



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Proposed Agenda Regular Business Meeting

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, Thursday, June 19, 2014 at 5:00 p.m.

Richard Largent, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes – May 15, 2014 Regular Business Meeting
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J. J. Smith
May 2014 Financial Report
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Closed Session – Virginia Freedom of Information Act § 2.2-3711(A)(7): Consultation with legal counsel and briefings by staff members or consultants
8. Comments – Executive Director
9. Comments – Board Members
10. Adjourn

**May 2014 Meeting Minutes
Winchester Regional Airport Authority**

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:02 p.m., May 15, 2014.

Present: Gene Fisher, Bill Pifer, Gerald (J. J.) Smith, David Reichert, John Crawford, Paul Anderson, Frank Haun

Absent: Richard Largent, Dan Murray

CALL TO ORDER

Vice-Chairman Paul Anderson called the meeting to order at 5:02 p.m.

APPROVE MEETING AGENDA

Motion: Approve agenda as presented – J. J. Smith, second Dave Reichert. Motion passed.

APPROVE MEETING MINUTES – March 20, 2014

April 17, 2014 meeting was canceled due to lack of quorum.

Motion: Approve meeting minutes from March 20, 2014 Regular Business Meeting as presented – J. J. Smith, second Dave Reichert. Motion passed.

COMMENTS – AUDIENCE

None

COMMENTS – CHAIRMAN

None

COMMITTEE REPORTS

(a) Finance Reports – J. J. Smith, Secretary/Treasurer

The treasurer, J. J. Smith presented the financial reports in detail for the March and April 2014. He stated that the finance report for April had a surplus however that was due to an infusion of cash by Frederick County and the City of Winchester. Fuel sales were slightly better however still down.

Motion: Approve financial reports as presented – Gene Fisher, second Bill Pifer.

(b) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(c) Marketing Committee – Bill Pifer, Chair – No meeting

Committee Chair Bill Pifer provided the board with draft copies of the newsletter. He stated that trying to content for the newsletter was a struggle. He invited suggestions or ideas from members.

(d) Building/Lease Committee – Paul Anderson, Chair – No meeting

EXECUTIVE DIRECTOR COMMENTS

Ms. Manuel informed the board that the software update for the self-serve unit had finally been released and that the problem with the acceptance of Phillips 66 cards to get the extra \$.40 off per gallon had been resolved.

Ms. Manuel briefed the board on the upcoming federal project Rehabilitate and Relocate the South Apron as phase 1 of the Taxiway Relocation project. She stated that due to the amount of work involved relocating utilities that the utility work would begin this fall and the actual construction would begin in the spring of 2015.

COMMENTS – BOARD MEMBERS

None

ADJOURNMENT

There being no further business motion to adjourn at 5:35 p.m. by Bill Pifer, second by Gene Fisher passed.

Respectfully submitted,

J. J. Smith, Secretary/Treasurer

Winchester Regional Airport Authority

General Ledger Balance Sheet Report

As Of: 5/31/2014

All Departments Consolidated

Assets

10171010.001	County Operating Cash	121,194.08
10171011.000	Petty Cash	500.00
10171080.005	Inventory - Jet-A	35,061.04
10171080.006	Inventory - Avgas	35,525.67
10171082.000	Inventory - Merchandise	1,228.72
10171083.000	Inventory - Oil	518.79
10171084.000	Inventory - Automobile Gas/Airport Use	1,911.44
10171085.000	Inventory - Diesel Airport Use	1,856.94
10171090.002	Pre-Paid Fire Insurance	754.00
10171090.005	Pre-Paid Motor Vehicle Insurance	486.82
10171090.007	Pre-Paid Public Officials Risk Ins	43.00
10171090.008	Pre-Paid General Liability Insurance	3,166.66
10171094.000	Prepaid Postage	426.70
10171153.001	Oper Accounts Receivable	49,617.27
10171153.002	Operating Rev Due From State Gov	1,333.39
10171153.004	Oper Revenue Due From City Of Winchester	(3,041.70)
10851010.001	County Capital Cash	(126,480.17)
10851100.000	Construction In Progress	416,707.57
10851153.002	Capital A/R Due From City Of Winchester	(11.00)
10851200.001	Fixed Assets	32,703,117.98
10851200.002	Less Accumulated Depreciation	(9,904,842.46)
Total Assets:		23,339,074.74

