



## WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD  
WINCHESTER, VIRGINIA 22602  
(540) 662-5786

### **Agenda Regular Business Meeting**

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, Thursday, October 16, 2014 at 5:00 p.m.

#### **Gene Fisher, Chairman, Presiding**

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes – September 18, 2014 Regular Business Meeting
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
  - a. Financial Report – Secretary/Treasurer – J.J. Smith  
September 2014 Financial Report – Pre-Audit
  - b. Building/Lease – Paul Anderson
  - c. Minimum Standards/Personnel/Security – David Reichert
  - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Adjourn

**September 2014 Meeting Minutes  
Winchester Regional Airport Authority**

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:02 p.m., September 18, 2014.

**Present:** Gene Fisher, Bill Pifer, Gerald (J. J.) Smith, John Crawford, David Reichert, Paul Anderson, Frank Haun

**Absent:** Richard Largent, Dan Murray

**CALL TO ORDER**

Chairman Fisher called the meeting to order at 5:00 p.m.

**APPROVE MEETING AGENDA**

**Motion:** Approve agenda as presented – Paul Anderson, second Bill Pifer. Motion passed.

**APPROVE MEETING MINUTES – August 21, 2014**

**Motion:** Approve meeting minutes from August 21, 2014 Regular Business Meeting as presented – David Reichert, second Paul Anderson. Motion passed.

**COMMENTS – AUDIENCE - NONE**

**COMMENTS – CHAIRMAN**

Chairman Fisher briefed the board that the WRAA was working with Frederick County EDA on clarifying language in the existing avigation easement on the former Carper's Valley property. He stated that the attorneys for the WRAA and the property owner were working on language while still protecting the operations of the airport. The terminology had been resolved and the issue was now in the hands of the property owner's attorney. Dave Reichert asked if noise abatement issues were addressed. Mr. Fisher said certain conditions including noise attenuation were included as conditions of approval in the rezoning request.

Chairman Fisher read an excerpt from a letter he received from Delegate Randy Minchew congratulating the Airport Authority on the recent award of a State grant for the South Apron Construction Project in the amount of \$280,000.00 awarded by the Virginia Aviation Board. Delegate Minchew commended Ms. Manuel on her attendance to the needs of the Winchester Regional Airport.

Chairman Fisher requested that J. J. Smith serve on the Building/Lease Committee and John Crawford to serve on the Finance Committee that Mr. Fisher formerly held seats on.

**COMMITTEE REPORTS**

**(a) Finance Reports – J. J. Smith, Secretary/Treasurer**

The treasurer, J. J. Smith presented the financial reports in detail for the month of August 2014.

Mr. Smith stated that fuel sales and revenues were still following the same trend. He added that fuel sales were still down from last year. He asked Ms. Manuel about the increase in expenses for salaries. Ms. Manuel stated that Frederick County Board of Supervisors had approved merit increases for FY 2015 that went into effect in August.

**Motion:** Approve financial reports as presented – Paul Anderson, second David Reichert.

**(b) Building/Lease Committee – Paul Anderson, Chair**

Committee Chairman Anderson stated that a committee meeting to discuss land lease extension requests by two tenants would be held before the next WRAA business meeting.

**(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting**

**(d) Marketing Committee – Bill Pifer, Chair – No meeting**

Committee Chair Bill Pifer stated he had nothing new to report other than the newsletter had been sent out and he had received several positive comments.

**EXECUTIVE DIRECTOR COMMENTS**

Ms. Manuel informed the board that during the prior week they had turned around four grant offers for two projects – Environmental Assessment Runway 14 and the South Apron Construction Project. Two grants were from the FAA and two grants from the Virginia Department of Aviation. She added that the construction project would begin on or about September 29, 2014. Utilities relocation would begin this fall and the old wooden t-hangars removed with major construction beginning next spring. Mr. Pifer asked if the projects had been budgeted locally and she confirmed that they had been budgeted and approved by the County of Frederick and the City of Winchester.

