



Finance Department
Cheryl B. Shiffler
Director

540/665-5610
Fax: 540/667-0370
E-mail: cshiffle@fcva.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: November 19, 2014
SUBJECT: Finance Committee Report and Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, November 19, 2014 at 8:00 a.m. Member Richard Shickle was absent. (b) Items 3 through 10 were approved under consent agenda.

1. The Parks and Recreation Director requests a General Fund supplemental appropriation in the amount of \$48,000 to replace pool sand filters at both Sherando and Clearbrook Parks. Local funding is required. Request has been approved by the Parks and Recreation Commission. See attached memo, p. 5. The committee recommends approval.
2. The Fire and Rescue Chief requests a General Fund supplemental appropriation in the amount of \$5,700. This amount represents proceeds from the surplus sale and is need for equipment for new vehicles. See attached memo, p. 6 – 7. The committee delays action awaiting further information.
3. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$20,000. These funds represent additional Internet Crimes Against Children (ICAC) funds that have become available. No local funds required. See attached letter, p. 8 – 11.

4. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$375. This amount represents proceeds from the surplus sale to reimburse for the cost of DMV record checks on abandoned vehicles. See attached memo, p. 12 – 13.
5. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$1,000. This amount represents a donation for the Dive Team. No local funds required. See attached memo, p. 14.
6. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$100. This amount represents a donation to the Honor Guard. No local funds required. See attached memo, p. 15.
7. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$500. This amount represents a donation from Walmart. No local fund required. See attached memo, p. 16.
8. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$67.62. This amount represents proceeds from the sale of unclaimed property. No local funds required. See attached memo, p. 17.
9. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$3,884.14. This amount represents reimbursements received for prisoner extraditions. No local funds required. See attached memo, p. 18.
10. (b) The Sheriff requests a General Fund supplemental appropriation in the amount of \$6,588.56. This amount represents an auto insurance claim reimbursement. No local funds required. See attached memo, p. 19.
11. The NRADC Superintendent requests a NRADC Fund supplemental appropriation in the amount of \$56,139.20 for the design and bidding administration for a security system upgrade. See attached memo, p. 20. The committee recommends approval.

12. The County Attorney provides information for review of property tax exemptions previously granted by the County. This item was postponed at the October 2014 Finance Committee meeting. See attached information, p. 21 – 84. The committee recommends requesting from the General Assembly the revocation of Westminster Canterbury of Winchester's tax exempt status as it pertains to Frederick County. The committee also requests the continued review of other entities and further information from the County Attorney and the Commissioner of the Revenue.

13. Lord Fairfax Community College provides a response to the Committee following discussions at the August 2014 Finance Committee meeting. This item was postponed at the October 2014 Finance Committee meeting. See attached letter, p. 85 – 86. The committee requests additional information on the relationship between LFCC and the Frederick County Public Schools. The committee takes no action and will revisit during the FY 2016 budget cycle.

INFORMATION ONLY

1. The Finance Director provides a Fund 10 Transfer Report for October 2014. See attached, p. 87.

2. The Finance Director provides financial statements for the month ending October 31, 2014. See attached, p. 88 – 98.

3. The Finance Director provides an FY 2015 Fund Balance Report ending November 13, 2014. See attached, p. 99.

4. The HR Director provides information on the recommended salary ranges that were approved by the HR Committee and forwarded to the Board of Supervisors for approval. See attached information, p. 100 – 104.

Respectfully submitted,

FINANCE COMMITTEE

Charles DeHaven, Chairman

Gary Lofton

Judy McCann-Slaughter

Angela Rudolph

By 
Cheryl B. Shiffler, Finance Director



Frederick County
RECEIVED
NOV 05 2014
Finance Department

Parks and Recreation Department
540-665-5678
FAX: 540-665-9687
www.fcprd.net
e-mail: fcprd@fcva.us

MEMO

To: Finance Department
From: Jason Robertson, Director
Subject: Sand Filters for Pools
Date: November 4, 2014

The Parks and Recreation Commission recommended requesting a \$48,000 supplemental appropriation to purchase two sand filters for the main pools at Sherando and Clearbrook Parks at their October meeting.

The filter for the main pool at Sherando Park ruptured on September 26, 2014. This filter, constructed of fiberglass, was thirteen years old, is not repairable and needs to be replaced in order to operate the swimming pool.

The sand filter has an expected life of twelve to fifteen years. The filter for the main pool at Clearbrook Park is thirteen years old as well. The Parks and Recreation Commission included this filter in its request to avoid a failure during the upcoming pool season.

Please call me at 665-5678 should you have any questions regarding this request prior to the meeting.



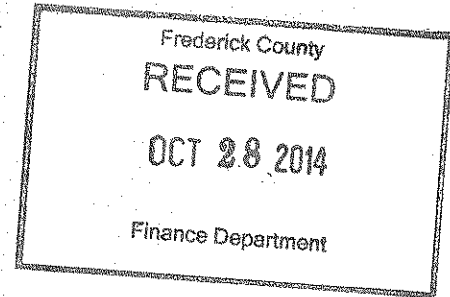
COUNTY OF FREDERICK, VIRGINIA

FIRE AND RESCUE DEPARTMENT


1080 Coverstone Drive
Winchester, VA 22602

Dennis D. Linaburg
Fire Chief

MEMORANDUM



TO: Cheryl Shiffler, Director
Finance Department

FROM: Dennis D. Linaburg, Chief 
Fire and Rescue Department

SUBJECT: Request For Supplemental Appropriation

DATE: October 23, 2014

Attached please find a copy of Check No. 495 received in the amount of \$5,700.00, as well as a memorandum from the Sheriff's Office regarding the sale of three department vehicles. It is my request for a supplemental appropriation in the amount of \$5,700.00 be placed in line item 35050-5408-000, Vehicle & Powered Equipment, to assist in offsetting the continued outfitting of our new department vehicles.

If you have any questions or need additional information, please do not hesitate to contact me.

DDL:msn
Attachments: (4)

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

TO : Dennis D. Linaburg, Chief – Frederick County Fire & Rescue
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Proceeds from Sale of Vehicles
DATE : October 3, 2014

On September 24, 2014 a public auction was held at the Frederick County Sheriff's Office impound lot. The following items were sold for your department for the amount listed:

1989 Ford Van	\$2,800.00
1998 Ford Explore	\$700.00
2005 Chevrolet Sport Utility	\$2,500.00

Enclosed please find a check in the amount of \$5,700. This amount represents your proceeds minus 5% for the expenses incurred – auctioneer fees and advertising costs.

RTW/adl

Enclosure



Colonel W. S. (Steve) Flaherty
Superintendent

(804) 674-2000

COMMONWEALTH of VIRGINIA

DEPARTMENT OF STATE POLICE

Lt. Col. Robert B. Northern
Deputy Superintendent

P. O. BOX 27472, RICHMOND, VA 23261-7472

July 1, 2014

Robert T. Williamson, Sheriff
Frederick County Sheriff's Office
1080 Coverstone Drive
Winchester, VA 22602

Dear Sheriff Williamson:

We sincerely appreciate your continued partnership as an affiliate of the Northern Virginia Internet Crimes Against Children (NOVA/DC ICAC) Task Force. Fortunately, we have received 2015 fiscal year funding from the Virginia Department of Criminal Justice (DCJS) that enables us to further allocate monies to our task force affiliates who are in good standing. As stated in our Inter-Agency Agreement dated July 30, 2013:

Should additional funds become available during the agreed upon period, this agreement may be amended by written correspondence from the NOVA/DC ICAC Commander to permit the Frederick County Sheriff's Office to expend the additional funds in accordance with this established IA.

As such, we are able to allocate additional funds to your agency in the amount of \$20,000.00. It should be noted that this funding is NOT grant-related. These are NOVA/DC ICAC funds that have been identified to support your ICAC work. Your allocation may be used towards expenses that include: overtime, equipment, software, and training that is specifically and exclusively related to the NOVA/ICAC Task Force's overall mission of combating Internet crimes against children. Please see the attachment to this letter for in-scope and out of scope expenses. All expenditures require prior approval via email to SSA Johnny R. Hall (johnny.hall@vsp.virginia.gov) or F/Sgt. Tommy R. Baldwin (tommy.baldwin@vsp.virginia.gov).

In order for reimbursement to be made to your locality, your staff will be asked to complete a reimbursement invoice, to provide proof of payment for the expense, and include the email granting approval of the expense. Proofs of payment may be copies of checks, credit card receipts or statements, or accounting ledger reports showing the obligation of funds. Proofs of payment may also be copies of payroll records if the reimbursement request is for salary or overtime. Please send your reimbursement requests via email with scanned attachments to Jackie Barnett (jacqueline.barnett@vsp.virginia.gov).

To allow sufficient time for processing, we ask that all reimbursement requests be received in our office by **April 1, 2015** unless the request involves payroll reimbursement.

The NOVA/DC ICAC Task Force continues to make a significant impact across the region as we work collaboratively to pursue those who choose to prey upon our children. Your continued partnership is vital to the task force's overall success and we hope you find this additional funding beneficial to your efforts to combat child sexual predators and child pornography.

Note: Please respond to us no later than August 1, 2014 to verify that you will take receipt of the funds. Should we not receive verification, the respective funds must be reallocated to another affiliate to permit timely expenditures.

Again, I thank you for all you do in support of the NOVA/DC ICAC Task Force. Should you have any questions please do not hesitate to contact me at (804) 674-2767 or Supervisory Special Agent Hall at (571) 722-9635.

Sincerely,



Captain Kirk S. Marlowe
Division Commander
Bureau of Criminal Investigation
High Tech Crimes Division

KSM/jcb

Attachment

Attachment

In-scope or Authorized Expenses (may include, but are not limited to):

- Desktop computers (Mac, Windows based, etc.)
- Peripherals for computers (keyboards, mice, monitors, cables, adapters, etc.)
- Laptops & cases (Mac, Windows based, etc.)
- Tablets & cases (Apple, Android, Windows based, etc.)
- Undercover Cell Phones, Digital Recorders
- Printers, Digital Scanners, Digital Cameras
- Headphones, Screen Protectors, etc
- Digital Storage (pocket drives, external storage, thumb drives, SD Cards, etc.)
- Software for undercover operations (Camtasia, Wireshark, Commview, Net limiter, MS Office, Adobe Acrobat Pro, VM Fusion, Parallels, etc.)
- Child Interviewing courses & certifications (Child First, NCAC Center, Reid, etc.)
- NCMEC related training (Lodging, airfare, meals registrations, etc.)
- Costs associated with ICAC conferences and/or training (Lodging, airfare, meals, registrations)
- School Resource Officer training and certifications (Lodging, airfare, meals, registrations)
- ICAC training (NCJTC, NW3C, SEARCH training courses (lodging, meals, airfare, registrations)
- Educational materials (anatomical dolls, Ident-a-kid kits, brochures, logoed key chains and pencils, coloring books, magnets, stickers, Netsmartz materials, etc.)
- Overtime for ICAC investigations

Out of Scope or Unauthorized Expenses: The following equipment and software will be considered non-approved purchase requests due to the full service digital forensic laboratory dedicated specifically for ICAC affiliate members. Out of scope or unauthorized expenses will include, but are not limited to:

- All computer-based forensic machines (Forensic Recovery of Evidence Device (FRED) by Digital Intelligence, EDAS FOX Recovery Computer, SOLO Forensic Box, etc.)
- ADF-Triage Examiner software and training courses by ADF Solutions
- AccessData software and training courses (Forensic Tool Kit (FTK), BootCamp, ACE, etc.)

- Guidance products software and training courses (EnCase, ENCE, Tableau Forensic Bridges, Write Blocks, etc.)
- CRU-INC products and software (WiebeTech Forensic Bridges, Write Block Bays, etc.)
- SIRCHIE products and training certifications (computer forensics)
- SANS Institute courses, software and tools
- IACIS training and certification (CFCE, CAWFE, etc.)
- CompTIA training and certification (A+, Net+, Security+, etc.)
- TEEL Technologies training and certifications (JTAG, BGA Chip-off, etc.)
- FLETC training and certifications (SCERS, MFTP, IDEA, etc.)
- BlackBag Technologies products and training certifications (Blacklight, Macquisition, Softblock, CBE, MiCFE, etc.)
- Nux software, tools and intrusion kits
- PassMark software products (OS Forensics)
- X-Ways Forensic Software
- SYS-Tools and Forensic Software
- Server Storage (Blade, JBOD, VTrak, Promise, etc.)
- Large progressive copy machines

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

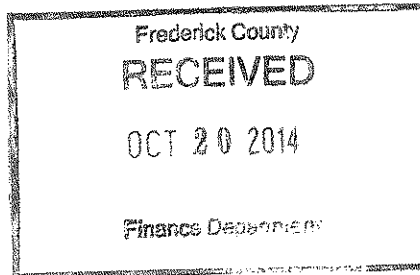
TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Proceeds from Sheriff's Sale
DATE : ~~October 7, 2014~~ 10-20-14

Attached is a copy of a memo sent to the Treasurer's Office in reference to our proceeds from the public auction held September 24, 2014.

We are requesting \$375.00 of the \$34,828.25 be appropriated into our budget line of 3102-5413-000-000. This amount will be for reimbursement of obtaining DMV Record Checks on the abandoned vehicles sold. The remaining amount; \$34,453.25 can be appropriated into the General Fund.

Thank you.

RTW/asw



FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

TO : Angela Whitacre, Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Proceeds from Sheriff's Sale
DATE : October 7, 2014

Attached is a check in the amount of \$34,828.25 made payable to the County of Frederick. This amount represents the department's proceeds from our public auction. We are requesting this amount be posted to revenue line 3010-015120-0007 (1014).

A separate memo will be sent to Finance requesting appropriation.

Thank you.

RTW/asw

CC: Finance

FREDERICK COUNTY SHERIFFS OFFICE		504
CIVIL FEES		
PH: 540-662-6168		
1080 COVERSTONE DR		
WINCHESTER, VA 22602		
	Oct 7, 2014	Date
Pay to the Order of	County of Frederick	\$ 34,828.25
Thirty four thousand eight hundred twenty eight ²⁵ / ₁₀₀ Dollars		
BANK of CLARKE COUNTY		
202 NORTH LOUDOUN ST., WINCHESTER, VA 22601		
For	proceeds from Sheriff sale	



TOWN OF BERRYVILLE
101 CHALMERS COURT SUITE A
BERRYVILLE, VIRGINIA 22611

BANK OF CLARKE COUNTY
BERRYVILLE, VA. 88-251
574

002400

Exactly One thousand and 00/100

PAY

DATE
09/17/2014

AMOUNT
****1,000.00

TO THE ORDER OF
Sherriff of Frederick County
USRT Dive Team
1080 Coverstone Drive
Winchester VA 22602

BY ORDER OF THE TOWN COUNCIL TOWN OF BERRYVILLE, VIRGINIA
TREAS. MAYOR-RECORDER

[Redacted signature area]

[Redacted line]

TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation to Dive Team
DATE : October 9, 2014

Frederick County
RECEIVED
OCT 09 2014
Finance Department

COPY

Attached please find a check in the amount of \$1,000.00 from the Town of Berryville. This check represents a donation to our Dive Team for services provided to the Town of Berryville.

We are requesting this amount be posted to revenue line: 3-010-018990-0006 (10CR). A copy of this memo will be sent to Finance for appropriation.

Thank you

RTW/adl

Cc: Finance – please appropriate to 3102-5409-000-001

FREDERICK COUNTY SHERIFF'S OFFICE

ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy



Frederick County
RECEIVED
OCT 09 2014

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

COPY

TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation – Honor Guard
DATE : October 9, 2014

Attached please find an endorsed check in the amount of \$100.00 made payable to the Honor Guard. This amount represents a donation to the Honor Guard and we are requesting this amount be posted to revenue line 3-010-018990-0006. A copy of this memo will be forwarded to Finance requesting appropriation.

Thank you

RTW/adl

Cc: Finance – please appropriate to 3102-5410-000-000

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168 Finance Department
FAX 540/504-6400

Frederick County
RECEIVED

OCT 09 2014

COPY

TO : Angela Whitacre, – Treasurer’s Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation
DATE : October 9, 2014

Attached please find an endorsed check in the amount of \$500.00 from Walmart. This amount represents a onetime donation to be used where needed. A copy of this memo will be forwarded to Finance requesting appropriation.

Thank you

RTW/adl

Cc: Finance – please appropriate to 3102-5409-000-000

FREDERICK COUNTY SHERIFF'S OFFICE



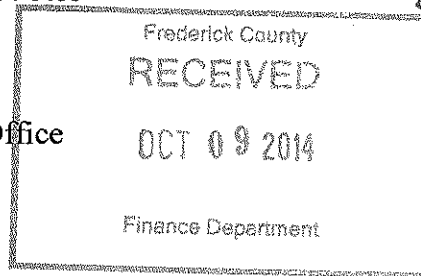
ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
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1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

COPY



TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Sale of Unclaimed Property - Pig
DATE : October 9, 2014

Attached please find a check in the amount of \$67.62 from the Farmers Livestock Exchange, Inc. This amount represents the department's proceeds from the sale of unclaimed pig. We are requesting this amount be posted to 3010-015020-0007.

