



Finance Department
Cheryl B. Shiffler
Director

540/665-5610
Fax: 540/667-0370
E-mail: cshiffle@fcva.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: August 20, 2014
SUBJECT: Finance Committee Report and Recommendations

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, August 20, 2014 at 8:00 a.m. All members were present. Non-voting liaison C. William Orndoff was absent.

1. At the request of the committee, Lord Fairfax Community College is present to discuss FY 2015 funding. See attachment provided by Supervisor Lofton on Frederick County Scholarships, p. 4. The committee requested further discussion following the next meeting of the College Board.
2. Winchester Main Street Agriculture requests a General Fund supplemental appropriation in the amount of \$5,000 for the sponsorship of Winchester Main Street Agriculture event on September 20, 2014. Local funds required. See attached letter, p. 5. The committee forwards to the Board of Supervisors with no recommendation.
3. The Public Works Director requests the following supplemental appropriations. These request represent a carry forward of unspent FY 2014 funds. All requests have been approved by the Public Works Committee. The committee recommends approval of items a, b and c.
 - a. General Fund in the amount of \$4,500 for road sign materials. See attached, p. 7.

- b. General Fund in the amount of \$1,330 for accessories for new van purchased by the Animal Shelter. See attached, p. 8 – 9.
 - c. Landfill Fund in the amount of \$420,000 for the final phase of Permit 40, to purchase a used motor grader, and unexpected changes in work to reconstruct the leachate holding pond. See attached, p. 10.
4. The Fire & Rescue Chief requests a General Fund supplemental appropriation in the amount of \$3,000. This amount represents a carry forward of unspent funds in FY 2014 to outfit the new Fire Marshal K9 vehicle. See attached memo, p 11. The committee recommends approval.
5. The Sheriff requests a General Fund supplemental appropriation in the amount of \$1,000. This amount represents a donation received for the Dive Team. See attached memo, p. 12. The committee recommends approval.
6. The Finance Director requests an EDA Fund supplemental appropriation in the amount of \$551,622 to transfer funds from the General Fund to the newly created Economic Development Authority. This amount includes the original EDC budget and funds for approved merit increase. The committee recommends approval.

INFORMATION ONLY

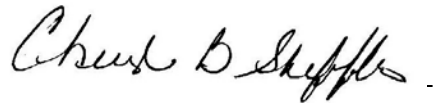
1. The Finance Director provides a Fund 10 Transfer Report for July. See attached, p. 13.
2. The Finance Director provides a **preliminary** FY 2014 Fund Balance Report for the period ending June 30, 2014. See attached, p. 14.
3. The Schools provide the open purchase order report for the year ending June 30, 2014. See attached, p. 15 – 17.

4. The County provides the open purchase order report for the year ending June 30, 2014.
See attached, p. 18 – 21.

5. The Youth Development Center submits a note of thanks for the County's continued support. See attached, p. 22.

Respectfully submitted,

FINANCE COMMITTEE
Charles DeHaven, Chairman
Richard Shickle
Gary Lofton
Judy McCann-Slaughter
Angela Rudolph

A handwritten signature in cursive script that reads "Charles B. Shickle".

Frederick Co Scholarships for 13/14

First Name	Last Name	Scholarship Name	Award Amount
Ashley	Morefield	National Fruit Product Company Endowed Scholarship	\$ 650.00
Andrew	Spieles	Brent L. Kendrick Faculty Legacy Scholarship	\$ 840.00
Briana	Marcy	Ann R. Currie Art Scholarship Fund	\$ 600.00
Mandi	Shillinburg	Winchester Medical Center Scholarship	\$ 500.00
David	Deck	Retired Faculty Scholarship Fund	\$ 465.07
Annaliese	Barton	Alson H. and Margarett Smith Endowed Scholarship	\$ 2,000.00
Angela	Meyer	Carolyn Seltzer Nursing Scholarship Fund	\$ 2,000.00
Britney	Hammond	Elsie B. Tracy Endowed Scholarship	\$ 2,000.00
Angela	Diaz-Villamizar	Lord Fairfax Community College Pacesetter Endowed Scholarship	\$ 2,000.00
Heidi	Windham	Mary Jane Bowman Endowed Nursing Scholarship	\$ 2,000.00
Kimberly	Kremer	Pathway to Opportunity Nursing Scholarship	\$ 2,000.00
Bruce	Wood	Virginia Radiology Associates, P.C. Scholarship Fund	\$ 2,000.00
Bruce	Wood	Alice and William Johnson Foundation Scholarship	\$1,500.00
Olivia	Myers	Mary M. Henkel Endowed Scholarship	\$ 1,500.00
Erica	Williams	Carmeuse Lime and Stone Scholarship Fund	\$ 1,425.00
Gracyn	Sharples	Thomas J. Grady Endowed Scholarship	\$ 1,250.00
Demetria	McPherson	William H. McCoy Scholarship	\$ 1,200.00
Renee	St Jacques	Barnett Family Scholarship Fund	\$ 500.00
Jessica	Story	William Remington Memorial Scholarship	\$ 375.00
Annaliese	Barton	Dorothy C. Moseley Scholarship	\$ 300.00
Cheyenne	James	Frederick County Scholarship Fund	\$ 141.30
Annaliese	Barton	Roger L. Milburn Accounting Scholarship Fund	\$ 1,200.00
Angela	Diaz-Villamizar	Charles M. Sweeney Scholarship Fund	\$ 185.00
Briana	Marcy	Michael Boaz Memorial Scholarship	\$ 1,200.00
Andrew	Spieles	Exchange Club of Winchester Inc. Endowed Scholarship	\$ 850.00
Heidi	Windham	RR Donnelley Endowed Scholarship	\$ 1,450.00
Meneika	Scott	Kumpli Family Endowed Scholarship	\$ 1,000.00
Richard	Arellano	Evan C. Humbert Memorial Endowed Scholarship Fund	\$ 433.58
Cheyenne	James	Career Pathways Scholarship- James Wood High School	\$ 1,519.42
Sybil	Duvall	Career Pathways Scholarship- Millbrook High School	\$ 1,519.42
Nubia	Tsubota	Career Pathways Scholarship- Sherando High School	\$ 1,519.42