**COMMENTS – BOARD MEMBERS**

Frank Haun informed the board that an aviation enthusiast Don Thompson from New Market, Virginia had passed away. Mr. Thompson was an avid supporter of the Winchester Regional Airport and instrumental in Shenandoah County EDC recognizing the importance of the airport to Shenandoah County.

On behalf of the Chamber of Commerce Dave Reichert thanked Ms. Manuel and the staff for their generosity and support in hosting the Chamber of Commerce Lead Share Group. He added that the group had outgrown the facility and had to move to a larger facility. Mr. Reichert said that the conference room was always ready and prepared for their meetings.

**ADJOURNMENT**

There being no further business motion to adjourn at 5:30 p.m. by Paul Anderson, second by Frank Haun passed.

Respectfully submitted,

J. J. Smith, Secretary/Treasurer

**Winchester Regional Airport Authority**  
**General Ledger Balance Sheet Report**

As Of: 9/30/2014

All Departments Consolidated

**Assets**

10171010.001	County Operating Cash	80,267.39
10171011.000	Petty Cash	500.00
10171080.005	Inventory - Jet-A	51,538.78
10171080.006	Inventory - Avgas	33,150.28
10171082.000	Inventory - Merchandise	1,122.65
10171083.000	Inventory - Oil	462.97
10171084.000	Inventory - Automobile Gas/Airport Use	2,203.43
10171085.000	Inventory - Diesel Airport Use	773.03
10171090.002	Pre-Paid Fire Insurance	9,026.28
10171090.005	Pre-Paid Motor Vehicle Insurance	4,563.00
10171090.007	Pre-Paid Public Officials Risk Ins	387.00
10171090.008	Pre-Paid General Liability Insurance	1,541.67
10171094.000	Prepaid Postage	350.04
10171153.001	Oper Accounts Receivable	62,747.35
10851010.001	County Capital Cash	(154,775.05)
10851100.000	Construction In Progress	416,707.57
10851153.001	Capital A/R Due From Frederick Co	(1,766.00)
10851153.002	Capital A/R Due From City Of Winchester	(578.00)
10851153.007	Capital A/R Due From State Government	12,483.36
10851200.001	Fixed Assets	32,703,117.98
10851200.002	Less Accumulated Depreciation	(9,904,842.46)
<b>Total Assets:</b>		<b>23,318,981.27</b>

**Liabilities**

20172020.000	Accounts Payable - Operating Fund	58,599.92
20172020.001	Accts Payable Credit Card Charges	10,587.10
20172021.001	Wachovia Loan - VRA	562,024.99
20172094.610	Accrued Leave - PTO & IDA	71,227.64
20172094.620	Accrued Leave - Fringes	5,448.92
20172900.000	Deferred Revenue	26,000.00
20852020.000	Accounts Payable - Capital Fund	34,023.15
30000000.000	Current Earnings	(215,143.65)
30000001.000	Retained Earnings	22,766,213.20
<b>Total Liabilities And Equity:</b>		<b>23,318,981.27</b>

Notes:

All Departments Consolidated.

**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
 For The Period: 7/01/2014 Through: 9/30/2014  
 Selected Departments Consolidated

**Income**

	9/30/2014 MTD	Year-To-Date
40174500 Sale - Fuel	113,747.14	283,590.76
40174502 Sale - Merchandise	49.68	112.32
40174503 Sale - Oil	25.18	172.78
40174600 Rental Income	35,761.00	107,273.00
40174601 Income - Land Leases	1,541.00	10,087.00
40174617 Special & Misc Fees	2,485.69	4,876.50
40174618 Facility & Service Fees	1,040.00	4,025.00
40174899 Miscellaneous Revenue	321.70	1,793.92
40174900 Operating Appropriations	5,900.75	17,703.25
<b>Total Income:</b>	<b>160,872.14</b>	<b>429,634.53</b>

