



**AGENDA
REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, FEBRUARY 12, 2014
7:00 P.M.
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

Call To Order

Invocation

Pledge of Allegiance

Adoption of Agenda:

Pursuant to established procedures, the Board should adopt the Agenda for the meeting.

Consent Agenda:

(Tentative Agenda Items for Consent are Tabs: E)

Citizen Comments (Agenda Items Only, That Are Not Subject to Public Hearing.)

Board of Supervisors Comments

Minutes: (See Attached)----- A

1. Budget Work Session with Finance Committee, January 15, 2014.
2. Work Session with School Board, January 22, 2014.
3. Regular Meeting, January 22, 2014.

County Officials:

1. Historic Plaque Presentation – Ireson Springs Farm. **(See Attached)**----- B
2. Committee Appointments. **(See Attached)**----- C

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3. Request from the Commissioner of the Revenue for Refunds.
(See Attached) ----- **D**

Committee Reports:

1. Public Safety Communications. **(See Attached)**----- **E**
2. Lake Holiday Dam Working Group. **(See Attached)**----- **F**

Public Hearing:

1. Twelve Month Outdoor Festival Permit Request of Grove's Winchester Harley-Davidson. Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee; Paragraph D, Twelve Month Permits. All Events to be Held on the Grounds of Grove's Winchester Harley-Davidson, 140 Independence Drive, Winchester, Virginia. Property Owned by Jobalie, LLC.
(See Attached) ----- **G**
2. An Ordinance to Amend the Frederick County Code, Chapter 155, Taxation, Article VII Retail Sales Tax, Sections 155-32 Administration and Collection; Article VIII Tax on Purchasers of Utility Service, Section 155-35 Local User Fee; Article XVI Business License Provisions, Section 155-96 License Fee and Tax, Section 155-100 Itinerant and Distressed Merchandise Vendors; and to Enact a New Section 155-113 Contractor to Provide List of Subcontractors as Part of Article XVI and to Repeal Article XII, Home Heating Oil Local Option Sales and Use Tax, Section 155-47 Tax Imposed. The Purpose of These Proposed Amendments is to Conform the County Code to Subsequent Changes in the Virginia Code, to Include a Corresponding Provision for Business License Tax Applicable to Wine Wholesalers, to Eliminate the Vendor Business License Requirement for Vendors with Business Licenses Issued by the Town of Middletown or the Town of Stephens City, and to Add a Provision for the Commissioner of the Revenue to Require the Submission of Subcontractor Lists by Contractors.
(See Attached) ----- **H**
3. An Ordinance to Amend the Frederick County Code, to Repeal Chapter 112, Massage Parlors and Health Clubs, in its Entirety. The Purpose of this Proposed Amendment is to Eliminate an Ordinance Rendered Unnecessary by Subsequent Changes to the Virginia Code and Regulation Undertaken at the State Level. **(See Attached)**----- **I**

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4. An Ordinance to Amend the Frederick County Code, Chapter 155, Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153 Property Exempted from Taxation by Designation. The Purpose of this Proposed Amendment is to Conform the County Code to Corresponding Virginia Code Provisions in Connection with the 2003 General Assembly Delegation of Tax Exemption Designations to Localities and to Delete References to Specific Exemptions, as the List is Not Complete and Need Not be Set Out in the County Code. **(See Attached)**----- J

Planning Commission Business:

Other Planning Items:

1. Setback Waiver Request – Telecommunications Tower - Verizon Wireless/- Bertha McIlwee Trust. **(See Attached)**----- K
2. Master Development Plan #01-14 – Snowden Bridge. **(See Attached)**----- L
3. Master Development Plan #02-14 – Doonbeg Subdivision. **(See Attached)**----- M
4. Discussion – 2014-2015 Capital Improvements Plan (CIP). **(See Attached)**----- N
5. Discussion – Public Facilities and the 2030 Comprehensive Plan Amendment . **(See Attached)**----- O

Board Liaison Reports (If Any)

Citizen Comments

Board of Supervisors Comments

Adjourn

A

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

BUDGET WORK SESSION

January 15, 2014

A Budget Work Session of the Frederick County Board of Supervisors and Finance Committee was held on Wednesday, January 15, 2014 at 9:15 A.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Chairman Richard C. Shickle; Vice-Chairman Charles S. DeHaven, Jr.; Gene E. Fisher; and Gary A. Lofton;

ABSENT

Christopher E. Collins; Robert A. Hess; and Robert W. Wells.

OTHERS PRESENT

Finance Committee members Angela Rudolph, Judith McCann-Slaughter, and Ron Hottle; John R. Riley, Jr., County Administrator; Kris C. Tierney, Assistant County Administrator; Jay E. Tibbs, Deputy County Administrator; Commissioner of the Revenue Ellen Murphy; Treasurer C. William Orndoff, Jr.; Finance Director Cheryl B. Shiffler; Assistant Finance Director Sharon Kibler; Budget Analyst Jennifer Place; Human Resources Director Paula Nofsinger; Fire Chief Dennis Linaburg; and Executive Director of Finance for Frederick County Public Schools Lisa Frye.

CALL TO ORDER

Chairman Shickle called the work session to order.

Administrator Riley gave a brief presentation touching on the following Points:

- Revenue – A breakdown of the County's local revenue;
- Constitutional Officer Funding – A summary of the offices and the funding involved;
- General Fund Expenditure Summary – Requests from the General Fund departments;
- A listing of outside agency requests;
- A summary of the issues facing the County in FY 2015;
- Feedback on possible funding scenarios; and
- A budget related website enhancement.

Administrator Riley noted, in the past, staff had provide the Board with a list of General Fund budget cuts following staff review of the budget requests. He advised staff would follow the same process unless directed to do otherwise.

The Board's consensus was for staff to provide the list of budget cuts. The Board felt this was a good starting point.

The Board discussed possible funding scenarios.

Vice-Chairman DeHaven advised he wanted to see a neutral tax rate.

Supervisor Lofton asked if the County had updated its fees charged for delivery of services.

Administrator Riley responded that staff could go back and revisit those.

Supervisor Lofton went on to say if we cannot recover the cost then maybe that service needs to go to the private sector.

Chairman Shickle asked if staff had time to deal with specific funding scenarios versus providing the Board with a number of different scenarios at one time.

The Board noted they would like to have more detail on the budget.

Supervisor Lofton stated he would like to see revenues by department.

Mr. Hottle stated the information staff had provided in prior budget years was sufficient, but he would like to see information concerning fees added.

Mrs. Rudolph stated she would like to see what assumptions the County was using regarding the Affordable Care Act. She would like to have the Affordable Care Act issues highlighted.

Mrs. McCann-Slaughter asked what \$0.01 on the real estate tax rate would net.

Finance Director Shiffler responded that \$0.01 equaled \$750,000.

With regard to outside agencies, the Board suggested staff select a date, early in the process, to deal with these requests.

Administrator Riley then discussed a new feature for the FY 2015 budget process, which was a Question & Answer module that would allow the Board and county citizens to submit questions regarding the County budget. The questions would be reviewed and then posted on the "Proposed FY 2015 Budget" page. Appropriate questions would be responded to by the Finance Department as soon as possible, depending on other workloads. All attempts would be made to be prompt. This is a new process to increase availability and transparency with the same staff sizing.

Supervisor Lofton asked if staff would share any questions received with the Board.

Administrator Riley stated staff would send the Board a direct link to the site so they could see questions submitted and responses given.

Vice-Chairman DeHaven stated he would like to hear from staff regarding pivotal issues that need to be addressed.

There being no further business, the work session adjourned at 10:09 a.m.

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

**BUDGET WORK SESSION
WITH
FREDERICK COUNTY SCHOOL BOARD**

January 22, 2014

A Budget Work Session of the Frederick County Board of Supervisors and the Frederick County School Board was held on Wednesday, January 22, 2014 at 5:45 P.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Chairman Richard C. Shickle; Vice-Chairman Charles S. DeHaven, Jr.; Gene E. Fisher; Robert A. Hess; Gary A. Lofton; and Robert W. Wells.

ABSENT

Christopher E. Collins.

SCHOOL BOARD MEMBERS PRESENT

Stuart Wolk, Chairman; Benjamin F. Waterman, Vice-Chairman; Dr. John Lamanna; Jody S. Wall; Michael A. Lake; Peggy Clark and Frank E. Wright

OTHERS PRESENT

John R. Riley, Jr., County Administrator; Kris C. Tierney, Assistant County Administrator; Jay E. Tibbs, Deputy County Administrator; Roderick B. Williams, County Attorney; Cheryl B. Shiffler, Finance Director; Jennifer Place, Budget Analyst; C. William Orndoff, Jr., Treasurer; Ellen Murphy, Commissioner of the Revenue; Finance Committee members: Judith McCann-Slaughter and Ron Hottle; Dr. David Sovine, Superintendent of Schools; Albert Orndorff, Assistant Superintendent for Administration; Peter Vernimb, Assistant Superintendent for Instruction; Lisa Frye, Executive Director of Finance; Kristen Anderson, Budget Supervisor Frederick County Public Schools; and Steve Edwards, Coordinator of Policy and Communications.

CALL TO ORDER

Chairman Shickle called the work session to order.

School Board Chairman Stuart Wolk thanked the Board of Supervisors for meeting with the school board. He noted that by working together students and citizens benefit. He went on to say this proposed budget accomplished two priorities – full day kindergarten and salary increases. This proposal did not address other needs such as technology and vehicles. He then asked Dr. Sovine to present his proposed FY15 budget.

Dr. David Sovine presented his proposed FY 15 budget and reviewed the school board's budget calendar. The proposed FY2015 budget totals \$178,316,467, which is an \$11,909,765 increase over FY2014. The largest area of increase is in the School Operating Fund with increased costs of:

- \$3.7 million due to increases in health insurance and state mandated increases in retirement contributions;
- \$1.7 million to implement full-day kindergarten; and
- \$4.2 million for the proposed salary initiative.

Supervisor Hess noted there were a number of programs that were not expanded. He asked Dr. Sovine what he would identify as most important of the remaining areas of need.

Dr. Sovine responded the salary initiative did not address all of the needs. He noted that technology and class size were restoration items of importance to student achievement. He also stated school buses were another important area of need.

Supervisor Lofton asked if the state and federal government were fully funding their mandates. If not, he wanted to know by how much they were underfunded.

Dr. Sovine responded that he did not have that information currently, but he would get it and provide it to the Board.

Supervisor Hess asked how much monetary support the schools received from the various Parent Teacher Organizations.

Dr. Sovine responded that he did not know the total.

Chairman Shickle thanked Dr. Sovine for his presentation.

There being no further business, the work session adjourned at 6:15 p.m.

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

REGULAR MEETING

January 22, 2014

A Regular Meeting of the Frederick County Board of Supervisors was held on Wednesday, January 22, 2014 at 7:00 P.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Chairman Richard C. Shickle; Charles S. DeHaven, Jr.; Gene E. Fisher; Robert A. Hess; Gary A. Lofton; and Robert W. Wells

ABSENT

Christopher E. Collins

CALL TO ORDER

Chairman Shickle called the meeting to order.

INVOCATION

Supervisor Fisher delivered the invocation.

PLEDGE OF ALLEGIANCE

Vice-Chairman DeHaven led the Pledge of Allegiance.

ADOPTION OF AGENDA - APPROVED

Administrator Riley advised he had no changes to the agenda.

Upon a motion by Supervisor Lofton, seconded by Vice-Chairman DeHaven, the Board approved the agenda by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

CONSENT AGENDA - APPROVED

Administrator Riley offered the following items for the Board's consideration under the consent agenda:

- Parks and Recreation Commission Report – **Tab D**;
- Technology Committee – **Tab E**; and
- Human Resources Committee – **Tab F**.

Upon a motion by Supervisor Hess, seconded by Supervisor Lofton, the Board approved the consent agenda by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

CITIZEN COMMENTS

There were no citizen comments.

BOARD OF SUPERVISORS COMMENTS

There were no Board of Supervisors' comments.

MINUTES - APPROVED

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Wells, the Board approved the minutes from the January 8, 2014 regular meeting by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

COUNTY OFFICIALS

COMMITTEE APPOINTMENTS

REAPPOINTMENT OF JOHN R. RILEY, JR. AS COUNTY REPRESENTATIVE TO THE COMMUNITY CORRECTIONS JUSTICE BOARD (CCJB) AND ALCOHOL SAFETY AND ACTION PROGRAM (ASAP) - APPROVED

Upon a motion by Supervisor Lofton, seconded by Supervisor Hess, the Board reappointed John R. Riley, Jr. as county representative to the Community Corrections Justice Board (CCJB) and Alcohol Safety and Action Program (ASAP). This is a three year appointment. Term expires February 22, 2017.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

APPOINTMENT OF KEVINS SCOTT AS SHAWNEE DISTRICT REPRESENTATIVE TO THE EXTENSION LEADERSHIP COUNCIL - APPROVED

Upon a motion by Supervisor Fisher, seconded by Vice-Chairman DeHaven, the Board appointed Kevin Scott as Shawnee District representative to the Extension Leadership Council. This is a four year appointment. Term expires January 24, 2018.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

REAPPOINTMENT OF CHRISTOPHER M. MOHN AND CHARLES F. DUNLAP AS RED BUD DISTRICT REPRESENTATIVES TO THE PLANNING COMMISSION - APPROVED

Upon a motion by Supervisor Fisher, seconded by Supervisor Hess, the Board reappointed Christopher M. Mohn and Charles F. Dunlap as Red Bud District representatives to the Planning Commission. This is a four year appointment. Term expires January 27, 2018.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

REQUEST FROM COMMISSIONER OF THE REVENUE FOR REFUNDS - APPROVED

Administrator Riley advised this was a request from the Commissioner of the Revenue for a supplemental appropriation and to authorize the Treasurer to refund Darien LLC the amount of \$5,920.16, for adjustment to business equipment filing for 2013. This refund resulted from a state mandate requiring the equipment of car washes to be taxed as machinery and tools instead of personal property.

Upon a motion by Supervisor Lofton, seconded by Supervisor Wells, the Board approved the supplemental appropriation and refund request.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

Administrator Riley advised this was a request from the Commissioner of the Revenue for a supplemental appropriation and to authorize the Treasurer to refund Jacob Charon, Trustee, and Lois K. Charon, Trustee, Trustees of the Jacob Charon and Lois K. Charon Revocable Living Trust Under Agreement Dated February 23, 1999, the amount of \$3,781.44, for adjustment to real estate taxes for 2013 on property in the Town of Middletown as appealed to the Board of Equalization. The building was proven to contain interior damage and changes that were not known to the assessor.

Upon a motion by Supervisor Lofton, seconded by Supervisor Fisher, the Board approved the supplemental appropriation and refund request.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

COMMITTEE REPORTS

PARKS AND RECREATION COMMISSION – APPROVED UNDER CONSENT AGENDA

The Parks and Recreation Commission met on January 14, 2014. Members present were: Kevin Anderson, Patrick Anderson, Greg Brondos, Jr., Randy Carter, Marty Cybulski, Gary Longerbeam, Ronald Madagan, and Charles Sandy, Jr. Members absent were: Christopher Collins.

Items Requiring Board of Supervisors Action:

None

Submitted for Board Information Only:

1. Election of Officers – Mr. Madagan moved to amend the by-laws (Article 4, Section 1) to allow the vice chairperson to serve more than two consecutive terms, motion died due to lack of a second.

Mr. Madagan moved to amend the by-laws (Article 4, Section 1) to allow the vice chairperson to serve more than two consecutive terms for the 2014 election only, second by Mr. Sandy, motion carried unanimously (8-0).

2. Election of Chairperson – Mr. Madagan moved to nominate Mr. Charles Sandy, Jr. as Chairperson, second by Mr. Patrick Anderson, motion carried unanimously (8-0).
3. Election of Vice Chairperson – Mr. Madagan moved to nominate Mr. Gary Longerbeam as Vice Chairperson, second by Mr. Patrick Anderson. Mr. Cybulski moved to nominate Mr. Patrick Anderson, second by Mr. Longerbeam. Mr. Longerbeam was elected Vice Chairperson by a vote of (7-1).
4. Meeting, Date, Time, and Place – Mr. Sandy moved to continue meeting on the 2nd Tuesday of each month at 7:00 PM and alternate the meeting place so each magisterial district is used as a meeting place twice a year, second by Mr. Madagan, motion carried unanimously (8-0).

TECHNOLOGY COMMITTEE – APPROVED UNDER CONSENT AGENDA

The Board of Supervisors Information Technology Committee met on Wednesday, January 08, 2014 at 8:15 A.M., in the First Floor Conference Room, County Administration Building 107 North Kent Street, Winchester, Virginia. Present were Gary Lofton, Chairman, Charles S. DeHaven, Jr. Committee members absent were: Quaiser Absar, Todd Robertson, Bob Wells and Brian Madagan. Others Present included: Sharon Kibler, Assistant Finance Director; Walter Banks, IT Director; Kris Tierney, Assistant County Administrator; Patrick Fly, GIS Manager; Alisa Scott, Administrative Assistant and Matt Armstrong, Winchester Star.

The committee submits the following:

*****Items Requiring Board Action*****

NONE

*****Items NOT Requiring Board Action*****

1. **Recommendation to forward the CIT Broadband Study to the Board of Supervisors to facilitate improvements to broadband in Frederick County.**

The committee discussed the study and the consensus of the members present was to forward the CIT Broadband Study to the Board. It was the Committee's desire for the Board to accept the report and refer the recommendation to the appropriate staff for further evaluation.

- 2. Recommendation to forward to the Finance Committee a request for \$167,972.85 for the purchase of replacement PC units that are unable to be upgraded to the Windows 7 operating system.**

The committee discussed the news that the Windows XP operating system will be discontinued as of April 2014. The consensus of the members present was that the computers need to be replaced due to the potential high security risk to the network.

- 3. Reminder about Commonwealth's Attorney's office requesting replacement case management software and hardware moving forward to the January Finance Committee Meeting.**

The committee discussed the desire for an updated quote reflecting an extension on the discount and taking a look at the back log on the current case management system.

Since the meeting, there are two updates for the committee:

- a. Andy Robbins will be sending confirmation to the Finance Committee concerning the extended discount within our timeframe for the requested \$140,000.00.
- b. The Case Management System implementation back log referenced during the meeting is due to limited resources required for the transfer of data from the old system to the new system. The new system; Software Unlimited will not have its experts available until late June/July. The requirements for hardware installation and contract negotiations will be 60-90 days. The hardware would need to be implemented in the April/May timeframe. Software could then be installed for the new system ready for transfer to begin during the June/July timeframe.

HUMAN RESOURCES COMMITTEE – APPROVED UNDER CONSENT AGENDA

The HR Committee met in the First Floor Conference Room at 107 North Kent Street on Friday, January 10, 2014 at 12:00 p.m. Committee members present were: Supervisor Robert Hess, Supervisor Robert Wells, and citizen member Dorrie Green. Committee members absent were Supervisor Chris Collins and citizen members Beth Lewin and Barbara Vance. Also present were: County Administrator John R. Riley, Jr., County Attorney Rod Williams, Fire and Rescue Chief Dennis Linaburg, and Deputy Chief Bill Bowmaster.

*****Items Requiring Action*****

- 1. None**

*****Items Not Requiring Action*****

- 1. Presentation by the Director of Fire and Rescue, Dennis Linaburg.**

At the request of the Committee, Mr. Linaburg presented an overview of the objectives and responsibilities of the Fire and Rescue Department. The presentation also provided the Committee an understanding of his employee population, the skills required, and topics of importance within his department. Presentation attached.

2. Request from Fire & Rescue Director for new positions to staff our Star Tannery Station.

The Committee supports the request to add 6 new positions at the station. Committee recommends forwarding request to Finance Committee for funding consideration.

3. Annual review of Committee Charter.

There being no further business, the meeting was adjourned.

The next HR Committee meeting is scheduled for Friday, February 7, 2014.

FINANCE COMMITTEE – APPROVED

The Finance Committee met in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 15, 2014 at 8:00 a.m. The Audit Committee met immediately following. All members were present. Items 3 and 7 were approved under consent agenda.

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Wells, the Board approved items 3 and 7 under consent agenda.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

1. The Parks & Recreation Director presents information on the proposed Rose Hill Park and requests approval of the proposed lease agreement. See attached information, p. 4-25. The committee recommends approval of the lease agreement pending review by the County Attorney. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Hess, the Board approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

2. The Deputy Commonwealth's Attorney requests a General Fund supplemental appropriation in the amount of \$140,000. This amount represents case management software (\$100,000) and equipment upgrades required by the IT department (\$40,000). Local funds are required. The IT Committee has approved the project. See attached information, p. 26035. The committee recommends approval. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Lofton, the Board

approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

3. The Sheriff requests a General Fund supplemental appropriation in the amount of \$5,195. This amount represents an insurance reimbursement for the loss of a vehicle. No local funds required. See attached memo, p. 36-37. - **APPROVED UNDER CONSENT AGENDA**
4. The Fire & Rescue Chief requests a General Fund supplemental appropriation in the amount of \$30,757. This amount represents a grant to purchase Lucas Auto Pulse devices. No local funds required. See attached information, p. 38-46. The committee recommends approval. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Fisher, the Board

approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye

Robert W. Wells Aye

5. The Fire & Rescue Chief requests a General Fund supplemental appropriation in the amount of \$52,583. This amount represents a Virginia Homeland Security Grant for the HazMat Team. No local funds required. See attached information, p. 47-54. The committee recommends approval. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Hess, the Board

approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

6. The IT Director requests a General Fund supplemental appropriation in the amount of \$167,973. This amount represents funds required to upgrade Windows XP computers. The IT Committee has reviewed this request; however, no action was taken due to lack of quorum. Local funds are required. See attached information, p. 55-58. The committee recommends approval. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Lofton, the Board

approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

7. The Finance Director requests a General Fund supplemental appropriation in the amount of \$6,657.17. This amount represents unspent VJCCA funds to be returned to the State. See attached letter, p. 59. - **APPROVED UNDER CONSENT AGENDA**
8. The Fire & Rescue Chief requests a General Fund supplemental appropriation in the amount of \$160,755. This amount represents funds required to hire six (6) additional firefighter/EMTs for Star Tannery. This item was approved by the Public Safety Committee and the HR Committee. Local funds will be required. See attached

information, p. 60-68. The committee recommends postponement of this item awaiting further information.

9. The Treasurer requests a Community Development Authority Fund supplemental appropriation in the amount of \$43,008.93. This amount represents funds collected for CDA taxes in prior years. No local funds are required. See attached memo, p. 69. The committee recommends approval. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Lofton, the Board approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

10. The Finance Director discusses the FY2013 Comprehensive Annual Financial Report (CAFR). No action is required.

AUDIT COMMITTEE

1. Dave Foley from Robinson, Farmer, Cox Associates will present the FY2013 final audit and be available for discussion of the upcoming FY2014 audit. The committee authorized the Finance Committee Chairman to sign the engagement letter for the FY2015 audit. - **APPROVED**

Upon a motion by Vice-Chairman DeHaven, seconded by Supervisor Hess, the Board approved the above request by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

INFORMATION ONLY

1. The Finance Director provides a Fund 10 Transfer Report for FY 2014. See attached, p. 70.

2. The Finance Director provides FY 2014 financial statements for the period ending December 31, 2013. See attached, p. 71-81.
3. The Finance Director provides the FY 2014 Fund Balance Report for the period ending December 31, 2013. See attached, p. 82.
4. The Voter Registrar provides the office summary of work for December 2013 and for the year 2013. See attached information, p. 83-85.

PLANNING COMMISSION BUSINESS

PUBLIC HEARING

CONDITIONAL USE PERMIT #06-13 OF KAREN GARVER, FOR A COTTAGE OCCUPATION – NAIL SALON. THE PROPERTY IS LOCATED AT 114 LAKESIDE DRIVE, AND IS IDENTIFIED WITH PROPERTY IDENTIFICATION NUMBER 75B-6-A-20A IN THE SHAWNEE MAGISTERIAL DISTRICT. - APPROVED

Zoning Administrator Mark Cheran appeared before the Board regarding this item. He advised this was a request for a cottage occupation from Karen Garver for a nail salon. The property is located at 114 Lakeside Drive in Stephens City, in the Shawnee Magisterial District. Zoning Administrator Cheran noted the proposed use would take place in a dwelling and would be restricted to no more than four customers. The Planning Commission recommended approval of this conditional use permit with the following conditions:

1. All review agency comments and requirements shall be complied with at all times.
2. No signage allowed with this Conditional Use Permit.
3. Hours of operation shall be 4:30 p.m. to 7:30 p.m. Monday through Thursday.
4. No more than four (4) customers per day.
5. No employees permitted, beyond those residing on the premises.
6. Any expansion or change of use shall require a new Conditional Use Permit.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Supervisor Fisher, seconded by Supervisor Lofton, the Board approved Conditional Use Permit #06-13 with the conditions listed.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

CONDITIONAL USE PERMIT #07-13 OF SCOTT SWEENEY, FOR A COTTAGE OCCUPATION – PUBLIC GARAGE. THE PROPERTY IS LOCATED AT 441 RED OAK ROAD, AND IS IDENTIFIED WITH PROPERTY IDENTIFICATION NUMBER 18-A-22D IN THE GAINESBORO MAGISTERIAL DISTRICT. - APPROVED

Zoning Administrator Mark Cheran appeared before the Board regarding this item. He advised this was a request for a conditional use permit for a public garage. The property is zoned RA and is located on Red Oak Road in Cross Junction, in the Gainesboro Magisterial District.

The Planning Commission recommended approval with the following conditions:

1. All review agency comments and requirements shall be complied with at all times.
2. Any proposed business sign shall conform to Cottage Occupation sign requirements and shall not exceed four (4) square feet in size and five (5) feet in height.
3. Operation limited to the applicant and one (1) additional employee.
4. No more than five (5) customers per day.
5. The applicant will be limited to repairing only five (5) vehicles on site at anytime.
6. All repair activities shall occur entirely within the enclosed structure.
7. Hours of operation shall be Monday-Saturday 8:00 a.m. to 6:00 p.m., no repair activities will take place on Sunday.

8. Any expansion or change of use shall require a new Conditional Use Permit.

Chairman Shickle convened the public hearing.

There were no public comments.

Chairman Shickle closed the public hearing.

Upon a motion by Supervisor Hess, seconded by Supervisor Wells, the Board approved Conditional Use Permit #07-13 with the conditions listed.

The above motion was approved by the following recorded vote:

Richard C. Shickle	Aye
Christopher E. Collins	Absent
Charles S. DeHaven, Jr.	Aye
Gene E. Fisher	Aye
Robert A. Hess	Aye
Gary A. Lofton	Aye
Robert W. Wells	Aye

BOARD LIAISON REPORTS

There were no Board liaison reports.

CITIZEN COMMENTS

There were no citizen comments.

BOARD OF SUPERVISORS COMMENTS

There were no Board of Supervisors' comments.

ADJOURN

UPON A MOTION BY VICE-CHAIRMAN DEHAVEN, SECONDED BY SUPERVISOR FISHER, THERE BEING NO FURTHER BUSINESS TO COME BEFORE THIS BOARD, THIS MEETING IS HEREBY ADJOURNED. (7:23 P.M.)

B



MEMORANDUM

To: Frederick County Board of Supervisors

From: Candice E. Perkins, AICP, Senior Planner *CEP*

Subject: Historic Plaque for the Ireson Springs Farm

Date: February 4, 2014

In an effort to promote historic preservation in Frederick County, the Historic Resources Advisory Board (HRAB) developed the Historic Property Designation Program. This program, more commonly referred to as the Historic Plaque Program, enables the County to formally acknowledge the architectural and historic integrity of county structures. Since its inception, the Frederick County Historic Property Designation Program has awarded 32 historic plaques to important structures in the County, the first of which were presented to the property owners in 1995.

The Historic Resources Advisory Board (HRAB) at their December 17, 2013 meeting unanimously approved a Historic Property Designation application for the Ireson Springs Farm, located at 4750 Cedar Creek Grade. As is customary with approval of a Historic Property Designation application, a historic plaque is issued to the applicant. The HRAB respectfully requests the Board of Supervisors award a plaque to the following property:

Plaque #33

Ireson Springs Farm, (DHR# 34-5159)

Owner: David and Kathy Holliday

Location: 4750 Cedar Creek Grade

The Ireson Springs farm is a late 18th century Quaker farm. The main dwelling, kitchen, and smokehouse/springhouse represent late-18th/early-19th century architecture in the region and retain a high degree of historic integrity. Furthermore, the circa 1880 barn and former blacksmith shop/shed represent a continuity of an agricultural tradition in the region and retain their historic integrity. The two stone structures, now labeled as summer kitchens, appear to pre-date the French and Indian War. One has shooting slots seen in structures referred to as "forts" that protected pioneers along the frontier. Furthermore, the construction of the modern shed, vehicle equipment shed, garage, stable, and barn do not detract from the historic integrity of the property as a whole. The majority of these buildings, including the vehicle-equipment shed, stable, and barn are not overly visible from the viewsheds of the historic contributing resources constituting

Historic Plaque for the Ireson Springs Farm
February 4, 2014
Page 2

the Ireson Springs Farm. Due to the degree of historic integrity retained on the property as a whole, this resource is considered a contributing element to the Ireson Springs Farm Historic District.

For informational purposes, I have attached the application and photographs of the site. Staff would also note that property owner will be in attendance to receive the plaque. Thank you for your attention to this matter.

CEP/pd

Attachments



COUNTY of FREDERICK

Department of Planning and Development
540/665-5651
FAX: 540/665-6395

APPLICATION INSTRUCTIONS FOR HISTORIC PROPERTY DESIGNATION FREDERICK COUNTY, VIRGINIA

In order to obtain a Frederick County Historic Plaque, an application for Historic Property Designation must be submitted to the Frederick County Department of Planning and Development. It is the responsibility of the applicant to provide all information and materials and to initiate all procedures. Applications for Historic Property Designation are ultimately approved by the Historic Resources Advisory Board. If you have general questions or need assistance in completing this application, please contact the Department of Planning and Development at (540) 665-5651.

QUALIFICATIONS

Chapter 97 of the Frederick County Code, entitled Historic Preservation, establishes criteria to evaluate the eligibility of structures as historically significant. These criteria are an adaptation of the National Register of Historic Places Criteria. In order to be considered, the following guidelines apply:

- Structure must be at least 50 years of age.
- The structure will be evaluated as a whole; parts of structures will not be considered separately.

Structures will be evaluated on the following architectural or historical significance and the following physical and historical integrity:

Architectural Significance

Structure(s) must clearly represent:

A recognized type, period or method of construction that enhances our understanding of the class of resources of which it is a part. The structure should illustrate a pattern of what was common to the class of resources; the individuality of variation that occurred within the class; the evolution of that class over a period of time; or the transition between that class and others.

High artistic values expressed in areas such as community design or planning, engineering and sculpture.

The work of a recognized master or an anonymous craftsman whose work is distinguished from others by its characteristic style or quality.

Historical Significance

Structure(s) must clearly represent:

Associated with an event or events that made a significant contribution to the development of the county, state, or nation.

The significant contribution of any event must be demonstrated and must be a good representative of the event or events and of the larger theme of which they are part;

OR,

Associated with a specifically identified person whose activities have been important in our local history.

The property's association with an individual must be documented by accepted methods of historical research.

The length of association must be identified.

Physical and Historical Integrity

A structure must possess physical and historical integrity. Integrity is the authenticity of a structure's historic identity, evidenced by the survival of the physical characteristics.

Integrity applies in five ways:

- Location, which is where the structure was originally placed
- Design, which is the composition of elements that comprise the form, plan, space, structure and style of a property.
- Materials, which is the physical elements that were combined in a particular pattern. The integrity of materials determines whether or not an authentic historic resource still exists.
- Workmanship, which is the physical evidence of the craftsman's labor and skill on constructing, altering, adapting or embellishing a building.
- Aesthetic/feeling, which is the ability of the building to evoke the historic sense of a past period of time.

A structure should exist today essentially as it did during its period of significance. Seventy-five percent (75%) of the structure must be intact or undisturbed; recent alterations must have been done according to professional standards to ensure preservation.

COUNTY of FREDERICK

Department of Planning and Development
540/665-5651
FAX: 540/665-6395

FREDERICK COUNTY HISTORIC PROPERTY
DESIGNATION APPLICATION



Frederick County
107 North Kent Street, Suite 202
Winchester, Virginia 22601
Telephone: (540) 665-5651
Fax: (540) 665-6395

Decision _____
Date _____
Signature _____

HRAB USE ONLY

DATE STAMP

Include with the application form a survey or site plan (if available) of the property showing the location/relationship of the structures(s), photographs of each side of the structure(s), and any relevant detail including interior features. (The applicant should note that the photographs submitted will become property of the County).

The plaque will be issued following review and approval of the application. There is no charge for the plaque.

- Date of Application: October 17, 2013
- Legal Name of Applicant: Kathy G. and David B Holliday
- Address: 4750 Cedar Creek Grade, Winchester, VA 22602
- Telephone Number: 540-864-9771

Property Information

- Historic Name of Property (if available): None
- Property Identification Number: 72A 29C
- Date Structure(s) were built: 1750, 1780, 1820
- Acreage of Property: 72
- Original Owner (if known): Richard Ireson, Land Grant from Lord Fairfax
- Subsequent Important Information: Ireson - Longacre - Carr - Brumback - Owen - Holliday
- Date of Purchase: 1/30/97
- Deed Book and Page Number: DB 873 Page # 1560
- Original Use of Property: FARM Dwelling
- Current Use of Property: FARM Dwelling

Significance

This farm with the number of intact outbuildings represents the beginnings of an agricultural tradition that continues to the present day in Frederick County. In addition, the farm was home to prominent early citizens who served their neighbors and Frederick County. It is sited on a relatively unblemished by-way, one of the few left in an area that is fast becoming rural suburbia.

Architectural

The house has evolved through three building campaigns. The original three-bay log structure, that probably was built soon after the land was conveyed to Longacre in 1750, is covered with shiplap siding. The principal porch, one story Greek-Revival style, is on this part of the house's east-facing façade. A second addition (ca. 1780) is stone covered with stucco. The addition to the south on the east façade (ca. 1820) is 5-course American bond. All of the exterior is painted white.

The entire interior was carefully restored in 1980-1981. The flooring throughout the house is old pine, random width, face nailed. The window components are old pine including sash, jams, casing and sills. All trims and moldings in the house are old pine including baseboard, show molding, casing, paneling, shelving, mantels, door jambs, steps, cabinets, etc.

All the walls and ceilings (except those of old pine) are plaster over expanded metal lath and white coat smooth trowel finish.

There is a rear L-shaped enclosed porch that is single-story on the west elevation and two -story on the south elevation. 1920 photographs show this porch area is mostly open.

Outbuildings include a stone summer kitchen ca. 1770, a limestone dairy/smoke house, and a frame foundry.

Historical

Richard and Sarah Ireson were among the earliest Quaker settlers in Frederick County, receiving the grant of 428 acres from Thomas Lord Fairfax on July 23, 1750. Within two months they deeded the land to their daughter, Hannah, and her husband, Andrew Longacre. In 1765, Hannah and Andrew deeded 200 acres to their son, Joseph, a prominent figure in early Frederick County. Joseph was a friend of Isaac Zane, who was a neighbor. He proved many wills including Zane's. Joseph Longacre was one of the "Gentlemen Justices now in the peace of the County of Frederick in the Commonwealth of Virginia" to whom the public square in Winchester was conveyed on June 2, 1801. He was a surveyor and served in the Revolutionary War as a Major. The Ireson and Longacre families appear on the records of Mt. Pleasant Quaker Meeting close to their land holdings on both sides of the "Great Road" now Cedar Creek Grade.

In 1846, the property was bought by Joseph Brumback and his wife, Christina Huffman Brumback. Mr. Brumback was a Justice of the Peace. Christina Brumback was a remarkable pioneer woman, matriarch of the distinguished Brumback family in Frederick County. Mrs. Brumback was instrumental in founding the Primitive Baptist Church nearby on Cedar Creek Grade. When she died in an upstairs bedroom of the house at age 96 in 1912, she was lauded as a woman of great knowledge and influence in the community. One of their sons, Samuel Jackson Brumback bought Long Meadow in 1878 and then bought Belle Grove in 1907.

Information is from Frederick County Grant and Deed Books, Shenandoah Valley Pioneers and Their Descendents, a History of Frederick County, Virginia by T. K. Cartmell, 1908, and a House Evaluation done by Jeffrey S. MacHamer who supervised the 1980/1981 renovation.

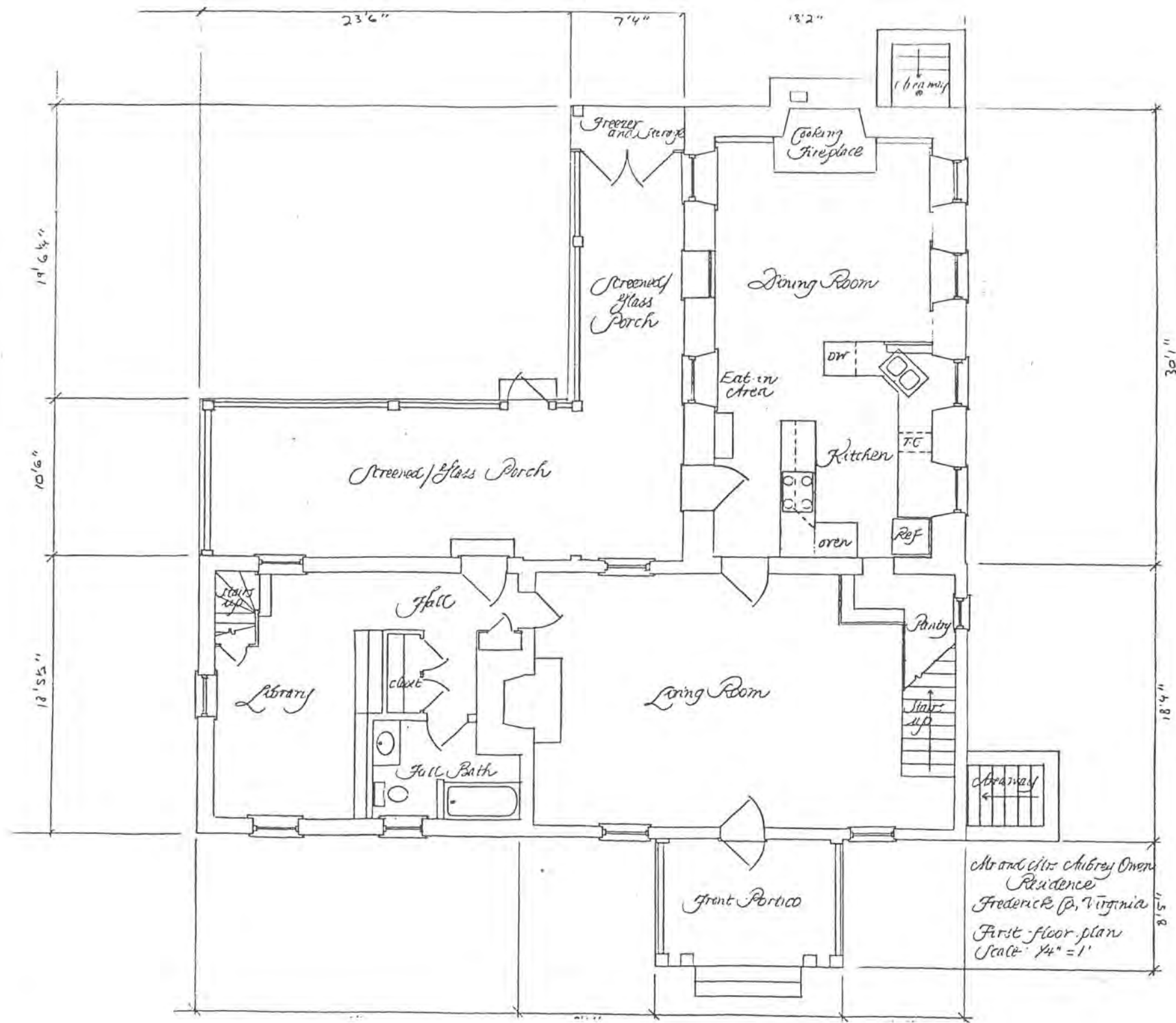
Historic plaques awarded by the Frederick County Historic Resources Advisory Board acknowledge the architectural and historic integrity of the structure(s). Plaques remain the property of the County and will remain in the possession of the property owner as long as the structure(s) retain 75% of their historic fabric and configuration. I submit this application in good faith and understand that by signing this application that I have given the HRAB permission to visit my property while they are evaluating the structure(s) For the approval/disapproval of the application for designation as Historically Significant.