Total: \$ 36,123.21

Winchester Main Street Agriculture

125-300 Prosperity Drive, Winchester, VA 22602

Phone: 540-869-8650 Fax: 540-869-8656

gthom@vafb.com vafarmbureau.org



July 25, 2014

Frederick County Board of Supervisors
107 North Kent Street
Winchester, VA 22601



Dear Supervisors;

When we think about Frederick County Agriculture, we most often think of the small farmer with a few acres. Sometimes we think about the larger farmer and the successful farm markets across the county. We all appreciate the scenic views and low level of government services the open spaces require. We should also think about Agriculture as an industry. Collectively, all those farms represent over 98,000 acres and over \$27 million of products sold yearly; just in Frederick County.

Frederick County is most favorable to be the northern location that helps to ensure a future local food supply while promoting local business prosperity and quality community life through extraordinary local leadership. Frederick County's proximity to the nation's capitol, expendable dollars and available farmland provide additional opportunities for agribusiness expansion and tourism near the mountain ranges with easy access to highway and rural meanderings.

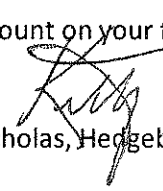
To promote Agriculture to the general public, last year Frederick County Farm Bureau partnered with the City of Winchester, Winchester's Main Street Foundation and Virginia Main Street to produce **Winchester's Main Street Agriculture**. The event was a wonderful success with an estimated 8 – 10,000 people attending on the Loudoun Street pedestrian mall. We featured local farm markets, Ag education, entertainment and Ag related activities for children.

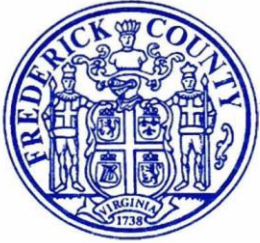
We will again produce this extraordinary day on September 20, 2014. A Farm to Table dinner will be held the evening before at the George Washington Hotel.

We are asking Frederick County to show your continued support of agriculture with a one time financial sponsorship of \$5,000. Your sponsorship will help ensure the success of this program. Frederick County will be recognized as an example of premier quality of life while accelerating a much-needed movement to restore our community strength through agriculture. This aligns directly with one of your Core Values: "A government concerned with expanding commercial and industrial tax base in order to insure a viable and thriving economy."

We hope we can count on your financial support.

Best Regards,


Kitty Hockman-Nicholas, Hedgebrook Farm and The Herds Inn



MEMORANDUM

TO: Cheryl B. Shiffler, Director of Finance

FROM: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works *HES*

SUBJECT: Carry Forward Requests Fiscal Year Budget 2013/2014 to Fiscal Year Budget 2014/2015

DATE: July 9, 2014

During a regularly scheduled meeting on June 24, 2014, the public works committee unanimously endorsed the carry forward requests highlighted in the attached memorandums. I am requesting that these carry forward items be included in the agenda of the next scheduled finance committee meeting.

HES/rls

Attachments: as stated

cc: file



MEMORANDUM

TO: Harvey E. Strawsnyder, Jr., P.E., Director of Public Works *HES.*

FROM: Rhonda L. Sargent, Administrative Assistant, Department of Public Works *RLS*

SUBJECT: Request for Carry Forward from Fiscal Year 2013/2014 to Fiscal Year 2014/2015 Road Administration Budget

DATE: June 17, 2014

I am requesting that an amount of \$4,500 be carried forward from the 2013/2014 fiscal year Road Administration budget line item 10-4102-3010-00 – Other Contractual Services to the same line item in the 2014/2015 fiscal year Road Administration budget.

Recently, the county sign installation contractor informed me that our installation materials (posts, caps, crosspieces and mounting hardware) were in short supply; however, I didn't have enough funds remaining in the current fiscal year budget to completely replenish the materials. In order to make it more cost effective, it's necessary to order posts, caps and crosspieces in quantities of 100 per item. The cost for the items listed above will be \$14,581 which will be a major expenditure from the funds budgeted in the fiscal year 2014/2015 budget. Therefore, I am requesting the carry forward of funds to supplement the approved 2014/2105 budget to accommodate the purchase of these materials as well as continue the county's street name sign program.

If you have any questions, do not hesitate to contact me.

/rls

cc: file

FREDERICK COUNTY - ANIMAL SHELTER

Kathy M. Whetzel
Shelter Manager
540/667-9192 ext. 2502
FAX 540/722-6108
E-mail: kwhetzel@fcva.us

MEMORANDUM

TO: Harvey E. Strawsnyer, P.E.

FROM: Kathy M. Whetzel, Shelter Manager

SUBJECT: FY 13/14 Carry Forwards

DATE: 6/19/14

The Shelter is requesting a funding carry forward from FY 13/14 in the amount of \$1,330.00 into line item 10-4305-3004-02 Repair and Maintenance Vehicles. The requested funds are needed to insulate, install tie downs, and add signage to the Nissan cargo van purchased in FY 13/14. Approval to purchase the van was received too late to complete the work in the current fiscal year.

Please contact me if you have any questions.