Liabilities

20172020.000	Accounts Payable - Operating Fund	3,813.32
20172020.001	Accts Payable Credit Card Charges	6,215.20
20172021.001	Wachovia Loan - VRA	594,734.61
20172094.000	Accrued Leave	77,127.92
20172804.000	Virginia State Sales Tax	9.27
20172900.000	Deferred Revenue	34,000.00
20852020.000	Accounts Payable - Capital Fund	14,695.61
30000000.000	Current Earnings	391,167.24
30000001.000	Retained Earnings	22,217,311.57
Total Liabilities And Equity:		23,339,074.74

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
 For The Period: 7/01/2013 Through: 5/31/2014
 Selected Departments Consolidated

Income

	5/31/2014 MTD	Year-To-Date
40172404 State Operating Reimbursement	1,333.39	12,391.03
40174500 Sale - Fuel	76,639.98	886,494.33
40174502 Sale - Merchandise	53.90	340.63
40174503 Sale - Oil	41.30	885.46
40174505 Sale - Deicing Chemical	0.00	2,890.00
40174600 Rental Income	35,086.00	386,551.50
40174601 Income - Land Leases	15,041.00	47,536.00
40174617 Special & Misc Fees	0.00	20,421.92
40174618 Facility & Service Fees	1,055.00	12,200.00
40174899 Miscellaneous Revenue	443.58	9,684.58
40174900 Operating Appropriations	0.00	167,082.30
40174901 Insurance Claim Recovery	0.00	2,669.96
Total Income:	129,694.15	1,549,147.71

Expense

	5/31/2014 MTD	Year-To-Date
54140000 Cost - Fuel	54,376.08	632,056.07
54140002 Cost - Merchandise	9.92	320.54
54140003 Cost - Oil	(11.29)	856.98
54140004 Cost - Catering	14.01	648.82
61000000 Accrued Salaries	480.10	6,748.81
61001000 Salaries	35,089.32	382,496.74
61005000 Overtime/Holiday/Comp Pay	1,274.79	19,742.75
62000000 Accrued Leave - Fringe Benefit Expense	36.73	516.28
62001000 FICA	2,616.98	28,973.07
62002000 VSRS	3,996.70	43,566.56
62005000 Hospital/Medical Plans	6,808.20	74,890.20
62006000 Group Life Insurance	417.58	4,551.90
62011000 Worker's Compensation	1,300.70	14,318.20
63002000 Professional Svcs - Other	350.00	19,399.00
63004001 Outside Repairs & Maint Vehicle/Equip	0.00	1,359.65
63004003 Repair - Blgs & Grounds Outside Repairs	0.00	1,380.50
63005000 Maintenance Contracts	0.00	7,638.40
63007000 Advertising	0.00	128.70
63010000 Contractual Services	2,279.91	25,283.07
65101000 Electrical Services	0.00	49,515.20
65102000 Heating Service	180.20	9,640.73
65103000 Water & Sewer Services	237.99	2,983.03
65204001 Postage Meter Expense	43.88	563.96
65204002 Telephones Expense	540.99	5,802.65
65302000 Fire/Property Insurance	754.00	8,473.48
65305000 Motor Vehicle Insurance	486.82	5,486.80
65307000 Public Officials Liability Ins	43.00	473.00
65308000 General Liability Insurance	1,583.34	17,328.76
65401000 Office Supplies	141.73	2,805.92
65405000 Janitorial Supplies	94.33	1,399.62
65407000 Repair/Maint Supplies	763.84	5,705.66
65407001 State Reimb - Repairs/Maint/Supplies	1,136.74	6,402.96
65408000 Vehicle/Equip - Parts/Supplies	286.70	9,193.57
65408001 Airport Vehicle Fuel	1,769.23	17,071.41