Signature of Applicant/Owner

Date

Signature of Applicant/Owner

Date



23'6"

7'4"

18'2"

19'6 1/4"

10'6"

18'5 1/2"

30'1"

18'4"

8'6 1/2"

Greeter and storage

Cooking
Fireplace

Stairway

Screened/
Glass
Porch

Dining Room

DW

Eat-in
Area

Kitchen

TC

oven

Ref

Screened/
Glass Porch

Pantry

Stair
up

Hall

Library

closet

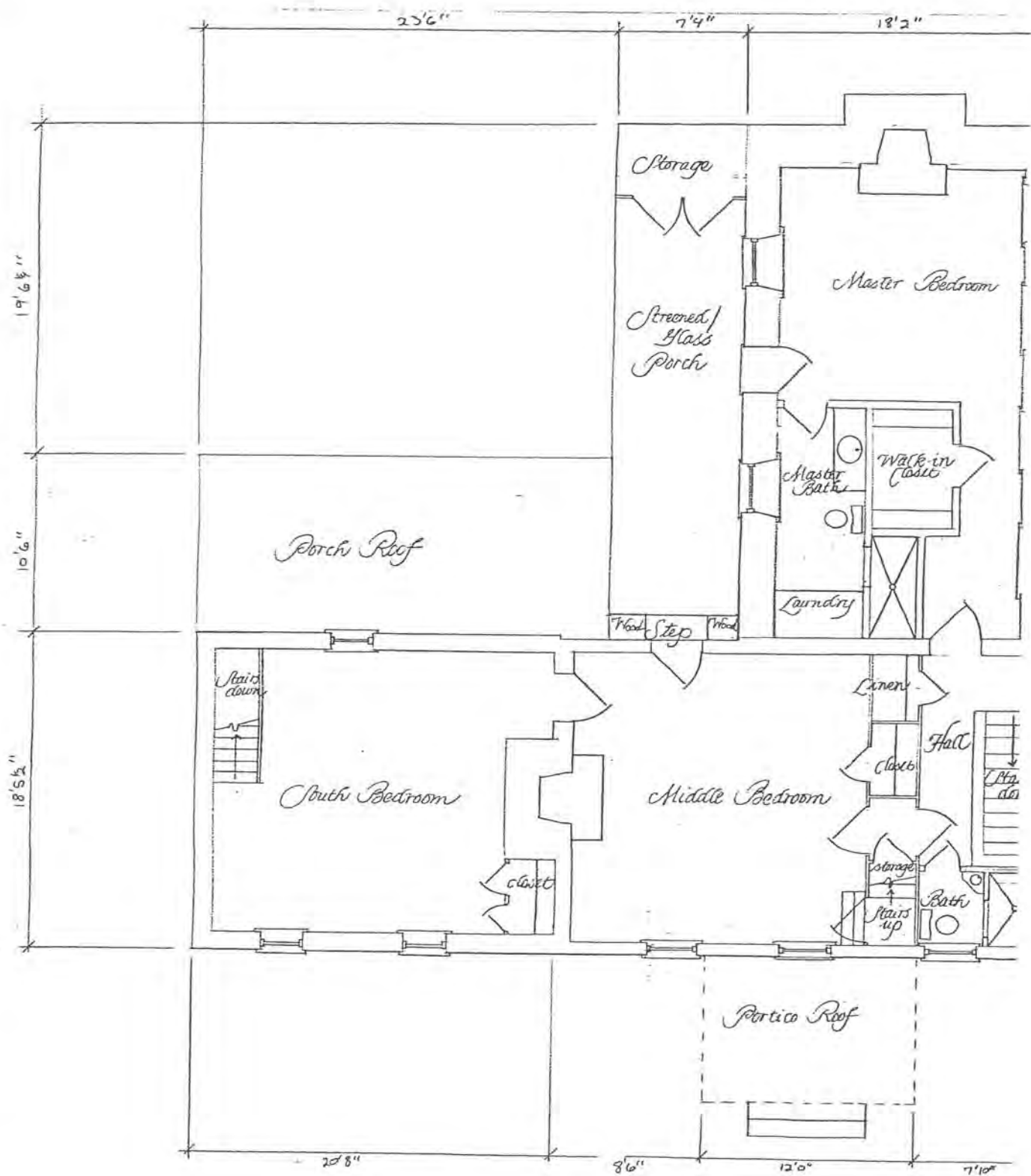
Full Bath

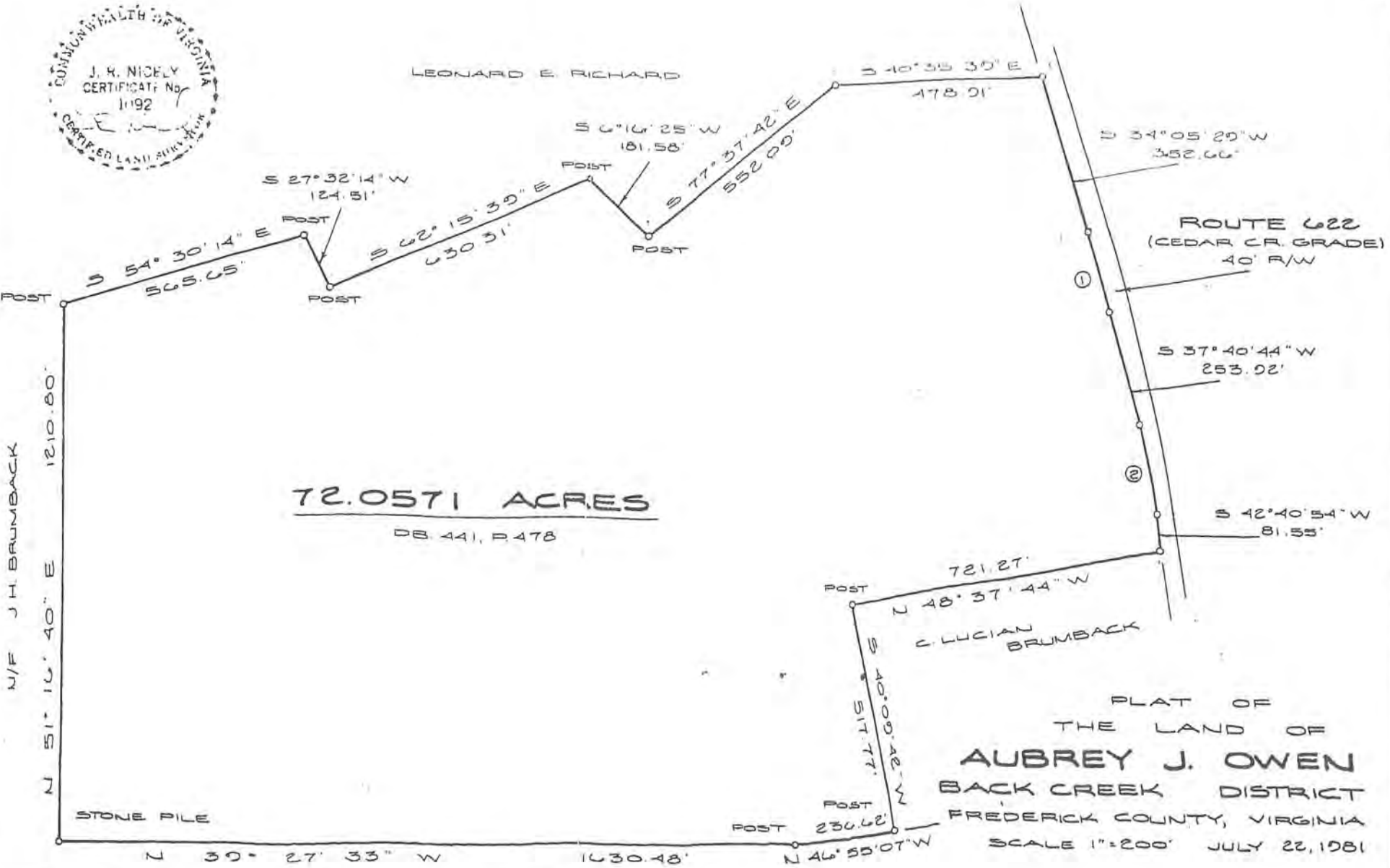
Stairway

Living Room

Front Portico

Mr and Mrs Aubrey Owen
Residence
Fredericksburg, Virginia
First floor plan
Scale: 1/4" = 1'





N/F J.H. BRUMBACK

N/F RAY U. BRUMBACK

CURVE DATA

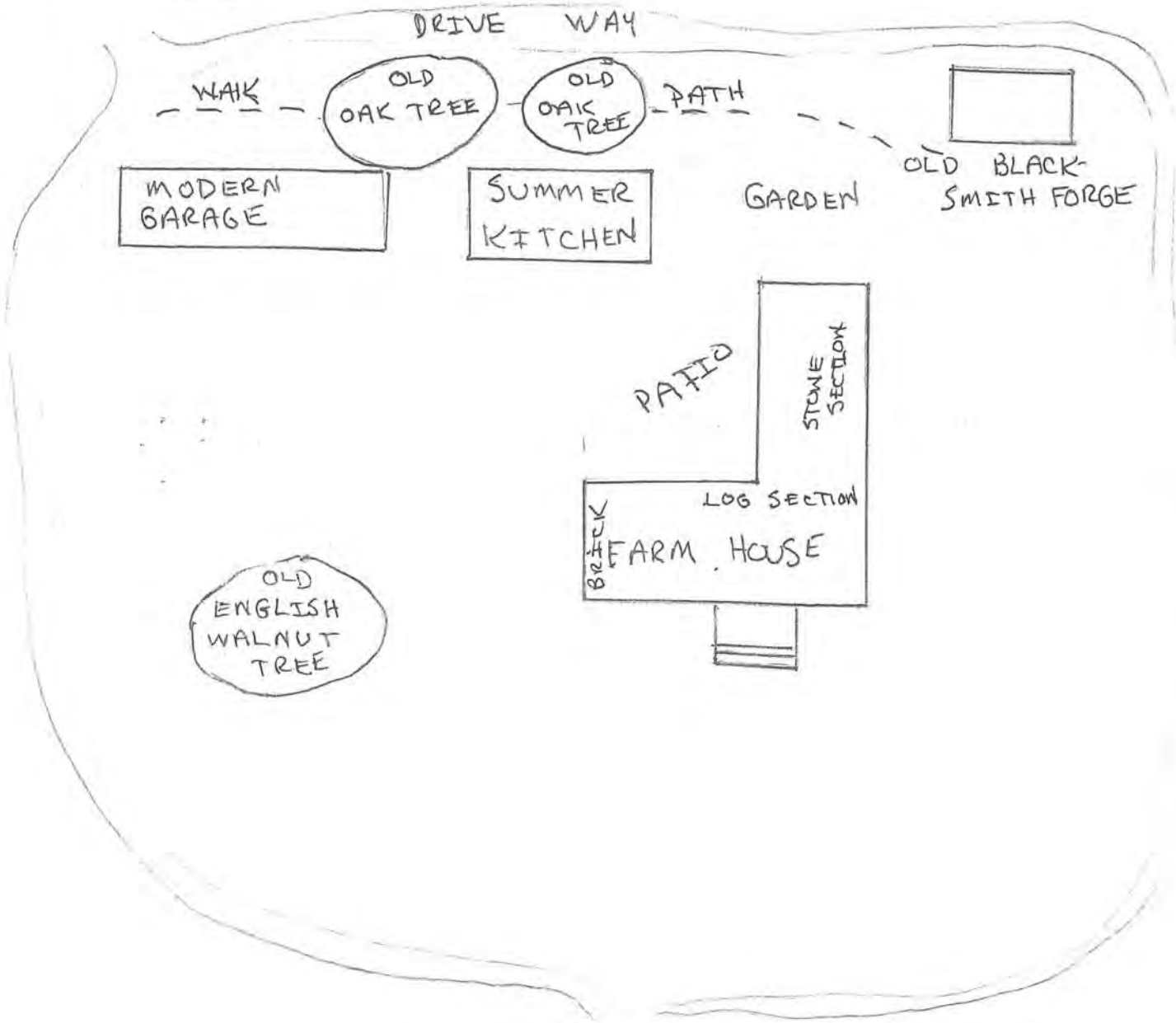
- ① Δ - 3-35.15
- P - 3173.15
- A - 198.82
- T - 99.37
- CHD - 108.65
- S 35-53-07 W

- ② Δ - 5-00-10
- R - 2260.10
- A - 198.26
- T - 99.13
- CHD - 198.06
- S 40-10-15 W



J. R. NICELY
CERTIFIED LAND SURVEYOR
WINCHESTER, VIRGINIA

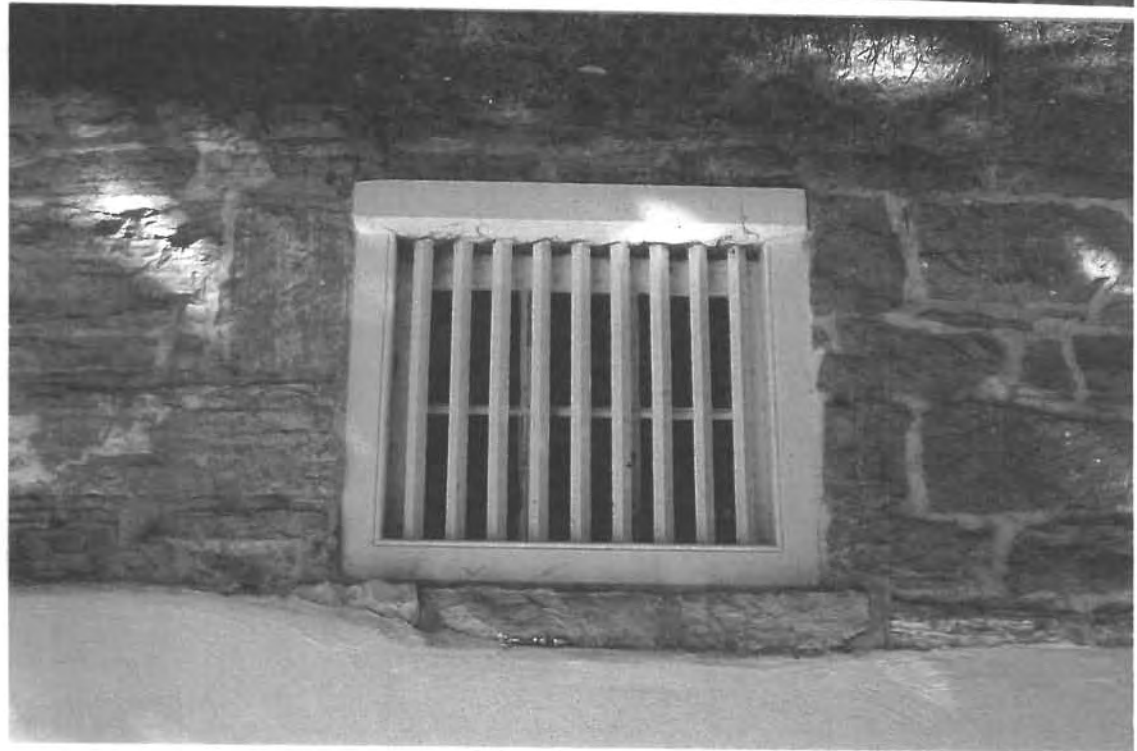
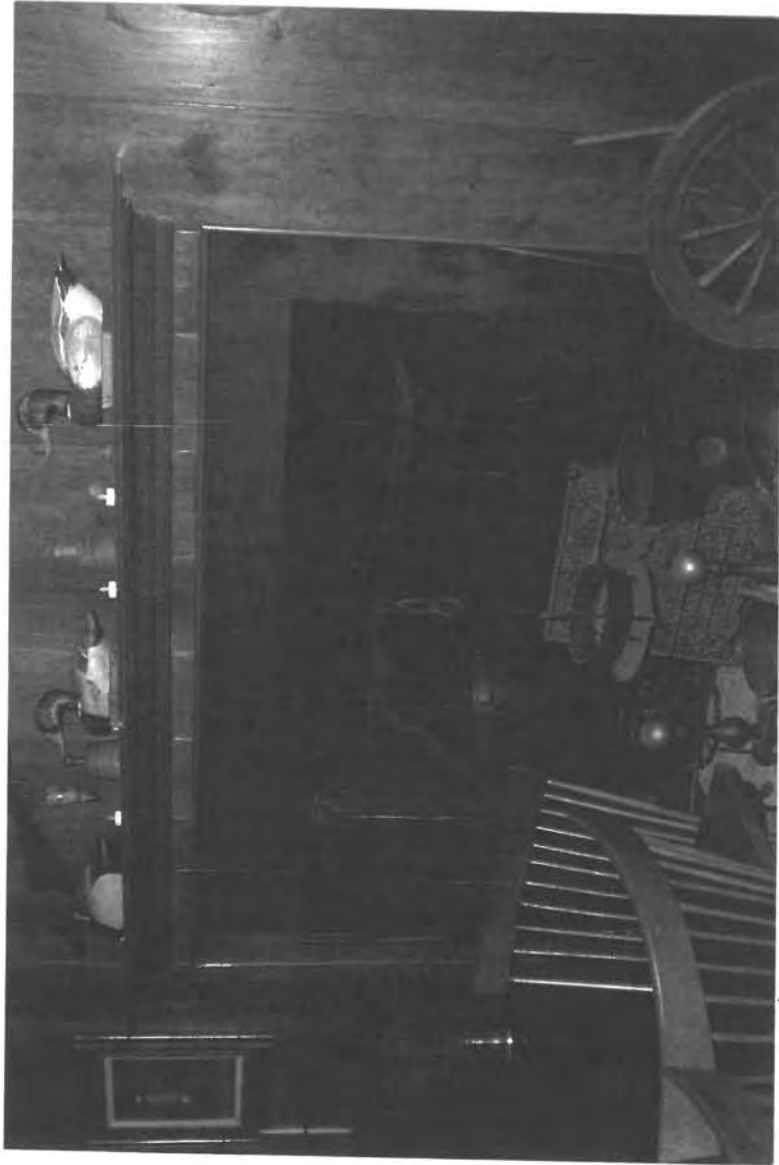
ANTIQU
CAR BARN / OLD
TOOL COLLECTION



SPRING
SMOKE
HOUSE



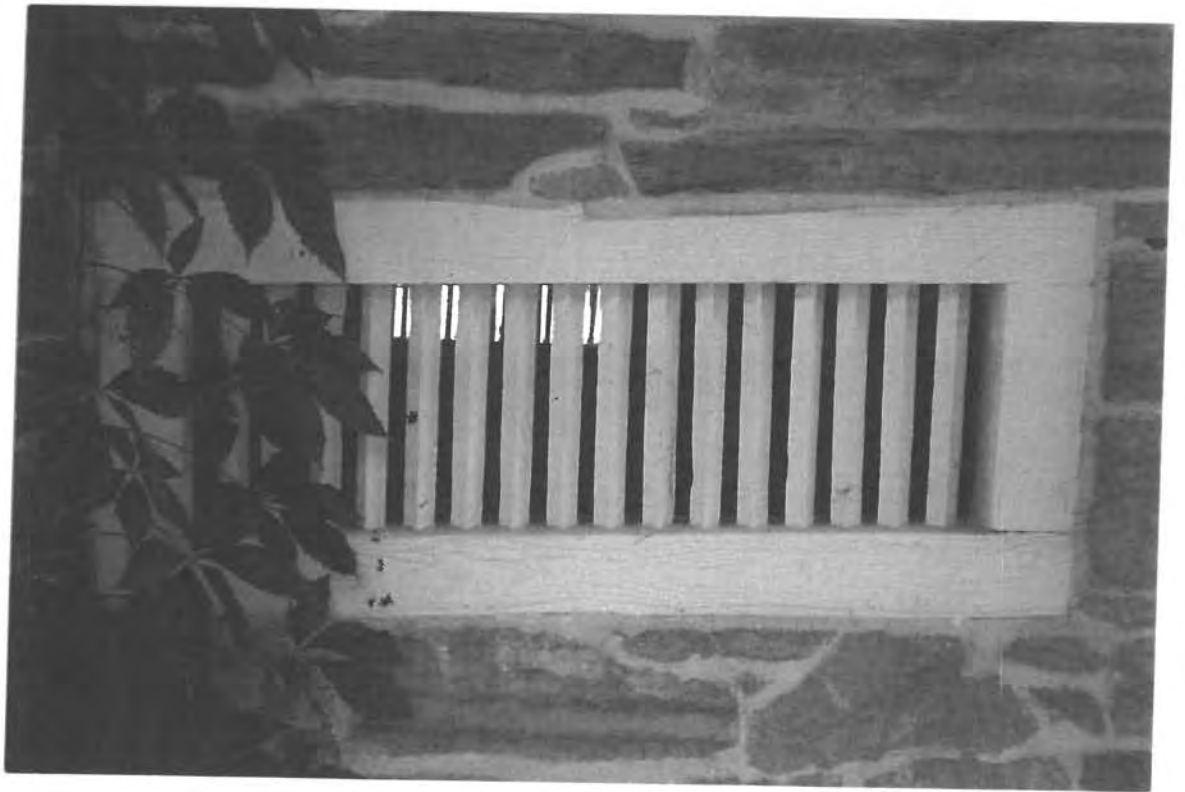




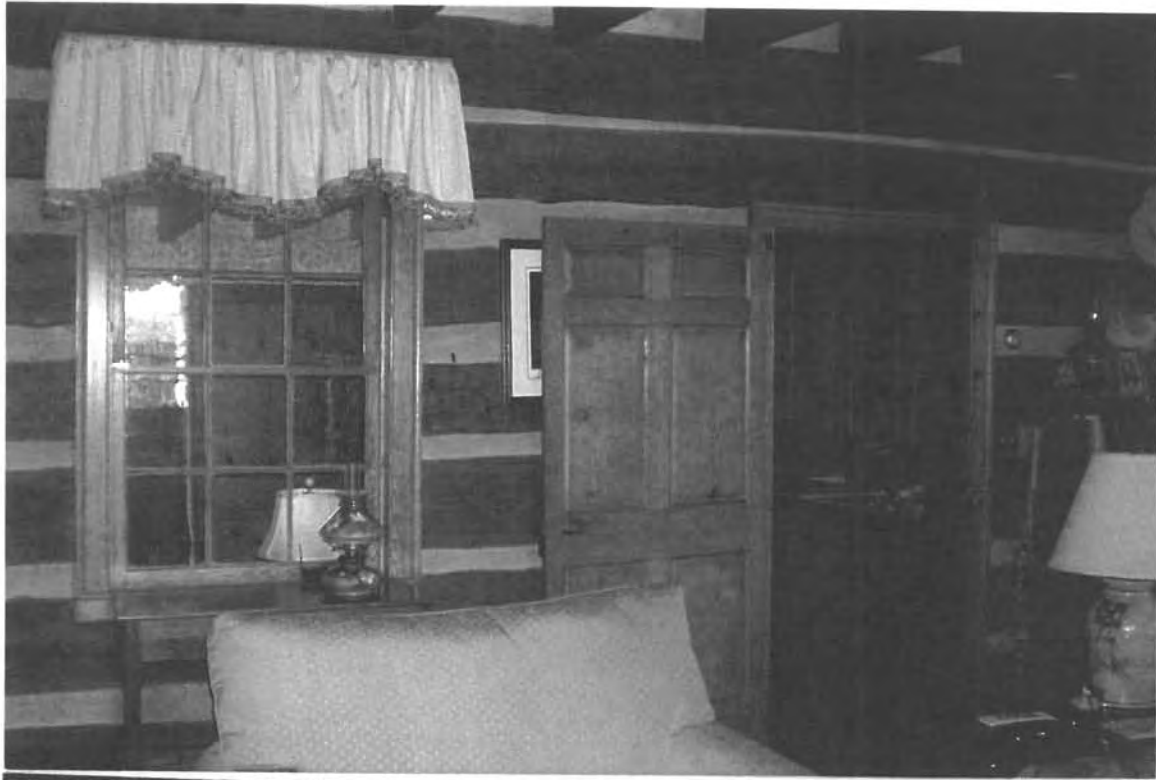












C



John R. Riley, Jr.
County Administrator


540/665-5666

Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

MEMORANDUM

TO: Board of Supervisors
FROM: John R. Riley, Jr., County Administrator 
DATE: February 6, 2014
RE: Committee Appointments

Listed below are the vacancies/appointments due through March, 2014. As a reminder, in order for everyone to have ample time to review applications, and so they can be included in the agenda, please remember to submit applications prior to Friday agenda preparation. Your assistance is greatly appreciated.

VACANCIES/OTHER

Technology Committee

(See Attached Application of Mr. Lorin Sutton.) The Chairman is appointing Mr. Lorin Sutton as a Citizen Representative to the Technology Committee.

MPO Citizens Advisory Committee (CAC)

Alan Toxopeus – Frederick County Representative
1579 Cedar Creek Grade
Winchester, VA 22601

(The County currently has one vacancy on the MPO Citizens Advisory Committee. Mr. Alan Toxopeus has passed away. According to MPO By-Laws, the Citizen's Advisory Committee shall be composed of individuals representing a diverse background in the Win-Fred County region and shall provide citizen input, review, comments and recommendations to the MPO. Appointments are made by each locality with the County and City having three representatives and one from Stephens City.)

Planning Commission

Brian Madagan – Opequon District Representative
147 Blackburns Ford Drive
Stephens City, VA 22655
Term Expires: 04/07/17
Four year term

(Staff has been advised that Mr. Madagan has resigned effective November 4, 2013.)

Community Policy and Management Team (CPMT)

Greta Cherry - Parent Representative
112 Corral Drive
Stephens City, VA 22655
Term Expires: 06/30/14
Two year term

(Ms. Greta Cherry has resigned. CSA Coordinator Jackie Jury and CPMT staff is attempting to get recommendation(s) for appointment and upon receipt, will forward same to the Board of Supervisors at a future meeting.)

JANUARY 2014

Economic Development Authority (Formerly Called Industrial Development Authority)

Beverly B. Shoemaker - Opequon District Representative
P. O. Box 480
Stephens City, VA 22655
Home: (540)869-4828
Term Expires: 01/23/14
Four year term

FEBRUARY 2014

Historic Resources Advisory Board

Claus Bader – Red Bud District Representative
102 Whipp Drive
Winchester, VA 22602
Home: (540)722-6578
Term Expires: 02/22/14
Four year term

MARCH 2014

No appointments due.

JRR/tjp

Attachment

U:\TJP\committeeappointments\MmosLetrs\BoardCommitteeAppts(021214BdMtg).docx

**INFORMATIONAL DATA SHEET
FOR
FREDERICK COUNTY BOARD OF SUPERVISORS
COMMITTEE APPOINTMENTS**

Chairman Richard Shickle, _____ District Supervisor, would like to nominate you to serve on the Technology Committee.

As a brief personal introduction to the other Board members, please fill out the information requested below for their review prior to filling the appointment. (Please Print Clearly. Thank You.)

Name: Lorin Sutton Home Phone: 540-877-2390

Address: 202 Conner Ln Office Phone: 540-333-7272

Fax: _____

Employer: Cisco Systems, Inc. Email: lorin.sutton@gmail.com

Occupation: Solutions Architect / Software Engineer

Civic/Community Activities: _____

Will You Be Able To Attend This Committee's Regularly Scheduled Meeting On: _____
Yes: XXX No: _____

Do You Foresee Any Possible Conflicts Of Interest Which Might Arise By Your Serving On This Committee? Yes: _____ No: XXX Explain: _____

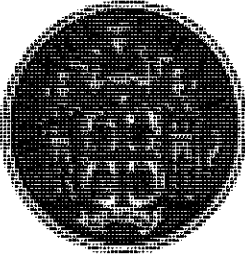
Additional Information Or Comments You Would Like To Provide (If you need more space, please use the reverse side or include additional sheets):

A software solutions architect with 20+ years of direct technical design and implementation experience; developed and delivered AOL's first adaptive email filter earning 8 patents; most recently developing financial compliance monitoring solutions for major financial institutes; currently working as a solutions architect with Cisco Systems to design robust and rapid applications for a diverse & global customer base.

Applicant's Signature:  Date: 2/4/2014

Nominating Supervisor's Comments: _____

D



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

MEMORANDUM

TO: Frederick County Board of Supervisors
CC: John R. Riley, Jr., County Administrator
FROM: Roderick B. Williams, County Attorney
DATE: February 5, 2014
RE: Commissioner of Revenue Refund Requests

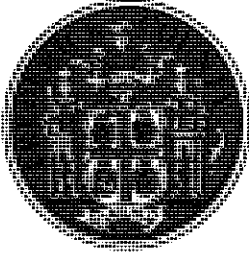
Attached, for the Board's review, are requests to authorize the Treasurer to credit the following entities and an undisclosed taxpayer:

1. Stuart M. Perry Incorporated – \$18,741.60
2. Wheel 2 Wheel Promotions VA LLC – \$4,383.37
3. Disabled Veteran's Relief – \$5,744.85

A handwritten signature in black ink, appearing to be 'Roderick B. Williams', is written over a horizontal line.

Roderick B. Williams
County Attorney

Attachments



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: John R. Riley, Jr., County Administrator

FROM: Roderick B. Williams, County Attorney

DATE: February 5, 2014

RE: Refund – Stuart M. Perry Incorporated

I am in receipt of the Commissioner's request, dated February 3, 2014, to authorize the Treasurer to refund Stuart M. Perry Incorporated the amount of \$18,741.60 for personal property taxes for 2011, 2012 and 2013. As owner of personal property at Rock Harbor Golf Course, this portion of personal property is assessed as daily rental and should not be charged personal property taxes. The Commissioner has verified that the items are being taxed as daily rental. Please note the misspelling of the name "Stewart" on the Commissioner's memo; correct spelling is accurate on this memo per the State Corporation Commission records and the County tax records. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.

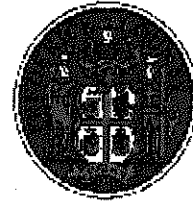
A handwritten signature in black ink, appearing to be "R. Williams", is written over a horizontal line.

Roderick B. Williams
County Attorney

Attachment




Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



February 3, 2014

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board

FROM: Ellen E. Murphy, Commissioner of the Revenue 

RE: Exoneration Stewart M. Perry Inc

Please approve a refund of \$ 18,741.60 for personal property taxes for Stewart M. Perry, Inc. for 2011, 2012 and 2013 as owner of personal property at Rock Harbor Golf Course. This portion of the personal property is assessed as daily rental and therefore should not be charged personal property taxes. We have verified that the items are being taxed as daily rental. Please also approve a supplemental appropriation for the Finance Director on this request.

Documentation for this refund has been reviewed by the Commissioner's staff and meets all requirements. It is retained in the Commissioner of the Revenue office.

Exoneration is \$18,741.60.

1/27/2014

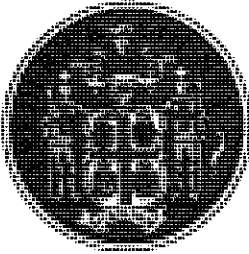
Abatement Register
COUNTY OF FREDERICK

-UPDATE-

TX306ABP

FOR DATE - 1/27/2014 ACCOUNTING PERIOD - 2014/01

Type	Dept	Ticket#	Date	Amt. Charged	Customer	Tran#
ABA	PF2011	00516280001	1/27/2014	\$3,123.60-	STUART M PERRY INC	96425
ABA	PF2011	00516280002	1/27/2014	\$3,123.60-	STUART M PERRY INC	96426
Total for Dept.				\$6,247.20-		
ABA	PF2012	00516780001	1/27/2014	\$3,123.60-	STUART M PERRY INC	96427
ABA	PF2012	00516780002	1/27/2014	\$3,123.60-	STUART M PERRY INC	96428
Total for Dept.				\$6,247.20-		
ABA	PF2013	00521560001	1/27/2014	\$3,123.60-	STUART M PERRY INC	96429
ABA	PF2013	00521560002	1/27/2014	\$3,123.60-	STUART M PERRY INC	96430
Total for Dept.				\$6,247.20-		
Total for Tran Type				\$18,741.60-		
Abatement count =	6	Total for Company		\$18,741.60-		



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

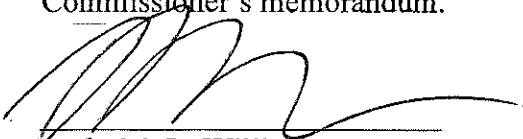
CC: John R. Riley, Jr., County Administrator

FROM: Roderick B. Williams, County Attorney

DATE: February 4, 2014

RE: Refund – Wheel 2 Wheel Promotions VA LLC

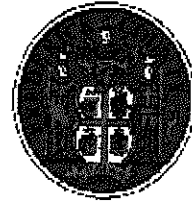
I am in receipt of the Commissioner's request, dated February 3, 2014, to approve a refund for Wheel 2 Wheel Promotions VA LLC the amount of \$4,383.37, for adjustment to business license filing for 2011 and 2012. This Refund resulted from misclassification of receipts and not as a return of revenue. Furthermore, no money will be refunded to Wheels 2 Wheels Promotions VA LLC because additional business license for 2011 and 2012 in excess of this refund is being assessed. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.


Roderick B. Williams
County Attorney

Attachment




Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



February 3, 2014

MEMORANDUM

TO: Frederick County Board of Supervisors
Ms. Cheryl Shiffler, Finance Director
Mr. Roderick Williams, County Attorney
Mr. Jay Tibbs, Clerk of the Board

FROM: Ellen E. Murphy, Commissioner of the Revenue 

RE: Memo for Business License - Exoneration Approval and Supplemental
Appropriation: Wheel 2 Wheel Promotions

Please approve a refund of \$ 1220.65 for BL 2011 and \$ 3162.72 for BL 2012 to Wheel 2 Wheel Promotions and also provide authority for the Finance Director to have a supplemental appropriation to cover this refund request if needed.

NOTE: No money will actually be refunded to this taxpayer because additional BL for 2011 and 2012 in excess of this refund is being assessed. This refund resulted from misclassification of receipts and not as a return of revenue.

Total bookkeeping refund needed is \$ 4,383.37 but no funds will be returned to the taxpayer.

<===== SEARCH BY SOC# =====>

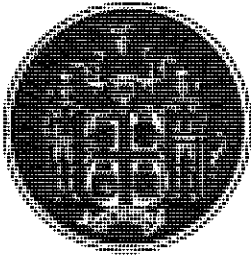
Options: X=Select P=Print

Dept	Ticket No.	FRQ	Name	Soc. Sec. #	Balance
BL2011	00058850001	001	WHEEL 2 WHEEL PROMOTIONS VA		1220.65-
BL2011	00059710001	011	WHEEL 2 WHEEL PROMOTIONS VA		
BL2012	00104340001	001	WHEEL 2 WHEEL PROMOTIONS VA		3162.72-
BL2012	00109090001	011	WHEEL 2 WHEEL PROMOTIONS VA		
BL2013	00034460001	001	WHEEL 2 WHEEL PROMOTIONS VA		
BL2013	00049820001	001	WHEEL 2 WHEEL PROMOTIONS VA		

Position To: _____

Search Total: _____ Bottom

F3=Exit F18=Show Desc. F19=Show Map# F20=Show Soc# F12=Cancel
 F21=Command Line



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383

Fax 540/667-0370

E-mail:

rwillia@co.frederick.va.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

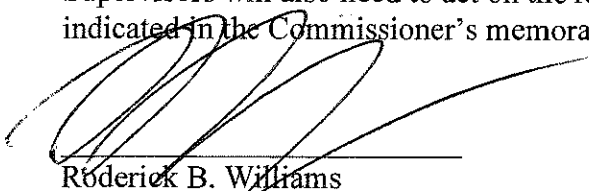
CC: John R. Riley, Jr., County Administrator

FROM: Roderick B. Williams, County Attorney

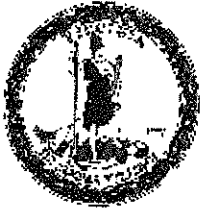
DATE: February 4, 2014

RE: Refund – Undisclosed Taxpayer – Disabled Veteran’s Relief

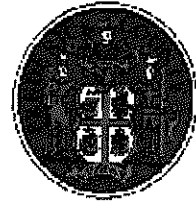
I am in receipt of the Commissioner’s request, dated February 3, 2014, to authorize the Treasurer to refund a taxpayer the amount of \$5,744.85 for 2011, 2012 and 2013 real estate taxes, based on proper filing of proof of 100% permanent and total disability directly due to military service, as required under the Virginia Code change as a result of the Constitutional amendment that took effect for 2011. Taxpayer’s name cannot be made public because of applicable legal requirements as to privacy, but is known to the Commissioner, the Treasurer, and the County Attorney on a confidential basis. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner’s memorandum.


Roderick B. Williams
County Attorney

Attachment




Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



February 3, 2014

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board

FROM: Ellen E. Murphy, Commissioner of the Revenue 

RE: Exoneration Veteran Relief Refund (Name withheld)

Please approve a refund of \$5,744.85 for real estate taxes for undisclosed taxpayer that qualified under the disabled veteran relief. Taxpayer received needed information from Department of Veterans Affairs (DVA). He is qualified for 2011, 2012 and 2013 real estate tax relief. The Treasurer and County Attorney have the taxpayer name but under DVA rules this cannot be made public. Please also approve a supplemental appropriation for the Finance Director for this refund.

Documentation for this refund has been reviewed and meets all requirements. It is retained in the Commissioner of the Revenue office and contains secure data.

Exoneration is \$5,744.85

Date: 1/24/14

Cash Register: COUNTY OF FREDERICK

Time: 16:44:09

Customer Name:

Total Transactions: 724
Customer Transactions: 5

ptions: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	RE2011	1	00367930002	\$717.30-	\$0.00	\$717.30-
-	RE2012	2	00368740001	\$1,215.83-	\$0.00	\$1,215.83-
-	RE2012	3	00368740002	\$1,215.83-	\$0.00	\$1,215.83-
-	RE2013	4	00370070001	\$1,220.16-	\$155.57-	\$1,375.73-
-	RE2013	5	00370070002	\$1,220.16-	\$0.00	\$1,220.16-

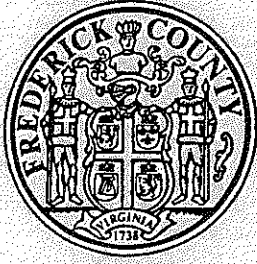
Total Paid : \$5,744.85

F3=Exit F14=Show Map# F15=Show Balance F18=Sort-Entered F21=CmdLine

Needs Board Approval

Veterans Relief

E



COUNTY of FREDERICK, VIRGINIA

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

1080 Coverstone Drive, Winchester, VA 22602

MEMORANDUM

LeeAnna Pyles
Director,
Public Safety
Communications

TO: Board of Supervisors

FROM: LeeAnna Pyles,
Director Public Safety Communications

SUBJECT: Public Safety Committee Meeting.
Report for January 14, 2014

DATE: January 30, 2014

A meeting of the Public Safety Committee was held on Tuesday January 14, 2014 at 8:30 a.m. at the Frederick County Public Safety Building, 1080 Coverstone Drive, Winchester, VA. Committee members present were: Committee Chairman Gary Lofton, Ron Wilkins, Chuck Torpy, and Gene Fisher. Members Chris Collins and Michael Lindsay were absent. Also in attendance were County Administrator John R. Riley, Jr., Fire & Rescue Chief Denny Linaburg, Deputy Fire Chief Larry Oliver, Communications Director LeeAnna Pyles, Human Resources Director Paula Nofsinger, Sheriff Robert Williamson, Deputy Fire Chief Bill Bowmaster, and Deputy Fire Chief Jay Bauserman. The following items were discussed:

Information Only

1. Proposed FY 15 budgets for Public Safety Departments (See Attached):

The three Public Safety Departments presented their proposed FY15 budgets. Each department highlighted needs for increased funding of key line items.

Communications Director Pyles highlighted five line items in need of increases due to the rising cost of supplies, additional contracts, services, and upgrades to the 911 center. These are necessary to keep the center current and up to date. The additional funding would greatly decrease the number of transfers to cover costs of these services. The 911 center's call volume is approximately 700-800 calls per day. At this time the center is not fully staffed. Director Pyles stated that the center is staffed with at least three dispatchers at a time except from 3am-5am with only two dispatchers on duty. Peak times fluctuate on a daily basis with 2pm-9pm being the heavier times due to County departments, such as the sanitation authority, DDS, courts, etc. being closed and dispatch answering those inquires.

Sheriff Williamson began by citing the increase in calls for service, which have risen 8.3% along with increases in five other performance areas. With these types of increases yearly, the need to have equipment updated, deputies trained/certified, and staffing coverage at its peak must be addressed. Over the past few years the department has not been able to update or purchase equipment paramount to the department's function. An example was the need to obtain Tasers at a cost of \$200,000. It was also noted the grants previously used to help fund computer forensics equipment; school resource officers, drug task force supplies, etc. are beginning to run out. Sheriff Williamson noted career development has been funded for the current fiscal year; however, the Sheriff's Department is requesting a 40% increase in career development for the FY15 budget which would allow deputies the opportunity to receive the proper training, which would allow them to advance in their particular specialty area. Academy fees, printing/binding, and telephone appropriations need to increase as fees rise. The additional \$27,000 for mobile data computers is needed, as well as, an increase in the vehicle equipment line item as the department is seeking 25 additional cars. The old fleet needs to be replaced due to high mileage. Funding is also being sought for the DARE program, as the donations from the public have dissipated for this essential public education program. The department continues to seek grants to have a full complement of school resource officers present, as the schools do not participate in funding. The proposed budget for FY15 reflects an increase of 1.67% from the current year with the Comp Board payments of approximately \$2 million remaining unchanged.

Chief Linaburg discussed the challenges within his department. A few of these challenges are retention/turnover in staff, overtime, and start up costs for new hires, which include \$5,845 to outfit, the aging fleet and equipment, and maintenance costs. The aforementioned challenges along with available adequate water supplies drive our Insurance Service Office (ISO) ratings for insurance rates for home and business owners. The higher the rating is (e.g. 9) the greater the insurance premium. Fire & Rescue's budget proposal is reflective of increases and items needed for the department to function safely and to continue to provide excellent service to our citizens.

Mr. Riley mentioned that the Fire & Rescue Association is asking the County to pick up the following costs: \$125,000 for casualty insurance, \$186,000 for fuel costs, special requests from four departments at \$40,000/per department, and an increase in length of service program which is an incentive program to keep volunteers active and involved in the companies. The program is currently funded at \$86,000, but they are asking for an additional \$6,000. These requests will need to be addressed further to determine if funding is available.

Mr. Riley also mentioned the salary survey is underway and information should be available next month. This survey is looking at 90 Frederick County positions within Frederick County compared to other jurisdictions and the surrounding area. Sheriff Williamson stated the starting salary for a Frederick County deputy is the lowest in the northern valley right now.

Next Meeting: TBA

Adjourn:

The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Public Safety Committee

Gary Lofton
John Riley
Sheriff Robert Williamson
Denny Linaburg
Chris Collins

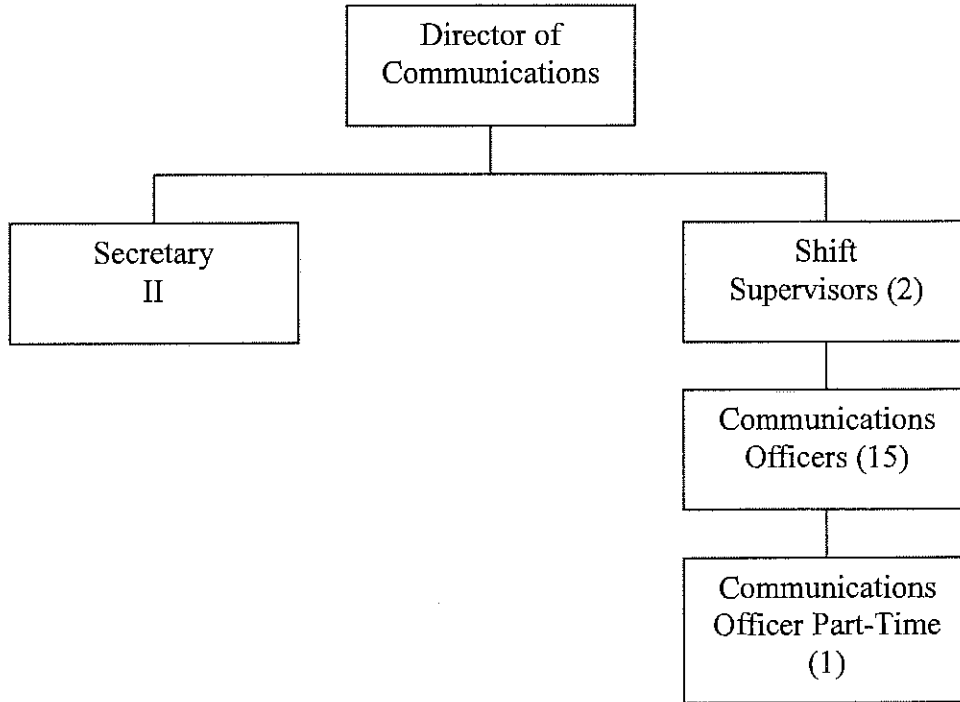
Gene Fisher
Brenda Vance
Ann B. Lloyd
Rod Williams
Michael Lindsay

Chuck Torpy
Ronald Wilkins
Glen Williamson

By 
LeeAnna Pyles, Director Public Safety Communications
LP/sds

Public Safety Communications

FY 14-15



PUBLIC SAFETY COMMUNICATIONS

3506

DESCRIPTION:

The Department of Public Safety Communications is responsible for the operation of the Frederick County Communications Center. The Center provides E-911 service, emergency medical and pre-arrival instructions to the citizens of Frederick County. The Center dispatches all emergency requests for Frederick County fire/rescue and emergency and non-emergency requests for the Frederick County Sheriff's Office. The Center is an after hours answering point for county services, including the Sanitation Authority, Social Services, VDOT, Juvenile Intake and Probation/Parole. The Center performs coordination of mutual aid and services to other jurisdictions. The Center handles warrant entry and records retention for entries into the Virginia Criminal Information Network and the National Criminal Information Center. The department is responsible for sending notifications to Frederick County citizens when needed during emergency situations.

