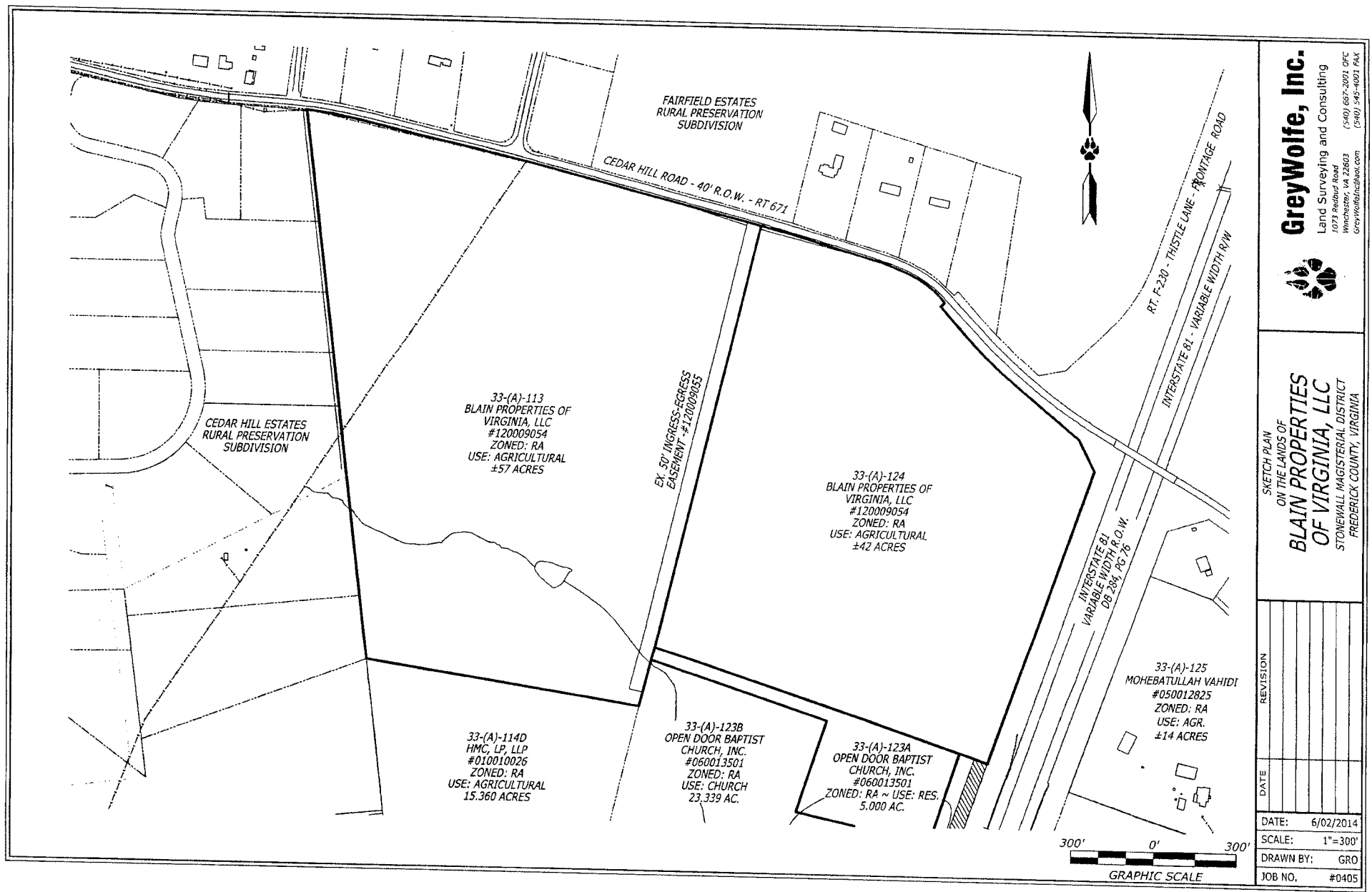
Signatures:

I (we), the undersigned, do hereby respectfully make application to and petition the Frederick County Board of Supervisors to amend the Comprehensive Plan. I (we) authorize Frederick County officials to enter the property for site inspection purposes.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Applicant(s): Billy Blain Date: 5/12/14

Owner(s): Billy Blain Date: 5/12/14





Special Limited Power of Attorney
County of Frederick, Virginia
Frederick Planning Website: www.co.frederick.va.us

Department of Planning & Development, County of Frederick, Virginia
107 North Kent Street, Winchester, Virginia 22601
Phone (540) 665-5651 Facsimile (540) 665-6395

Know All Men By These Presents: That I (We)

(Name) Blain Properties of Virginia, LLC - Bradley K. Blain, Manager (Phone) 746-8402 (585) 427-2767

(Address) 35 Flatt Road, Rochester, New York, 14623

the owner(s) of all those tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Frederick, Virginia, by

Instrument No. _____ on Page _____, and is described as

Parcel: _____ Lot: _____ Block: _____ Section: _____ Subdivision: Instrument #120009054
do hereby make, constitute and appoint:

(Name) GreyWolfe, Inc. - Gary R. Oates, LS-B, PE (Phone) (540) 667-2001

(Address) 1073 Redbud Road, Winchester, Virginia 22603

To act as my true and lawful attorney-in-fact for and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, including:

- ☒ **Rezoning (including proffers)**
- ☒ **Conditional Use Permit**
- ☒ **Master Development Plan (Preliminary and Final)**
- ☒ **Subdivision**
- ☒ **Site Plan**
- ☒ **Comprehensive Policy Plan Amendment**
- ☒ **Variance or Appeal**

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:

This authorization shall expire one year from the day it is signed, or until it is otherwise rescinded or modified.

In witness thereof, I (we) have hereto set my (our) hand and seal this 13 day of May, 2014.

Signature(s) Bradley K. Blain

State of Virginia, City/County of Monroe, To-wit:

I, Alison Teddi Blain, a Notary Public in and for the jurisdiction aforesaid, certify that the person(s) who signed to the foregoing instrument personally appeared before me and has acknowledged the same before me in the jurisdiction aforesaid this 13 day of May, 2014

Alison Teddi Blain
Notary Public

My Commission Expires: Alison Teddi Blain

Notary Public State of New York
Qualified in Monroe County

Commission Expires November 30, 2017



(TO BE COMPLETED BY APPLICANT)

SUBJECT PROPERTY OWNERS AFFIDAVIT

County of Frederick, Virginia

Frederick Planning Web Site: www.co.frederick.va.us

**Department of Planning & Development, County of Frederick, Virginia
107 North Kent Street, Suite 202 Winchester, Virginia 22601
Phone 540-665-5651 Facsimile 540-665-6395**

STATE OF VIRGINIA
COUNTY OF FREDERICK

This 13th day of May, 2014,
(Day) (Month) (Year)

I, BRADLEY BLAIN
(Owner/Contract Purchaser/Authorized Agent)

hereby make oath that the list of property owners of the subject site, as submitted with the application, is a true and accurate list based on the information provided by the Frederick County Commissioner of the Revenue Office as taken from the current real estate assessment records.

Bradley Blain
(Owner/Contract Purchaser/Authorized Agent)
(circle one)

State of New York
COMMONWEALTH OF VIRGINIA:

County of Monroe

Subscribed and sworn to before me this 13th day of May, 2014 in my
County and State aforesaid, by the forenamed Principal.

Alison Teddi Blain
NOTARY PUBLIC

My Commission expires: Alison Teddi Blain
Notary Public State of New York
Qualified in Monroe County
Commission Expires November 30, 2017



FREDERICK COUNTY **SANITATION AUTHORITY**

MEMORANDUM



To: Frederick County Board of Supervisors

From: Uwe E. Weindel, PE

Date: April 15, 2014

Subject: Route 11 North Development

In anticipation of development in the northern part of the County, the Frederick County Sanitation Authority extended both water and sanitary service infrastructure on the eastern side of Route 81 from Exit 317 to Exit 323 and the West Virginia border. As development interests on the west side of Route 81, particularly the Payne and Blaine properties as recently discussed with Supervisor Charles DeHaven as well as the Authority's discussion concerning the Solenberger properties at Exit 323, concerns over the ability to serve this area has also been raised.

In addressing these concerns, the following information is provided:

Sanitary Service

- Plant Capacity – All sanitary sewer flows are directed to the Opequon Plant for treatment. Over the last six months, the FCSA has averaged approximately 3 million gallons per day of flow. Based on the future projections for the plant, approximately 4 million gallons per day capacity remains.
- Woodbine Pump Station – Currently this pump station is handling 14,400 gallons per day with a design capacity of 259,000 gallons per day. Dependent on the maximum flows generated within the Flying J/Exit 323 area, the potential limiting factor could be the existing six inch force main. Hydraulic analysis would be needed to determine the carrying capacity of the pipeline.
- VDOT Pump Station – The influent flows of this pump station includes both the local contributions and those from the Woodbine Pump Station. The VDOT pump station is currently experiencing flows that are equal to or slightly exceeding the average design flow of 20,160 gallons per day. Any significant future contributor would be required to enlarge this station. The other potential limiting factor for a large user would be the eight inch force main. As with the Woodbine Pump Station, a hydraulic analysis would be needed to determine the carrying capacity of this pipeline.
- The other pump stations flowing towards the Red Bud Run Pump Station are flowing well below the design capacities. Careful analysis will be needed to determine if the maximum flows could be handled at any one time with all pump stations running concurrently.
- Force Main between Rutherford Crossing and Red Bud Run Pump Stations – This current eight inch line is being carefully monitored. Our observations indicate that this piping system is experiencing high flows resulting in a maximum velocity of 5.41 feet per second and is approaching its capacity. The addition of pumps to this system will continue to increase pressures and velocities. Based on modeling, this main should be increased to a twelve inch diameter pipe. Since taking this line out of service is not practical, a new parallel line will need to be installed. This may require additional highway and railroad crossings as well as the respective right-of-ways.
- Red Bud Run Pump Station – On 2008, this pump station was modified to increase its capacity up to 1.8 million gallons per day. This station is being monitored to determine actual usage which has been observed at 900,000 to 1.1 million gallons per day. Two potential future scenarios exit for this pump station. The first is to

- Do an extensive modification to increase its capacity. This will require enlarging the station as well as the exiting force main. The second alternative would be to redirect flows to the Jordan Springs Pump Station also with a modification involved.
- The FCSA is installing monitor equipment on all pump stations within this area. The data obtained will allow the FCSA to determine flows and pressures within this system. Allowing developers to directly connect to the existing force main will cause future issue. The better approach would be to develop a gravity network to collect new users or require them to pump to one of the primary pump stations. The alternative is to require developers to build pump stations into the system that is large enough to re-pump the flows in the common force main. New pump stations would be required to include potential local growth and be engineered for expansion.

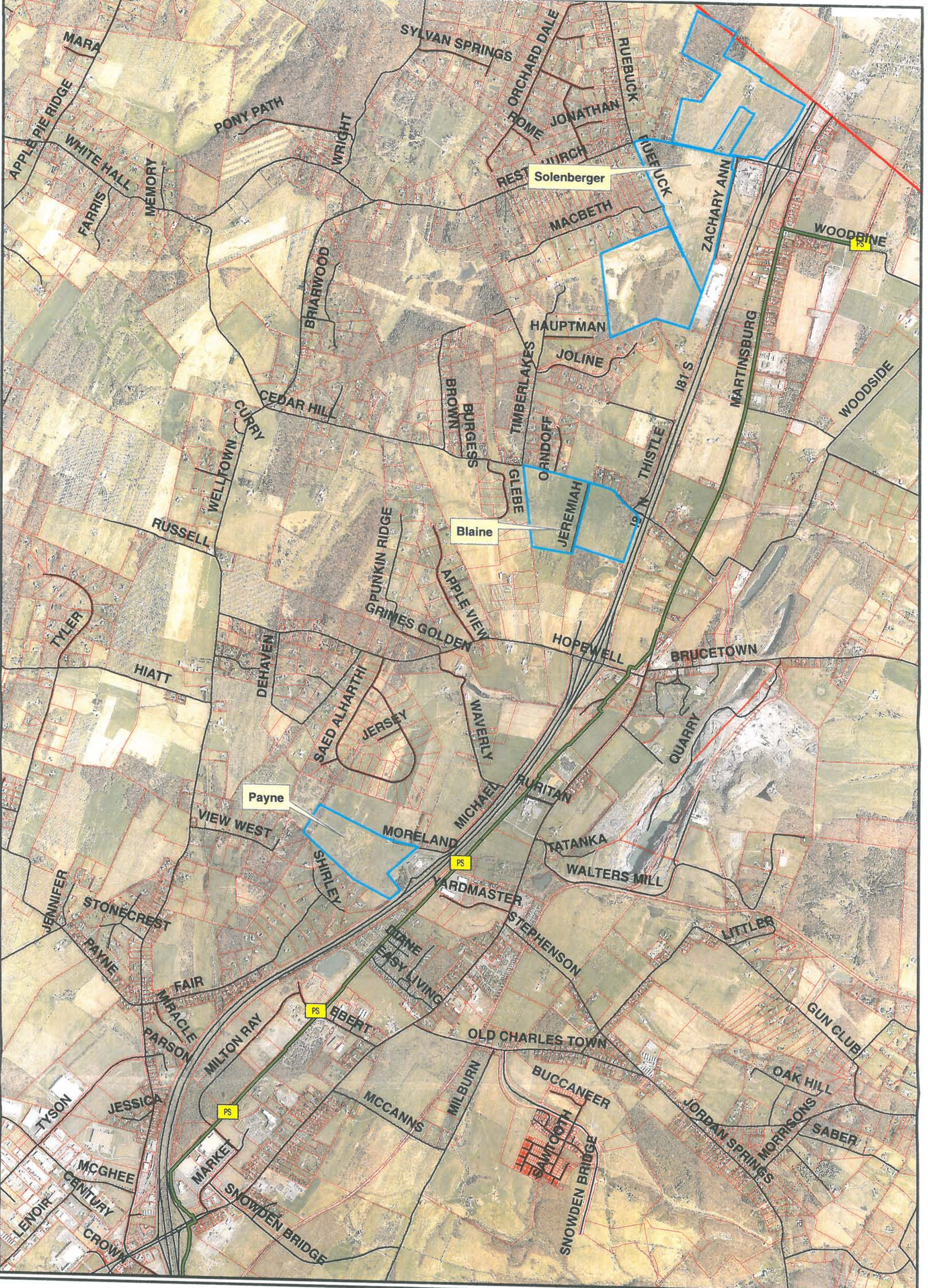
Water Service

- System Capacity – At present, the total system capacity is 7.42 million gallons per day. Based on approved development and present usage, a remaining capacity of 1.03 million gallons per day is available for future use.
- An area of concern is the Clearbrook quarries. Given that Carmeuse has indicated on numerous occasions its intent to re-occupy the pits, the Authority must conclude that this source is only temporary and may be removed from service at any time. To offset this particular potential lose, the FCSA has undertaken a program to explore for more water sources through the use of wells. Preliminary testing of the Clearbrook Park well indicates a source capable of sustaining a flow of 500,000 gallons per day. Additional locations have been identified and are being analyzed.
- Transmission System – The piping system is capable of sustaining service for some time. The concern is that this system consists of two line to Brucetown Road and then only on line the remainder of the way to the West Virginia border. As development continues in this area, thought should be given to a parallel line to provide security should any breaks occur on the existing line.
- Fire Protection – As development continues, a greater strain on the system will be to provide adequate fire protection to the area. A new storage tank will be needed preferably near the exit 323 area. The tank will need to be sized in anticipation to the type of development anticipated and towards future growth.

Attached for your use are two plans showing the principle sanitary system and the principle water system serving this area. As can be determined from the aforementioned bullet points are that the infrastructure is limited in its capacity to serve the area. Consideration needs to be given to the enlargement of both systems with a principle concern directed towards the need for additional water sources.