Run: 6/11/2014
10:31AM

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2013 Through: 5/31/2014
Selected Departments Consolidated

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	5/31/2014 MTD	Year-To-Date
65410000 Employee Uniforms	0.00	1,016.33
65413000 Operational Expense	44.00	1,058.91
65413001 Line Service Equipment	164.00	1,144.57
65413002 Security Materials & Supplies	0.00	740.14
65506000 Travel Expenses	0.00	2,081.44
65715000 Promotional Fund Expenses	462.00	9,444.24
65801000 Dues & Membership	0.00	831.30
65804000 Va Sales Tax Paid	0.00	55.25
65806000 Snow Removal Contingency Fund	0.00	21,219.83
69001000 Lease/Rent Of Equipment	4,641.63	46,944.93
69101000 Loan - VRA Bond	2,433.97	28,458.26
Total Expense:	124,848.12	1,520,718.19
Net Income:	4,846.03	28,429.52

Notes: Report Period: 7/01/2013 - 5/31/2014
Selected Departments Consolidated:
Operational Fund

Winchester Regional Airport Authority

General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2013 Through: 5/31/2014

Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year	This Year	
Income								
40172404 State Operating Reimburse	0.00	1,333.39	1,333.39	---%	13,337.11	12,391.03	(946.08)	-7.1%
40174500 Sale - Fuel	117,207.33	76,639.98	(40,567.35)	-34.6%	1,097,293.08	886,494.33	(210,798.75)	-19.2%
40174502 Sale - Merchandise	26.00	53.90	27.90	107.3%	474.51	340.63	(133.88)	-28.2%
40174503 Sale - Oil	62.42	41.30	(21.12)	-33.8%	573.27	885.46	312.19	54.5%
40174505 Sale - Deicing Chemical	0.00	0.00	0.00	---%	2,275.00	2,890.00	615.00	27.0%
40174600 Rental Income	32,463.00	35,086.00	2,623.00	8.1%	348,460.50	386,551.50	38,091.00	10.9%
40174601 Income - Land Leases	14,982.00	15,041.00	59.00	0.4%	46,559.00	47,536.00	977.00	2.1%
40174617 Special & Misc Fees	2,353.99	0.00	(2,353.99)	-100.0%	20,679.47	20,421.92	(257.55)	-1.2%
40174618 Facility & Service Fees	1,300.00	1,055.00	(245.00)	-18.8%	11,160.00	12,200.00	1,040.00	9.3%
40174899 Miscellaneous Revenue	463.92	443.58	(20.34)	-4.4%	6,542.08	9,684.58	3,142.50	48.0%
40174900 Operating Appropriations	2,273.92	0.00	(2,273.92)	-100.0%	25,013.12	167,082.30	142,069.18	568.0%
40174901 Insurance Claim Recovery	0.00	0.00	0.00	---%	0.00	2,669.96	2,669.96	---%
Total Income:	171,132.58	129,694.15	(41,438.43)	-24.2%	1,572,367.14	1,549,147.71	(23,219.43)	-1.5%