GOALS for FY 14-15:

- Develop a 1-3-5 year plan for improvement of the County's Communications system.
- Install cameras at the North Mountain tower site.
- Continue to work with other jurisdictions in VA/WV for better interoperability and NG911 technology.
- Acquire additional space on towers to eliminate coverage gaps in sections of Frederick County.
- Continue to evaluate the Citizens Alert system using feedback from all Frederick County users.

PERFORMANCE INDICATORS:

	FY 2013 Actual	FY 2014 Budget	FY 2015 Budget
Total calls for service – Fire and EMS		10,567	
Total calls for service – Sheriff		101,307	

BUDGET SUMMARY:

	FY 2013 Actual	FY 2014 Approved Budget	FY 2014 Estimated Budget	FY 2015 Adopted Budget	Increase/Decrease FY 2014 App. To FY 2015 Amount	%
Costs:						
Personnel		952,722				
Operating		306,624				
Capital/Leases		18,996				
TOTAL		1,278,342				
Revenue:						
Fees	0	0	0	0		
State/Federal		60,000				
Local		1,218,342				
TOTAL		1,278,342				
 Full-time Positions		 16	 16	 16		

11/15/2013 COUNTY OF FREDERICK - B U D G E T - E X P E N S E							
FUND #-010 GENERAL OPERATING FUND							GL067E
		2012	2013	2014	2015	2016	2017
		FY2012	FY2013	Budget	2015	2016	2017
035060 -000-000	PUBLIC SAFETY COMMUNICATIONS						
035060-1000-000-000	PERSONNEL SERVICES						
035060-1001-000-001	OPERATIONS SUPERVISOR						
035060-1001-000-002	PUBLIC SAFETY SECRETARY II	31,038	32,900	33,690	12,469		33,953
035060-1001-000-003	COMMUNICATION OFFICER (LEVEL	29,970	34,656	35,513	13,139		35,800
035060-1001-000-004	DISPATCHER SUPERVISOR	46,117	48,884	49,984	18,515		50,351
035060-1001-000-005	COMM.OFFICER III	40,544	42,977	44,137	16,310		44,524
035060-1001-000-006	LEVEL III COMM. OFFICER	42,477	45,025	46,105	17,065		46,466
035060-1001-000-007	LEVEL I COMM. OFFICER	15,723	31,506	32,213	11,933		32,451
035060-1001-000-008	COMMUNICATIONS OFFICER III	43,064	45,648	46,777	17,306		47,154
035060-1001-000-009	COMM. OFFICER II	29,723	32,228	32,299	12,538		34,140
035060-1001-000-010	LEVEL I COMM. OFFICER	32,147	34,076	34,842	12,906		35,098
035060-1001-000-011	COMMUNICATION OFFICER II	29,723	31,955	32,323	12,542		34,173
035060-1001-000-012	COMMUNICATIONS OFFICER (LEVE	30,982	33,286	34,059	12,611		34,318
035060-1001-000-013	COMMUNICATIONS OFFICER (LEVE	30,982	33,286	34,059	12,611		34,318
035060-1001-000-014	DIRECTOR PUBLIC SAFETY	72,977	81,185	87,372	32,273		88,159
035060-1001-000-015	GIS TECH						
035060-1001-000-016	RADIO TECHNICIAN						
035060-1001-000-017	DISPATCHER		13,167	30,888	14,961		40,685
035060-1001-000-018	DISPATCHER		8,482	30,177	11,844		31,742
035060-1001-000-019	DISPATCHER			30,000			30,000
035060-1003-000-001	PART-TIME DISPATCHER	25,047	28,271	30,000	9,127		30,000
035060-1003-000-002	PART-TIME DISPATCHER						
035060-1005-000-000	OVERTIME	18,082	27,338	35,000	5,912		35,000
035060-1007-000-001	CAREER DEVELOPMENT - PROMOTI			4,854			4,854
035060-1009-000-000	MERIT RESERVE						
	PERSONAL SERVICES	518,596	604,870	704,292	244,062		723,186
035060-2000-000-000	FRINGE BENEFITS						
035060-2001-000-000	F.I.C.A.	38,248	44,829	53,878	17,332		49,980
035060-2002-000-000	RETIREMENT-V.S.R.S.	65,669	62,508	76,233	26,086		74,415
035060-2005-000-000	HOSPITAL/MEDICAL PLANS	98,147	105,511	126,720	51,450		136,000
035060-2006-000-000	GROUP INSURANCE	1,336	6,530	7,550	2,725		7,775
035060-2011-000-000	WORKERS' COMPENSATION	613	903	1,116	659		724
035060-2013-000-000	EDUCATION-TUITION ASSISTANCE						
	EMPLOYEE BENEFITS	204,013	220,281	265,497	98,252		268,894
035060-3002-000-000	PROFESSIONAL SERVICES - OTHE	140	210	700			300
035060-3002-000-001	PROFESSIONAL SVCS-PICTOMETRY						
035060-3004-000-001	REPAIR AND MAINTENANCE - EQU	16,608	21,293	28,300	2,351		30,000
035060-3004-000-002	REPAIR & MAINT. - VEHICLE						
035060-3004-000-003	REPAIR & MAINTENANCE - BUILD						
035060-3005-000-000	MAINTENANCE SERVICE CONTRACT	60,686	44,833	54,893	39,492		70,000
035060-3006-000-000	PRINTING AND BINDING	296	259	1,000			500
035060-3007-000-000	ADVERTISING						
035060-3009-000-003	911 TARIFF						
035060-3010-000-000	CONTRACTUAL SERVICES	2,045	2,090	2,650	110		3,500
035060-3010-000-001	CONTRACTUAL - CITIZEN ALERT						
	PURCHASED SERVICES	79,775	68,685	87,543	41,953		104,300
035060-4001-000-000	DATA PROCESSING SERVICES						
035060-4003-000-000	CENTRAL STORES						
035060-4003-000-002	CENTRAL STORES - GASOLINE						
	INTERNAL SERVICES						
035060-5101-000-000	ELECTRICAL SERVICES	3,217	3,311	5,175	702		5,175
035060-5102-000-000	HEATING SERVICES	95	98	690			690
035060-5204-000-000	POSTAGE AND TELEPHONE	122,609	81,546	177,313	17,198		178,963
035060-5299-000-000	INTERNET ACCESS	2,037	3,130	3,700	2,946		5,000
035060-5401-000-000	OFFICE SUPPLIES	2,331	4,949	5,000	1,041		6,000
035060-5407-000-000	REPAIR AND MAINTENANCE SUPPL	5,096	693	1,000			1,000
035060-5408-000-001	VEHICLE - TIRES AND PARTS						
035060-5410-000-000	UNIFORMS AND WEARING APPAREL	1,908	1,166	3,025			3,025
035060-5411-000-000	BOOKS AND SUBSCRIPTIONS	272	259	664			664
035060-5413-000-000	OTHER OPERATING SUPPLIES	14,600	7,490	3,350	958		10,000
035060-5413-000-001	OTHER SUPPLIES-PICTOMETRY GR						
035060-5506-000-000	TRAVEL	12,945	13,226	20,770	7,179		18,770
035060-5801-000-000	DUES AND ASSOCIATION MEMBERS	184	184	394			394
	OTHER CHARGES	165,294	116,052	221,081	30,024		229,681
035060-8001-000-000	MACHINERY AND EQUIPMENTS		40,939				
035060-8002-000-000	FURNITURE AND FIXTURES						
035060-8003-000-000	COMMUNICATIONS EQUIPMENT	26,516		200,000			
035060-8007-000-000	INTEGRATED TECHNOLOGY EQUIPM						
035060-8700-000-000	LAND						
035060-8800-000-000	BUILDINGS						
035060-8900-000-000	IMPROVEMENTS OTHER THAN BUIL						
	CAPITAL OUTLAY	26,516	40,939	200,000			
5060-9001-000-000	LEASE/RENT OF EQUIPMENT	10,095	11,173	18,996	3,630		18,996
	OTHER USES OF FUNDS-	10,095	11,173	18,996	3,630		
	SUB TOTAL	1,004,289	1,062,000	1,497,409	417,921		1,947,932
	TOTAL	1,004,289	1,062,000	1,497,409	417,921		1,947,932

TO: Finance
FROM: LeeAnna Pyles, Director
Public Safety Communications
REF: Line item details
DATE: December 12, 2013

LINE ITEM DETAIL FOR 14-15 FY

3506-3002-000: This line item is used mostly for Amherst testing for new hires. **This line item can be reduced by \$400 due to less usage over the past several years.** ↓

3506-3004-001: This line item is used for repair and maintenance of equipment. The repair/labor costs can range from Hankeys Radio (\$550-\$2500) UPS batteries (\$2000-\$5000), IPS battery replacement and install (\$4300), Eltek flatpack repairs (\$300) Vertical Technology svc (\$2000), ThyssenKrup Svcs (\$1625), Southern Air tower work (\$200-500). The cost of repairs fluctuate.

3506-3005-000: This line item contains our maintenance contracts for our equipment. Contracts include Sungard (which is split the Sheriff's Office) over \$22,000, Biddle consulting (\$600), Motorola (\$317), Priority Dispatch (\$3200), Shi Corp (\$675), Tessco (\$3600) for yearly replacement of batteries on alternating sites, Openfox maintenance (\$780), 21st Century (\$10000) Sims (\$1200) Emerson (\$9600), Criticall maintenance (\$599), Priority Dispatch (\$3397), and required radio license renewals to name a few. These are yearly expenditures and some increase yearly. **Request this line be increased to \$70,000 to accommodate the expenses.** ↑

3506-3006-000: This line item is used for our VCIN cards (\$150-300), SOP manuals, maps (\$200). These are forms that the Center requires to have on hand and use daily. **This line item can be reduced by \$500.** ↓

3506-3010-000: This line item contains our monthly water service and DTN (weather) contract. Water bills average approximately \$450-500/yr. DTN's contract rises yearly. We have to transfer monies yearly, \$1400-2000, to cover the cost of this contractual service. **Request this line be increased to \$3500 to accommodate the expenses and eliminate transfers.** ↑

3506-5101-000: This line item is used to cover the cost of our electrical service through SVEC to our tower sites. The bills can fluctuate depending on the weather conditions.

3506-5102-000: This line item is used to fill our propane tank at Timber Ridge. The rate does fluctuate depending on the conditions.

3506-5204-000: This line item is used for our phone bills and postage. Telephone bills fluctuate on a monthly basis (ranging from \$167 to \$4,500 per bill each month) and with multiple accounts at multiple phone companies, we can not gauge a "normal" amount per month.

3506-5299-000: This line item is used to pay for the FCPS yearly internet fee and Comcast service (split between F&R, Sheriff, PSC) The yearly internet fee has risen \$400 over the past 2 years (from \$1940 to \$2360 for fy13-14)and is set to increase for FY 14-15. The new Comcast service will cost \$924 a year. We have obtained an additional Comcast service for our internet radio system (\$1200/yr). As well as a new SSL service for our recorder (\$70/yr). **Request this line be increased to \$5000 to cover the cost of services and diminish transfers.** ↑

3506-5401-000: This line is used for general office supplies. With the cost of ink cartridges (\$52-162 and higher), paper boxes (\$42.00-we buy 10 cases approximately 6-7 times a year) and general supplies. Prices and ordering fluctuate depending on demand. **Request this line be increased to \$6000 to cover the cost of office supplies.** ↑

3506-5407-000: This is used for tower supplies, building materials, electrical supplies and other items used to fix the equipment/towers. This line is used as materials are needed.

3506-5410-000: This line is used to purchase uniforms for the center. Staffing of 20 persons entails providing short and long sleeve uniform shirts (\$22-29/ea.), BDU pants (\$45/ea.) and seasonal jackets (\$30-55/ea.) for each dispatcher.

3506-5411-000: This line item is used for subscriptions and phone directory updates. Monthly magazine subscriptions such as 9-1-1, Mission Critical, Journal of Emergency Dispatchers and Public Safety Communications Magazine with job specific information would be jeopardized. Important directories such as Reverse Directory (\$200), Law Enforcement directories (\$450), map books (\$185) that are used on a daily basis by the Dispatchers and are updated yearly with essential information.

3506-5413-000: This line item is used for other operating supplies purchased. Purchases range from GCAT headset repair/purchase (\$120-340), headset bases(\$950 plus) Ganoce repeaters (\$2300), repeaters (\$550 plus), miscellaneous office equipment (shredders, hard drives, etc), replacement of 6 year old dispatch chairs (\$500/ea.), video cameras to monitor the North Mountain tower site from the dispatch center and selected iphones (\$4600) and many other items. Prices for items fluctuate and we usually have to transfer at least 2 times a month to cover expenses.

Request this line be increased to \$10,000 to cover the cost of supplies and diminish frequent transfers. ↑

3506-5506-000: This line item is used for travel, training, reimbursements. This line item also pays for the Academy (\$8400), which increases yearly. The Dispatchers need to take certain training courses (\$2000-up) for career development and re-certification in different areas is needed yearly for all Dispatchers in the Public Safety field. EMD re-certifications can cost up to \$600, CPR recerts (\$50 and up), reimbursements to employees for class attendance (\$2000-up) are done yearly. Some training can be done in-house, but most need to be done at the Academy or a class that is provided elsewhere. Dispatchers need to stay current in all the certificates they hold and many take courses towards career development.

3506-5801-000: This line item is used to pay APCO dues and memberships for our Supervisors (3) and Director. This is a yearly expense.

3506-9001-000: This line item is used for the leasing of our copy machine and tower site. The copy machine bills are steady every month, but every quarter a usage bill is sent with a higher amount (\$215-368). This fluctuates quarterly as we make many copies (reports, warrants, records) as well as the deputies making copies of their reports on our machine. The tower site fees (currently \$770) are set monthly, however they go up 4% every year.

sds

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT		DEPARTMENT CODE	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3002-000	Professional Services	700	300
3004-001	Repair and Maintenance -equipment	30,000	30,000
3005-001	Maintenance Service Contracts	54,893	70,000
3006-000	Printing and Binding	1,000	500
3010-000	Contractual Services	1,000	3,500
5101-000	Electrical Services	5,175	5,175
5102-000	Heating Services	690	690
5204-000	Telephone and Postage	178,963	178,963
5299-000	Internet Access	2,000	5,000
5401-000	Office Supplies	5,000	6,000
5407-000	Repair and Maintenance-supplies	1,000	1,000
5410-000	Uniform & Wearing Apparel	3,025	3,025
5411-000	Books & Subscriptions	664	664
5413-000	Other operating supplies	3,350	10,000
5506-000	Travel, training	18,770	18,770
5801-000	Dues & Memberships	394	394
9001-000	Lease & Rent of equipment	18,996	18,996
		325,620	352,977

2014-2015 BUDGET INFORMATION - REVENUES

DEPARTMENT		DEPARTMENT CODE				3506
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
3-010-024040-0042	9-1-1 Wireless Board		x			\$ 5600/mo
3-010-015020-0001	FBI tower rental				x	\$ 680/yr.

SHERIFF

3102

DESCRIPTION:

The Frederick County Sheriff's Office is comprised of four sections: Patrol Division, Administrative Services Division, Investigative Division and Court Security/Civil Process Division.

The Patrol Division is responsible for answering calls for service, initial investigations of criminal complaints and patrolling the streets and highways for traffic violations. Additionally, each shift is responsible for business checks, serving warrants, responding to alarms, handling Detention Orders, Protective Orders and preparing cases and presenting evidence in court. The traffic unit is one of the fastest growing units within the Patrol Division. The number of traffic complaints, accident investigations and citations issued continues to increase as the community continues to grow. Originally, the intent of this unit was to supplement the Virginia State Police in handling the number of complaints dealing with traffic. Since the inception of the traffic unit, this office has become the primary agency for dealing with traffic complaints. The traffic unit also handles special traffic complaints reported to the Sheriff Office and coordinates and establishes special details such as DUI checkpoints and seatbelt safety checkpoints.

The Administrative Services Division is responsible for the School Resource Officers and the Animal Control Officers. This division also maintains the Sheriff's Office accreditation and provides community services such as Neighborhood Watch, Project Watch and Project Lifesaver. The Sheriff's Office Emergency Response Team (ERT) is also part of the Administrative Services Division.

The Investigative Division handles all major felony cases and the more serious and violent misdemeanor cases in addition to special investigations into drugs, gangs, child pornography, child sexual/physical abuse, white collar crime, computer crimes and fraud.

The Court Security/Civil Process Division is responsible for providing security for the Frederick County courts – General District, Circuit Court and Juvenile and Domestic Relations Court. This division is also responsible for serving all civil papers within Frederick County and handling prisoner extraditions and prisoner transports. In fiscal 2012-2013, deputies from the civil division handled 364 transports of which 86 were out of state extraditions.

SHERIFF

3102

GOALS AND OBJECTIVES:

- Maintain the Virginia Law Enforcement Accreditation standards set forth for review in 2015
- Enhance law enforcement and community relations through deputies performing civic duties as child fingerprinting, Sheriff's Kid Camp, the DARE Program, Neighborhood Watch meetings and updating the Frederick County Sheriff's Office website
- Reduce traffic related deaths in Frederick County by increasing traffic enforcement efforts on the highways of Frederick County
- To upgrade current law enforcement equipment with more modern technological advancements. To improve officer and community safety by providing less lethal alternatives to the use of deadly force
- Increase crime prevention activities in the community. The Sheriff's Office believes one way of reducing crime is through education. This education provides the public with information and suggestion on home, business and internet security, as well as personal safety. Local cable channel 16 lists safety tips, current criminal activity or frauds as well as wanted people
- To seek funding sources to provide School Resource Officers in all Frederick County Public Schools
- Start and maintain a business watch program to help Frederick County business' reduce revenue loss from shoplifting, counterfeit currency and fraudulent credit cards
- Implement and train a joint safety plan between the Frederick County Sheriff's Office and Frederick County Public School. The plan will enable both agencies to have a known coordinated response to an incident at any school
- Organize and train a joint Search and Rescue and Tracking Team to respond to disasters, lost children/adults, and crime scenes. This will allow the Frederick County Sheriff's Office to quickly deploy a team of trained search and rescue deputies to any incident
- Work toward having at least one trained evidence technician per shift at all times to reduce the necessity of utilizing overtime
- Provide specialized training to all personnel above the minimum standards of DCJS

SHERIFF 3102

PERFORMANCE INDICATORS:

	FY 2010 Actual	FY2011 Actual	FY2012 Actual
Calls for Service	70,880	71,124	77,052
Warrants Served	6,599	6,793	7,604
Criminal Arrests	3,809	3,891	4,117
Citations Issued	6,205	7,273	5,892
Cases Reported	5,110	7,488	6,765
Civil Papers Served	20,026	19,383	19,494
Extraditions/Transports			364

2014-2015 CAPITAL REQUESTS

DEPARTMENT		DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-8005-000-000	<p>VEHICLES</p> <p>28 department vehicles, marked and unmarked have over 110,000 miles on them. We need to replace these vehicles or continually increase our funding in the maintenance and repair budget line to have these vehicles road safe. 24 vehicles @ \$25,461</p> <p>2 4x4 marked patrol vehicles @ \$24,875</p> <p>2 unmarked vehicles @ \$25,129</p> <p>Requesting to replace the 1989 rescue squad that was given to the department which is used for the Emergency Response Team. This vehicle is not in good working condition and it is no longer economically feasible to continue to repair this vehicle.</p> <p>Cost of used vehicle \$25,000.</p> <p>Crisis Negotiation/Command Post Vehicle</p> <p>The department does not have a vehicle to conduct crisis negotiations from. A quiet and secure area is required for this. This vehicle would be used for crisis negotiation and also as a Command Post and a Dive Team vehicle. This vehicle will be shared/used by Frederick Co. Sheriff's Office Frederick Co. Fire and Rescue and Emergency Response Team.</p> <p>Cost of this vehicle is \$100,000</p>	<p>611,068</p> <p>49,750</p> <p>50,258</p> <p>25,000</p> <p>100,000</p>	836,076

2014-2015 CAPITAL REQUESTS

DEPARTMENT		DEPARTMENT CODE	3102	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)	
031020-8001-000-000	MACHINERY AND EQUIPMENT Outdoor Stand-Alone Camera system - camera system would be used to conduct both cover and passive surveillance in needed areas. System would minimize the need for multiple investigators to be assigned to specific surveillance operations thus saving money on overtime	9,000		
	ENT Callbox - This device is used to contact individuals that have barricaded themselves in a building or structure. This device provides negotiators a direct and secure line to the suspect/subject. Our current system is very dated.	10,000		
	LETS Body Worn Transmitter - This is a new body transmitting device made by LEA-AID. This device transmits via cellular signal. This increases the distance that agens can stay away from undercover agents and confidential informants providing a higher degree of safety. This device also transmits directly to the agents cell phones. The signal is transmitted through a secure internet sight. Recordings are made and emailed directly to the agent.	10,000	29,000	
	TOTAL CAPITAL OUTLAY		865,076	

2014-2015 CAPITAL REQUESTS

DEPARTMENT

DEPARTMENT CODE

3102

EXPENDITURE
LINE ITEM

DESCRIPTION

DETAIL
AMOUNT

TOTAL AMOUNT
(PER LINE ITEM)

EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-3001-000-000	PROFESSIONAL HEALTH SERVICES Physicals and Psychological Testing @ \$510.00 each x 5 plus cost increase for each	3,000	3,000
031020-3002-000-000	PROFESSIONAL SERVICES - OTHER Medical Examiner @ \$20.00 x 75 cases Cellular Companies - phone records for investigative purposes @ 325.00 per record x 5	1,500 1,625	 3,125
031020-3004-000-001	REPAIR AND MAINTENANCE - EQUIPMENT We are requesting an increase in this line due to the age of current equipment, more repairs and maintenance required to keep in good working order. Inspection and maintenance of specialized equipment	9,250	9,250
031020-3004-000-002	REPAIR AND MAINTENANCE - VEHICLE We are decreasing this amount due to the new vehicles recently purchased - less repairs needed. Routine maintenance costs	172,006	172,006
031020-3005-000-000	MAINTENANCE SERVICE CONTRACTS Sunguard Public Sector ID Networks, Inc. Computer Projects Virtual Graffiti Inc.	20,482 775 156 416	

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE		DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)	
031020-3005-000-000	MAINTENANCE SERVICE CONTRACTS (CONT)			
	IDU Insight Public	9,450		
	Identification International	6,713		
	SHI Corp	673		
	AVG Technologies USA	1,066		
	ACCESSDATA Corp	840		40,571
031020-3006-000-000	PRINTING AND BINDING			
	Printech - Virginia Uniform Summons \$5.35 x 432 books	2,425		
	Letterhead/Envelopes	783		
	Warrant Jackets	732		
	Virginia State Police - Accident Reporting Form	577		4,517
031020-3010-000-000	OTHER CONTRACTURAL SERVICES			
	Rappahannock Regional Academy-we were given a notice that the academy fees will be increased by 20% for FY14/15	57,096		
	CFW Credit Reporting - reports needed during investigations involving fraud/identity theft. \$28.00 per report x 17 reports	476		
	Accurint/Lexis Nexis-Risk Management @ \$175.00 month x 12	2,100		
	EcoWater System \$10.00 month x 12	120		
	Johnny Blue - impound lot \$60.00 month x 12	720		
	Interpretors	1,200		
	Tow Companies	600		62,312
	TOTAL PURCHASED SERVICES			294,781

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-4003-000-002	CENTRAL STORES - GASOLINE We are reducing this line by the funding amount requested for propane purchases for FY 14/15.	311,367	311,367
	TOTAL INTERNAL SERVICES		311,367
031020-5101-000-000	UTILITIES Electric service at the firing range/impound lot @ \$12 month	144	144
031020-5204-000-000	POSTAGE AND TELEPHONE Sprint - cellular phone bill and air cards @ \$5300 month Verizon - average monthly charge of \$106 for PSB lines Va. Info Technology - monthly charge of .72 Comcast Voice Services - \$259.33 month Postage - monthly average of \$185.00 Federal Express/UPS charges - monthly average \$41	63,600 1,272 8 3,111 2,220 492	70,703
031020-5299-000-000	INTERNET ACCESS Internet connectivity fee Comcast - \$77 monthly	3,161 924	4,085
031020-5302-000-000	FIRE INSURANCE - based on amount provided by Finance	600	600
031020-5305-000-000	MOTOR VEHICLE INSURANCE - amount provided by Finance	56,181	56,181

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5306-000-000	SURETY BONDS - amount provided by Finance	160	160
031020-5309-000-000	LAW ENFORCEMENT - amount provided by Finance	1,500	1,500
031020-5401-000-000	<p>OFFICE SUPPLIES</p> <p>Supplies needed for day to day operation; copy paper, paper clips, staples note pads, file folders, storage boxes, mailing labels, highlighters, ink pads replacement staplers, label tape, tape, mailing envelopes, postage machine ink cartridges, desktop printer cartridges.</p> <p>TB Hard Drives - @ \$68 x 6</p> <p>500 GB Hard Drives - @ \$68 x 20</p> <p>4 TB Hard Drives - @ \$195 x 5</p> <p>Star Tech USB 3.0 eSata Hard Drive - @\$52 x 3</p> <p>Tripp-Lite 7 port compact USB 2.0 tower @\$32 x 3</p> <p>FTK - annual license fee</p> <p>Encase - annual license fee</p> <p>IEF Internet Evidence Finder - annual license fee</p> <p>Cellebrite - annual license fee</p> <p>Lantern through Katana Forensics - annual license fee</p> <p>Susteen Secure View - annual license fee</p> <p>ADF Preview - annual license fee</p> <p>The above annual license fees are currently in use by the Investigations division at the Sheriff's Office - annual license fee must be paid or the equipment cannot be accessed.</p>	7,442 408 1,360 975 156 96 2,238 600 1,979 1,900 200 1,175 900	

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT

FREDERICK COUNTY SHERIFF'S OFFICE

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EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5401-000-000	<p>OFFICE SUPPLIES (cont.)</p> <p>Full Disk Encryption - Symantec - The Sheriff's Office currently utilizes laptop computer in all vehicles to access and manage various types of law enforcement information. Much of the information contained on these laptops is highly sensitive and/or contains personal identifying information (PII) of both victims and arrestees. While efforts to avoid the theft of any of these computers are constant, the possibility of a computer theft does exist. Drive encryption prevents unauthorized access of all data contained on the hard drive of the laptop thus greatly reducing the liability associated with the loss of a computer. The proposed system also provides for the central management of the encryption thus making the computer accessible by the County in the event of lost encryption keys, passwords, etc. 150 users</p> <p>GETAC Docking Stations - In an effort to phase out all pre-Windows 7 computers, the Sheriff's Office continues to assign all deputies laptop computers which utilize the Window 7 Operating System. Many of the deputies, investigators and Administrative Staff must utilize this computer both in their vehicle as well as in their office. The docking stations ease the placement or removal of the laptop for the vehicle but when the user moves that laptop to the Office, a similar docking station does not exist, thus requiring the user to connect a variety of cables to make the computer usable. 25 stations @ \$325 each</p> <p>Software for I2 computer program</p>	<p>10,079</p> <p>8,125</p> <p>7,000</p>	<p>44,633</p>

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5402-000-001	DOG FOODS/K-9 MAINTENANCE Expenses for dog food, training supplies, medications, vet bills, boarding fees for two K-9 units. Requesting increase for additional K-9's	5,000	5,000
31020-5404-000-000	MEDICAL AND LABORATORY Cost of Hepatitis B vaccination and Rabies vaccination for deputies as required	500	500
031020-5408-000-000	VEHICLE & POWERED EQUIPMENT Replacement of vehicle parts that don't require outside labor; windshield wipers, headlamps, cables/speakers, washer fluid, antennas, decals, transmission fluid, oil - items purchased and installed by the deputy or another vendor for yearly maintenance/upkeep of vehicle K-9 cages for cruisers @ \$1500 x 2 In capital requests, we submitted a request for replacing 24 vehicles that have over 110,000 miles. In replacing these vehicles, the current equipment will not fit on/in the newer models so we need to replace that equipment. Petitions @ \$500 x 24 Decal Sets @ \$295 x 24 Light Bars @ \$1000 x 24 Set-Ups @ 875 x 28	11,000 3,000 12,000 7,080 24,000 24,500	81,580
031020-5408-000-002	VEHICLE - FUELS & LUBRICANTS Propane - based on first quarter usage of 5,867 gallons at an average price of \$1.59 per gallon	37,314	

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5408-000-002	VEHICLE - FUELS & LUBRICANTS (cont) Diesel fuel used by specialized units - Dive Team vehicle, ERT vehicle	500	37,814
031020-5409-000-000	POLICE SUPPLIES Items used by deputies and investigators in the day to day operations of the Sheriff's Office include but are not limited to; evidence envelopes, gloves, body bag tags, tyvex suites, drug test kits, DNA swabs and holders, fingerprint kits, jars, crime scene tape, shoe covers, brown bags, arson cans, pistol/rifle boxes, knife boxes, dental stone, Lumanall, first aid kits, batteries, flashlights, handcuffs, flex ties, syringe tubes, Bio hazard bags, range supplies/targets, cameras, SD cards, DVD's, CD's microcassette tapes, micro-tape recorders, breathalyzer tubes, alco-sensor tubes, pistols and rifles, batons. Ammunition for required qualification Animal Control-shooting capture net Digital thermometers to read inside car temperature Indoor Stand Alone camera system K-9's - requesting two additional K-9 units @ \$7,000 Kennels for additional K-9's @ \$1,000 Spike strips @ \$370 x 6 PBT Intoxilyzer S-D2 @\$299 x 5 Decatur Genesis II K-Radar Unit @ 2095 x3 Decatur Dragon Eye LIDAR unit Radar Recorder system by JAMAR Tech	36,400 25,000 1,000 200 1,300 14,000 2,000 2,220 1,495 6,285 1,610 4,390	95,900

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE		DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)	
031020-5409-000-001	<p>POLICE SUPPLIES - DIVE TEAM</p> <p>Aqualung 7 mm Military wetsuits @ \$245 x 6</p> <p>Apex TX-50 Regulators @ \$370 x 2</p> <p>Apex XTX-40 Octopus Regulators @ \$149 x 2</p> <p>Suunto Viper Computers @ \$340 x 2</p> <p>Black Diamond Bouyancy control devices @ \$450 x 2</p> <p>All of the above items are replacements for the current equipment in use by the Dive Team. The equipment being used now is old and some of it needs to be replaced for the safety of the divers.</p>	<p>1,470</p> <p>740</p> <p>298</p> <p>680</p> <p>900</p>	<p>4,088</p>	
031020-5410-000-000	<p>UNIFORMS AND WEARING APPAREL</p> <p>Items purchased under this line include but are not limited to; duty pants, short sleeve shirts, long sleeve shirts, ties, winter/summer hats, gloves, jackets, uniform patches and badges, shoes, boots, leather gear-belt, belt keepers, raincoats, hat covers, uniforms for the Honor Guard, dress blouse, name plates, rank insignia</p> <p>Ballistic Vests - these have an expiration date and must be replaced prior to expiring. Projected estimate shows 12 vests to be replaced in the FY 14/15 budget year. We also need to figure the cost of providing a vest for the new hires. Current price \$495 x 15</p>	<p>30,000</p> <p>7,425</p>	<p>37,425</p>	
031020-5410-000-001	<p>UNIFORMS - ERT (Emergency Response Team)</p> <p>Replacement of the tactical vests-current which are over 5 years old @ \$2000 x 12</p>	<p>24,000</p>	<p>24,000</p>	

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5411-000-001	BOOKS AND SUBSCRIPTIONS National Law Enforcement Directory @ 170 x 2	340	340
031020-5413-000-000	OTHER OPERATING SUPPLIES Quarterly reimbursement to DTF - Averaging \$2400 per quarter x 4 Costs of repairs to impound lot; fencing, parking lot/driveway/road upkeep and maintenance Awards, Plaques and certificates presented during the year for retirement, appreciation and contributions/donations to the department Refreshments provided for hosting training classes Confidential fund reimbursement Any expense that does not fall into a specific budget line; reimbursement for property damaged or lost, feeding livestock that has been seized by state code, boarding for seized animals, lodging and meals for out of area personnel assisting with department accreditation.	9,600 1,000 500 100 1,000 3,000	15,200
031020-5413-000-001	DRUG PROGRAM - DARE The Sheriff's Office relies on the generous donations from the public to fund the DARE program as well as numerous fundraisers during the year. Due to economical reasons, donations and fundraisers have fallen way short of the usual and we have had to transfer funds from other areas of the budget to cover the cost of DARE materials for the schools and the cost of the T-shirts that are given to the students when they finish the DARE program. We are requesting funding in this budget to cover these costs.	5,000	5,000

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5413-000-004	<p>CRIME PREVENTION/PUBLIC RELATIONS</p> <p>Funding requested to purchase items to hand out at public events and informational brochures to have available for the public when they come into the office.</p>	2,500	2,500
031020-5413-000-007	<p>STATE FORFEITED PROPERTY</p> <p>This is a carry forward budget line. Requesting funds remaining in revenue line 3010-024040-0045 at end of current fiscal year be appropriated into this line.</p>		
031020-5413-000-008	<p>FEDERAL FORFEITED PROPERTY</p> <p>This is a carry forward budget line. Requesting funds remaining in revenue line 3010-033010-0020 at end of current fiscal year be appropriated into this line.</p>		
031020-5506-000-000	<p>TRAVEL/TRAINING</p> <p>NTOA Conference - Tactical Medic School</p> <p>Crime Analyst - software training</p> <p>VACA Annual Conference - Animal Control</p> <p>Continued education/training in Forensic Computer Crimes - this training is mandatory for the required 160 hours of continued certification for the investigators assigned to this division. If their certification lapses, the equipment we have cannot be utilized</p> <p>Recertification of Divers</p>	<p>3,500</p> <p>2,500</p> <p>1,000</p> <p>9,380</p> <p>985</p>	

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5506-000-000	TRAVEL/TRAINING (cont) Crisis Negotiation training In-service training as mandated by State code of Virginia for every sworn person in the department. Funding is for registration fees, lodging, meals and vehicle expenses Training for 2 additional K-9 units	5,000 10,000 5,000	37,365
031020-5506-000-001	TRAVEL - EXTRADITION/TRANSPORTS As required by the State Code, Frederick County Sheriff's Office is responsible for transporting prisoners that have been charged with a crime in Frederick County, back to this jurisdiction to stand trial. Not all fugitives are located in bordering states, many have been located in states requiring several days of travel by car or transportation only feasible by airplane. We are requesting funding based on the current amount spent in this fiscal budget for extraditions/transport plus an additional increase of \$15,000	31,963	31,963
031020-5801-000-000	DUES AND ASSOCIATE MEMBERSHIPS ROCIC - renewal American Society of Canine Handlers - renewal VALEAC (Accrediation) - renewal Virginia Animal Control Association - renewal NTOA - National Tactical Officers Association - renewal Virginia Crime Analysts Association - renewal	300 690 75 100 100 50	1,315

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	FREDERICK COUNTY SHERIFF'S OFFICE	DEPARTMENT CODE	3102
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
031020-5802-000-000	<p>CLAIMS & BOUNTIES</p> <p>Reimbursement to owners of livestock killed by domestic dogs running at large. Reimbursement must be made at fair market value of stock lost - per Code of Virginia</p>	1,000	1,000
	TOTAL OTHER CHARGES		558,996
031020-9001-000-000	<p>LEASE/RENTAL OF EQUIPMENT & VEHICLES</p> <p>Bowman Trailers - large container at impound @ \$65 x 12</p> <p>Pitney Bowes - postage machine @ 114 x 4</p> <p>Virginia Business Systems - Konica copiers (4) @ \$782 x 12</p> <p>overage charges for copiers</p>	780 456 9,389 700	11,325
	TOTAL OTHER USES OF FUNDS		11,325

2014-2015 BUDGET INFORMATION - REVENUES

DEPARTMENT		DEPARTMENT CODE				3102
REVENUE LINE ITEM	FUNDING SOURCES	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
1401-001	Court Fines (Circuit and Gen. District)	341,000				341,000
1502-007	Share of Salvage - Sheriff's Sale	10,000				10,000
1601-003	Sheriff's Civil Fees/Court Civil Fees	38,327				38,327
1601-007	Concealed Handgun Permit Fees	31,350				31,350
1603-001	Parking Tickets - Sheriff's	10,000				10,000
1899-015	Drug Awareness - DARE Program	1,500				1,500
1911-003	DTF- Adm. Assistant - Reimbursement	45,824				45,824
1911-058	Reimbursements - Range Use	2,000				2,000
2302-001	Compensation Board - Shared Exp.		2,258,000			2,258,000
2404-022	DMV Grant		33,865			33,865
2404-030	ICAC Grant		78,614			78,614
3301-004	DEA Grant			1,500		1,500
	TOTAL	628,501	2,370,479	1,500		3,000,480

11/15/2013 COUNTY OF FREDERICK - B U D G E T - E X P E N S E

FUND #-010 GENERAL OPERATING FUND

GL067E

SHERIFF'S OFFICE - 3102

		Prop. Yr 2013	Prop. Yr 2013	Amended Budget	Actual Cr. 2013/14	Dept. Request	Admin. Request
031020	SHERIFF						
031020-1000-000-000	PERSONNEL SERVICES						
031020-1001-000-001	SHERIFF	127,518	135,169	138,615	51,263	139,765	
031020-1001-000-002	SECRETARY II	39,566	41,940	42,978	15,901	43,324	
031020-1001-000-003	CAPTAIN	79,356	84,118	86,810	31,993	87,710	
031020-1001-000-004	SECRETARY I	31,140	33,008	33,800	12,510	34,065	
031020-1001-000-005	SECRETARY I	21,105	30,208	32,799	11,051	30,112	
031020-1001-000-006	SECRETARY I	28,834	30,424	31,275	11,580	31,515	
031020-1001-000-011	LIEUTENANT	78,718	83,441	86,476	31,796	87,488	
031020-1001-000-012	DEPUTY III	54,481	34,811	59,516	21,951	60,106	
031020-1001-000-013	LIEUTENANT	62,636	66,395	68,665	25,276	69,422	
031020-1001-000-014	DEPUTY SHERIFF II	56,669	38,567	60,979	15,768	42,858	
031020-1001-000-015	DEPUTY	56,972	60,391	62,414	22,984	63,090	
031020-1001-000-016	DEPUTY	55,661	59,001	60,806	22,426	61,408	
031020-1001-000-017	DEPUTY III	46,409	49,328	50,584	19,602	53,508	
031020-1001-000-021	SERGEANT	57,131	60,558	62,412	23,018	63,029	
031020-1001-000-022	DEPUTY III	43,512	46,351	48,738	18,017	49,154	
031020-1001-000-023	FIRST LIEUTENANT	60,484	66,867	69,212	25,560	70,245	
031020-1001-000-024	LIEUTENANT	73,565	85,681	77,979	17,888	47,702	
031020-1001-000-025	DEPUTY III	49,739	52,723	54,489	20,066	55,080	
031020-1001-000-026	DEPUTY III	35,750	38,764	43,026	15,875	43,442	
031020-1001-000-027	DEPUTY III	49,872	52,865	54,672	20,126	55,276	
031020-1001-000-028	DEPUTY II	16,731	34,020	42,855	15,818	43,259	
031020-1001-000-029	DEPUTY I	59,408	36,442	65,198	11,169	34,744	
031020-1001-000-030	DEPUTY III	49,550	52,523	54,205	19,976	54,766	
031020-1001-000-031	SERGEANT	49,418	53,800	54,083	20,677	56,651	
031020-1001-000-032	DEPUTY II	36,773	39,873	40,170	15,547	42,517	
031020-1001-000-036	SECRETARY II						
031020-1001-000-037	DEPUTY III	44,277	46,933	48,267	17,822	48,712	
031020-1001-000-038	DEPUTY I	39,659	32,678	39,481	13,416	36,621	
031020-1001-000-039	DEPUTY I	44,574	37,019	41,760	13,160	35,795	
031020-1001-000-040	DEPUTY III	44,277	46,933	48,231	17,817	48,665	
031020-1001-000-041	OFFICE ASSISTANT III	13,850	14,682	16,216	5,564	15,151	
031020-1001-000-042	OFFICE ASSISTANT II						
031020-1001-000-043	OFFICE ASSISTANT II						
031020-1001-000-044	OFFICE ASSISTANT II						
031020-1001-000-045	DEPUTY II	32,778	35,541	35,834	13,862	37,934	
031020-1001-000-046	ADMINISTRATIVE ASSISTANT	49,781	52,768	54,612	20,095	55,227	
031020-1001-000-047	DEPUTY II	32,778	35,541	35,754	13,849	37,828	
031020-1001-000-048	CAPTAIN	82,847	87,817	90,629	33,400	91,567	
031020-1001-000-049	DEPUTY III- DCJS GRANT						

031020-1001-000-050	DEPUTY III	51,700	55,332	57,265	21,072	57,910
031020-1001-000-051	DEPUTY II	35,750	38,620	39,255	15,148	41,605
031020-1001-000-052	DEPUTY III	31,486	46,274	58,518	18,043	49,343
031020-1001-000-053	DEPUTY III	49,244	52,199	53,796	19,841	54,329
031020-1001-000-054	DEPUTY III	47,741	50,606	52,077	19,223	52,569
031020-1001-000-055	DEPUTY III	55,126	58,434	60,095	22,189	60,648
031020-1001-000-056	DEPUTY III	59,591	63,166	65,142	24,017	65,800
031020-1001-000-057	DEPUTY II	36,840	34,744	51,113	13,826	37,649
031020-1001-000-058	DEPUTY III	55,173	58,483	60,228	22,222	60,811
031020-1001-000-059	DEPUTY II	36,330	39,393	39,774	15,374	42,122
031020-1001-000-060	DEPUTY III	39,982	43,352	43,902	16,941	46,529
031020-1001-000-061	DEPUTY II	26,396	34,744	37,598	13,867	37,970
031020-1001-000-062	LIEUTENANT	47,420	50,265	61,851	22,203	63,438
031020-1001-000-063	DEPUTY III	39,111	42,408	42,630	16,519	45,094
031020-1001-000-064	DEPUTY					
031020-1001-000-065	DEPUTY					
031020-1001-000-066	DEPUTY					
031020-1001-000-067	DEPUTY					
031020-1001-000-068	DEPUTY - TRAFFIC					
031020-1001-000-069	DEPUTY - TRAFFIC					
031020-1001-000-070	DEPUTY - TRAFFIC					
031020-1001-000-071	INVESTIGATOR					
031020-1001-000-072	INVESTIGATOR					
031020-1001-000-073	INVESTIGATOR					
031020-1001-000-074	DEPUTY					
031020-1001-000-075	DEPUTY					
031020-1001-000-076	DEPUTY					
031020-1001-000-077	EVIDENCE/PROPERTY CLERK					
031020-1002-000-000	DEPUTY					
031020-1002-000-001	LIEUTENANT	67,397	72,379	74,805	27,547	75,614
031020-1002-000-002	DEPUTY III	43,604	46,220	47,634	17,568	48,106
031020-1002-000-003	DEPUTY I	40,515	34,367	41,233	13,204	35,703
031020-1002-000-004	DEPUTY III	65,464	78,230	69,392	18,899	50,398
031020-1002-000-005	DEPUTY II	35,879	34,737	37,510	13,850	37,856
031020-1002-000-006	DEPUTY III	42,867	44,331	46,788	16,369	44,849
031020-1002-000-007	INVESTIGATOR	58,751	62,276	64,451	23,716	65,178
031020-1002-000-008	DEPUTY III	55,969	33,485	61,142	8,637	61,748
031020-1002-000-009	DEPUTY III					
031020-1002-000-010	DEPUTY III	51,113	54,180	55,837	20,594	56,390
031020-1002-000-011	CAPTAIN	64,131	71,611	78,459	28,330	77,191
031020-1002-000-012	DEPUTY III	53,282	56,479	58,208	21,468	58,784
031020-1002-000-013	LIEUTENANT	62,057	65,780	67,885	25,019	68,589
031020-1002-000-014	SERGEANT	52,627	55,785	57,692	21,237	58,328
031020-1002-000-015	DEPUTY III	52,224	55,357	56,966	21,027	57,505
031020-1002-000-016	DEPUTY III	37,317	40,463	40,855	15,792	43,266
031020-1002-000-017	DEPUTY III	48,252	51,148	52,862	19,466	53,434