**Expense**

	9/30/2014 MTD	Year-To-Date
54140000 Cost - Fuel	78,902.50	201,985.14
54140002 Cost - Merchandise	36.01	82.09
54140003 Cost - Oil	18.67	127.17
54140004 Cost - Catering	31.98	31.98
61000000 Accrued Salaries	(1,730.42)	242.14
61001000 Salaries	36,234.56	107,558.44
61005000 Overtime/Holiday/Comp Pay	1,245.06	4,689.98
62000000 Accrued Leave - Fringe Benefit Expense	(132.38)	18.53
62001000 FICA	2,738.65	8,203.58
62002000 VSRS	3,844.46	11,411.90
62005000 Hospital/Medical Plans	6,725.88	20,177.64
62006000 Group Life Insurance	431.16	1,279.90
62011000 Worker's Compensation	1,404.43	4,193.79
63002000 Professional Svcs - Other	1,467.00	5,331.00
63004001 Outside Repairs & Maint Vehicle/Equip	276.96	586.92
63004003 Repair - Blgs & Grounds Outside Repairs	5,055.35	5,055.35
63005000 Maintenance Contracts	2,345.00	4,663.00
63010000 Contractual Services	2,275.59	6,830.41
65101000 Electrical Services	4,266.89	13,401.33
65102000 Heating Service	48.44	183.45
65103000 Water & Sewer Services	363.37	826.29
65204001 Postage Meter Expense	55.25	170.95
65204002 Telephones/Internet/TV Cable Expense	656.65	1,803.96
65302000 Fire/Property Insurance	1,002.92	3,008.72
65305000 Motor Vehicle Insurance	507.00	1,521.00
65307000 Public Officials Liability Ins	43.00	129.00
65308000 General Liability Insurance	1,541.67	4,666.66
65401000 Office Supplies	74.13	283.73
65405000 Janitorial Supplies	89.97	169.93
65407000 Repair/Maint Supplies	996.71	1,574.62
65408000 Vehicle/Equip - Parts/Supplies	164.64	1,127.71
65408001 Airport Vehicle Fuel	1,916.23	4,305.94
65413000 Operational Expense	68.39	312.96
65506000 Travel Expenses	0.00	1,372.72
65715000 Promotional Fund Expenses	0.00	25.00
65801000 Dues & Membership	0.00	437.00
65804000 Va Sales Tax Paid	14.97	14.97

**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
For The Period: 7/01/2014 Through: 9/30/2014  
Selected Departments Consolidated

	<u>9/30/2014 MTD</u>	<u>Year-To-Date</u>
69001000 Lease/Rent Of Equipment	3,447.00	10,654.26
69101000 Loan - VRA Bond	2,308.84	7,020.80
<b>Total Expense:</b>	<b>158,736.53</b>	<b>435,479.96</b>
<b>Net Income:</b>	<b>2,135.61</b>	<b>(5,845.43)</b>

Notes: Report Period: 7/01/2014 - 9/30/2014  
Selected Departments Consolidated:  
Operational Fund

65407000 - Maint Supplies - Includes Hgr Door Switches  
Grinder Pump Parts  
Bulbs & Ballasts for Hgr  
lights & outside lights  
65408001 - Airport Fuel - Includes Load Auto Fuel  
Load Diesel Fuel