Should any questions arise, please contact me.

cc.: Mr. John Riley, County Administer
Mr. Eric Lawrence, Director Planning & Development
FCSA Board of Directors



 PumpStation
 Force Main

**Route 11 North Development
Present Sanitary Sewer Service**

April 17, 2014




H



MEMORANDUM

TO: Board of Supervisors

FROM: Michael T. Ruddy, AICP
Deputy Director 

DATE: January 14, 2015

RE: **Discussion: 2015-2016 Capital Improvements Plan (CIP)**

The Board of Supervisors is considering the proposed 2015-2016 Capital Improvements Plan as a discussion item prior to the CIP's advertisement for public hearing. This discussion will provide a valuable opportunity for the collective review of proposed capital projects while also allowing the Board of Supervisors the ability to determine if additional information or analysis is needed in advance of final consideration of the CIP. It is the role of the Planning Commission to affirm that the 2015-2016 CIP is in conformance with the 2030 Comprehensive Policy Plan. It is the role of the Board of Supervisors to approve the 2015-2016 CIP.

Please find attached with this agenda the Draft 2015-2016 CIP which includes: a summary of the proposed 2015-2016 CIP in table form, and a draft copy of the proposed 2015-2016 CIP maps illustrating the known locations of the CIP requests. More detailed information regarding the individual department requests is available digitally and may be forwarded to you directly if requested.

Background.

On December 8, 2014, the Comprehensive Plans and Programs Committee (CPPC) met with County Department and Agency representatives to discuss their individual capital improvement project requests, including new projects and modifications to previous requests, associated with the 2015-2016 Capital Improvements Plan (CIP).

The role of the CPPC in the CIP process was to ensure that the various departmental project requests are in conformance with the County's Comprehensive Policy Plan. The evaluation and prioritization of departmental projects was presented by the individual

Board of Supervisors
Discussion: 2015-2016 CIP
January 14, 2015
Page 2

County departments and agencies and staff. Also provided was a projected cost for each project as required by the Code of Virginia.

The CPPC discussion was typically thorough. Particular focus was once again placed on enhancing the connection between the CIP and the policies of the 2030 Comprehensive Plan. This effort continues to be exemplified with the collaboration between Frederick County Public Schools and the Parks and Recreation Department with their identification of joint community facility opportunities. The CIP includes a total of eighty-eight projects, including several new projects. Projects have also moved off the CIP based upon their initiation or completion indicating progress on the provision of new or improved community facilities. This year's CIP continues to include the individual Fire and Rescue Company requests as a subcomponent of the CIP. Other components include Schools, Parks and Recreation, Regional Library, Transportation, Winchester Regional Airport, County Administration, and Fire and Rescue.

Following the CPPC discussion, the CPPC endorsed the 2015-2016 CIP and endorsed its conformance with the County's Comprehensive Policy Plan. The CPPC forwarded the 2015-2016 CIP to the Planning Commission for discussion.

The Planning Commission discussed the 2015-2016 CIP at their January 7, 2015 meeting.

If ultimately adopted following the public hearing process, the CIP and included maps will ultimately become a component of the Comprehensive Policy Plan, which would satisfy the review requirement of Section 15.2-2232 of the Code of Virginia, which states that no public facility shall be constructed unless said facility is a "feature shown" within a jurisdiction's comprehensive plan.

Please contact the Planning Department should you have any questions regarding this information.

Attachments

MTR/pd

FREDERICK COUNTY VIRGINIA

CAPITAL IMPROVEMENTS PLAN

**2015-2016
Fiscal Year**

Adopted by the
Frederick County
Board of Supervisors
TBD, 2015

Recommended by the
Frederick County
Planning Commission
TBD, 2015

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CAPITAL IMPROVEMENTS PLAN FREDERICK COUNTY 2015-2016

INTRODUCTION

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of plans for capital outlays to the local Planning Commissions. The Capital Improvements Plan (CIP) consists of a schedule for major capital expenditures for the county for the ensuing five years.

The CIP is updated annually. Projects are removed from the plans as they are completed or as priorities change. The plan is intended to assist the Board of Supervisors in preparation of the county budget. In addition to determining priorities for capital expenditures, the county must also ensure that projects contained within the CIP conform to the Comprehensive Policy Plan. Specifically, the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan. When the CIP is adopted, it becomes a component of the Comprehensive Plan. Frederick County approved the 2030 Comprehensive Plan on July 3, 2011.

The CIP is strictly advisory; it is intended for use as a capital facilities planning document, not for requesting funding allocations. Once adopted, project priorities may change throughout the year based on changing circumstances. It is also possible that particular projects may not be funded during the year that is indicated in the CIP. The status of any project becomes increasingly uncertain the further in the future it is projected.

Transportation projects are included in the CIP. The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.

The 2015-2016 CIP continues to emphasize the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with future rezoning projects. This effort continues to be exemplified with the collaboration between Frederick County Public Schools and the Parks and Recreation Department with their identification of joint community facility opportunities.

PROJECT RECOMMENDATIONS

Frederick County Public Schools

Frederick County Public Schools continue to commence and complete capital projects that have been priorities from previous years. The replacement Frederick County Middle School has recently been initiated and has therefore been removed from this year's CIP. Previously removed projects include the James Wood Middle School parking lot safety enhancement project, the new transportation facility located adjacent to Armel Elementary School, and the school renovations proposed to prepare school facilities for an all-day Kindergarten program. It should be recognized that the all day kindergarten program had been delayed for several years in light of the recent fiscal climate so it was very positive to see the all-day kindergarten program be introduced through the joint efforts of Frederick County Public Schools and the Board of Supervisors.

The joint top Capital improvement priority for the Schools is the 12th Elementary School and the addition to, and renovation of Armel Elementary School. This is in recognition of the anticipated community growth in these two general locations. Improvements to Robert E. Aylor Middle School are the second highest priority. The construction of the County's fourth High School is the third priority. The new high school, and new middle school have been requested in anticipation of the future demand of a growing student population.

A new project, an addition and renovations to Dowell J. Howard Center is included in this year's CIP. This school was opened 44 years ago. Facility modernization and changes in career and technical education are the driving needs for this project, including additional careers, improved delivery of instruction, and improved classroom technologies.

An addition and renovations to Indian Hollow Elementary School, is proposed. Indian Hollow Elementary School opened in 1988 and is the County's smallest elementary school building with a program capacity of 492 students. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity. Other schools included for renovation projects include Apple Pie Ridge Elementary School, Bass Hoover Elementary School, and James Wood High School. This year's CIP continues to include a request to renovate and expand the current administration building on Amherst Street.

In an effort to maintain educational facilities that will handle the growing student population, the construction of two additional schools is recommended within the UDA (Urban Development Area), a new elementary school and a fifth middle school. However, the timeframe for these facilities has been extended out several years.

Parks & Recreation

Swimming improvements continue to be a focus for Parks and Recreation. The upgrade of pool amenities at the swimming pools at both parks will include the addition of water slides and a spray ground. Added to the scope of this project is an overall pool complex renovation. This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas.

The indoor aquatic facility continues to be proposed as a high priority of the Parks and Recreation Department. This project has been moved up to the Departments #3 priority in recognition of Frederick County Public Schools 4th High School land opportunity.

This year's CIP continues to be reflective of the previous effort to seek community input into the parks and recreation programs and facilities. The recently completed survey has been taken into consideration when prioritizing parks and recreation capital projects.

The majority of the recommended projects are planned for the county's two regional parks (Sherando & Clearbrook). However, a new project the Snowden Bridge Park Development has been identified in recognition of an endorsed site plan on the proffered park and school site. This project has been separated from the Community Park Group where it was previously considered.

The effort of the Parks and Recreation Department and their identification of their comprehensively planned parks including community, neighborhood, and district parks, further emphasizes the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with rezoning projects.

Projects planned for Sherando Park include: upgrade of baseball lighting, upgrade pool amenities, a softball complex, a soccer complex, maintenance compound and office, skateboard park, parking and multi-purpose fields with trail development, picnic area with a shelter, and an access road with parking and trails. The projects planned for the Clearbrook Park include, upgrade of baseball lighting, upgrading pool amenities, a new open play area, a tennis/basketball complex, and shelter with an area for stage seating.

The Sherando Park Softball Complex has been moved up in recognition of scheduling pressure at existing facility and the number of Community Parks has been reduced to three in recognition of work underway at Rose Hill and separation of identified Snowden Bridge Site.

A project that continues to be a high priority for Parks and Recreation is the Abrams Creek Greenway Trail. This facility would provide recreational opportunities for residents of this corridor along with the surrounding communities and was emphasized in the Senseny/Eastern Frederick Urban Areas Plan completed during 2012. This project will provide trails with bicycle, walking and joggings opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities.

Handley Regional Library

The Handley Regional Library recommends three projects, marking a change from their 2014-2015 request of four. The library's top priority is a new library branch in the Gainesboro area.

The two remaining projects request that funding be provided for new library branches throughout the county which include the areas of Senseny/Greenwood Road and Route 522 South, both of which are anticipated to be located within the UDA (Urban Development Area) in locations consistent with recently approved area plans; The Senseny/Eastern Frederick Area Plan, and the Southern Frederick Area Plan.

The parking lot sidewalk extension project, designed to promote sidewalk access at the Bowman Library as phase 2 of the parking lot expansion project by extending the sidewalks to serve residents traveling from the east to Lakeside Drive, is the project removed from their submission.

Transportation Committee

The Transportation Committee continues to provide project requests for the CIP. Virginia State Code allows for transportation projects to be included within a locality's CIP. Funding for transportation project requests will likely come from developers and revenue sharing. Implementation of transportation projects does not take away funding for generalized road improvements.

The Transportation Committee has requested funding for sixteen projects. The sixteen requests include projects that entail widening of major roads; key extensions of roads that help provide better networks, bicycle and pedestrian improvements, and the addition of turn lanes at current unsafe intersections. The inclusion of the Eastern Road Plan Improvements item once again emphasizes the connection between the CIP and potential proffered contributions made with rezoning projects which are aimed at mitigating potential transportation impacts identified in the Comprehensive Plan.

The major change to the transportation project list in recent year's CIPs is the classification of the projects into funded and unfunded priorities.

Winchester Regional Airport

Funding for airport projects is derived through a complex formula where the federal and state governments contribute a majority of the funding, with Frederick County and the other jurisdictions providing the remaining funding.

The Airport has recently completed a major improvement of their runway. With this project moving from the CIP, The Airport Authority is now focusing their CIP efforts on Taxi way improvements and Property acquisition in support of airport development to

meet Federal Aviation requirements for general aviation facilities. The vast majority of the funding for these improvements came from the FAA and VDA.

The construction of a new general aviation terminal to support future airport operations and associated parking improvements is a project that has been elevated to number one in this year's CIP. The previous number one priority for the Airport was the acquisition of property to support airport operations. The authority continues to be successful in their pursuit of this priority. A relatively new project for the airport is the Fuel Storage Facility.

The number of projects that are included in this CIP has been consolidated in recent years as the Airport Authority is further aligning the County's CIP with the one provided to the Virginia Department of Aviation.

County Administration

With the potential necessary relocation of the Clearbrook citizen convenience center in the future, the number one priority is a new facility proposed as a replacement for the current Convenience site at another location in the immediate vicinity to the existing convenience site. The other request is for the expansion/relocation of both the Albin and the Gore Refuse Site to allow for a trash compactor, which will reduce operational costs, by compacting trash before it reaches the landfill.

The joint County Administration and School Administration Building that was included in last year's amended CIP remains in this year's project list. A new project for County Administration this year is the Joint Judicial Center renovation and replacement project. This new project consists of an expansion to the existing Joint Judicial Center Building as the first phase of the project, and the potential further renovation or relocation as a second phase. The project is to be located generally in the City of Winchester or in the County's Urban Development Area. The need for this project has been established through ongoing communication with the court system and the City of Winchester.

Previously, an item was added to enhance the connection between the CIP and proffered contributions made to mitigate the impacts of development projects is an item that addresses general government capital expenditures that may fall below the established \$100,000 departmental threshold. This is similar to the approach previously taken for Fire and Rescue Capital Equipment. The structure of the County Administration section of the CIP has been modified and no longer includes Fire and Rescue. Fire and Rescue has its own section which is as follows.

Fire and Rescue

The top project for the Fire and Rescue component remains the creation of Fire & Rescue Station #22 in the vicinity of Route 277, with the ability to provide an annex facility for other county related offices. The collaboration of this project with other community

users and a land use planning effort was a key element of the Route 277 Land Use Plan. Fire and Rescue has also included a project which provides for the capital apparatus needs of this facility.

Fire & Rescue has once again requested the relocation of a current fire station in order to operate more efficiently; Clearbrook. The Round Hill replacement project has moved of the CIP based on the successful initiation of this project. Three newer projects for Fire and Rescue are the creation of Station #23, a new facility located in the vicinity of Crosspointe, the creation of Station #24 in the vicinity of Cross Junction/Lake Holiday, and a Fire & Rescue Regional Training Center. Such a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building, multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located within the region.

Fire and Rescue Volunteer Company Capital Equipment Requests

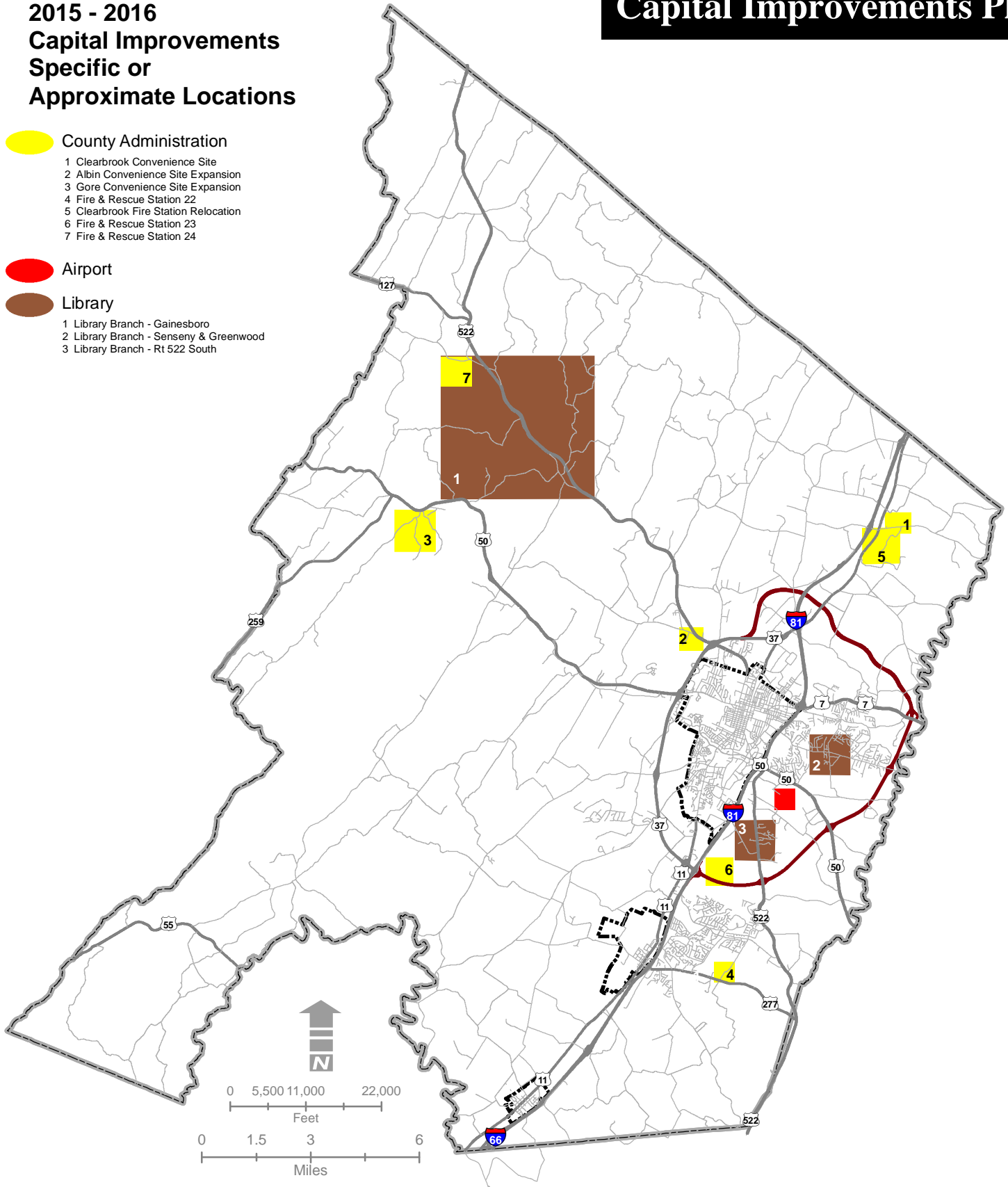
Previously, a project consisting of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services was established. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment that may fall below the guidelines established by the Finance Committee. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

The individual Fire and Rescue Companies have identified their own Capital Requests which have been added to the CIP in no particular order. Most of the Capital requests meet the \$100,000 guideline established by the Finance Committee. Those requests that do not meet this guideline have been noted and therefore relate to the Fire & Rescue Capital Equipment project category.