KMW:hag

8/6/14: Per Ed - c/f from 3004-002 and 3004-000

THE CUSTOMIZERS, INC.
and CREATIVE ACCENTS
14133 PENNSYLVANIA AVENUE
HAGERSTOWN, MD 21742

SHOP INSTALLATION

DATE: 06/19/2014
INV #: 1413560

301-797-7727 / FAX 797-5738

APPOINTMENT DATE:
TIME:
NEED BY:

BILL TO: FREDERICK COUNTY ESTHER L. BOYD ANIMAL SHELTER WINCHESTER VA HOLLY GRIM	SHIP TO:(if not same as billed to)
---	------------------------------------

PHONE: (549) 667-9192
FAX:
CELL:

SALESPERSON: KELLY
VIN:
CHASSIS COLOR:
INTERIOR:
CHASSIS MODEL: NISSAN
AUTHORIZED BY: HOLLY GRIM
P.O. / AUTH. #:

		UNIT	EXTENSION	LABOR
1.	1	INSULATION & FIBREX WALLS AND CEILING	765.00	765.00
2.	1	NISSAN FACTORY FLOOR MAT	100.00	100.00
3.	1	7 EXTRA TIE DOWNS (LABOR ONLY)	165.00	165.00
4.	1	DESIGN & INSTALL LETTERING & NEW LOGO	300.00	300.00
5.		NORMAL \$500.00 (\$200 KELLY DISCOUNT)		
6.				
7.				
8.				
9.				
10.				
PAINTED PARTS:				
1.				
2.				
3.				
4.				

AUTHORIZATION:
I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE ALONG WITH THE NECESSARY MATERIALS. YOU & YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE. AN EXPRESS MECHANICS LIEN IS ACKNOWLEDGED ON THE ABOVE VEHICLE TO SECURE THE AMOUNT DUE THERETO. IT IS ALSO UNDERSTOOD THAT YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLES OR ARTICLES LEFT IN VEHICLES IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE BEYOND YOUR CONTROL:

TAXABLE MATERIALS:	1330.00
SALES TAX:	.00
FREIGHT:	.00
PAINT & LABOR:	.00
TOTAL:	1330.00
DEPOSIT:	.00
NET DUE:	1330.00

DATE PAID:
CHECK #:

BY: -----

TERMS: NET 30

PRINT NAME: -----

ALL SALES ARE FINAL

RECEIVED BY: -----

DATE: -----

COMMENTS: -----



MEMORANDUM

TO: Public Works Committee

FROM: Steve Frye, Landfill Manager *SF*

THROUGH: Harvey E. Strawsnyder, Director of Public Works *HES*

SUBJECT: Carry Forwards to 2014/2015

DATE: June 2, 2014

We are requesting that the following funds be carried over from the 2013/2014 budget into the new 2014/2015 budget. The total amount of this request is \$ 420,000 and is itemized as follows:

12-4204-3002-00 Professional Services

We are requesting that \$200,000 be carried forward and allocated to line item 12-4204-3002-00 for professional services. These funds will be used for final phase for capping of Permit 40, CDD pump station upgrade and Landfill to Gas expansion and upgrades.

12-4204-8006-00 Construction Vehicles and Equipment

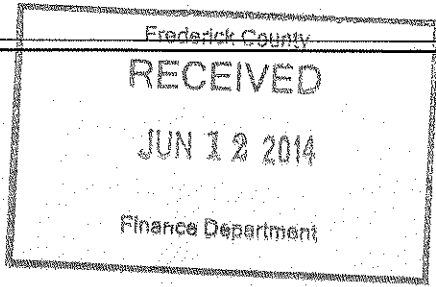
We are requesting that \$120,000 be carried forward for the purchase of a used motor grader. We have been in contact with several vendors, but have been unable to locate a suitable machine to date.

12-4204-8900-00 Improvements Other Than

We are requesting that \$100,000 be carried forward to cover any unexpected changes in work related to a contract awarded to Perry Engineering in on April 30, 2014. A portion of the contract is to reconstruct the leachate holding pond for the old Permit 40 landfill. Due to the location of the existing pond, we were unable to completely evaluate the site conditions, therefore the potential for unknown conditions exists, which may cause additional work that is not in the original scope awarded.



Dennis D. Linaburg
Fire Chief



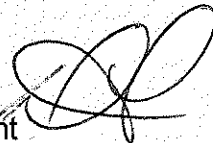
COUNTY OF FREDERICK, VIRGINIA

FIRE AND RESCUE DEPARTMENT

1080 Coverstone Drive
Winchester, VA 22602

MEMORANDUM

TO: Cheryl Shiffler, Director
Finance Department

FROM: Dennis D. Linaburg, Chief
Fire and Rescue Department 

SUBJECT: Request for Carry Forward

DATE: June 9, 2014

This is a request to carry forward \$3000 from line item 3505-3004-002 (Vehicle Repair & Maintenance) to the same line item in the FY15 budget. These funds will be used for the new Fire Marshal K9 vehicle and will be purchased through Standing PO# 17693. Due to the vehicle delivery date, the funds will not be utilized until the FY15 budget.

If you have any questions or need additional information, please do not hesitate to contact me.

DDL:msn
CC: file

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR C.L. VANMETER
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

TO : Angela Whitacre – Treasurer's Office
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Donation to Dive Team
DATE : July 10, 2014

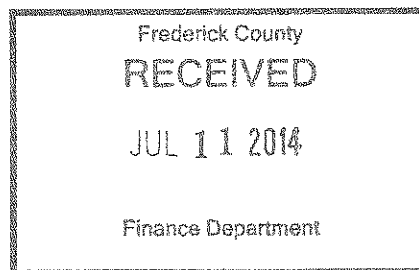
Attached please find a check in the amount of \$1,000.00 from the Town of Berryville. This check represents a donation to our Dive Team for services provided to the Town of Berryville.