# Winchester Regional Airport Authority

## General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2014 Through: 9/30/2014

Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year	
<b>Income</b>								
40172404 State Operating Reimburse	4,413.62	0.00	(4,413.62)	-100.0%	4,413.62	0.00	(4,413.62)	-100.0%
40174500 Sale - Fuel	106,597.69	113,747.14	7,149.45	6.7%	310,843.70	283,590.76	(27,252.94)	-8.8%
40174502 Sale - Merchandise	53.01	49.68	(3.33)	-6.3%	67.06	112.32	45.26	67.5%
40174503 Sale - Oil	202.82	25.18	(177.64)	-87.6%	400.74	172.78	(227.96)	-56.9%
40174600 Rental Income	35,169.00	35,761.00	592.00	1.7%	105,282.50	107,273.00	1,990.50	1.9%
40174601 Income - Land Leases	1,482.00	1,541.00	59.00	4.0%	9,751.00	10,087.00	336.00	3.4%
40174617 Special & Misc Fees	2,592.14	2,485.69	(106.45)	-4.1%	5,119.97	4,876.50	(243.47)	-4.8%
40174618 Facility & Service Fees	1,455.00	1,040.00	(415.00)	-28.5%	3,010.00	4,025.00	1,015.00	33.7%
40174899 Miscellaneous Revenue	666.91	321.70	(345.21)	-51.8%	2,013.88	1,793.92	(219.96)	-10.9%
40174900 Operating Appropriations	5,336.25	5,900.75	564.50	10.6%	16,008.75	17,703.25	1,694.50	10.6%
<b>Total Income:</b>	<b>157,968.44</b>	<b>160,872.14</b>	<b>2,903.70</b>	<b>1.8%</b>	<b>456,911.22</b>	<b>429,634.53</b>	<b>(27,276.69)</b>	<b>-6.0%</b>
<b>Expense</b>								
54140000 Cost - Fuel	77,342.29	78,902.50	1,560.21	2.0%	221,553.50	201,985.14	(19,568.36)	-8.8%
54140002 Cost - Merchandise	44.05	36.01	(8.04)	-18.3%	58.40	82.09	23.69	40.6%
54140003 Cost - Oil	362.91	18.67	(344.24)	-94.9%	508.82	127.17	(381.65)	-75.0%
54140004 Cost - Catering	0.00	31.98	31.98	--.-%	148.77	31.98	(116.79)	-78.5%
61000000 Accrued Salaries	95.17	(1,730.42)	(1,825.59)	--.-%	(1,060.02)	242.14	1,302.16	--.-%
61001000 Salaries	33,974.78	36,234.56	2,259.78	6.7%	101,782.18	107,558.44	5,776.26	5.7%
61005000 Overtime/Holiday/Comp Pay	1,143.88	1,245.06	101.18	8.8%	4,761.21	4,689.98	(71.23)	-1.5%
62000000 Accrued Leave - Fringe Ben	7.29	(132.38)	(139.67)	--.-%	(81.10)	18.53	99.63	--.-%
62001000 FICA	2,520.44	2,738.65	218.21	8.7%	7,652.20	8,203.58	551.38	7.2%
62002000 VSRS	3,869.72	3,844.46	(25.26)	-0.7%	11,592.96	11,411.90	(181.06)	-1.6%
62005000 Hospital/Medical Plans	6,808.20	6,725.88	(82.32)	-1.2%	20,424.60	20,177.64	(246.96)	-1.2%
62006000 Group Life Insurance	404.32	431.16	26.84	6.6%	1,211.26	1,279.90	68.64	5.7%
62011000 Worker's Compensation	1,257.23	1,404.43	147.20	11.7%	3,798.32	4,193.79	395.47	10.4%
63002000 Professional Svcs - Other	650.00	1,467.00	817.00	125.7%	1,934.00	5,331.00	3,397.00	175.6%
63004001 Outside Repairs & Maint Ver	112.48	276.96	164.48	146.2%	1,142.03	586.92	(555.11)	-48.6%
63004003 Repair - Bigs & Grounds Out	0.00	5,055.35	5,055.35	--.-%	163.50	5,055.35	4,891.85	2992.0%
63005000 Maintenance Contracts	2,345.00	2,345.00	0.00	0.0%	3,368.00	4,663.00	1,295.00	38.5%
63010000 Contractual Services	2,326.13	2,275.59	(50.54)	-2.2%	6,848.39	6,830.41	(17.98)	-0.3%
65101000 Electrical Services	3,645.43	4,266.89	621.46	17.0%	11,703.73	13,401.33	1,697.60	14.5%
65102000 Heating Service	31.51	48.44	16.93	53.7%	176.75	183.45	6.70	3.8%
65103000 Water & Sewer Services	170.66	363.37	192.71	112.9%	1,122.13	826.29	(295.84)	-26.4%