031020-1002-000-018	DEPUTY III	61,748	65,453	65,452	26,550	47,120
031020-1002-000-019	DEPUTY II	45,012	44,553	48,502	19,031	51,449
031020-1002-000-020	DEPUTY SHERIFF II	38,580	40,725	41,854	15,353	41,795
031020-1002-000-021	INVESTIGATOR	57,271	60,707	62,783	23,111	63,475
031020-1002-000-022	EVIDENCE CLERK	38,250	40,545	41,904	15,431	42,357
031020-1002-000-023	INVESTIGATOR	51,008	54,069	55,800	20,564	56,378
031020-1002-000-024	DEPUTY SHERIFF II	55,343	55,674	58,664	11,172	38,305
031020-1002-000-025	DEPUTY I	52,556	51,767	55,709	11,169	34,744
031020-1002-000-026	INVESTIGATOR	62,707	66,469	68,792	25,313	69,567
031020-1002-000-027	DEPUTY III	50,298	53,315	54,866	20,252	55,384
031020-1002-000-028	DEPUTY III	50,352	53,903	55,588	20,495	56,151
031020-1002-000-029	DEPUTY II	32,778	35,541	35,913	13,875	38,040
031020-1002-000-030	CAPTAIN	83,660	88,680	91,519	33,728	92,466
031020-1002-000-031	DEPUTY III	41,000	44,456	44,787	17,334	47,404
031020-1002-000-032	MAJOR/CHIEF DEPUTY	92,238	97,772	101,328	37,257	102,514
031020-1002-000-033	DEPUTY II	31,419	36,137	38,506	14,313	38,711
031020-1002-000-034	DEPUTY II	31,307	35,541	35,805	11,336	37,897
031020-1002-000-035	DEPUTY III	56,455	59,842	61,848	22,775	62,517
031020-1002-000-036	DEPUTY III	49,802	52,790	54,325	20,052	54,838
031020-1002-000-037	DEPUTY III	32,778	35,541	41,120	15,178	41,508
031020-1002-000-038	DEPUTY III	50,083	54,846	55,585	21,440	58,922
031020-1002-000-039	COMMUNICATIONS OFC III	35,961	40,640	42,409	14,315	38,906
031020-1002-000-040	SECRETARY II	34,332	36,391	37,213	13,784	37,487
031020-1002-000-041	DEPUTY III	39,640	42,981	43,301	16,759	45,831
031020-1002-000-042	LIEUTENANT	56,144	68,879	71,234	26,222	72,020
031020-1002-000-043	LIEUTENANT	56,807	64,576	66,846	24,743	68,000
031020-1002-000-044	DEPUTY III	54,901	59,529	60,243	23,256	63,837
031020-1002-000-045	DEPUTY III	50,719	54,292	56,189	20,676	56,822
031020-1002-000-046	DEPUTY	25,581	19,777	32,778	11,169	34,744
031020-1002-000-047	DEPUTY III	45,442	48,168	49,782	18,332	50,321
031020-1002-000-049	OFFICE ASSISTANT III					
031020-1002-000-051	DISPATCH SUPERVISOR	45,234	47,948	49,274	18,202	49,718
031020-1002-000-052	DEPUTY III	32,778	35,541	41,033	15,163	41,392
031020-1002-000-053	INVESTIGATOR	54,207	57,460	59,467	21,882	60,137
031020-1002-000-054	COMMUNICATIONS OFFICER(LEVEL	39,491	41,860	41,860	16,329	41,860
031020-1002-000-055	COMMUNICATION OFFICER (LEVEL	41,398	43,882	45,034	16,648	45,418
031020-1002-000-056	SECRETARY I	25,810	23,110	28,206	8,045	28,407
031020-1002-000-057	ADMINISTRATIVE ASST.	41,230	43,704	45,293	16,654	45,824
031020-1002-000-058	CRIME ANALYST	40,318	42,737	44,198	16,270	44,686
031020-1002-000-059	DEPUTY III	29,803	43,272	43,531	16,861	46,057
031020-1002-000-060	DATA ENTRY-INTELL.GRANT	34,464	36,532	37,355	13,837	37,631
031020-1002-000-061	DEPUTY II	25,700	38,763	39,052	15,114	41,334
031020-1002-000-062	DEPUTY III	44,609	48,097	48,564	18,771	51,429
031020-1002-000-063	DEPUTY III	45,218	47,931	49,570	18,247	50,117
031020-1002-000-064	DEPUTY III	45,695	48,437	49,846	18,399	50,316
031020-1002-000-065	DEPUTY III	47,577	50,431	51,937	19,163	52,438

031020-1002-000-066	DEPUTY III	44,240	46,895	48,259	17,813	48,714
031020-1002-000-067	DEPUTY II	42,775	45,342	46,562	17,207	46,969
031020-1002-000-068	DEPUTY I	40,036	31,341	42,438	13,029	34,744
031020-1002-000-069	DEPUTY III	43,549	47,220	47,572	18,412	50,351
031020-1002-000-070	DEPUTY III	50,347	53,368	54,922	20,272	55,439
031020-1002-000-071	DEPUTY III	47,797	50,665	52,139	19,245	52,631
031020-1002-000-072	DEPUTY III	48,962	51,900	53,410	19,714	53,913
031020-1002-000-073	DEPUTY III	44,743	47,428	48,843	18,021	49,315
031020-1002-000-074	INVESTIGATOR	54,809	58,098	60,128	22,125	60,805
031020-1002-000-075	DEPUTY III	32,778	35,541	41,093	8,949	41,472
031020-1002-000-076	INVESTIGATOR	50,537	53,569	55,208	20,361	55,754
031020-1002-000-077	DEPUTY II	32,778	35,541	35,620	13,827	37,649
031020-1002-000-078	DEPUTY III	32,778	35,541	41,093	15,173	41,472
031020-1002-000-079	DEPUTY II	15,044	34,744	43,646	13,822	37,616
031020-1002-000-080	AFIS EXAMINER					
031020-1002-000-081	CRIME PREVENTION OFFICER					
031020-1002-000-082	DEPUTY I - TRAFFIC					
031020-1002-000-083	DEPUTY I	33,404	34,692	34,325	13,192	36,044
031020-1002-000-084	DEPUTY III	37,698	40,875	41,366	15,969	43,833
031020-1002-000-085	DEPUTY I	32,778	24,494	35,123	13,104	35,280
031020-1002-000-086	INTEL ANALYST 2008 GANG TASK	34,176	36,227	36,227	9,144	
031020-1002-000-087	INTEL ANALYST 2008 METH GRAN					
031020-1002-000-088	ICAC Investigator (grant)	53,774	57,531	59,538	21,909	60,212
031020-1003-000-000	PART TIME/EXTRA HELP	103,824	94,703		42,655	53,000
031020-1003-000-001	COMPENSATION OF SECURITY					
031020-1003-000-002	P/T PARALEGAL 2008 METH GRAN					
031020-1003-000-003	GAP PAY SETTLEMENT			116,174	116,120	
031020-1005-000-000	OVERTIME	262,557	487,428	335,000	133,257	335,000
031020-1005-000-001	OVERTIME					
031020-1005-000-002	OVERTIME ANIMAL CONTROL					
031020-1005-000-003	OVERTIME-CIVIL					
031020-1007-000-000	INCENTIVE PAY					
031020-1007-000-001	CAREER DEVELOPMENT			43,730		61,288
031020-1007-000-002	CLOTHING ALLOWANCE					
031020-1008-000-000	REORGANIZATION					
031020-1009-000-000	MERIT RESERVE					
	PERSONAL SERVICES	6,346,246	6,898,435	7,205,784	2,677,921	7,014,267
031020-2000-000-000	FRINGE BENEFITS					
031020-2001-000-000	F. I. C. A.	476,394	525,830	549,914	195,134	462,022
031020-2002-000-000	RETIREMENT - V. S. R. S.	825,325	716,654	769,356	270,770	742,203
031020-2005-000-000	HOSPITAL/MEDICAL PLANS	887,754	864,960	1,009,800	358,784	1,149,120
031020-2006-000-000	GROUP INSURANCE	16,827	75,008	80,379	28,344	77,843
031020-2011-000-000	WORKER'S COMPENSATION - COMM	82,126	95,723	127,657	38,060	98,272
031020-2012-000-000	CLOTHING ALLOWANCES					
031020-2013-000-000	EDUCATION - TUITION ASSISTAN					
	EMPLOYEE BENEFITS	2,288,426	2,278,175	2,537,106	891,092	2,529,460

031020-3000-000-000	CONTRACTUAL SERVICES						
031020-3001-000-000	PROFESSIONAL HEALTH SERVICES	6,420	8,331	2,500	1,754	3,000	
031020-3002-000-000	PROFESSIONAL SERVICES - OTHE	5,415	460	11,900	10,240	3,125	
031020-3002-000-001	PROFESSIONAL SVCS.- FED METH						
031020-3002-000-002	PROF. SVCS. - CONGRESS.GRANT	114,797					
031020-3002-000-005	PROF. SVCS-2008 GANG TASK FO	5,450					
031020-3004-000-001	REPAIR AND MAINTENANCE-EQUIP	5,998	9,286	6,000	1,292	9,250	
031020-3004-000-002	REPAIR AND MAINTENANCE-VEHIC	189,089	192,118	177,006	51,204	172,006	
031020-3004-000-003	REPAIR AND MAINTENANCE - BUI						
031020-3005-000-000	MAINTENANCE SERVICE CONTRACT	30,304	31,096	59,880	21,414	40,571	
031020-3006-000-000	PRINTING AND BINDING	2,952	3,098	1,000		4,517	
031020-3007-000-000	ADVERTISING						
031020-3008-000-000	LAUNDRY & DRY CLEANING						
031020-3010-000-000	OTHER CONTRACTUAL SERVICES	51,638	52,826	52,323	48,785	62,312	
	PURCHASED SERVICES	412,063	297,215	310,609	134,689	294,781	
031020-4000-000-000	INTERNAL SERVICES						
031020-4001-000-000	DATA PROCESSING SERVICES						
031020-4003-000-001	CENTRAL STORES-COPIES						
031020-4003-000-002	CENTRAL STORES - GASOLINE	405,274	370,172	349,181	95,650	311,367	
	INTERNAL SERVICES	405,274	370,172	349,181	95,650	311,367	
031020-5101-000-000	UTILITIES	87	108	850	23	144	
031020-5200-000-000	COMMUNICATIONS						
031020-5204-000-000	POSTAGE AND TELEPHONE	37,611	52,302	43,316	9,158	70,703	
031020-5204-000-001	POSTAGE/TELEPHONE- 2008 METH	1,481					
031020-5299-000-000	INTERNET ACCESS	2,037	3,130	3,684	2,946	4,085	
031020-5300-000-000	INSURANCE						
031020-5302-000-000	FIRE INSURANCE	433	434	600	440	600	
031020-5305-000-000	MOTOR VEHICLE INSURANCE	54,304	60,518	56,181	55,176	56,181	
031020-5306-000-000	SURETY BONDS	132	132	160	132	160	
031020-5308-000-000	GENERAL LIABILITY INSURANCE						
031020-5309-000-000	LAW ENFORCEMENT	389	310	1,500		1,500	
031020-5400-000-000	MATERIALS AND SUPPLIES						
031020-5401-000-000	OFFICE SUPPLIES	455,025	197,923	478,438	422,099	44,633	
031020-5401-000-001	OFFICE SUPPLIES 2008 METH GR	5,338					
031020-5401-000-002	OFFICE SUPPLIES - CONGRESS.G		70				
031020-5402-000-001	DOG FOOD/K-9 MAINTENANCE	1,254	2,571	3,088	1,297	5,000	
031020-5404-000-000	MEDICAL & LABORATORY	60	685	500		500	
031020-5408-000-000	VEHICLE & POWERED EQUIPMENT	10,777	41,447	21,320	2,053	81,580	
031020-5408-000-001	VEHICLE - TIRES & PARTS						
031020-5408-000-002	VEHICLE - FUELS & LUBRICANTS	7,394	33,580	200	4,629	37,814	
031020-5409-000-000	POLICE SUPPLIES	53,313	96,572	92,633	40,769	95,900	
031020-5409-000-001	POLICE SUPPLIES/DIVE TEAM		323			4,088	
031020-5409-000-002	POLICE SUPPLIES/ERT		9,701				
031020-5409-000-003	POLICE SUPPLIES - FED METH G		29,828				
031020-5409-000-004	POLICE SUPPLIES - CONGRESS.G	729					
031020-5409-000-005	POLICE SUPPLIES - GRANT RAD		12,115				

031020-5410-000-000	UNIFORMS AND WEARING APPAREL	42,484	41,581	34,105	13,649	37,425
031020-5410-000-001	UNIFORMS/DIVE & ERT					24,000
031020-5411-000-000	BOOKS AND SUBSCRIPTIONS	304	304	290		340
031020-5413-000-000	OTHER OPERATING SUPPLIES	19,672	14,344	13,761	10,842	15,200
031020-5413-000-001	DRUG PROGRAM	9,896	8,151	2,671	1,702	5,000
031020-5413-000-002	CRIME ANALYSIS GRANT					
031020-5413-000-003	FEDERAL METH GRANT FUNDS					
031020-5413-000-004	CRIME PREVENTION/PUBLIC RELA		824	1,000		2,500
031020-5413-000-005	2008 GANG TASK FORCE GRANT	7,729				
031020-5413-000-006	CRIME PREVENTION - 2008 METH	20,451				
031020-5413-000-007	STATE FORFEITED PROPERTY	7,668	3,895	26,725	8,295	
031020-5413-000-008	FEDERAL FORFEITED PROPERTY			9,402		
031020-5413-000-009	PROJECT SAFE NEIGH. GRANT					
031020-5413-000-010	SHERIFF ICAC GRANT		6,639			
031020-5413-000-011	ELECTRONIC CRIMES TASK FORCE					
031020-5414-000-000	MERCHANDISE FOR RESALE					
031020-5506-000-000	TRAVEL	18,372	26,538	21,450	14,152	37,365
031020-5506-000-001	TRAVEL - EXTRADITION/TRANSP	31,119	17,882	14,500	15,763	31,963
031020-5506-000-002	TRAVEL/TRAINING - FED METH G					
031020-5506-000-005	TRAVEL - 2008 GANG TASK FORC	-23				
031020-5800-000-000	MISCELLANEOUS					
031020-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	1,065	1,340	1,900	300	1,315
031020-5802-000-000	CLAIMS & BOUNTIES		250	1,000	10	1,000
	OTHER CHARGES	789,101	663,497	829,274	603,435	558,996
031020-8000-000-000	LEASES AND RENTALS					
031020-8001-000-000	MACHINERY AND EQUIPMENT		8,185			29,000
031020-8002-000-000	FURNITURE AND FIXTURES					
031020-8003-000-000	COMMUNICATIONS EQUIPMENT					
031020-8005-000-000	MOTOR VEHICLES AND EQUIPMENT	17,533	308,763	25,000	24,875	836,076
031020-8007-000-000	INTEGRATED TECHNOLOGY EQUIPM	14,400	48,640	13,026	13,026	
031020-8007-000-001	INTEGRATED TECH - 2008 METH					
031020-8800-000-000	BUILDINGS					
	CAPITAL OUTLAY	31,933	365,588	38,026	37,901	865,076
031020-9001-000-000	LEASE/RENT OF EQUIPMENT & VE	128,450	115,966	124,562	106,819	11,325
031020-9002-000-000	LEASE/RENT OF BUILDING					
	OTHER USES OF FUNDS-	128,450	115,966	124,562	106,819	11,325
	SUB TOTAL	10,401,493	10,989,048	11,394,542	4,547,507	11,585,272
	TOTAL	10,401,493	10,989,048	11,394,542	4,547,507	11,585,272

FIRE AND RESCUE

3505

DESCRIPTION:

The Fire and Rescue Department consists of eleven volunteer fire and rescue companies operated by approximately 230 operational volunteer personnel, supported by 75 uniform career staff and five office staff. The agency coordinates with our volunteer fire and rescue companies to deliver firefighting and emergency medical services within Frederick County. Nine companies provide advanced life support emergency medical services at the intermediate/paramedic level, and two provide advanced life support emergency medical service at the enhanced level. The Fire and Rescue Department is divided into four Divisions. The Operations Division is responsible for emergency service delivery, hazardous materials and disaster response and mitigation, emergency services planning and coordinating the service delivery of the volunteer fire and rescue companies. The Life Safety Division provides fire prevention, fire investigation, fire protection system plans review and inspection and public education for the entire County. The Training Division provides planning, development, and coordination of all training programs for both volunteer and career personnel for the entire County. The Emergency Management Division is responsible for disaster response and coordination, mitigation, and recovery.

GOALS:

- Develop a Service Plan to incorporate immediate goals, five-year goals, and ten-year goals to address and meet the needs of the Fire and Rescue Service in the future.
- Re-design the Explorer Post Program to include additional courses geared towards EMS.
- Continue to support the needs and requests of the eleven Fire and Rescue Companies, working as one organization to meet the needs of the community.
- Develop an annual life safety inspection program in conjunction with engine company inspections to ensure the safety of the citizens of Frederick County in new and existing commercial businesses through the county
- Become an accredited site by the Virginia Office of Emergency Medical Services for the Emergency Medical Technician and Advanced Emergency Technician certification courses.
- With the purchase of new computers and reporting software for EMS operations, we will streamline the reporting structure and promote a greener environment.
- Continue to provide the Basic Fire Academy and Emergency Medical Services Academy Certification courses. Continue to provide other basic, advanced, and specialized training programs as adopted by the Frederick County Fire and Rescue Department and Frederick County Volunteer Fire and Rescue Association Training Committee.
- Develop a Strategic Plan for the design and construction of a Regional Public Safety Training Center facility that would incorporate fire and rescue, law enforcement, Lord Fairfax Community College, and other private partners to facilitate emergency response training for our communities protection.

PERFORMANCE INDICATORS:

	FY 2013 Actual	FY 2014 Budget	FY 2015 Budget
Minorities/women hired	0	0	
Fire related deaths – civilian	1	0	
Fire related deaths – fire service	0	0	
Percent fire protection plans processed in three days or less	30%	50%	

BUDGET SUMMARY:

	FY 2013 Actual	FY 2014 Approved Budget	FY 2015 Estimated Budget	FY 2015 Adopted Budget	Increase/Decrease FY 2014 App. To FY 2015	
					Amount	%
Costs:						
Personnel		5,874,673	6,943,752		+1,069,079	18.2%
Operating		449,479	770,732		+321,253	71.5%
Capital/Leases		10,878	415,732		+404,854	3,721%
TOTAL	5,856,219	6,335,030	8,130,216		1,795,186	28.34%
Revenue:						
Fees	15672.00	17,091			1,419	
State/Federal		0			0	
Local		17,901				
TOTAL	5,856,219	6,317,939				
Full-time Positions		79.5	79.5			

11/15/2013 COUNTY OF FREDERICK - B U D G E T - E X P E N S E

FUND #-010 GENERAL OPERATING FUND

GL067E

		FY 2012	FY 2013	Amended Budget	Actual On 2013/11	Dept Request	Admin Request
035050 -000-000	FIRE AND RESCUE						
035050-1000-000-000	PERSONNEL SERVICES						
035050-1001-000-001	FIRE & RESCUE DEPUTY CHIEF	60,875	64,527	66,366	24,504	73,677	
035050-1001-000-002	FIRE/RESCUE FIREFIGHTER	37,251	47,608	48,431	14,963	39,957	
035050-1001-000-003	FIRE/RESCUE TECHNICIAN	32,765	30,408	34,744	8,661	34,744	
035050-1001-000-004	FIRE/RESCUE SPECIALIST	44,040	46,682	47,977	17,722	48,409	
035050-1001-000-005	FIRE/RESCUE SPECIALIST	33,053	40,487	49,001	16,016	43,804	
035050-1001-000-006	FIRE/RESCUE SPECIALIST	45,647	44,882	44,156	13,029	34,744	
035050-1001-000-007	FIRE/RESCUE SPECIALIST	39,908	43,720	42,061	8,661	34,744	
035050-1001-000-008	FIRE/RESCUE SPECIALIST	44,716	47,399	48,785	18,006	49,248	
035050-1001-000-009	FIREFIGHTER	45,698	48,440	49,785	18,389	50,232	
035050-1001-000-010	FIRE/RESCUE SPECIALIST	44,102	46,748	48,045	17,747	48,477	
035050-1001-000-011	FIRE/RESCUE SPECIALIST	45,642	48,380	49,723	18,366	50,170	
035050-1001-000-012	FIRE/RESCUE TECHNICIAN	32,778	34,424	35,473	13,151	35,717	
035050-1001-000-013	FIREFIGHTER	41,005	35,090	43,936	13,108	35,373	
035050-1001-000-014	FIRE/RESCUE TECHNICIAN	33,466	33,879	36,359	12,128	35,926	
035050-1001-000-015	FIRE/RESCUE SPECIALIST	40,387	43,345	43,956	17,047	46,479	
035050-1001-000-016	FIREFIGHTER	31,041	34,744	38,974	17,259	34,744	
035050-1001-000-017	FIRE/RESCUE SPECIALIST	44,720	47,403	48,789	18,007	49,252	
035050-1001-000-018	FIRE/RESCUE SPECIALIST	44,040	46,682	47,838	17,698	48,223	
035050-1001-000-019	FIRE/RESCUE SPECIALIST	39,908	43,007	43,334	16,829	45,794	
035050-1001-000-020	FIRE/RESCUE SPECIALIST	39,908	43,007	43,667	16,884	46,239	
035050-1001-000-021	FIRE/RESCUE TECHNICIAN	38,798	34,744	35,682	13,185	35,995	
035050-1001-000-022	FIRE/RESCUE SPECIALIST	40,387	43,523	44,091	17,070	46,658	
035050-1001-000-023	FIRE/RESCUE SPECIALIST	37,573	34,858	40,903	15,115	41,262	
035050-1001-000-024	FIRE/RESCUE SPECIALIST	39,599	42,674	43,230	16,737	45,748	
035050-1001-000-025	FIRE/RESCUE SPECIALIST	44,040	46,682	48,047	17,733	48,503	
035050-1001-000-026	FIRE/RESCUE SPECIALIST	44,830	52,999	36,221	8,661	34,744	
035050-1001-000-027	FIRE/RESCUE SPECIALIST	44,040	46,682	47,767	17,687	48,129	
035050-1001-000-028	FIRE/RESCUE SPECIALIST	44,338	46,998	48,267	17,836	48,690	
035050-1001-000-029	FIRE/RESCUE SPECIALIST						
035050-1001-000-030	FIRE/RESCUE SPECIALIST	33,640	37,091	36,766	15,169	41,436	
035050-1001-000-031	FIRE/RESCUE SPECIALIST	44,040	46,682	47,662	17,669	47,989	
035050-1001-000-032	FIRE/RESCUE TECHNICIAN	39,415	42,368	43,308	16,760	45,840	
035050-1001-000-033	VOLUNTEER COORDINATOR	53,846	57,077	58,703	21,675	59,246	
035050-1001-000-034	FIRE/RESCUE SPECIALIST	45,404	48,128	49,535	18,283	50,006	
035050-1001-000-035	FIREFIGHTER						
035050-1001-000-036	ADMINISTRATIVE ASST.	50,017	53,018	54,137	15,772	39,782	
035050-1001-000-037	FIREFIGHTER						
035050-1001-000-038	FIRE/RESCUE SPECIALIST	44,338	46,998	48,407	17,859	48,878	
035050-1001-000-039	FIREFIGHTER						

035050-1001-000-040	FIREFIGHTER						
035050-1001-000-041	FIREFIGHTER						
035050-1001-000-042	FIRE/RESCUE SPECIALIST	35,931	39,055	39,378	15,962	43,712	
035050-1001-000-043	FIRE TECHNICIAN	44,040	46,682	47,837	17,698	48,223	
035050-1001-000-044	FIRE/RESCUE SPECIALIST	44,869	47,562	48,916	18,061	49,369	
035050-1001-000-045	FIREFIGHTER						
035050-1001-000-046	FIREFIGHTER						
035050-1001-000-047	FIREFIGHTER						
035050-1001-000-048	FIRE/RESCUE SPECIALIST	40,042	42,975	43,714	16,924	46,260	
035050-1001-000-049	FIREFIGHTER						
035050-1001-000-050	FIRE & RESCUE CHIEF	80,251	85,066	87,362	32,283	88,129	
035050-1001-000-051	FIREFIGHTER						
035050-1001-000-052	OFFICE ASSISTANT III	13,850	14,682	13,850	5,564	15,151	
035050-1001-000-053	FIREFIGHTER						
035050-1001-000-054	FIREFIGHTER						
035050-1001-000-055	CHIEF DEPUTY						
035050-1001-000-056	CAPTAIN	70,750	88,502	76,853	23,529	64,395	
035050-1001-000-057	DEPUTY CHIEF	74,721	79,204	81,461	30,078	82,214	
035050-1001-000-058	DEPUTY CHIEF	73,319	77,718	79,991	29,523	80,749	
035050-1001-000-059	FIRE & RESCUE LIEUTENANT	54,195	57,446	58,998	21,801	59,514	
035050-1001-000-060	FIREFIGHTER/EMT	22,706	34,744	35,604	13,172	35,891	
035050-1001-000-061	FIRE & RESCUE LIEUTENANT	61,253	52,930	54,557	20,120	55,100	
035050-1001-000-062	FIREFIGHTER	33,735	36,957	39,594	17,879	34,744	
035050-1001-000-063	FIRE/RESCUE TECHNICIAN	49,154	52,103	53,275	19,734	53,666	
035050-1001-000-064	CAPTAIN	61,114	64,781	66,530	24,584	67,113	
035050-1001-000-065	SPECIALIST	49,228	52,182	53,591	19,803	54,060	
035050-1001-000-066	LIEUTENANT	49,919	52,914	54,422	20,094	54,924	
035050-1001-000-067	LIEUTENANT	61,116	64,783	66,677	24,609	67,309	
035050-1001-000-068	LIEUTENANT	55,758	59,104	60,832	22,452	61,409	
035050-1001-000-069	FIRE/RESCUE SPECIALIST	40,036	43,146	43,708	16,922	46,254	
035050-1001-000-070	LIEUTENANT	48,958	53,046	54,558	20,144	55,062	
035050-1001-000-071	LIEUTENANT	55,829	59,178	60,688	22,443	61,190	
035050-1001-000-072	LIEUTENANT	55,303	58,622	60,248	22,254	60,791	
035050-1001-000-073	FF/EMT	44,983	47,682	49,148	18,125	49,637	
035050-1001-000-074	LIEUTENANT	55,620	58,958	60,638	22,389	61,198	
035050-1001-000-075	LIEUTENANT	53,103	55,523	57,765	20,205	55,194	
035050-1001-000-076	SECRETARY I	25,559	28,502	26,001	5,156	27,052	
035050-1001-000-077	SPECIALIST	50,939	53,496	55,493	20,498	55,993	
035050-1001-000-078	FIREFIGHTER/RESCUE SPECIALIS	49,260	52,216	53,548	19,803	53,991	
035050-1001-000-079	FIRE & RESCUE LIEUTENANT	54,080	57,325	59,088	21,791	59,675	
035050-1001-000-080	FIREFIGHTER I	8,644	34,744	48,364	13,199	36,099	
035050-1001-000-081	FIRE/RESCUE SPECIALIST	39,260	42,310	42,926	16,605	45,445	
035050-1001-000-082	FIRE/RESCUE SPECIALIST	44,080	41,247	46,725	8,661	34,744	
035050-1001-000-083	FIREFIGHTER						
035050-1001-000-084	FIREFIGHTER						
035050-1001-000-085	FIREFIGHTER						

035050-1000-000-086	OFFICE ASSISTANT II					
035050-1001-000-087	SECRETARY III	35,116	37,223	40,242	14,741	40,803
035050-1001-000-088	TRAINING OFFICER					
035050-1001-000-089	TRAINING OFFICER					
035050-1001-000-090	FIRE/RESCUE SPECIALIST	44,101	45,279	40,988	19,274	34,744
035050-1001-000-091	FIRE/RESCUE SPECIALIST	44,661	47,341	48,690	17,978	49,140
035050-1001-000-092	FIREFIGHTER					
035050-1001-000-093	FIREFIGHTER					
035050-1001-000-094	FIRE/RESCUE SPECIALIST	43,698	46,320	47,502	17,567	47,895
035050-1001-000-095	FIRE/RESCUE SPECIALIST	43,783	46,410	47,664	17,613	48,081
035050-1001-000-096	FIRE/RESCUE SPECIALIST	35,848	34,744	35,603	13,172	35,891
035050-1001-000-097	FIRE/RESCUE SPECIALIST	43,166	37,373	46,473	8,040	46,473
035050-1001-000-098	FIRE/RESCUE SPECIALIST	44,553	47,226	48,536	17,928	48,973
035050-1001-000-099	SECRETARY I					
035050-1001-000-100	RESOURCE MANAGEMENT	43,739	46,363	61,297	26,935	54,979
035050-1001-000-101	HEALTH & SAFETY					
035050-1001-000-102	FIRE/RESCUE TECHNICIAN	32,778	35,179	35,728	13,845	37,795
035050-1001-000-103	REVENUE RECOVERY SPECIALIST					
035050-1001-000-104	FIREFIGHTER		13,457	34,369	13,091	35,236
035050-1001-000-105	FIREFIGHTER		7,906	34,000	13,029	34,744
035050-1001-000-106	FIREFIGHTER					
035050-1001-000-107	FIREFIGHTER					
035050-1001-000-108	FIREFIGHTER					
035050-1001-000-109	FIREFIGHTER					
035050-1001-000-110	FIREFIGHTER					
035050-1001-000-111	FIREFIGHTER					
035050-1001-000-112	FIREFIGHTER					
035050-1001-000-113	FIREFIGHTER					
035050-1001-000-114	FIREFIGHTER					
035050-1001-000-115	FIREFIGHTER					
035050-1001-000-116	FIREFIGHTER					
035050-1001-000-117	FIREFIGHTER					
035050-1001-000-118	FIREFIGHTER					
035050-1001-000-119	FIREFIGHTER					
035050-1001-000-120	FIREFIGHTER					
035050-1001-000-121	FIREFIGHTER					
035050-1001-000-122	FIREFIGHTER					
035050-1001-000-123	FIREFIGHTER					
035050-1001-000-124	FIREFIGHTER					
035050-1003-000-001	COMPENSATION OF EMERGENCY SE					
035050-1003-000-002	PART-TIME ADMIN. ASST.					
035050-1003-000-003	PART-TIME FIRE MEDICS	158,556	124,583	127,409	64,841	181,288
035050-1005-000-000	OVERTIME	158,058	252,535	546,451	187,510	1,004,531
035050-1007-000-000	INCENTIVE PAY	132,015	143,490	127,854	53,095	252,000
035050-1007-000-001	CAREER DEVELOPMENT-PROMOTION			41,764		56,841
035050-1009-000-000	MERIT RESERVE					

	PERSONAL SERVICES	3,926,932	4,252,198	4,741,036	1,706,110	5,342,530
035050-2000-000-000	FRINGE BENEFITS					
035050-2001-000-000	F.I.C.A.	293,325	320,699	335,511	123,854	335,511
035050-2002-000-000	RETIREMENT - V.S.R.S.	479,104	418,177	448,691	154,146	448,691
035050-2005-000-000	HOSPITAL/MEDICAL PLANS	596,251	610,096	629,640	245,706	629,640
035050-2006-000-000	GROUP INSURANCE	9,708	43,725	46,382	16,105	46,382
035050-2011-000-000	WORKERS COMPENSATION - COMMO	105,215	150,319	138,498	61,935	138,498
035050-2013-000-000	EDUCATION-TUITION ASSISTANCE	8,520		2,500		2,500
	EMPLOYEE BENEFITS	1,492,123	1,543,016	1,601,222	601,746	1,601,222
	PERSONNEL TOTAL					6,943,752
035050-3000-000-000	CONTRACTUAL SERVICES					
035050-3002-000-000	PROFESSIONAL SERVICES - OTHE					
035050-3003-000-000	TEMPORARY HELP SERVICE FEES					
035050-3004-000-001	REPAIR AND MAINTENANCE-EQUIP	6,144	11,548	16,750	1,856	22,900
035050-3004-000-002	REPAIR AND MAINTENANCE - VEH	15,985	27,803	21,250	10,875	39,000
035050-3004-000-003	REPAIR AND MAINTENANCE - BUI					
035050-3005-000-000	MAINTENANCE SERVICE CONTRACT	673	1,872			1,875
035050-3006-000-000	PRINTING AND BINDING	13,996	11,346	16,350	8,431	21,800
035050-3007-000-000	ADVERTISING	10,855	17,128	19,000	3,066	22,000
035050-3009-000-002	CENTRAL DISPATCH					
035050-3009-000-003	911 TARIFF					
035050-3009-000-004	FOREST FIRE EXT.	13,990	13,990	14,006	14,009	14,006
035050-3010-000-000	OTHER CONTRACTUAL SERVICES	51,493	40,785	57,232	13,073	79,306
	PURCHASED SERVICES	113,136	124,472	144,588	51,310	200,887
035050-4000-000-000	INTERNAL SERVICES					
035050-4003-000-002	CENTRAL STORES - GASOLINE	40,337	41,514	30,000	12,331	48,000
	INTERNAL SERVICES	40,337	41,514	30,000	12,331	48,000
035050-5100-000-000	UTILITIES					
035050-5101-000-000	ELECTRICAL SERVICES					
035050-5200-000-000	COMMUNICATION					
035050-5204-000-000	POSTAGE AND TELEPHONE	16,494	15,147	20,380	2,839	20,380
035050-5299-000-000	INTERNET ACCESS	2,037	3,130	3,500	2,946	4,084
035050-5305-000-000	MOTOR VEHICLE INSURANCE	7,907	8,841	13,050	9,317	13,050
035050-5400-000-000	MATERIALS AND SUPPLIES					
035050-5401-000-000	OFFICE SUPPLIES	14,083	6,687	13,900	5,961	13,900
035050-5402-000-000	FOOD SUPPLIES					
035050-5402-000-001	DOG FOOD/K-9 MAINTENANCE		1,394	1,000	130	2,600
035050-5403-000-000	AGRICULTURAL SUPPLIES					500
035050-5404-000-000	MEDICAL AND LABORATORY SUPPL	7,659	10,537	11,500	2,005	30,713
035050-5407-000-000	REPAIR AND MAINTENANCE SUPPL	22,660	24,650	20,496	6,013	30,656
035050-5408-000-000	VEHICLE AND POWERED EQUIPMEN	8,039	13,252	49,494	20,320	50,850
035050-5408-000-002	VEHICLE FUELS & LUBRICANTS					
035050-5409-000-000	POLICE SUPPLIES	2,609	5,752	2,600	50	2,600
035050-5410-000-000	UNIFORMS & WEARING APPAREL	105,615	79,746	79,063	21,074	148,226
035050-5411-000-000	BOOKS AND SUBSCRIPTIONS	23,495	35,525	27,586	11,042	35,448
035050-5413-000-000	OTHER OPERATING SUPPLIES	30,681	30,886	30,584	10,705	89,113

035050-5400-000-001	OTHER OPERATING SUPP.GRANT R						
035050-5413-000-004	OTHER OPERATING SUPPLIES/EME	1,376		2,000	490		2,000
035050-5413-000-010	EMERGENCY SERVICES HAZARDOUS						
035050-5415-000-000	OTHER EXPENSES				532		
035050-5506-000-000	TRAVEL	15,488	19,753	19,600	6,248		42,500
035050-5600-000-000	PAYMENTS TO OTHER MUNIC						
035050-5604-000-012	TOP OF VA SEARCH/RESCUE						
035050-5605-000-000	COUNTY SHARE - SARA,TITLE II	7,681	8,135	13,000	2,054		13,000
035050-5605-000-001	SARA, TITLE III						
035050-5605-000-002	HAZARDOUS MATERIAL RESPONSE	5,332	30,750	19,000			19,000
035050-5800-000-000	MISCELLANEOUS						
035050-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	1,729	1,370	2,725	1,269		3,225
035050-5806-000-000	RESERVE FOR CONTINGENCIES						
	OTHER CHARGES	272,885	295,555	334,986	102,995		521,845
035050-8001-000-000	LEASE/RENT OF EQUIPMENT						
035050-8002-000-000	FURNITURE AND FIXTURES						
035050-8003-000-000	COMMUNICATIONS EQUIPMENT						
035050-8005-000-000	MOTOR VEHICLES AND EQUIPMENT		29,374	91,518	91,518		100,000
035050-8007-000-000	INTEGRATED TECHNOLOGY EQUIPM						20,000
035050-8009-000-000	MISCELLANEOUS EQUIPMENT			65,996	65,996		284,854
	CAPITAL OUTLAY		29,374	157,514	157,514		404,854
035050-9001-000-000	LEASE/RENT OF EQUIPMENT	10,806	8,924	10,878	1,451		10,878
	OTHER USES OF FUNDS-	10,806	8,924	10,878	1,451		10,878
	PERSONNEL TOTAL						6,943,752
	OPERATING TOTAL						770,732
	LEASE/CAPITAL TOTAL						415,732
	TOTAL	5,856,219	6,295,053	7,020,224	2,633,457		8,130,216

5-YEAR CAPITAL PROJECTIONS

DEPARTMENT Fire & Rescue		DEPARTMENT CODE 3505	
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
FY15			
3505-8003-000	COMMUNICATIONS EQUIPMENT		
3505-8005-000	MOTOR VEHICLE & EQUIPMENT 2015 Chevy Tahoe Ops10 @ \$35,000 ea.	35,000	100,000
	2015 Ford F250 4 Dr. 4WD Diesel Pick-Up (K-9)	35,000	
	2015 Ford F250 4 Dr. 4WD Pick-Up (TR)	30,000	
3505-8007-000	ADP EQUIPMENT PortaCount & required equipment	20,000	20,000
3505-8009-000	MISCELLANEOUS EQUIPMENT Stryker Bariatric Stretcher with attachments	9,854	284,854
	Gas Meter - 12 @5750	69,000	
	Onboard RV Generator - Command 10	6,000	
	Lifepak 15 Monitor/Defibrillator X 1 @ \$40,000 ea. (possible Grant)	40,000	
	Laerdal SimMan3G Training Manikin (Grant Match)	50,000	
	Laerdal SimJunior Training Manikin (Grant Match)	50,000	
	Laerdal SimBaby Training Manikin (Grant Match)	50,000	
	Noelle Obstetrical Training Manikin (Grant Match)	10,000	
TOTAL			404,854
FY16 PROJECTIONS			
3505-8003-000	COMMUNICATIONS EQUIPMENT		
3505-8005-000	MOTOR VEHICLE & EQUIPMENT 2016 Chevy Tahoe Chief10 @ \$35,000	35,000	105,000
	2016 Ford F250 4 Dr. 4WD Diesel Pick-Up (K-9)	35,000	
	2016 Ford F250 4 Dr. 4WD Diesel Pick-Up (TR)	35,000	
3505-8007-000	ADP EQUIPMENT		
3505-8009-000	MISCELLANEOUS EQUIPMENT		28,000

		Air Pack Replacements		
		Bullex Fire Extinguisher Trainer	10,000	
		Large Scale Scanner - Plans	18,000	
		Fire Station 22		
TOTAL				133,000
FY17 PROJECTIONS				
3505-8003-000		COMMUNICATIONS EQUIPMENT		75,000
		Tower Site Radio Updates	75,000	
3505-8005-000		MOTOR VEHICLE & EQUIPMENT		425,000
		PET Trailer Replacement	40,000	
		Engine 10 Replacement	385,000	
3505-8007-000		ADP EQUIPMENT		100,000
		Mobile Data Solutions 20 @ \$5000	100,000	
3505-8009-000		MISCELLANEOUS EQUIPMENT		10,000
		Bullex Fire Extinguisher Trainer	10,000	
		Fire Station 23		
		Training Center Phase 1		
TOTAL				610,000
FY18 PROJECTIONS				
3505-8003-000		COMMUNICATIONS EQUIPMENT		235,000
3505-8005-000		MOTOR VEHICLE & EQUIPMENT		
		Ambulance 10 Replacement	235,000	
3505-8007-000		ADP EQUIPMENT		100,000
		Mobile Data Computers 20 @ \$5000	100,000	

3505-8009-000	MISCELLANEOUS EQUIPMENT Training Center Phase 2 Fire Station 24			0
TOTAL				335,000
FY19 PROJECTIONS				
3505-8003-000	COMMUNICATIONS EQUIPMENT Mobile Radios		42,000	42,000
3505-8005-000	MOTOR VEHICLE & EQUIPMENT Airshop Vehicle Replacement Command Bus Replacement		30,000 400,000	430,000
3505-8007-000	ADP EQUIPMENT			-
3505-8009-000	MISCELLANEOUS EQUIPMENT Multigas meters 5 @ \$5000 Training Center Phase 3		25,000	25,000
TOTAL				497,000
FY20 PROJECTIONS				
3505-8003-000	COMMUNICATIONS EQUIPMENT			-

3505-8005-000	MOTOR VEHICLE & EQUIPMENT		35,000
	2020 Chevy Tahoe @ \$35,000 (Battalion Vehicle)	35,000	
3505-8007-000	ADP EQUIPMENT		-
3505-8009-000	MISCELLANEOUS EQUIPMENT		35,000
	Portacount replacements 2 @ \$5000	10,000	
	Multigas Meters 5 @ \$5000	25,000	
	Fire Station 25		
TOTAL			70,000

2014-2015 CAPITAL REQUESTS

DEPARTMENT	Fire & Rescue	DEPARTMENT CODE	3505
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
3505-8003-000	COMMUNICATIONS EQUIPMENT		
3505-8005-000	MOTOR VEHICLE & EQUIPMENT		100,000
	2015 Chevy Tahoe Ops10 @ \$35,000 ea.	35,000	
	2015 Ford F250 4 Dr. 4WD Diesel Pick-Up (K-9)	35,000	
	2015 Ford F250 4 Dr. 4WD Pick-Up	30,000	
3505-8007-000	ADP EQUIPMENT		20,000
	PortaCount & required equipment	20,000	
3505-8009-000	MISCELLANEOUS EQUIPMENT		284,854
	Stryker Bariatric Stretcher with attachments	9,854	
	Gas Meter - 12 @5750	69,000	
	Onboard RV Generator - Command 10	6,000	
	Lifepak 15 Monitor/Defibrillator X 1 @ \$40,000 ea. (possible Grant)	40,000	
	Laerdal SimMan3G Training Manikin (Grant Match)	50,000	
	Laerdal SimJunior Training Manikin (Grant Match)	50,000	
	Laerdal SimBaby Training Manikin (Grant Match)	50,000	
	Noelle Obstetrical Training Manikin (Grant Match)	10,000	
TOTAL			404,854