A copy of this memo will be forwarded to Finance for appropriation.

Thank you

RTW/adl

Cc: Finance – please appropriate to 3102-5413-000-000

FREDERICK COUNTY SHERIFF'S OFFICE

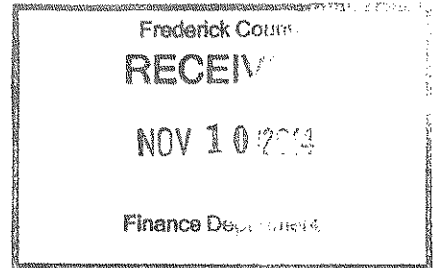


ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Funds Appropriation – Extradition Reimbursements
DATE : November 7, 2014

We are requesting the reimbursements received, to date, from the Circuit Courts of Virginia totaling \$3,884.14 be appropriated into our operating budget line for Travel/Transports; 3102-5506-000-001.

Thank you.

RTW/asw

3-010-019110-0058

FREDERICK COUNTY SHERIFF'S OFFICE

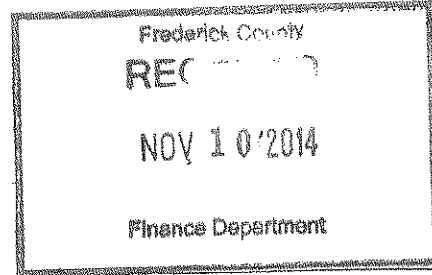


ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400



TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW/asw*
SUBJECT : Insurance Reimbursement
DATE : November 10, 2014

We are requesting the reimbursement check received in the amount of \$6,588.56 for auto claim dated October 17, 2014 be appropriated into our budget line of 3102-3004-000-002.

Thank you.

RTW/asw

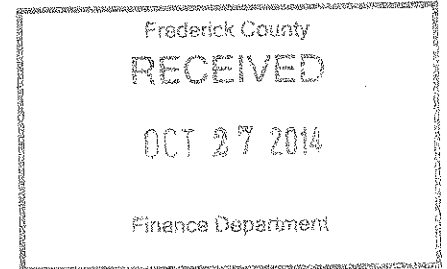
3-010-018990-0001

Northwestern Regional Adult Detention Center

James F. Whitley - Superintendent



141 Fort Collier Road, Winchester, VA 22603
(540) 665-6374 (540) 665-1615 FAX



MEMORANDUM

TO: Cheryl Shiffler, Frederick County Finance Director
FROM: James F. Whitley, Superintendent *JFW*
DATE: October 23, 2014
SUBJECT: Fund Balance Transfer Request

Request approval to transfer \$56,139.20 from 11-000240-2530, Unreserved Fund Balance, to the following line item:

4-011-033010-3002-000 – Professional Services

This amount is payment to LattaTech Services, Inc. for Design and Bidding Administration for an upgrade to the Detention Center's Security Control System.

Thank you for considering this request.



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail:
rwillia@fcva.us

MEMORANDUM

TO: Finance Committee

FROM: Roderick B. Williams
County Attorney

DATE: November 12, 2014

RE: Property Tax Exemptions – Review for Continued Exempt Status or Revocation of Exempt Status

This is a follow up to the item regarding property tax items on last month's Committee agenda. As noted in the memorandum for last month's agenda, 60 organizations in the County currently hold exemptions from property taxation.¹

Of the 60 organizations holding exemptions, 33 appear to hold exemptions by classification, that is, exemptions that automatically apply to them under state law on the basis of the particular activities in which they engage, and 27 hold exemptions by designation, that is, exemptions by which state law or county ordinance specifically name the organization. Of the 27 organizations holding exemptions by designation, the General Assembly granted 20 of these prior to 2003, after which time consideration of further exemption requests was delegated to the localities, and the Board of Supervisors granted seven of the exemptions (some of the 20 organizations with General Assembly-granted exemptions also received parallel exemptions from the Board of Supervisors).

Following, then, is a list of organizations with exemptions by designation. In the instance of those holding Board-granted exemptions, any recommendation of the Committee to eliminate an exemption would be for direct action by the Board, following a Board public hearing. In the instances of those holding General Assembly-granted exemptions, any recommendation of the

¹ The indicated total generally does not include churches, due to the large number of churches and the fact of the automatic qualification, for exemption by classification, of property used for church purposes. For similar reasons, the total does not include government property nor instances such as eligible property owned by Shenandoah University. Also, the total has been adjusted to 60 (from 61 reported last month), upon a recount of the list of organizations holding exemptions.

Committee to eliminate an exemption would be for the Board to approve making such request of the General Assembly.

Also, accompanying this memorandum are copies of the 2014 Applications for Real Property Tax Exemption filed to date by the organizations, pursuant to the requirement of County Code § 155-153(B). Organizations for which applications are included are marked with an asterisk. The applications are not due, however, until November 15 (November 17 this year, as the 15th falls on a Saturday), so applications for more of the organizations may arrive in the coming days.²

Board of Supervisors Exemptions:

The legal authority for the exemptions here that were granted prior to July 1, 2003 is unclear, as the authority for localities to grant exemptions was the subject of a 2002 amendment to the Constitution of Virginia, effectively July 1, 2003, thereby implying that no such authority previously existed. In response to an inquiry from the Committee at last month's meeting, none of the seven organizations with Board of Supervisors-granted exemptions received parallel or subsequent exemptions from the General Assembly. As to the pre-July 1, 2003 exemptions, it is possible that one or more of the organizations might qualify for exemptions by classification. In the instance of two of the organizations (Woodmen of the World and Young Life), tax exempt status in other localities has been the subject of fact-specific Attorney General Opinions.

- **Woodmen of the World**

Exemption granted May 26, 1976.

Organization currently owns tax parcel number 54E-8-33, in the Shawnee District, zoned RP.

Tax assessed value is \$332,000.

- **Leary Educational Foundation, Inc.***

Exemption granted October 13, 1993 (amended December 8, 1993).

Organization currently owns tax parcel numbers 6-A-17 and 6-A-18, in the Gainesboro District, zoned RA.

Tax assessed value is \$10,854,100.

- **Kernstown Battlefield Association***

Exemption granted January 10, 2001.

Organization currently owns tax parcel numbers 63-A-6A, 63-A-7A, 63-A-18, 63-A-18A, 63-A-18B, 63-A-18C, and 63-A-18D, in the Back Creek District, zoned RA.

Tax assessed value is \$2,185,000.

² Certain information – tax identification numbers and personal telephone numbers and e-mail addresses – has been redacted from the copies of the applications accompanying this memorandum.

- **Winchester-Frederick County Conservation Club, Inc.**

Exemption granted August 8, 2001.

Organization currently owns tax parcel numbers 19-A-27, 19-A-49, 19-A-50, 19-A-51, 19-A-52E, 19-A-53A, 19-A-81A, 29-A-37B, 29-A-38, and 29-A-43B, in the Gainesboro District, zoned RA.

Tax assessed value is \$1,539,000.

- **Fort Collier Civil War Center, Inc.***

Exemption granted May 14, 2003.

Organization currently owns tax parcel number 54-A-81G, in the Stonewall District, zoned M1.

Tax assessed value is \$920,900.

- **Young Life***

Exemption granted June 9, 2004.

Organization does not own real or personal property in Frederick County. Purpose of exemption was to exempt from business license tax for sale of fireworks.

- **Blue Ridge Hospice***

Exemption granted September 12, 2007.

Organization does not own real property in Frederick County. Purpose of exemption was to exempt personal property from taxation.

General Assembly Exemptions:

- **ARC-Northern Shenandoah Valley, Incorporated, The** (f/k/a Winchester-Frederick County Association for Retarded Citizens (through 8/15/89) and Northern Shenandoah Valley Association for Retarded Citizens, Inc., The (through 9/15/93))

Exemption granted by 1992 Acts c. 305.

Organization currently owns tax parcel numbers 54J-2-3-59, 54J-2 3-60, and 54J-2-3-61, in the Stonewall District, zoned RP.

Tax assessed value is \$307,200.

- **Belle Grove, Inc.***

Exemption granted by 1998 Acts c. 646.

Organization currently owns tax parcel numbers 90-A-33A and 90-A-37, in the Back Creek District, zoned RA.

Tax assessed value is \$106,700.

- **Cedar Creek Battlefield Foundation, Inc.**

Exemption granted by 1990 Acts c. 396.

Organization currently owns tax parcel numbers 90-A-23A, 90-A-23B, 90-A-32A, 90-A-34, 90-A-55, 90-A-59A, and 91-A-28C, in the Back Creek District, zoned RA.

Tax assessed value is \$1,135,400.

- **Frederick United Methodist Housing Development**

Exemption granted by 1990 Acts c. 396.

Organization currently owns tax parcel number 75-A-80B, in the Shawnee District, zoned RP.

Tax assessed value is \$1,250,300.

- **National Wildlife Federation**

Exemption granted by 1997 Acts cc. 303, 373.

Organization currently owns tax parcel number 43-19-31, in the Stonewall District, zoned M1.

Tax assessed value is \$7,614,500.

- **Nature Conservancy***

Exemption granted by 1974 Acts c. 469.

Organization currently owns tax parcel numbers 48-A-45 and 48-A-47, in the Back Creek District, zoned RA.

Tax assessed value is \$80,200.

- **NW Works, Inc. (f/k/a Northwestern Workshop, Inc.)***

Exemption granted by 1994 Acts cc. 173, 380.

Organization currently owns tax parcel number 75-A-1F, in the Back Creek District, zoned M1.

Tax assessed value is \$1,093,200.

- **People-to-People Health Foundation, Inc., The (a/k/a Project Hope)**

Exemption granted by 1978 Acts c. 704.

Organization currently owns tax parcel number 64-A-40C, in the Shawnee District, zoned M1.

Tax assessed value is \$871,900.

- **Potomac Appalachian Trail Club**

Exemption granted by 1973 Acts c. 438.

Organization currently owns tax parcel numbers 28-A-119A, 48-A-29C, 19-A-41D, 48-A-33A, 48-A-37, 48-A-37A, 48-A-49B, 49-1-2-48, 48-A-37I, and 48-A-37R, in the Back Creek and Gainesboro Districts, zoned RA and R5.

Tax assessed value is \$708,800.

- **Robert E. Rose Memorial Foundation, Inc.**
 Exemption granted by 1998 Acts cc. 343, 646.
 Organization no longer owns property in the County.
- **Salvation Army**
 Exemption granted by 1989 Acts c. 248.
 Organization currently owns tax parcel number 54-A-36F, in the Stonewall District, zoned B2.
 Tax assessed value is \$2,442,500.
- **Shalom Et Benedictus, Inc.***
 Exemption granted by 1998 Acts cc. 343, 646.
 Organization no longer owns property in the County. E-mail to such effect received in lieu of Application.
- **Shenandoah Valley Community Residences, Inc.***
 Exemption granted by 1996 Acts c. 751.
 Organization currently owns tax parcel numbers 54N-2-2-32 and 65H-12A-108, in the Stonewall and Redbud Districts, zoned RP.
 Tax assessed value is \$508,800.
- **Special Love, Inc.**
 Exemption granted by 1996 Acts c. 751.
 Organization no longer owns property in the County.
- **Stone House Foundation, Inc.***
 Exemption granted by 1992 Acts c. 305.
 Organization currently owns tax parcel numbers 74A03-A-77, 74A03-A-141, 74A03-A-142, 74A03-A-144, and 74A03-A-146, in the Opequon District (Town of Stephens City), zoned B-1 (Town zoning classification).
 Tax assessed value is \$918,300.
- **Wayside Foundation for the Arts, Inc.**
 Exemption granted by 1995 Acts cc. 606, 618.
 Organization currently owns tax parcel number 91B-1-B-27, in the Back Creek District (Town of Middletown), zoned B-1 (Town zoning classification).
 Tax assessed value is \$681,800.
- **Wayside Museum of American History and Arts**
 Exemption granted by 1996 Acts c. 751.

Organization no longer owns property in the County (transferred the property to the above entity).

- **Westminster-Canterbury of Winchester, Inc.**

Exemption granted by 1986 Acts c. 619.

Organization currently owns tax parcel number 53-A-63A, in the Stonewall District, zoned RP.

Tax assessed value is \$17,359,000.

- **Winchester Chapter of the Izaak Walton League**

Exemption granted by 1993 Acts cc. 309, 821.

Organization currently owns tax parcel numbers 77-A-72 and 77-A-76A, in the Shawnee District, zoned RA.

Tax assessed value is \$913,900.

- **Youth Development Center***

Exemption granted by 1992 Acts c. 305.

Organization currently owns tax parcel number 63-A-110B, in the Back Creek District, zoned M1.

Tax assessed value is \$1,509,100.

No Current Exemption – Organization Submitted Application

- **Civil War Preservation Trust**

Organization currently owns tax parcel numbers 84-A-72 and 84-4-1, in the Back Creek District, zoned RA. Organization also owns 90 New Middletown lots.

Tax assessed value is \$286,300 (not including New Middletown lots, 83 of which are assessed at \$500 each and seven are assessed at \$7,500 each).

- **National Trust for Historic Preservation in the United States**

Organization currently owns tax parcel numbers 90-A-31, 90-A-32, and 90-A-33, in the Back Creek District, zoned RA.

Tax assessed value is \$2,567,800.

Attachments



DATE: _____
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Belle Grove Inc.		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Kristen Laise	Phone Number:	540-869-2028
Contact Title:	Executive Director	Email:	klaise@bellegrove.org
Mailing Address:	PO Box 537, Middletown, VA 22645		
Frederick County Location Address:	336 Belle Grove Road, Middletown, VA 22645		
Date Organization Began or Will Begin Operating in Frederick County:			

1. What is the organization's purpose?

Restoration and preservation of Historic House Museum

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Admissions, Grants and Donations

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Museum house open for tours for residents & visitors.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
90 A 37	3.3 Acres along route water planted g 11	05/2004	Vacant land
90 A 33A	336 Belle Grove Rd. Middletown, VA 22645	07/2012	Overseer's Cottage on Belle Grove Property

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxilliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
John Adamson	Chairman	1010 Sandy Hook Rd. Strasburg, VA 22657		
Sandra Dunkle	Chairman - Elect	200 Sotheby Ct. Winchester, VA 22602		
James Gable	Treasurer	10027 John S. Mosby Hwy. Upperville, VA 20184		
Deborah Rtenour	Secretary	267 W. Queen St. Strasburg, VA 22657		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Kristenlaise
 Kristenlaise
 Owner OR
 If Business, Title: Executive Director
 10/27/14
 Signature Print Name (e.g., President, VP etc.) Date

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2014
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Blue Ridge Hospice Inc		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Cheryl Ringer	Phone Number:	540-536-5210
Contact Title:	VP of Finance + CFO	Email:	cringer@blueridgehospice.org
Mailing Address:	333 W. Cork St ^{#405} Winchester VA 22601		
Frederick County Location Address:	186 Wincrest Dr. Winchester VA 22601		
Date Organization Began or Will Begin Operating in Frederick County:	1/11/1979		

1. What is the organization's purpose?

Blue Ridge Hospice provides quality end of life care to individuals + their families and to support anyone in the community affected by death, dying + loss.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Donations / community support, insurance billings

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Blue Ridge Hospice provides quality end of life care to individuals + their families and to support anyone in the community affected by death, dying + loss.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
6418A	186 Wincrest Drive Winchester VA 22601	leased 2/2009 purchase 3/2013	bailing operation for thrift shops to support hospice care for patients that cannot afford it.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

healthcare organization

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
See attached listing				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Cheryl Ringer Cheryl S. Ringer Owner *OR* VP of Finance/CFO 10/23/14
Signature Print Name If Business, Title: (e.g., President, VP etc.) Date

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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Board of Directors 2014 - 2015

** Executive Committee

**** Chair** **DELMERICO, Paul**
General Manager
SpecialMade Goods & Services, Inc.
141 Marcel Drive
Winchester, VA 22602