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year	This Year	
Expense								
54140000 Cost - Fuel	84,966.61	54,376.08	(30,590.53)	-36.0%	778,522.45	632,056.07	(146,466.38)	-18.8%
54140002 Cost - Merchandise	61.23	9.92	(51.31)	-83.8%	527.84	320.54	(207.30)	-39.3%
54140003 Cost - Oil	45.95	(11.29)	(57.24)	---%	423.30	856.98	433.68	102.5%
54140004 Cost - Catering	161.00	14.01	(146.99)	-91.3%	431.83	648.82	216.99	50.2%
54140005 Cost - Deicing Chemicals	0.00	0.00	0.00	---%	2,691.00	0.00	(2,691.00)	-100.0%
61000000 Accrued Salaries	725.27	480.10	(245.17)	-33.8%	15,407.83	6,748.81	(8,659.02)	-56.2%
61001000 Salaries	33,832.62	35,089.32	1,256.70	3.7%	357,871.46	382,496.74	24,625.28	6.9%
61005000 Overtime/Holiday/Comp Pay	832.49	1,274.79	442.30	53.1%	16,686.59	19,742.75	3,056.16	18.3%
62000000 Accrued Leave - Fringe Ben	55.48	36.73	(18.75)	-33.8%	1,178.70	516.28	(662.42)	-56.2%
62001000 FICA	2,536.54	2,616.98	80.44	3.2%	28,503.85	28,973.07	469.22	1.6%
62002000 VSRS	3,853.52	3,996.70	143.18	3.7%	40,237.02	43,566.56	3,329.54	8.3%
62005000 Hospital/Medical Plans	6,212.66	6,808.20	595.54	9.6%	59,648.76	74,890.20	15,241.44	25.6%
62006000 Group Life Insurance	402.62	417.58	14.96	3.7%	4,204.02	4,551.90	347.88	8.3%
62011000 Worker's Compensation	1,131.18	1,300.70	169.52	15.0%	12,136.36	14,318.20	2,181.84	18.0%
63002000 Professional Svcs - Other	370.00	350.00	(20.00)	-5.4%	15,834.50	19,399.00	3,564.50	22.5%
63004001 Outside Repairs & Maint Ver	1,550.12	0.00	(1,550.12)	-100.0%	8,157.51	1,359.65	(6,797.86)	-83.3%
63004002 State Reimbursable Outside	0.00	0.00	0.00	---%	2,898.42	0.00	(2,898.42)	-100.0%
63004003 Repair - Bldgs & Grounds Out	203.50	0.00	(203.50)	-100.0%	203.50	1,380.50	1,177.00	578.4%
63005000 Maintenance Contracts	0.00	0.00	0.00	---%	7,111.82	7,638.40	526.58	7.4%

Winchester Regional Airport Authority

General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2013 Through: 5/31/2014