We are requesting this amount be posted to revenue line: 3-010-018990-0006 (10CR). A copy of this memo will be sent to Finance for appropriation. - 3102-5409-000-001

Thank you.

RTW/asw

Cc: Finance



C.S. 7/10/14

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
7/1/2014	ELECTORAL BOARD AND OFFICIALS	TRANSFER FUNDS REFRESH&SOFTWARE	1301	5401	000	000	1,050.00
	TRANSFERS/CONTINGENCY		9301	5890	000	000	(1,050.00)
7/14/2014	CLEARBROOK PARK	FUEL FOR BUSES AT FCPS TRANSPORTATION	7109	5408	000	000	(1,200.00)
	CLEARBROOK PARK		7109	4003	000	002	1,200.00
7/15/2014	INFORMATION TECHNOLOGY	DELL KACE LICENSEING	1220	3005	000	002	(19,695.50)
	INFORMATION TECHNOLOGY		1220	8007	000	000	19,695.50
7/17/2014	CLERK OF THE CIRCUIT COURT	CLERKS CONVENTION	2106	5401	000	000	(800.00)
	CLERK OF THE CIRCUIT COURT		2106	5506	000	000	800.00
7/22/2014	SHERIFF	VEHICLE EQUIPMENT FOR NEW CRUISERS	3102	8005	000	000	(21,994.00)
	SHERIFF		3102	5408	000	000	21,994.00
7/25/2014	LITTER CONTROL GRANT	UNIFORMS	4205	5405	000	000	(200.00)
	LITTER CONTROL GRANT	UNIFORMS	4205	5410	000	000	200.00
7/31/2014	REFUSE COLLECTION	FORMER BACK CREEK REFUSE SITE PAYMENT	4203	3004	000	001	(2,500.00)
	REFUSE COLLECTION		4203	9003	000	000	2,500.00
7/31/2014	REGISTRAR	RECLASSIFICAIONS/PROMOTIONS	1302	1001	000	002	2,721.00
	REGISTRAR		1302	1005	000	000	(2,721.00)
	SHERIFF		3102	1001	000	045	4,123.56
	SHERIFF		3102	1007	000	001	(4,123.56)
	SHERIFF		3102	1002	000	006	303.44
	SHERIFF		3102	1007	000	001	(303.44)
	SHERIFF		3102	1002	000	019	5,519.36
	SHERIFF		3102	1007	000	001	(5,519.36)
	SHERIFF		3102	1002	000	085	1,919.80
	SHERIFF		3102	1007	000	001	(1,919.80)
	PUBLIC SAFETY COMMUNICATIONS		3506	1001	000	009	2,067.90
	PUBLIC SAFETY COMMUNICATIONS		3506	1007	000	001	(2,067.90)
	PUBLIC SAFETY COMMUNICATIONS		3506	1001	000	011	2,067.90
	PUBLIC SAFETY COMMUNICATIONS		3506	1007	000	001	(2,067.90)
8/7/2014	INFORMATION TECHNOLOGY	PURCHASE UPSS IN SERVER ROOM	1220	5204	000	000	(1,300.00)
	INFORMATION TECHNOLOGY		1220	5413	000	000	1,300.00

County of Frederick, VA
Report on Unreserved Fund Balance
June 30, 2014 *PRELIMINARY*

Unreserved Fund Balance, Beginning of Year, July 1, 2013 **33,888,096**

Prior Year Funding & Carryforward Amounts

C/F Dare	(71)
C/F Fire Company Capital	(217,280)
Return unspent Parks proffer	(13,681)
C/F Forfeited Assests	(62,561)
Return unspent SCFR proffer	(29,004)
C/F DSS phone system	(50,000)
C/F VDEM grant	(7,008)
Audit Adjustment	161,545
C/F designated School Operating funds	(97,012)
	(315,073)

Other Funding / Adjustments

Kraft incentive	(325,000)
Tax refunds	(13,472)
Sheriff gap pay	(135,062)
Round Hill station design	(403,648)
Airport capital	(499,004)
New 911 phone system	(50,000)
Gainesboro Convenience Center	(99,061)
Parks & Rec maintenance building donation	(25,000)
Fire & Rescue reimbursement Gear Clean	(4,429)
ICAC grant	78,614
Eliminate Kelly Day	(354,506)
Capital purchases from FY13 surplus	(1,526,666)
BMW refund (COR)	(4,484)
GE Capital refund (COR)	(3,294)
Navy Federal incentive	(250,000)
American Telephone & Telegraph refund (COR)	(4,536)
TW Wallace refund (COR)	(2,537)
LaSalle Systems refund (COR)	(3,062)
BB&T Leasing refund (COR)	(2,593)
Disabled Veteran's Relief refund (COR)	(3,317)
Comm Atty Case Mgmt software & hardware	(140,000)
PC refresh - general fund	(166,741)
Return unspent VJCCA funds	(6,657)
Darien LLC refund (COR)	(5,920)
Charon refund (COR)	(3,781)
Fire programs	(11,627)
Pactiv incentive	(50,000)
Stuart M Perry refund (COR)	(18,742)
Wheel 2 Wheel Promotions refund (COR)	(4,383)
Disabled Veteran's Relief refund (COR)	(5,745)
DBI refund (COR)	(9,630)
F&R overtime	(280,000)
Airport operating	(75,853)
HP Hood incentive	(500,000)
Matthew & John Kibler refund (COR)	(3,620)
Kraft refund (COR)	(358,861)
4 For Life	(10,776)
DSS local contribution	6,000
Navy Federal Credit Union refund (COR)	(6,559)
Partnership for Respons & Recovery refund (COR)	(13,665)
Wheels LT refund (COR)	(3,472)
DL Peterson Trust refund (COR)	(14,670)
GE Capital Auto Lease refund (COR)	(3,022)
Toyota Motor Credit Corp refund (COR)	(3,095)
Ford Motor Credit Corp refund (COR)	(5,018)
	(5,326,894)