****Vice Chair** **KAPLAN, Mary Ann (Fundrais**
116 Cora Lane
Stephens City, VA 22655

****Secretary** **BERMAN, Bethanne**
247 Laurel Grove Road
Winchester, VA 22602

****Treasurer** **TRUBAN, Jared**
PO Box 267
Winchester, VA 22604

****Immediate Past
Chair** **MOWERY, Robert, CPA**
5493 Main Street
Stephens City, VA

****At Large** ****CALEY, George**
223 Jeb Dr
Winchester, VA 22602

****SAYLES, Lynne (Finance Com**
First Vice President
Wells Fargo Advisors, LLC
201 N Loudoun St.
Winchester, VA 22601



****ZEBARTH, Helen**
112 Shockey Circle
Winchester, VA 22602

****CARNEVALE, Jr., Ernest J.**
President & CEO, Blue Ridge
723 Galloway Dr.
Leesburg, VA 20175

Directors

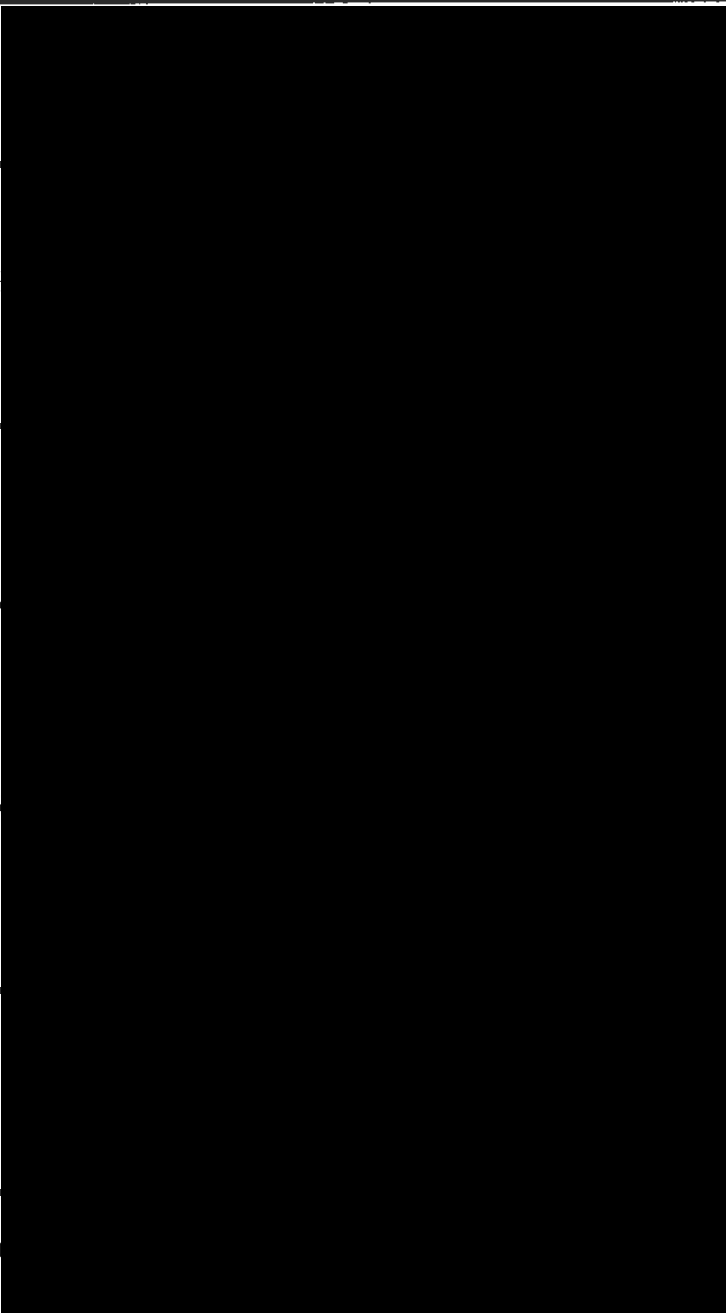
****CURRAN, Christopher (Board**
487 Bell Lane
Berryville, VA 22611

HARDESTY, John
517 Longmarsh Rd.
Berryville, VA 22611

JACKSON, Mary Jo
Box A
Rectortown, VA 20140

THOMAS, Sherry
920 Breckinridge Lane
Winchester, VA 22601

****YANG, Leonard, MD (Quality C**
1537 Dalton Place
Winchester, VA 22601





DATE: 2014
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	CIVIL WAR PRESERVATION TRUST		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Kathleen Robertson	Phone Number:	202-367-1861 x7209
Contact Title:	Deputy Director of Real Estate	Email:	KROBERTSON@CIVILWAR.ORG
Mailing Address:	1156 15th St NW Suite 900 Washington DC 20008		
Frederick County Location Address:			
Date Organization Began or Will Begin Operating in Frederick County:	1995		

1. What is the organization's purpose?
 The Civil War Preservation Trust is America's largest non-profit dedicated to the preservation of America's Civil War battlefields, as well as educational programs and heritage tourism.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 MEMBERS and other Private donations.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
 Heritage tourism, open space and historic land preservation

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
84-A-72	294 Rienzi Knoll Lane Middletown VA	4/27/12	historic preservation Farm / open space
84-4-1	294 Rienzi Knoll Lane Middletown VA	4/27/12	Farm/open space
(see attached)			

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxillary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
O. James Lighthizer	President	1156 15th St. NW Suite 900 Washington DC 20005	202-367-1861	JLIGHIZER@ CivilWar.org
Ronald M. Cogswell	Chief Operating Officer	1156 15th St NW Suite 900 Washington DC 20005	202-367-1861	RCOGSWELL@ CivilWar.org

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.



 Ronald M. Cogswell Owner OR If Business, Title: Chief Operating Officer

 Date: 10/16/14

Signature
Print Name
(e.g., President, VP etc.)

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor * www.fcva.us/re

DATE: _____

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: Fort Coburn Civil War Center

Organization's Federal Employer Identification No. (EIN): [REDACTED]

Contact Name: John V. Stevens Phone Number: 540 327-7403

Contact Title: CHAIRMAN Email: JSTEVENS@SU.EDU

Physical Location Address: 922 MARSHBURG PIKE

Date Organization Began Operations in Frederick County: MAY 2003

1. What is the organization's purpose?

HISTORICAL PRESERVATION

2. What is the organization's federal tax designation (select one)?

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other (specify):

3. How is the organization funded?

DONATIONS, GRANTS, RENTAL OF FACILITIES...

4. What activities or services does the organization provide that enhance Frederick County's economy?

LEADING HISTORICAL EVENTS, FCCWC OPEN FOR PUBLIC

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheets if necessary).

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54-A-816	FCCWC 922 MARSHBURG PIKE	2003	HOUSE & GROUNDS OPEN TO PUBLIC
56 A 18	MARLBANK 3102 BRARYVILLE PIKE	2013	RESTORATION OF MARLBANK

(continues on page 2)

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


Use the following information for all officers who have the legal authority to represent the organization.

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
John Stevens	Chairman of Board	324 Round Hill Worcester 22602		
Katherine Solenberg et	President	922 Mansfield Ave Pine		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


John V. Stevens
 Owner OR If Business, Title:
Chairman of Board
10/10/14
Signature
Print Name
(e.g., President, VP etc.)
Date

FOR OFFICE USE ONLY

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: _____
FILE APPLICATION TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
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***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:		FORT COLLIER CIVIL WAR CENTER INC	
Organization's Federal Employer Identification No. (EIN):		[REDACTED]	
Contact Name:	Katherine Solenberg	Phone Number:	340 323-0221
Contact Title:	President	Email:	KSW@ntelos.net
Mailing Address:	1454 Apple Pie Ridge Rd Winchester VA 22103		
Frederick County Location Address:	922 Martinsburg Pike		
Date Organization Began or Will Begin Operating in Frederick County:	2000		

1. What is the organization's purpose?
 Fort Collier Civil War Center is established to provide Civil War Education & preservation of Civil War resources in the Winchester-Fred. Co Area

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 Fort Collier is funded through membership contributions

4. What activities or services does the organization provide that enhances Frederick County and its citizens? & rental income
 Fort Collier is actively providing access & preservation to the

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54-A-816	922 Martinsburg Pike	2001	historical preservation

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Katherine Solenby	President	1454 Apple Pie Ridge 22003		
John Stevens	Chairman	1460 University Drive Winc 22001		

DECLARATION AND SIGNATURE

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DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR
 If Business, Title: President Date: 10/31/14
(e.g., President, VP etc.)

[Signature] Katherine Solenby
Signature Print Name

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: _____
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Kernstown Battlefield Association, Inc.		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Gary Crawford	Phone Number:	540-869-2896
Contact Title:	President	Email:	gcrawford@kernstownbattle.org
Mailing Address:	P.O. Box 1327, Winchester, VA 22603		
Frederick County Location Address:	2877 Middle Road, Winchester, VA 22602		
Date Organization Began or Will Begin Operating in Frederick County:	2000		

1. What is the organization's purpose?
 To preserve, protect and present the Kernstown Battlefield (Pritchard-Grim farm) to current and all future generations.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 Donations and membership dues.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
 Provides regular free access for the public to explore the site of three significant Civil War battles. Also provides venue for school cross-country events

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
63 A 6A	2877 Middle Rd. Winch. VA	2000	Historic Preservation,
63 A 7A	" " " " "	2000	cattle grazing, hay.
63 A 18	" " " " "	2000	
63 A 18A	" " " " "	2000	
63 A 18B	" " " " "	2000	
63 A 18C	" " " " "	2000	
63 A 18D	" " " " "	2000	

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Crawford, Gary	President	195 Minebank Rd. Middletown, VA 22645		
Powers, Dr. David	Vice President	1389 Apple Pie Ridge Rd. Winchester, VA 22603		
Vaughn, Steven	Treasurer	112 Coopers Lane Winchester, VA 22602		
Hagan, Dr Charles	Secretary	199 Carter Court Winchester, VA 22602		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.



 Owner **OR**
 Business, Title: President

05 NOV 2014
 Date

Gary Crawford
 Print Name

(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor • www.fcva.us/re

DATE: _____

FILE APPLICATION
 TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Leary Educational Foundation, Inc		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Robbie Marchant	Phone Number:	540-888-3456
Contact Title:	Director of Financial Services	Email:	Marchant@trschool.org
Mailing Address:	POB 3160 Winchester VA 22604		
Frederick County Location Address:	1463 New Hope Rd Cross Junction, VA 22624		
Date Organization Began or Will Begin Operating in Frederick County:	1969		

1. What is the organization's purpose?

Residential School serving 11-22 year olds with a history of serious emotional, learning & behavioral difficulties.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Virginia CSA, Virginia Public Schools, West Virginia DHAR + DOE, Medicaid, Donations

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Mental health ^{for} & educating troubled youth

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
06 A 18	1463 New Hope Rd ^{Cross Junction} VA 22624	7/6/94	CAMPUS - Residential School
11 A 36	"	4/17/00	CAMPUS - Residential School
06 A 17	1340 New Hope Rd ^{Cross Junction} VA 22624	1/25/2005	CAMPUS - Residential School

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
TROY GLEMBOT	CHAIRMAN OF BOARD	POB 360 Winchester VA	540 888-3456	
PATRICIA TAYLOR	VICE CHAIR	" 22604	"	
Dennis McLaughlin	Secretary/Treas	"	"	
John Lomanna	Executive Director	"	"	

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR
 If Business, Title: Executive Director Date: 10/15/2014
 Signature: [Handwritten Signature] Print Name: John Lomanna
 (e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	National Trust for Historic Preservation in the United States		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Ross M. Bradford	Phone Number:	202-588-6252
Contact Title:	Senior Associate General Counsel	Email:	rbradford@savingplaces.org
Mailing Address:	2600 Virginia Avenue, NW, Suite 1000, Washington, DC 20037		
Frederick County Location Address:	336 Belle Grove Road, Middletown, VA, 22645		
Date Organization Began or Will Begin Operating in Frederick County:	1968		

1. What is the organization's purpose?
The National Trust for Historic Preservation is a privately funded nonprofit organization that works to save America's historic places. From our headquarters in Washington, D.C. and our 13 field offices, we take direct, on-the-ground action when historic sites are threatened. Our work helps build vibrant, sustainable communities. We facilitate public participation in the preservation of sites, buildings, and objects of national significance or interest. We advocate with governments to save America's heritage, and we strive to create a cultural legacy that is as diverse as the nation itself so all of us can take pride in our part of the American story.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 Privately Funded

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
 We own a historic site that is open to the public that is operated by Belle Grove, Inc. The house is open for tours to residents and visitors of Frederick County.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
90 A 32	420 BELLE GROVE RD	5/12/1964	Open Space, Pastureland, Viewshed Protection, Event Space Activities at Belle Grove
90 A 31	336 BELLE GROVE RD	5/12/1964	Historic House Museum (Belle Grove) Open to the Public
90 A 33	291 BELLE GROVE RD	8/3/2000	Open Space, Pastureland, Viewshed Protection

[continues on page 2]

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
STEPHANIE MEEKS	PRESIDENT	2600 VIRGINIA AVENUE, NW, SUITE 1000, WASHINGTON, DC 20037	202-588-6000	<u>SMEEKS@SAVINGPLACES.ORG</u>
DAVID BROWN	EXECUTIVE VICE PRESIDENT AND CHIEF PRESERVATION OFFICER	2600 VIRGINIA AVENUE, NW, SUITE 1000, WASHINGTON, DC 20037	202-588-6000	<u>DBROWN@SAVINGPLACES.ORG</u>
PAUL EDMONDSON	CHIEF LEGAL OFFICER	2600 VIRGINIA AVENUE, NW, SUITE 1000, WASHINGTON, DC 20037	202-588-6000	<u>PEDMONDSON@SAVINGPLACES. ORG</u>
MICHAEL FORSTER	CHIEF FINANCIAL AND ADMINISTRATIVE OFFICER	2600 VIRGINIA AVENUE, NW, SUITE 1000, WASHINGTON, DC 20037	202-588-6000	<u>MFORSTER@SAVINGPLACES.ORG</u>

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Signature

Paul W. Edmondson
Print Name

Owner OR
x If Business, Title: Chief Legal Officer
(e.g., President, VP etc.)

10/30/2014
Date

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor • www.fcva.us/re

DATE: 10/3/14
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:		The Nature Conservancy	
Organization's Federal Employer Identification No. (EIN):		[REDACTED]	
Contact Name:	Sam G. Lindblom	Phone Number:	434-951-0580
Contact Title:	Director of Land Mgmt	Email:	slindblom@tnc.org
Mailing Address:	490 Westfield Road Charlottesville, VA 22901		
Frederick County Location Address:	SE of Rt 704, near Hunters/Forest Lane		
Date Organization Began or Will Begin Operating in Frederick County:			

1. What is the organization's purpose?

Nature Preservation, natural area management

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Private fundraising, non-profit

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

This property is managed for TNC by the Potomac Appalachian Trail Club, which maintains many miles of hiking trails in the county

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

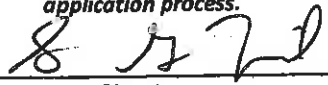
7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
<i>Same as contact info on first page</i>				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: *I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.*


Print Name: Sam Lindblom
 Owner **OR**
 If Business, Title: Dir. of Land Maint
Date: 10/31/14

(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2014
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	NW Works, Inc		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	John Brauer	Phone Number:	540-213-9408
Contact Title:	CEO	Email:	jbrauer@nwworks.com
Mailing Address:	3085 Shawnee Drive, Winchester VA 22601		
Frederick County Location Address:	Shady Elm, MAP #54-A-81D		
Date Organization Began or Will Begin Operating in Frederick County:	1970		

1. What is the organization's purpose?

To assist individuals with disabilities to Secure, Secure and Sustain valued employment and training.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Medicaid, Dept of Rehabilitation, grants, business income

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

providing paid work and training to individuals with disabilities. the NW Works program also allows parents of individuals to work

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54-A-81D	Shady Elm Rd	9/12/07	Currently NOT in use. Hope to sell to a for-profit entity.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
<i>See attached</i>				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: *I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.*

John Brauer
 Owner OR
 If Business, Title: CEO
10/27/14
Signature
Print Name
(e.g., President, VP etc.)
Date

***** FOR OFFICE USE ONLY *****

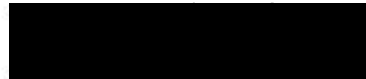
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[Rev. 10/2014]



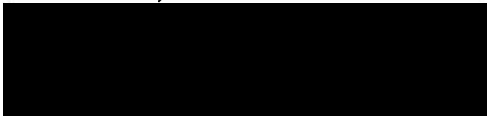
Board of Directors
July 1, 2014 – June 30, 2015

Officers:



President

Andrea Koenker
500 Jefferson Street
Winchester, VA 22601



Vice President

Jason Aikens
382 Creola Drive
Winchester, VA 22603



Secretary

Joe Graber
37388 Hunt Valley Lane
Purcellville, Virginia 20132



Treasurer

Ellen Mason
512 Courtfield Avenue
Winchester, VA 22601



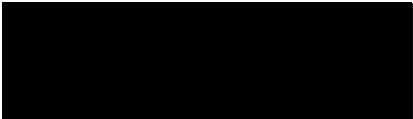
Members:

Fred Anderson
160 Darby Drive
Winchester, VA 22602

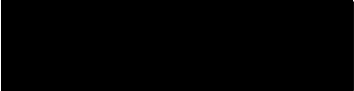


Revised: 8/20/2013

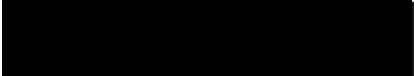
Douglas Butler
646 Ewell Street
Winchester, VA 22601



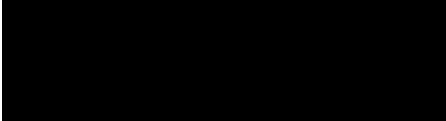
Toni Cary
113 Berkshire Circle
Winchester, VA 22601