2015 - 2016 Frederick County Capital Improvements Plan

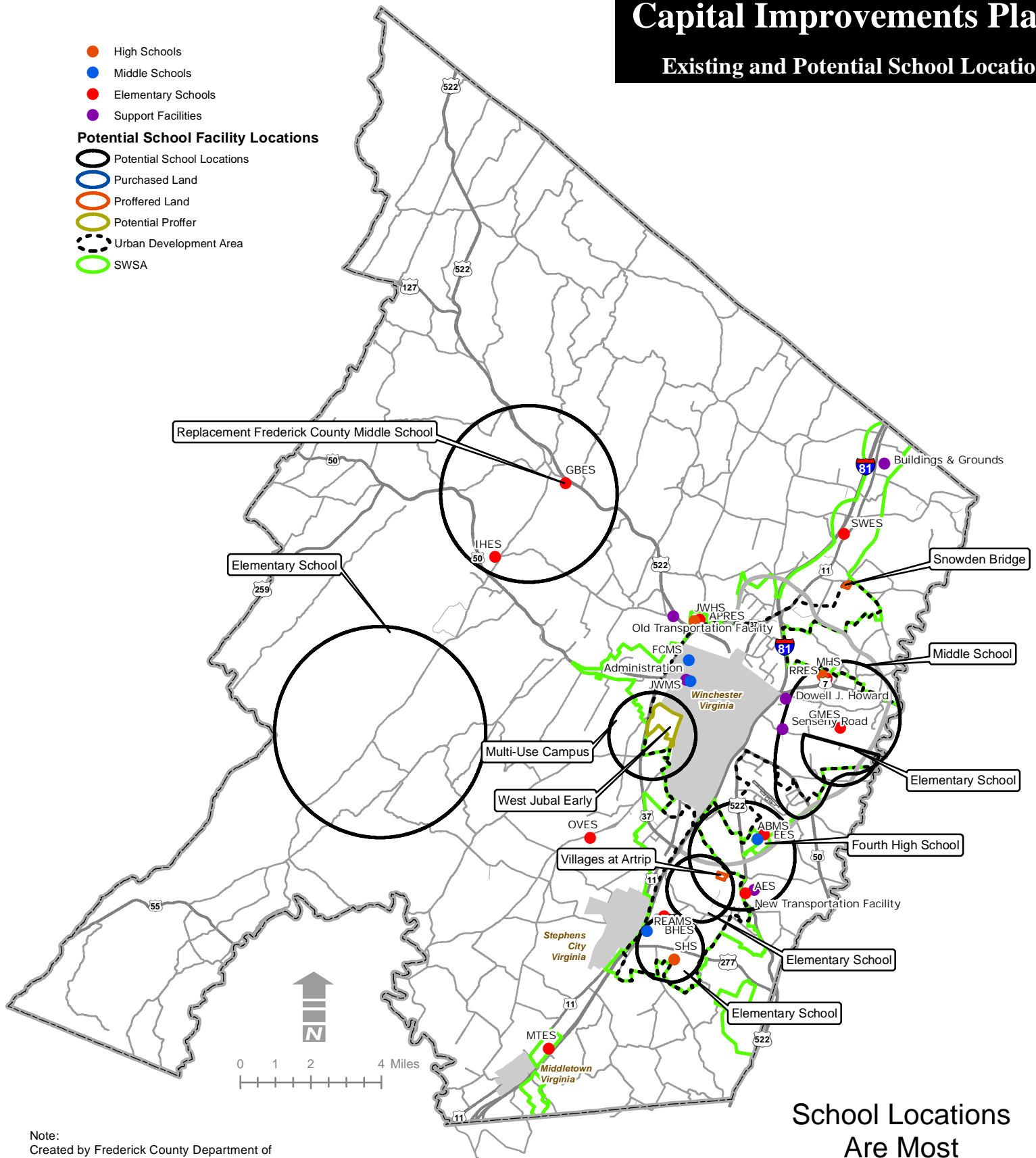
2015 - 2016 Capital Improvements Specific or Approximate Locations

- County Administration**
 - 1 Clearbrook Convenience Site
 - 2 Albin Convenience Site Expansion
 - 3 Gore Convenience Site Expansion
 - 4 Fire & Rescue Station 22
 - 5 Clearbrook Fire Station Relocation
 - 6 Fire & Rescue Station 23
 - 7 Fire & Rescue Station 24
- Airport**
- Library**
 - 1 Library Branch - Gainesboro
 - 2 Library Branch - Senseny & Greenwood
 - 3 Library Branch - Rt 522 South



2015 - 2016 Frederick County Capital Improvements Plan

Existing and Potential School Locations



Note:
Created by Frederick County Department of
Planning & Development




Map represents the Capital Improvement Requests
submitted by Frederick County School Board
12/1/14

School Locations
Are Most
Appropriate
Within the UDA






2015 - 2016 Frederick County Capital Improvements Plan New Parks/Rec Locations

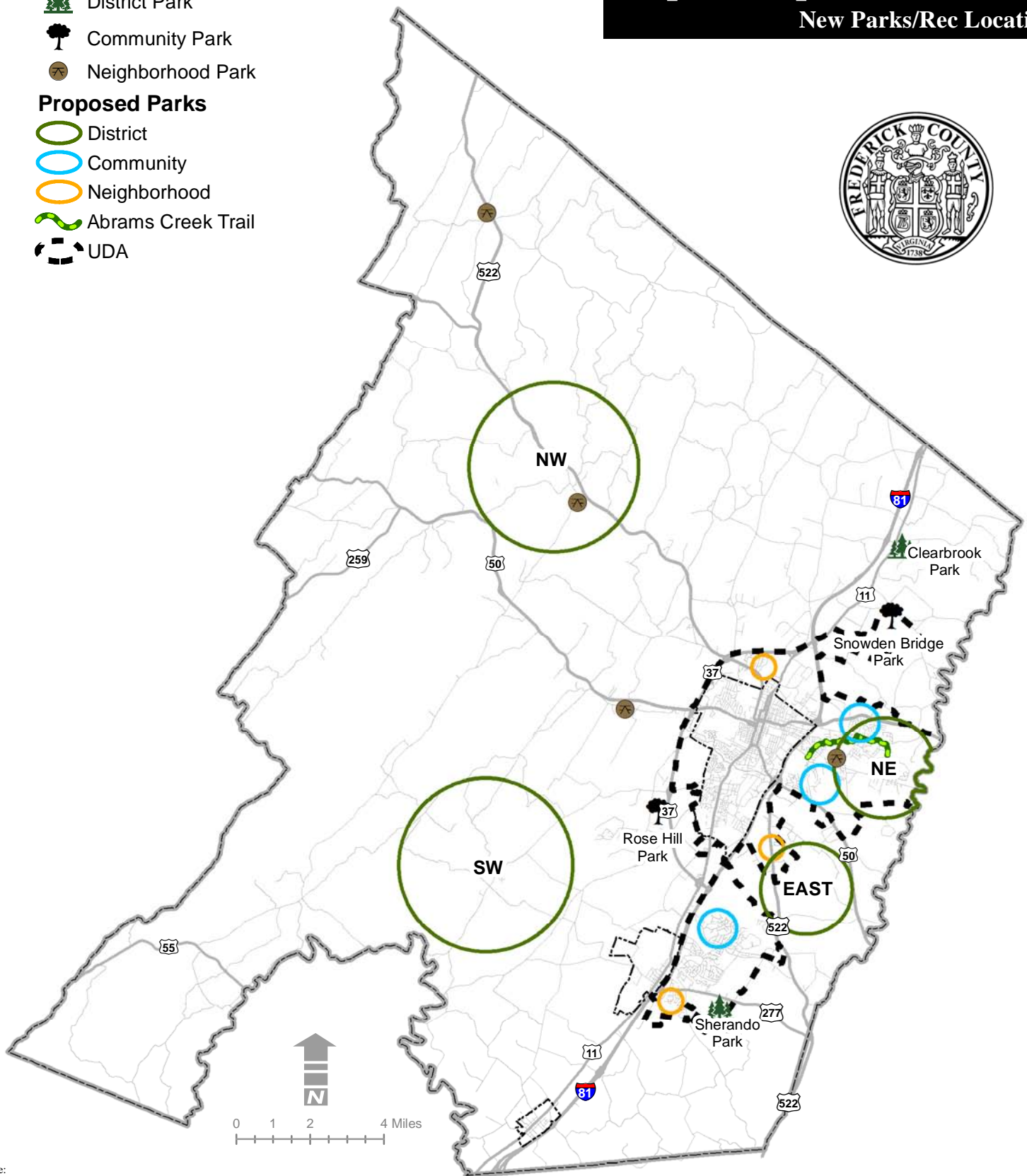


Existing County Parks

-  District Park
-  Community Park
-  Neighborhood Park

Proposed Parks

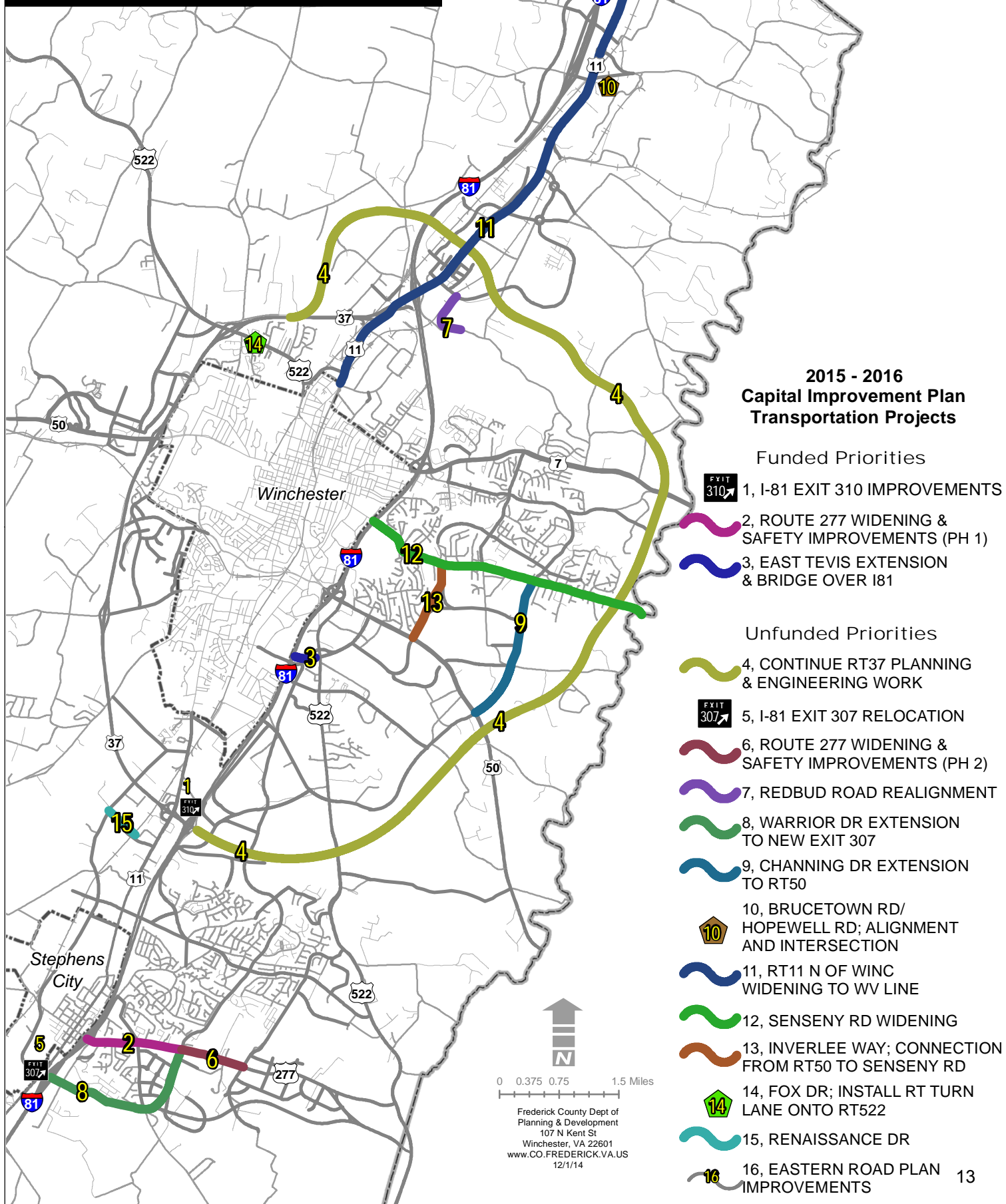
-  District
-  Community
-  Neighborhood
-  Abrams Creek Trail
-  UDA



Note:
Created by Frederick County Department of
Planning & Development

Map represents the Capital Improvement Requests
submitted by The Dept of Parks & Recreation
12/1/2014