Year End Adjustments

Remove FY14 budget	11,684,446
Reserve proffers	(2,389,462)
Reserve PEG grant	(63,116)
Reserve Courthouse ADA	(44,398)
Reserve interest	(39)
	9,187,431

Fund Balance, June 30, 2014 *PRELIMINARY* **37,433,560**

Frederick County Public Schools: FY 2014 Year-End Encumbrances

PO NUMBER	VENDOR NAME	DESCRIPTION	ENCUMBRANCE
48044 PO	JASPER ENGINES & TRANSMISSIONS	LONG BLOCK ENGINE ASSEMBLY	8,000.00
48046 PO	WESTERN BRANCH DIESEL, INC	AIR DRYER SERVICE PARTS	10,700.00
45.0000.0.0.000.000020.15.00		INVENTORY, VEHICLE PARTS	18,700.00
47745 PO	ALAN TYE & ASSOCIATES, LC	ANNUAL LIFT INSPECTION	1,050.00
45.4200.9.0.000.003310.15.00		REPAIRS AND MAINTENANCE	1,050.00
47885 MANPO	HOUGHTON MIFFLIN HARCOURT	HOUGHTON MIFFLIN TEXTBOOKS	1,815.71
50.1100.2.1.000.006044.07.00		INSTRUCTIONAL SUPPLIES	1,815.71
47947 PO	PEARSON	INSTRUCTIONAL KITS (DRA2 KITS)	2,969.70
50.1100.2.1.000.006044.22.00		INSTRUCTIONAL SUPPLIES	2,969.70
48010 PO	CDW GOVERNMENT, INC.	SAM SERIES 3 CHROMEBOOKS	1,750.00
50.1100.2.1.000.006050.22.00		TECHNOLOGY HARDWARE	1,750.00
47595 PO	COLLEGE-BOUND SENIORS REPORTS	BUNDLED REPORTS FOR HIGH SCHOOLS	448.00
50.1100.2.1.000.006067.00.18		TESTING MATERIALS	448.00
47812 PO	CDW GOVERNMENT, INC.	DATAMATION CHROMEBOOK CART	1,919.82
48068 PO	TROXELL COMMUNICATIONS, INC.	ELMO DOCUMENT CAMERA	1,890.00
50.1100.2.1.000.008210.21.00		TECHNOLOGY HARDWARE - NEW	3,809.82
47870 PO	NAGC MEMBERSHIP	MEMBERSHIP DUES SARA KNIGHT, MOORE	257.00
50.1100.2.4.000.005801.00.00		DUES AND ASSOC MEMBERSHIP	257.00
48095 PO	BUREAU OF EDUCATION	GCL SEMINAR ON CD	108.00
50.1100.2.4.000.006044.00.00		INSTRUCTIONAL SUPPLIES	108.00
48060 PO	CDW GOVERNMENT, INC.	SAM SERIES 3 CHROMEBOOKS	250.00
50.1100.3.1.000.006050.20.00		TECHNOLOGY HARDWARE	250.00
47929 PO	CDW GOVERNMENT, INC.	DATAMATION SYSTEMS CART	1,919.82
50.1100.3.1.000.008210.20.00		TECHNOLOGY HARDWARE	1,919.82
47870 PO	NAGC MEMBERSHIP	MEMBERSHIP DUES ANGELA MOHR & WILSON	198.00
50.1100.3.4.000.005801.00.00		DUES AND ASSOC MEMBERSHIP	198.00
48122 PO	PEARSON ASSESSMENTS	OLSAT 8 MACHINE SCORABLE TEST PACKS	1,160.50
50.1100.3.4.000.006044.00.00		INSTRUCTIONAL SUPPLIES	1,160.50
47065 PO	RICOH USA, INC.	RICOH MP4002SP COPIER	237.49
50.1310.3.1.000.005401.46.00		LEASE/RENT OF EQUIPMENT	237.49
46988 PO	RICOH USA, INC.	RICOH MP6002SP B&W COPIER	455.04
50.1310.3.2.000.005401.00.00		LEASE/RENT OF EQUIPMENT	455.04
46607 PO	RICOH USA, INC.	RICOH MP8000 COPIERS	2,935.08
50.1410.1.1.000.005401.02.00		LEASE/RENT OF EQUIPMENT	2,935.08
47102 MANPO	RICOH USA, INC.	RICOH COPIER PAYMENT FOR JUNE	890.68
50.1410.2.1.000.005401.07.00		LEASE/RENT OF EQUIPMENT	890.68
46614 PO	RICOH USA, INC.	RICOH MP8001 & 2- 5000 JUNE PAYMENT	975.82
50.1410.2.1.000.005401.10.00		LEASE/RENT OF EQUIPMENT	975.82