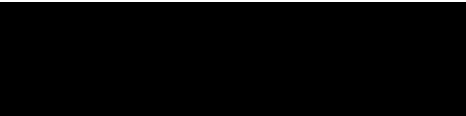
C. Bruce Dawson
1833 Handley Avenue
Winchester, VA 22601



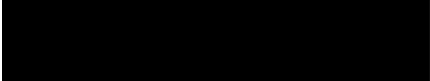
Pat Dawson
1833 Handley Avenue
Winchester, VA 22601



Amy B. Fox
20209 St. Louis Road
Purcellville, VA 20132



Ben Hallam
1586 Jordan Springs Road
Stephenson, VA 22656




Revised: 8/20/2013


Rick Hardy
73 Niblick Court
Martinsburg, WV 25405



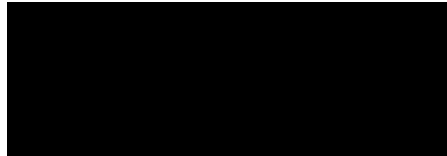
Lawrence (Larry) Kelly
313 Clydesdale Drive
Stephens City, VA 22655



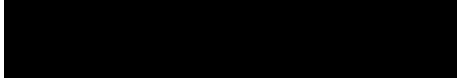
Kelly Kremer
827 Armistead Street
Winchester, VA 22601



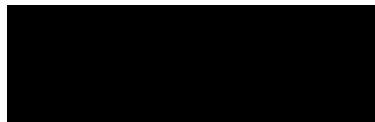
Rick Learn
221 Darby Drive
Winchester, VA 22602




Stephen Maclin
46 S. Loudoun Street
Winchester, VA 22601



H. Paige Manuel
118 Armstrong Place
Winchester, VA 22602



Lisa Rutherford
First Bank
112 W. King Street
Strasburg, VA 22657



Revised: 8/20/2013

Tom Tarrant
1633 Van Couver Street
Winchester, VA 22601

James C. Youngblood
181 Liza Kates Lane
Winchester, VA 22603

Staff Contact:

John Brauer, CEO

540-313-9408 (Work)
540-722-4710 (Fax)
Email: jbrauer@nwworks.com

Glenda Anderson, Executive Director

540-313-9407 (Work)
540-722-4710 (Fax)
Email: ganderson@nwworks.com

Betsey Anderson, Director of Administration

540-313-9406 (Work)
540-722-4710 (Fax)
Email: banderson@nwworks.com

Scott Dawson, Director of Business Enterprises

540-313-9403 (Work)
540-722-4710 (Fax)
Email: sdawson@nwworks.com

Luana Murray, Director of Finance

540-313-9414 (Work)
540-722-4710
Email: lmurray@nwworks.com

Revised: 8/20/2013

Ellen Murphy

From: Nick [REDACTED]
Sent: Monday, October 13, 2014 2:35 PM
To: Ellen Murphy
Subject: Shalom Et Benedictus, Inc.

Ellen: My wife Kathy received a letter about Shalom Et Benedictus filing an exempt status form. That organization has been dissolved for over ten years. Please update the county records to reflect their non-status. Thank you, Nick Nerangis



DATE: 2014
 FILE APPLICATION
 TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:		Shenandoah Valley Community Residences, Inc.	
Organization's Federal Employer Identification No. (EIN):		[REDACTED]	
Contact Name:	Ralph Combs, Jr.	Phone Number:	(540) 536-0337
Contact Title:	Executive Director	Email:	ralph.combs@svcr.org
Mailing Address:	301 N. Cameron St., Suite 103, Winchester VA 22601		
Frederick County Location Address:	#5 (below)		
Date Organization Began or Will Begin Operating in Frederick County:	1995		

1. What is the organization's purpose?

To provide education, training and services to intellectually disabled citizens of the Commonwealth by operating community-integrated residential settings and associated support services for adults with mental retardation.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

79% Medicaid, 3% State, 11% client fees, 7% contributions + investment income

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Intellectually disabled citizens are being served in the most integrated settings appropriate to meet their needs consistent with their choice.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
65H 12A 108	123 Wickham Terrace	3-15-2010	Virginia DBHDS-licensed group home for 8 adult women.
54N 22 32	100 Fortress Drive	7-28-2004	Virginia DBHDS-licensed group home for 6 adult men.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning 501 c (3)
- Museum 1996 Session General Assembly of Virginia
- Historic Preservation #58.1-3650.650 through 58.1-3650.684
- Park (see attached)
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Ellen E. Murphy	President	c/o SVCR, Inc. 301 N. Cameron St. Suite 103 Winchester VA 22601	(540) 665-5681	emurphy@cvva.us

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Ralph H. Combs, Jr.
 Owner OR
 If Business, Title: Executive Director
10/23/14
Signature
Print Name
(e.g., President, VP etc.)
Date

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
----------------------	---	-----------------	---

DIGEST OF THE ACTS
OF THE
GENERAL ASSEMBLY OF VIRGINIA
AT THE
1996 SESSION

which commenced at the Capitol in the City of Richmond
on January 10, 1996, and adjourned sine die March 11, 1996



Published for

THE VIRGINIA CODE COMMISSION
by
THE DIVISION OF LEGISLATIVE SERVICES

Commonwealth of Virginia
Virginia Code Commission
General Assembly Building
Richmond, Virginia 23219
1996

lease to pay the personal property tax on the vehicle. SB 108; CH. 603.

§ 58.1-3506 amended. Classifications of tangible personal property of volunteer public safety workers. Authorizes commissioners of revenue to accept late certifications from persons applying for certain personal property tax classifications. Currently, persons seeking to have their motor vehicles qualify for the reduced personal property tax rates available to volunteer members of rescue squads or fire department volunteers, or to auxiliary police officers, must submit a certificate from the organization or local government by January 31 of each year. This measure allows commissioners of revenue, in their discretion, to waive the deadline for good cause shown and if the member is not at fault. SB 186; CH. 605.

§ 58.1-3506 amended. Classification of motor carrier transportation property for taxation. Clarifies the definition of motor carrier transportation property that constitutes a separate class of property for local tangible personal property taxation. Only motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce will qualify for this classification. The rate of tangible personal property tax on items in this class cannot exceed the machinery and tools tax rate. SB 631; CH. 537.

§ 58.1-3508.1 added. Classification of semiconductor manufacturing and food processing machinery and tools. Declares machinery and tools used in semiconductor manufacturing and in food processing to be separate classifications of machinery and tools for local taxation. Localities may tax property in these classifications at rates or assessment ratios that are not greater than those for other machinery and tools. HB 496; CH. 971.

§ 58.1-3516 amended. Proration of personal property tax on motor carrier transportation property. Authorizes the governing body of any county, city, or town to exempt property of motor carriers engaged in interstate commerce from the proration of tangible personal property tax. The property of interstate carriers that may be excluded from a proration ordinance includes motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire. SB 630; CH. 536.

§ 58.1-3518.1 amended. Personal property tax; alternative method of filing certain returns. Expands the current statute which allows localities to provide an alternative method of filing personal property tax returns for motor vehicles to include trailers and boats. HB 760; CH. 322.

§ 58.1-3603 amended. Tax exempt property. Allows leased tax exempt property to maintain its tax exempt status when rent from the property is applied to reduce the principal of a loan against the property, if the loan is held by a political subdivision of the Commonwealth and the lessee is a § 501 (c) (3) entity using the property exclusively for charitable purposes. Currently, property loses its tax exempt status if it is

leased or is a source of revenue or profit. This measure overturns the Virginia Supreme Court's holding in *City of Newport News v. Warwick County* that the reduction of indebtedness against property by payment of principal of a loan out of earnings from the property is profit. SB 124; CH. 534.

§§ 58.1-3650.650 through 58.1-3650.665 added. Property tax exemptions. Grants property tax exemptions to the following organizations: Rapidan Habitat for Humanity, Inc.; Our Lady of Hope Health Center, Inc.; Family Life Services of Southern Virginia, Inc.; Appalachian Educational Communications Corporation; Mid-Atlantic Teen Challenge, Inc.; Virginia Peninsula Shelter for Abused Children, Inc., t/a Safehaven; Triad Foundation, Inc.; Jefferson Area Board for the Aging, Inc.; Habitat for Humanity in the Roanoke Valley, Inc.; Crisis Pregnancy Center of Roanoke Valley, Inc.; Richmond Metropolitan Habitat for Humanity, Inc.; St. Chivas Corporation; Pathway Visions, Inc.; Louisa County Library Foundation; George C. Marshall Home Preservation Fund, Inc.; and George C. Marshall Home Preservation Fund, Inc. SB 104; CH. 602.

§§ 58.1-3650.650 through 58.1-3650.684 added. Property tax exemptions. Grants property tax exemptions to the following organizations: Louisa County Library Foundation; Shenandoah Valley Community Residences, Inc.; Special Love, Inc.; Cedarwoods Residential, Inc.; Windmore Foundation for the Arts; Rapidan Habitat for Humanity, Inc.; Purcellville Preservation Association; Save the Railroad Station, Inc.; Serve Inc.; Family and Child Services of Washington, D.C., Inc.; Bruton Park Home, Inc.; Colony Pines Residents' Association, Inc.; Crisis Pregnancy Center of Roanoke Valley, Inc.; The Menokin Foundation, Inc.; Serenity House Substance Abuse Recovery Program; Mid-Atlantic Teen Challenge, Inc.; Saddler Home, Inc.; Chase City Community Services, Inc.; Loudoun Hospital Center; Richmond Metropolitan Habitat for Humanity, Inc.; Pamplin Foundation; Wayside Museum of American History and Arts; Culpeper Cavalry Museum, Inc.; Birdsong Trust Fund; Wesley Agape House, Inc.; Kent Gardens Recreational Club, Inc.; Iverson Properties, Inc.; Terjo Properties, Inc.; Winters Hill Properties, Inc.; Habitat for Humanity in the Roanoke Valley, Inc.; Family Life Services of Southern Virginia, Inc.; Cape Charles Historical Society, Inc.; Oxbow Human Services Consortium, Inc.; John Paul I Knights of Columbus; and E-TRON Systems, Inc., d/b/a Wildflour Breadmill. HB 44; CH. 751.

§ 58.1-3660.1 added. Property tax classification; certified stormwater management developments and property. Provides a separate classification for certified stormwater management developments and property for purposes of local property taxation. Such property may, by ordinance, be exempt or partially exempt from local taxation. Such developments and property are defined as real estate improvements constructed from permeable materials which are certified by the Department of Environmental Quality as being designed and constructed for the primary purpose of reducing stormwater runoff. HB 863; CH. 595/SB 179; CH. 581.



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____

**FILE APPLICATION
 TRIENNIALLY**

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	Stone House Foundation		
Organization's Federal Employer Identification No. (EIN):			
Contact Name:	Byron C. Smith	Phone Number:	540-869-7102
Contact Title:	Director & Curator	Email:	bcsmith@newtownhistorycenter.org
Mailing Address:	P.O. Box 143, Stephens City, VA 22655-0143		
Frederick County Location Address:	5408 Main Street, Stephens City, VA 22655		
Date Organization Began or Will Begin Operating in Frederick County:	2 May 1990		

1. What is the organization's purpose?

The Stone House Foundation preserves the buildings, artifacts, and history associated with the town of Stephens City. It operates a museum called the Newtown History Center offering exhibits and programs.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

We are funded by an endowment, donations, rental income, admission fees, and retail sales.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

In addition to our museum exhibits and educational programming, we work to preserve cultural resources in the town of Stephens City.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
74A03A146	5428 Main St. Stephens City	6 Nov. 1990	Exhibition Building/Museum
74A03A144	5420-5414 Main St. Stephens City	11 June 1992	Exhibition Building/Museum, Collections Storage
74A03A185	5310 Mulberry St. Stephens City	31 Oct. 1993	Leased to Independant Pentecostal Religious Congregation
74A03A142	5408 Main St. Stephens City	15 June 2001	Exhibition Building/Museum and Administrative Offices

(See attached sheet.)

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxilliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Linden A. Fravel	President	P.O. Box 190 Stephens City, VA 22655		
Vickie S. Hollis	Vice President	4975 Main St. Stephens City, VA 22655		
Mary S. Dyke	Treasurer	215 Spanish Oak Stephens City, VA 22655		
Linda C. Simmons	2nd Vice President & Secretary	3142 North Quincy St. Arlington, VA 22207		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


L.A. Fravel, Jr.
 Owner OR
 If Business, Title: President
30 Oct 2014
Signature
Print Name
(e.g., President, VP etc.)
Date

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

Map No.	Property Address	Date Acquired	Use of Property
74A03A 141	805 Fairfax St. Stephens City	22 June 1998	Collections Storage and Meeting Space/Labratory
74A03A 77	5353 & 5357 Main Stephens City	12 Dec. 2001	Exhibition Building/Museum Leased to Virginia Dept. of Historic Resources - Collections Storage



ELLEN E. MURPHY
 COMMISSIONER OF THE REVENUE
 FREDERICK COUNTY, BOX 552
 WINCHESTER, VIRGINIA 22604-0552

ADDRESS SERVICE REQUESTED

NO VA
 VA 220
 09 OCT '14
 PM 6 L

Member
 1000014
 \$00.452
 FIRST-CLASS MAIL
 ZIP+4™
 011071040310

October 9, 2014

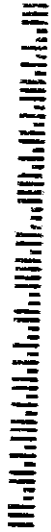
The Wayside Foundation for the Arts, Inc.
 PO Box 260
 Middletown VA 22645-0260

WAYS260 226454168-1714
 RETURN TO SENDER
 : WAYSIDE

10/14/14P

BOX CLOSED
 UNABLE TO FORWARD
 RETURN TO SENDER

22645026060



Ellen Murphy

From: Susan Anderson [SAnderson@sc.younglife.org]
Sent: Wednesday, October 22, 2014 12:25 PM
To: Ellen Murphy
Subject: Young Life Shenandoah Valley

Importance: High

Ms. Murphy,

Thank you for the letter of October 9, 2014 you sent in regards to the tax exemption of our property in Virginia. Because it was addressed to our president, Mr. Denny Rydberg and not to Mr. Richard Kaiser, Director of Real Estate, it just came to our attention. Mr. Kaiser will be more than happy to submit the application for your consideration. He does have a question. In the letter, it is not stated what the parcel number(s) or the real address of the property in question. Would we be able to be provided that information please?

Blessings,

Susan M Anderson

Accounting Administrative Assistant
Young Life Finance
(719) 381-1968
(719) 867-3501
sanderson@sc.younglife.org



*** Confidentiality Notice***This email transmission and any documents, files or previous e-mail messages attached to it, may contain confidential and legally privilege information, which is intended solely for use by the individual or entity to whom it is addressed. Any review, retransmission, dissemination, copying, printing or other use of this information by persons or entities other than the intended recipient is STRICTLY PROHIBITED. If you have received this information in error, please notify the sender immediately and delete (destroy) the original transmission and any attachments.



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	Young Life		
Organization's Federal Employer Identification No. (EIN):	84-0385934		
Contact Name:	Richard Kaiser	Phone Number:	(719) 381-1761
Contact Title:	Director - Real Estate	Email:	rkaiser@sc.younglife.org
Mailing Address:	420 N Cascade Ave Colorado Springs Co 80903		
Frederick County Location Address:	we own no property in Frederick County VA		
Date Organization Began or Will Begin Operating in Frederick County:			

1. What is the organization's purpose?

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
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DATE: _____
 FILE APPLICATION
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APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. **

Organization's Name: *Youth Development Center, Inc.*

Organization's Federal Employer Identification No. (EIN): [REDACTED]

Contact Name: *Regina M. O'Brien* Phone Number: *540-662-4564*

Contact Title: *Executive Director* Email: *robrien-ydc@verizon.net*

Mailing Address: *3 Battaile Drive Winchester VA 22601*

Frederick County Location Address: *P.O. Box 3243 Winchester VA 22604*

Date Organization Began or Will Begin Operating in Frederick County: *October 1992*

1. What is the organization's purpose?
This part of the YDC campus is dedicated to providing rent-free office space to 8 youth organizations.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
Mainly through donations & fundraising. Also contributions from the city & county, grants, program revenue, leasing and corporate generosity.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
Over \$100,000 annually in rent-free office space, youth and family programming through use of the activity building. Special needs programs.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
<i>63A 110B</i>	<i>YDC PO Box 3243 Winchester VA 22604</i>	<i>1992(?)</i>	<i>Youth organization offices and Programs</i>

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]: Youth Development Ctr.*
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Michael Lindsay	President	PO Box 4549 Winchester VA 22604		
Ann Burkholder	Vice President	15 N. Cameron St Winchester VA 22601		
Tammy Stevenson	Secretary	520 N. Pleasant Valley Road Winchester VA 22601		
Kevin Sanzenbacher	Treasurer	231 E. Piccadilly St Suite 310 Winchester VA 22601		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR Business, Title: Michael Lindsay President 11/4/14
(e.g., President, VP etc.) Date
 Signature: _____ Print Name: _____

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

**WINCHESTER-FREDERICK COUNTY
CONSERVATION CLUB, Inc.**

**Eric Heflin, President
1061 McDonald Road, Winchester, VA 22602**

9 November 2014

**Frederick County, Virginia
Office of Commissioner of the Revenue
P.O. Box 552
Winchester, VA 22604-0552**

Attn: Ms. Ellen E. Murphy, Commissioner

Subj: Property exempted from taxation by designation

Ref: Your ltr of October 9, 2014

Encl: Application For Real Property Tax Exemption (Rev. 10/2014), No Form Number

Dear Ms. Murphy:

**In accordance with referenced letter, enclosure (1) is hereby submitted this date for
Winchester-Frederick County Conservation Club, Inc., EIN: [REDACTED]**

If I may be of further assistance please feel free to contact me directly.