2015 - 2016 Frederick County Capital Improvement Plan Transportation Projects



Department Priority		County Contribution Per Fiscal Year						County Contributions	Notes	Total Project Costs
	Projects	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020+			
		Ensuing Fiscal Year	Year 2	Year 3	Year 4	Year 5	Beyond Year 6+			
Public Schools										
	Elementary School #12 Armel Elementary School Addition and Renovation	\$1,600,000	\$30,800,000					\$32,400,000		\$32,400,000
	Robert E. Aylor Middle School Addition and Renovation	\$1,400,000	\$10,730,000	\$8,970,000	\$9,900,000			\$31,000,000		\$31,000,000
	Fourth High School	\$1,700,000	\$35,500,000	\$32,200,000	\$19,400,000		\$3,100,000	\$91,900,000		\$91,900,000
	James Wood High School Renov.					(Prior to FY2015-2016 Cost)		TBD		TBD
	Sherando High School Parking Lot & Softball Field Improvements							TBD		TBD
	Dowell J. Howard Center Addition and Renovation							TBD		TBD
	Apple Pie Ridge Elementary Phase 2 Renovation						\$8,900,000	\$8,900,000		\$8,900,000
	Bass Hoover Elementary Phase 2 Renovation						\$9,000,000	\$9,000,000		\$9,000,000
	County/School Board Administration Building							TBD		TBD
	Indian Hollow Elementary Addition and Renovation							TBD		TBD
	Elementary School #13						\$24,700,000	\$24,700,000		\$24,700,000
	Fifth Middle School						\$49,500,000	\$49,500,000		\$49,500,000
Parks & Recreation		\$4,700,000	\$77,030,000	\$41,170,000	\$29,300,000	\$0	\$92,100,000	\$247,400,000		\$247,400,000
Clearbrook & Sherando	Water Slide/Spray Ground	\$1,352,000						\$1,352,000		\$1,352,000
Sherando	Access Road w/Parking/Trails	\$1,567,000						\$1,567,000		\$1,567,000
	Indoor Aquatic Facility	\$480,000	\$14,683,000					\$15,163,000		\$15,163,000
	Snowden Bridge Park Development	\$3,161,000						\$3,161,000		\$3,161,000
Sherando	Softball Complex		\$682,000					\$682,000		\$682,000
	Abrams Creek Greenway Trail	\$85,000	\$148,000	\$2,702,000				\$2,935,000		\$2,935,000
Sherando	Lake/Trails/Parking- 2 Fields		\$103,000	\$1,281,000				\$1,384,000		\$1,384,000
	Community Parks (3)		\$6,352,000					\$6,352,000		\$6,352,000
	Neighborhood Parks (3)		\$2,285,000					\$2,285,000		\$2,285,000
	District Parks (4)			\$15,717,000				\$15,717,000		\$15,717,000
Sherando	Picnic Areas			\$818,000				\$818,000		\$818,000
	Indoor Ice Rink			\$6,102,000				\$6,102,000		\$6,102,000
	Community Center			\$8,952,000				\$8,952,000		\$8,952,000
Clearbrook	Open Play Areas				\$487,000			\$487,000		\$487,000
	Baseball Field Lighting Upgrade				\$1,300,000			\$1,300,000		\$1,300,000
	Soccer/Multi Use Fields				\$1,141,000			\$1,141,000		\$1,141,000
Clearbrook	Tennis/Basketball Complex				\$535,000			\$535,000		\$535,000
Sherando	Skateboard Park				\$522,000			\$522,000		\$522,000
Clearbrook	Shelter Stage					\$517,000		\$517,000		\$517,000
	Fleet Trip Vehicles					\$295,000		\$295,000		\$295,000

Department Priority		County Contribution Per Fiscal Year						County Contributions	Notes	Total Project Costs
	Projects	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020+			
Sherando	Maintenance Compound					\$381,000		\$381,000		\$381,000
		\$6,645,000	\$24,253,000	\$35,572,000	\$3,985,000	\$1,193,000	\$0	\$71,648,000		\$71,648,000
Regional Library										
	Gainesboro Library		\$155,023	\$1,465,736	\$128,275			\$1,749,034		\$1,749,034
	Senseny/Greenwood Library							TBD		TBD
	Route 522 South LibraryBranch							TBD		TBD
		\$0	\$155,023	\$1,465,736	\$128,275	\$0	\$0	\$1,749,034		\$1,749,034
Transportation										
Funded Priorities										
	I-81 Exit 310 Improvements						\$49,121,000	\$49,121,000	E	\$49,121,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 1)						\$36,082,000	\$36,082,000	E	\$36,082,000
	East Tevis Street Extension and Bridge over 81						\$6,000,000	\$6,000,000	E	\$6,000,000
Unfunded Priorities										
	Route 37 Engineering & Construction	\$300,000,000						\$300,000,000	E	\$300,000,000
	I-81 Exit 307 Relocation						\$60,000,000	\$60,000,000	E	\$60,000,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 2)						\$15,000,000	\$15,000,000	E	\$15,000,000
	Redbud Road Realignment						\$2,500,000	\$2,500,000	E	\$2,500,000
	Warrior Drive Extension						\$23,200,000	\$23,200,000	E	\$23,200,000
	Channing Drive Extension						\$20,600,000	\$20,600,000	E	\$20,600,000
	Brucetown/Hopewell Realign.						\$3,000,000	\$3,000,000	E	\$3,000,000
	Widening of Route 11 North						\$47,800,000	\$47,800,000	E	\$47,800,000
	Senseny Road Widening						\$22,800,000	\$22,800,000	E	\$22,800,000
	Inverlee Way						\$10,200,000	\$10,200,000	E	\$10,200,000
	Fox Drive						\$250,000	\$250,000	E	\$250,000
	Rennaisance Drive						\$2,000,000	\$2,000,000	E	\$2,000,000
	Eastern Road Plan Improvements						TBD	TBD		TBD
		\$300,000,000	\$0	\$0	\$0	\$0	\$298,553,000	\$598,553,000		\$598,553,000
Winchester Airport										
	New General Avaiation Terminal		\$380,000	\$2,600,000					A,B	\$2,980,000
	Northside Connector	\$1,250,000							A,B	\$1,250,000
	New Terminal Parking Lot			\$650,000					A,B	\$650,000
	Land Parcel 64-A-66	\$275,000							A,B	\$275,000
	Land Parcel 64-A-67	\$275,000							A,B	\$275,000
	Land Parcel 64B-A-33A	\$175,000							A,B	\$175,000
	Land Parcel 64-A-60	\$275,000							A,B	\$275,000
	Land Parcel 64B-A-40	\$175,000							A,B	\$175,000
	Land Parcel 64-A-64		\$275,000						A,B	\$275,000
	Fuel Storage Facility		\$1,000,000						A,B	\$1,000,000
	Land Parcel 64B-A-47				\$300,000				A,B	\$300,000
	Land Parcel 64-A-49				\$300,000				A,B	\$300,000
	Land Parcel 64-A-50				\$300,000				A,B	\$300,000
	Land Parcel 64B-A-51	\$235,000							A,B	\$235,000

Department Priority		County Contribution Per Fiscal Year						County Contributions	Notes	Total Project Costs
	Projects	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020+			
	Land Parcel 64B-A-52				\$300,000				A,B	\$300,000
	Land Parcel 64-A-59				\$300,000				A,B	\$300,000
	North Side Svc Road				\$400,000				A,B	\$400,000
	Taxiway "A" Relocation				\$200,000	\$4,650,000	\$4,800,000		A,B	\$9,650,000
		\$2,660,000	\$1,655,000	\$3,250,000	\$2,100,000	\$4,650,000	\$4,800,000	\$0		\$19,115,000
County Administration										
	Clearbrook Convenience Site	\$20,000	\$357,850					\$377,850	E	\$377,850
	Albin Convenience Site		\$24,000	\$418,850				\$442,850		\$442,850
	Relocation/Expansion Gore Site			\$24,000	\$325,550			\$349,550		\$349,550
	General Government Capital Expen	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000		\$1,000,000	E	\$1,000,000
	County/School Board Administration Building	TBD						TBD	E	TBD
	Joint Judicial Center									
	Renovation / New Facility	\$4,065,500					\$20,000,000	\$24,065,500	E	\$24,065,500
Fire & Rescue		\$4,285,500	\$581,850	\$642,850	\$525,550	\$200,000	\$20,000,000	\$26,235,750		\$26,235,750
	Fire & Rescue Station #22 (277)	\$400,000	\$1,500,000	\$1,500,000				\$3,400,000		\$3,400,000
	F&R Station #22 (277) Apparatus	\$100,000	\$805,000					\$905,000		\$905,000
	Fire & Rescue Station #23		\$550,000	\$2,150,000	\$1,000,000			\$3,700,000		\$3,700,000
	Regional Training Center	\$75,000	\$100,000	\$1,250,000	\$10,000,000	\$9,500,000	\$10,250,000	\$31,175,000		\$31,175,000
	Fire & Rescue Station #24 (Gainesboro)		\$250,000	\$3,500,000				\$3,750,000	C	\$3,750,000
	Station #13 (Clearbrook) Relocation	\$33,000	\$88,000	\$4,275,000				\$4,396,000	E	\$4,396,000
		\$608,000	\$3,293,000	\$12,675,000	\$11,000,000	\$9,500,000	\$10,250,000	47,326,000		\$47,326,000
Fire & Rescue Company Capital Requests										
	Fire & Rescue Capital Equipment	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000		\$1,000,000	E	\$1,000,000
	* See Fire & Rescue Company Requests (<\$100K)									
		\$550,000	Apparatus Ventilation System for Greenwood Vol. Fire & Rescue Co.					\$550,000	C	\$550,000
		\$550,000	Office and Living Quarters for Greenwood Vol. Fire & Rescue Co.					\$550,000	C	\$550,000
		\$100,000	Life Pack x3 for Middletown Vol. Fire & Rescue Co.					\$100,000	C	\$100,000
		\$800,000	Rescue Engine Replacement for Middletown Vol. Fire & Rescue Co.					\$800,000	C	\$800,000
		\$342,766	North Mountain Fire & Rescue Co. Building Expansion					\$342,766	C	\$342,766
		\$2,542,766	\$200,000	\$200,000	\$200,000	\$200,000	\$0	\$3,342,766		\$3,342,766
Total		\$321,441,266	\$107,167,873	\$94,975,586	\$47,238,825	\$15,743,000	\$425,703,000	\$996,254,550		\$1,015,369,550
* Fire & Rescue Company Capital Equipment Requests (<\$100K)										
	None									

\$0

A= Partial funding from VA Dept. of Aviation

N/A= Not Available

B= Partial funding from FAA

TBD= To be Determined

C= Partial funding from private donations

D= Funding goes beyond displayed 5 years

E= Partial funding anticipated through development & revenue sources

F= Funding initiated prior to displayed 5 years

THE CIP TABLE

CONTENT DESCRIPTIONS

The Capital Improvements Plan table, on the previous pages, contains a list of the capital improvement projects proposed for the ensuing five years. A description of the information in this table is explained below.

Department Priority- The priority rating assigned by each agency or department for their requested projects.

Project Description- The name of the capital improvement projects.

County Contribution- The estimated dollar value that will be contributed for each project. This value is listed by individual fiscal years and by total contributions over the five-year period. The total contribution column, located to the right of the fiscal year columns, does not include debt service projections.

Notes- Indicates the footnotes that apply to additional funding sources for particular projects.

Total Project Costs- The cost for each project, including county allocations and other funding sources.

PROJECT FUNDING

The projects included in the 2015-2016 Capital Improvements Plan have a total project cost to the county of \$1,015,369,550. While the CIP is primarily used to cover the next five years, much of the project costs have been identified beyond the next five years.

- School projects are funded through a combination of loans from the Virginia Public School Authority and the Virginia Literary Fund.
- Funding for Parks and Recreation Department projects will come from the unreserved fund balance of the County. The Parks and Recreation Commission will actively seek grants and private sources of funding for projects not funded by the county.
- Airport projects will be funded by contributions from the federal, state, and local governments. The local portion may include contributions from Frederick, Clarke, Shenandoah, and Warren Counties, and the City of Winchester.
- The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.

Frederick County Public Schools Project Priority List

PRIORITY 1

Elementary School #12 / Armel Elementary School Addition and Renovation

Description: Armel Elementary School opened in 1991 and currently has a program capacity of 662 students. Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$32,400,000

Justification: Armel Elementary School is ?? years old and nearing design life of much of the infrastructure. Renovation to a number of areas and an addition are needed to ensure the effective, economical, and efficient delivery of modern instruction at this school.

Construction Schedule: 30 Months

Elementary School #12

Description: This is a single-story elementary school with a floor area of approximately 100,000 square feet located on 15 acres. The facility will be designed to accommodate a student membership of 850.

Capital Cost: \$TBD

Justification: This project will address anticipated growth in student enrollment in the school division over the next several years. It is anticipated that student enrollment will increase at all levels. A projection using cohort migration shows enrollment in the elementary schools by the fall of 2020 to be 6,452. Based on this projection, implementation of full-day kindergarten, and renovations at Apple Pie Ridge and Bass-Hoover Elementary Schools, it will be necessary to construct the 12th elementary school in Frederick County to open in that time frame. This school will be located in an area to relieve overcrowding and to accommodate expected new housing development. Locations for this project are on the Comprehensive Plan's Potential New School Locations Map and could be placed on one of the two currently proffered pieces of property (Villages of Artrip or Snowden Bridge).

Construction Schedule: Construction will take 42 months.

PRIORITY 2

Robert E. Aylor Middle School Renovation

Description: Robert E. Aylor Middle School opened in 1969 and has served as a middle school since that time. The school contains 113,643 square feet and has a program

capacity of 850 students. Currently, the building serves grades 6-8. The building is in good condition; however, several major areas need to be addressed in a renovation. Major areas of this renovation project include the following: additional classroom and storage space, complete replacement of fire alarm and communication systems, roof replacement, upgrade of electrical and plumbing, and complete replacement of mechanical systems. Other areas to be addressed are security, repaving of asphalted areas, and the installation of an emergency system.

Capital Cost: \$31,000,000

Justification: Robert E. Aylor Middle School is soon to be 37 years of age and renovations are needed to a number of different areas to ensure economic and efficient operation of the school for years to come.

Construction Schedule: 48 Months

PRIORITY 3

Fourth High School

Description: The fourth high school project will have a program capacity of 1,250 students and serve grades 9-12. The location of this project has been added to the Comprehensive Plan's Capital Project Map for the east side of Frederick County, centered on Route 522. The facility will have a floor area of approximately 254,000 square feet and be located on approximately 80 acres of land.

Capital Cost: \$70,000,000

Justification: This project will address expected growth in high school student enrollment in the school division over the next several years. We project that enrollment in the high schools by the fall of 2016 will be 4,252. Based on this projection, it is necessary to construct the fourth high school in Frederick County to open in that time frame. The location of this project is shown on the Comprehensive Policy Plan's Potential New School Locations Map.

Construction Schedule: Construction will take 54 months

PRIORITY 4

James Wood High School Renovation

Description: James Wood High School opened in 1980 and has served as a high school since that time. The school contains 234,095 square feet and has a program capacity of 1400 students. Currently, the building serves grades 9-12. The building is in good condition; however, several major areas need to be addressed in a renovation. Major areas to be included in this renovation project are increased electrical service and distribution to support technology, technology cabling, hardware and its installation, upgrade of plumbing and mechanical systems, and modification of instructional areas to support instructional delivery.

Capital Cost: \$TBD

Justification: Updating the facility will assist the school division in meeting the community needs for the citizens and high school student in the James Wood High School attendance zone.

Construction Schedule: 36 Months

PRIORITY 5

Sherando High School Parking Lot and Softball Field Improvements

Description: This project is being undertaken to address several traffic safety concerns identified at Sherando High School over the years and equity issues (there is no softball field at SHS). Traffic safety concerns have reached a level that we have completed two studies of the site. Concerns exist for pedestrians, school buses, student drivers, parents, and staff. Rearrangement of the site and the flow of traffic on the site is necessary to address these needs.

Capital Cost: \$5,000,000

Justification: This is a two-part project. For transportation safety, concerns exist on the school site at Sherando High School during arrival and dismissal. The students, many of their parents, and the staff necessary to serve them are exposed to these safety concerns on a daily basis. The flow of traffic at arrival is so slow that at times vehicles back up past Double Church Road. For the softball field, SHS does not have a softball field onsite, instead using a softball field in neighboring Sherando Park. This represents an equity issue between boys and girls sports. FCPS strives to attain equity between boys and girls sports. Additionally, this is a Title IX issue.

Construction Schedule: 30 Months

PRIORITY 6

Dowell J. Howard Addition and Renovation

Description: Indian Hollow Elementary School opened in 1988. The school contains 59,065 square feet and has a program capacity of 492 students. Indian Hollow is our smallest elementary school building. Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$TBD

Justification: Indian Hollow Elementary School is 24 years old and nearing design life of much of the infrastructure. The school was built without classroom storage. Renovation to a number of areas and an addition are needed to ensure the effective, economical, and efficient delivery of modern instruction at this school.