2014-2015 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT		FIRE & RESCUE	DEPARTMENT CODE	3505
EXPENDITURE LINE ITEM	DESCRIPTION		DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
035050-1001-000-001	FIRE & RESCUE DEPUTY CHIEF			73,677
035050-1001-000-002	FIRE/RESCUE FIREFIGHTER			39,957
035050-1001-000-003	FIRE/RESCUE TECHNICIAN			34,744
035050-1001-000-004	FIRE/RESCUE SPECIALIST			48,409
035050-1001-000-005	FIRE/RESCUE SPECIALIST			43,804
035050-1001-000-006	FIRE/RESCUE SPECIALIST			34,744
035050-1001-000-007	FIRE/RESCUE SPECIALIST			34,744
035050-1001-000-008	FIRE/RESCUE SPECIALIST			49,248
035050-1001-000-009	FIREFIGHTER			50,232
035050-1001-000-010	FIRE/RESCUE SPECIALIST			48,477
035050-1001-000-011	FIRE/RESCUE SPECIALIST			50,170
035050-1001-000-012	FIRE/RESCUE TECHNICIAN			35,717
035050-1001-000-013	FIREFIGHTER			35,373
035050-1001-000-014	FIRE/RESUCE TECHNICIAN			35,926
035050-1001-000-015	FIRE/RESCUE SPECIALIST			46,479
035050-1001-000-016	FIREFIGHTER			34,744
035050-1001-000-017	FIRE/RESCUE SPECIALIST			49,252
035050-1001-000-018	FIRE/RESCUE SPECIALIST			48,223
035050-1001-000-019	FIRE/RESCUE SPECIALIST			45,794
035050-1001-000-020	FIRE/RESCUE SPECIALIST			46,239
035050-1001-000-021	FIRE/RESCUE TECHNICIAN			35,995
035050-1001-000-022	FIRE/RESCUE SPECIALIST			46,658
035050-1001-000-023	FIRE/RESCUE SPECIALIST			41,262
035050-1001-000-024	FIRE/RESCUE SPECIALIST			45,748
035050-1001-000-025	FIRE/RESCUE SPECIALIST			48,503
035050-1001-000-026	FIRE/RESCUE SPECIALIST			34,744
035050-1001-000-027	FIRE/RESCUE SPEICALIST			48,129
035050-1001-000-028	FIRE/RESCUE SPECIALIST			48,690
035050-1001-000-029	FIRE/RESCUE SPECIALIST			

035050-1001-000-030	FIRE/RESCUE SPECIALIST		41,436
035050-1001-000-031	FIRE/RESCUE SPECIALIST		47,989
035050-1001-000-032	FIRE/RESCUE TECHNICIAN		45,840
035050-1001-000-033	VOLUNTEER COORDINATOR		59,246
035050-1001-000-034	FIRE/RESCUE SPECIALIST		50,006
035050-1001-000-035	FIREFIGHTER		
035050-1001-000-036	ADMINISTRATIVE ASST.		39,782
035050-1001-000-037	FIREFIGHTER		
035050-1001-000-038	FIRE/RESCUE SPECIALIST		48,878
035050-1001-000-039	FIREFIGHTER		
035050-1001-000-040	FIREFIGHTER		
035050-1001-000-041	FIREFIGHTER		
035050-1001-000-042	FIRE/RESCUE SPECIALIST		43,712
035050-1001-000-043	FIRE TECHNICIAN		48,223
035050-1001-000-044	FIRE/RESCUE SPECIALIST		49,369
035050-1001-000-045	FIREFIGHTER		
035050-1001-000-046	FIREFIGHTER		
035050-1001-000-047	FIREFIGHTER		
035050-1001-000-048	FIRE/RESCUE SPECIALIST		46,260
035050-1001-000-049	FIREFIGHTER		
035050-1001-000-050	FIRE & RESCUE CHIEF		88,129
035050-1001-000-051	FIREFIGHTER		
035050-1001-000-052	OFFICE ASSISTANT III		15,151
035050-1001-000-053	FIREFIGHTER		
035050-1001-000-054	FIREFIGHTER		
035050-1001-000-055	CHIEF DEPUTY		
035050-1001-000-056	CAPTAIN		64,395
035050-1001-000-057	DEPUTY CHIEF		82,214
035050-1001-000-058	DEPUTY CHIEF		80,749
035050-1001-000-059	FIRE & RESCUE LIEUTENANT		59,514
035050-1001-000-060	FIREFIGHTER/EMT		35,891
035050-1001-000-061	FIRE & RESCUE LIEUTENANT		55,100
035050-1001-000-062	FIREFIGHTER		34,744
035050-1001-000-063	FIRE/RESCUE TECHNICIAN		53,666
035050-1001-000-064	CAPTAIN		67,113
035050-1001-000-065	SPECIALIST		54,060
035050-1001-000-066	LIEUTENANT		54,924
035050-1001-000-067	LIEUTENANT		67,309
035050-1001-000-068	LIEUTENANT		61,409
035050-1001-000-069	FIRE/RESCUE SPECIALIST		46,254
035050-1001-000-070	LIEUTENANT		55,062
035050-1001-000-071	LIEUTENANT		61,190
035050-1001-000-072	LIEUTENANT		60,791
035050-1001-000-073	FF/EMT		49,637
035050-1001-000-074	LIEUTENANT		61,198
035050-1001-000-075	LIEUTENANT		55,194

035050-1001-000-076	SECRETARY I		27,052
035050-1001-000-077	SPECIALIST		55,993
035050-1001-000-078	FIREFIGHTER/RESCUE SPECIALIS		53,991
035050-1001-000-079	FIRE & RESCUE LIEUTENANT		59,675
035050-1001-000-080	FIREFIGHTER I		36,099
035050-1001-000-081	FIRE/RESCUE SPECIALIST		45,445
035050-1001-000-082	FIRE/RESCUE SPECIALIST		34,744
035050-1001-000-083	FIREFIGHTER		
035050-1001-000-084	FIREFIGHTER		
035050-1001-000-085	FIREFIGHTER		
035050-1001-000-086	OFFICE ASSISTANT II		
035050-1001-000-087	SECRETARY III		40,803
035050-1001-000-088	TRAINING OFFICER		
035050-1001-000-089	TRAINING OFFICER		
035050-1001-000-090	FIRE/RESCUE SPECIALIST		34,744
035050-1001-000-091	FIRE/RESCUE SPECIALIST		49,140
035050-1001-000-092	FIREFIGHTER		
035050-1001-000-093	FIREFIGHTER		
035050-1001-000-094	FIRE/RESCUE SPECIALIST		47,895
035050-1001-000-095	FIRE/RESCUE SPECIALIST		48,081
035050-1001-000-096	FIRE/RESCUE SPECIALIST		35,891
035050-1001-000-097	FIRE/RESCUE SPECIALIST		46,473
035050-1001-000-098	FIRE/RESCUE SPECIALIST		48,973
035050-1001-000-099	SECRETARY I		
035050-1001-000-100	RESOURCE MANAGEMENT		54,979
035050-1001-000-101	HEALTH & SAFETY		
035050-1001-000-102	FIRE/RESCUE TECHNICIAN		37,795
035050-1001-000-103	REVENUE RECOVERY SPECIALIST		
035050-1001-000-104	FIREFIGHTER		35,236
035050-1001-000-105	FIREFIGHTER		34,744
035050-1001-000-106	FIREFIGHTER		
035050-1001-000-107	FIREFIGHTER		
035050-1001-000-108	FIREFIGHTER		
035050-1001-000-109	FIREFIGHTER		
035050-1001-000-110	FIREFIGHTER		
035050-1001-000-111	FIREFIGHTER		
035050-1001-000-112	FIREFIGHTER		
035050-1001-000-113	FIREFIGHTER		
035050-1001-000-114	FIREFIGHTER		
035050-1001-000-115	FIREFIGHTER		
035050-1001-000-116	FIREFIGHTER		
035050-1001-000-117	FIREFIGHTER		
035050-1001-000-118	FIREFIGHTER		
035050-1001-000-119	FIREFIGHTER		
035050-1001-000-120	FIREFIGHTER		
035050-1001-000-121	FIREFIGHTER		

035050-1001-000-122	FIREFIGHTER		
035050-1001-000-123	FIREFIGHTER		
035050-1001-000-124	FIREFIGHTER		
035050-1003-000-003	PART-TIME SALARIES AND WAGES		181,288
	Firefighters - ALS @ \$17.00 BLS @ \$15.00	45,000	
	P/T SCBA Inspector @ \$17 hr.	21,216	
	P/T Office Assistant @ \$15 hr.	24,960	
	P/T Deputy EM Coordinator @ \$17 hr.	21,216	
	P/T Fire Inspector @ \$17 hr.	17,680	
	Part-time Fire Logistics @ \$17 hr.	21,216	
	Part-Time Fire and Rescue Instructors	30,000	
035050-1005-000-000	EXTRA HELP/OVERTIME		1,004,531
	Holiday Pay	38,765	
	Incidental Overtime Operations	21,450	
	Training Days	167,863	
	Kelly Day Overtime	711,453	
	Incidental Overtime Life Safety	30,500	
	Incidental Overtime Training	34,500	
3505-1007-000	INCENTIVE PAY		252,000
	Incentive Pay Operations	213,000	
	Incentive Pay Life Safety	20,000	
	Incentive Pay Training	19,000	
3505-1007-001	CAREER DEVELOPMENT PROMOTIONAL		56,841
	Employees Eligible	25,801	
	5% repay	31,040	
	TOTAL SALARY EXPENDITURES		5,342,530
3505-2001-000	F.I.C.A.		335,511
3505-2002-000	RETIREMENT		448,691
3505-2005-000	HOSPITAL/MEDICAL PLANS		629,640
3505-2006-000	GROUP INSURANCE		46,382
3505-2011-000	WORKERS COMPENSATION		138,498
3505-2013-000	EDUCATION - TUITION ASSISTANCE		2,500
	TOTAL FRINGE BENEFIT		1,601,222
	TOTAL SALARY AND FRINGE BENEFITS		6,943,752
3505-3004-001	REPAIR AND MAINTENANCE - EQUIPMENT		22,900
	Maintenance and repair of mobile and portable radios, pagers, and firefighting equipment. Maintenance required on grant equipment purchases.		
	Calibration of PosiCheck	700	
	15 radios @ \$100	1,500	
	Calibration of Portacount	750	
	Annual calibration of Lifepak (2) (2 x \$300)	600	
	Repair and decon of PPE	5,000	
	Hydro test of cylinders	1,000	

	Pager & Radio	100	
	Public Education Trailer Equipment, smoke machines, fire arms repairs, cameras, etc.	2,000	
	Pager	100	
	Pagers (5)	500	
	Radios (20)	2,500	
	Service of small engine equipment (chain saw, rotary saw, reciprocating saw, generators, smoke machines, etc.)	2,500	
	Annual calibration of auto belays (2) 2 x \$250	500	
	Miscellaneous firefighting equipment	1,500	
	Annual Ground Ladder Testing	750	
	Annual calibration of lifepak (3) (3 x \$300)	900	
	Hydro test of cylinders	2,000	
3505-3004-002	REPAIR AND MAINTENANCE - VEHICLES		39,000
	Repair, maintenance, and annual certification testing of Department vehicles, including emergency warning devices.		
	2 - staff vehicles @ 1250 ea. Batt10,OPS10	2,500	
	2 - ALS Response Units @ 1,500 ea.	3,000	
	1 - RM Van 07 Chevy Van	1,250	
	1 - SCBA Van @ \$1250 ea.	1,250	
	5 - staff vehicles @ 1250 ea. Crown Vic & Chief 10 & Impala Pick-up, Tahoe	6,250	
	1 - Command 10	1,250	
	1 - EM staff vehicle	1,250	
	4 - staff vehicles @ 1,250 ea. FM10,10-1,10-2,10-3	5,000	
	1 - Public Education Trailer	2,000	
	3 - Staff vehicles @ \$1250 ea. TR10, 10-1, 10-2	3,750	
	6 - Trailers @ \$500 each	3,000	
	1 - Mobile Air Supply Trailer	1,000	
	1 - Pumper	5,000	
	1 - Ambulance 10	1,250	
	1 - Bus 10	1,250	
3505-3005-000	MAINTENANCE SERVICE CONTRACTS		1,875
	Edge Wave Iprism Web Security (Annual Fee 4 Proxy Server Downtown)	900	
	COB - email archiver	250	
	IT maintenance	725	
3505-3006-000	PRINTING AND BINDING		21,800
	Operations air shop forms (Was \$300)	500	
	Miscellaneous forms (forms, stationary, business cards, etc)	2,000	
	Preparedness Publications (Eng. & Spanish)	500	
	Plaques for recognition	500	
	Recruitment and Appreciation Items	11,000	
	Fire and Rescue Explorer Post Materials	500	
	Fire Marshal Forms	300	
	Public Education Materials	5,000	
	Parking Ordinance Ticket Books	500	

	Training Record Forms	500	
	Fire / E.M.S. Training Handout Materials - Career / Volunteer	500	
3505-3007-000	ADVERTISING		22,000
	Volunteer Recruitment and Retention Advertisements/Programs	21,000	
	Multimedia, Fire Safety Education, Seasonal Ads	1,000	
3505-3009-004	FOREST FIRE EXTINCTION		14,006
	Payment to Commonwealth of Virginia mandated by Section 10-46 of the State Code, Frederick County is assessed .09 cents for each acre of forestland protected.	14,006	
3505-3010-000	OTHER CONTRACTUAL SERVICES		79,306
	Annual physical examinations and stress test for career fire and rescue employees required by Federal OSHA regulations and other miscellaneous services.		
	Physicals/Stress/EKG - 80 @ \$267 + Misc. lab testing, etc.	30,000	
	Virginia State Police (Background Investigations) 40 @ \$20 ea.	800	
	Third Party Entrance Examinations (Employment Testing)	1,500	
	Comcast (\$599.20 x 12)	7,200	
	Shentel (\$72 x 12) Co. 17	864	
	CWG - Cisco ASA 5505 Annual Fee 3 @ \$71	213	
	CWG - Cisco ASA 5510 Annual Fee	539	
	PHSI - Office Bottled Water	708	
	Telvent	1,602	
	ACS Firehouse Software (Maintenance Contract)	3,420	
	Appreciation Picnic	400	
	Dept. Pictures	1,000	
	K-9 Vet Services (2)	1,500	
	Air Support Trailer Maintenance Contract	3,800	
	Internet Based Training	6,500	
	Specialized Training Program	19,260	
	F2 Server Warranty (Expired 2009 we pay for parts as needed)		
	F3 Server Warranty (Expired 2011 we pay for parts as needed)		
	FH CAD Interface (Now being paid through PSC)		
3505-4003-001	CENTRAL STORES - GASOLINE		48,000
	20 department vehicles		
3505-5204-000	POSTAGE AND TELEPHONE		20,380
	Postage - \$100 per month x 12 months		
	Fed Ex & Ups \$150/mo x 12		
	Sprint \$435 per month x 12 months		
	VITA/MCI (LD lines not on the PBX & wireless cards) \$266 x 12		
	NGT Digital Voice (LD lines on the PBX) 12 x \$265		
	Verizon (F&R Listings) \$18/mo x 12 mo		
	Verizon (1/3 split for non-PBX phone lines at PSB) \$40 mo x 12 mo		
3505-5299-00	INTERNET ACCESS		4,084
	FCPS: Annual Internet Chgs.	3,160	
	Comcast (Internet Connect 1/3 split for PSB)	924	
3505-5305-000	MOTOR VEHICLE INSURANCE		13,050

	Insurance coverage staff vehicles @ 500	8,300	
	Insurance coverage for two (2) ALS Response Vehicles	1,000	
	Insurance coverage BUSx2,AMB10,P10	3,750	
3505-5401-000	OFFICE SUPPLIES		13,900
	Consumable office materials, supplies and IT software/hardware to support the administrative activities of the Department and the Volunteer Fire and Rescue Association.		
	Toner cartridges and supplies (11 station computers & printers)	1,000	
	Misc. supplies for Captains and Lt.	400	
	Misc. supplies to support SCBA laptop & printers (2 ea.)	200	
	PosiCheck Upgrade Software	650	
	Miscellaneous office supplies	5,500	
	EOC Supplies	400	
	Office Supplies for Training Courses	5,550	
	Certificates, folders, seals, etc.	200	
3505-5402-001	K-9 MAINTENANCE		2,600
	Food and supplements	2,000	
	Cans and Bottles	500	
	Training aids	100	
3505-5403-000	AGRICULTURAL SUPPLIES		500
	Treatmt & care animals during emer sheltering \$500	500	
3505-5404-000	MEDICAL & LAB SUPPLIES		30,713
	Replacement of consumable medical supplies and equipment needed for department EMS vehicles and supplies required for infectious disease control required by Federal OSHA regulations.		
	Intubation equipment, oxygen delivery devices, bag masks, suction catheters, etc.	500	
	Infection control supplies (gloves, masks, and disinfectants)	1,000	
	Cardiac monitoring/Defibrillator supplies	1,000	
	Soft tissue injury/trauma supplies	700	
	Patient assessment supplies	500	
	Miscellaneous equipment and supplies	2,250	
	OB kits, pediatric supplies, field pocket guides, splints, etc.	800	
	Oxygen cylinders refill	500	
	Airway management equipment and supplies	1,000	
	Infection control supplies, infection control kits, and gloves	500	
	Intravenous therapy supplies	500	
	Cardiac monitoring/defibrillation supplies	500	
	Soft tissue injury/trauma supplies	1000	
	Miscellaneous equipment and supplies	500	
	Manikin Supplies	1,000	
	Oxygen cylinders refill	250	
	Bariatric Equipment (ramp, lift chair, straps, stretchers)	13,213	
	Replacement of expiring equipment	5,000	
3505-5407-000	REPAIR & MAINTENANCE SUPPLIES		30,656
	Replacement batteries, Motorola pagers 5 @ \$12 ea.	60	

	Replacement batteries, portable radios 7 @ \$80 ea.	560	
	Replacement batteries, Lifepak monitor/defibrillator 6 @ \$300 ea.	1,800	
	Calibration gases for gas monitors	3,000	
	Miscellaneous SCBA supplies (straps, face pieces, etc.)	7,000	
	Miscellaneous SCBA supplies (straps, face pieces, etc.)	4,000	
	Replacement sensors for 12 gas monitors @ \$300	3,600	
	Miscellaneous radio equipment supplies	4,000	
	Replacement batteries, Motorola pagers 3 @ \$12 ea.	36	
	Replacement batteries, portable radios 40 @ \$80 ea.	3,200	
	Replacement batteries, Lifepak monitor/defibrillator 6 @ \$300 ea.	1,800	
	Projector Bulbs 2 @ \$400 ea.	800	
	Projector Bulbs 2 @ \$400 ea.	800	
3505-5408-000	VEHICLE & POWERED EQUIPMENT SUPPLIES		50,850
	Existing five agency vehicles & other equipment	6,300	
	Light Bar & Emer. Lighting/misc. for OPS10	10,000	
	Lettering/stripping for OPS10	1,500	
	Radios for OPS10	1,400	
	Inverters 3 @990	2,970	
	Storage Cabinet/Command Board OPS10	4,000	
	Command Bus (funds from Vol Budget)***		
	Emergency equipment for new K9 vehicle	3,600	
	Bed cover/slidding unit/& Rhino bedliner new K9 vehicle	3,100	
	Kennel	3,000	
	Inverter 1 @ 990	990	
	Light Bar & Emer. Lighting/misc. TR10-2	7,000	
	Lettering/stripping for TR10-2	3,000	
	Bed cover/slidding unit/& Rhino bedliner @ \$2500	2,500	
	Inverter 1 @ 990	990	
	Ambulance 10	500	
3505-5409-000	POLICE SUPPLIES		2,600
	Ammunition - Range & Quarterly Range Day	2,000	
	Evidence Collection Supplies	300	
	Evidence Cans	100	
	Barrier Tape	100	
	Fire Arms Supplies (cleaning)	100	
3505-5410-000	UNIFORMS & WEARING APPAREL		148,226
	Existing Personnel (Vol. Coordinator, Chaplains)	361	
	Commendation Awards & Assoc. Shirts	554	
	Part-time Personnel (1)	400	
	Uniform pants, station work (Nomex)		
	Yearly issue for wear, damage, and contamination		
	80 pair @ \$90	7,200	
	2 pair per employee x 1 employee = 2 pair @ \$90	180	
	4 pair per employee x 4 employees = 16 pair (+1) @ \$32	544	
	2 pair per employee x 3 employees = 6 pair @ \$90	540	
	Uniform T-shirt, station work		

	Yearly issue for wear, damage, and contamination	
	2 per employee x 80 employees = 160 @ \$13.00	2,080
	3 per employee x 1 employee = 3 @ \$13.00	39
	4 per employee x 4 employees = 16 (+1) @ \$13.00	221
	4 per employee x 3 employees = 12 @ \$13.00	156
	Dress shirt, station issue short sleeve	
	Class A dress uniform to be worn with tie at public meetings, ceremonies, funerals, and special events	
	12 @ \$31	372
	3 @ \$31 (Not this yr)	
	3 @ \$31	93
	Dress shirt, station issue long sleeve	
	Class A dress uniform to be worn with tie at public meetings, ceremonies, funerals, and special events	
	12 @ \$32	384
	3 @ \$32 (Not this yr)	
	3 @ \$32	96
	Uniform job shirt/winter, station work	
	Yearly issue for wear, damage, and contamination	
	1 per employee x 80 = 80 @ \$50	4,000
	2 per employee x 1 = 2 @ \$50	100
	2 per employee x 4 = 8 @ \$50	400
	1 per employee x 3 = 3 @ \$50	150
	Shoes, work (steel toe)	
	Yearly issue for wear, damage, and contamination	
	1 pair per employee x 80 employees = 80 @ \$125	10,000
	1 pair per employee x 1 employee = 1 @ \$125	125
	1 pair per employee x 4 employees = 4 @ \$125	500
	1 pair per employee x 3 employees = 3 @ \$125	375
	Uniform winter coat	
	Replacement, worn or damaged	
	1 x 6 employees - 6 coats @ \$180	1,080
	Uniform station/office polo shirt - long sleeve	
	1 per employee x 80 employees = 80 @ \$40	3,200
	2 per employee x 4 employees = 8 @ \$25	200
	2 per employee x 1 employee = 2 @ \$40	80
	4 per employee x 4 employees = 16 + 1 @ \$45 (Not this yr)	
	4 per employee x 3 employees = 12 @ \$40	480
	Uniform station/office polo shirt - short sleeve	
	2 per employee x 80 employees = 160 @ \$35	5,600
	2 per employee x 5 employees = 10 + 2 @ \$25	300
	2 per employee x 1 employee = 2 @ \$35	70
	4 per employee x 4 employees = 16 + 1 @ \$37	629
	4 per employee x 3 employees = 12 @ \$35	420
	Turnout coat, fire	
	Replacement, 5 years or older	

16 @ \$1,066	17,056
Turnout pant plus bailout system, fire	
Replacement, 5 years or older	
16 @ \$1218.00	19,488
Helmet, fire	
Replacement, 5 years or older	
20 @ \$250.00	5,000
Turnout Boot, fire	
Replacement	
12 @ \$300.00	3,600
Gloves, fire	
Replacement, wear, damage, and contamination	
24 pair @ \$50	1,200
Miscellaneous replacement items:	
Liners, bags, patches, and belts	1,500
Hoods	
30 @ \$20.00	600
Hats	
66 @ \$18.50	1,221
1 @ \$18.50	19
2 per employee x 4 @ \$18.50	148
3 @ \$18.50	56
Physical fitness clothing	
Shorts, sweatshirts, and sweatpants	
80 @ \$56	4,480
Nomex Forestry Shirts	
6 @ \$95.00	570
Badges, collar pins, name plates	1,000
May Day Equipment 5 @ \$33	165
Instructor Shirts, replacement	
Short sleeve T-shirt 15 @ \$15	225
Long sleeve T-shirt 15 @ \$18	270
Volunteer Fire Academy & EMS Academy	
Short sleeve T-shirt/Sweatshirt (BFA) 35 x 2 @ \$15	1,050
Short sleeve T-shirt/Sweatshirt (EMS) 35 x 2 @ \$15	1,050
Explorer Post Shirts	
Short sleeve polo shirts 15 @ \$25	375
Long sleeve t-shirts 15 @ \$14	210
EOC Position Vest 18 @ \$20	360
Three (3) replacement firefighter uniform issue	
Costs per Finance Committee	
3 @ \$5400	16,200
Part-time Uniform	
PPE (5 Sets) & Station Uniforms (10 Sets)	19,265
PPE 5 Sets	11,790
Office Uniforms (1 Existing Emp)	400

3505-5411-000	BOOKS & SUBSCRIPTIONS		35,448
	Fire Manager Software	4,500	
	Firehouse Magazine	30	
	Fire Engineering	30	
	NV Daily	95	
	The Winchester Star	105	
	EC/IC	500	
	Volunteer Management/Recruitment Books	200	
	FF Bibles - 50 (Chaplain Program)	175	
	CISD/TIR publications	100	
	International Codes	600	
	NFPA Codes Online	1,200	
	VA Law	413	
	Sprinkler Handbook	100	
	Volunteer Fire and E.M.S. Training Textbooks	4,000	
	Career Fire and E.M.S. Training Textbooks	5,000	
	Top Of Virginia Spring Fire and Rescue School Training Textbooks	3,000	
	Performance Training System (Updates)	5,000	
	Training Program Updates New Versions	5,000	
	Fire/EMS Training Audio Visual	5,000	
	Working Fire Training D.V.D. Subscription	400	
3505-5413-000	OTHER OPERATING SUPPLIES		89,113
	Consumable Haz Mat Supplies	4,000	
	Rehab. Equipment	2,564	
	Treadmills 11 @ 3,819	42,009	
	Lord Fairfax EMS Council (Explorers CPR Course Roster, cards, etc.)	300	
	Annual F&R Appreciation Picnic (Vol. & Career Personnel)	2,000	
	Personnel Appreciation/Graduations/Mtgs	2,000	
	State & Local Emergency Rep Mtgs	400	
	Batteries	700	
	Public Education Materials	7,000	
	Smoke Fluid	500	
	Credit Reports (20 @ \$40)	800	
	Fire Extinguisher Refills	3,000	
	Smoke Detectors	2,000	
	Scene Lighting & Tools	6,300	
	Bottled Water For Training @ \$5/case X 200 cases	1,000	
	Fire Extinguisher refills	2,000	
	Smoke Machine Fluid @ \$48.00/gallon X 55 gallons	2,640	
	Blades/Chains for power tools	1,000	
	Flares	200	
	Forcible Entry training props - locks, cylinders, etc.	1,000	
	Consumable fire training supplies	1,500	
	Straw for training burns @ \$6.00/bale X 200 bales	1,200	
	New and replacement emergency medical training manikins	5,000	
3505-5413-004	OTHER OPERATING SUPPLIES/EMER		2,000

	Funding to replace absorbents, booms, and pans to control hazardous material spills. Costs for some of these materials are billed to the responsible party.	2,000	
3505-5506-000	TRAVEL		42,500
	State Fire Chiefs Conference x 4	2,500	
	Scott University x 2	1,500	
	PEER Fitness Training 3 (includes registration,airfare, lodging, meals)	6,100	
	EVA Training	500	
	Miscellaneous travel to mtgs, etc.	1,800	
	VA Interoperability Conference x 2	500	
	Emergency Management Conference	1,500	
	Misc. EM Training	1,500	
	Annual Mediation Recertifications	600	
	International Critical Incident Stress Foundation	1,500	
	Misc. Training Courses	1,000	
	International Association of Arson Investigation Conference	2,000	
	Virginia Fire Prevention Association	2,000	
	Fire Department Instructors Conference X 2	5,000	
	Fairfax County Officer's Seminar	1,000	
	State Hazardous Materials Team Conference x 4	1,500	
	State EMS Symposium x 4	1,500	
	Firefighter Courses	2,000	
	EMS Courses	1,500	
	FireHouse Expo \$3,000	3,000	
	Annual Recertification Training Fees (80 people)	4,000	
3505-5605-000	SARA TITLE PROGRAM		13,000
	County's share of personnel and operating costs for the Sara Title III Haz. Mat. Reporting Program required by the federal government.		
	County's share is 50% of program costs and 1/3 of salary for program employee (City Fiscal Agent)	13,000	
3505-5605-002	HAZARDOUS MATERIALS RESPONSE TEAM		19,000
	County's share of operating costs for the Winchester-Frederick Co. Regional Hazardous Materials Response Team. County's share is 50% of program costs and 1/3 of salary. (City Fiscal Agent)	19,000	
3505-5801-000	DUES & ASSOCIATION MEMBERSHIPS		3,225
	International Association of Fire Chief	430	
	Virginia Fire Chiefs Association	150	
	IC/EC	60	
	Virginia Association of Governmental EMS Administrators	75	
	Costco Wholesale	165	
	National Fire Protection Association	150	
	National Volunteer Fire Council	50	
	International Society Of Fire Service Instructors	100	
	Virginia Emergency Management Assoc.	75	
	International Association of Emergency Managers	400	
	Northern Virginia Association for Vol. Administrators	40	

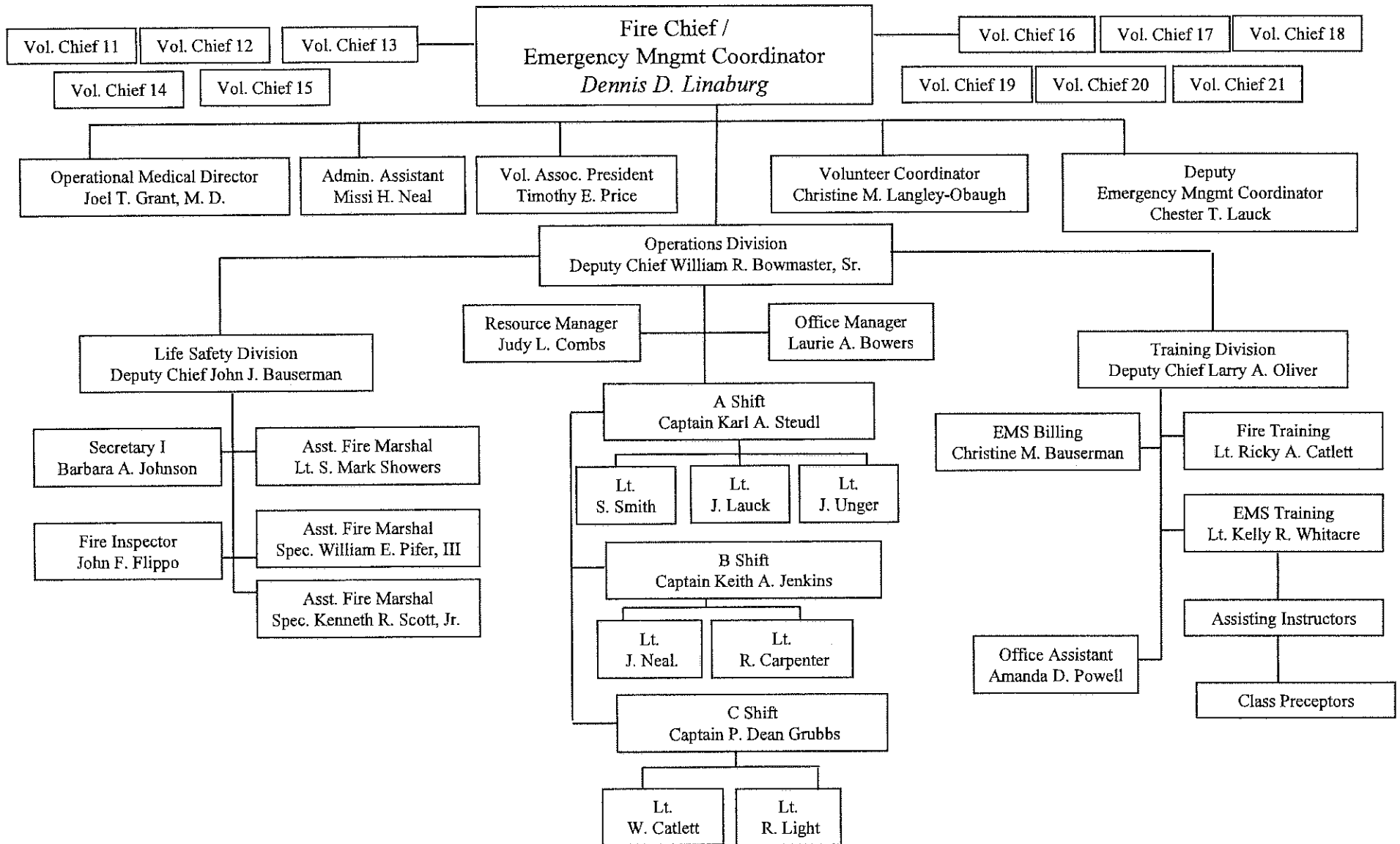
	Fire and Rescue Explorer Post Membership and Advisory Fees	185	
	VA Mediation Network	125	
	Northern Virginia Licensed Professional Counselors	80	
	TIRA	100	
	ICISF	125	
	International Association of Arson Investigation (#103174)	75	
	VA Chapter - International Association of Arson Investigation	205	
	Virginia Fire Prevention Association	60	
	International Code Council	250	
	Fire Department Training Network	240	
	National EMS Educators	85	
3505-8003-000	COMMUNICATIONS EQUIPMENT		
3505-8005-000	MOTOR VEHICLE & EQUIPMENT		100,000
	2015 Chevy Tahoe Ops10 @ \$35,000 ea.	35,000	
	2015 Ford F250 4 Dr. 4WD Diesel Pick-Up (K-9)	35,000	
	2015 Ford F250 4 Dr. 4WD Pick-Up	30,000	
3505-8007-000	ADP EQUIPMENT		20,000
	PortaCount & required equipment	20,000	
3505-8009-000	MISCELLANEOUS EQUIPMENT		284,854
	Bariatric Stretcher with Attachments	9,854	
	Gas Meter - 12 @5750	69,000	
	Onboard RV Generator - Command 10	6,000	
	Lifepak 15 Monitor/Defibrillator X 1 @ \$40,000 ea. (possible Grant)	40,000	
	Laerdal SimMan3G Training Manikin (Grant Match)	50,000	
	Laerdal SimJunior Training Manikin (Grant Match)	50,000	
	Laerdal SimBaby Training Manikin (Grant Match)	50,000	
	Noelle Obstetrical Training Manikin (Grant Match)	10,000	
3505-9001-000	LEASE/RENT OF EQUIPMENT		10,878
	Virginia Business Systems (\$378 x 12)	4,560	
	Virginia Business Systems Copies (\$525 x 12)	6,318	
	TOTAL OPERATING BUDGET		770,732
	Total Operating Budget - Capital Costs		415,732
	TOTAL FIRE AND RESCUE DEPARTMENT BUDGET		8,130,216

2014-2015 BUDGET INFORMATION - REVENUES

DEPARTMENT Fire & Rescue		DEPARTMENT CODE 3505				
REVENUE LINE ITEM	FUNDING SOURCES FY13	SOURCES OF FUNDS				TOTAL
		SVC-GENERATED/ OTHER REVENUE	STATE	FEDERAL	PROVIDED FROM LOCAL SOURCES	
3-010-013030-0031	Commercial Burning Permit	450.00				450.00
3-010-015020-0020	FOIA- Sale of Fire Reports	1380.35				1380.35
3-010-013030-0035	Explosives Storage Permit	700.00				700.00
3-010-013030-0036	Blasting Permits	360.00				360.00
3-010-013030-0037	Institutional Inspections Permit	0.00				0.00
3-010-013030-0038	Day Care Facilities Permit	0.00				0.00
3-010-013030-0039	FM Training Services	0.00				0.00
3-010-013030-0040	Annual Blasting Permits	0.00				0.00
3-010-013030-0041	Annual Burning Permits	100.00				100.00
3-010-018990-0012	Refunds - F&R / Haz Mat	0.00				0.00
3-010-024040-0008	Refunds-Em Svcs/HazMat (from STATE)	0.00				0.00
3-010-018990-0005	Donations	500.00				500.00
3-010-019110-0040	Fire School Programs	6650.00				6650.00
3-010-019040-0011	Merchandise for Resale	390.38				390.38
3-095-018990-0005	Sales Tax	19.02				19.02
3-010-019110-0041	CPR Instruction Reimbursement	0.00				0.00
3-020-015020-0001	Misc. - Fund 20 - Central Stores	40.00				40.00
3-010-018990-0001	Misc. - Fund 10	405.00				405.00
3-010-016170-0001	SCBA Parts / Repair	0.00				0.00
3-010-016170-0002	Uniforms Gear	4428.99				4428.99
3-010-016170-0003	Fire Equipment / Supplies	0.00				0.00
3-010-016170-0004	EMS Equipment / Supplies	0.00				0.00
3-010-016170-0005	Fire Extinguisher Refill	213.00				213.00

	FFBC - Bad Check Fee	35.00				35.00
	TOTAL					15671.74

COUNTY OF FREDERICK FIRE AND RESCUE DEPARTMENT



FREDERICK COUNTY FIRE AND RESCUE DEPARTMENT FISCAL YEAR 2015 BUDGET JUSTIFICATIONS

3505-1003-003 Part Time Salaries / Wages

Requested Increase \$54,669

The Fire and Rescue Department is currently experiencing a shortage of quality part time staff. We feel this is largely due to the low hourly pay rate and competition from surrounding jurisdictions. Part time staffing is essential in order to help control excessive amounts of overtime. The hourly pay rate for part time has not been raised since the late 1990's. Current hourly rates are: BLS \$13.00 and ALS \$15.00. The Department is requesting to increase the rates to: BLS \$15.00 and ALS \$17.00.

3505-1005-000 Overtime

Requested Increase \$458,081

The elimination of the "Kelly Day" schedule in November of this year required this line item to be adjusted to accommodate for increased overtime. In order to maintain necessary coverage at the different stations, this line item will need to be increased \$458,081. This amount will cover 12 months of "Kelly Day" overtime, overtime from emergency incidents, coverage needs, training days, investigations, and the Fire and EMS academies. The elimination of "Kelly Days" allows for an increase by approximately five (5) staff per day since they no longer observe Kelly Days. Considering the fact that we are short staffed on a daily basis, this will be very beneficial to the fire and rescue system.

3505-1007-000 Incentive

Requested Increase \$124,146

An adjustment is necessary to cover providers on current incentive pay schedule. This line item at its current appropriation is \$12,000 short to pay our current providers who receive incentive pay.

The additional \$112,146 is requested to keep the incentive pay benefit for ALS providers competitive with other surrounding jurisdictions. The Fire and Rescue Department is currently experiencing a shortage of Advanced Life Support (ALS) providers. To become an ALS provider one must undergo an extensive amount of training that is well beyond the required training for a Basic Life Support (BLS) provider. With this additional training comes a tremendous amount of responsibility in terms of performing highly technical procedures/interventions that involve making immediate life and death decisions. In talking to several of our BLS providers that are considering the step up to ALS level, they have serious reservations because the current incentive does not adequately compensate for the increased training and responsibility. Additionally, we are not getting many qualified ALS providers applying for employment with our Department. With that being said, past history has shown us that some of our best ALS providers have grown from BLS within our Department. It should be mentioned that the ALS incentive rate has not increased since its inception back in the late 1990's. Therefore, the Fire and Rescue Department is requesting an increase and a change in how we determine the ALS incentive rate. Under our current system we pay incentive based on a percentage of the base salary. EMT-E = 5%, EMT-I = 7.5%, EMT-P = 10%. Instead, we are proposing a flat rate as follows: EMT-E = \$3,000, EMT-I = \$5,000, EMT-P = \$7,000. This increase will put us in the median range of incentive pay offered by surrounding jurisdictions and those of Northern Virginia where many of our former staff are now employed.

3505-1007-001 Career Development

Requested Increase \$15,077

We are requesting to restore Career Development as originally adopted in the late 1990's. This will not only help improve morale but also help us to be more competitive in terms of retention and recruitment of staff in an increasingly competitive market. We have lost several experienced employees over the last few years to other fire and rescue departments. The Fire and Rescue Department will soon be at a crossroad where many of the current leadership will be of retirement age. Therefore, it is imperative that we do all we can to retain our experienced staff, whom in the near future will be the leaders of our Fire and Rescue Department.

3004-001 Repair and Maintenance – Equipment

Requested Increase \$6,150

During the past four years the Training Division has been able to secure apparatus and portable equipment necessary to facilitate training at the Rapid Intervention Team Training House and Training Center. A large portion of this equipment requires annual maintenance and calibration testing to ensure it operates safely in the training environment. This will increase the line item by \$1,250.

We also need to increase the costs of radio repairs by \$150. This is due to the rising cost of replacement parts. We plan to perform this maintenance on fifteen (15) portable radios per year on a rotating basis.

Annual calibration of fit testing equipment (PortaCount) is budgeted at \$750 per year. There has been an increase cost in calibration due to the economy. In conjunction with annual testing of the self-contained breathing apparatus (SCBA), the Department has also begun providing annual fit testing for all personnel (career and volunteer) in the County. Fit testing ensures that the proper SCBA face mask and size is determined for each individual. Fit testing is mandated by the Occupational Safety and Health Administration (OSHA) for all personnel that utilize respiratory protection devices.

Maintenance and repair costs of firefighter personal protective equipment (PPE) should be allocated to this line item as this involves labor costs. The Department strives to clean, inspect, and maintain the PPE of our firefighters based upon manufacturer recommendations. This involves the repair of equipment when issues arise. The proper cleaning and maintenance of PPE provides better protection for the employee and extends the life of the equipment. The Department has also seen an increase in this expense due to the increased number sets of PPE in the Department as well as the age of the PPE. There are 20 sets of PPE which are quickly approaching the 10 year useful life as set forth by National Fire Protection Association (NFPA) standards. These repair costs will cost the Department \$4,000.

3505-3004-002 Repair and Maintenance – Vehicles

Requested Increase \$17,750

The current Fire and Rescue Department fleet consists of 21 vehicles and 7 trailers. Due to the increasing mileage and deterioration on Department vehicles, we have requested an increase of \$4,300 in this line item. In addition, we are requesting an increase of \$8,450 (roughly \$400 per vehicle not including trailers) to cover the continued cost of maintenance and repairs which have become exceedingly higher as these issues are becoming more serious in nature. We have been able to replace 4 Department vehicles this fiscal year, however, the remaining vehicles within the Department are all older than five (5) years or have mileage which exceeds 100,000 miles. We also requesting a total of \$3,750 for maintenance and upkeep of 3 replacement vehicles requested during Fiscal Year 2015.

The Training Division recently acquired an ambulance from the Clear Brook Volunteer Fire and Rescue Company. This piece of apparatus will be used to facilitate all of the training programs offered by the Training Division and utilized by the volunteer fire and rescue companies as a reserve ambulance when their normal apparatus is out-of-service. As this piece of apparatus continues to age, maintenance and repair costs will continue to increase especially in the drive train and electrical system. This line item needs to increase by \$1,250.

3505-3005-000 Maintenance Service Contracts

Requested Increase \$1,875

We request funds be allocated to cover the cost of numerous IT maintenance requirements now being implemented and initiated including: Edge Wave Prism, Web Security (Annual Fee 4 Proxy Server) and COB - email archiver. These are fees associated and charged out through IT Department.