# Winchester Regional Airport Authority

## General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2014 Through: 9/30/2014

Selected Departments Consolidated

	Current Month Totals		Gain (Loss) vs Last Year		Year-To-Date Totals		Gain (Loss) vs Last Year	
	Last Year	This Year	Last Year	This Year	Last Year	This Year	Last Year	This Year
65204001 Postage Meter Expense	72.82	55.25	(17.57)	-24.1%	225.46	170.95	(54.51)	-24.2%
65204002 Telephones/Internet/TV Cab	408.28	656.65	248.37	60.8%	1,233.42	1,803.96	570.54	46.3%
65302000 Fire/Property Insurance	754.00	1,002.92	248.92	33.0%	2,441.48	3,008.72	567.24	23.2%
65305000 Motor Vehicle Insurance	486.82	507.00	20.18	4.1%	1,592.24	1,521.00	(71.24)	-4.5%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	129.00	129.00	0.00	0.0%
65308000 General Liability Insurance	1,583.33	1,541.67	(41.66)	-2.6%	4,662.09	4,666.66	4.57	0.1%
65401000 Office Supplies	203.02	74.13	(128.89)	-63.5%	900.05	283.73	(616.32)	-68.5%
65405000 Janitorial Supplies	184.20	89.97	(94.23)	-51.2%	347.15	169.93	(177.22)	-51.0%
65407000 Repair/Maint Supplies	1,387.85	996.71	(391.14)	-28.2%	2,894.38	1,574.62	(1,319.76)	-45.6%
65408000 Vehicle/Equip - Parts/Supplie	1,203.24	164.64	(1,038.60)	-86.3%	2,763.30	1,127.71	(1,635.59)	-59.2%
65408001 Airport Vehicle Fuel	1,873.53	1,916.23	42.70	2.3%	4,659.20	4,305.94	(353.26)	-7.6%
65410000 Employee Uniforms	605.00	0.00	(605.00)	-100.0%	957.00	0.00	(957.00)	-100.0%
65413000 Operational Expense	156.09	68.39	(87.70)	-56.2%	326.09	312.96	(13.13)	-4.0%
65413001 Line Service Equipment	816.57	0.00	(816.57)	-100.0%	816.57	0.00	(816.57)	-100.0%
65413002 Security Materials & Supplies	273.60	0.00	(273.60)	-100.0%	273.60	0.00	(273.60)	-100.0%
65506000 Travel Expenses	(29.51)	0.00	29.51	--.-%	1,575.00	1,372.72	(202.28)	-12.8%
65715000 Promotional Fund Expenses	6,627.24	0.00	(6,627.24)	-100.0%	8,827.24	25.00	(8,802.24)	-99.7%
65801000 Dues & Membership	105.00	0.00	(105.00)	-100.0%	523.80	437.00	(86.80)	-16.6%
65804000 Va Sales Tax Paid	24.58	14.97	(9.61)	-39.1%	24.58	14.97	(9.61)	-39.1%
69001000 Lease/Rent Of Equipment	4,902.63	3,447.00	(1,455.63)	-29.7%	14,479.89	10,654.26	(3,825.63)	-26.4%
69101000 Loan - VRA Bond	2,678.53	2,308.84	(369.69)	-13.8%	8,125.60	7,020.80	(1,104.80)	-13.6%
<b>Total Expense:</b>	<b>161,471.31</b>	<b>158,736.53</b>	<b>(2,734.78)</b>	<b>-1.7%</b>	<b>456,586.77</b>	<b>435,479.96</b>	<b>(21,106.81)</b>	<b>-4.6%</b>
<b>Net Income:</b>	<b>(3,502.87)</b>	<b>2,135.61</b>	<b>5,638.48</b>	<b>--.-%</b>	<b>324.45</b>	<b>(5,845.43)</b>	<b>(6,169.88)</b>	<b>--.-%</b>