PO NUMBER	VENDOR NAME	DESCRIPTION	ENCUMBRANCE
46605 PO 50.1410.3.1.000.005401.20.00	RICOH USA, INC.	RICOH COPIERS FOR SHERANDO LEASE/RENT OF EQUIPMENT	2,679.59 2,679.59
46623 PO 50.1410.3.1.000.005401.34.00	RICOH USA, INC.	RICOH MP7001 COPIER JUNE PAYMENT LEASE/RENT OF EQUIPMENT	448.72 448.72
46701 PO 50.4200.9.0.000.003310.03.00	OWPR	A&E SERVICES CHILLER REPLACEMENT REPAIRS AND MAINTENANCE	1,000.00 1,000.00
47519 PO 50.4200.9.0.000.003310.04.00	BK SECURITY	SECURITY SYSTEM UPGRADE REPAIRS AND MAINTENANCE	3,000.00 3,000.00
47953 PO 50.4200.9.0.000.003310.20.00	CONFEDERATE CONTRACTORS	INSTALL CONCRETE SLAB - SHS REPAIRS AND MAINTENANCE	2,880.00 2,880.00
47735 PO 50.4200.9.0.000.008157.00.00	ABS TECHNOLOGY ARCHITECTS	TOTAL HARDWARE AND SOFTWARE SMARTNET REPLACEMENT COMPUTER	33,181.15 33,181.15
47633 PO 50.4500.9.0.000.008155.16.00	SHADE EQUIPMENT CO INC	KNAPHEIDE 696J SERVICE BODY REPLACEMENT VEHICLES	12,710.00 12,710.00
47061 PO 50.6300.9.0.000.003194.00.00	OWPR	A&E SERVICES TO ASSIST IN UPDATING MS4 PURCHASED SERVICES	2,827.64 2,827.64
48143 PO 50.8100.9.0.000.003312.00.00	NCS TECHNOLOGIES, INC.	REPAIRS TO USB PORTS REPAIRS AND MNT--COMPUTER	156.00 156.00
48139 PO 50.8100.9.0.000.006040.00.00	SHI	WINDOWS SOFTWARE PACKAGE SOFTWARE/ONLINE CONTENT	336.32 336.32
47957 PO 48120 PO 50.8100.9.0.000.008210.00.00	ACUITY AUDIOVISUAL COMPUTERWARE	77" SMART BOARD EPSON POWERLITE 580 LCD PROJECTOR TECHNOLOGY HARDWARE	2,730.00 924.00 3,654.00
47792 PO 50.8300.9.0.000.006014.00.00	DELL MARKETING, L.P.	BATTERY, PRIMARY, 60WHR, VMWARE OTHER OPERATING SUPPLIES	49.99 49.99
46110 PO 50.8300.9.0.000.006040.00.00	SOFTDOCS	REMOTE SYSTEM IMPLEMENTATION & CONFIGURE SOFTWARE/ONLINE CONTENT	3,525.00 3,525.00
47792 PO 48080 PO 50.8300.9.0.000.006050.00.00	DELL MARKETING, L.P. DELL MARKETING, L.P.	DELL B2360DN LASER PRINTER DELL MOBILE PRECISION M6700 TECHNOLOGY HARDWARE	195.99 7,402.90 7,598.89
47520 MANPO 50.8300.9.0.000.008157.00	ABS TECHNOLOGY ARCHITECTS	HARDWARE, SOFTWARE & SERVICE & SUPPORT REPLACEMENT COMPUTER	15,220.51 15,220.51
47654 PO 51.5100.9.0.000.008151.01.00	WINCHESTER RESTAURANT	FROST TOP SERVING COUNTER REPLACEMENT COMPUTER	25,481.00 25,481.00
47872 PO 47873 PO 47874 PO 47875 PO 47876 PO 47877 PO 47878 PO 47879 PO 47880 PO 47881 PO 47882 PO 47884 PO	ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL ZANER-BLOSER EDUCATIONAL	KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG KINDERGARTEN TEACHER RESOURCE PKG	490.48 490.48 490.48 735.72 490.48 490.48 245.24 245.24 490.48 490.48 490.48 245.24

PO NUMBER	VENDOR NAME	DESCRIPTION	ENCUMBRANCE
47906 PO	ZANER-BLOSER EDUCATIONAL	STRAT FOR WRITERS & ONLINE TOOLS	1,616.96
47913 PO	ZANER-BLOSER EDUCATIONAL	STRAT FOR WRITERS & ONLINE TOOLS	1,616.96
47960 PO	PEARSON	ELEMENTARY CLASSROOM STARTER PK	1,503.67
47961 PO	PEARSON	ELEMENTARY CLASSROOM STARTER PK	1,877.64
47965 PO	PEARSON	ELEMENTARY CLASSROOM STARTER PK	1,877.64
47970 PO	PEARSON	ELEMENTARY CLASSROOM STARTER PK	1,877.64
47987 PO	HOUGHTON MIFFLIN HARCOURT	SOCIAL STUDIES VA INSTRUCTIONAL SUPPLY PK	1,196.90
59.1100.2.1.000.006044.00.00		INSTRUCTIONAL SUPPLIES	16,962.69
47174 PO	RIDDLEBERGER BROS., INC.	REPLACING 2 PKGED AIR COOLED CHILLERS	33,503.58
59.4200.9.0.000.008151.03		REPLACEMENT EQUIPMENT	33,503.58
46920 PO	ST. JAMES ELECTRIC	JWMS ELECTRICAL UPGRADE GENERATOR WORK	18,738.90
59.4200.9.0.000.008251.05.00		NEW EQUIPMENT	18,738.90
47622 PO	FTI CONSULTING	EMERGENCY MANAGEMENT PLAN WEBSITE	10,000.00
59.4600.9.0.063.006040.50.00		SOFTWARE/ONLINE CONTENT	10,000.00
47668 PO	PAYNE WELL DRILLING, INC.	WELL DRILLING AND ONE GEOTHERMO BORING	40,684.50
60.6200.9.0.000.003000.02.00		PURCHASED SERVICES	40,684.50
46437 PO	SHW GROUP	A & E SERVICES FOR FCMS	951,729.03
47621 PO	TRIAD ENGINEERING, INC.	CONSULTING SERVICES FOR THE WETLANDS	2,105.65
47651 PO	GREENWAY ENGINEERING	A & E FEE FOR ENVIROMENTAL SERVICES OF	1,640.00
47895 PO	GREENWAY ENGINEERING	FEE FOR SURVEYING SERVICE FOR BOUNDARY	2,780.00
60.6300.9.0.000.003000.02.00		PURCHASED SERVICES	958,254.68
46469 PO	OWPR	A & E SERVICES FOR 4TH HIGH	2,065,257.00
60.6300.9.0.000.003000.29.00		PURCHASED SERVICES	2,065,257.00
43893 MANPO	CALDWELL & SANTMYER, INC.	LAST PAYMENT PAYMENT FOR TRANSPORTATION	5,000.00
60.6500.9.0.000.008256.15.00		NEW BUILDINGS/MODULARS	5,000.00
47954 PO	PEARSON	STATS DATA & MODELS INSTRUCTIONAL SUPPLIES	5,556.60
93.1100.3.1.000.006020.00.00		TEXTBOOKS AND WORKBOOKS	5,556.60
		FUND 000045	19,750.00
		FUND 000050	109,448.47
		FUND 000051	25,481.00
		FUND 000059	79,205.17
		FUND 000060	3,069,196.18
		FUND 000093	5,556.60
		ENCUMBRANCE GRAND TOTAL	\$3,308,637.42