3006-000 Printing and Binding

Requested Increase \$5,450

Our primary public education outreach is focused on elementary school-aged children within the County. The number of students has increased drastically, and in order to maintain our supplies used for different

school events and during Fire Prevention Month, we must increase our printing budget to ensure that all students receive the useful printed information regarding fire prevention and education. In order to continue to provide educational information to the elementary schools, we request an increase of \$1,000. In addition, \$500 is needed to print Ticket Books as approved in the fall of 2012 to enforce the County's Parking Ordinances. These costs will be shared with the Sheriff's Office on an alternating schedule. The Emergency Management Coordinator also requests \$800 in order to cover the purchase of handouts and printed documents used for Emergency Management in the education of the citizens of Frederick County. These documents are handed out during Public Safety events (the Safety Fair) that is held annually by Valley Health Services as well as other events such as the County Fair, lectures to civic organizations, etc.

An increase of \$3,150 is needed in order to continue to assist the 11 Volunteer Fire and Rescue Stations. Funds are necessary for printing logo and website information on volunteer recruitment items for FCFRD and for the 11 volunteer stations. Items purchased have included Frisbees, blinking balls, chip clips, pens, plastic firefighter helmets, volunteer coloring book packets for open houses held during National Fire Prevention Week and for the Frederick County Fair, plaques for the annual appreciation picnic and thank you items for the volunteers for National Volunteer Week. In addition, the Volunteer Coordinator works in conjunction with Media Associates (a local advertising firm) and funds are set aside for printing advertisements, volunteer newsletters as well as membership packet folders and notepads.

3007-000 Advertising

Requested Increase \$3,000

Typically, \$19,000 is budgeted for this line item, thus the proposal would include an increase of \$3,000. Advertising relationships have been formed with the Winchester Star, Q102, 92.5 WINC, Val-pak, Sportsplex, Winchester Transit, Volunteer Match, Channel 15, and the Frederick County Public Schools. Examples of rates include an estimated \$200 per ad in the Winchester Star (premium advertisements can run higher, about \$400-\$600); \$4,194 for six months of advertising with Val-Pak; \$1,200/year for the Sportsplex Banner (they throw in one for free so we actually have two banners); \$900/year for the Winchester Transit Advertisement (split in half with Winchester Fire and Rescue Department); and \$250 for a placemat advertisement at Hayfield Family Restaurant. Radio advertisements vary depending on time and station. Advertising on a high school home page runs \$3,600 for the year and includes an ad size of 125 X 125 pixels. Advertising is significant and offers promotional opportunities for our target audience.

Lastly, it is important to note that several programs are included for advertising purposes besides Volunteer Recruitment which encompasses specifically the Fire and Rescue Explorer Post, the Chaplain Program as well as Frederick County Against Distracted Driving.

3009-004 Forest Fire Extinction

No increase requested

3010-000 Other Contractual Services

Requested Increase \$22,074

The Training Division is planning to sponsor an Incident Command System Training Seminar instructed by contracted instructors to meet the recently updated National Incident Management System standards as well as local changes to our Command System. These training programs will be offered once annually to meet the needs of career and volunteer fire and rescue personnel within Frederick County. In addition to this training program, the Department plans on offering an Advanced Designated Infection Control Officer Course and Bloodborne Pathogens Training Course to meet the revised Virginia EMS Regulations that now require this education and training for all licensed EMS Agencies. It is more beneficial for the Department to contract with certified and qualified instructors and host these training programs locally, which means more of our career and volunteer fire and rescue personnel will have access to these very important training programs.

The Training Division previously conducted the Top of Virginia Spring Fire and Rescue School to assist fire and rescue personnel from across the Northern Shenandoah Valley with obtaining training and certifications in emergency medical services, fire suppression, and hazardous materials disciplines. The

Regional Fire School process changed in 2009 with the implementation of the Frederick County/Winchester Training Program Plan that resulted in a large number of these courses being offered locally. The Training Division is planning to host a "Nationally Recognized Fire and Rescue Speaker" during the Fall 2014/Spring 2015 in an effort to increase fire and rescue personnel's knowledge based upon best practices from national fire and rescue service organizations. The Training Division will charge prospective attendees a fee to participate in an effort to recover the majority of expenses. This would require an additional \$19,260 in this line item for these expenses.

Prior budgets did not include canine medical services. With the addition of 2 canines to the Life Safety Division, we are asking for \$1,500 in order to cover biannual veterinary visits and any emergency care that may be necessary.

Each year funds are used to cater the annual appreciation picnic and cover the cost of annual pictures for career and volunteer personnel, however, funds for these expenses have not been included in past budgets. These expenses would require an additional \$1,300.

4003-001 Central Stores – Gasoline

Requested increase \$18,000

Within the gasoline line item, we have seen an average increase of 21% over the last several years without an adjustment in our appropriation. It will be necessary to increase this line item by \$14,600 just to bring us into alignment with current gasoline expense. This increase will facilitate the needs of the Department for the upcoming year to include travel requirements for staff within the County as well as outside the County which are increasing based on duties and responsibilities. An additional \$3,400 would be necessary due to the addition of new vehicles to the Department.

5204-000 Postage and Telephone

No increase requested

5299-000 Internet Access

Requested increase \$2,084

Due to increases for internet access, we are requesting an increase of \$2,084 to cover the annual charge from the School system and also to cover 1/3 of the internet connection fee at the Public Safety Building.

5305-000 Motor Vehicle Insurance

No increase requested

5401-000 Office Supplies

No increase requested

3505-5402-001 K9 Maintenance

Requested increase \$2,600

Prior budgets did not include canine costs. The Department currently maintains 2 canine teams that require daily training and food rewards. Training aids for 2 teams would be \$100. Training aids are necessary to maintain the abilities of the working canine to ensure they are well prepared for investigations. \$500 would be utilized for cans and bottles. Cans and bottles are part of the daily training regimen to keep the dogs proficient for annual testing and court documentation. Additionally, \$2,000 is necessary for food and supplements. Food is a tool for the daily training of the K-9s which are food rewarded. Supplements keep the dogs at optimum health and longevity and help reduce unnecessary veterinarian bills.

3505-5403-000 Agricultural Supplies

Requested Increase \$500

The Emergency Management Division is currently partnered with the City of Winchester and Clarke County in an effort to provide Pet Sheltering that has been incorporated into our current sheltering plans during severe weather events as well as other incidents when sheltering is deemed necessary. This also

meets the intent of the Federal guidelines set forth since Hurricane Katrina in regards to Pet Sheltering. This line item will provide the means to cover shared expenses during such sheltering events.

3505-5404-000 Medical and Laboratory Supplies

Requested Increase \$19,213

Increase the amount of funding in this line item to allow for bulk and group purchases of EMS equipment and supplies for the County Fire and Rescue System. The Training Division purchased multiple manikins and ancillary equipment during the early 2000 timeframe with life expectancies of these manikins and equipment at 10 years. Several of these manikins have been well utilized and need to be replaced in order to allow for the best possible educational opportunities to our students. The Training Division has also acquired various equipment and materials from other fire and rescue agencies in the Commonwealth that will need to be replaced due to reaching their life expectancy. In addition to replacing manikins and equipment, the Department has just acquired an ambulance from Clear Brook Volunteer Fire and Rescue Company to utilize for training as well as a reserve ambulance similar to Engine 10. There are several pieces of equipment and additional supplies that need to be purchased to make this apparatus ready for reserve service.

In an effort for the Fire and Rescue Department and 11 volunteer fire and rescue companies to operate more efficiently and cost effectively, we are proposing that the Department serve as the central supply for EMS supplies that have expiration dates assigned to them. The Virginia EMS Regulations require that licensed EMS vehicle carry and maintain an inventory of equipment and materials that are "in date" which includes these consumable materials. The amount of equipment and supplies that have limited duration of life expectancy is increasing with the continuing evolution of emergency medical services and healthcare. Some examples of these supplies are: suction tubing and catheters, endotracheal tubes and accessories, King Airways, EZ-IO needles, intravenous catheters and accessories, E.C.G. electrodes and defibrillation supplies, bandages and dressings, and many, many more. It is cheaper and more efficient for the Department to bulk purchase items and replace them at one time than 12 different entities purchasing items at varying times. This will allow for standardization of equipment and supplies as well as consistent purchasing of items that are continuously increasing in cost. This line item needs to increase to \$6,000.

The Department is routinely called to assist patients who have fallen and are not injured but cannot get up without assistance. When these incidents involve bariatric (obese) patients, 2 or more companies must be dispatched to assist the patient. When the patient needs to be transported to the hospital, even more personnel are needed to transfer the patient to a stretcher, load the stretcher in the ambulance, and transport to the hospital. In addition to taxing staff resources, our staff are exposed to potential injury when utilizing equipment not designed for use with these patients. When the equipment fails, and a patient is injured, the County becomes potentially liable and subject to litigation. Responders who become injured while handling these patients may require prolonged and costly medical treatment. The average cost to treat workers suffering from a work related back injury is approximately \$40,000.

At some point, there will be a need to purchase an ambulance and equip it with the necessary and specialized equipment to treat and transport bariatric patients. The scope of this proposal will allow the Department to provide transport of these patients utilizing current equipment when possible. The specialized equipment requested will supplement our current equipment and provide transport capabilities until a true bariatric equipped ambulance can be placed in service. These items include:

Needed Equipment	Cost	Description
"TranSafe Ramp System"	\$4,950	The "TranSafe" ramp system allows a stretcher to be loaded and secured in the patient compartment of an ambulance without the need of lifting the stretcher using a ramp and winch system. 1,500 pound capacity.
Prism "ELK Emergency Lifting Chair"	\$2,195	The ELK Lifting Chair is designed to assist responders lift patients who have fallen and cannot get up. It is especially useful in confined spaces such as next to beds where sufficient manpower cannot access the patient to facilitate the lift. Capacity is 1,000 pounds and the device raises the patient to a level where they can be moved to a normal chair, bed, stretcher, or be assisted to a standing position.

Stryker "Stairpro" 6252 Stretcher With Track System	\$3,285	The "Stairpro" chair stretcher provides a means of transporting patients up and down stairs without the need for lifting the patient. The "track system" provides a means of rolling the patient on stairs rather than carrying them. The load capacity is 500 pounds.
Hovermat Patient Transfer Mattress	\$1,299	The Hovermat air mattress is a patient transfer device utilized to transfer a lying patient from a bed to ambulance stretcher. The device uses pressurized air to facilitate the move.
Stryker Bariatric Transfer Stretcher	\$585	The Stryker Bariatric Transfer Stretcher is a soft stretcher designed to move the patient from a confined area where the ambulance stretcher will not fit. Similar to a "Reeves Stretcher" but with a higher weight rating and more handholds, the stretcher can be utilized to move patients from a bedroom, hallway, or other tight access areas where a normal stretcher cannot access.
BEAR Bariatric Equalizing Abdominal Restraint	\$389	The BEAR device is utilized to stabilize patients with a large mass in the abdominal area to facilitate improving the center of gravity of the stretcher making it more stable and comfortable for the patient. It can be utilized to transport some bariatric patients using standard cots when their total weight does not exceed the weight limit of the cot (500-800 pounds).
Bariatric Spineboard	\$490	Extra wide 20" x 80" spine board with 1000 pound capacity and 20 handholds for improved lifting capacity.
Morrison Medical Load Grip (2 sets @ 9.95/set)	\$19.90	Nylon straps that attach to handholds of stretchers and backboards to assist in providing access to lifting points when lifting.
Total Requested	\$13,212.90	

3505-5407-00 Repair and Maintenance – Supplies

Requested increase \$10,160

The Training Division utilizes a cache of portable radios to facilitate training programs that was acquired from other agencies that transitioned to P25 compliant radio systems. Many of these portable radios have batteries, antennas, and microphones that need to be replaced in the near future. This line item needs to increase by \$5,600.

\$2,300 would be necessary to replace ten (10) pager batteries per year on a rotating basis. The Department owns approximately fifty (50) pagers. This increase is due to replacing ten (10) batteries per year on a rotating basis. This increase would also cover the costs associated with portable radio replacement batteries. These items have had dramatic cost increases over the last 5 years. We will now be replacing batteries on a rotating basis.

With the implementation of the Scott In-House Repair Center in 2007/2008, the Department has taken on the responsibility of maintaining and repairing the self-contained breathing apparatus (SCBA) owned not only by the County but by the volunteer fire and rescue companies as well. The age of these 293 SCBA span a time frame of more than 20 years which encompasses several upgrades and different versions of equipment. As a result; a larger variety of parts must be kept in stock for necessary repair and replacement of broken or worn equipment. We currently have \$2,000 allocated for this expense in this line item. It is requested that the \$4,000 allocated in 3004-001 be re-appropriated to this line item which will bring the total to \$6,000. A request is being made for an additional \$4,000 to bring the total to \$10,000. The increase in the quantity of SCBA, combined with the age of the packs, has required funds to be transferred the last two budget years in order to keep an adequate stock of parts for timely repairs.

3505-5408-000 Vehicle and Powered Equipment Supplies

Requested increase \$44,450

Increase the amount of funding in this line item to reflect the current cost per gallon of diesel fuel. The Training Division utilizes Engine 10 for the annual training programs approved in the Training Program Plan. In addition to utilizing Engine 10, multiple dates of the various training programs require additional apparatus from the volunteer fire and rescue companies. The Training Division has acquired Bus 10 and Medic 10-1 to facilitate training programs which both of these vehicles will require diesel fuel to operate.

This line item reflects the diesel fuel used in Engine 10, Medic 10-1, Bus 10, and Command 10 annually as well as volunteer fire and rescue apparatus when we travel to Loudoun County or Prince William County to facilitate structural burns for our Basic Fire Academy and Shift Training.

The Training Division has requested two new vehicles during the Fiscal Year budget. The purchase of emergency equipment (i.e. warning lights, sirens, reflective lettering and striping, and storage boxes) to outfit these new vehicles is necessary due to the technology changes that have occurred with electrical systems as well as general response capabilities for all Departmental vehicles. This line item needs to increase by \$12,550.

The Operations Division has requested a new vehicle during the Fiscal Year budget. The purchase of emergency equipment (i.e. warning lights, sirens, reflective lettering and striping, and storage boxes, EMS supplies/equipment) to outfit these new vehicles is necessary due to the technology changes that have occurred with electrical systems as well as general response capabilities for all Departmental vehicles. This line item needs to increase by \$16,900.

The Life Safety Division has requested a new K9 vehicle during the Fiscal Year budget. The purchase of emergency equipment to outfit these new vehicles is necessary due to the technology changes that have occurred with electrical systems as well as general response capabilities for all Departmental vehicles. This includes the installation (in house) of a kennel with electrical operation as outlined in the contract with ATF. An additional \$9,700 is requested.

All new vehicles will also be outfitted with an inverter to run incident / scene lighting, computers, and other electronic devices as needed during emergency situations. In addition, the Fire Marshals cannot carry gas powered equipment and/or a generator due to potential for cross contamination of evidence and evidence collection supplies due to gas vapors. The cost of the inverters for the requested vehicles will increase this line item by \$3,950

5409-000 Police Supplies

No increase requested.

5410-00 Uniforms and Wearing Apparel

Requested Increase \$79,156

Past budgets did not include the increase in Operational personnel. There has been an increase of 15 employees within the Department. The Operational budget also experienced a 15% cut in 2008, approximately \$40,000 was cut from this line item to accomplish this task. The last 2 budget years has seen the Department transfer funds in the amount of \$26,000 from other line items in order to provide the necessary Personal Protective Equipment (PPE) and uniforms to our personnel. The line item increase is due mainly in part to the increased costs of uniforms and PPE over the last several budget years. The pricing below is an estimate based on this year's current pricing combined with a 5% increase anticipated to affect next year's cost.

The PPE components are replaced in 5 year increments (Winchester Fire and Rescue Department also replaces their PPE every 5 years). This is a Department standard that has been consistent for many years. It ensures that structural fire gear standards are being followed and provides for a back-up set of gear for operational firefighters to utilize when their front-line gear is being cleaned and/or repaired. Next year we will need to replace 18 sets of structural fire jackets and trousers with bail-out systems, 20 fire helmets, and 12 pair of structural fire boots at a total cost of \$49,712.

To provide uniforms and PPE for newly hired replacement employees a request is made for 3 sets of replacements to include station uniforms, PPE, and Class A uniforms totaling \$16,200.

5411-00 Books and Subscriptions

Requested increase \$7,862

Multiple emergency medical services, fire suppression, and hazardous materials training programs are currently under revision with implementation of 7 new courses expected during the Fiscal Year 2015 budget year. With the revision of these training programs, it will require the purchase of new instructional

materials (instructor manuals, student manuals, audio visual materials, etc.) for each training course. These training materials are essential to the consistent delivery of education to our fire and rescue system. The second component is updating test materials to reflect the change of the training programs as well. The Training Division has been utilizing a third party test preparation company for approximately 8 years and updates to the test banks become available approximately 2 months after the release of the revised training materials.

The impact of not funding these additional resources will require individuals and companies to purchase training materials for each program at a substantial cost per person. The Fire and Rescue Department is attempting to operate within the guidelines/procedures of the Fire and Rescue Agreement that was formerly adopted by all parties in December that outlines the offering of training to all County Fire and Rescue Personnel at no cost within our operating budget. This line item needs to increase by \$2,900.

The Fire and Rescue Department faces unique challenges in regards to staff scheduling and time-off requests because our employees work in multiple locations throughout Frederick County in addition to having both day shift and 24-hour shift employees. Fire Manager software allows all employees to use a centralized, web-based system that handles all staffing/scheduling functions. The Fire Manager system saves the Fire and Rescue Department countless man hours with built-in schedule rotations for 24 hour shift personnel. Fire Manger has become a vital resource within our Department by minimizing duplication of efforts and reducing the chance of over/under staffing. The costs to add additional staffing rights to Fire Manager is \$4,500.

Additionally, an increase in of amount of \$462 is needed to continue to cover increased subscription and book prices of items that we currently receive monthly.

5413-000 Other Operating Supplies

Requested Increase \$58,529

There is a request for an additional \$4,000. These funds would be used to cover the Annual Fire and Rescue Appreciation Picnic (volunteer and career personnel) and also appreciation/graduations/and miscellaneous meetings. In addition to the appreciation picnic, supplies for National EMS Week; food for various meetings/press conferences; website domain renewal, honor guard items, Christmas gift for volunteer fire and rescue stations expressing our gratitude for their volunteerism, Explorer Graduation, and costs associated with CPR certification for Explorers.

Increase the amount of funding in this line item to replace aging training props and equipment that typically have a 10 year service life expectancy. The Training Division has been fortunate over the past 12 to 15 years to acquire and/or purchase props and equipment to facilitate the training programs offered. Several of these props are getting close to the end of life expectancy and will need to be replaced.

This line item also includes the consumable items that are utilized during our Recruit Schools, Basic Fire Academy, Emergency Medical Services Academy, and other training programs. With the addition of the Rapid Intervention Team House and the Maze (SCBA Training Trailer), the amount of materials consumed will increase dramatically based upon the adopted Training Program Plan. The line item for the Division Budget will increase by \$5,000.

The Fire Marshals are requesting tools needed for fire investigations totaling \$1,800. These include a fire rake, Stanley tool, channel-lock rescue tool, haligan tool, pike pole, flat head axe, scoop shovel, and square shovel. These are necessary for the Fire Marshals to be self-sufficient on a fire scene and to collect and process evidence without having to rely on the tools carried on one of the fire apparatus on scene – allowing the release of the fire apparatus to be available to answer emergency calls to better serve the citizens. In addition to these tools, they are requesting Fire Scene Lighting at \$4,500. These lights would be utilized for lighting of investigative scenes after daylight hours and during inclement weather.

With the new implementation of the Physical Fitness Program, we would like to place treadmills in each of the 11 stations for use by the operational staff. Each treadmill will cost the Department \$3,819, and with the purchase of 11, the total of this request is \$42,009. In a recent report released by the United States Fire Administration, they conclude that on average 81,070 firefighter injuries occur annually in the United

States. In the United States, there are approximately 100 firefighters killed annually. Of those deaths, 40 to 50 percent are attributed to cardiovascular disease (United States Fire Administration). This statistic alone indicates that perhaps 25% of all firefighter deaths could be preventable with proper emphasis on cardiovascular health and physical fitness. Without adequate emphasis on fitness, our firefighters are at an at-risk population for cardiovascular disease, cancer, and a variety of other health issues that can have devastating and even deadly results. Given these few statistics alone for death and injury rates for firefighters, and the epidemic proportions of obesity among our ranks, it stands to reason a fitness component should be and now is a part of our daily routine (Survive or Thrive 2012).

“Successful job performance and minimization of injury depends largely on the fitness level of firefighters” (Mier & Gibson, 2004, p. 373). This emphasis on regular exercise and participation in some form of physical fitness training serves as a means of risk reduction on behalf of Frederick County and enhances the ability of our firefighters to perform their job tasks in a safe and efficient manner. By bringing this issue to light and identifying a reasonable fitness program, it is now possible to change the culture of our Department. This will result in stronger and healthier firefighters to serve our community. Our community depends on the firefighters who protect them to be trained, equipped, and ready at all times to meet their emergency response needs.

This proposal would put one treadmill in every fire and rescue station in Frederick County. The Physical Fitness Program the Fire and Rescue Department has adopted is a huge step in the right direction. Currently, it is not feasible for Department employees to partake in cardiovascular training, especially in the winter months for 30 minutes per day. With this small investment, the County of Frederick will make these goals and requirements realistic as set forth in Standard Operating Procedure 2.4.01.

Additionally, \$320 is requested to cover costs associated with meetings and training sessions.

5413-004 Other Operating Supplies/Emergency

No increase requested

5506-000 Travel

Requested Increase \$22,900

The amount of changes in fire and rescue service delivery is occurring at a more frequent rate than we have ever seen in our history. The Fire and Rescue Department has truly taken an “All-Hazards” approach to providing service to our community that requires personnel to be better prepared in today’s ever changing society. These costs represent registration fees, course materials, lodging accommodations, meal reimbursement, and fuel. All of these travel fees have increased during the past five years which requires additional funding in this line item. The line item will increase by \$10,700. While we are very fortunate to provide the amount of training programs to the career and volunteer fire and rescue personnel within Frederick County, the need for our personnel to receive additional training to benefit our fire and rescue system is paramount.

With the recent implementation of the Physical Fitness Program, the Department requests the ability to provide a fitness trainer standard consistent with the health and fitness needs of the Fire Service throughout the United States. Those successfully passing the certification examination will possess the knowledge and skills required to design and implement fitness programs, improve the wellness and fitness of Department personnel and assist in the physical training of our personnel. Benefits include: improved firefighter health, wellness, fitness, safety and performance, improved effectiveness of our firefighters and Department in meeting the needs of the community and cost savings to Frederick County from fewer workers compensation claims and other healthcare related savings. Anticipated cost of this training program is \$6,100.

Currently, the Department is spending approximately \$1,500 annually for the Emergency Management Coordinator to attend the Virginia Emergency Management Association (VEMA) conference. The conference is an annual event and held in various locations of the Commonwealth and provides the latest information possible. This year, VEMA has decided to offer courses, some of which are certified courses 2 days prior to the start of the conference thus increasing the overall cost due to increased need for lodging. An additional funding increase of \$1,500 for training courses is requested thus allowing a better understanding on how the job is to be performed. These courses may include but not limited to training

on WebEOC, VirginiaPA, etc. Many of these courses are taught outside the normal distance for daily commute and may require overnight stays due to safety reasons.

There is a request for \$3,100 to be utilized to attend conferences for ICISF (International Critical Incident Stress Foundation), Traumatic Incident Reduction Courses, Mediation courses, and for Charlottesville Burn Camp. Additional training in stress and trauma are imperative and can be utilized within the fire and rescue system. Certifications in Mediation and Volunteer Administration need to be maintained.

5605-000 Sara Title Program

No increase requested

5605-002 Hazardous Materials Response Team

No increase requested

3505-5801-000 Dues and Association Membership

Requested Increase \$500

The addition of membership to the International Association of Emergency Managers is a new request this year that will provide a wider network of education and information as well as an increase of resources. Funds would be utilized for memberships with VMN (Virginia Mediation Network), NAVA (National Association of Volunteer Administrators), and NVLPC (Northern Virginia Licensed Professional Counselors). Explorer Charter costs and Advisor costs will also need to be maintained. Memberships in International Critical Stress Foundation (ICSF) and Traumatic Incident Reduction Association (TIR) are also desirable.

CAPITAL REQUESTS

8005-000 - Motor Vehicle and Equipment

Requested Increase \$100,000

2015 Ford F-250 ¾ Ton Pickup \$30,000. Replace the 2005 Chevrolet Silverado Pickup assigned to one of the Training Division Lieutenants. The current vehicle is 8 years old and has 120,000 miles on it as of December 1, 2013. This vehicle is the primary tow vehicle for all of the Department trailers assigned to the Training Division and Life Safety Division. This vehicle has been well maintained through a progressive preventative maintenance and service plan but some significant costs are foreseen in the future due to the excessive amount of towing and wear of the drive train/suspension system. The existing emergency equipment will stay on the vehicle as it is proposed to be assigned to the Public Safety Building to be utilized exclusively for towing of the various trailers that the Department operates.

2015 Chevy Tahoe Command Vehicle (OPS-10) \$35,000.00. To purchase a 2015 Chevrolet Tahoe to replace the current OPS-10, which is a 2004 Chevrolet Tahoe with nearly 140,000 miles on it and is no longer reliable as a primary first responder vehicle. OPS-10 plays a crucial role in the Incident Command System function for all of Frederick County.

2015 Ford F250 4 Door 4WD Diesel Pick-Up (K-9) \$35,000. We currently have 2 canine teams. In previous years, we were able to use an extra vehicle from the Sheriff's Office that was equipped for canine transport. Unfortunately, they no longer have an extra vehicle. If one of our current vehicles needs repairs, we have no way to transport the canine as outlined in our contract with ATF. With the current vehicle setup, we are unable to haul all of the necessary equipment and supplies in the canine vehicles due to the necessary kennels. In addition, one of the canine vehicles is approaching 140,000 miles and the other 90,000 miles. We would like to use an existing vehicle as a back-up canine vehicle.

8007-000 ADP Equipment

Requested amount \$20,000

OSHA requires that all employees that wear a respirator be fit tested on an annual basis. We have been able to accomplish this in-house, but with some outside help. If all goes as planned, we can perform 3-4 fit tests per hour for every PortaCount fit test machine we have in operation. Unfortunately, we can have

failed tests due to the wrong size mask being used or for various other reasons this would require us to start the test over with that individual slowing the procedure down.

Trying to get an entire working shift tested (20 personnel), a Basic Fire Academy tested (40 personnel) or an entire volunteer fire and rescue company tested (25 personnel), make it very difficult, if not impossible to perform in a reasonable amount of time with only 1 machine. Our only solution currently is to borrow a second PortaCount from the City of Winchester and at times, to borrow a third machine from Fairfax City. We have to borrow these additional machines on a monthly basis. This also puts the responsibility of those additional machines on us for any damage that we may encounter. The number of firefighters, career and volunteer, that are now part of the Frederick County Fire and Rescue Department exceeds the amount of personnel we should be trying to support with only 1 PortaCount machine.

Every year the PortaCount machine must be calibrated by an outside agency. Having 2 machines will enable us to have at least 1 available at any given time for the stray tests as new firefighters become part of our fire and rescue system. We will stagger the times they go out for calibration. It also helps keep 1 machine available if the other one was sent out for repair.

For approximately the last 3 years that our machine has gone out for calibration, the vendor has advised us that if there were to be any problems with the machine that they would not be able to fix it. This machine is outdated and parts are no longer available to support them. So if our existing PortaCount machine was not able to function, we would not have any choice other than to purchase a new machine at that time.

3505-8009-000 Miscellaneous Equipment

Requested Amount \$284,854

To purchase a Lifepak 15 Monitor/Defibrillator and charger to facilitate current EMS training programs within Frederick County. The current cache of monitor/defibrillators is extremely outdated and does not meet the American Heart Association 2005 and/or 2010 Guidelines. The Training Division currently utilizes equipment off of second transport units within the County Fire and Rescue System which potentially creates a delay in response to emergency incidents. The line items amount for this purchase is \$40,000. Some funding could potentially come from the Rescue Squad Assistance Fund Grant administered by the Virginia Office of Emergency Medical Services.

With the anticipation of implementing the Accredited Emergency Medical Technician and Advanced Emergency Medical Technician training programs, implementation of revised training programs, and new training programs being mandated, the Fire and Rescue Department has and/or will need to apply for emergency medical services, fire suppression, and hazardous materials training equipment through numerous grant opportunities that will require some level of matching funding from the locality. The matching level of funding varies from grant administrator to grant administrator but generally ranges from 10% to 50% of the total grant request. This training equipment will enable the Fire and Rescue Department to offer realistic type training that is not currently available locally to all of our career and volunteer fire and rescue personnel. The impact of not funding the matching funds for this additional equipment will delay the offering of realistic type training to our career and volunteer fire and rescue personnel. The following is a breakdown of conferences and training programs:

- Laerdal SimMan \$50,000
- Laerdal SimJunior \$50,000
- Laerdal SimBaby \$50,000
- NOELLE Maternal and Neonatal Birthing Simulator \$10,000

The purchase of an onboard RV type generator is needed for the Mobile Command Post to be used when dispatched or taken out to support planned events and incidents in the County. Currently, there is no means to power the Mobile Command Post other than one location in the County which is the Frederick County Fairgrounds where it used annually as a Command Post for emergency responders. By providing the unit with an onboard generator will not only prevent the spread of explosive vapors throughout the unit, but will also provide a safer way to be able to operate the vehicles heating and air conditioning. \$6,000 is requested for this purchase.

In the past, this vehicle was powered by a portable gasoline driven unit which always contaminated the vehicle with fumes for the gasoline as well as put personnel at risk while trying to move the portable generator either on or off the unit. The new generator would be permanently mounted which would eliminate the issues listed above. Additionally, much of the cost of this project will be paid for using LEMPG money that has been approved.

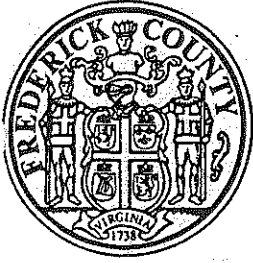
We are also requesting 12 Gas Meters for a total of \$69,000. The current atmosphere monitoring equipment carried on all county fire apparatus is in need of replacement for many reasons. The first component is the ability of the crews to detect the actual hazards that are facing emergency responders today. The current meters are very limited in the types of hazardous materials that they can detect. The new meters have a much broader spectrum of materials that they can detect in order to not only protect our first responders, but also our citizens. The response needs of the Department in the 21st century, is constantly changing and with that our technology must change to meet those needs. Gone are the days when products of combustion were emitted from natural material, such as cotton and wood. Today, we face products of combustion that contain extremely hazardous chemicals such as Hydrogen Cyanide, Carbon Monoxide, and Phosgene Gas just to name a few. With upgraded equipment, it will allow us to start meeting the ever changing response demands.

Locally, we have been called to transport patients weighing up to 1,300 pounds. This far exceeds the weight limit of any equipment currently in service within the County. This presents a safety concern to the patient, the responding crew, and potentially a liability issue to the County should an accident occur during transfer and transport of the patient. Resources to transport patients of this size are scarce within the region, with Valley Medical Transport having the only bariatric stretchers available. We are requesting \$9,854 in order to purchase the Stryker Bariatric stretcher, which is designed to transport patients weighing up to 1,800 pounds. It includes supplemental push and pull bars making maneuvering the stretcher easier and allows for more handholds to move the stretcher. The optional attaching point for the "TranSafe" Ramp System is included.

3505-9001-000 Lease/Rent Equipment

No increase requested.

F



MEMORANDUM

Kris C. Tierney
Assistant County Administrator

540/665-5666

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E-mail:

ktierney@co.frederick.va.us

TO: Board of Supervisors
FROM: Kris C. Tierney, Assistant County Administrator *KCT*
RE: LHSD Dam Working Committee Report of January 28, 2014 Meeting
DATE: January 29, 2014

The LHSD Dam Working Committee met in the Public Works Department Conference Room located on the 2nd Floor of the 107 North Kent Street complex on Tuesday, January 28, 2014 at 10:00 a.m.

Members present: David Burlison, Barbara Magill, Robert Hess, Ed Strawsnyder, and Kris Tierney

- 1) Staff provided the Committee with a general update on the status of the spillway project. The construction was completed in May of 2013 with the final contingency payment to the contractor being made in November. The project was completed \$415,000 under budget for a final cost of \$8,417,796.14. The remaining funds will be held in the LHSD Rate Stabilization Fund.

Item Requires Board Action

- 2) Setting Assessment Rates for 2014
Staff briefed the Committee on the status of collections and debt service. Collections continue to exceed the minimum required to meet annual expenses by approximately \$180,000/year. The Committee was asked to make a recommendation on the rates in order to have them incorporated into the County's budget adoption process. **Although no formal motion was made, it was the consensus of those present that the current rates of \$678 for buildable lots and \$264 for membership lots should be left in place.**



COUNTY of FREDERICK

MEMORANDUM

Kris C. Tierney
Assistant County Administrator

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TO: LHSD Dam Working Committee

FROM: Kris C. Tierney, Assistant County Administrator *KCT*

RE: January 28, 2014 Meeting Agenda

DATE: January 2, 2014

The LHSD Dam Working Committee will meet in the Public Works Department Conference Room located on the second floor of the 107 North Kent Street complex, on Tuesday, January 28, 2014 at 10:00 a.m.

Agenda Items

- 1) General Update
- 2) LHSD 2014 Tax Rate Structure
The Committee should forward a recommendation to the Board of Supervisors on a LHSD tax rate structure for 2014. (See attached materials)
- 3) Other Business
- 4) Adjourn



COUNTY of FREDERICK

MEMORANDUM

Kris C. Tierney
Assistant County Administrator

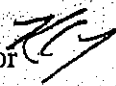
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TO: Lake Holiday Sanitary District Working Committee

FROM: Kris C. Tierney, Assistant County Administrator 

RE: Recommendation of LHSD Tax Rate

DATE: January 2, 2014

Background

In 2009, in response to a petition from property owners, the Circuit Court of Frederick County created the Lake Holiday Sanitary District (LHSD). Under the Code of Virginia the governing body of the locality functions as the governing body of a sanitary district. Subsequent to the creation of the District, the LHCC Board of Directors and the County of Frederick entered into an agreement regarding the purpose and direction of the District. The agreement set out a course of action designed to culminate in financing the reconstruction of the Lake Holiday Dam spillway as required by the Virginia Department of Conservation and Recreation. In order to facilitate a coordinated effort between LHCC and the County, the agreement established a Lake Holiday Sanitary District Working Committee (LHSDWC) which functions as an advisory board. Under the terms of the agreement the Committee is comprised of three members appointed by the LHCC Board of Directors, and three members appointed by the Frederick County Board of Supervisors, one of whom is to be the Gainesboro District representative to the Board of Supervisors.

In November 2010, a bond referendum on borrowing to fund the reconstruction of the spillway was approved by qualified voters within the LHSD. In May 2011, a \$9.25 million bond issue was finalized. Repayment of the bond financing was to be accomplished through the assessment and collection (by the County) of a tax on properties within the district. The spillway project was completed in May of 2013 with the final contingency payment to the contractor being made in November of this year.

LHSD Tax Structure and Collections

The tax rates for the LHSD are reviewed annually to ensure that sufficient funds are available to comply with the rate covenant established by the financing agreements and cover the debt service on the bonds. The structure of the LHSD tax was implemented by the Board of Supervisors upon the recommendation of the LHSDWC and LHCC. The structure conforms to the established two tiered assessment utilized by the LHCC Property Owners Association, whereby lots without access to sewer and water services ("membership lots") pay 3/8 of the full assessment paid by those with access to utilities ("buildable lots"). In the spring of 2011, the two tiered levy was set at \$678 per year buildable lots and \$264 for membership lots. The rate established was quite

conservative in order to ensure that sufficient funds were derived to meet the LHSD debt service obligation and were based on the anticipated amount to be borrowed, the number of lots in each of the two classes (buildable and membership), assumed delinquency rates, and the anticipated interest rate on the bonds.

The LHSD tax is billed in halves on the same cycle as the County's real estate tax. The annual debt service is approximately \$740,000 with debt service payments of approximately \$185,000 due quarterly and a \$41,000 annual administration fee due to the County. (An amortization table is included as Attachment #1)

Setting the 2014 LHSD Tax Rate

As part of the FY15 budget process, the Committee is being asked to make a recommendation to the Board of Supervisors on the LHSD tax rate for calendar year 2014. The existing rate structure has consistently yielding more than sufficient funds to meet the debt service obligation. The table below indicates the amount billed, collected and delinquent for the 2013 second half billing as of December 13, 2013 for both buildable and membership lots.

Summary of December 2013 Tax Billing and Collections

# of lots	Billing	Tax Charge	Payment	Balance Due	Delinquency
1535 (membership)	\$132	\$202,753	\$87,259	\$115,492	57%
1222 (buildable)	\$339	\$413,580	\$359,558	\$56,021	13%
2757	TOTALS	\$616,333	446,817	\$171,513	27%

The present cash balance of the LHSD is approximately \$1,000,000. As currently structured, and assuming no changes in delinquency rates or fees, annual collections would continue to yield in the neighborhood of \$180,000 more than needed to cover annual expenses. With this in mind, it may be appropriate to consider a reduction in assessments.

Under the existing conditions, reducing the annual assessments from \$678 on buildable lots and \$264 on membership lots to \$575 and \$225 respectively would yield roughly \$762,000 annually an amount slightly greater than the approximate annual debt service of \$740,000. Alternatively, if assessments and other variables were to remain constant, accumulated reserves would allow for the possibility of the bond debt being retired sooner (versus the scheduled 20 year term).

The Committee will need to make a recommendation to the Board of Supervisors

Lake Holiday Sanitary District Cash Projections

Cash Per General Ledger (12/12/13)	2,307,227
(Assumption includes Dec 13 collection)	
December 2013 Unspent Bond Funds	-420,851
(Does not include Debt Reserve)	
Debt Reserve Bond Funds	-729,887
December 20, 2013 Debt Svc. Payment	-184,235
Estimated Non-Bond Cash 12/31/13	972,254
March 2014 Debt Svc. Payment	-184,235
June 2014 Est. Fees Collected	480,000
Treasurer fees	-41,000
June 2014 Debt Svc. Payment	-184,235
Estimated Non-Bond Cash 6/30/2014	1,042,784
Sept. 2014 Debt Svc. Payment	-184,235
December 2014 Est. Fees Collected	480,000
December 2014 Debt Svc. Payment	-184,235
Estimated Non-Bond Cash 12/31/2014	1,154,314
March 2015 Debt Svc. Payment	-184,235
June Est. Fees Collected	480,000
June 2015 Debt Svc. Payment	-184,235
Treasurer' Fees	-41,000
Estimated Non-Bond Cash 6/30/15	1,224,844

Annual Estimated Cash Increase:

182,000

(with assumptions of no additional increases
in required reserve funds, no changes to fees
charged and fees collected remain constant)

**QUARTERLY DEBT SERVICE
LAKE HOLIDAY SANITARY DISTRICT
VIRGINIA POOLED FINANCING PROGRAM
SERIES 2011A LOAN**

December 20= 25% of 10/1 principal, 50% of 4/1 interest
March 20= 25% of 10/1 principal, 50% of 4/1 interest
June 20= 25% of 10/1 principal, 50% of 10/1 interest
September 20= 25% of 10/1 principal, 50% of 10/1 interest

	Principal	Interest	Total P&I
10/1/2011		182,506.84	182,506.84
4/1/2012		220,478.13	220,478.13
10/1/2012	195,000.00	220,478.13	415,478.13
12/20/2012	-	184,810.63	184,810.63
4/1/2013	-	29,810.63	29,810.63
6/20/2013	-	-	-
9/20/2013	310,000.00	214,621.25	524,621.25
12/20/2013	80,000.00	104,235.00	184,235.00
3/20/2014	80,000.00	104,235.00	184,235.00
6/20/2014	80,000.00	104,235.00	184,235.00
9/20/2014	80,000.00	104,235.00	184,235.00
12/20/2014	83,750.00	101,057.50	184,807.50
3/20/2015	83,750.00	101,057.50	184,807.50
6/20/2015	83,750.00	101,057.50	184,807.50
9/20/2015	83,750.00	101,057.50	184,807.50
12/20/2015	86,250.00	97,732.82	183,982.82
3/20/2016	86,250.00	97,732.82	183,982.82
6/20/2016	86,250.00	97,732.82	183,982.82
9/20/2016	86,250.00	97,732.82	183,982.82
12/20/2016	90,000.00	94,308.13	184,308.13
3/20/2017	90,000.00	94,308.13	184,308.13
6/20/2017	90,000.00	94,308.13	184,308.13
9/20/2017	90,000.00	94,308.13	184,308.13
12/20/2017	93,750.00	90,734.38	184,484.38
3/20/2018	93,750.00	90,734.38	184,484.38
6/20/2018	93,750.00	90,734.38	184,484.38
9/20/2018	93,750.00	90,734.38	184,484.38
12/20/2018	97,500.00	87,011.57	184,511.57
3/20/2019	97,500.00	87,011.57	184,511.57
6/20/2019	97,500.00	87,011.57	184,511.57
9/20/2019	97,500.00	87,011.57	184,511.57
12/20/2019	101,250.00	83,139.69	184,389.69
3/20/2020	101,250.00	83,139.69	184,389.69
6/20/2020	101,250.00	83,139.69	184,389.69
9/20/2020	101,250.00	83,139.69	184,389.69
12/20/2020	106,250.00	79,118.75	185,368.75
3/20/2021	106,250.00	79,118.75	185,368.75
6/20/2021	106,250.00	79,118.75	185,368.75
9/20/2021	106,250.00	79,118.75	185,368.75
12/20/2021	111,250.00	74,901.57	186,151.57
3/20/2022	111,250.00	74,901.57	186,151.57
6/20/2022	111,250.00	74,901.57	186,151.57
9/20/2022	111,250.00	74,901.57	186,151.57
12/20/2022	116,250.00	69,040.00	185,290.00
3/20/2023	116,250.00	69,040.00	185,290.00
6/20/2023	116,250.00	69,040.00	185,290.00

**QUARTERLY DEBT SERVICE
LAKE HOLIDAY SANITARY DISTRICT
VIRGINIA POOLED FINANCING PROGRAM
SERIES 2011A LOAN**

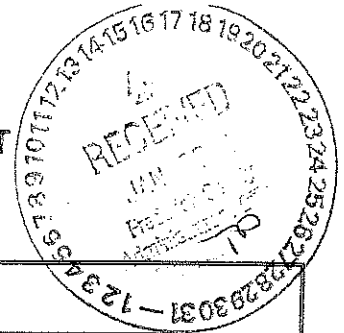
December 20= 25% of 10/1 principal, 50% of 4/1 interest
March 20= 25% of 10/1 principal, 50% of 4/1 interest
June 20= 25% of 10/1 principal, 50% of 10/1 interest
September 20= 25% of 10/1 principal, 50% of 10/1 interest

9/20/2023	116,250.00	69,040.00	185,290.00
12/20/2023	123,750.00	62,913.44	186,663.44
3/20/2024	123,750.00	62,913.44	186,663.44
6/20/2024	123,750.00	62,913.44	186,663.44
9/20/2024	123,750.00	62,913.44	186,663.44
12/20/2024	130,000.00	56,391.25	186,391.25
3/20/2025	130,000.00	56,391.25	186,391.25
6/20/2025	130,000.00	56,391.25	186,391.25
9/20/2025	130,000.00	56,391.25	186,391.25
12/20/2025	137,500.00	49,540.63	187,040.63
3/20/2026	137,500.00	49,540.63	187,040.63
6/20/2026	137,500.00	49,540.63	187,040.63
9/20/2026	137,500.00	49,540.63	187,040.63
12/20/2026	143,750.00	42,294.38	186,044.38
3/20/2027	143,750.00	42,294.38	186,044.38
6/20/2027	143,750.00	42,294.38	186,044.38
9/20/2027	143,750.00	42,294.38	186,044.38
12/20/2027	152,500.00	34,717.82	187,217.82
3/20/2028	152,500.00	34,717.82	187,217.82
6/20/2028	152,500.00	34,717.82	187,217.82
9/20/2028	152,500.00	34,717.82	187,217.82
12/20/2028	160,000.00	26,682.19	186,682.19
3/20/2029	160,000.00	26,682.19	186,682.19
6/20/2029	160,000.00	26,682.19	186,682.19
9/20/2029	160,000.00	26,682.19	186,682.19
12/20/2029	168,750.00	18,249.07	186,999.07
3/20/2030	168,750.00	18,249.07	186,999.07
6/20/2030	168,750.00	18,249.07	186,999.07
9/20/2030	168,750.00	18,249.07	186,999.07
12/20/2030	177,500.00	9,355.00	186,855.00
3/20/2031	177,500.00	9,355.00	186,855.00
6/20/2031	177,500.00	9,355.00	186,855.00
9/20/2031	177,500.00	9,355.00	186,855.00
	\$ 9,245,000.00	\$ 5,778,398.23	\$ 15,023,398.23

G



**APPLICATION FOR OUTDOOR FESTIVAL PERMIT
COUNTY OF FREDERICK, VIRGINIA**



APPLICANT INFORMATION

Name of Applicant: **Grove's Winchester Harley- Davidson**

Telephone Number(s): **540-662-4468** home office cell **540-514-5526** home office cell

Address: **140 Independence Drive Winchester, VA 22602**

FESTIVAL EVENT ORGANIZATIONAL INFORMATION

Festival Event Name of Festival: **Summer Open House, Bikini Bike Wash & Fall Open House**
*Additional Events may be added **

Cost of Admission to Festival: **Free** Business License Obtained: Yes No

Date(s)	Start Time	End Time	Maximum No. of Tickets Offered For Sale Per Day	Estimated No. of Attendees Per Day
June 21, 2014	10:00am.	3:00pm.	N/A	500
July 19, 2014	10:00am.	3:00pm.	N/A	500
September 20, 2014	10:00am.	3:00pm.	N/A	500

Location Address: **140 Independence Drive Winchester, VA 22602**

Owner of Property Name(s): **Barbara Grove**
Address: **190 BALLYGAR DRIVE Winchester, VA 22602**

(*NOTE: Applicant may be required to provide a statement or other documentation indicating consent by the owner(s) for use of the property and related parking for the festival.)