Construction Schedule: 30 Months

PRIORITY 7

Apple Pie Ridge Elementary School Phase 2 Renovations

Description: Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. These items will be addressed in two phases. The first phase, kindergarten renovation, was completed this summer. In the second phase, a renovation of the remaining facility will be completed. Several of the major issues to be addressed in this renovation include open classroom space, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems.

Capital Cost: \$8,900,000

Justification: Apple Pie Ridge Elementary School is over 30 years old and renovation is needed to a number of areas to ensure the economical and efficient operations of the school for years to come.

Construction Schedule: 36 Months

PRIORITY 8

Bass Hoover Elementary School Phase 2 Renovations

Description: Currently, Bass-Hoover serves grades K-5. The building is in good condition, but several major issues need to be addressed. Renovation of the remaining facility will be completed. Several of the major issues to be addressed in this renovation include open classroom space, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$9,000,000

Justification: These renovations are needed to a number of areas to insure economic and efficient operation of the schools for years to come and to accommodate a full day kindergarten program.

Construction Schedule: 30 Months

PRIORITY 9

County/School Board Administration Building

Description: This new project consists of a County/School Board Administration Building, to be located generally in the County's Urban Development Area.

Capital Cost: TBD

Justification: The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location.

Construction Schedule: TBD

PRIORITY 10

Indian Hollow Elementary School Addition and Renovation

Description: Indian Hollow Elementary School opened in 1988. The school contains 59,065 square feet and has a program capacity of 492 students. Indian Hollow is our smallest elementary school building. Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$TBD

Justification: Indian Hollow Elementary School is 24 years old and nearing design life of much of the infrastructure. The school was built without classroom storage. Renovation to a number of areas and an addition are needed to ensure the effective, economical, and efficient delivery of modern instruction at this school.

Construction Schedule: 30 Months

PRIORITY 11

Elementary School #13

Description: This is a single-story elementary school with a floor area of approximately 100,000 square feet located on 15 acres. The facility will be designed to accommodate a student membership of 750. The outdoor facilities will include three pods of grade-level appropriate playground equipment, one asphalt play area, one softball field, and a physical education field. This facility will meet or exceed all Virginia Department of Education new construction requirements for K-5 elementary schools.

Capital Cost: \$24,700,000.

Justification: Significant residential growth in Frederick County is expected to resume once the economy recovers, with the result that school enrollment is expected to exceed program capacity in FY 2019-20.

Construction Schedule: Construction will take 42 months.

PRIORITY 12

Fifth Middle School

Description: The new fifth middle school project will have a program capacity of 850 students and serve grades 6-8. This project has been located on the Comprehensive

Policy Plan's Potential New School Locations Map. The facility will have a floor area of approximately 166,000 square feet and be located on approximately 35 acres of land.

Capital Cost: \$49,500,000

Justification: This project will address growth in student enrollment in the school division over the next several years. It is anticipated that student enrollment will increase at all levels. A projection using cohort migration shows enrollment in the middle schools by the fall of 2021 to be 3,284. Middle school program capacity is 3,280. The replacement FCMS will increase capacity by 120. We anticipate that student population growth will necessitate construction of the fifth middle school in Frederick County by the fall of 2025. As shown on the Comprehensive Plan's Potential New School Locations Map, the location of this project previously has been in the eastern part of Frederick County between Route 7 and Route 50 east. With reconsideration of the location of the replacement FCMS, the fifth middle school potentially could be located between Route 522 north and Route 50 west.

Construction Schedule: Construction will take 48 months.

Parks & Recreation Department Project Priority List

PRIORITY 1

Water Slide/Spray Ground Swimming Pool Improvements – Sherando/Clearbrook

Description: Upgrade the outdoor swimming pools at both Clearbrook and Sherando Parks. Upgrade would involve the removal of the diving boards and the installation of one 50' water slide and one 75' water slide at each pool. The upgrade would also include the addition of a spray ground with 10-12 features at each pool.

Capital Cost: \$1,352,000

Justification: This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas.

Construction Schedule: Completion in FY 15-16.

PRIORITY 2

Access Road with Parking and Trails- Sherando Park

Description: This project involves the development of an entrance and 1,800 linear feet of access roadway from Warrior Drive; a 100 space parking area; and 2.8 miles of trails.

Capital Cost: \$1,567,000

Justification: This facility will provide recreational opportunities for the Sherando Park service area and the entire Frederick County community. The development of this facility will reduce the needs gap between the number of existing passive recreational areas and the number required to meet the minimum standards established for the service area.

Construction Schedule: Completion in FY 15-16.

PRIORITY 3

Indoor Aquatic Facility – Competitive/Training/Leisure Pool

Description: This facility would house competitive, instructional, and leisure pools with an office, adequate storage and locker rooms and would need approximately 10 acres to construct. This facility should be located on property owned or proffered to the County. The above pools may be constructed in one facility, separated into multiple facilities, or collocated with other compatible uses should opportunities arise, reducing the acreage demand.

Capital Cost: \$15,163,000

Justification: There are no public indoor public pools in Frederick County. By constructing the indoor pool, it would permit the department to meet competition needs, instructional needs, citizen programming and leisure demands as well as provide a nucleus to attract new businesses to the community. This facility would be available to

all area residents. The construction of this project will provide a facility to offer competitive scholastic programs and year round recreational programming for the residents of Frederick County. The Indoor Pool facility should be located in an area convenient to the major transportation corridors of the county. However, as an alternative, one of the two county regional parks could be used to house the facility, since these locations are already identified as centers for recreation programs and activities.

Construction Schedule: Completion in FY 15-16.

PRIORITY 4

Snowden Bridge Park Development

Description: Parkland acquisition in the eastern portion of the county.

Capital Cost: \$3,161,000

Justification: A new 150-200 acre regional park would be utilized by the entire county population. The park would be located in the primary growth center of Frederick County, within the existing urban development area and the approved Southern Frederick Land Use Plan, which consists of 1,200 acres of new residences. This project would reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for the Frederick County service area, as recommended by the Virginia Outdoors Plan.

Construction Schedule: Completion in FY 15-16.

PRIORITY 5

Softball Complex- Sherando Park

Description: Softball fields (2) - 300' radius, fully fenced, backstop, four 50 person bleachers per field, lighted concrete poles 30/20 FC, concrete deck. Access Road - 500 LF. Parking - 153 spaces, asphalt paved with curbed islands and drop off; line markings and 6 security lights. Landscaping - 100 shade trees; pine screen. Peripheral Work - General seeding - 1 acre; miscellaneous signage.

Capital Cost: \$682,000

Justification: This facility would provide recreational opportunities for the entire county population, as well as the Frederick County School System. Presently, there are ten softball and baseball fields within the county's regional park system. Eight of the existing fields must serve a dual purpose of facilitating youth baseball, as well as adult softball programs. With the increased usage of these fields, it has become increasingly difficult to facilitate these programs. This project is needed in order for the Parks and Recreation Department to accommodate the existing demand for youth baseball and adult softball programs.

Construction Schedule: Completion in FY 16-17.

PRIORITY 6

Abrams Creek Greenway Trail

Description: 10' wide asphalt multi-use bicycle/pedestrian trail along Abrams Creek from Senseny Road to Channing Drive. It is estimated that the trail will have (3) three bridges (stream crossings) and will be approximately 2.6 miles in length.

Capital Cost: \$2,935,000

Justification: This facility would provide recreational opportunities for residents of this corridor along with the surrounding communities. This project will provide trails with bicycle, walking and joggings opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities.

Construction Schedule: FY 17-18.

PRIORITY 7

Lake, Parking, and Trail Development with two Multi-purpose Fields

Description: This project involves the development of a 12 acre lake; 1.5 mile trail system around the lake; 800 linear feet of access roadway; lighted parking lot with 125 spaces; and development of two irrigated 70x120 yard multi-purpose fields.

Capital Cost: \$1,384,000

Justification: This facility will provide recreational opportunities for the Sherando Park service area and the entire Frederick County community. The development of this facility will reduce the needs gap between the number of existing passive recreational areas and the number required to meet the minimum standards established for the service area.

Construction Schedule: Completion in FY 17-18.

PRIORITY 8

Community Parks (3)

Description: Acquisition of Parkland; 60 acres

Capital Cost: \$6,352,000

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 16-17.

PRIORITY 9

Neighborhood Parks (3)

Description: Acquisition of Parkland; 20 acres

Capital Cost: \$2,285,000

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 16-17.

PRIORITY 10

District Parks (4)

Description: Acquisition of Parkland; 200 acres

Capital Cost: \$15,717,000

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 17-18.

PRIORITY 11

Picnic Area- Sherando Park

Description: This project includes a restroom/concession area; four picnic shelters; playground area; access paths; parking; and landscaping.

Capital Cost: \$818,000

Justification: These facilities would be used by the residents of Sherando Park service area. This area of the county is growing and is deficient in passive recreational opportunities. This development is needed to reduce the gap between the number of existing facilities and the minimum standards for the Sherando Park service area and southeastern Frederick County.

Construction Schedule: Completion in FY 17-18.

PRIORITY 12

Indoor Ice Rink

Description: The Ice Rink project would be approximately 40,000 square feet and include an indoor area large enough to accommodate a single 200' x 85' ice rink, locker rooms, party/meeting rooms, and concession area and would need approximately 10 acres to construct. This facility should be located on property owned or proffered to the County. The ice rink may be collocated with other compatible uses should opportunities arise, reducing the acreage demand.

Capital Cost: \$6,102,000

Justification: There are no public indoor ice rinks in Frederick County and county residents currently must travel over one hour to use an indoor ice facility. By constructing the indoor ice rink, it would permit the department to meet competition needs, instructional needs, citizen programming and leisure demands as well as provide a nucleus to attract new businesses to the community. This facility would be available to all area residents. The construction of this project will provide a facility to offer year round recreational programming for the residents of Frederick County. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

Construction Schedule: FY 17-18.

PRIORITY 13

Multi-Generational Community Center

Description: The project involves building a 44,000 square foot facility that would contain an indoor track and at least two basketball courts. The court area would be designed to be used by indoor soccer, baseball, softball, wrestling, volleyball, tennis and badminton. The area could also be used for special events. Additionally, the project would house a fitness center, multi-purpose rooms, office, storage, and locker rooms.

Capital Cost: \$8,952,000

Justification: This facility would give the Parks and Recreation Department the ability to offer year round recreational programming to the residents of Frederick County. The department can no longer meet the programming and facility needs of the County residents.

Construction Schedule: FY 17-18.

PRIORITY 14

Open Play Area – Clearbrook

Description: This project includes development of a picnic shelter; six horseshoe pits; a volleyball court; croquet turf; shuffleboard; parking; refurbishing the existing concession stand; landscaping (14 shade trees); peripheral work; and renovations to existing shelters, restrooms, access paths, and parking areas on the south side of the lake.

Capital Cost: \$487,000

Justification: These facilities will provide recreational opportunities for the Clearbrook Park Service Area which will lessen the disparity between the number of passive

recreational areas needed to meet the minimum standards for this service area. Clearbrook Park offers the best location for this development.

Construction Schedule: Completion in FY 18-19.

PRIORITY 15

Baseball Field Lighting Upgrade

Description: Upgrade the ball field lighting at both Clearbrook and Sherando Parks Baseball facilities. The upgrade would involve the removal of the 30/20 FC (footcandle) level fixtures, lamps, and wood poles and replace with 50/30 FC (footcandle) level fixtures, lamps and steel poles on (4) four fields at Clearbrook Park and (4) four fields at Sherando Park. This upgrade is required by Little League International on all little league fields.

Capital Cost: \$1,300,000

Justification: This project will provide recreational opportunities for the Clearbrook Park and Sherando Park service area which includes all county residents. Park visitation at the two district parks exceeds 425,000 annually and is growing. The field lighting fixtures are over 25 years old and the majority of the poles are over 35 years old. With the decrease in the quality of lighting with the age of the system, with most of the poles being warped and decayed and in need of replacement and to achieve the recommended 50/30 FC (footcandle) level on the playing surface, the Commission is recommending these facilities be upgraded.

Construction Schedule: Completion in FY 18-19

PRIORITY 16

Soccer Complex- Sherando Park

Description: Soccer field - 210' x 360' artificial grass surface with goals. Access paths - 1500 LF; 10' wide; asphalt paved. Restroom/concession - 820 SF; masonry with concrete roof deck; full concession hookup. Plaza - 22,000 SF; 50% paved/50% planted; kiosk. Picnic shelters (1) - 24' x 24': 6 picnic tables each; concrete pad; wood frame structure; asphalt shingles. 12 sets of bleachers. Landscaping - 90 shade trees. Lighting - 1 field (210' x 360')

Capital Cost: \$1,141,000

Justification: This facility would be used by the entire Frederick County area. In addition to its use as a recreational facility, the soccer complex will also be used by the Frederick County school system. To reduce the gap between the number of existing soccer fields and the number of fields which are needed to meet the minimum standard for our service area. Sherando Park, currently owned by Frederick County, represents the very best location for soccer field development. The fact that the county will not have to acquire property for this facility means that the most costly aspect of this development has already been completed. Sherando Park also provides a location that is situated in the fastest growing area of the county and is adjacent to the new county high school.

With joint use of facilities between the park and school system, the construction of additional soccer fields will benefit both agencies.

Construction Schedule: Completion in FY 18-19.

PRIORITY 17

Tennis/Basketball Complex- Clearbrook Park

Description: This project includes the development of four tennis courts; two basketball courts; a shelter; access paths; parking; and landscaping.

Capital Cost: \$535,000

Justification: These facilities will be available to all county residents. Currently, there are no tennis courts or basketball courts in the Clearbrook Park Service Area. Clearbrook Park is utilized by over 180,000 visitors annually; therefore, these facilities are needed.

Construction Schedule: Completion in FY 18-19.

PRIORITY 18

Skateboard Park - Sherando Park

Description: This project recommends the development of a skateboard bowl; a half pipe; an open skate area; vehicle parking; an access road; fencing; and landscaping.

Capital Cost: \$522,000

Justification: This facility will enable the County to provide a recreational facility that has been identified in the County Comprehensive Plan for recreational facility development.

Construction Schedule: Completion in FY 18-19.

PRIORITY 19

Shelter/Stage Seating- Clearbrook Park

Description: This project includes the development of a shelter with a performance stage; refurbishing existing restrooms and access paths; and renovations to the lake.

Capital Cost: \$517,000

Justification: This facility would be used by the entire county population. Presently, there are no facilities to accommodate cultural programs within the county's park system. This project is needed to provide a facility for cultural activities.

Construction Schedule: Completion in FY 19-20.

PRIORITY 20

Fleet Trip Vehicles

Description: The Parks and Recreation Department needs to upgrade the current vehicle fleet to offer a comprehensive package of trips for Frederick County citizen's recreation needs. The addition of the below vehicles would replace the current 1994 bus and 1999 van. These are necessary to adequately offer trip packages and provide reliable transportation for program participants. Bus #1 – 40-50 Passenger Bus, Bus #2 – 30-40 Passenger Bus, Van #1 – 12 Passenger Van

Capital Cost: \$295,000

Justification: To offer a comprehensive package of trips where the population of Frederick County could begin to rely on the Parks and Recreation Department to meet their trip needs.

Construction Schedule: Completion in FY 19-20.

PRIORITY 21

Maintenance Compound and Office – Sherando Park

Description: This project involves the construction of a 1,200 square-foot office and a 3,200 square-foot storage shed for operation at Sherando Park.

Capital Cost: \$381,000

Justification: This facility will enable the county to maintain its equipment and facilities in a more responsible and effective manner. Also, with the additional responsibility of maintaining all outdoor facilities at Sherando High School, Armel Elementary School, Orchard View Elementary School, Bass-Hoover Elementary School, Middletown Elementary School, R. E. Aylor Middle School, Admiral Byrd Middle School, Evendale Elementary School, and the Public Safety Facility there is a need for more storage, maintenance and office space. Sherando Park, currently owned by Frederick County, will provide the best location for the development of this maintenance facility. Since the maintenance equipment, staff and facility is needed to serve as a maintenance function for Sherando Park's grounds and facilities, this project should be located at Sherando Park.