PO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	\$ TOTAL \$	APPRVD BY	PO Description
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21420		003802 DELTA AIRPORT CONSULTANTS	4085-081030-8801-000-073-	6/25/2014		26,297.33		ENGINEERING DESIGN/BID SOUTH APRON
						26,297.33 *		
21479		007277 CPS	4010-071090-5413-000-000-	7/23/2014		2,167.00		LIQUI-CHLOR
21479		007277 CPS	4010-071100-5413-000-000-	7/23/2014		162.00		
						2,329.00 *		
21512		008706 DOMINION CONSTRUCTION	4010-042030-8900-000-000-	9/25/2013		5,960.00		GAINESBORO CONCRETE WALL/SLAB
						5,960.00 *		
21521		005283 SUNGARD PUBLIC SECTOR INC	4010-031020-5401-000-000-	7/23/2014		19,853.88		OSSI SOFTWARE
						19,853.88 *		
21549		005606 ICON SCREEN PRINTING &	4010-071030-5410-000-000-	1/22/2014		9.25		T-SHIRTS PARKS STAFF
21549		005606 ICON SCREEN PRINTING &	4010-071040-5410-000-000-	6/19/2014		3,352.20		
21549		005606 ICON SCREEN PRINTING &	4010-071090-5410-000-000-	6/19/2014		534.50		
21549		005606 ICON SCREEN PRINTING &	4010-071100-5410-000-000-	5/20/2014		349.25		
						4,245.20 *		
21550		002684 LANIZ CONSTRUCTION OF	4085-081030-8801-000-074-	5/09/2014		58,414.48		CONSTRUCT MAINTENANCE BLDG
						58,414.48 *		
21551		003802 DELTA AIRPORT CONSULTANTS	4085-081030-8801-000-074-	6/10/2014		14,547.77		MAINTENANCE FACILITY
						14,547.77 *		
21572		002684 LANIZ CONSTRUCTION OF	4017-081090-3004-000-003-	12/04/2013		3,700.00		ROOF REPAIR
						3,700.00 *		
21592		002301 THE GUN SHOP	4011-033010-5409-000-000-	1/14/2014		6,467.67		AMMUNITION
						6,467.67 *		
21595		001230 ALBAN TRACTOR CO INC	4012-042040-8006-000-000-	1/23/2014		193,956.00		2014 CAT TRACK LOADER
						193,956.00 *		
21605		000390 MOTOROLA SOLUTIONS INC	4010-035050-5605-000-002-	5/20/2014		1,114.51		RADIOS
						1,114.51 *		

PO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	\$ TOTAL \$	APPRVD BY	PO Description
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21609		005440 SPLASH INTERNATIONAL INC	4010-071030-5410-000-000-	3/20/2014		10.00-		LIFEGUARD UNIFORMS

						10.00*		
21610		005769 MUNICIPAL EMERGENCY SERVI	4010-035050-5410-000-000-	3/05/2014		40,413.15		UNIFORMS

						40,413.15 *		
21612		007277 CPS	4010-071090-5413-000-000-	7/23/2014		8,158.10		LIQUI-CHLOR & HYDROCHLORIC ACID
21612		007277 CPS	4010-071100-5413-000-000-	7/23/2014		6,495.70		

						14,653.80 *		
21619		009005 TIMBERLINE FOLE BUILDINGS	4012-042040-8900-000-000-	3/17/2014		34,400.00		STORAGE SHED

						34,400.00 *		
21624		008568 ATLANTIC TACTICAL INC	4011-033010-5409-000-000-	3/28/2014		3,780.00		PISTOLS

						3,780.00 *		
21631		000390 MOTOROLA SOLUTIONS INC	4010-035050-8003-000-000-	5/07/2014		11,948.96		RADIOS

						11,948.96 *		
21633		003868 FERRY ENGINEERING CO INC	4012-042040-8900-000-000-	7/11/2014		1,042,281.22		LANDFILL IMPROVEMENTS

						1,042,281.22 *		
21635		008684 APPLE FORD OF LYNCHBURG	4010-035050-8005-000-000-	5/15/2014		33,508.56		2014 FORD F250

						33,508.56 *		
21637		005951 FIRST WITNESS VIDEO	4010-031020-8001-000-000-	5/19/2014		9,185.00		DIGITAL CAMERA SYSTEM

						9,185.00 *		
21639		005910 ID NETWORKS INC	4010-031020-8001-000-000-	6/10/2014		3,780.00		CROSS MATCH L SCAN GUARDIAN

						3,780.00 *		
21641		007398 MALLOY FORD	4010-034010-8005-000-000-	5/20/2014		23,530.54		2014 FORD ESCAPE

						23,530.54 *		
21643		007398 MALLOY FORD	4010-042030-8005-000-000-	6/02/2014		24,718.00		2015 FORD SUPERDUTY TRUCK

24,718.00 *

AP240 8/08/2014

COUNTY OF FREDERICK VA.