Notes: Report Period: 7/01/2014 - 9/30/2014  
Selected Departments Consolidated:  
Operational Fund



AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	004447	J & J JANITORIAL &	4762-2014	9/16/2014		4017-081090-3010-000-000-	.00	1,698.33	5463	OTHER CONTRACTUAL SERVICES	21153
						CHECK TOTAL		1,698.33			
00000	005693	REZIN INC	3378	9/16/2014		4017-081090-3002-000-000-	.00	675.00	5467	PROFESSIONAL SERVICES	21153
						CHECK TOTAL		675.00			
00000	005874	ASCENT AVIATION GROUP INC	ML32033	9/16/2014		4017-081090-5414-000-000-	.00	40.48	5468	MERCHANDISE FOR RESALE	21153
00000	005874	ASCENT AVIATION GROUP INC	258386	9/16/2014		4017-081090-5414-000-000-	.00	25,179.19	5468	MERCHANDISE FOR RESALE	21153
00000	005874	ASCENT AVIATION GROUP INC	ML33687	9/16/2014		4017-081090-9001-000-000-	.00	3,165.00	5468	LEASE/RENT OF EQUIPMENT	21153
						CHECK TOTAL		28,384.67			
00000	000134	FRED CO SANITATION	1030-A	9/16/2014		4017-081090-5103-000-000-	.00	89.11	673076	WATER & SEWAGE SERVICES	21153
00000	000134	FRED CO SANITATION	2866-A	9/16/2014		4017-081090-5103-000-000-	.00	86.89	673076	WATER & SEWAGE SERVICES	21153
00000	000134	FRED CO SANITATION	5-A-4	9/16/2014		4017-081090-5103-000-000-	.00	30.32	673076	WATER & SEWAGE SERVICES	21153
00000	000134	FRED CO SANITATION	657-A-4	9/16/2014		4017-081090-5103-000-000-	.00	34.27	673076	WATER & SEWAGE SERVICES	21153
						CHECK TOTAL		240.59			
00000	007905	ANDERSON PAUL G	8-2014	9/16/2014		4017-081090-5506-000-000-	.00	822.72	673100	TRAVEL	21153
						CHECK TOTAL		822.72			
00000	008570	CAPITAL ONE COMMERCIAL	8-2014/4352	9/16/2014		4017-081090-5405-000-000-	.00	79.96	673101	JANITORIAL SUPPLIES	21153
						CHECK TOTAL		79.96			
						CLASS TOTAL		31,901.27			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-3004-000-001-	.00	16.00	5501	REPAIR & MAINTENANCE EQUIP.	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-3010-000-000-	.00	578.26	5501	OTHER CONTRACTUAL SERVICES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5204-000-001-	.00	16.35	5501	POSTAGE	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5204-000-002-	.00	487.10	5501	TELEPHONE	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5204-000-002-	.00	68.79	5501	TELEPHONE	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5204-000-002-	.00	19.39	5501	TELEPHONE	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5401-000-000-	.00	45.72	5501	OFFICE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5401-000-000-	.00	78.87	5501	OFFICE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	29.45	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	137.50	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	18.65	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	39.75	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	194.00	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	29.92	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5407-000-000-	.00	64.57	5501	REPAIR AND MAINTENANCE SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5408-000-000-	.00	14.97	5501	VEHICLE AND POWERED EQUIP SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5408-000-000-	.00	538.50	5501	VEHICLE AND POWERED EQUIP SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5413-000-000-	.00	194.07	5501	OTHER OPERATING SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5413-000-000-	.00	50.50	5501	OTHER OPERATING SUPPLIES	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5414-000-000-	.00	146.22	5501	MERCHANDISE FOR RESALE	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5715-000-000-	.00	25.00	5501	PROMOTIONAL FUND	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-5801-000-000-	.00	117.00	5501	DUES & MEMBERSHIP	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-9001-000-000-	.00	270.63	5501	LEASE/RENT OF EQUIPMENT	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4017-081090-9001-000-000-	.00	168.00	5501	LEASE/RENT OF EQUIPMENT	21156