Construction Schedule: Completion in FY 19-20.

Handley Regional Library Project Priority List

PRIORITY 1

Northern Frederick County – Gainesboro Library Branch

Description: Construction of a 7,000 to 10,000 sq.ft. branch library. Either as a standalone facility or co-located with a planned Frederick County Facility (e.g. the new middle school). Initial parking should be for at least 50 vehicles. The proposed location would be on Rt. 522 in the Gainesboro district, but this could change depending on patterns of library use and on whether donated land could be located or if co-located with

a Frederick County project already in the early planning stage.

Capital Cost: \$1,749,034

Justification: This branch would serve citizens living in this growing area. In 2010-2011 Frederick County citizens of all ages checked out 481,244 items. 38,321 Frederick County residents have library cards and averaged 63.1% of all materials checked out of the regional system. 2,743 Frederick County residents, adults and children, registered for library cards for the first time in 2000-2011. Of Frederick County residents over five years of age (when you can get a library card), approximately 52% of the total have library cards. This population group is not close to a library in the regional system. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: Completion in FY 16-17

PRIORITY 2

Frederick County Library Branch – Senseny/Greenwood

Description: Construction of a 10,000 sq.ft. branch library with expansion possible to 15,000 square feet. Initial parking should be for a minimum of 35 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 5 to 8 acres.

Capital Cost: TBD

Justification: This branch would serve citizens living in this growing area. In 2010-2011 Frederick County citizens of all ages checked out 481,244 items. 38,321 Frederick County residents have library cards and averaged 63.1% of all materials checked out of the regional system. 2,743 Frederick County residents, adults and children, registered for library cards for the first time in 2000-2011. Of Frederick County residents over five years of age (when you can get a library card), approximately 52% of the total have library cards. This population group is not close to a library in the regional system. This area also lacks a community center that a library with meeting room could help fill this need. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: TBD

PRIORITY 3

Frederick County Library Branch- Route 522 South

Description: Construction of a 7,000 sq.ft. branch library with expansion possible to 10,000 square feet. Initial parking should be for a minimum of 35 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 3 to 4 acres.

Capital Cost: TBD

Justification: This population group is not close to a library in the regional system. This area also lacks a community center that a library with meeting room could help fill this need. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: TBD

Transportation Committee Project Priority List

Funded Priorities

PRIORITY 1

Interstate 81, Exit 310 Improvements

Description: Construct improvements to Exit 310 interchange.

Capital Cost: \$49,121,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 2

Route 277 Widening and Safety Improvements (Ph 1)

Description: Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickley Drive.

Capital Cost: \$36,082,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: 2013-2017

PRIORITY 3

East Tevis Street Extension and Bridge over I-81

Description: Construct a 4-lane divided roadway beginning at Route 522 and going west approximately 0.2 miles to connect to the road network being constructed by the Russell 150 development. Project includes bridge over Interstate 81.

Capital Cost: \$6,000,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address development to the surrounding area. The location is as identified by joint planning efforts between the county, VDOT, and the developer.

Construction Schedule: TBD

Unfunded Priorities

PRIORITY 4

Planning, Engineering, Right of Way and Construction Work for Route 37

Description: This project would be to continue work on the Eastern Route 37 extension. More specifically, to update the Environmental Impact Statement to the point of a new Record of Decision and to update the 1992 design plans to address the current alignment, engineering guidelines, and possible interchange improvements. In addition, this allows for advanced engineering, right of way purchase and construction.

Capital Cost: \$300,000,000 +

Justification: This project moves the County closer to completion of a transportation improvement that would benefit the entire county and surrounding localities.

Construction Schedule: TBD

PRIORITY 5

Interstate 81, Exit 307 Relocation

Description: Construct a relocated Exit 307 interchange.

Capital Cost: \$60,000,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 6

Route 277 Widening and Safety Improvements (Ph 2)

Description: Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickley Drive.

Capital Cost: \$15,000,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: 2013-2017

PRIORITY 7

Redbud Road Realignment

Description: Realign Redbud Road from its current location through development land in the vicinity of Route 11 north and Snowden Bridge Boulevard.

Capital Cost: \$2,500,000

Justification: This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

Construction Schedule: TBD

PRIORITY 8

Warrior Drive Extension

Description: Construct a 4-lane divided roadway beginning at Route 277 where Warrior Drive intersects from the north and continuing that roadway south and west to intersect with I-81 at the location of the relocated Exit 307 interchange.

Capital Cost: \$23,200,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 9

Channing Drive Extension

Description: Construct a 4-lane divided roadway beginning at Senseny Road where Channing Drive intersects from the north and continuing that roadway south to intersect with Route 50 East at Independence Drive.

Capital Cost: \$20,600,000

Justification: This project has been identified in the Eastern Road Plan, and will address congestion in Eastern Frederick County and address development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 10

Brucetown Road/Hopewell Road Alignment and Intersection Improvements

Description: Realign Brucetown Road to meet Hopewell Road at Route 11. Improvements to this intersection will address comprehensive planned development's traffic generation in the area.

Capital Cost: \$3,000,000

Justification: This is a transportation improvement that will have significant impact on the Route 11 corridor. The location is identified by joint planning efforts between the county and VDOT.

Construction Schedule: TBD

PRIORITY 11

Widening of Route 11 North to the West Virginia State Line

Description: Improve Route 11 to a divided 4 and 6-lane facility as detailed in the Eastern Road Plan.

Capital Cost: \$47,800,000

Justification: This is a regional transportation improvement that will address congestion over a large area of the County and address development to the surrounding area. This project improves the safety for the traveling public by reducing congestion and improving the flow of traffic.

Construction Schedule: TBD

PRIORITY 12

Senseny Road Widening

Description: Widen Senseny Road to a 4-lane divided roadway. This project is not dependent upon, but is being coordinated with the implementation of Route 37, Channing Drive, and development in the area.

Capital Cost: \$22,800,000

Justification: This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

Construction Schedule: TBD

PRIORITY 13

Inverlee Way

Description: Construct a 4-lane divided roadway beginning at Senseny Road and going south to Route 50 East. This project is being planned in conjunction with improvements to Senseny Road and surrounding development.

Capital Cost: \$10,200,000

Justification: This is a regional transportation improvement that will address congestion and provide an additional needed link between Senseny Road and Route 50 East.

Construction Schedule: TBD

PRIORITY 14

Fox Drive

Description: Add additional turning lane(s) to Fox Drive where it intersects with Route 522 North.

Capital Cost: \$250,000

Justification: This is a transportation improvement that will address congestion at this intersection.

Construction Schedule: TBD

PRIORITY 15

Renaissance Drive, Phase 2

Description: Construct a connector road between Route 11 and Shady Elm Drive.

Capital Cost: \$2,000,000

Justification: This is a transportation improvement that will address congestion at key points along Route 11 and Apple Valley Dr. This project is identified in Secondary Road Improvements Plan.

Construction Schedule: Phase I construction was recently completed.

PRIORITY 16

Frederick County Eastern Road Plan

Description: This project is intended to address all of the planned transportation improvements in the County Comprehensive Plan, Eastern Road Plan that are not noted individually above.

Capital Cost: \$TBD

Justification: This project prepares the county for future development by addressing the projects needed to support that development in a manner consistent with the Comprehensive Plan.

Construction Schedule: N/A

Winchester Regional Airport Project Priority List

PRIORITY 1

New General Aviation Terminal Construction

Description: The Winchester Regional Airport proposes to construct a new general aviation terminal building. The new facility will be constructed in a new location slightly east of the existing terminal building.

Capital Cost: \$2,980,000

Justification: Since its opening in the early 1990s, the general aviation terminal building for the Winchester Regional Airport has had only limited interior work completed. Interior repairs are necessary due to extensive usage and some damage from water leaking from the roof prior to its replacement in the Spring of 2006 by necessity. The heating and cooling systems are approaching 25 years in age and are nearing the end of their useful life. The exterior of the terminal building is made from Drivet that has failed in many areas and is generally in fair to poor condition. In addition, the windows are not energy efficient and several of the window seals have failed. In 2008, a study was completed to examine needs and costs to renovate the existing terminal building. After review of the study, the WRAA determined it would be more economical to build a new energy efficient building slightly east of the existing terminal. The proposed location of the project will allow enough room to build out a new transient apron during the taxiway relocation project.

Construction Schedule: Completion in FY 17-18

PRIORITY 2

Northside Connector

Description: This project proposed to construct a new taxiway connector and a short partial parallel taxiway on the northwest side of the airfield. The connector would access the runway at the end of Runway 14 and the parallel taxiway would connect to the proposed apron and hangar development area on the northside of the airfield.

Capital Cost: \$1,250,000

Justification: The Winchester Regional Airport has and continues to experience a growth in business usage. Over the past several years, businesses have been operating increasingly larger aircraft. The based aircraft accommodations on the south side of the airport were developed over 20 years ago, before these larger aircraft were even available to businesses. Therefore the south side was not developed to accommodate these larger aircraft. In addition, the airport has effectively "built-out" the available space for any aircraft hangars on the southside, requiring opening up land on the northside. These taxiways are the first step in opening up the area.

Construction Schedule: Completion in FY 17-18

PRIORITY 3

New Terminal Parking lot

Description: Expand and rehabilitate the existing auto parking at the terminal building.

Capital Cost: \$650,000

Justification: Portions of the existing parking lot will be removed as part of the demolishing of the terminal building.

Construction Schedule: Completion in FY 17-18

PRIORITY 4

Land Acquisition – Bufflick Road – Parcels 64 A 66

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 66 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 5

Land Acquisition – Bufflick Road – Parcels 64 A 67

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 67 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 6

Land Acquisition – Bufflick Road – Parcels 64B A 33A

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64B A 33A on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$175,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 7

Land Acquisition – Bufflick Road – Parcels 64 A 60

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 60 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 8

Land Acquisition – Bufflick Road – Parcels 64B A 40

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64B A 40 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$175,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 14-15

PRIORITY 9

Land Acquisition – Bufflick Road – Parcels 64 A 64

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 64 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 16-17

PRIORITY 10

Fuel Storage Facility

Description: Construction of a maintenance equipment and storage facility.

Capital Cost: \$1,000,000

Justification: This project is necessary to improve the conditions and the lead time required to access the equipment in case of an emergency.

Construction Schedule: Completion in FY 16-17

PRIORITY 11

Land Acquisition – Bufflick Road – Parcels 64 A 47

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 47 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 12

Land Acquisition – Bufflick Road – Parcels 64 A 49

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 49 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 13

Land Acquisition – Bufflick Road – Parcels 64 A 50

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 50 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 17+

PRIORITY 14

Land Acquisition – Bufflick Road – Parcels 64B-A-51

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 49 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$235,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 17+

PRIORITY 15

Land Acquisition – Bufflick Road – Parcels 64 A 52

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 52 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 16

Land Acquisition – Bufflick Road – Parcels 64 A 59

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 59 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 17

Northside Service Road

Description: This project proposes to construction a two lane service road around the end of Runway 14. The road will be approximately 1/2 to 3/4 miles in length so that vehicles stay clear of navigational aid critical areas. It is proposed that the road will be 2 lanes

Capital Cost: \$400,000

Justification: The approved airport layout plan shows new development occurring on the northside of the runway. By having aircraft ground operations and storage on both sides

of the airfield (north and south), ground vehicle traffic requiring access to both sides of the airfield will be generated. The traffic will include fueling truck operations and personnel activities for general maintenance. The FAA encourages the construction of service roads around aircraft activity areas, especially the runways, to prevent unauthorized ground vehicle access to aircraft movement areas and to promote a safer operating environment. The service road, located on the west side of the airport (Runway 14 end) will accomplish these goals.

Construction Schedule: Completion in FY 18-19

PRIORITY 18

Taxiway (A) Relocation

Description: The relocation of Taxiway (1) is part of the overall Airport upgrade to meet safety design standards for a Group III airport. This relocation will improve the serviceability and safety of the Airport in regards to ground operations for larger aircraft.

Capital Cost: \$9,650,000

Justification: The relocation of Taxiway (1) is necessary to increase the Airport's ability to accommodate larger aircraft. This project also will improve the serviceability of the Airport in regards to ground traffic.

Construction Schedule: Completion in FY 19+

County Administration Project Priority List

PRIORITY 1

Clearbrook Convenience Site Relocation

Description: The relocation of the Clearbrook citizens' convenience site to property located within the Clearbrook community is planned for the FY 16/17. The current two acre facility is now situated on quarry land and is the beneficiary of a no-cost lease which ends Dec. 31, 2015. The Quarry has asked that the County vacate this property by the end of 2016. Although the original lease agreement and options were extended by the previous owner, O-N Minerals which planned to long wall mine below the surface. Due to Carmeuse's intention to use an open pit approach during its quarry expansion, the convenience site will be forced to relocate to another site in the Clear Brook/Stephenson community, likely within the next two years.

Capital Cost: \$377,850

Justification: Planned quarry expansion will mandate that current facility be relocated, preferably on county-owned land in the Clear Brook/Stephenson community.

Construction Schedule: Start in FY 16-17

PRIORITY 2

Albin Convenience Site Relocation

Description: The relocation of the Albin citizens' convenience site to property located within the Sunnyside/Albin community is planned for the FY 14/15. Design work will be completed in FY 13/14. A fenced, two-acre site will be constructed along North Frederick Pike on county-owned property in close proximity to the existing site located on Indian Hollow Road, ideally on a portion of the current FCPS bus garage property. This project will require several months to complete and include fencing, earthwork, retaining wall, electric, equipment, lighting, paving and landscaping.

Capital Cost: \$442,850

Justification: During August of 2011 a total of 13,343 residents visited the Albin facility, according to a site survey. The refuse site serves a geographic area extending from Sunnyside and the Cedar Creek Grade westward to Gainesboro. The total number of vehicles using the site, an average of 513 a day, increased by 11 percent between 2008 and 2010. The latest figure represents another 24 percent increase over the previous year. Weekends are the busiest at Albin when up to 550 residents use the facility on Saturdays. As trash disposal and the resulting traffic continue to increase at the facility, the present infrastructure will be unable to safely handle the burden. During the holidays, the site requires two site attendants in order to move traffic as quickly as possible. However, lines still back out onto Indian Hollow Road, a hazard noted several times by the Sheriff's Office. For residents living between Cedar Creek Grade and Apple Pie Ridge, curbside pickup is expensive, prompting heavy utilization of the convenience center which attracts a mix of users from the suburbs and rural community. It is also becoming obviously that

residents in the Gainesboro area are foregoing that facility in favor of the Albin location. Transient university students from the townhouse community also utilize the recycling facilities.

Construction Schedule: Start in FY 15-16

PRIORITY 3

Gore Refuse Site Relocation/Expansion

Description: The project will expand refuse collection capacity in the Gore community by installing a surplus trash compactor. With the relocation of the Gainesboro and Albin sites and purchase of new equipment, there will be an available compactor. Installation of a compactor at Gore will drive down collection costs at the site where trash is now collected in 10 8-yard boxes. In order to accomplish this, and account for improved traffic flow and the construction of necessary concrete walls, the site will be expanded onto an adjoining parcel owned by the county.

Capital Cost: \$349,550

Justification: This project would also provide much-needed capacity during heavy flow times such as weekends and holidays. All 10 containers now on site fill to capacity during Saturday afternoons and during the Sunday shift when up to 189 vehicles visit the facility. A 40-yard roll-off is placed at the site during the Christmas holidays to provide for increased trash generation. An upgraded site would meet the future solid waste demands of a growing community.