OPEN PURCHASE ORDERS

* OPEN *

PAGE 3

PO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	\$ TOTAL \$	APPRVD BY	PO Description
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21646		009009 CARTER ENTERPRISES	4010-071100-8900-000-000-	6/02/2014		30,750.00 ----- 30,750.00 *		RESURFACE SHERANDO POOL
21647		000153 INTERNATIONAL CODE	4010-034010-5411-000-000-	6/02/2014		4,438.41 ----- 4,438.41 *		CODE BOOKS
21649		007544 PALLETONE OF VIRGINIA	4010-071090-5413-000-000-	6/02/2014		1,901.60		PLAYGROUND MULCH
21649		007544 PALLETONE OF VIRGINIA	4010-071100-5413-000-000-	6/02/2014		1,901.60 ----- 3,803.20 *		
21650		000023 B-K OFFICE SUPPLY INC	4010-012090-5401-000-000-	6/02/2014		2,987.00 ----- 2,987.00 *		CHAIRS
21654		002497 TURF EQUIPMENT & SUPPLY	4010-071100-8001-000-000-	6/05/2014		9,940.00 ----- 9,940.00 *		TORO WORKMAN MDE UTILITY
21655		005259 HASLER INC	4010-012240-8001-000-000-	6/05/2014		6,429.00 ----- 6,429.00 *		POSTAGE MACHINE
21656		009067 ELECTRONIC SYSTEMS INC	4010-012200-8007-000-003-	7/23/2014		2,100.00 ----- 2,100.00 *		PHONE SYSTEM EQUIPMENT
21657		009068 SOFTWARE UNLIMITED CORP	4010-022010-8007-000-000-	6/11/2014		61,211.64 ----- 61,211.64 *		CASE MANAGEMENT SYSTEM
21658		005790 FEATHERS WAYNE	4016-081080-3004-000-003-	6/11/2014		14,346.00 ----- 14,346.00 *		REMOVE/REPLACE SHINGLES
21664		005995 MID-ATLANTIC WASTE SYSTEM	4010-042030-8006-000-000-	6/16/2014		18,700.00 ----- 18,700.00 *		RECYCLING CAN
21665		008588 AMERICAN OFFICE EQUIPMENT	4011-033010-5401-000-000-	6/17/2014		4,242.00 ----- 4,242.00 *		OFFICE CHAIRS
21666		005806 SHALLOW CREEK ELECTRICAL	4010-071090-3004-000-003-	6/17/2014		12,550.00		

PO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	\$ TOTAL \$	APPRVD BY	PO Description
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21666	005806	SHALLOW CREEK ELECTRICAL	4010-071100-3004-000-003-	6/17/2014	8,850.00	8,850.00		FIELD LIGHT REPAIRS
						21,400.00 *		
21667	005603	PERFORMANCE TRAINING	4010-035050-5411-000-000-	6/19/2014	2,657.00	2,657.00		TRAINING MATERIALS
						2,657.00 *		
21668	006966	WITMER PUBLIC SAFETY	4010-035050-5410-000-000-	6/19/2014	2,636.27	2,636.27		HELMETS
						2,636.27 *		
21671	009116	CUMMINS-ALLISON CORP	4010-012130-5401-000-000-	6/23/2014	3,095.00	3,095.00		JET SCAN
						3,095.00 *		
21672	004466	DELL FINANCIAL SERVICES	4010-012200-8007-000-000-	6/24/2014	15,056.89	15,056.89		DELL KACE
						15,056.89 *		
21673	005769	MUNICIPAL EMERGENCY SERVI	4010-035050-5407-000-000-	6/24/2014	3,489.70	3,489.70		SCBA MISC PARTS
						3,489.70 *		
21674	005769	MUNICIPAL EMERGENCY SERVI	4010-035050-5410-000-000-	6/25/2014	4,850.50	4,850.50		GLOVES
						4,850.50 *		
21675	005802	SHEEHY FORD OF RICHMOND	4010-031020-8005-000-000-	6/25/2014	24,845.00	24,845.00		POLICE INTERCEPTOR
						24,845.00 *		
						1,816,052.68 **		

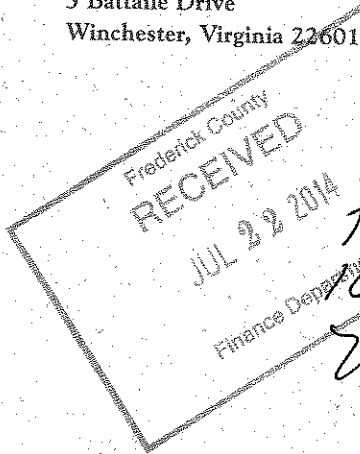
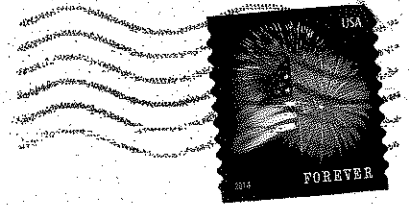


Youth Development
Center, Inc.

3 Battaile Drive
Winchester, Virginia 22601

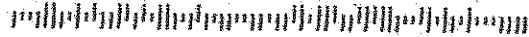
NOVA 220

21 JUL 2014 PM 7 1



Jennifer Place
Frederick County Finance
107 North Kent Street
Winchester VA 22601

501500099



Dear Jennifer,

Thanks so much to the Board
of Supervisors of Frederick County
for the continued support of the
YDC. We really appreciate the
backing and financial assistance
for the county's youth!

Wishing you continued success!
Best Regards, Regina