Selected Departments Consolidated

	Current Month Totals		Gain (Loss) vs Last Year		Year-To-Date Totals		Gain (Loss) vs Last Year	
	Last Year	This Year	Last Year	This Year	Last Year	This Year	Last Year	This Year
63007000 Advertising	0.00	0.00	0.00	--.-%	0.00	128.70	128.70	--.-%
63010000 Contractual Services	2,261.13	2,279.91	18.78	0.8%	26,829.99	25,283.07	(1,546.92)	-5.8%
65101000 Electrical Services	3,428.50	0.00	(3,428.50)	-100.0%	50,855.12	49,515.20	(1,339.92)	-2.6%
65102000 Heating Service	187.60	180.20	(7.40)	-3.9%	6,713.57	9,640.73	2,927.16	43.6%
65103000 Water & Sewer Services	199.16	237.99	38.83	19.5%	2,395.00	2,983.03	588.03	24.6%
65204001 Postage Meter Expense	22.63	43.88	21.25	93.9%	447.40	563.96	116.56	26.1%
65204002 Telephones Expense	411.13	540.99	129.86	31.6%	4,556.05	5,802.65	1,246.60	27.4%
65302000 Fire/Property Insurance	933.48	754.00	(179.48)	-19.2%	12,225.71	8,473.48	(3,752.23)	-30.7%
65305000 Motor Vehicle Insurance	618.62	486.82	(131.80)	-21.3%	7,558.43	5,486.80	(2,071.63)	-27.4%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	473.00	473.00	0.00	0.0%
65308000 General Liability Insurance	1,495.41	1,583.34	87.93	5.9%	16,528.33	17,328.76	800.43	4.8%
65401000 Office Supplies	53.33	141.73	88.40	165.8%	2,947.63	2,805.92	(141.71)	-4.8%
65405000 Janitorial Supplies	295.98	94.33	(201.65)	-68.1%	1,435.24	1,399.62	(35.62)	-2.5%
65407000 Repair/Maint Supplies	1,081.15	763.84	(317.31)	-29.3%	7,551.75	5,705.66	(1,846.09)	-24.4%
65407001 State Reimb - Repairs/Maint	0.00	1,136.74	1,136.74	--.-%	4,200.78	6,402.96	2,202.18	52.4%
65408000 Vehicle/Equip - Parts/Supplie	3,108.46	286.70	(2,821.76)	-90.8%	10,899.77	9,193.57	(1,706.20)	-15.7%
65408001 Airport Vehicle Fuel	963.64	1,769.23	805.59	83.6%	13,056.59	17,071.41	4,014.82	30.7%
65410000 Employee Uniforms	0.00	0.00	0.00	--.-%	1,033.25	1,016.33	(16.92)	-1.6%
65413000 Operational Expense	0.00	44.00	44.00	--.-%	4,018.88	1,058.91	(2,959.97)	-73.7%
65413001 Line Service Equipment	93.52	164.00	70.48	75.4%	1,797.53	1,144.57	(652.96)	-36.3%
65413002 Security Materials & Supplies	651.19	0.00	(651.19)	-100.0%	3,864.46	740.14	(3,124.32)	-80.8%
65506000 Travel Expenses	396.44	0.00	(396.44)	-100.0%	1,845.47	2,081.44	235.97	12.8%
65715000 Promotional Fund Expenses	462.00	462.00	0.00	0.0%	11,924.26	9,444.24	(2,480.02)	-20.8%
65801000 Dues & Membership	0.00	0.00	0.00	--.-%	983.50	831.30	(152.20)	-15.5%
65804000 Va Sales Tax Paid	0.00	0.00	0.00	--.-%	46.75	55.25	8.50	18.2%
65806000 Snow Removal Contingency	0.00	0.00	0.00	--.-%	13,210.73	21,219.83	8,009.10	60.6%
65807001 Merit Reserve	0.00	0.00	0.00	--.-%	11,771.56	0.00	(11,771.56)	-100.0%
68001000 Capital - Machinery/Equipme	0.00	0.00	0.00	--.-%	5,600.00	0.00	(5,600.00)	-100.0%
69001000 Lease/Rent Of Equipment	5,973.63	4,641.63	(1,332.00)	-22.3%	49,620.93	46,944.93	(2,676.00)	-5.4%
69101000 Loan - VRA Bond	10,533.31	2,433.97	(8,099.34)	-76.9%	115,866.51	28,458.26	(87,408.25)	-75.4%
Total Expense:	170,154.10	124,848.12	(45,305.98)	-26.6%	1,742,934.95	1,520,718.19	(222,216.76)	-12.7%
Net Income:	978.48	4,846.03	3,867.55	395.3%	(170,567.81)	28,429.52	198,997.33	--.-%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2013 Through: 5/31/2014

Selected Departments Consolidated

	Current Month Totals		Gain (Loss) vs Last Year	Year-To-Date Totals		Gain (Loss) vs Last Year
	Last Year	This Year		Last Year	This Year	
Notes: Report Period: 7/01/2013 - 5/31/2014						
Selected Departments Consolidated:						
Operational Fund						
65407001 - State Reimb Parts - \$1136.74 - Parts for PAPI Lights						
69001000 - Lease/Rent Equip - \$1038.00 - Annual Lift Rental						
65101000 - Electric - \$3897.67 - Not entered for May						