CHECK TOTAL								3,349.21			
CLASS TOTAL								3,349.21			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	005874	ASCENT AVIATION GROUP INC	ML33929	9/30/2014		4017-081090-5414-000-000-	.00	11.76	5527	MERCHANDISE FOR RESALE	21158
00000	005874	ASCENT AVIATION GROUP INC	259052	9/30/2014		4017-081090-5414-000-000-	.00	36,341.28	5527	MERCHANDISE FOR RESALE	21158
						CHECK TOTAL		36,353.04			
00000	007066	RAPPAHANNOCK ELECTRIC	11008-A	9/30/2014		4017-081090-5101-000-000-	.00	1,680.29	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	113-A	9/30/2014		4017-081090-5101-000-000-	.00	236.51	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	15004-A	9/30/2014		4017-081090-5101-000-000-	.00	58.14	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	1720-A	9/30/2014		4017-081090-5101-000-000-	.00	498.37	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	19510-A	9/30/2014		4017-081090-5101-000-000-	.00	263.81	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	21354-A	9/30/2014		4017-081090-5101-000-000-	.00	78.06	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	5216-A	9/30/2014		4017-081090-5101-000-000-	.00	669.94	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	53920-A	9/30/2014		4017-081090-5101-000-000-	.00	148.67	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	5420-A	9/30/2014		4017-081090-5101-000-000-	.00	107.65	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	58654-A	9/30/2014		4017-081090-5101-000-000-	.00	238.64	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	67518-A	9/30/2014		4017-081090-5101-000-000-	.00	398.99	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	8399-A	9/30/2014		4017-081090-5101-000-000-	.00	40.43	5546	ELECTRICAL SERVICES	21158
00000	007066	RAPPAHANNOCK ELECTRIC	90240-A	9/30/2014		4017-081090-5101-000-000-	.00	211.89	5546	ELECTRICAL SERVICES	21158
						CHECK TOTAL		4,631.39			
00000	001474	WASHINGTON GAS -	195-A	9/30/2014		4017-081090-5102-000-000-	.00	23.77	673156	HEATING SERVICES	21160
00000	001474	WASHINGTON GAS -	4144-A	9/30/2014		4017-081090-5102-000-000-	.00	24.67	673156	HEATING SERVICES	21160
						CHECK TOTAL		48.44			
00000	007896	FULFAB INC	8973	9/30/2014		4017-081090-5407-000-000-	.00	483.35	673203	REPAIR AND MAINTENANCE SUPPLIES	21158
						CHECK TOTAL		483.35			
						CLASS TOTAL		41,516.22			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
21551	003802	DELTA AIRPORT CONSULTANTS	17-12033	9/16/2014		4085-081030-8801-000-074-	.00	14,546.21	673086	MAINTENANCE FACILITY DESIGN	21153
						CHECK TOTAL		14,546.21			
21699	999999	RAPEHANNOCK ELECTRIC	298198	9/16/2014		4085-081030-8801-000-073-	.00	95,000.00	673133	REHAB & RELOCATE SOUTH APRON	21153
						CHECK TOTAL		95,000.00			
						CLASS TOTAL		109,546.21			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-041-	.00	53.88	5501	ENVIRONMENTAL ASSESSMENT	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-073-	.00	24.58	5501	REHAB & RELOCATE SOUTH APRON	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-073-	.00	25.08	5501	REHAB & RELOCATE SOUTH APRON	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-073-	.00	27.05	5501	REHAB & RELOCATE SOUTH APRON	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-073-	.00	27.55	5501	REHAB & RELOCATE SOUTH APRON	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-073-	.00	24.58	5501	REHAB & RELOCATE SOUTH APRON	21156
00000	007822	BANK OF AMERICA N A	08/29/2014	9/23/2014		4085-081030-8801-000-074-	.00	27.05	5501	MAINTENANCE FACILITY DESIGN	21156
CHECK TOTAL								209.77			
CLASS TOTAL								209.77			