Construction Schedule: Start in FY 15-16

PRIORITY 4

General Government Capital Expenditures

Description: This new project consists of a revolving fund in the amount of \$1,000,000 for the benefit of General Governmental Capital Expenditures. It is the intention of this capital expenditure fund to be for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities. Such expenditures may be less than the established \$100,000 departmental threshold. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is for the benefit of the County Governmental Entities participating in the CIP but does not include individual Volunteer Fire and Rescue Companies.

Capital Cost: \$1,000,000

Justification: The inclusion of this capital expenditure fund for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities will enable the County to meet the requirements of the

Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the governmental entities.

Construction Schedule: N/A

PRIORITY 5

County/School Board Administration Building

Description: This project consists of a County/School Board Administration Building, to be located generally in the County's Urban Development Area.

Capital Cost: TBD

Justification: The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location.

Construction Schedule: TBD

PRIORITY 6

Joint Judicial Center Renovation/New Facility

Description: This new project consists of an expansion to the existing Joint Judicial Center, to be located generally in the City of Winchester or in the County's Urban Development Area. This is a two-phased project; phase one includes the \$4,065,000 renovation to the existing Joint Judicial Center, Phase two is the further renovation and/or reconstruction of facilities.

Capital Cost: \$24,065,500

Justification: The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location. The need for this project has been established through ongoing communication with the court system and the City of Winchester.

Construction Schedule: Start in FY 15-16

Fire & Rescue Project Priority List

PRIORITY 1

Fire & Rescue Station #22 / Annex Facilities (Route 277)

Description: Construct a two bay Fire and Rescue Station with satellite Sheriff's office and County office space for the Treasurer, the Commissioner of Revenue, and BOS office with meeting room. The station will be located in the area of Fairfax Pike, White Oak Road, and Tasker Road to provide service for the heavy growth area east of Stephens City. An approximate three-acre site will be needed to accommodate this facility. The fire station will be approximately a 10,000 sq ft facility to house an engine and ambulance. Those who would occupy the facility will determine the size of the satellite offices. This facility is specifically identified in the Route 277 Triangle and Urban Center Land Use Plan approved in 2008.

Capital Cost: \$3,400,000

Justification: The development of satellite offices along major transportation networks and in areas of dense population will provide ease of access for citizens and will improve services to the county. This facility would facilitate the implement the Route 277 Triangle and Urban Center Land Use Plan approved in 2008. Nearby development is scheduled to be an active adult resort gated community with age restrictions on 80% of the homes above 55 and the other 20% above 45. The developer's master plan will allow for 2130 individual dwelling units using a mix of housing types.

Construction Schedule: Completion in FY 15-16.

PRIORITY 2

Fire & Rescue Station #22 / Apparatus (Route 277)

Description: Purchase one (1) custom pumper equipped and one (1) custom Type I Advanced Life Support (A.L.S.) capable ambulance equipped to be assigned to Fire and Rescue Station 22.

Capital Cost: \$905,000

Justification: This fire and rescue apparatus will be assigned to Fire and Rescue Station 22 located on Fairfax Pike East in the Stephens City area of Frederick County. The pumper will be built to N.F.P.A. 1901 specifications and equipped with all of the required and necessary equipment to function as a Class A Pumper. The ambulance will be built to the Federal KKK-A-1822E specifications and equipped with all of the required and necessary equipment to function as an Advanced Life Support ambulance. This fire and rescue apparatus is needed due to the fact that the Fire and Rescue Department currently owns one (1) pumper and one (1) ladder truck that are twenty (20) plus years of age and already assigned to other functions. The currently owned fire and rescue apparatus would not endure the demands placed on it while being assigned to a high call volume.

Construction Schedule: Completion in FY 15-16.

PRIORITY 3

Fire & Rescue Station #23 / New Facility (Crosspointe)

Description: This project consists of a 10,000 square foot fire station to accommodate 4 pieces of emergency equipment, and to house living and sleeping areas for staff. This project could also include satellite offices for the Frederick County Sheriff's Office, Treasurer's Office, and Commissioner of Revenue as well as a meeting room for County Supervisor meetings with their constituents with an additional 2000 square feet of building area. A two and ½ acre parcel should be sufficient for building, parking and amenities for approximately 20 to 30 persons. The project is located at Crosspointe Center at the end of current Rt.37 South, an area of proposed high density residential development, and commercial development.

Capital Cost: \$3,700,000

Justification: The proposed location at the South end of Route 37 provides for quick and easy access to Interstate 81 North and South at the 310 Exit. Access and response on Rt. 37 will be greatly enhanced from I81 to Route 50 West in the Northbound Lane. Currently Stephens City and Round Hill Volunteer Fire and Rescue Company's serve the area. This location also provides easy access to Rt.11 and the Kernstown area along with access to Middle Road and Subdivisions of Brookneil, Stonebrook, and Jacksons Woods. These subdivisions have large single family homes in an area of Frederick County outside of the UDA. Water supplies are scarce in these areas and a rapid response from this proposed facility will likely reduce property damage from fire and response times for Medical Emergencies. Major collector roads such as Tasker Road and Warrior Drive along with the proposed extension of Rt. 37 and new roadways in the development will provide quick access to additional homes and businesses in areas including Front Royal Pike, Papermill Road. These roadway construction efforts will provide for an increased level of quality emergency service to the citizens in this entire area.

Construction Schedule: To be determined.

PRIORITY 4

Fire & Rescue Regional Training Center

Description: Construct a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building, multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located in Clarke County, Frederick County, Shenandoah County, Warren County, Winchester City, State Agencies, Federal Agencies, and potentially jurisdictions within the State of West Virginia.

Capital Cost: \$31,175,000

Justification: This project will facilitate realistic training in today's modern environment for emergency services and industrial personnel located throughout the Northern Shenandoah Valley and expanding into the State of West Virginia. This project will reinforce existing training programs in those respective agencies and jurisdictions as well as facilitate training that is currently not available within the Northern Shenandoah

Valley which causes students and instructors to travel into the Washington Metropolitan region. The number of potential personnel being trained at this Training Center is potentially in the thousands based upon training statistics provided in July 2007 by the participating agencies.

Construction Schedule: Completion in FY 17-18

PRIORITY 5

Fire and Rescue Station (#24) Relocation

Description: Construct a three (3) bay fire and rescue station with satellite County Offices. This station is intended to be located on or near Redland Road in the area of Lake Holiday either at a site provided by Lake Holiday or other tract in the vicinity. An approximate three to four acre site is necessary for a 10,000 square foot facility, to house a fire engine, and ambulance and rescue boat.

Capital Cost: \$3,750,000

Justification: The Lake Holiday Development is scheduled to have a final build-out of 2800 single family homes.

Construction Schedule: To be determined

PRIORITY 6

Clear Brook Fire and Rescue Station (#13) Relocation

Description: A new facility is proposed to be built on our current property, take down the current building and extend our parking. The building is to be six (6) drive through bays, administration, eating and sleeping facilities along with a dining hall. The estimated size of the structure is to be approximately 28,000 square feet.

Capital Cost: \$4,396,000

Justification: At the current time we have outgrown our facility and with the equipment that we have to provide the service to our community for property and health protection and with the staffing needs and fund raising operations our current facility is in need of upgrading /updating.

Construction Schedule: To be determined

Fire & Rescue Company Capital Project Requests

Capital Equipment Fire & Rescue – Vehicles & Equipment

Description: This new project consists of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

Capital Cost: \$1,000,000

Justification: The inclusion of this capital expenditure fund for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment will enable the County to meet the requirements of the Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the fire and rescue companies.

Construction Schedule: N/A

The following requests have been added to the CIP in no particular order:

Individual Fire & Rescue Company Capital Equipment Requests.

Greenwood Vol. Fire & Rescue Company

Office and Living Quarters Project

Project Cost: \$550,000

Greenwood Vol. Fire & Rescue Company

Apparatus ventilation system project

Project Cost: \$550,000

Middletown Vol. Fire & Rescue Company

Life Pack x3

Project Cost: \$100,000

Middletown Vol. Fire & Rescue Company

Rescue Engine Replacement

Project Cost: \$790,000

North Mountain Vol. Fire & Rescue Company

Building Expansion

Project Cost: \$342,766

I



COUNTY of FREDERICK

Department of Planning and Development

540/665-5651

FAX: 540/665-6395

MEMORANDUM

TO: Board of Supervisors

FROM: John A. Bishop AICP, Deputy Director - Transportation *JAB*

RE: Revenue Sharing Application Modification

DATE: January 21, 2015

Attached please find an amended application and a resolution of support for the 2015-2016 VDOT Revenue Sharing Application cycle. The application seeks funding toward the following projects:

1. Coverstone Drive: 4 lanes of Coverstone Drive from the existing terminus near the Public Safety Building to an intersection with Route 50 across from Inverlee Way. (Project reduced to 2 lanes from existing Coverstone Drive approximately .7 miles toward Route 50 (Phase 2 improvements in the attached graphic) and improvements to Route 50 at the future intersection of Coverstone and Route 50 including signalization, turn lane modifications, and crossover closure per the requirements of VDOT)
2. Valley Mill Road Realignment: Realign Valley Mill from its current location across the Overlook Property (Formerly known as Carriage Park) to a new intersection with Route 7.

Haggerty Blvd. has been removed from the application per the requirements of VDOT. Each of these projects will be County managed and matching funds will be provided by private partners.

The application is for \$4,600,000.00 in revenue sharing dollars from VDOT with a \$4,600,000.00 local match to be provided by private partners for a total project of \$9,200,000.00.

Staff is seeking action on the resolution.

Attachment

JAB/dlw

REVENUE SHARING DETAILED APPLICATION FOR FUNDS

SEPARATE APPLICATION REQUIRED FOR EACH PROJECT TO BE CONSIDERED

FY: 2015-16 County Frederick of Frederick District: Staunton
 # of Applications 3 Locality is submitting: 3

PLEASE NOTE: Projects receiving funding under this program are to be initiated and a portion of the Revenue Sharing funds expended within one year of the allocation.

PROJECT INFORMATION (Please TAB from field to field)

Locality's Priority #: 1 Route #: and local road name, if available: Coverstone Drive
 State Project Number: NA UPC #: 0

Type of Project: Construction If Type of Project is "Maintenance", has appropriate analysis been provided confirming the pavement or structure is below VDOT maintenance performance targets? >select<

If Type of Project is "Construction", will the requested funds accelerate advertisement of the project that is already in the Six-Year Improvement Plan or in the locality's capital plan? Yes

If this is a Construction project AND the advertisement date will be accelerated, please fill in dates below:

Current Advertisement Date: 01/01/2025 Advanced Advertisement Date: 03/01/2016

Scope of Work: New Road

Description of Work/Scope: Extend 2 lanes of Coverstone Drive east and north approximately .70 miles, Route 50 intersection improvem.

From: Existing Coverstone Drivel To: .70 miles

Length: 0.70 (miles)

Is this project in another locality? No If yes, please identify the locality and reason for request on the line below.

PROJECT ESTIMATES (Please TAB from field to field)

PHASE	*Total Estimated Project Cost	Sections below pertain to Revenue Sharing funded portion only:		
		Estimated Eligible Project Costs	*Estimated Eligible VDOT Project Expenses	****Estimated Reimbursement to Locality
PE	\$ 400,000	\$ 400,000	\$ 50,000	\$ 200,000
RW	\$ 0	\$ 0	\$ 0	\$ 0
CN	\$ 3,600,000	\$ 3,600,000	\$ 75,000	\$ 1,800,000
TOTAL	\$4,000,000	\$4,000,000	\$125,000	\$2,000,000

LOCALLY ADMINISTERED PROJECT – Please answer on each line corresponding to each phase for this project below

Please note that indicating any phase of project work to be administered by the locality and reimbursed using Revenue Sharing Program funding constitutes a "Locally Administered Project". Submission of this application represents the locality's request to administer the project work.

PE Phase: Yes; Reimbursement will be Requested

RW Phase: No; Reimbursement will NOT be Requested

CN Phase: Yes; Reimbursement will be Requested

PROJECT FINANCIAL INFORMATION (Please TAB from field to field)

VDOT Revenue Sharing matching funds UP TO \$1M requested for CONSTRUCTION project FY 2016: \$ 1,000,000

VDOT Revenue Sharing matching funds OVER \$1M requested for CONSTRUCTION project FY 2016: \$ 1,000,000

VDOT Revenue Sharing matching funds UP TO \$1M requested for MAINTENANCE project FY 2014: \$ 0

VDOT Revenue Sharing matching funds OVER \$1M requested for MAINTENANCE project FY 2014: \$ 0

VDOT Revenue Sharing matching TOTAL request (this application) (right click on "\$0" to the right & "Update Field" for total) \$2,000,000

Note: CONSTRUCTION projects total or combined CONSTRUCTION & MAINTENANCE projects total requested must not exceed \$10M; Also, MAINTENANCE projects total requested must not exceed \$5M

Locality Revenue Sharing MATCHING funds TOTAL (for this application & must equal or match VDOT TOTAL above) \$ 2,000,000

Project has previously received Revenue Sharing state funds: No If Yes, FY(s): Totaling: \$ 0

Total of other State / Federal / Local funds (enter amount to the right): \$ 0

List types of other funds:

Total funding to be programmed on Project (should equal total estimated cost above): (right click on "\$0" & "Update Field" for total) \$4,000,000

COMMENTS

2 lanes of Coverstone .7 miles and intersection improvements of Inverle, Route 50, and future Coverstone and close nearest crossover.

Submitted by: John Bishop - Deputy Director Transportation Reviewed by: >type in VDOT Official name & title<

sign here for original hand-copied submission

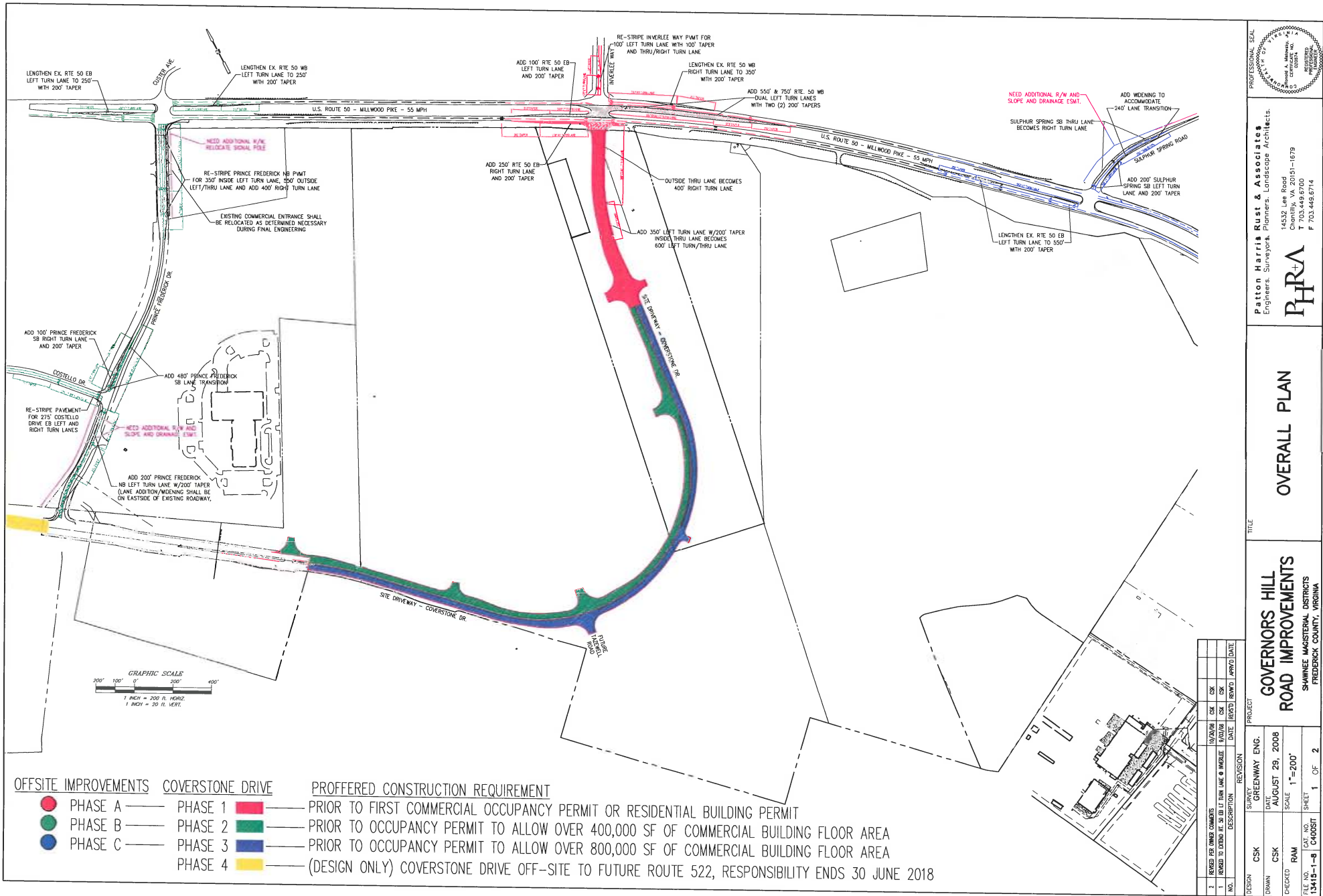
Signature of Locality Official

Date

sign here for original hand-copied submission

Signature of VDOT Official

Date



REVENUE SHARING DETAILED APPLICATION FOR FUNDS

SEPARATE APPLICATION REQUIRED FOR EACH PROJECT TO BE CONSIDERED

FY: 2015-16 County Frederick of Frederick District: Staunton
 # of Applications Locality is submitting: 3

PLEASE NOTE: Projects receiving funding under this program are to be initiated and a portion of the Revenue Sharing funds expended within one year of the allocation.