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	004447	J & J JANITORIAL &	4758-2014	5/16/2014		4017-081090-3010-000-000-	.00	1,698.33	5099	OTHER CONTRACTUAL SERVICES	21109
00000	004447	J & J JANITORIAL &	4758-2014	5/16/2014		4017-081090-5407-000-000-	.00	344.55	5099	REPAIR AND MAINTENANCE SUPPLIES	21109
						CHECK TOTAL		2,042.88			
00000	005874	ASCENT AVIATION GROUP INC	237303	5/16/2014		4017-081090-5414-000-000-	.00	40,158.44	5107	MERCHANDISE FOR RESALE	21109
00000	005874	ASCENT AVIATION GROUP INC	ML25309	5/16/2014		4017-081090-9001-000-000-	.00	3,165.00	5107	LEASE/RENT OF EQUIPMENT	21109
						CHECK TOTAL		43,323.44			
00000	000134	FRED CO SANITATION	1008-A	5/16/2014		4017-081090-5103-000-000-	.00	105.09	670253	WATER & SEWAGE SERVICES	21109
00000	000134	FRED CO SANITATION	2841-A	5/16/2014		4017-081090-5103-000-000-	.00	76.82	670253	WATER & SEWAGE SERVICES	21109
00000	000134	FRED CO SANITATION	4-A	5/16/2014		4017-081090-5103-000-000-	.00	55.85	670253	WATER & SEWAGE SERVICES	21109
00000	000134	FRED CO SANITATION	657-A	5/16/2014		4017-081090-5103-000-000-	.00	34.27	670253	WATER & SEWAGE SERVICES	21109
						CHECK TOTAL		272.03			
00000	005376	FLYNN MARK K	20	5/16/2014		4017-081090-3002-000-000-	.00	597.00	670266	PROFESSIONAL SERVICES	21109
						CHECK TOTAL		597.00			
00000	007905	ANDERSON PAUL G	5006	5/16/2014		4017-081090-5506-000-000-	.00	276.77	670273	TRAVEL	21109
						CHECK TOTAL		276.77			
						CLASS TOTAL		46,512.12			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-3005-000-000-	.00	179.40	5142	MAINTENANCE SERVICE CONTRACTS	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-3005-000-000-	.00	567.00	5142	MAINTENANCE SERVICE CONTRACTS	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-3010-000-000-	.00	402.40	5142	OTHER CONTRACTUAL SERVICES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-3010-000-000-	.00	573.82	5142	OTHER CONTRACTUAL SERVICES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5204-000-002-	.00	486.59	5142	TELEPHONE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5204-000-002-	.00	121.30	5142	TELEPHONE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5204-000-002-	.00	19.44	5142	TELEPHONE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5401-000-000-	.00	56.28	5142	OFFICE SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5405-000-000-	.00	91.68	5142	JANITORIAL SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5405-000-000-	.00	187.09	5142	JANITORIAL SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5407-000-000-	.00	45.42	5142	REPAIR AND MAINTENANCE SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5407-000-000-	.00	16.53	5142	REPAIR AND MAINTENANCE SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5407-000-000-	.00	182.07	5142	REPAIR AND MAINTENANCE SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5408-000-000-	.00	39.85	5142	VEHICLE AND POWERED EQUIP SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5408-000-000-	.00	40.47	5142	VEHICLE AND POWERED EQUIP SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5408-000-000-	.00	276.96	5142	VEHICLE AND POWERED EQUIP SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5408-000-000-	.00	39.99	5142	VEHICLE AND POWERED EQUIP SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5408-000-000-	.00	437.71	5142	VEHICLE AND POWERED EQUIP SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5413-000-000-	.00	385.00	5142	OTHER OPERATING SUPPLIES	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5414-000-000-	.00	3.90	5142	MERCHANDISE FOR RESALE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5414-000-000-	.00	127.75	5142	MERCHANDISE FOR RESALE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5414-000-000-	.00	115.08	5142	MERCHANDISE FOR RESALE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5414-000-000-	.00	154.09	5142	MERCHANDISE FOR RESALE	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-5715-000-000-	.00	386.00	5142	PROMOTIONAL FUND	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-9001-000-000-	.00	270.63	5142	LEASE/RENT OF EQUIPMENT	21112
00000	007822	BANK OF AMERICA N A	04/30/2014	5/23/2014		4017-081090-9001-000-000-	.00	168.00	5142	LEASE/RENT OF EQUIPMENT	21112
CHECK TOTAL								5,374.45			
CLASS TOTAL								5,374.45			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO. & NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	005693 REZIN INC	3331	5/30/2014		4017-081090-3002-000-000-	.00	350.00	5152	PROFESSIONAL SERVICES	21113
					CHECK TOTAL		350.00			
00000	005874 ASCENT AVIATION GROUP INC	ML25534	5/30/2014		4017-081090-5414-000-000-	.00	29.28	5155	MERCHANDISE FOR RESALE	21113
00000	005874 ASCENT AVIATION GROUP INC	239637	5/30/2014		4017-081090-5414-000-000-	.00	27,256.80	5155	MERCHANDISE FOR RESALE	21113
					CHECK TOTAL		27,286.08			
00000	007066 RAPPAHANNOCK ELECTRIC	10226-A	5/30/2014		4017-081090-5101-000-000-	.00	1,918.94	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	11749-A	5/30/2014		4017-081090-5101-000-000-	.00	211.73	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	1334-A	5/30/2014		4017-081090-5101-000-000-	.00	117.92	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	13419-A	5/30/2014		4017-081090-5101-000-000-	.00	57.83	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	19148-A	5/30/2014		4017-081090-5101-000-000-	.00	66.23	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	2096-A	5/30/2014		4017-081090-5101-000-000-	.00	108.80	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	4613-A	5/30/2014		4017-081090-5101-000-000-	.00	461.51	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	48902-A	5/30/2014		4017-081090-5101-000-000-	.00	126.84	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	50803-A	5/30/2014		4017-081090-5101-000-000-	.00	104.85	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	51310-A	5/30/2014		4017-081090-5101-000-000-	.00	416.78	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	7669-A	5/30/2014		4017-081090-5101-000-000-	.00	31.02	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	83332-A	5/30/2014		4017-081090-5101-000-000-	.00	247.20	5171	ELECTRICAL SERVICES	21113
00000	007066 RAPPAHANNOCK ELECTRIC	92-A	5/30/2014		4017-081090-5101-000-000-	.00	190.95	5171	ELECTRICAL SERVICES	21113
					CHECK TOTAL		4,060.60			
00000	001474 WASHINGTON GAS -	177-A	5/30/2014		4017-081090-5102-000-000-	.00	32.86	670667	HEATING SERVICES	21114
00000	001474 WASHINGTON GAS -	2134-A	5/30/2014		4017-081090-5102-000-000-	.00	42.69	670667	HEATING SERVICES	21114
00000	001474 WASHINGTON GAS -	36272-A	5/30/2014		4017-081090-5102-000-000-	.00	73.09	670667	HEATING SERVICES	21114
00000	001474 WASHINGTON GAS -	4125-A	5/30/2014		4017-081090-5102-000-000-	.00	31.56	670667	HEATING SERVICES	21114
					CHECK TOTAL		180.20			
					CLASS TOTAL		31,876.88			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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21550	002684	LANIZ CONSTRUCTION OF	697-130004	5/16/2014		4085-081030-8801-000-074-	.00	181,037.97	5094	MAINTENANCE FACILITY DESIGN	21109
						CHECK TOTAL		181,037.97			
						CLASS TOTAL		181,037.97			