**Winchester Regional  
Airport  
Fuel Gallons Sold**

GALLONS OF TOTAL PRODUCT SOLD													Increase/ (Decrease) Over Prior Year			
Fiscal Year	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Over/ (Short)
July	23,509	28,082	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	(4,347)
August	26,762	27,600	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	(2,348)
September	26,767	27,763	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	545
October	34,004	35,891	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085		
November	21,332	36,267	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361		
December	11,139	21,518	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706		
January	18,199	24,778	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443		
February	17,036	29,183	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987		
March	25,421	25,862	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287		
April	23,431	24,297	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910		
May	27,861	31,703	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669		
June	27,196	31,353	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127		
Total	282,657	344,297	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	51,663	(6,151)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY															AVGAS						
Fiscal Year	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		Increase/(Decrease)				
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas			
July	40,729	11,729	33,940	8,784	20,896	8,381	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	(4,156)	(191)	2,344	3,032	
August	42,553	10,796	28,650	7,961	17,810	8,349	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	(3,404)	1,056	3,153	2,631	
September	27,033	14,078	29,983	7,000	23,054	6,027	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	1,785	(1,241)	3,489	2,881	
October	43,307	11,405	30,879	9,465	29,528	7,471	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480							
November	37,402	7,535	23,637	4,645	20,924	5,370	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359							
December	26,948	3,351	20,456	3,760	19,562	3,834	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955							
January	19,851	5,150	16,692	3,764	17,365	4,005	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095							
February	24,057	4,373	14,205	4,045	13,397	2,503	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924							
March	18,723	6,279	21,670	6,763	17,077	6,285	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764							
April	27,810	6,586	23,724	5,463	24,612	6,665	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153							
May	31,346	8,037	20,546	6,362	24,932	6,768	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920							
June	31,002	7,582	28,144	7,828	26,398	7,850	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151							
Total	370,761	96,900	292,526	75,840	255,555	73,507	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	34,133	17,530	(5,775)	(376)	8,987	8,543	

RETAIL FUEL PRICE COMPARISONS	10/8/2014		
	Truck		Self Pump
	Jet-A	AVGAS	
<b>Landmark Aviation</b> Charlottesville, VA 434-978-1474 - <b>CHO</b>	7.02	7.17	XXXXX
<b>Dominion Aviation</b> Chesterfield Co, VA 804-271-7793 - <b>FCI</b>	5.88	6.49	XXXXX
<b>Potomac Highlands Airport Auth</b> Cumberland, MD 304-738-0002 - <b>CBE</b>	5.20	5.80	XXXXX
<b>Landmark Aviation</b> Frederick, MD 301-662-8156 - <b>FDK</b>	5.90	6.50	5.75
<b>Rider Jet Center</b> Hagerstown, MD 1-866-326-4447 - <b>HGR</b>	5.95	6.55	5.70
<b>Landmark Aviation</b> Leesburg, VA 800-336-0219 - <b>JYO</b>	N/A	N/A	N/A
<b>ProJet Aviation</b> Leesburg, VA 703-889-8558 - <b>JYO</b>	5.99	6.50	XXXXX
<b>APP Jet Center</b> Manassas, VA 866-459-5387 - <b>HEF</b>	5.95	6.40	XXXXX
<b>Dulles Aviation</b> Manassas, VA 888-835-9324 - <b>HEF</b>	5.90	6.40	XXXXX
<b>Aerosmith Aviation</b> Martinsburg, WV 304-262-2507 - <b>MRB</b>	5.99	6.45	XXXXX
<b>Shen Valley Airport Commission</b> Weyers Cave, VA 540-234-8304 - <b>SHD</b>	5.89	6.49	XXXXX
<b>Winchester Aviation</b> Winchester, VA <b>OKV</b>	6.00	6.35	5.95 Phillips Card 5.55
<b>AVERAGE PER GAL</b>	<b>5.97</b>	<b>6.48</b>	<b>XXXXX</b>