Sincerely,



**Mac Tlumach
Treasurer, WFCCC
733 Old Bethel Church Road
Winchester, VA 22603
Ph. No. 540-664-2350©**

1 CONTINUED

PROTECTION, CONSERVATION & DEVELOPMENT OF OUR NATURAL RESOURCES, BUILDING GAME FOOD PLOTS.

5 CONTINUED

MAP NO.	PROPERTY ADDRESS	DATE ACQ'D	USE OF PROPERTY
29 A 37B	600 SILER ROAD WINCHESTER, VA	12 NOV 1993	FORESTRY / OPEN LAND
29 A 43B	↓	26 OCT 1994	↓
19 A 81A	↓	15 OCT 1998	↓
19 A 53A	↓	15 OCT 1998	↓
19 A 27	↓	10 JUL 2002	↓
19 A 51	↓	20 JUL 2011	↓

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
ERIC HEFLIN	PRESIDENT	1061 McDONALD RD WINCHESTER VA 22602		
MARSHALL SHILEY	VICE PRESIDENT	435 CEDAR GROVE RD WINCHESTER, VA 22603		
MAC TLUMACH	TREASURER	733 OLD BETHEL CHURCH RD WINCHESTER, VA 22603		
RICHARD SANKOVICH	SECRETARY	2962 MIDDLE RD WINCHESTER, VA 22602		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


 Owner OR
 If Business, Title: TREASURER
6 Nov 2014
Signature
Print Name
(e.g., President, VP etc.)
Date

*** FOR OFFICE USE ONLY ***

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
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DATE: _____
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

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***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	Woodmen of the World		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Winston King	Phone Number:	540-553-4785
Contact Title:	Area Manager	Email:	WdKing@Woodmen.org
Mailing Address:	109 Boundary AVE Winchester, VA 22602		
Frederick County Location Address:	A		
Date Organization Began or Will Begin Operating in Frederick County:	1901		

1. What is the organization's purpose?

To protect our communities families from financial hardship and to promote community involvement among our membership to provide free services to our neighbors.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Members purchase financial products. A 1 dollar fee comes to the local Chapter per every member. The corporate office will match funds spent in the community.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

We donate thousands of dollars annually to projects and organizations in need in Frederick Co. We provide the schools and fire, police dept. with free U.S. Flags & poles. Will attach other examples.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54E 8 33	109 Boundary AVE, Winchester VA 22602	8/6/1974	Local Chapter building. meeting room for members, office, Church

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: Woodman Non Profit
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Robert Nichols	president	105 Branch Ct Stephens City VA		
Daniel King	manager / trustee	530 Red bud Ln Front Royal VA		wdking@Woodman.org

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner **OR**
 If Business, Title: Manager
(e.g., President, VP etc.)

11-7-14
 Date

Signature
Print Name

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: 11/14/14
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Cedar Creek Battlefield Foundation		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Brian S. Scheulen	Phone Number:	540.347.5144
Contact Title:	Treasurer	Email:	brianscheulen@comcast.net
Mailing Address:	P.O. Box 229, Middletown, VA 22645		
Frederick County Location Address:	8437 Valley Pike, Middletown, VA		
Date Organization Began or Will Begin Operating in Frederick County:	1988		

1. What is the organization's purpose?

preservation of Civil War battlefields and education.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Donations and Civil War reenactments

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Living history education events; walking trail self-guided history tours.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
	SEE ATTACHED LIST		

[continues on page 2]

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

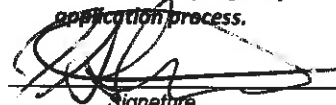
7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Tim Stowe	President	P.O. Box 229 Middletown, VA 22645		
Stan Hirschberg	Vice President	P.O. Box 229 Middletown, VA 22645		
Brian Scheulen	Treasurer	P.O. Box 229 Middletown, VA 22645		
Sean Cadden	Secretary	P.O. Box 229 Middletown, VA 22645		

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11.)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Tim Stowe
 Owner OR
President
11/14/14
Print Name
 If Business, Title:
(e.g., President, VP etc.)
Date

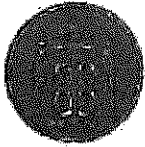
***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

LANDS OWNED BY
 CEDAR CREEK BATTLEFIELD FOUNDATION
 FREDERICK COUNTY, VA
 11/14/2014

Location	Tax Map #	Area (ac)	Address	Date Acquired	Use of Property
(reenactment area)	90 A 32A	95.86	no address (vacant)	1/3/1990	historic preservation
	91 A 28C	62.38			historic preservation
(HQ and Parking area)	90 A 59A	12.06	no address (vacant) 8437 Valley Pike	8/10/2000	historic preservation
	90 A 55	3.21		3/27/1996	Foundation headquarters
VI Corps site	90 A 23A	32.07	no address (vacant)	7/25/2008	historic preservation
XIX Corps site (Trenches Property)	90 A 34	123.75	no address (vacant)	9/5/2000	historic preservation
VI Corps site	90 A 23B	4.54	no address (vacant)	7/31/2012	historic preservation



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor * www.fcva.us/re

DATE: _____
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Westminster Canterbury of Winchester, Inc.		
Organization's Federal Employer Identification No. (EIN):	[REDACTED]		
Contact Name:	Duane A Wernecke, CPA	Phone Number:	(540) 665-5917
Contact Title:	CFO	Email:	DWernecke@svwc.org
Mailing Address:	300 Westminster-Canterbury Dr. Winchester VA 22603		
Frederick County Location Address:	- Same -		
Date Organization Began or Will Begin Operating in Frederick County:	March 31, 1982		

1. What is the organization's purpose?

Please see attachment

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Entrance fee and monthly maintenance service fee payments from residents.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Please see attachment

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
53 A 63 A	300 Westminster-Canterbury Drive, Winchester VA 22603	7/18/1985	Senior resident life care community offering independent living, assisted living and health care skilled living services and support.

[continues on page 2]

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Gloria J. Shiley	President a CEO	300 Westminster Canterbury Dr. Winchester VA 22103	(540) 665- 5935	Jshiley@svwc.org
Duane A. Wernecke	CFO	300 Westminster Canterbury Dr. Winchester VA 22103	(540) 665- 5917	Dwernecke@svwc.org
Michael Williams	Administrator	300 Westminster Canterbury Dr	(540) 665- 5913	MWilliams@svwc.org

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)*

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Duane A. Wernecke

 Owner OR
 If Business, Title: CFO

11/14/14
 Date

Signature
Print Name
(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: _____	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

Frederick County, Virginia
Application for Real Property Tax Exemption
Attachment for Additional Information

RE: Westminster Canterbury of Winchester, Inc.
d.b.a. Shenandoah Valley Westminster Canterbury (SVWC)

Question #1: What is the Organization's Purpose?

Establishing and operating a residential home for the life-care of aged men, women and couples. Westminster Canterbury of Winchester, Inc. is a not-for-profit, intimate, church related continuing care retirement community that is committed to enabling residents to use their gifts fully, live their lives richly, and enjoy with dignity the years God has given them.

Question #4: What activities or services does the organization provide that enhances Frederick County and its citizens?

Beyond providing accommodations, services and potential financial assistance to elders of Frederick County and surrounding communities, Westminster Canterbury of Winchester, Inc. is a responsible community member by providing meeting space for local non-profit and civic organizations and hosting community events such as the annual Apple Blossom Festival each spring. SVWC was also pleased to partner with many different national organizations such as the Alzheimer's Association, Arthritis Foundation, and American Cancer Society to sponsor many different local events.

SVWC has also supported the following regional and local organizations such as The Garden Club of Winchester, Teens Opposing Poverty, First Night Winchester and the Winchester Orchestra. Moreover, SVWC donates medical supplies to the Free Medical Clinic, building supplies to Habitat for Humanity, hot and cold meals as well as driver time to the Shenandoah Area on Aging Meals on Wheels program and launders the bed linens during the duration of the WATTS program. Lastly SVWC serves as a clinical site for Shenandoah University, Lord Fairfax Community College and the American Red Cross.

SVWC Sponsorship Info:

Winchester Star
Kiwanis
Apple Blossom
Adult Day Care
First Night Winchester
Free Medical Clinic
Rotary
TRIAD
Literacy Volunteers
Kiwanis Club
Alzheimer's Association (Reston)
Our Health
American Cancer Society
Quota
Shen. Valley Music Festival
MS Walk
Teens Opposing Poverty
Winchester Education Foundation
Alzheimer's Association (Winchester)
Winchester Star - View from the Valley Book
Winchester Shawnee Lion's Club 2014 Golf Classic
American Red Cross
Clarke County Rotary Golf Tournament
Blue Ridge Hospice

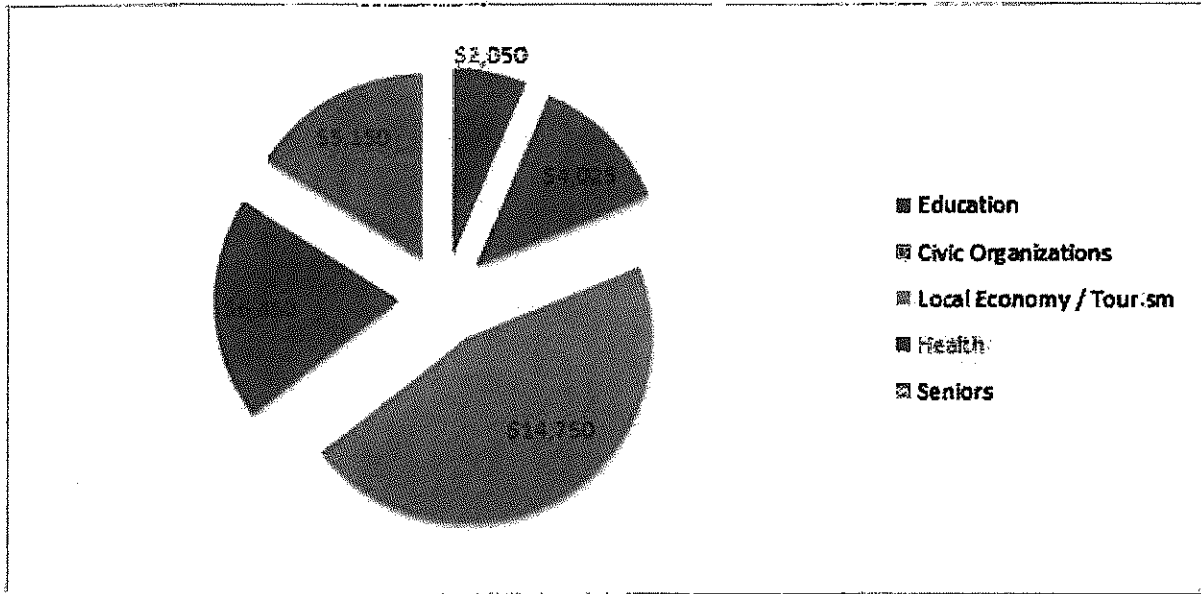
Warren County Girls Little League Softball (Front Royal Fire)
Apple Blossom 2014-2015 sponsorship
Literacy Volunteers
Masterworks Chorus

Newspapers in Education
Pancake placemat (2013)
'14 Theme Party / Breakfast Walk
20th Anniversary Party
First Night Celebration
Silver sponsor for Taste of the town
Kaleidoscope
Seniors Festival - Seniors Armed with Knowledge
Adult Spelling Bee
Pancake Day place mat ad sponsor (2014)
Exhibitor sponsor
Tee sponsor for 13th annual golf tournament
Relay for Life event
kitchen kapers sponsor (chef level)
Sponsorship
Donation in honor of John
Impact the Valley
Season Long Sponsorship
Silver sponsor – JHHS walk
Silver sponsorship
Hole sign sponsor - requested by Linn Power
15 tickets @\$10 each for 2014 Wine event (Michelle Thomas)
Requested by Sylvia Wilson \$175 hole sponsor
5K Run/Walk

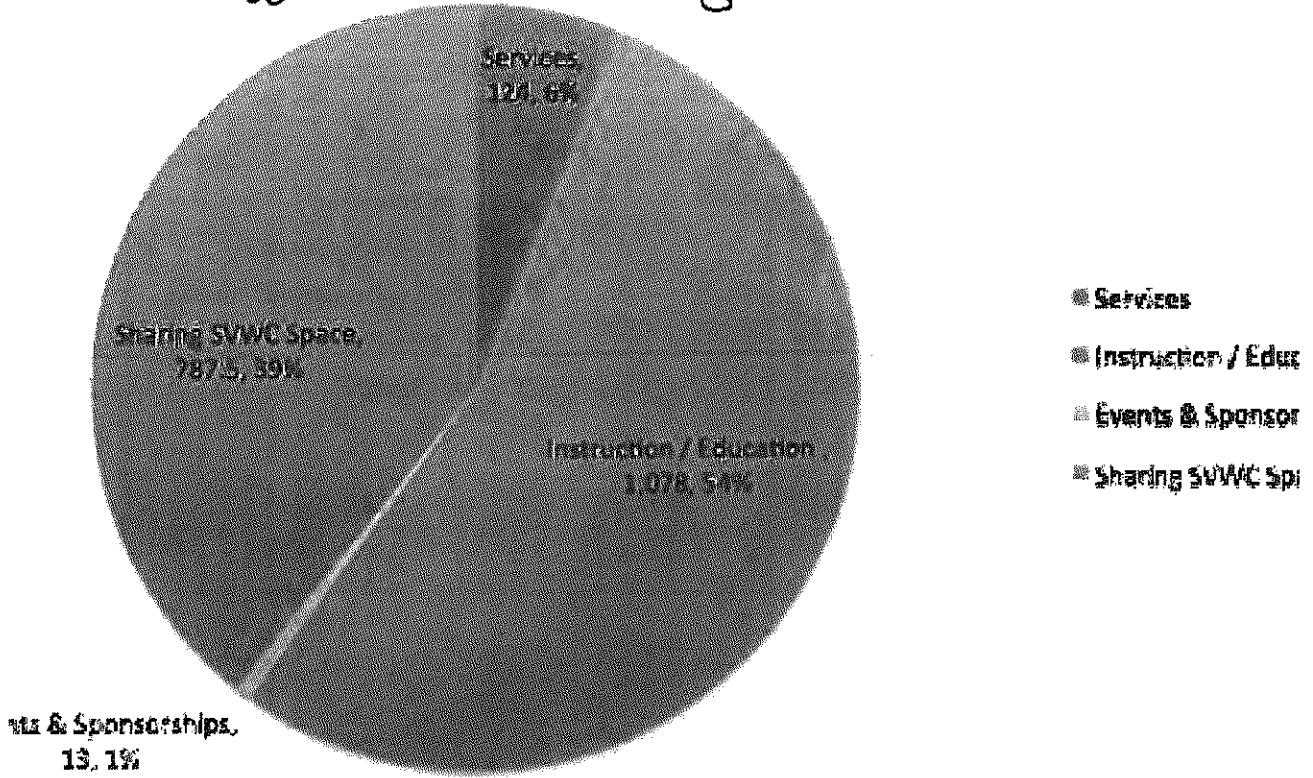
Patrick's daughter, Nat, plays on the team
15 Theme Party / Breakfast Walk
Storybook Ball program ad
per request from Sally Walters

Grand total spent thus far in 2014: **\$32,325.00**

The breakdown of these sponsorships falls into these categories:



of Hours Donated to Local Communities & Organizations



Shenandoah Valley Westminster-Canterbury

Community Benefit Policy

I. What is Community Benefit?

A standard definition for Community Benefit as it relates to our community's purposes, is the activities and services Shenandoah Valley Westminster-Canterbury (SVWC) provides – beyond its stated mission and purposes – for the betterment of the greater community of Winchester and Frederick County.

II. Why is a Community Benefit Plan needed?

As stated in our mission statement, SVWC is a church-related continuing care retirement community. Therefore, SVWC has a responsibility to have a genuine care and concern for the lives at SVWC, as well as in Winchester, and Frederick County.