GALLONS OF TOTAL PRODUCT SOLD															Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Over/ (Short)
July	22,131	23,509	28,082	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	1,105
August	24,807	26,762	27,600	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	(1,856)
September	22,804	26,767	27,763	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	959
October	24,327	34,004	35,891	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	2,439
November	22,480	21,332	36,267	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	(12,166)
December	19,261	11,139	21,518	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	(5,661)
January	12,601	18,199	24,778	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	(10,765)
February	14,724	17,036	29,183	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	(2,329)
March	21,563	25,421	25,862	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	(951)
April	16,011	23,431	24,297	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	(304)
May	19,589	27,861	31,703	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	(7,614)
June	20,628	27,196	31,353	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214		
Total	240,926	282,657	344,297	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	162,261	(37,142)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY															Increase/(Decrease)				
Fiscal Year	FY 2007		FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		Jet-A	Avgas	SARA
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	TRUCK	TRUCK	SARA
July	34,543	9,863	40,729	11,729	33,940	8,784	20,896	8,381	23,974	7,840	29,620	7,034	13,227	5,446	5,567	121	2,358	3,209	
August	32,075	12,223	42,553	10,796	28,650	7,961	17,810	8,349	15,974	8,350	28,547	5,714	13,919	5,836	4,728	(1,109)	1,920	2,808	
September	31,692	8,723	27,033	14,078	29,983	7,000	23,054	6,027	20,674	6,901	5,013	1,720	13,529	5,648	7,611	1,963	3,849	3,762	
October	37,923	10,549	43,307	11,405	30,879	9,465	29,528	7,471	23,795	8,828	3,162	2,496	11,602	6,043	6,480	436	3,449	3,031	
November	30,433	10,473	37,402	7,535	23,637	4,645	20,924	5,370	18,459	7,734	2,374	2,225	18,795	6,732	4,359	(2,373)	2,689	1,671	
December	27,491	7,325	26,948	3,351	20,456	3,760	19,562	3,834	14,455	5,013	7,605	2,096	14,273	3,094	8,751	(139)	1,579	1,375	
January	30,017	6,352	19,851	5,150	16,692	3,764	17,365	4,005	19,156	3,952	13,661	2,949	17,876	3,332	2,095	(9,528)	1,119	976	
February	26,333	4,231	24,057	4,373	14,205	4,045	13,397	2,503	18,794	4,297	16,482	2,995	9,341	1,975	2,924	(3,278)	1,566	1,359	
March	21,496	8,573	18,723	6,279	21,670	6,763	17,077	6,285	22,797	6,797	13,285	3,837	9,293	3,945	2,764	230	1,368	1,396	
April	25,713	7,047	27,810	6,586	23,724	5,463	24,612	6,665	18,591	4,708	12,039	4,175	9,821	4,393	8,757	(1,064)	2,358	2,795	
May	33,423	11,619	31,346	8,037	20,546	6,362	24,932	6,768	24,154	5,353	22,495	6,014	16,227	5,055	8,749	(7,478)	3,060	1,860	
June	29,435	10,784	31,002	7,582	28,144	7,828	26,398	7,850	23,656	7,127	15,558	6,047	13,245	5,969					
Total	360,574	107,762	370,761	96,900	292,526	75,840	255,555	73,507	244,479	76,899	169,841	47,301	161,148	57,470	112,706	(1,945)	25,314	24,242	