PROJECT INFORMATION (Please TAB from field to field)

Locality's Priority #: 2 Route #: 659 and local road name, if available: Valley Mill Road
 State Project Number: 0659-034-R00 UPC #: 101204

Type of Project: Construction If Type of Project is "Maintenance", has appropriate analysis been provided confirming the pavement or structure is below VDOT maintenance performance targets? >select<
 If Type of Project is "Construction", will the requested funds accelerate advertisement of the project that is already in the Six-Year Improvement Plan or in the locality's capital plan? Yes
 If this is a Construction project AND the advertisement date will be accelerated, please fill in dates below:
 Current Advertisement Date: 01/01/2020 Advanced Advertisement Date: 01/01/16

Scope of Work: New Road

Description of Work/Scope: Realign Valley Mill Road to a new intersection with Route 7 and improve Route 7 at Intersection as needed.

From: Existing Valley Mill To: Route 7

Length: .50 (miles)

Is this project in another locality? No If yes, please identify the locality and reason for request on the line below.

PROJECT ESTIMATES (Please TAB from field to field)

PHASE	*Total Estimated Project Cost	Sections below pertain to Revenue Sharing funded portion only:		
		Estimated Eligible Project Costs	*Estimated Eligible VDOT Project Expenses	****Estimated Reimbursement to Locality
PE	\$ 0	\$ 0	\$ 0	\$ 0
RW	\$ 0	\$ 0	\$ 0	\$ 0
CN	\$ 5,200,000	\$ 5,200,000	\$ 260,000	\$ 2,600,000
TOTAL	\$5,200,000	\$5,200,000	\$260,000	\$2,600,000

LOCALLY ADMINISTERED PROJECT – Please answer on each line corresponding to each phase for this project below

Please note that indicating any phase of project work to be administered by the locality and reimbursed using Revenue Sharing Program funding constitutes a "Locally Administered Project". Submission of this application represents the locality's request to administer the project work.

PE Phase: No; Reimbursement will NOT be Requested

RW Phase: No; Reimbursement will NOT be Requested

CN Phase: Yes; Reimbursement will be Requested

PROJECT FINANCIAL INFORMATION (Please TAB from field to field)

VDOT Revenue Sharing matching funds UP TO \$1M requested for CONSTRUCTION project FY 2016: \$ 1,000,000

VDOT Revenue Sharing matching funds OVER \$1M requested for CONSTRUCTION project FY 2016: \$ 1,600,000

VDOT Revenue Sharing matching funds UP TO \$1M requested for MAINTENANCE project FY 2014: \$ 0

VDOT Revenue Sharing matching funds OVER \$1M requested for MAINTENANCE project FY 2014: \$ 0

VDOT Revenue Sharing matching TOTAL request (this application) (right click on "\$0" to the right & "Update Field" for total) \$2,600,000

Note: CONSTRUCTION projects total or combined CONSTRUCTION & MAINTENANCE projects total requested must not exceed \$10M; Also, MAINTENANCE projects total requested must not exceed \$5M

Locality Revenue Sharing MATCHING funds TOTAL (for this application & must equal or match VDOT TOTAL above) \$ 2,600,000

Project has previously received Revenue Sharing state funds: Yes If Yes, FY(s): 2012 Totaling: \$ 1,000,000

Total of other State / Federal / Local funds (enter amount to the right): \$ 0

List types of other funds: _____

Total funding to be programmed on Project (should equal total estimated cost above): (right click on "\$0" & "Update Field" for total) \$6,200,000

COMMENTS

Previous award being used toward design.

Submitted by: John Bishop - Deputy Director Transportation

Reviewed by: >type in VDOT Official name & title<

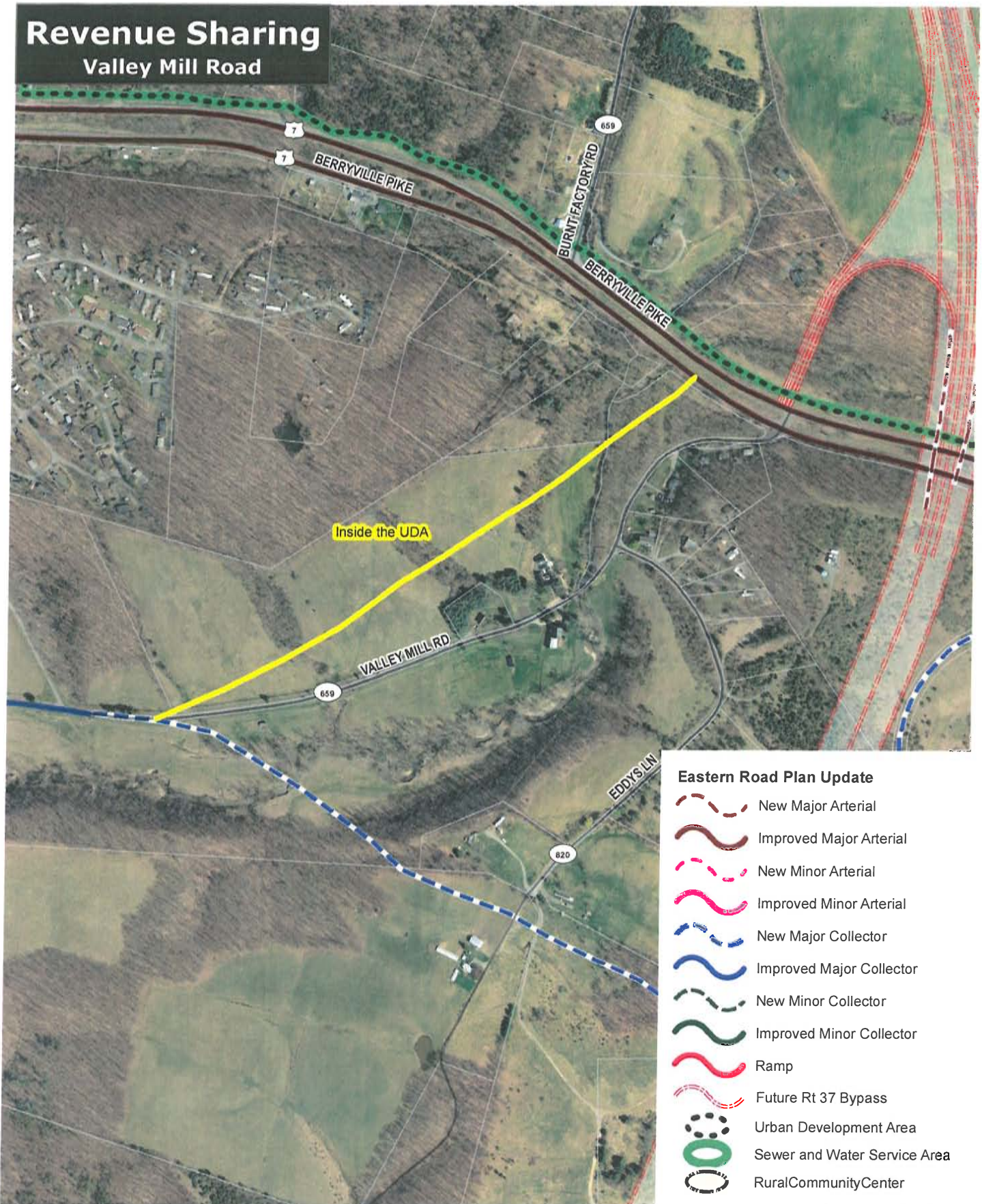
Signature of Locality Official

Date

Signature of VDOT Official

Date

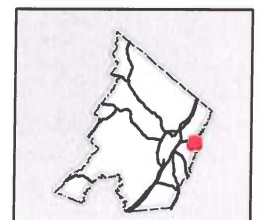
Revenue Sharing Valley Mill Road



Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: November 3, 2014
Staff: jbishop



0 0.05 0.1 0.2 Miles





**RESOLUTION OF SUPPORT
FREDERICK COUNTY BOARD OF SUPERVISORS
MODIFICATION TO "REVENUE SHARING PROGRAM"
FISCAL YEAR 2015-2016**

Action:

BOARD OF SUPERVISORS: January 28, 2015 ☐ APPROVED ☐ DENIED

WHEREAS, the County of Frederick desires to submit a modification to the application for an allocation of funds of up to \$4,600,000.00 through the Virginia Department of Transportation Fiscal Year 2015 - 2016, Revenue Sharing Program; and

WHEREAS, \$4,600,000.00 of these funds are requested to fund to extend 2 lanes of Coverstone Drive east and north approximately .70 miles, Route 50 intersection improvements; and realign Valley Mill Road to a new intersection with Route 7 and improve Route 7 at intersection as needed; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Frederick County Board of Supervisors hereby supports this modify application for an allocation of up to \$4,600,000.00 through the Virginia Department of Transportation "Revenue Sharing Program".

ADOPTED, this 28th day of January, 2015.

This resolution was approved by the following recorded vote:

Richard C. Shickle, Chairman	_____	Gary A. Lofton	_____
Robert A. Hess	_____	Robert W. Wells	_____
Gene E. Fisher	_____	Charles S. DeHaven, Jr.	_____
Christopher E. Collins	_____		

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator

J



COUNTY of FREDERICK

Department of Planning and Development

540/ 665-5651

Fax: 540/ 665-6395

Memorandum

To: Frederick County Board of Supervisors

From: Mark R. Cheran, Zoning and Subdivision Administrator

Date: January 20, 2015

RE: Meadows Edge Subdivision – Phase 1

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Garden Gate Drive, State Route Number 1700	0.45 miles
Dollie Mae Lane, State Route Number 1702	0.10 miles
Water Fall Way, State Route Number 1701	0.07 miles

Staff is available to answer any questions.

MRC/dlw



**RESOLUTION
BY THE
FREDERICK COUNTY BOARD OF
SUPERVISORS**

The Board of Supervisors of Frederick County, in regular meeting on the 28th day of January, 2015, adopted the following:

WHEREAS, the streets described on the attached Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Frederick County; and

WHEREAS, the Resident Engineer of the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation have entered into an agreement on June 9, 1993, for comprehensive stormwater detention which applies to this request for addition; and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the streets described in the attached Form AM-4.3 to the secondary system of state highways, pursuant to 33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Richard C. Shickle, Chairman _____

Gary A. Lofton _____

Robert A. Hess _____

Robert W. Wells _____

Christopher E. Collins _____

Gene E. Fisher _____

Charles S. DeHaven, Jr. _____

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator

In the County of Frederick

By resolution of the governing body adopted January 28, 2015

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Meadows Edge Phase I

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: §33.2-705

Street Name and/or Route Number

† Garden Gate Drive, State Route Number 1700

Old Route Number: 0

I From: Route 1012, Town Run Lane (east)

To: Intersection of Route 1701, Water Fall Way, a distance of: 0.45 miles.

Recordation Reference: Instr. #070013977, Page 0182

Right of Way width (feet) = 0

Street Name and/or Route Number

† Dollie Mae Lane, State Route Number 1702

Old Route Number: 0

I From: Intersection with Route 1701, Water Fall Way (west)

To: cul-de-sac, a distance of: 0.10 miles.

Recordation Reference: Instr. #070013977, Page 0182

Right of Way width (feet) = 0

Street Name and/or Route Number

† Water Fall Way, State Route Number 1701

Old Route Number: 0

I From: Intersection of Route 1700, Garden Gate Drive (north)

To: Intersection with Route 1702, Dollie Mae Lane, a distance of: 0.07 miles.

Recordation Reference: Instr. #070013977, Page 0182

Right of Way width (feet) = 0



COUNTY of FREDERICK

Department of Planning and Development

540/ 665-5651

Fax: 540/ 665-6395

Memorandum

To: Frederick County Board of Supervisors

From: Mark R. Cheran, Zoning and Subdivision Administrator

Date: January 20, 2015

RE: Lynnehaven Subdivision, Section III – Phase II

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Renee Lane, State Route Number 1559	0.15 miles
Lynnehaven Drive, State Route Number 1555	0.07 miles

Staff is available to answer any questions.

MRC/dlw



**RESOLUTION
BY THE
FREDERICK COUNTY BOARD OF
SUPERVISORS**

The Board of Supervisors of Frederick County, in regular meeting on the 28th day of January, 2015, adopted the following:

WHEREAS, the streets described on the attached Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Frederick County; and

WHEREAS, the Resident Engineer of the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation have entered into an agreement on June 9, 1993, for comprehensive stormwater detention which applies to this request for addition; and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the streets described in the attached Form AM-4.3 to the secondary system of state highways, pursuant to 33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Richard C. Shickle, Chairman	_____	Gary A. Lofton	_____
Robert A. Hess	_____	Robert W. Wells	_____
Christopher E. Collins	_____	Gene E. Fisher	_____
Charles S. DeHaven, Jr.	_____		

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator

In the County of Frederick

By resolution of the governing body adopted January 28, 2015

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Lynnehaven, Section III, Phase II

Type Change to the Secondary System of State Highways:

Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change:

New subdivision street

Pursuant to Code of Virginia Statute:

§33.2-705

Street Name and/or Route Number

◆ Renee Lane, State Route Number 1559

Old Route Number: 0



From: Woodrow Road, Route 1380

To: Lynnehaven Drive, Route 1555, a distance of: 0.15 miles.

Recordation Reference: Inst. 100002144 Page 0088

Right of Way width (feet) = 50'

Street Name and/or Route Number

◆ Lynnehaven Drive, State Route Number 1555

Old Route Number: 0



From: Renee Lane, Route 1559

To: 0.07 mile south of Route 1559, Renee Lane, a distance of: 0.07 miles.

Recordation Reference: Inst. 100002144 Page 0088

Right of Way width (feet) = 50'