Five main categories have been identified in which SVWC benefit efforts will be organized and quantified:

- Executive Experience
 - For individuals who serve on a Board in which his/her experience and background is the basis for recruitment, and provides a high level of expertise to the organization. This would also include consultation requests.
- Professional Experience/Training
 - For individuals that are using special training, as in clinical, specifically for the activity in which he/she is volunteering.
- Time and Talent
 - To be used for all volunteer activity that is not directly related to his/her professional background, work experience or volunteering.
- Sharing of SVWC Space
- Sponsorship and Monetary Support

III. What is SVWC’s mission and how does this relate in offering benefit to the greater Winchester/Frederick County community?

Shenandoah Valley Westminster-Canterbury is a not-for-profit, intimate, church-related continuing care retirement community that is committed to enabling residents to use their gifts fully, live their lives richly and enjoy with dignity the years God has given them.

As a nonprofit organization, SVWC must be able to “tell the story” of its good works.

In addition to the fact that helping others is just the right thing to do, studies have indicated that volunteering provides benefits that include improved physical and mental health and greater life satisfaction.

IV. What is the purpose of SVWC’s Community Benefit Plan?

The purpose of SVWC’s Community Benefit plan is to:

- Focus, monitor and assess community need and the benefits being conferred
- Inform, engage, encourage and organize community outreach, service and activities
- Document and report the charitable activities of the community.

In following the advice of Larry Minnix, President & CEO of Leading Age, we need ask ourselves: “What should we start doing, stop doing and keep on doing?” This includes documentation, quantifying, clarifying, improving and continuously evaluating efforts in this regard.

V. How will SVWC track and report on community benefit activity?

SVWC will track community benefit activities utilizing a specifically designed Excel spreadsheet. While this is still being developed, it will allow for information to be organized and analyzed by multiple users for specific purposes. The spreadsheet will capture detailed information including:

- Category

- Organizations receiving aid
- Number served
- Event description
- Costs
- SVWC Contacts



Office of the President

October 13, 2014

Mr. John R. Riley, Jr.
Frederick County Administrator
107 North Kent Street
Winchester, VA 22601

Dear Mr. Riley:

In response to your letter dated September 26, 2014 and the discussions held at the Frederick County Finance Committee on August 20, 2014, the LFCC College Board discussed at its October 9th board meeting the request from Frederick County to establish two separate budgets (one for scholarships and one for operations). Your letter was provided to the Board as well as a summary from college staff on the comments received at the August Finance Committee meeting.

After much discussion, the College Board voted unanimously to not move forward with the request from Frederick County. The Board felt strongly that the governance structure currently in place, which allows College Board members appointed by the local governing bodies to make decisions on how funding received from the localities is spent, was fair to all eight localities served by the College. The Board felt that this governance structure has worked very effectively in the past. There were concerns noted that if LFCC made a special arrangement with Frederick County the college would have to do the same for the other seven governing bodies that provide us funding.

The College Board is just as concerned as the Frederick County Finance Committee that scholarships have to be adjusted for localities that do not fully fund their allocation. The College respectfully requests that the Finance Committee, and full Board of Supervisors, consider a budget amendment to fully fund the College for 2014/2015 just as our other seven localities are fully funding the college. These additional funds would help students of Frederick County receive much needed financial support in their pursuit of higher education. Although our tuition remains about one-third the cost of a public four-year school in Virginia, many of our students struggle to come up with the needed tuition to attend LFCC.

The College Board is very disappointed that the locality where LFCC serves the most number of students, and in which our largest campus is located, continually underfunds our budget request when our other seven localities consistently full fund us. A couple of board members asked me and vice president Chris Boies if we knew why this was the case and we were unable to provide a good answer as all of our service region faces similar economic environments.

The College has an exceptional working relationship with Frederick County Public Schools (FCPS). We partner with the public schools in a variety of ways including providing free space on campus for Mountain Vista Governor's School, splitting salary costs for the career coaches located in FCPS, and providing dual enrollment college credit for high school students at a fraction of the tuition cost enabling these students to save as much as tens of thousands of dollars in tuition money when earning their bachelor's degree – these are just a very few of our partnerships with FCPS as we have many more shared initiatives. In addition, the amount of tax revenue the college brings in to the county when students from surrounding counties attend

Middletown Campus
173 Skirmisher Lane
Middletown, VA 22645-1745
540-868-7000
540-868-7100 Fax

Fauquier Campus
6480 College Street
Warrenton, VA 20187-8820
540-351-1505
540-351-1540 Fax

Luray-Page County Center
334 North Hawksbill Street
Luray, VA 22835-1130
540-843-0722
540-843-0322 Fax

classes in Middletown and purchase gas, food, classroom supplies, etc. is substantial. The college also employs many people who live in Frederick County as we are one of the larger employers in the county which also means additional revenue for the County. The College Board believes that these benefits are certainly worth the additional \$25,000 from the County to provide full funding to LFCC for 2014/2015.

In closing, we are very proud that our largest campus is located in Frederick County and we hope that Frederick County officials are equally proud of the location of the college's largest campus and the benefits the College brings to the community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cheryl", written in black ink.

Cheryl Thompson-Stacy
President

Cc: Mr. Charles DeHaven, Chair, Finance Committee, Frederick County
Mr. Rich Galecki, Chair, LFCC College Board
Ms. Fran Jeffries, Vice Chair, LFCC College Board

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
10/7/2014	MANAGEMENT INFORMATION SYSTEMS	SCHOOL BOARD INCREASED INTERNET ACCESS FEES	1222	5401	000	000	(1,200.00)
	MANAGEMENT INFORMATION SYSTEMS		1222	5299	000	000	1,200.00
10/8/2014	COMMISSIONER OF THE REVENUE	ACCOUNT CLERK I POSITION	1209	1001	000	000	1,964.87
	COMMISSIONER OF THE REVENUE		1209	2001	000	000	1,251.34
	COMMISSIONER OF THE REVENUE		1209	2005	000	000	6,080.00
	COMMISSIONER OF THE REVENUE		1209	2002	000	000	1,735.51
	COMMISSIONER OF THE REVENUE		1209	2006	000	000	215.92
	COMMISSIONER OF THE REVENUE		1209	2011	000	000	16.36
	COMMISSIONER OF THE REVENUE		1209	1003	000	000	(11,264.00)
10/8/2014	INSPECTIONS	OFFICE ASSISTANT III POSITION	3401	1001	000	040	5,439.04
	INSPECTIONS		3401	2001	000	000	1,322.02
	INSPECTIONS		3401	2005	000	000	6,080.00
	INSPECTIONS		3401	2002	000	000	1,833.55
	INSPECTIONS		3401	2006	000	000	228.11
	INSPECTIONS		3401	2011	000	000	17.28
	INSPECTIONS		3401	1003	000	000	(14,920.00)
10/15/2014	REFUSE COLLECTION	COVER DEALER TAXES ON NEW VEHICLE	4203	5413	000	000	(51.00)
	REFUSE COLLECTION		4203	8005	000	000	51.00
10/20/2014	SHERANDO PARK	STRAIGHTEN ADDITIONAL POLE & LAMP REPLACEMENT	7110	3004	000	003	(4,408.62)
	SHERANDO PARK		7110	3010	000	000	4,408.62
10/30/2014	REFUSE COLLECTION	PARTS	4203	3004	000	001	(1,000.00)
	REFUSE COLLECTION		4203	5408	000	000	1,000.00
10/30/2014	COMMISSIONER OF THE REVENUE	VEHICLE INSURANCE	1209	5305	000	000	208.68
	REASSESSMENT/BOARD OF ASSESSORS		1210	5305	000	000	(208.68)
10/31/2014	SHERIFF	GRANT PAID OVERTIME	3102	5413	000	012	(4,718.55)
	SHERIFF		3102	1005	000	000	4,718.55
10/31/2014	RECREATION CENTERS AND PLAYROUNGS	PROMOTION TRANSFER	7104	1001	000	019	3,762.28
	RECREATION CENTERS AND PLAYROUNGS		7104	1003	000	000	(3,762.28)
11/4/2014	GENERAL ENGINEERING/ADMINISTRATION	TO COVER OVERTIME FOR PROJECT MANAGER	4201	4003	000	002	(3,000.00)
	GENERAL ENGINEERING/ADMINISTRATION		4201	1005	000	000	3,000.00

County of Frederick
 General Fund
 October 31, 2014

ASSETS	FY15 <u>10/31/14</u>	FY14 <u>10/31/13</u>	Increase <u>(Decrease)</u>
Cash and Cash Equivalents	46,626,208.99	43,207,554.92	3,418,654.07 *A
Petty Cash	1,555.00	1,555.00	0.00
Receivables:			
Taxes, Commonwealth, Reimb. P/P	44,628,606.97	42,817,467.16	1,811,139.81
Streetlights	16,710.25	16,605.09	105.16
Commonwealth, Federal, 45 day Taxes	85,129.74	53,889.95	31,239.79
Due from Fred. Co. San. Auth.	734,939.23	734,939.23	0.00
Prepaid Postage	3,095.58	2,956.95	138.63
GL controls (est. rev / est. exp)	<u>(7,944,342.93)</u>	<u>(8,289,279.60)</u>	<u>344,936.67</u> (1) Attached
TOTAL ASSETS	<u>84,151,902.83</u>	<u>78,545,688.70</u>	<u>5,606,214.13</u>
LIABILITIES			
Accrued Liabilities	0.00	447,757.47	(447,757.47) *B
Performance Bonds Payable	399,414.35	398,955.56	458.79
Taxes Collected in Advance	54,530.17	63,850.46	(9,320.29)
Deferred Revenue	<u>44,723,166.44</u>	<u>42,875,249.81</u>	<u>1,847,916.63</u> *C
TOTAL LIABILITIES	45,177,110.96	43,785,813.30	1,391,297.66
EQUITY			
Fund Balance			
Reserved:			
Encumbrance General Fund	369,654.76	412,920.61	(43,265.85) (2) Attached
Conservation Easement	4,779.85	2,135.00	2,644.85
Peg Grant	244,254.00	190,138.00	54,116.00
Prepaid Items	949.63	949.63	0.00
Advances	734,939.23	734,939.23	0.00
Employee Benefits	93,120.82	93,120.82	0.00
Courthouse ADA Fees	222,145.76	177,748.15	44,397.61
Historical Markers	17,295.25	17,254.92	40.33
Transportation Reserve	0.00	377,396.00	(377,396.00) *D
Animal Shelter	335,530.02	335,530.02	0.00
Proffers	4,023,780.67	2,841,408.30	1,182,372.37 (3) Attached
Economic Development Incentive	550,000.00	550,000.00	0.00
Star Fort Fees	0.00	0.00	0.00
VDOT Revenue Sharing	436,270.00	436,270.00	0.00
Undesignated Adjusted Fund Balance	<u>31,942,071.88</u>	<u>28,590,064.72</u>	<u>3,352,007.16</u> (4) Attached
TOTAL EQUITY	<u>38,974,791.87</u>	<u>34,759,875.40</u>	<u>4,214,916.47</u>
TOTAL LIAB. & EQUITY	<u>84,151,902.83</u>	<u>78,545,688.70</u>	<u>5,606,214.13</u>

NOTES:

- *A The cash increase can be attributed to an increase in fund balance.
- *B Health insurance deposits were moved to the Health Insurance Fund July 1, 2014.
- *C Deferred revenue includes taxes receivable, street lights, misc.charges, dog tags, and motor vehicle registration fees.
- *D The \$377,396 balance was transferred to the Project Development Fund for various road projects.

BALANCE SHEET

(1) GL Controls	FY15	FY14	Inc/(Decrease)
Est.Revenue	138,382,390	129,418,188	8,964,203
Appropriations	(59,919,403)	(57,368,956)	(2,550,447)
Est.Tr.to Other fds	(86,776,985)	(80,751,432)	(6,025,553)
Encumbrances	369,655	412,921	(43,266)
	(7,944,343)	(8,289,280)	344,937

(2) General fund Purchase Orders outstanding @10/31/14

DEPARTMENT	Amount	Description
Board of Supervisors	6,842.50	A/V Switching for Broadcast and BOS Room
Commonwealth's Attorney	21,825.00	Criminal Case Management System
Fire & Rescue	1,114.51	Motorola Radios
	1,500.00	APX Dual Band&VHF Radio System
	42,678.98	Uniforms
	5,081.00	(30) Carbon Monoxide Detectors
	4,750.00	Service on Radio Microwave
HR	3,085.00	HR Software Interfaces with Legacy Systems
IT	15,056.89	Dell Kase Applications
	8,954.00	Dell Kase Licensing
Parks	9,090.40	Chemicals for Pools
	17,646.30	Repair Electrical Systems at Clearbrook and Sherando
	9,940.00	Toro Workman Utility Vehicle
	9,000.00	Rose Hill Park Engineering Service
	2,770.25	Staff Uniforms
	2,671.00	Event Shirts for Half Marathon
	18,633.72	Program Uniforms
Refuse Collection	5,960.00	Concrete Wall/Slab for Gainesboro Citizens Site
Sheriff	3,385.01	Sungard OSSI Software
	2,137.10	Ammunition
	174,643.00	(7) Police Sedan Interceptors
	2,890.10	Dare T-Shirts
Total	369,654.76	

(3) Proffer Information	SCHOOLS	PARKS	FIRE & RESCUE	Designated Other Projects	TOTAL
Balance@10/31/14	2,245,305.93	387,660.93	401,711.57	989,102.24	4,023,780.67

Designated Other Projects Detail

Administration	189,462.24	
Bridges	600.00	
Historic Preservation	99,000.00	12/11/14 Board Action designated \$50,000 for final debt payment
Library	72,712.00	on the Huntsberry property.
Rt.50 Trans.Imp.	10,000.00	
Rt. 50 Rezoning	25,000.00	
Rt. 656 & 657 Imp.	25,000.00	
RT.277	162,375.00	
Sheriff	36,953.00	
Solid Waste	12,000.00	
Stop Lights	26,000.00	
BPG Properties/Rt.11 Corridor	330,000.00	
Total	989,102.24	

Other Proffers @10/31/14

(4) Fund Balance Adjusted	
Ending Balance 10/31/14	36,883,199.52
Revenue 10/14	18,354,901.16
Expenditures 10/14	(21,231,949.91)
Transfers 10/14	(2,064,078.89)
10/14 Adjusted Fund Balance	31,942,071.88

County of Frederick
 Comparative Statement of Revenues, Expenditures
 and Changes in Fund Balance
 October 31, 2014

REVENUES:	<u>Appropriated</u>	FY15 10/31/14 <u>Actual</u>	FY14 10/31/13 <u>Actual</u>	YTD Actual <u>Variance</u>
General Property Taxes	93,490,226.00	4,478,150.97	4,385,774.92	92,376.05 (1)
Other local taxes	30,213,611.00	5,326,508.71	5,212,416.91	114,091.80 (2)
Permits & Privilege fees	1,248,473.00	602,706.10	463,393.01	139,313.09 (3)
Revenue from use of money and property	131,780.00	96,823.71	87,404.93	9,418.78 (4)
Charges for Services	2,372,232.00	731,756.97	717,744.46	14,012.51
Miscellaneous	495,706.00	176,798.82	128,404.14	48,394.68
Recovered Costs	1,601,733.32	1,331,187.73	1,036,701.10	294,486.63 (5)
Intergovernmental:				
Commonwealth	8,785,129.00	5,605,000.15	5,431,962.61	173,037.54 (6)
Federal	43,500.00	5,968.00	8,066.71	(2,098.71) (7)
Transfers	.	0.00	0.00	0.00
TOTAL REVENUES	138,382,390.32	18,354,901.16	17,471,868.79	883,032.37
 EXPENDITURES:				
General Administration	9,151,561.85	2,802,783.98	2,612,363.94	190,420.04
Judicial Administration	2,408,692.25	679,132.69	643,772.34	35,360.35
Public Safety	30,374,285.90	11,588,326.59	10,516,872.04	1,071,454.55
Public Works	4,273,857.12	1,179,102.72	1,386,715.03	(207,612.31)
Health and Welfare	7,227,185.00	2,216,107.75	1,927,141.62	288,966.13
Education	56,000.00	14,000.00	14,123.25	(123.25)
Parks, Recreation, Culture	5,742,632.19	1,830,532.73	1,725,256.90	105,275.83
Community Development	2,452,290.10	921,963.45	955,238.46	(33,275.01)
TOTAL EXPENDITURES	61,686,504.41	21,231,949.91	19,781,483.58	1,450,466.33 (8)
 OTHER FINANCING SOURCES (USES):				
Operating transfers from / to	85,009,883.60	2,064,078.89	400,846.51	1,663,232.38 (9)
Excess (deficiency)of revenues & other sources over expenditures & other uses	(8,313,997.69)	(4,941,127.64)	(2,710,461.30)	2,230,666.34
 Fund Balance per General Ledger		36,883,199.52	31,300,526.02	5,582,673.50
Fund Balance Adjusted to reflect Income Statement@10/31/14		31,942,071.88	28,590,064.72	3,352,007.16

(1)General Property Taxes	FY15	FY14	Increase/Decrease
Real Estate Taxes	1,586,375	1,594,967	(8,592)
Public Services	(133)	(3,346)	3,213
Personal Property	2,562,588	2,498,573	64,015
Penalties and Interest	197,072	185,951	11,121
Credit Card Chgs./Delinq.Advertising	(20,458)	(17,497)	(2,961)
Adm.Fees For Liens&Distress	152,707	127,127	25,580
	4,478,151	4,385,775	92,376