Promoter Name(s): **Jeanett Dillion**
Address: **2019 Senseny Road Winchester, VA 22602**

(*NOTE: For festivals other than not-for-profit, promoter may need to check with the Frederick County Commissioner of Revenue to determine compliance with County business license requirements; in addition, promoters who have repeat or ongoing business in Virginia may be required to register with the VA State Corporation Commission for legal authority to conduct business in Virginia.)

Financial Backer Name(s): **Barbara Grove**
Address: **190 BALLYGAR DRIVE Winchester, VA 22602**

Performer	Name of Person(s) or Group(s): Rosie Soul & The Rock N Roll Cowboys Band, Defending Cain Band, Silvertung Band, Barcode Band, Va Stunts, International Bikini Team. <hr/> <hr/> <hr/> <p>(*NOTE: Applicant may need to update information as performers are booked for festival event.)</p>
------------------	---

FESTIVAL EVENT LOGISTICS INFORMATION AND DOCUMENTATION

1. Attach a copy of the printed ticket or badge of admission to the festival, containing the date(s) and time(s) of such festival (may be marked as "sample"). copy attached OR copy to be provided as soon as available
2. Provide a plan for adequate sanitation facilities as well as garbage, trash, and sewage disposal for persons at the festival. This plan must meet the requirements of all state and local statutes, ordinances, and regulations, and must be approved by the VA Department of Health (Lord Fairfax Health District).
We sufficient bathroom and garbage disposal on site at the dealership.

3. Provide a plan for providing food, water, and lodging for the persons at the festival. This plan must meet the requirements of all state and local statutes, ordinances, and regulations, and must be approved by the VA Department of Health (Lord Fairfax Health District).
We have local food vendor and submit forms for health permits. No lodging is required.

4. Provide a plan for adequate medical facilities for persons at the festival. This plan must meet the requirements of all state and local statutes, ordinances, and regulations, and must be approved by the County Fire Chief or Fire Marshal and the local fire and rescue company.
Millwood Fire company will be notified about events.

5. Provide a plan for adequate fire protection. This plan must meet the requirements of all state and local statutes, ordinances, and regulations, and must be approved by the County Fire Chief or Fire Marshal and the local fire and rescue company.
Millwood Fire Company will be notified of events.

6. Provide a plan for adequate parking facilities and traffic control in and around the festival area. (A diagram may be submitted.)
Dealership has more than sufficient parking facility.

7. State whether any outdoor lights or lighting will be utilized: YES NO
 If yes, provide a plan or submit a diagram showing the location of such lights and the proximity relative to the property

boundaries and neighboring properties. In addition, show the location of shielding devices or other equipment to be used to prevent unreasonable glow beyond the property on which the festival is located.

8. State whether alcoholic beverages will be served: YES NO

If yes, provide details on how it will be controlled.

Alcoholic beverages will served by members of the Child Parent Center and also profits will benefit the local Charity. ABC license will also be obtained by them.

(NOTE: Evidence of any applicable VA ABC permit must also be provided and posted at the festival as required. Applicant may need to confirm with the VA ABC that a license is not required from that agency in order for festival attendees to bring their own alcoholic beverages to any event that is open to the general public upon payment of the applicable admission fee.)

FESTIVAL PROVISIONS

Applicant makes the following statements:

- A. Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hour period to be measured from the beginning of the first performance at the festival.
- B. Music shall not be played, either by mechanical device or live performance, in such a manner that the sound emanating there from exceeds 73 decibels at the property on which the festival is located.
- C. No person under the age of eighteen (18) years of age shall be admitted to any festival unless accompanied by a parent or guardian, the parent or guardian to remain with such person at all times. (NOTE: It may be necessary to post signs to this effect.)
- D. The Board, its lawful agents, and/or duly constituted law enforcement officers shall have permission to go upon the property where the festival is being held at any time for the purpose of determining compliance with the provisions of the County ordinance.

CERTIFICATION

I, the undersigned Applicant, hereby certify that all information, statements, and documents provided in connection with this Application are true and correct to the best of my knowledge. In addition, Applicant agrees that the festival event and its attendees shall comply with the provisions of the Frederick County ordinance pertaining to festivals as well as the festival provisions contained herein.

Date: <u>1-13-2014</u>	Signature of Applicant
	<i>Jeannette Dillion</i> <i>Jeannette Dillion</i>

**THE BOARD SHALL HAVE THE RIGHT TO REVOKE ANY PERMIT ISSUED UNDER THIS ORDINANCE
UPON NON-COMPLIANCE WITH ANY OF ITS PROVISIONS AND CONDITIONS.**

H



ORDINANCE
February 12, 2014

The Board of Supervisors of Frederick County, Virginia hereby ordains that Sections 155-32, 155-35, 155-96 and 155-100 of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby are, amended by enacting amended Sections 155-32, 155-35, 155-96 and 155-100 of Chapter 155 (Taxation) of the Code of Frederick County, Virginia, as follows and to take effect immediately, that a new Section 155-113 of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby is, enacted as part of Article XVI of Chapter 155, as follows and to take effect immediately, and that Section 155-47 of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby is, repealed effective immediately (deletions are shown in ~~bold strikethrough~~ and additions are shown in **bold underline**):

CHAPTER 155 TAXATION

Article VII Retail Sales Tax

§ 155-32 Administration and collection.

Pursuant to Title 58.1, Chapter 6, § 58.1-605 of the Code of Virginia, the local general retail sales tax levied pursuant to this article shall be administered and collected by the State Tax Commissioner of the commonwealth in the same manner, subject to the same penalties provided for the state sales tax, ~~with the adjustments required by § 58.1-628.~~

Article VIII Tax on Purchasers of Utility Service

§ 155-35 Local user fee.

- A. An E-911 local user fee to each Verizon Telephone Company user is hereby adopted. The purpose of this fee is to allow for the implementation of the Enhanced 911 Emergency Telephone System. The fee shall be as prescribed by ordinance of the Board of Supervisors.

- B. The local user fee for Star Tannery area residents served by the Shenandoah Telephone Company shall be as established by the Shenandoah County E-911 Emergency Telephone System Ordinance, as prescribed in a joint agreement pursuant to Code of Virginia, § ~~58.1-3813A~~ 58.1-3813.1.

~~Article XII Home Heating Oil Local Option Sales and Use Tax~~

~~§ 155-47 Tax imposed.~~

~~Effective upon adoption and pursuant to § 58.1-609 of the Code of Virginia 1950, as amended, purchases of home heating oil by an individual purchaser for domestic consumption shall be subject to the one-percent local option sales and use tax.~~

Article XVI Business License Provisions

§ 155-96 License fee and tax.

[Subsections A and B remain unchanged.]

- C. Instead of the license fees specified in Subsections A and B above and except as provided in Subsection C(9)(f), every other such person or business subject to licensure under this article shall be assessed and required to pay a license tax as set forth below for the class of enterprise listed:

[Paragraphs 1 through 8 remain unchanged.]

(9) For sale of alcoholic beverages:

(a) Every person who shall engage in the business of manufacturing, bottling, wholesaling or retailing alcoholic beverages shall obtain a license therefor and shall pay therefor the license tax hereinafter provided.

[1] Distiller's license. For each distiller's license, the license tax shall be \$500 per annum, provided that no license shall be required of any distiller manufacturing not more than 5,000 gallons of alcohol or spirits, or both, during such license year.

[2] Winery license. For every winery license, the license tax shall be ~~\$500~~ \$50 per annum, provided that no license shall be required of any winery

manufacturing not more than 5,000 gallons of wine during such license year.

[3] Brewery license. For each brewery license, the license tax shall be \$500 per annum.

[4] Bottler's license. For each bottler's license, the license tax shall be \$150 per annum.

[5] Wholesale beer and wine license. For each wholesale beer license, the license tax shall be ~~\$200~~ ~~\$75~~ per annum. **For each wholesale wine license, the license tax shall be \$50 per annum.**

[6] Retail on-premises wine and beer license. For each retail on-premises wine and beer license, the license tax shall be \$20 per annum.

[7] Retail off-premises wine and beer license. For each retail off-premises wine and beer license, the license tax shall be \$20 per annum.

(b) For each mixed beverage license for restaurants, including restaurants located on premises of and operated by hotels and motels, the license tax shall be:

[1] One hundred dollars per annum for each restaurant with a seating capacity at tables for 50 to 100 persons.

[2] One hundred fifty dollars per annum for each restaurant with a seating capacity at tables for more than 100 but not more than 150 persons.

[3] Two hundred dollars per annum for each restaurant with a seating capacity at tables for more than 150 persons.

[4] Two hundred dollars per annum for each private, nonprofit club operating a restaurant on the premises of such club.

(c) The aforesaid license shall be as respectively defined by the Act of the General Assembly, known as the "Alcoholic Beverage Control Act," and the terms "alcoholic beverages," "alcohol," "spirits" and "wine," wherever used in this article, shall reflect the meanings respectively ascribed to them by such Act.

(d) No license shall be issued under this section to any person unless such person shall hold or secure simultaneously therewith the proper state license required by the Alcoholic Beverage Control Act, which state license shall be exhibited to the Commissioner of the Revenue, and all dining rooms,

restaurants, lunchrooms and clubrooms wherein the beverages herein defined are sold for consumption on the premises shall at all times be open to inspection by the State Police and the police or Sheriff's authorities of this County; provided, further, that all storerooms or other buildings from which deliveries are made, either at wholesale or retail, whether they are bottlers, wholesalers or retailers, shall at all times be open to inspection by State Police and police or Sheriff's authorities of the County. Any violation of the terms of this provision shall be sufficient grounds for the revocation of the license issued in accordance with this section.

(e) No alcoholic beverage license shall be prorated or transferable.

(f) This tax shall be in addition to applicable license taxes based on gross receipts or gross purchases. In imposing retail merchant license taxes measured by gross receipts, the term "gross receipts" shall be construed to include receipts from the sale of alcoholic beverage by persons licensed under this section. In computing gross receipts, alcoholic beverages shall be included in the base for measuring such license taxes the same as if the alcoholic beverages were nonalcoholic. No alcoholic beverage license levied under this section shall be construed as exempting any license from any merchant license tax, and such merchant license tax shall be in addition to the alcoholic beverage taxes levied under this section.

§ 155-100 Itinerant and distressed merchandise vendors.

- A. Each person who shall engage in or transact any temporary or transient business in this County for the sale of goods, wares and merchandise and who, for the purpose of carrying on such business, shall hire, lease, use or occupy any building or structure, motor vehicle, tent, car or public room or any part thereof, including rooms in hotels, lodging houses or houses of private entertainment, or in any street, alley or other public place for a period of less than a year for the exhibition or sale of such goods, wares or merchandise shall pay for such privilege a license tax of \$500 per year, which license shall not be prorated or transferable.
- B. Each person who or which has not been licensed for at least one year to sell or to offer for sale goods, wares or merchandise before the adoption of this section and who shall hereafter apply for a license to sell or offer for sale, goods, wares or merchandise within the County shall file with such application a statement from the owner of the building, structure, etc., to be used by such applicant, indicating consent to use the premises for such sales, or no license shall be issued unless and until such statement is attached to the application.

- C. On each transient vendor for the sale of bankrupt, assignee, trustee, fire-wreck stock or salvage stock, a license tax shall be paid of \$500 per year, which license shall not be prorated or transferable.
- D. No persons shall be exempt from the payment of the license tax imposed by this section by reason of associating temporarily with any local merchant, dealer or trader or by reason of conducting such business in the name of any local merchant, dealer, trader or auctioneer.
- E. No license tax shall be required under this section for any itinerant merchant participating in an event, not to exceed ten consecutive days in length, conducted by a nonprofit organization, when the purpose of such event is in furtherance of the nonprofit nature of such organization, and the sale of any goods, wares or merchandise is merely ancillary to such event and not the primary purpose therefor, and any such itinerant merchant shall have registered with and been approved by such nonprofit organization. The provisions of this subsection E do not create any exemption from the provisions of this Code regarding the meals tax or from the provisions of the Code of Virginia regarding the sales and use tax.
- F. Notwithstanding subsections A through D of this section, each person who shall engage in or transact any business in this County for the sale of goods, wares and merchandise at a festival, as that term is defined in Section 86-2 of this Code, or at any other pre-arranged event at a single location, whether indoors or outdoors, of more than 100 individuals, shall pay for such privilege a license tax of \$30 per festival or event, which license shall not be prorated or transferable, and any such person shall have registered with and been approved by the person conducting the festival or event. No license shall be required under this subsection for (i) vendors at flea markets under Section 155-112 of this Code, who are to be licensed under that section; or (ii) vendors who have otherwise obtained or are otherwise required to obtain a license pursuant to Section 155-73 of this Code **or pursuant to the laws or ordinances of any incorporated town located in Frederick County**. The provisions of this subsection F do not create any exemption from the provisions of this Code regarding the meals tax or from the provisions of the Code of Virginia regarding the sales and use tax.
- G. "Conducting" shall, for purposes of this section, mean organizing, sponsoring, promoting, hosting, or otherwise being responsible for a festival or event under this section.

§ 155-113 Contractor to provide list of subcontractors.

The commissioner, in performing the duties of such office, shall have authority to require any person doing business in the county to furnish, as to each subcontractor to whom any part of a contract is sublet, a list of, among other things, the names and addresses of each subcontractor and the amount of each subcontract performed in the county.

Enacted this ____ day of ____, 2014.

Richard C. Shickle, Chairman _____

Gary A. Lofton _____

Robert A. Hess _____

Robert W. Wells _____

Christopher E. Collins _____

Gene E. Fisher _____

Charles S. DeHaven, Jr. _____

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator



COUNTY of FREDERICK

John R. Riley, Jr.
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

TO: Board of Supervisors
FROM: John R. Riley, Jr., County Administrator
DATE: December 23, 2013
RE: Code and Ordinance Committee Report

The Code & Ordinance Committee met on Monday, December 16, 2013 at 3:00 P.M., in the Board of Supervisors' Closed Session Room, County Administration Building, 107 North Kent Street, Winchester, Virginia. Present were Christopher E. Collins, Chairman; Robert A. Hess; James Drown; and Stephen Butler. Committee members Derek Aston and Robert Wells were absent. Also present were County Administrator John R. Riley, Jr.; Jay E. Tibbs, Deputy County Administrator; County Attorney Rod Williams; Ellen Murphy, Commissioner of the Revenue; and C. William Orndoff, Jr., Treasurer.

The committee submits the following:

*****Items Requiring Board Action*****

- 1. Proposed Amendments to the Frederick County Code, Chapter 155, Taxation, Various Articles/Sections; and Chapter 112 Massage Parlors and Health Clubs.**

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation. A number of the proposed amendments would bring the County Code into conformance with the State Code. In addition, amendments were proposed to allow the establishment of a business license tax for wine wholesalers and to allow businesses in the Town of Stephens City and Middletown that hold a valid business license to be exempt from the festival business license requirement, similar to the treatment of County businesses. Finally, the repeal of Chapter 112, Massage Parlors and Health Clubs is being proposed because the Code of Virginia contains no express authority for local regulation.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the Code and Ordinance Committee forwarded this item to the Board for public hearing with a recommendation of approval. The motion was unanimously approved.

- 2. Proposed Amendments to Chapter 155, Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153, Property Exempted from Taxation by Designation.**

Mr. Butler abstained from consideration of this item.

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153,



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail:
rwillia@co.frederick.va.us

MEMORANDUM

TO: Code and Ordinance Committee

FROM: Roderick B. Williams
County Attorney

DATE: November 14, 2013

RE: Frederick County Code, Chapter 155 (Taxation), Sections 155-32, 155-35, 155-47, 155-96, 155-100, and 155-113
and
Frederick County Code, Chapter 112 (Massage Parlors and Health Clubs)

Attached please find draft proposed ordinance amendments concerning the above-referenced Chapters of the County Code. The reasons in support of these proposed amendments are as follows:

Chapter 155 (Taxation), Section 155-32 (Retail Sales Tax/Administration and Collection) – proposed amendment

The proposed amendment would delete the words “with the adjustments required by § 58.1-628” from the provision concerning administration and collection of the sales tax. The General Assembly repealed § 58.1-628 of the Code of Virginia, which concerned the calculation of the sales tax for sale amounts of \$5.00 and under, in 2004 and deleted the “with the adjustments” language from the other sections of state law regarding the sales tax. With the 2004 changes and the fact that the sales tax is actually administered by the state, there is no reason to retain the obsolete reference in the County Code.

Chapter 155 (Taxation), Section 155-35 (Utility Tax/Local User Fee) – proposed amendment

This section currently refers to § 58.1-3813A of the Code of Virginia. Section 58.1-3813 was repealed by the Acts of 2000, c. 1064. It was replaced in substantial part by § 58.1-3813.1. Therefore, in County Code § 155-35, § 58.1-3813A should be changed to § 58.1-3813.1.

Chapter 155 (Taxation), Section 155-47 (Home Heating Oil Local Option Sales and Use Tax) – proposed repeal

This authority for this section was § 58.1-609 of the Code of Virginia, which was repealed in 1993. At the same time, the General Assembly enacted § 58.1-609.10, which exempted home heating oil from the sales tax. Therefore, § 155-47 of the County Code should be repealed.

Chapter 155 (Taxation), Section 155-96 (Business License Fee and Tax) – proposed amendments

These are limited changes identified by the Commissioner of the Revenue. The County had not previously had any wine wholesalers and, therefore, had not established a tax for such establishments. The County now has at least one wine wholesaler. The proposed tax amount corresponds with the amount permitted under § 4.1-233 of the Code of Virginia. Also, the current County Code section contains two amounts (for wineries and for beer wholesalers) that exceed the amounts provided for under state law and, accordingly, the draft proposes conforming amendments.

Chapter 155 (Taxation), Section 155-100 (Business License Fee and Tax/Itinerant and Distressed Merchandise Vendors) – proposed amendment

This is a limited change identified by the Commissioner of the Revenue. The recent revisions to this section exempted businesses that already hold County business licenses from further licensing if they appear at festivals in the County, but did not address the issue of businesses that hold business licenses issued by the Town of Stephens City or the Town of Middletown. The suggestion here is that it is appropriate to exempt such businesses from the festival business license requirement and the draft reflects that.

Chapter 155 (Taxation), Section 155-113 (Business License Fee and Tax/Contractor to Provide List of Subcontractors) – proposed amendment

The Commissioner of the Revenue has requested the explicit inclusion of authority to require contractors to provide lists of subcontractors to the Commissioner. This assists the Commissioner in enforcement of business license matters. Va. Code § 58.1-3109 provides the authority for this amendment. The proposed provision is based upon similar provisions in force in Spotsylvania County and the City of Newport News.

I



ORDINANCE
February 12, 2014

The Board of Supervisors of Frederick County, Virginia hereby ordains that Chapter 112 (Massage Parlors and Health Clubs) of the Code of Frederick County, Virginia be, and the same hereby is, repealed in its entirety, effective immediately.

Enacted this ____ day of ____, 2014.

Richard C. Shickle, Chairman _____

Gary A. Lofton _____

Robert A. Hess _____

Robert W. Wells _____

Christopher E. Collins _____

Gene E. Fisher _____

Charles S. DeHaven, Jr. _____

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator



COUNTY of FREDERICK

John R. Riley, Jr.
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

TO: Board of Supervisors
FROM: John R. Riley, Jr., County Administrator
DATE: December 23, 2013
RE: Code and Ordinance Committee Report

The Code & Ordinance Committee met on Monday, December 16, 2013 at 3:00 P.M., in the Board of Supervisors' Closed Session Room, County Administration Building, 107 North Kent Street, Winchester, Virginia. Present were Christopher E. Collins, Chairman; Robert A. Hess; James Drown; and Stephen Butler. Committee members Derek Aston and Robert Wells were absent. Also present were County Administrator John R. Riley, Jr.; Jay E. Tibbs, Deputy County Administrator; County Attorney Rod Williams; Ellen Murphy, Commissioner of the Revenue; and C. William Orndoff, Jr., Treasurer.

The committee submits the following:

*****Items Requiring Board Action*****

1. Proposed Amendments to the Frederick County Code, Chapter 155, Taxation, Various Articles/Sections; and Chapter 112 Massage Parlors and Health Clubs.

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation. A number of the proposed amendments would bring the County Code into conformance with the State Code. In addition, amendments were proposed to allow the establishment of a business license tax for wine wholesalers and to allow businesses in the Town of Stephens City and Middletown that hold a valid business license to be exempt from the festival business license requirement, similar to the treatment of County businesses. Finally, the repeal of Chapter 112, Massage Parlors and Health Clubs is being proposed because the Code of Virginia contains no express authority for local regulation.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the Code and Ordinance Committee forwarded this item to the Board for public hearing with a recommendation of approval. The motion was unanimously approved.

2. Proposed Amendments to Chapter 155, Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153, Property Exempted from Taxation by Designation.

Mr. Butler abstained from consideration of this item.

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153,

Chapter 112 (Massage Parlors and Health Clubs) – proposed repeal

The minutes of the Board of Supervisors indicate that the provisions of this Chapter were first passed as an ordinance on September 14, 1977. In the intervening years, this particular industry has evolved significantly from what it was in 1977 and, today, it can be considered to be an established medically-related practice. Toward that end, in 1997, the General Assembly amended the Code of Virginia to permit the Board of Nursing to regulate massage therapy. State law defines "massage therapy" as "the treatment of soft tissues for therapeutic purposes by the application of massage and bodywork techniques based on the manipulation or application of pressure to the muscular structure or soft tissues of the human body. The terms "massage therapy" and "therapeutic massage" do not include the diagnosis or treatment of illness or disease or any service or procedure for which a license to practice medicine, nursing, chiropractic therapy, physical therapy, occupational therapy, acupuncture, or podiatry is required by law." Va. Code § 54.1-3000.

With respect to local regulation of the practice, the Code of Virginia contains no express authority for local regulation. This fact, combined with the General Assembly's 1997 assignment of the responsibility to the Board of Nursing, suggests that localities may not separately regulate the practice. Toward this end, Arlington County, Virginia repealed its massage regulation ordinance in 2011.

State law regulation of the practice is presumably adequate to protect the public health, safety, and welfare. As well, local law enforcement officers are always empowered to enforce state laws. Accordingly, repeal of the County's regulation (Chapter 112) is appropriate.

Attachments

J



**ORDINANCE
February 12, 2014**

The Board of Supervisors of Frederick County, Virginia hereby ordains that:

1. Section 155-153 of Article XXV (Exemption for Nonprofit Organizations) of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby is, amended by enacting an amended Section 155-153 of Article XXV (Exemption for Nonprofit Organizations) of Chapter 155 (Taxation) of the Code of Frederick County, Virginia, as follows (deletions are shown in ~~bold strikethrough~~ and additions are shown in **bold underline**):

CHAPTER 155 TAXATION

Article XXV Exemption for Nonprofit Organizations

§ 155-153 Property exempted from taxation by designation.

- A. The real property of an organization designated by **the Board of Supervisors a section within this article** and used by such organization exclusively for a **religious, charitable, patriotic, historical, benevolent, cultural or public park and playground one or more of the** purposes as set forth in Article X, Section 6(a), of the Constitution of Virginia, ~~the particular purpose of which such organization is classified being specifically set forth within each section,~~ shall be exempt from taxation so long as such organization is operated not for profit and the property so exempted is used in accordance with the purpose(s) for which the organization is classified. ~~In addition, such exemption may be revoked in accordance with the provisions of § 58.1-3605, Code of Virginia.~~
- B. Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each**

such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

~~B.C.~~ Exemptions of property from taxation under this article shall be strictly constructed in accordance with the provisions of Article X, Section (6)(f) of the Constitution of Virginia.

2. Section 155-154 of Article XXV (Exemption for Nonprofit Organizations) of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby is, repealed (deletions are shown in **bold strikethrough**):

~~§ 155-154 Organizations granted exemption.~~

~~A. Fort Collier Civil War Center, Inc. (Property Identification Number 54-A-81G).~~

~~B. Young Life - Northern Shenandoah Valley.~~

~~C. Fort Colvin - The Association for the Preservation of Virginia Antiquities (Property Identification Number 62-A-51-A).~~

~~D. The Nature Conservancy (Property Identification Numbers 83-2-1; 83-2-2; 83-2-3; 83-2-4; 83-2-5; 83-A-61; 83-A-61C; 83-A-61D; 83-A-61E; 83-A-61F; and 83-A-61G.)~~

~~E. Blue Ridge Hospice.~~

3. The repeal herein of Section 155-154 of the Code of Frederick County, Virginia shall not affect the tax exemption of any organization as such tax exemption was in existence immediately prior to the adoption of this ordinance, but all such organizations are otherwise subject to the provisions of Section 155-153 of the Code of Frederick County, Virginia, as amended herein, and each such organization must comply with such provisions following the adoption of the ordinance in order to maintain its respective tax exemption(s).

4. The provisions of this ordinance shall take effect immediately.

Enacted this ____ day of ____, 2014.

Richard C. Shickle, Chairman _____

Gary A. Lofton _____

Robert A. Hess _____

Robert W. Wells _____

Christopher E. Collins _____

Gene E. Fisher _____

Charles S. DeHaven, Jr. _____

A COPY ATTEST

John R. Riley, Jr.
Frederick County Administrator



COUNTY of FREDERICK

John R. Riley, Jr.
County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

TO: Board of Supervisors
FROM: John R. Riley, Jr., County Administrator
DATE: December 23, 2013
RE: Code and Ordinance Committee Report

The Code & Ordinance Committee met on Monday, December 16, 2013 at 3:00 P.M., in the Board of Supervisors' Closed Session Room, County Administration Building, 107 North Kent Street, Winchester, Virginia. Present were Christopher E. Collins, Chairman; Robert A. Hess; James Drown; and Stephen Butler. Committee members Derek Aston and Robert Wells were absent. Also present were County Administrator John R. Riley, Jr.; Jay E. Tibbs, Deputy County Administrator; County Attorney Rod Williams; Ellen Murphy, Commissioner of the Revenue; and C. William Orndoff, Jr., Treasurer.

The committee submits the following:

*****Items Requiring Board Action*****

1. **Proposed Amendments to the Frederick County Code, Chapter 155, Taxation, Various Articles/Sections; and Chapter 112 Massage Parlors and Health Clubs.**

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation. A number of the proposed amendments would bring the County Code into conformance with the State Code. In addition, amendments were proposed to allow the establishment of a business license tax for wine wholesalers and to allow businesses in the Town of Stephens City and Middletown that hold a valid business license to be exempt from the festival business license requirement, similar to the treatment of County businesses. Finally, the repeal of Chapter 112, Massage Parlors and Health Clubs is being proposed because the Code of Virginia contains no express authority for local regulation.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the Code and Ordinance Committee forwarded this item to the Board for public hearing with a recommendation of approval. The motion was unanimously approved.

2. **Proposed Amendments to Chapter 155, Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153, Property Exempted from Taxation by Designation.**

Mr. Butler abstained from consideration of this item.

The Code and Ordinance Committee reviewed a request to amend the Frederick County Code, Chapter 155 Taxation, Article XXV Exemption for Nonprofit Organizations, Section 155-153,

Property Exempted from Taxation by Designation. The proposed amendments would principally accomplish two goals. First, the amendments would have the ordinance fully conform with the corresponding state law provisions, as the state law has evolved since 2003, when the General Assembly gave authority to localities to grant new tax exemptions. Specifically, this includes the insertion of the new 155-153(B), setting out the triennial application procedure which is a prerequisite to any request the County might make to the General Assembly for the repeal of a pre-2003 General Assembly exemption. Second, 155-154 is proposed for repeal because the list of organizations granted exemptions appears to have been added by the Code publisher for unknown reasons and does not currently reflect all exemptions the Board has granted (the Board's exemption actions in fact never stated a requirement to include them in the County Code), the section is not necessary. It should be noted the exemptions would remain in force.

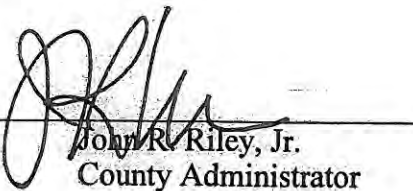
Upon a motion by Mr. Hess, seconded by Mr. Drown, the Code and Ordinance Committee forwarded this item to the Board for public hearing with a recommendation of approval. The motion was approved.

Respectfully Submitted,

Code and Ordinance Committee

Christopher E. Collins, Chairman
Robert A. Hess
James Drown
Stephen Butler

By: _____


John R. Riley, Jr.
County Administrator

JRR/jet

Attachments



COUNTY of FREDERICK

John R. Riley, Jr.

County Administrator

540/665-6382


Fax 540/667-0370

E-mail:

jriley@co.frederick.va.us

MEMORANDUM

TO: Code & Ordinance Committee Members

FROM: John R. Riley, Jr., County Administrator 

SUBJECT: Amendments to Section 155-153 Property Exempted from Taxation by Designation

DATE: November 21, 2013

Attached please find a draft ordinance to address the changes to our tax exemption ordinance necessary to clean it up and put the triennial filing requirement in place, so that we could in turn then petition the GA for any revocations. The genesis of this amendment was a request from The Village at Orchard Ridge seeking a tax exempt designation for their facility located on Route 50 West.

By way of background:

- March 20, 2013 – Finance Committee discussed a request from The Village at Orchard Ridge seeking a tax exemption. The Committee recommended postponement of this request pending the receipt of additional information.
- April 17, 2013 – Finance Committee received additional information regarding the request from The Village at Orchard Ridge. The Committee recommended denial of this tax exempt request.
- April 24, 2013 – The Board of Supervisors considered the tax exempt request from The Village at Orchard Ridge. The Board voted to deny the request. During the discussions leading to the vote, some supervisors wished to look at entities which had previously received a tax exempt designation.

Virginia Code §58.1-3605 outlines the process the Board must follow in order to remove a tax exempt designation that was either granted by the locality or by the General Assembly. The proposed code amendment would allow Frederick County to begin the process to enable the removal of certain tax exempt designations.

Below the County Attorney has outlined items in the proposed amendment for additional explanation:

- The sentence at the end of 155-153(A) is proposed to be deleted because it relates to GA exemptions and the rest of the subsection relates to BOS exemptions. Therefore, the ordinance need not include that reference. A locality can itself revoke a locality-granted exemption in the same manner as it granted the exemption. 2004 Op. Va. Att'y Gen. 224.
- The new 155-153(B) is drawn from the language of Va. Code 58.1-3605 and would apply both to GA exemptions and BOS exemptions (the only difference being that, after receipt of the filings from the entities, the BOS would need to forward a request to the GA to revoke a GA exemption). November 15 as the application deadline comes from 58.1-3605's statement that "Such application shall show the ownership and usage of such property and shall be filed within the next sixty days preceding the tax year for which such exemption, or the retention thereof, is sought."
- The deletion of 155-154 has been proposed for two reasons:
 - First, while the BOS did grant those exemptions, the BOS minutes do not reflect the particular codification of them.
 - Second, the list is not necessarily complete. For this reason and for the first reason, I think it best simply to have the exemption list be uncodified.
- The last paragraph of the ordinance (which would likewise be uncodified) is for "comfort", namely, to assure everyone that the exemptions of the named entities are not being revoked by the amendments.

Should you have any questions, please do not hesitate to contact me.

JRR/jet

Attachment

К



MEMORANDUM

TO: Frederick County Board of Supervisors

FROM: Mark R. Cheran, Zoning and Subdivision Administrator *MR*

RE: Setback Waiver Request – Telecommunications Tower – Verizon Wireless/ Bertha McIlwee Trust

DATE: February 6, 2014

On behalf of Verizon Wireless, Donohue & Stearns, PLC is requesting a waiver allowed by Chapter 165 Zoning, Article II Supplementary Use Regulations: Parking; Buffers; and Regulations for Specific Uses, Part 204 Additional Regulations for Specific Uses, 165-204.19 Telecommunications facilities, commercial, for a setback waiver for a telecommunication tower approved with Conditional Use Permit #03-13. The property is located at 2250 Back Mountain Road (Route 600), and is identified with Property Identification Number 49-A-28 in the Back Creek Magisterial District.

Background

The Board of Supervisors, on September 9, 2013, approved Conditional Use Permit #03-13 for a 195-foot monopole-type telecommunication tower and ancillary equipment. The zoning ordinance allows telecommunication towers to exceed the height requirements of the underlining zoning district, provided the tower be set back the normal setback of the zoning district, plus one foot for every foot over the maximum allowed height of the zoning district.

Without the waiver, the telecommunication tower is required to be setback from the property line 210 feet (tower is 195' tall, RA height maximum is 35', $195-35=160$), the normal setback (50 ft.) per the RA (Rural Areas) zoning district, plus one foot for every foot over the maximum height of the district (35 ft.); this telecommunication tower is 160 ft. higher than is allowed in the district ($50 \text{ ft.} + 160 \text{ ft.} = 210 \text{ ft.}$). The site plan notes this tower is 98.6 ft. from the property line, and the setback cannot be achieved where the tower is to be located.

The applicant is requesting a waiver to reduce the required setback as set forth in Section 165-204.19 of the zoning ordinance. The applicant has provided documentation from a certified Virginia engineer with verification that the tower is designed and will be constructed in a manner that, should the tower collapse for any reason, the collapsed tower will be contained in an area around the tower, with a radius equal to or lesser than the setback, measured from the center line of the base of the tower. Should this waiver be granted, the result will be a 111.4 foot setback reduction ($210' - 98.6' = 111.4'$). Staff would note the conditions assigned to CUP #03-13 will remain in effect.

At their February 5, 2014 meeting, members of the Planning Commission asked for clarification on why the Commission was reviewing this particular tower request again. Staff replied that at the time this CUP application was presented to the Planning Commission and the Board of Supervisors, the setback waiver request was not specifically acted upon. The CUP was approved but no action was taken on the setback waiver. There was a concern raised about the tower manufacturer selling rights to install the tower. Another issue was the date on the letter from the structural engineer was three years old.

The applicant's representative stated this was primarily an administrative issue as the waiver was not included as part of the conditions of approval during the first review; the tower manufacturer and the location remained the same as in the initial proposal.

There were no citizen comments. By a majority vote, the Planning Commission recommended approval of the setback waiver request for this telecommunications tower. The vote was as follows:

YES (TO REC. APPROVAL): Unger, Ambrogi, Manuel, Crockett, Oates, Kenney, Triplett, Dunlap, Mohn, Wilmot

NO: Thomas

(Note: Commissioner Marston was absent from the meeting.)

MRC/pd/rsa
Attachments



APPLICATION FOR A WAIVER OR ORDINANCE EXCEPTION

Applicant/Agent: Verizon Wireless

Address: 9000 Junction Dr.

Annapolis Junction MD 20701 Phone Number: 240-401-0907

Property Owner's Name (if different from applicant): _____

Address: _____

Phone Number: _____

Contact Person (if different from applicant): _____

Phone Number: _____

Waiver request details (include specific ordinance requirements to be waived): _____

Property Location (give exact location based on nearest road and distance from nearest intersection, using road names and route numbers): _____

Parcel Identification/Location: 49-A-28

Magisterial District: Back Creek

Zoning and Current Use: Zoning District: PA Current Use: _____

Attachments: Adjoining Property Owners List _____ Existing/recorded and Proposed Plats _____

****For Office Use Only****

FEEES FOR WAIVER OR ORDINANCE EXCEPTION AND CHECKLIST:

- > \$500.00 500.00
- > Attachments _____ Existing/recorded and proposed plat(s) _____
- > Completed adjoining properties info. sheet(s) _____
- > Receipt #: 855825 Received by: LR Date: 1/6/14
(Initials)

Frederick County Department of Planning and Development
107 North Kent Street • North Building • 2nd Floor
Winchester, Virginia 22601
Phone: (540) 665-5651 - Fax: (540) 665-6395



**Special Limited Power of Attorney
County of Frederick, Virginia
Frederick Planning Website: www.co.frederick.va.us**

Department of Planning & Development, County of Frederick, Virginia
107 North Kent Street, Winchester, Virginia 22601
Phone (540) 665-5651 Facsimile (540) 665-6395

Know All Men By These Presents: That I (We)

(Name) Bertha R McInnes Trust (Phone) 40-877-1503

(Address) 2563 BACK MTN Rd, Winchester Va 22602

the owner(s) of all those tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Frederick, Virginia, by

Instrument No. 818 on Page 52, and is described as

Parcel: A Lot: 28 Block: _____ Section: _____ Subdivision: _____
do hereby make, constitute and appoint:

(Name) Frank Stearns, Attorney- Donchue and Stearns, PLC (Phone) 703-549-1123

(Address) 201 Royal Street, SE Suite E, Leesburg, VA 20175

To act as my true and lawful attorney-in-fact for and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, including:

- Rezoning (including proffers)
- Conditional Use Permit
- Master Development Plan (Preliminary and Final)
- Subdivision
- Site Plan
- Variance or Appeal

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:

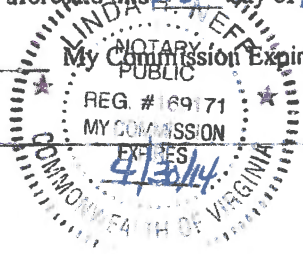
This authorization shall expire one year from the day it is signed, or until it is otherwise rescinded or modified. In witness thereof, I (we) have hereto set my (our) hand and seal this 28th day of February, 2013.

Signature(s) Bertha R. McInnes Trust - Margaret M. Cleary, Trustee

State of Virginia, City/County of Shenandoah, To-wit:

I, LINDA N. NEFF, a Notary Public in and for the jurisdiction aforesaid, certify that the person(s) who signed to the foregoing instrument personally appeared before me and has acknowledged the same before me in the jurisdiction aforesaid this 28th day of February 2013.

Linda Neff
Notary Public



LANDOWNER AFFIDAVIT

As per Section 165-204.19 (B) (7) of the Frederick County, Virginia Zoning Ordinance, the undersigned Trustees of Bertha B. McIlwee Trust, owners of Parcel 49-A-28 located at 2250 Back Mountain Road, Winchester, Virginia 22602, hereby acknowledges that they may be held responsible of the removal of the commercial telecommunication facility proposed on this site.

Bertha B. McIlwee Trust

Name of Property Owner(s)

Charles R. McIlwee

Margaret M. Clem

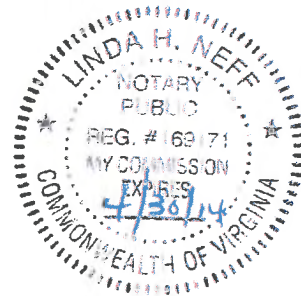
Signature of Property Owner(s)

In the ~~State~~/Commonwealth of Virginia, in the ~~City~~/County of Shenandoah, I, Charles R. McIlwee and Margaret M. Clem, Trustees of the Bertha B. McIlwee Trust (property owner(s))

state that the above information is accurate and true.

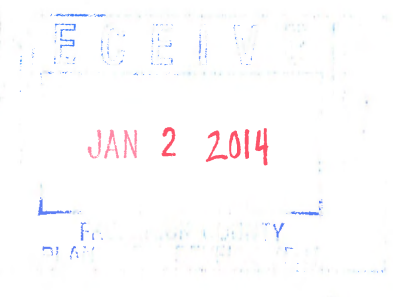
Linda H. Neff
Notary Public

My Commission Expires: 4/30/2014





DONOHUE & STEARNS, PLC



December 27, 2013

Frederick County Board of Supervisors
107 North Kent Street
Winchester, Virginia 22601

Cc: Mr. Mark Cheran

Re: Conditional Use Permit No. 03-13 – Setback Waiver Request Letter

Members of the Board:

On September 9, 2013 the Board of Supervisors (the "Board") voted to approve Conditional Use Permit No. 03-13 to allow the installation of a telecommunications facility comprising a 195-foot monopole and ancillary equipment compound on parcel number 49-A-28 located at 2250 Back Mountain Road in Winchester, Virginia 22602 (*See Attachment A*).

Section 165-201.03B(8) requires that the monopole be setback from the property boundary lines one foot for every foot in height or 195 feet. Section 165-204.19 allows for a reduction in this setback and reads:

"The Board of Supervisors may reduce the required setback distance for commercial telecommunications facilities as required by § 165-201.03B(8) of this chapter if it can be demonstrated that the location is of equal or lesser impact. When a reduced setback is requested for a distance less than the height of the tower, a certified Virginia engineer shall provide verification to the Board of Supervisors that the tower is designed, and will be constructed, in a manner that if the tower collapses for any reason the collapsed tower will be contained in an area around the tower with a radius equal to or lesser than the setback, measured from the center line of the base of the tower. In no case shall the setback distance be reduced to less than 1/2 the distance of the tower height. Commercial telecommunications facilities affixed to existing structures shall be exempt from setback requirements, provided that they are located no closer to the adjoining property line than the existing structure."