RETAIL FUEL PRICE COMPARISONS	6/11/2014		
	Truck		Self Pump
	Jet-A	AVGAS	
Landmark Aviation Charlottesville, VA 434-978-1474 - CHO	7.08	7.08	XXXXX
Dominion Aviation Chesterfield Co, VA 804-271-7793 - FCI	5.78	6.49	XXXXX
Potomac Highlands Airport Auth Cumberland, MD 304-738-0002 - CBE	5.20	5.80	XXXXX
Landmark Aviation Frederick, MD 301-662-8156 - FDK	5.99	6.60	5.85
Rider Jet Center Hagerstown, MD 1-866-326-4447 - HGR	5.95	6.55	5.70
Landmark Aviation Leesburg, VA 800-336-0219 - JYO	N/A	N/A	N/A
ProJet Aviation Leesburg, VA 703-889-8558 - JYO	5.99	6.44	XXXXX
APP Jet Center Manassas, VA 866-459-5387 - HEF	5.95	6.40	XXXXX
Dulles Aviation Manassas, VA 888-835-9324 - HEF	5.90	6.40	XXXXX
Aerosmith Aviation Martinsburg, WV 304-262-2507 - MRB	5.99	6.45	XXXXX
Shen Valley Airport Commission Weyers Cave, VA 540-234-8304 - SHD	5.99	6.39	XXXXX
Winchester Aviation Winchester, VA OKV	6.00	6.35	5.95 Phillips Card 5.55
AVERAGE PER GAL	5.98	6.46	XXXXX