(2) Other Local Taxes

Local Sales and Use tax	2,112,492.38	1,987,589.81	124,902.57
Communications Sales Tax	225,089.41	227,533.36	(2,443.95)
Utility Taxes	673,648.10	631,418.16	42,229.94
Business Licenses	552,778.96	653,747.57	(100,968.61)
Auto Rental Tax	31,193.97	27,600.27	3,593.70
Motor Vehicle Licenses Fees	126,713.10	122,080.44	4,632.66
Recordation Taxes	398,510.24	419,947.96	(21,437.72)
Meals Tax	1,090,209.78	1,022,269.21	67,940.57
Lodging Tax	114,624.52	118,861.13	(4,236.61)
Street Lights	948.25	1,125.00	(176.75)
Star Fort Fees	300.00	244.00	56.00
Total	5,326,508.71	5,212,416.91	114,091.80

(3)Permits&Privileges

Dog Licenses	18,310.00	18,740.00	(430.00)
Land Use Application Fees	5,100.00	3,575.00	1,525.00
Transfer Fees	938.70	919.57	19.13
Development Review Fees	130,510.10	125,686.20	4,823.90
Building Permits	328,303.81	237,181.36	91,122.45
2% State Fees	13,250.99	1,298.13	11,952.86
Electrical Permits	29,595.00	28,442.00	1,153.00
Plumbing Permits	5,199.00	3,110.00	2,089.00
Mechanical Permits	21,835.50	16,635.75	5,199.75
Sign Permits	820.00	810.00	10.00
Permits for Commercial Burning	225.00	100.00	125.00
Explosive Storage Permits	200.00	200.00	-
Blasting Permits	105.00	165.00	(60.00)
Land Disturbance Permits	48,013.00	24,480.00	23,533.00
Septic Haulers Permit	-	200.00	(200.00)
Sewage Installation License	300.00	300.00	-
Transfer Development Rights	-	1,550.00	(1,550.00)
Total	602,706.10	463,393.01	139,313.09

(4) Revenue from use of

Money	47,796.88	39,507.10	8,289.78
Property	49,026.83	47,897.83	1,129.00
Total	96,823.71	87,404.93	9,418.78

(5) Recovered Costs	FY15	FY14	Increase/Decrease
Recovered Costs Treas.Office	-	42,156.00	(42,156.00)
Worker's Comp	450.00	400.00	50.00
Purchasing Card Rebate	98,068.29	117,213.04	(19,144.75)
Recovered Costs-IT/GIS	-	25,421.90	(25,421.90)
Fire & Rescue Fee Recovery	166,301.00	-	166,301.00
Round Hill Bond Payment	16,758.26	-	16,758.26
Reimbursement Circuit Court	3,821.07	4,467.09	(646.02)
Clarke County Container Fees	15,228.19	19,570.83	(4,342.64)
City of Winchester Container Fees	12,093.04	13,878.24	(1,785.20)
Refuse Disposal Fees	21,073.71	27,342.52	(6,268.81)
Recycling Revenue	26,352.34	38,548.77	(12,196.43)
Sheriff Restitution	-	9.36	(9.36)
Container Fees Bowman Library	430.26	417.23	13.03
Restitution Victim Witness	4,476.24	3,908.00	568.24
Reimb.of Expenses Gen.District Court	10,000.92	9,299.38	701.54
Reimb.Task Force	16,069.72	15,292.14	777.58
Sign Deposits Planning	(50.00)	679.20	(729.20)
Grounds Maint.Frederick Co.Schools	119,489.97	108,986.26	10,503.71
Reimbursement-Construction Projects	385,799.69	-	385,799.69
Westminster Canterbury Lieu of Taxes	12,225.05	-	12,225.05
Comcast PEG Grant	35,344.80	31,520.40	3,824.40
Proffer-Other	449.50	5,000.00	(4,550.50)
Fire School Programs	11,355.00	16,971.00	(5,616.00)
Proffer Sovereign Village	-	14,634.92	(14,634.92)
Proffer Redbud Run	12,908.00	64,540.00	(51,632.00)
Clerks Reimbursement to County	2,569.57	3,956.38	(1,386.81)
Proffer Canter Estates	4,087.97	4,087.97	-
Proffer Village at Harvest Ridge	6,156.00	6,156.00	-
Proffer Snowden Bridge	176,310.42	217,299.86	(40,989.44)
Proffer Meadows Edge Racey Tract	161,152.00	181,296.00	(20,144.00)
Sheriff Reimbursement	7,385.72	53,886.61	(46,500.89)
Proffer Cedar Meadows Proffer	4,881.00	9,762.00	(4,881.00)
Total	1,331,187.73	1,036,701.10	294,486.63

*1 Reimbursement for the Round Hill Fire and Rescue Station and Event Center design.

(6) Commonwealth Revenue	10/31/14	10/31/13	
	FY15	FY14	Increase/Decrease
Motor Vehicle Carriers Tax	36,948.73	37,981.90	(1,033.17)
Mobile Home Titling Tax	60,131.19	13,211.19	46,920.00
Recordation Taxes	167,636.80	163,801.85	3,834.95
P/P State Reimbursement	2,610,611.27	2,610,611.27	-
Shared Expenses Comm.Atty.	105,178.61	94,028.26	11,150.35
Shared Expenses Sheriff	582,410.50	558,875.80	23,534.70
Shared Expenses Comm.of Rev.	52,360.93	51,322.88	1,038.05
Shared Expenses Treasurer	39,010.23	39,248.25	(238.02)
Shared Expenses Clerk	92,749.37	106,376.68	(13,627.31)
Public Assistance Grants	1,333,900.76	1,115,911.61	217,989.15
Litter Control Grant	15,515.00	15,502.00	13.00
Emergency Services Fire Program	239,007.00	33,557.00	205,450.00
DMV Grant Funding	12,342.03	6,054.78	6,287.25
DCJS & Sheriff State Grants	122,764.08	-	122,764.08
JJC Grant Juvenile Justice	32,090.00	64,180.00	(32,090.00)
Rent/Lease Payments	77,143.48	75,993.35	1,150.13
Spay/Neuter Assistance-State	395.20	331.55	63.65
State Reimbursement-EDC	-	400,000.00	(400,000.00)
VDEM Grant Sheriff	-	5,600.58	(5,600.58)
Wireless 911 Grant	19,453.00	16,388.14	3,064.86
State Forfeited Asset Funds	5,218.09	4,176.86	1,041.23
Fire and Rescue OEMS Reimb.	133.88	2,142.00	(2,008.12)
IT/GIS Grants	-	16,666.66	(16,666.66)
Total	5,605,000.15	5,431,962.61	173,037.54

*1

*2

*3

*1 Increase in revenue for special needs and adoptions

*2 Timing of receipt of \$203,293 revenue received in December in prior years.

*3 Abbott Grant \$99,064.88

County of Frederick
General Fund
October 31, 2014

(7) Federal Revenue	FY15	FY14	Increase/Decrease
Federal Forfeited Assets	-	8,066.71	(8,066.71)
Federal Grants Sheriff	5,509.00	-	5,509.00
Emergency Services Grant-Federal	459.00	-	459.00
Total	5,968.00	8,066.71	(2,098.71)

(8) Expenditures

Expenditures increased \$1,450,466.33 in total. **Public Safety** increased \$1,071,454.55. The Sheriff's department purchased (17) vehicles totaling \$412,580.00, contributions to the Fire Departments and Rescue Squads increased \$353,533.30 and includes \$239,006.90 for fire program funds. Additionally, the contribution for the local share for the Jail though the second quarter increased \$227,592.12 from the previous year. **Public Works** decreased \$207,612.31 and reflects the \$186,853.33 Gainesboro Citizen's Site in the previous year. Transfers increased \$1,663,232.38. See chart below:

(9) Transfers Increased \$1,663,232.38	FY15	FY14	Increase/Decrease
Transfer to School Operating	218,387.05	218,891.94	(504.89) *1
Transfer to Debt Service County	201,548.42	150,730.16	50,818.26
Transfer to Capital Projects Fund	1,000,000.00	-	1,000,000.00 *2
Transfer to School Capital Projects Fund	542,593.92	-	542,593.92 *3
Operational Transfers	101,549.50	31,224.41	70,325.09 *4
Total	2,064,078.89	400,846.51	1,663,232.38

*1 FY14 School Carry Forward Encumbrances

*2 Proffer for Round Hill Fire and Rescue and Event Center Site Plan Development.

*3 Unobligated FY14 Funds to be Used for Capital Maintenance Needs.

*4 Timing of Insurance Charge Outs.

County of Frederick
 FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER
 October 31, 2014

ASSETS	FY2015 <u>10/31/14</u>	FY2014 <u>10/31/13</u>	Increase <u>(Decrease)</u>
Cash	6,396,356.34	5,298,287.19	1,098,069.15 *1
GL controls(est.rev/est.exp)	<u>(433,294.67)</u>	<u>(363,966.37)</u>	<u>(69,328.30)</u>
TOTAL ASSETS	<u>5,963,061.67</u>	<u>4,934,320.82</u>	<u>1,028,740.85</u>
LIABILITIES			
Accrued Operating Reserve Costs	<u>2,115,099.00</u>	<u>2,077,528.07</u>	<u>37,570.93</u>
TOTAL LIABILITIES	<u>2,115,099.00</u>	<u>2,077,528.07</u>	<u>37,570.93</u>
EQUITY			
Fund Balance Reserved			
Encumbrances Undesignated	91,395.00	13,773.36	77,621.64
Fund Balance	<u>3,756,567.67</u>	<u>2,843,019.39</u>	<u>913,548.28</u> *2
TOTAL EQUITY	<u>3,847,962.67</u>	<u>2,856,792.75</u>	<u>991,169.92</u>
TOTAL LIABILITY & EQUITY	<u>5,963,061.67</u>	<u>4,934,320.82</u>	<u>1,028,740.85</u>

NOTES:

*1 Cash increased \$1,098,069.15. Refer to the following page for comparative statement of revenues, expenditures and changes in fund balance.

*2 Fund balance increased \$913,548.28. The beginning fund balance was \$2,738,357.11 that includes adjusting entries, budget controls for FY15(\$510,200), and the year to date revenue less expenditures of \$1,528,410.56.

Current Unrecorded Accounts Receivable-	<u>FY2015</u>
Prisoner Billing:	26,023.78
Compensation Board Reimbursement 10/14	<u>451,973.09</u>
Total	477,996.87

FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER

REVENUES:	<u>Appropriated</u>	FY2015 10/31/14 <u>Actual</u>	FY2014 10/31/13 <u>Actual</u>	YTD Actual <u>Variance</u>
Credit Card Probation		45.99		
Interest	-	3,519.59	2,686.91	832.68
Sale of Salvage&Surplus	-	-	76.00	(76.00)
Supervision Fees	43,446.00	13,196.00	13,672.30	(476.30)
Drug Testing Fees	5,000.00	375.00	1,125.00	(750.00)
Work Release Fees	405,150.00	79,912.98	100,497.90	(20,584.92)
Federal Bureau Of Prisons	0.00	1,275.48	1,375.00	(99.52)
Local Contributions	6,253,129.00	2,959,773.70	2,765,382.50	194,391.20
Miscellaneous	15,000.00	2,891.46	2,597.25	294.21
Phone Commissions	300,000.00	31,974.85	26,987.77	4,987.08
Food & Staff Reimbursement	115,000.00	20,434.37	29,845.20	(9,410.83)
Elec.Monitoring Part.Fees	144,000.00	21,325.70	16,262.96	5,062.74
Employee Meal Supplements	200.00	0.00	42.50	(42.50)
Share of Jail Cost Commonwealth	1,066,042.00	218,568.00	0.00	218,568.00
Medical & Health Reimb.	50,000.00	18,023.13	18,134.85	(111.72)
Shared Expenses CFW Jail	4,973,170.00	1,298,186.60	1,247,278.14	50,908.46
State Grants	263,263.00	76,425.00	66,869.00	9,556.00
Local Offender Probation	252,286.00	67,190.00	62,151.00	5,039.00
DOC Contract Beds	0.00	0.00	0.00	0.00
Bond Proceeds	0.00	0.00	221,000.00	(221,000.00)
Transfer From General Fund	4,991,484.00	2,461,093.12	2,233,501.00	227,592.12
TOTAL REVENUES	18,877,170.00	7,274,210.97	6,809,485.28	464,679.70
EXPENDITURES:	19,401,859.67	5,745,800.41	5,600,754.69	145,045.72
Excess(Deficiency)of revenues over expenditures		1,528,410.56	1,208,730.59	319,679.97
FUND BALANCE PER GENERAL LEDGER		<u>2,228,157.11</u>	<u>1,634,288.80</u>	<u>593,868.31</u>
Fund Balance Adjusted To Reflect Income Statement 10/31/14		3,756,567.67	2,843,019.39	913,548.28

County of Frederick
Fund 12 Landfill
October 31, 2014

ASSETS	FY2015 <u>10/31/14</u>	FY2014 <u>10/31/13</u>	Increase <u>(Decrease)</u>
Cash	30,978,154.89	30,038,381.60	939,773.29
Receivables:			
Accounts Receivable			
Fees	562,652.78	549,319.41	13,333.37 *1
Accounts Receivable Other	172.00	88.00	84.00
Allow.Uncollectible Fees	(84,000.00)	(84,000.00)	0.00
Fixed Assets	43,682,208.64	43,287,786.24	394,422.40
Accumulated Depreciation	(25,115,864.21)	(23,311,767.48)	(1,804,096.73)
GL controls(est.rev/est.exp)	<u>(3,311,966.02)</u>	<u>(2,513,233.00)</u>	<u>(798,733.02)</u>
TOTAL ASSETS	<u>46,711,358.08</u>	<u>47,966,574.77</u>	<u>(1,255,216.69)</u>
LIABILITIES			
Accounts Payable	-	-	
Accrued VAC.Pay and Comp TimePay	178,911.24	159,728.90	19,182.34
Accrued Remediation Costs	11,938,535.78	11,791,736.42	146,799.36 *2
Retainage Payable	9,244.62	0.00	9,244.62
Deferred Revenue Misc.Charges	<u>172.00</u>	<u>88.00</u>	<u>84.00</u>
TOTAL LIABILITIES	<u>12,126,863.64</u>	<u>11,951,553.32</u>	<u>175,310.32</u>
EQUITY			
Fund Balance			
Reserved:			
Encumbrances	168,423.20	0.00	168,423.20 *3
Land Acquisition	1,048,000.00	1,048,000.00	0.00
New Development Costs	3,812,000.00	3,812,000.00	0.00
Environmental Project Costs	1,948,442.00	1,948,442.00	0.00
Equipment	3,050,000.00	3,050,000.00	0.00
Undesignated			
Fund Balance	<u>24,557,629.24</u>	<u>26,156,579.45</u>	<u>(1,598,950.21) *4</u>
TOTAL EQUITY	<u>34,584,494.44</u>	<u>36,015,021.45</u>	<u>(1,430,527.01)</u>
TOTAL LIABILITY AND EQUITY	<u>46,711,358.08</u>	<u>47,966,574.77</u>	<u>(1,255,216.69)</u>

NOTES:

*1 Landfill receivables increased \$13,333.37 at 10/31/14. Landfill charges for 10/14 were \$476,881.65 compared to \$450,675.49 at 10/13 for an increase of \$26,206.16. The delinquent fees at 10/14 were \$82,271.67 compared to \$94,933.39 at 10/13 for a decrease of \$12,661.72.

*2 Remediation increased \$146,799.36 and includes \$117,232.00 for post closure and \$29,567.36 for interest.

*3 The encumbrance balance at 10/31/14 was \$168,423.20 and includes \$104,715.62 for Landfill improvements for roadway, leachate lagoon, and drainage improvements project. Additionally, \$33,426 for a LED monument sign, \$25,098 for a Ford F-350 XL, and \$5,183.58 for an 8 foot Fisher snow plow.

*4 Fund balance decreased \$1,598,950.21. The beginning balance was \$26,789,927.14 and includes adjusting entries, budget controls for FY15(\$1,705,018.00), (2) positions(\$84,734.00), (\$420,000.00) carry forward funds for the final phase of Permit 40, to purchase as used motor grader, and unexpected changes in work to reconstruct the leachate holding pool, and the year to date less expenses(\$22,545.90).

County of Frederick
 Comparative Statement of Revenue, Expenditures
 and Changes in Fund Balance
 10/31/14

FUND 12 LANDFILL REVENUES	<u>Appropriated</u>	FY15 10/31/14 <u>Actual</u>	FY14 10/31/13 <u>Actual</u>	YTD Actual <u>Variance</u>
Interest Charge	0.00	1,387.14	1,142.94	244.20
Interest on Bank Deposits	20,000.00	20,782.54	17,790.52	2,992.02
Salvage and Surplus	0.00	59,574.60	43,755.90	15,818.70
Sanitary Landfill Fees	4,653,000.00	1,636,846.48	1,575,305.55	61,540.93
Charges to County	0.00	115,903.74	116,697.44	(793.70)
Charges to Winchester	0.00	33,895.00	31,659.92	2,235.08
Tire Recycling	54,000.00	64,402.89	46,441.22	17,961.67
Reg. Recycling Electronics	60,000.00	14,973.00	15,429.60	(456.60)
Miscellaneous	0.00	174.00	3,293.70	(3,119.70)
Wheel Recycling	144,000.00	0.00	0.00	0.00
Charges for RTOP	0.00	0.00	2,408.69	(2,408.69)
Renewable Energy Credits	116,262.00	46,053.84	43,167.18	2,886.66
Landfill Gas To Electricity	363,925.00	159,165.39	125,463.49	33,701.90
Waste Oil Recycling	0.00	6,565.91	9,544.05	(2,978.14)
State Reimbursement Tire Operation	0.00	0.00	0.00	0.00
TOTAL REVENUES	<u>5,411,187.00</u>	<u>2,159,724.53</u>	<u>2,032,100.20</u>	<u>127,624.33</u>
Operating Expenditures	4,771,404.44	945,223.92	881,128.70	64,095.22
Capital Expenditures	4,120,171.78	1,237,046.51	0.00	1,237,046.51
TOTAL Expenditures	<u>8,891,576.22</u>	<u>2,182,270.43</u>	<u>881,128.70</u>	<u>1,301,141.73</u>
Excess(deficiency)of revenue over expenditures		(22,545.90)	1,150,971.50	(1,173,517.40)
Fund Balance Per General Ledger		<u>24,580,175.14</u>	<u>25,005,607.95</u>	<u>(425,432.81)</u>
FUND BALANCE ADJUSTED		24,557,629.24	26,156,579.45	(1,598,950.21)

County of Frederick, VA
Report on Unreserved Fund Balance
November 14, 2014

Unreserved Fund Balance, Beginning of Year, July 1, 2014 **39,292,350**

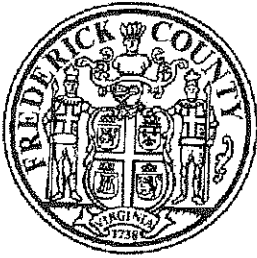
Prior Year Funding & Carryforward Amounts

C/F Dare	(2,065)	
C/F sign materials	(4,500)	
C/F Shelter van accessories	(1,330)	
C/F K9 unit accessories	(3,000)	
C/F Fire Company Capital	(167,180)	
C/F Designated School Operating funds	(108,939)	
C/F School Operating to School Capital	(542,594)	
C/F forfeited assets	(53,015)	
		(882,622)

Other Funding / Adjustments

HP Hood incentive	(500,000)	
Airport capital	(80,282)	
COR refund - Disabled Veteran	(2,793)	
(7) DSS positions	(221,648)	
COR refund - Disabled Veteran	(3,817)	
OSSI licenses - Sheriff	(53,693)	
COR refund - New World Pasta	(44,457)	
Recycling cans	(14,850)	
Sheriff PT - court bailiffs	(175,000)	
Sheriff - 10 vehicles & equipment	(284,781)	
Inspections PT to FT position	(11,843)	
COR PT to FT position	(14,393)	
Litigation settlement	(118,972)	
		(1,526,528)

Fund Balance, November 14, 2014 **36,883,200**



County of Frederick

Paula A. Nofsinger
Director of Human Resources

Office : (540) 665-5668
Fax: (540) 665-5669
pnofsinger@fcva.us

TO: Board of Supervisors
FROM: HR Committee
DATE: November 14, 2014
SUBJECT: Human Resources Committee Report

The HR Committee met in the First Floor Conference Room at 107 North Kent Street on Friday, November 14th, 2014, at 8:00a.m. All members were present.

***** Items Requiring Action*****

1. The Committee recommends adoption of the recommended salary ranges with an effective date of January 1, 2015. (See attachments).
2. The Committee recommends adoption of the attached resolution to designate Frederick County a HIPPA Hybrid Entity (See attachments).
3. The Committee recommends approval of the Employee of the Month award for November. (See attachment).

*****Items Not Requiring Action*****

1. Presentation by the Director of Finance, Cheryl Shiffler.
At the request of the Committee, Ms. Shiffler presented an overview of the objectives and responsibilities of the Finance Department. The presentation also provided the Committee an understanding of her department's role, authority, projects, and topics of importance within her department; presentation attached.

There being no further business, the meeting was adjourned.

The next HR Committee meeting is scheduled for Friday, December 12th, 2014.

Respectfully Submitted,

Human Resources Committee

Robert Hess, Chairman
Robert Wells
Chris Collins
Don Butler
Dorrie Greene
Beth Lewin

By:


Paula A. Nofsinger
Director of Human Resources



County of Frederick

Paula A. Nofsinger
Director of Human Resources

(540) 665-5668
Fax: (540) 665-5669
pnofsinger@fcva.us

To: Human Resources Committee

Through: John R. Riley, Jr. County Administrator

From: Paula Nofsinger *Paula Nofsinger*

Date: November 10, 2014

Subject: Implementation of New Salary Scales

As you know, the County has been working diligently on a salary study over the past year. Our goal for this project was to establish a fundamental salary structure that will attract and retain the top talent for our positions. Another goal was to address any salary compression that may have developed over the timeframe of July 2009 through 2012, when salary increases were frozen.

With the help of an outside vendor, local market data was gathered on the majority of our positions. There were 94 positions benchmarked that covered over 90% of our employee base. Based on the data gathered, the vendor recommended to County leadership a new salary structure. Additionally, in order to stay competitive with other local jurisdictions, a 5% premium to the salary structure was added to the recommended ranges.

As far as attracting and retaining the top talent, the recommended salary structure, if adopted, will result in higher starting salaries for our positions to assist the County in hiring the best candidates. This is extremely important for future growth, especially with our public safety positions. Additionally, when Department Directors are hiring, the recommended salary structure will provide more flexibility in considering relevant, prior experience. Not only will the recommended ranges provide competitive market data, they will also provide guidance on appropriate pay based on the candidate's experience in the specific position.

The second goal of our project was to address any compression that may have occurred over the past six years. This part of the project was a three-step process. First, all of our employees were placed in a grade based on their position, the same way we currently grade positions. Secondly, all of our employees were placed within their grade's salary range based on their years of experience in their current position. Consequently, everyone is at least at their appropriate minimum recommended salary. Thirdly, I am in the process now of meeting with all the Department Heads for their opinions and recommendations. By using the years of service in current position and the Director's feedback, we believe that any compression issues will be addressed.

Funding for our recommended salary structure will be accomplished by general fund transfers made available by existing funds budgeted in debt service that will not be expended. It is estimated that these general fund transfers in FY 2015 will not exceed \$600,000. The other agencies that the county is fiscal agent for will require a supplemental appropriation once exact amounts are determined. The county's funding for these supplemental appropriations is expected to be funded out of remaining contingency funds and not require a general fund supplemental appropriation.

I am respectfully requesting that this Committee recommend to the Board of Supervisor's that our recommended salary structure be adopted.

Thank you for your continued support and please let me know if you have any questions.

Salary Ranges

	A	B	C	D	E	F	G	H	I	J	K	L
R1	\$20,160.99	\$21,300.08	\$22,503.54	\$23,774.99	\$25,118.28	\$26,537.46	\$28,036.83	\$29,620.91	\$31,294.49	\$33,062.63	\$34,930.66	\$36,904.25
	\$1,680.08	\$1,775.01	\$1,875.29	\$1,981.25	\$2,093.19	\$2,211.45	\$2,336.40	\$2,468.41	\$2,607.87	\$2,755.22	\$2,910.89	\$3,075.35
	\$9.69	\$10.24	\$10.82	\$11.43	\$12.08	\$12.76	\$13.48	\$14.24	\$15.05	\$15.90	\$16.79	\$17.74
R2	\$22,238.10	\$23,494.55	\$24,822.00	\$26,224.44	\$27,706.12	\$29,271.51	\$30,925.36	\$32,672.64	\$34,518.64	\$36,468.95	\$38,529.44	\$40,706.35
	\$1,853.18	\$1,957.88	\$2,068.50	\$2,185.37	\$2,308.84	\$2,439.29	\$2,577.11	\$2,722.72	\$2,876.55	\$3,039.08	\$3,210.79	\$3,392.20
	\$10.69	\$11.30	\$11.93	\$12.61	\$13.32	\$14.07	\$14.87	\$15.71	\$16.60	\$17.53	\$18.52	\$19.57
R3	\$24,535.20	\$25,921.44	\$27,386.00	\$28,933.31	\$30,568.04	\$32,295.13	\$34,119.81	\$36,047.58	\$38,084.27	\$40,236.03	\$42,509.36	\$44,911.14
	\$2,044.60	\$2,160.12	\$2,282.17	\$2,411.11	\$2,547.34	\$2,691.26	\$2,843.32	\$3,003.96	\$3,173.69	\$3,353.00	\$3,542.45	\$3,742.60
	\$11.80	\$12.46	\$13.17	\$13.91	\$14.70	\$15.53	\$16.40	\$17.33	\$18.31	\$19.34	\$20.44	\$21.59
R4	\$27,052.28	\$28,580.74	\$30,195.55	\$31,901.60	\$33,704.04	\$35,608.32	\$37,620.19	\$39,745.73	\$41,991.36	\$44,363.87	\$46,870.43	\$49,518.61
	\$2,254.36	\$2,381.73	\$2,516.30	\$2,658.47	\$2,808.67	\$2,967.36	\$3,135.02	\$3,312.14	\$3,499.28	\$3,696.99	\$3,905.87	\$4,126.55
	\$13.01	\$13.74	\$14.52	\$15.34	\$16.20	\$17.12	\$18.09	\$19.11	\$20.19	\$21.33	\$22.53	\$23.81
R5	\$29,820.96	\$31,505.84	\$33,285.92	\$35,166.57	\$37,153.49	\$39,252.66	\$41,470.43	\$43,813.51	\$46,288.98	\$48,904.30	\$51,667.40	\$54,586.60
	\$2,485.08	\$2,625.49	\$2,773.83	\$2,930.55	\$3,096.12	\$3,271.05	\$3,455.87	\$3,651.13	\$3,857.41	\$4,075.36	\$4,305.62	\$4,548.88
	\$14.34	\$15.15	\$16.00	\$16.91	\$17.86	\$18.87	\$19.94	\$21.06	\$22.25	\$23.51	\$24.84	\$26.24
R6	\$32,886.18	\$34,744.25	\$36,707.30	\$38,781.27	\$40,972.41	\$43,287.35	\$45,733.09	\$48,317.00	\$51,046.92	\$53,931.07	\$56,978.17	\$60,197.44
	\$2,740.52	\$2,895.35	\$3,058.94	\$3,231.77	\$3,414.37	\$3,607.28	\$21.99	\$4,026.42	\$4,253.91	\$4,494.26	\$4,748.18	\$5,016.45
	\$15.81	\$16.70	\$17.65	\$18.64	\$19.70	\$20.81	\$21.99	\$23.23	\$24.54	\$25.93	\$27.39	\$28.94
R7	\$36,240.68	\$38,288.28	\$40,451.56	\$42,737.08	\$45,151.72	\$47,702.79	\$50,398.00	\$53,245.49	\$56,253.86	\$59,432.20	\$62,790.12	\$66,337.76
	\$3,020.06	\$3,190.69	\$3,370.96	\$3,561.42	\$3,762.64	\$3,975.23	\$4,199.83	\$4,437.12	\$4,687.82	\$4,952.68	\$5,232.51	\$5,528.15
	\$17.42	\$18.41	\$19.45	\$20.55	\$21.71	\$22.93	\$24.23	\$25.60	\$27.05	\$28.57	\$30.19	\$31.89
R8	\$39,957.36	\$42,214.95	\$44,600.09	\$47,120.00	\$49,782.28	\$52,594.98	\$55,566.59	\$58,706.11	\$62,023.00	\$65,527.30	\$69,229.59	\$73,141.07
	\$3,329.78	\$3,517.91	\$3,716.67	\$3,926.67	\$4,148.52	\$4,382.91	\$4,630.55	\$4,892.18	\$5,168.58	\$5,460.61	\$5,769.13	\$6,095.09
	\$19.21	\$20.30	\$21.44	\$22.65	\$23.93	\$25.29	\$26.71	\$28.22	\$29.82	\$31.50	\$33.28	\$35.16
R9	\$44,077.55	\$46,567.93	\$49,199.02	\$51,978.77	\$54,915.57	\$58,018.30	\$61,296.33	\$64,759.57	\$68,418.49	\$72,284.13	\$76,368.19	\$80,682.99
	\$3,673.13	\$3,880.66	\$4,099.92	\$4,331.56	\$4,576.30	\$4,834.86	\$5,108.03	\$5,396.63	\$5,701.54	\$6,023.68	\$6,364.02	\$6,723.58
	\$21.19	\$22.39	\$23.65	\$24.99	\$26.40	\$27.89	\$29.47	\$31.13	\$32.89	\$34.75	\$36.72	\$38.79
R10	\$48,563.58	\$51,307.42	\$54,206.29	\$57,268.94	\$60,504.64	\$63,923.15	\$67,534.81	\$71,350.53	\$75,381.83	\$79,640.91	\$84,140.62	\$88,894.56
	\$4,046.96	\$4,275.62	\$4,517.19	\$4,772.41	\$5,042.05	\$5,326.93	\$5,627.90	\$5,945.88	\$6,281.82	\$6,636.74	\$7,011.72	\$7,407.88
	\$23.35	\$24.67	\$26.06	\$27.53	\$29.09	\$30.73	\$32.47	\$34.30	\$36.24	\$38.29	\$40.45	\$42.74
R11	\$53,555.21	\$56,581.08	\$59,777.91	\$63,155.36	\$66,723.64	\$70,493.53	\$74,476.41	\$78,684.33	\$83,129.99	\$87,826.84	\$92,789.05	\$98,031.63
	\$4,462.93	\$4,715.09	\$4,981.49	\$5,262.95	\$5,560.30	\$5,874.46	\$6,206.37	\$6,557.03	\$6,927.50	\$7,318.90	\$7,732.42	\$8,169.30
	\$25.75	\$27.20	\$28.74	\$30.36	\$32.08	\$33.89	\$35.81	\$37.83	\$39.97	\$42.22	\$44.61	\$47.13
R12	\$59,043.94	\$62,379.92	\$65,904.39	\$69,627.98	\$73,561.96	\$77,718.22	\$82,109.29	\$86,748.47	\$91,649.76	\$96,827.97	\$102,298.75	\$108,078.63
	\$4,920.33	\$5,198.33	\$5,492.03	\$5,802.33	\$6,130.16	\$6,476.52	\$6,842.44	\$7,229.04	\$7,637.48	\$8,069.00	\$8,524.90	\$9,006.55
	\$28.39	\$29.99	\$31.68	\$33.47	\$35.37	\$37.36	\$39.48	\$41.71	\$44.06	\$46.55	\$49.18	\$51.96
R13	\$65,095.39	\$68,773.28	\$72,658.97	\$76,764.21	\$81,101.38	\$85,683.61	\$90,524.74	\$95,639.38	\$101,043.01	\$106,751.94	\$112,783.42	\$119,155.69
	\$5,424.62	\$5,731.11	\$6,054.91	\$6,397.02	\$6,758.45	\$7,140.30	\$7,543.73	\$7,969.95	\$8,420.25	\$8,896.99	\$9,398.62	\$9,929.64
	\$31.30	\$33.06	\$34.93	\$36.91	\$38.99	\$41.19	\$43.52	\$45.98	\$48.58	\$51.32	\$54.22	\$57.29

2015 Recommended Salary Ranges

6-13 Years 13-19 Years 19 & Over Years

Salary Grade	Progress Point			Advance Point	
	Minimum	Midpoint	Maximum	Point	Maximum
13	\$96,200	\$110,600	\$125,000	\$139,400	\$153,800
12	\$85,600	\$98,500	\$111,300	\$124,100	\$137,000
11	\$76,800	\$88,300	\$99,800	\$111,300	\$122,800
10	\$65,800	\$75,700	\$85,600	\$95,500	\$105,400
9	\$56,900	\$65,500	\$74,000	\$82,500	\$91,100
8	\$50,100	\$57,600	\$65,100	\$72,600	\$80,100
7	\$45,200	\$52,000	\$58,800	\$65,600	\$72,400
6	\$40,400	\$46,400	\$52,500	\$58,600	\$64,600
5	\$36,800	\$42,300	\$47,800	\$53,300	\$58,800
4	\$32,300	\$37,200	\$42,000	\$46,800	\$51,700
3	\$29,500	\$33,900	\$38,300	\$42,700	\$47,100
2	\$25,800	\$29,700	\$33,600	\$37,500	\$41,400
1	\$22,200	\$25,600	\$28,900	\$32,200	\$35,600