The monopole has been approved at a location that minimizes visual impact but does not meet the one-to-one setback from the western property boundary line where it is setback 98.5 feet (*See Attachment B*). On July 31, 2013, in preparation for the September 9, 2013 Board of Supervisors hearing, the Applicant, Verizon Wireless, provided a letter pursuant to §165.204.19 from Mr. Habib Azouri, a certified Virginia engineer, confirming that the collapse zone of the proposed monopole would be equal to or lesser than the setback provided – specifically, 74 feet (*See Attachment C*).

Subsequent to the September 9, 2013 hearing before the Board and the September 11, 2013 approval

letter, the Applicant was notified that it would be required to submit this setback waiver request letter for consideration by the Planning Commission and Board. Therefore, the Applicant, Verizon Wireless, respectfully asks that this setback waiver request be considered by the Planning Commission at its February 5, 2013 hearing and then placed on the consent agenda for consideration by the Board of Supervisors at its February 12, 2013 hearing.

Thank you for your consideration of this matter,



Tracy L. Themak

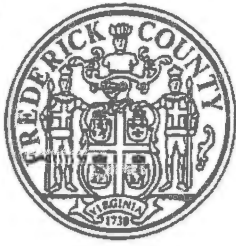
Donohue & Stearns, PLC
117 Oronoco Street
Alexandria, Virginia 22314

703.778.1988

TracyThemak@DonohueStearns.com

Attached:

- (A) Approval Letter dated September 11, 2013
- (B) Site Plan – Sheet C-1
- (C) Monopole Collapse Zone Letter from Mr. Habib Azouri, P.E. dated February 17, 2011
- (D) Check No. 18395 in the amount of \$500.00



COUNTY of FREDERICK

Department of Planning and Development

540/665-5651

FAX: 540/665-6395

September 11, 2013

Verizon Wireless
9000 Junction Drive
Annapolis Junction, MD 20701

**RE: CUP #03-13 Verizon Wireless/B. McIlwee, ETAL Trustess
Property Identification Number 49-A-28**

Dear Sir:

This letter is to confirm action taken by the Frederick County Board of Supervisors at their meeting on September 9, 2013. Conditional Use Permit #03-13 was approved to enable the construction of a 195 foot monopole telecommunications facility. Conditions associated with the approval of this Conditional Use Permit include the following:

1. All review agency comments and requirements shall be complied with at all times.
2. The tower shall be available for collocating personal wireless services providers.
3. A minor site plan shall be approved by Frederick County.
4. The tower shall be removed by the applicant or property owner within twelve (12) months of abandonment of operation.
5. In the event a telecommunications tower is not erected within twelve (12) months of the approval of this Conditional Use Permit, the CUP will be deemed invalid.
6. Any expansion or modification of this use will require a new Conditional Use Permit.
7. Verizon (or the applicant) shall be listed as a lot owner within Shawneeland Sanitary District, which requires a lot owner to pay a \$500.00 annual fee for road maintenance.
8. Any provider co-locating facilities on this tower shall be listed as a lot owner within the Shawneeland Sanitary District.

Verizon Wireless/B. McIlwee #03-13

September 11, 2013

Page 2

If you have any questions regarding this action, please feel free to call this office.

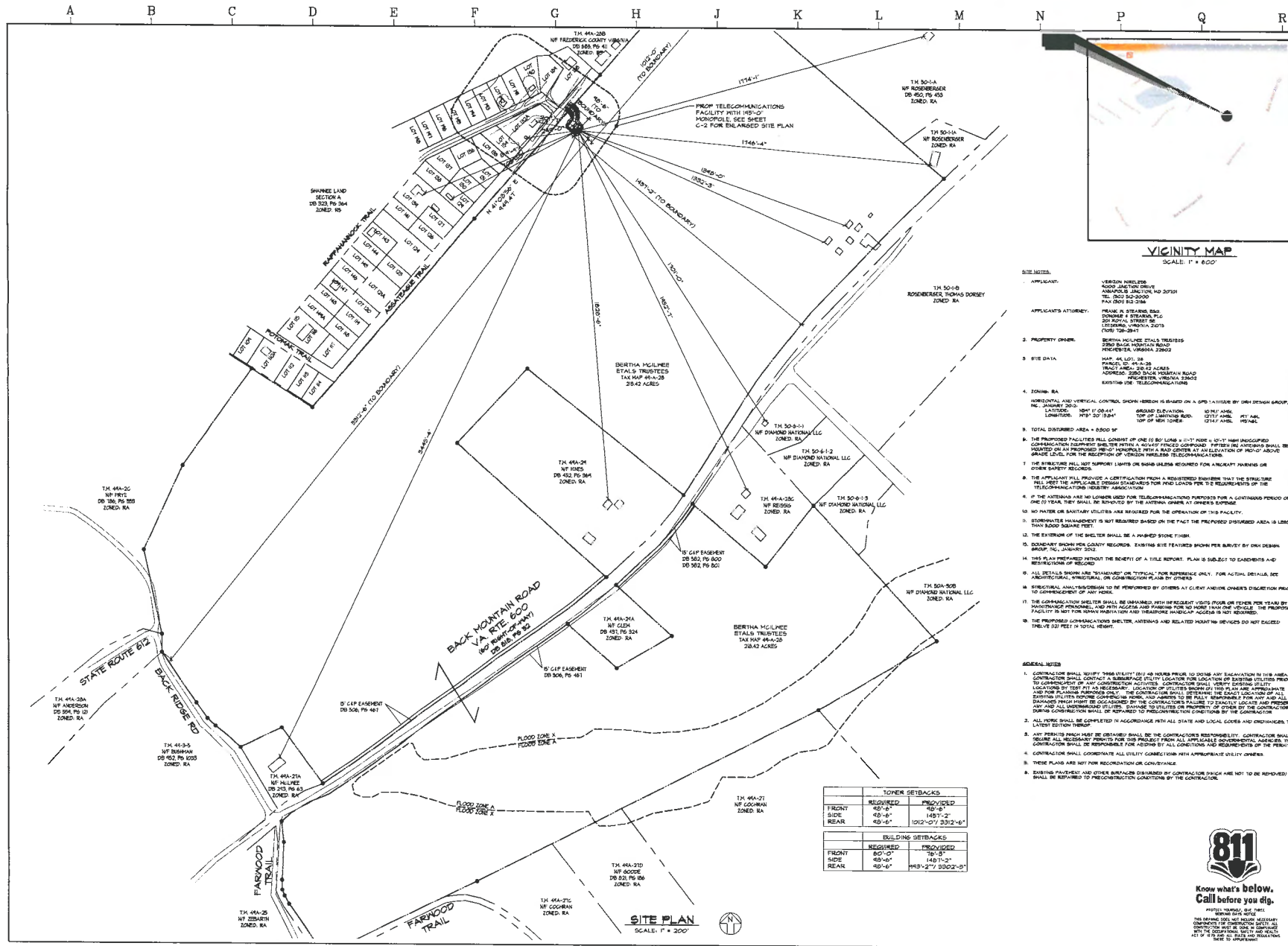
Sincerely,



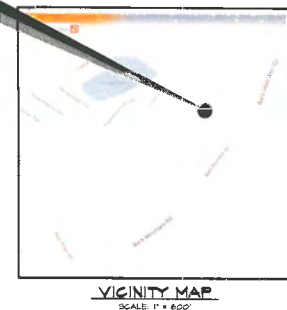
Mark R. Cheran
Zoning and Subdivision Administrator

MRC/pd

em: Gary A. Lofton, Board of Supervisors, Back Creek District
cc: Greg Unger and J. Rhodes Marston, Back Creek Planning Commissioners
Jane Anderson, Real Estate
Commissioner of Revenue
John Trenary, Building Official
✓ Donohue & Stearns, PLC, 201 Royal St., S.E. Suite E, Leesburg, VA 20175



MRA
MORRIS & RITCHIE ASSOCIATES, INC.
 2242 Williams Road
 22602 Back Mountain Road, Suite 100
 Winchester, VA 22602
 540-338-2200
 540-338-2202 Fax



- SITE NOTES:**
- APPLICANT: VERIZON WIRELESS, 4000 WOODBINE DRIVE, ANNAPOLIS JUNCTION MD 20701, TEL: (301) 261-2000, FAX: (301) 933-2346
 - APPLICANT'S ATTORNEY: FRANK R. STRAIN, 800 DONNAY STREET, FREDERICK, VIRGINIA 22037, (703) 738-3841
 - PROPERTY OWNER: BERTHA MCGILGEE ETALS TRUSTEES, 2250 BACK MOUNTAIN ROAD, FREDERICK, VIRGINIA 22003
 - SITE DATA: MAP: 44-1-28, PARCEL: 44-1-28, AREA: 2.00 ACRES, ADDRESS: 2250 BACK MOUNTAIN ROAD, FREDERICK, VIRGINIA 22003, BERTHA MCGILGEE TELECOMMUNICATIONS
 - ZONING: RA
 - HORIZONTAL AND VERTICAL CONTROL SHOWN HEREON IS BASED ON A GPS 1" VERTICAL BY ORN DESIGN GROUP, INC. (DATE: 2/20/12). LATITUDE: 38° 51' 00.41", ELEVATION: 420.00', LONGITUDE: 77° 50' 37.81", AREA: 10.00' x 10.00', TOP OF NEW TOWER: 474.00', HSB: 468.00'
 - TOTAL DISTURBED AREA = 8,000 SF
 - THE PROPOSED FACILITIES WILL CONSIST OF ONE (1) 80' LONG x 117' HIGH x 10' DEEP UNDEGROUND COMMUNICATIONS EQUIPMENT SHELTER WITH A 40' x 40' FLAT ROOF. PERMIT ANTENNAS SHALL BE MOUNTED ON A PROPOSED 80' x 80' TOWER WITH A 40' x 40' FLAT ROOF AT AN ELEVATION OF 474' ABOVE GRADE LEVEL FOR THE RECEPTION OF VERIZON WIRELESS TELECOMMUNICATIONS.
 - THE STRUCTURE WILL NOT SUPPORT LIGHTS OR SIGNAGE AS REQUIRED FOR NIGHTLY TRAVEL OR OTHER SAFETY PURPOSES.
 - THE APPLICANT WILL PROVIDE A CERTIFICATION FROM A REGISTERED ENGINEER THAT THE STRUCTURE WILL MEET THE APPLICABLE DESIGN STANDARDS FOR LOADS PER THE REQUIREMENTS OF THE TELECOMMUNICATIONS INDUSTRY ASSOCIATION.
 - IF THE ANTENNAS ARE NO LONGER USED FOR TELECOMMUNICATIONS PURPOSES FOR A CONTINUOUS PERIOD OF 180 DAYS, THEY SHALL BE REMOVED BY THE ANTENNA OWNER, AT OWNERS EXPENSE.
 - NO HAZARDOUS OR SANITARY UTILITIES ARE REQUIRED FOR THE OPERATION OF THIS FACILITY.
 - SOILBORNE MANAGEMENT IS NOT REQUIRED BASED ON THE FACT THE PROPOSED DISTURBED AREA IS LESS THAN 10,000 SQUARE FEET.
 - THE EXTERIOR OF THE SHELTER SHALL BE A FINISHED STONE FINISH.
 - BOUNDARY SHOWN PER COUNTY RECORDS. EXISTING SITE FEATURES SHOWN PER SURVEY BY ORN DESIGN GROUP, INC. JANUARY 2012.
 - THIS PLAN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT. PLAN IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.
 - ALL DETAILS SHOWN ARE MEASURED ON TYPICAL FOR REFERENCE ONLY. FOR ACTUAL DETAILS SEE ARCHITECTURAL, STRUCTURAL OR CONSTRUCTION PLANS BY OTHERS.
 - FUNCTIONAL ANALYSIS/TOWER TO BE PERFORMED BY OTHERS AT CLIENT AND/OR OWNER'S DISCRETION PRIOR TO COMMENCEMENT OF ANY WORK.
 - THE COMMUNICATION SHELTER SHALL BE MAINTAINED WITH INFREQUENT VISITS (POOR OR FEVER PER YEAR) BY MAINTENANCE PERSONNEL AND WITH ACCESS AND PARKING FOR NO MORE THAN ONE VEHICLE. THE PROPOSED FACILITY IS NOT FOR NORMAL PAVILION AND THEREFORE HANDICAP ACCESS IS NOT REQUIRED.
 - THE PROPOSED COMMUNICATION SHELTER, ANTENNAS AND RELATED FOUNDING SERVICES DO NOT EXCEED 120 FEET IN TOTAL HEIGHT.

- GENERAL NOTES:**
- CONTRACTOR SHALL NOTIFY "THIS UTILITY" 48 HOURS PRIOR TO DOING ANY EXCAVATION IN THIS AREA. CONTRACTOR SHALL CONTACT A SUBSURFACE UTILITY LOCATOR FOR EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL VERIFY EXISTING UTILITY LOCATIONS BY TEST AS NECESSARY. LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE FOR THE PURPOSES OF THIS PLAN. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE CONSTRUCTION BEGINS AND ADJUST TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGED UTILITIES. DAMAGE TO UTILITIES OR PROPERTY OF OTHERS BY THE CONTRACTOR DURING CONSTRUCTION SHALL BE REPAIRED TO PRECONSTRUCTION CONDITIONS BY THE CONTRACTOR.
 - ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH ALL STATE AND LOCAL CODES AND ORDINANCES THE LATEST EDITION THEREOF.
 - ANY PERMIT FRANCH MUST BE OBTAINED SHALL BE THE CONTRACTOR'S RESPONSIBILITY. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM ALL APPLICABLE GOVERNMENTAL AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADHERING TO ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.
 - CONTRACTOR SHALL COORDINATE ALL UTILITY CONNECTION WITH APPROPRIATE UTILITY OWNERS.
 - THESE PLANS ARE NOT FOR RECONSTRUCTION OR CONFORMANCE.
 - EXISTING PAVEMENT AND OTHER SURFACES DISTURBED BY CONTRACTOR SHALL BE REPAIRED TO PRECONSTRUCTION CONDITIONS BY THE CONTRACTOR.

TOWER SETBACKS		
	REQUIRED	PROVIDED
FRONT	40'-0"	150'-0"
SIDE	40'-0"	149'-2"
REAR	40'-0"	1012'-0" / 5312'-6"

BUILDING SETBACKS		
	REQUIRED	PROVIDED
FRONT	80'-0"	78'-0"
SIDE	40'-0"	149'-2"
REAR	40'-0"	148'-2" / 5302'-0"

verizon wireless
 WILDE ACRES
 2250 BACK MOUNTAIN ROAD
 WINCHESTER, VIRGINIA 22602 (FREDERICK COUNTY)

REVISIONS:

NO.	DESCRIPTION	DATE
1	Issue Drawing	6/1/12

DESIGNED BY: CJS
 PROJECT NO: 10467.422
 DATE: 01/11/2012
 SCALE: AS NOTED



Site Plan

SHEET: **C-1**



1 Fairholm Avenue
Peoria, IL 61603 USA
Phone 309-566-3000
FAX 309-566-3079
Toll Free 800-727-ROHN

February 17, 2011

Network Building & Consulting, LLC
7380 Coca Cola Drive, Suite 106,
Hanover, MD 21076.

Attn: Michael Comiskey

Reference: 199' Tapered Pole
Site Name: Wilde Acres
Frederick County, VA

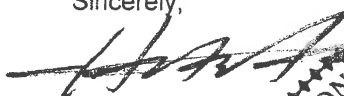
Dear Mr. Comiskey:

The referenced pole will be designed to meet the specified loading requirements in accordance with the ANSI/TIA/EIA-222-G-2005 for 90 MPH 3-second wind speed with no ice and 30 MPH 3 second gust wind speed with 0.75 inches radial ice. Structure Class: II; Exposure Category: C; Topographic Category: 1.

It is our understanding that the design of the referenced pole requires consideration of a contained fall radius in the event a catastrophic wind speed were to result in a failure. Although the pole will not be designed to fail, stronger sections than required will be provided in the lower portion of the pole. This would result in an increased safety factor in the lower sections. This design would enable the pole to fail through a combination of bending and buckling in the upper portion of the pole should a catastrophic wind loading occur. Failure in this manner would result in the upper portion of the pole folding over the lower portion, preventing a total collapse of the structure and resulting in a fall zone radius less than 74 ft. The failure mode would theoretically be a local buckling failure involving a crippling of the pole wall on one side of the pole as opposed to the pole shearing off or completely breaking off and hitting the ground.

Please contact us at your convenience should you have further questions concerning the safety of pole structures or other aspects of pole design.

Sincerely,

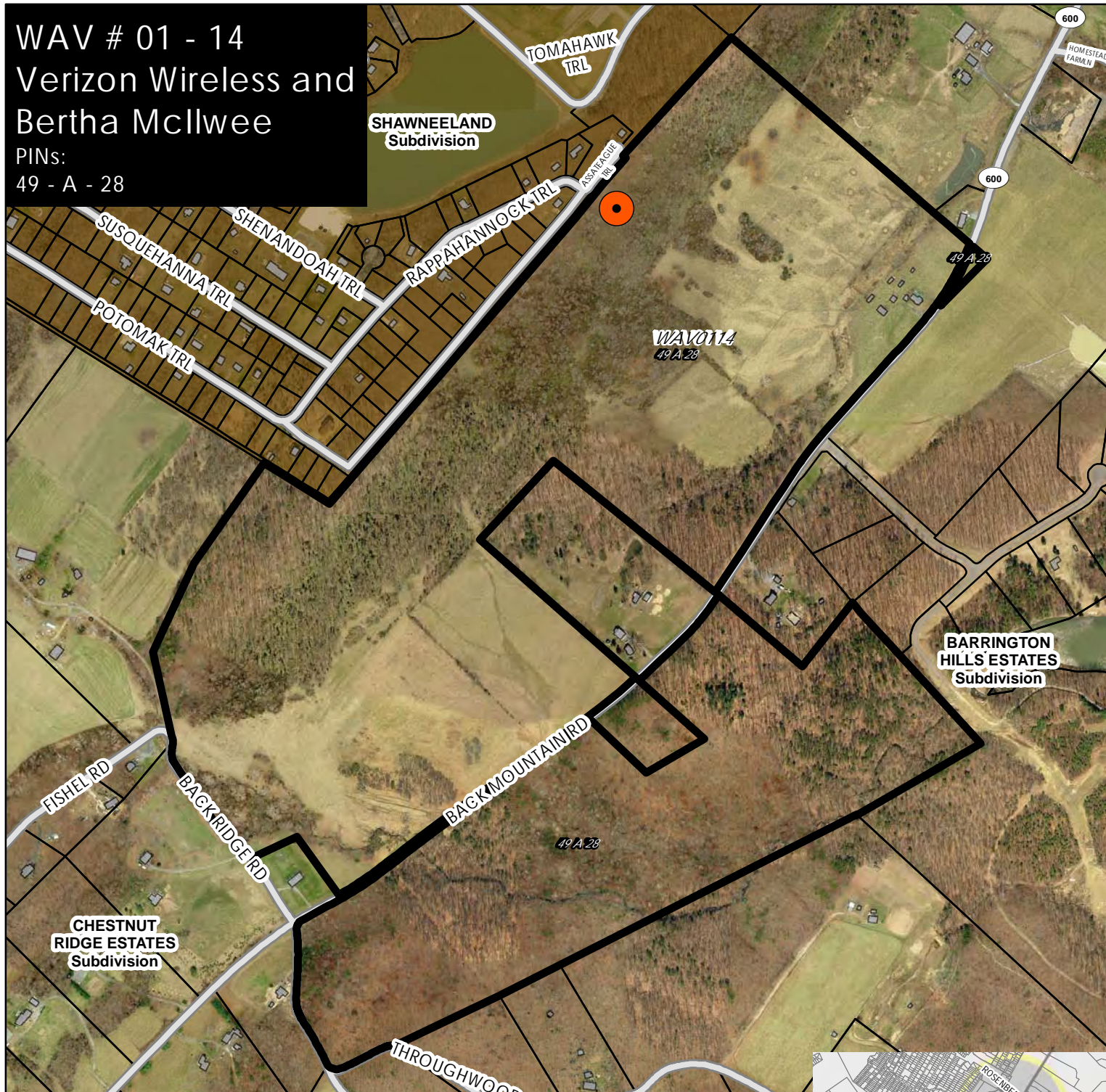

Habib Azouri, P.E.
Engineering Manager

cc: Ken Cordrey



WAV # 01 - 14 Verizon Wireless and Bertha McIlwee

PINs:
49 - A - 28



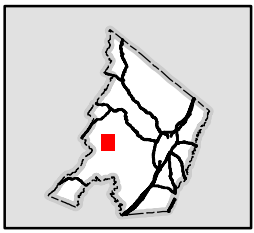
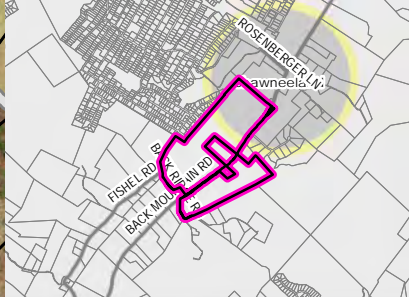
WAV # 01 - 14
49 A 28

BARRINGTON
HILLS ESTATES
Subdivision

CHESTNUT
RIDGE ESTATES
Subdivision

THROUGHWOOD TRL

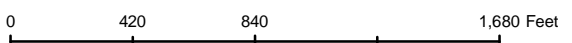
- Applications
- Parcels
- Building Footprints
- B1 (Business, Neighborhood District)
- B2 (Business, General District)
- B3 (Business, Industrial Transition District)
- EM (Extractive Manufacturing District)
- HE (Higher Education District)
- M1 (Industrial, Light District)
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- R4 (Residential Planned Community District)
- R5 (Residential Recreational Community District)
- RA (Rural Area District)
- RP (Residential Performance District)



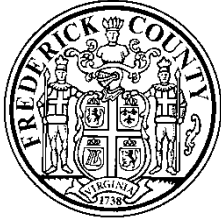
WAV # 01 - 14
Verizon Wireless and
Bertha McIlwee

PINs:
49 - A - 28

Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: January 8, 2014
Staff: mcheran



L



MASTER DEVELOPMENT PLAN #01-14

Snowden Bridge

Staff Report for the Board of Supervisors

Prepared: February 6, 2014

Staff Contact: Candice E. Perkins, AICP, Senior Planner

	<u>Reviewed</u>	<u>Action</u>
Planning Commission:	02/05/14	Reviewed, Recommended approval of the waiver
Board of Supervisors:	02/12/14	Pending
Board of Supervisors action on the Waiver:		Pending

PROPOSAL: To develop a total 364.7 acres of land (revisions for 158.9 acres) zoned R4 (Residential Planned Community) District with a total of 1,234 residential dwelling units. The development will consist of a mix of single family, townhouse and multifamily residential units. This MDP contains revisions to “Revised Master Development Plan – REV #2” that was reviewed by the Planning Commission in December 2012 and the Board of Supervisors in January of 2013. The primary revisions are for modifications to the road network and housing types within the undeveloped portion of Landbay III.

MAGISTERIAL DISTRICT: Stonewall

LOCATION: The subject properties are located on the south side of Old Charles Town Road (Route 761), and Jordan Springs Road (Route 664), and east of Milburn Road (Route 662).

WAIVER: The applicant is requesting a waiver from the Board of Supervisors for the residential separation buffer required by § 165-203.02C. The RP District changes adopted in January of 2013 introduced a requirement for a buffer between multiplex units and single family units (previously only buffers were required for RP zoned property, now the buffer is based on the adjacent housing type). The Zoning Ordinance requires a Category B buffer as a residential screening element between the proposed multiplex units (located on Kearsage Lane and Halo Terrace) and the existing residential properties that front Jordan Springs Road. The Zoning Ordinance allows the Board to consider a waiver of this buffer per § 165-203.02C(6) “if the topography of the lot providing the buffer yard and the lot being protected is such that the required buffer yard would not be effective”. The existing residential structures on Jordan Springs Road sit much higher than the proposed multiplex units proposed in the Snowden Bridge Development. The applicant has provided an exhibit that shows the difference in elevation.

CONCLUSIONS FOR THE 02/12/14 BOARD OF SUPERVISORS MEETING:

The Master Development Plan for Snowden Bridge depicts appropriate land uses and appears to be consistent with the requirements of Article VIII, Master Development Plan, of the Zoning Ordinance. Should the requested waiver be approved this MDP is in a form that is administratively approvable. The MDP is also in conformance with the proffers for Rezoning #06-03. **While the MDP is presented as an informational item, staff is seeking a decision from the Board of Supervisors on the requested waiver. The Planning Commission recommended approval of the waiver.**

It appears that the application meets all requirements. Following presentation of the application to the Planning Commission and the Board of Supervisors, and the incorporation of your comments, staff is prepared to proceed to approval of the application if the waiver is approved.

This report is prepared by the Frederick County Planning Staff to provide information to the Planning Commission and the Board of Supervisors to assist in the review of this application. It may also be useful to others interested in this zoning matter.

LOCATION: The subject properties are located on the south side of Old Charles Town Road (Route 761), and Jordan springs Road (Route 664), and east of Milburn Road (route 662).

MAGISTERIAL DISTRICT: Stonewall

PROPERTY ID NUMBER: 44-A-31B, 44-A-292A, and 44-A-293

PROPERTY ZONING & PRESENT USE:

Zoned: R4

Use: Residential/Undeveloped

ZONING & PRESENT USE OF ADJOINING PROPERTIES:

North: RA

Use: Residential/Vacant

South: RA, R4

Use: Residential/Vacant

East: RA

Use: Residential/Vacant/Agricultural

West: RA

Use: Residential/Vacant/Agricultural

PROPOSAL: To develop a total 364.7 acres of land (revisions for 158.9 acres) zoned R4 (Residential Planned Community) District with a total of 1,234 residential dwelling units. The development will consist of a mix of single family, townhouse and multifamily residential units. This MDP contains revisions to “Revised Master Development Plan – REV #2” that was reviewed by the Planning Commission in December 2012 and the Board of Supervisors in January of 2013. The primary revisions are for modifications to the road network and housing types within the undeveloped portion of Landbay III.

REVIEW EVALUATIONS:

Virginia Department of Transportation: VDOT finds the submittal of the revised MDP to be acceptable.

Frederick County Fire Marshal: Plan approved.

Frederick County Public Works: We offer no additional comments at this time.

Frederick County Inspections Department: No comments at this time. Comments will be made at site plan and subdivision plan submittal.

Frederick County Parks and Recreation: Plan is acceptable to the Park & Recreation Department.

Frederick County Public Schools: Plan approved and offers no comments.

Winchester Regional Airport: The Master Development Plan for Snowden Bridge Revision 03 has been reviewed and proposed plan should not impact operation of the Winchester Airport.

Frederick County GIS: Revised street names are approved for use in the Snowden Bridge Subdivision.

Planning & Zoning:

A) **Master Development Plan Requirement**

A master development plan is required prior to development of this property. Before a master development plan can be approved, it must be reviewed by the Planning Commission, Board of Supervisors and all relevant review agencies. Approval may only be granted if the master development plan conforms to all requirements of the Frederick County Zoning and Subdivision Ordinances. The purpose of the master development plan is to promote orderly and planned development of property within Frederick County that suits the characteristics of the land, is harmonious with adjoining property and is in the best interest of the general public.

B) **Site History**

The original Frederick County zoning map (U.S.G.S. Stephenson Quadrangle) identifies the subject parcels as being zoned A-2 (Agricultural General). The County's agricultural zoning districts were combined to form the RA (Rural Areas) District upon adoption of an amendment to the Frederick County Zoning Ordinance on May 10, 1989. The corresponding revision of the zoning map resulted in the re-mapping of the subject properties and all other A-1 and A-2 zoned land to the RA District.

On September 24, 2003, the Board of Supervisors approved Rezoning #06-03 which rezoned the 794 acres to R-4 (Residential Planned Community) with proffers. A Master Development Plan was approved in 2005 for Phase 1 – Part A, and was then revised in 2005. A MDP revision was then approved in 2008 that separated the Brookfield-Stephenson Village, LLC land holdings from the remainder of the development. The 2008 MDP was then administratively revised in 2011. A 2012 Revised Master Development Plan – REV #2 was processed and reviewed by the Board of Supervisors in January of 2013 and administratively approved on February 7, 2013.

C) **Site Suitability & Project Scope**

Comprehensive Policy Plan:

The Frederick County Comprehensive Policy Plan is an official public document that serves as the community's guide for making decisions regarding development, preservation, public facilities and other key components of community life. The primary goal of this plan is to protect and improve the living environment within Frederick County. It is in essence a composition of policies used to plan for the future physical development of Frederick County. [Comprehensive Policy Plan, p. 1-1]

Land Use Compatibility:

The parcel comprising this MDP application is located within the County's Urban Development Area (UDA) and Sewer and Water Service Area (SWSA). The Urban Development Area defines the general area in which more intensive forms of residential development will occur. The subject properties are located within the boundaries of the Northeast Land Use Plan area. This Plan identifies the future land use as a Planned Urban Development; the present zoning is consistent with this PUD designation. The Northeast Land Use Plan also identifies the approximate path of the future Route 37 corridor.

Site Access and Transportation:

The Snowden Bridge development is accessed via Snowden Bridge Boulevard which is a major collector roadway that intersects with Old Charles Town Road (Route 661). The majority of the development is proposed to be served by public roads, but also contains some private streets and alleys. The MDP also depicts the location of the proffered private pedestrian trail system (PTS).

PLANNING COMMISSION SUMMARY AND ACTION OF FEBRUARY 5, 2014:

The applicant's representative, Mr. Evan Wyatt, stated there was a fairly lengthy distance between the existing residences and the proposed units; the closest unit from a residence was greater than 200 feet and others were over 300-400 feet. He said the primary issues were the dropping topography and grading, and a ravine. Mr. Wyatt said if the six-foot high, board-on-board fence was constructed, in conjunction with the road, it would not supply the desired buffer and existing residents will still look over roof tops. Mr. Wyatt said the applicant has sent letters to the property owners in this area and offered to place the landscaping, which would have otherwise been required, if the residents would supply them an easement to do so.

A member of the Commission commented the diagram submitted was not a true depiction of scale and he would have preferred to see a more realistic view in order to make a decision. Other Commissioners commented that if the six-foot fence was constructed, it would not create the desired buffer because the view would be across the top of the fence and the sides of the townhouses would still be within view. They were of the opinion the fence would not be practical in this situation and the waiver request was valid. The Planning Commission recommended approval of the waiver by a unanimous vote.

(Note: Commissioner Marston was absent from the meeting.)

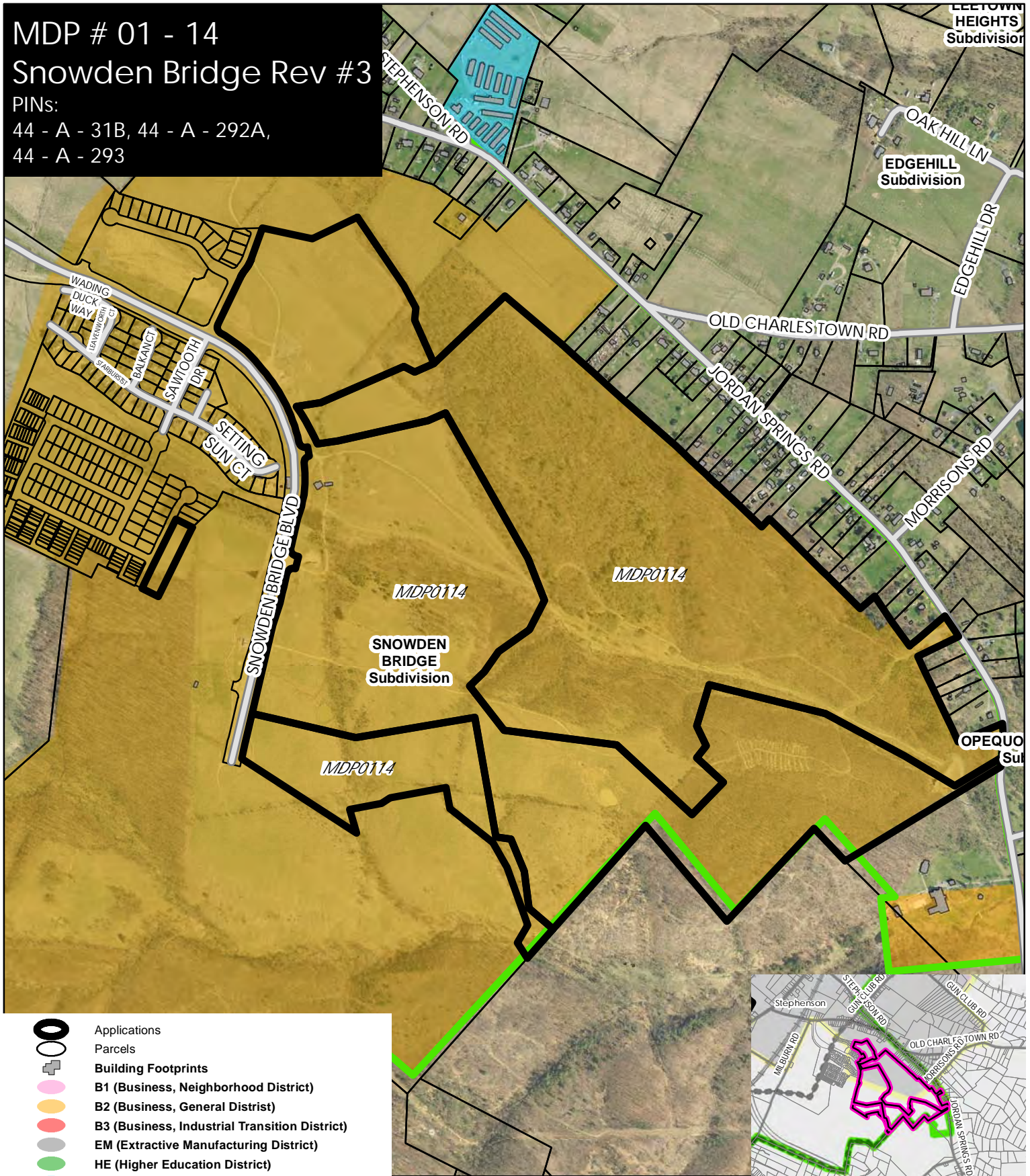
CONCLUSIONS FOR THE 02/12/14 BOARD OF SUPERVISORS MEETING:

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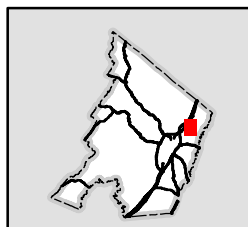
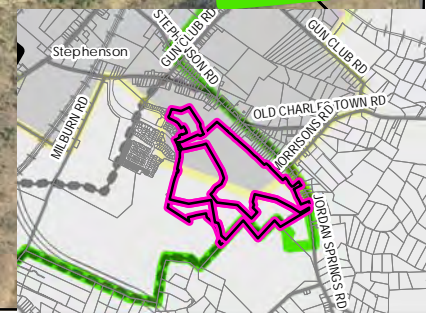
It appears that the application meets all requirements. Following presentation of the application to the Planning Commission and the Board of Supervisors, and the incorporation of your comments, staff is prepared to proceed to approval of the application if the waiver is approved.

MDP # 01 - 14 Snowden Bridge Rev #3

PINs:
44 - A - 31B, 44 - A - 292A,
44 - A - 293



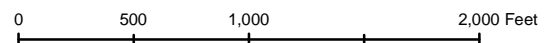
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- Parcels
- Building Footprints
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- B2 (Business, General District)
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- OM (Office - Manufacturing Park)
- R4 (Residential Planned Community District)
- R5 (Residential Recreational Community District)
- RA (Rural Area District)
- RP (Residential Performance District)



MDP # 01 - 14 Snowden Bridge Rev #3

PINs:
44 - A - 31B, 44 - A - 292A,
44 - A - 293

Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: January 8, 2014
Staff: cperkins



MASTER DEVELOPMENT PLAN
APPLICATION FORM

DEC 20 2013

- Department of Planning & Development Use Only -

Application # 01-14 Date Application Received: _____

PC Meeting Date 2/5/14 BOS Meeting Date 2/12/14
Fee Amount Paid \$ 18,445.00 Initials: LR Receipt # 855827

1. Project Title: Snowden Bridge-Master Development Plan, Rev #3

2. Applicant:

Name: Greenway Engineering, Inc Telephone: 540-662-4185
Address: 151 Windy Hill Lane
Winchester, VA 22602

3. Property Owner (if different than above):

Name: Brookfield Stephenson Village, LLC Telephone: 703-270-1470
Address: 8500 Executive Park Avenue, Suite 300
Fairfax, VA 22031

4. Design Company:

Name: Greenway Engineering, Inc Telephone: 540-662-4185
Address: Same

5. Please list names of all owners, principals, and/or majority stockholders:

Richard J. Dengler

6. Magisterial District: Stonewall

7. Property Location: The property is located on the south side of Old Charles Town Road (Rt. 761) and Jordan Springs Road (Rt. 664) and east of Milburn Road (Rt. 662)
 (Give State Route # and name, distance and direction from intersection)

8. Is this an original or amended Master Development Plan?

Original Amended , Previous MDP# 06-12

9. Property Information:

- a) Property Identification Number (PIN): 44-A-31B, 44-A-292A, 44-A-293
- b) Total Acreage: 364.73 acres (158.9 acres revised)
- c) Current Zoning: R4-Residential Planned Community District
- d) Present Use: Residential/Undeveloped
- e) Proposed Uses: Residential Planned Community

10. If residential uses are proposed, provide the following:

- a) Density: 3.4 units/acre
- b) Number of Units: 1,234 units
- c) Housing Types: Single-family, townhouse, multi-family

11. Adjoining Property use and zoning:

	<u>USE</u>	<u>ZONING</u>
North	<u>See Attached List</u>	_____
East	_____	_____
South	_____	_____
West	_____	_____

I have read the material included in this package and understand what is required by the Frederick County Department of Planning and Development. I also understand that the master development plan shall include all contiguous land under single or common ownership. All required material will be complete prior to the submission of my master development plan application.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Applicant(s): Ewan A. Wyatt Date: 12/19/13
 _____ Date: _____

Owner(s): _____ Date: _____
 _____ Date: _____



**Special Limited Power of Attorney
County of Frederick, Virginia
Frederick Planning Website: www.co.frederick.va.us**

**Department of Planning & Development, County of Frederick, Virginia
107 North Kent Street, Winchester, Virginia 22601
Phone (540) 665-5651 Facsimile (540) 665-6395**

Know All Men By These Presents: That I (We)

(Name) Brookfield Stephenson Village, LLC-Richard J. Dengler, Vice President (Phone) 703-270-1470

(Address) 8500 Executive Park Avenue, Suite 300, Fairfax, VA 22031

the owner(s) of all those tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Frederick, Virginia, by

Instrument No. 110007387 on Page 110007387, and is described as
110007387
110007387
110007386

Parcel: 44 Lot: 31B 292A 293 Block: A Section: _____ Subdivision: Snowden Bridge

do hereby make, constitute and appoint:

(Name) Greenway Engineering, Inc (Phone) 540-662-4185

(Address) 151 Windy Hill Lane, Winchester, VA 22602

To act as my true and lawful attorney-in-fact for and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, including:

- Rezoning (including proffers)
- Conditional Use Permit
- Master Development Plan (Preliminary and Final) Rev #3
- Subdivision
- Site Plan
- Variance or Appeal

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:

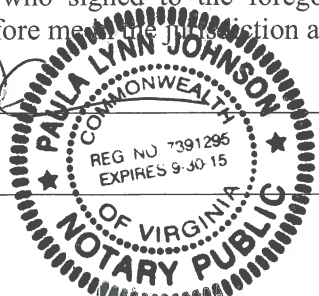
This authorization shall expire one year from the day it is signed, or until it is otherwise rescinded or modified. In witness thereof, I (we) have hereto set my (our) hand and seal this 18 day of Oct., 2013,

Signature(s)

State of Virginia, City/County of Fairfax, To-wit:

I, Paula Lynn Johnson, a Notary Public in and for the jurisdiction aforesaid, certify that the person(s) who signed to the foregoing instrument personally appeared before me and has acknowledged the same before me in the jurisdiction aforesaid this 18 day of Oct., 2013.

My Commission Expires: Sept. 30, 2015
Notary Public





Founded in 1971

GREENWAY ENGINEERING, INC.

151 Windy Hill Lane
Winchester, Virginia 22602

December 17, 2013

Frederick County Planning Department
Attn: Candice Perkins, Senior Planner
107 North Kent Street
Winchester, VA 22601

RE: Snowden Bridge Revised Master Development Plan Comment Response Letter

Dear Candice:

The following information is intended to identify the various comments provided by the reviewing agencies and responses from the applicant for the referenced project. This is intended to allow for the filing of the Master Development Plan application for presentation to the Planning Commission and Board of Supervisors for information and for final administrative approval by the County.

Planning and Development Comments – December 6, 2013

Agency Comment: Identify the revisions within the revision blocks on all applicable sheets.

Applicant Response: Information for the various revisions has been incorporated into the revision block on all applicable plan sheets.

Agency Comment: Table 1 on Sheet 5 has been modified to show ranges and should be changed to show exact unit tabulations.

Applicant Response: The rezoning proffers for Stephenson Village provided for a range of residential units that could be developed as single family detached, townhouse, or multi-family. The Master Development Plan (MDP) for the portion of this project owned by Brookfield Stephenson Village, LLC has been revised to identify the potential range of single family detached, townhouse and multi-family units that will be developed on this property. It was decided that this approach would be more beneficial to the County and the applicant as this demonstrates the minimum and maximum percentages that are being achieved to provide for the full range of housing types required by proffer, while providing flexibility to the applicant in the processing of future Subdivision Design Plans within the 364.73-acre portion of the overall project. This approach will eliminate the need for filing of an additional revision to the MDP should a future Subdivision Design Plan deviate from an exact number specified at this point in the design process.

Agency Comment: The Private Trail System (PTS) should be extended as indicated on Sheet 6.

Applicant Response: The design of the PTS system was created with respect to topographic conditions and permitted wetland crossings. All streets within Snowden Bridge are provided with sidewalks to create a walkable community, and the PTS is a supplement to the pedestrian system to provide additional connectivity throughout the community where practical. Therefore, the PTS is intended to remain as indicated on the MDP that was submitted for review.

Agency Comment: The townhouse units no longer require a perimeter setback; however, they require a B Category Buffer from adjacent residential units. The multiplex units require a perimeter setback and buffer.

Applicant Response: The perimeter setback information for the townhouse units has been removed from the revised MDP. The multiplex units are identified with a 25-foot perimeter setback to conform to the recently adopted Part 402.09 standards. The applicant will be requesting consideration of a Board of Supervisor waiver for the B category residential separation buffer between the proposed townhouse and/or multiplex lots fronting on Kearsarge Lane and Halo Terrace and the adjoining residential units that front along Jordan Springs Road (Route 664). The topography in this location is such that there is 20 feet of elevation between the adjoining residential units that front along Jordan Springs Road and the Kearsarge Lane and Halo Terrace right-of-way. Since this portion of the project sits much lower than the existing residential units, the required buffer would not effectively screen the adjoining residences. Additionally, the topographic conditions within this land bay dictate that the development of Kearsarge Lane and Halo Terrace occur on the higher portion of the land bay. Should the Board of Supervisors grant the requested waiver, the applicant will provide for a row of evergreen trees that will be located between the adjoining residential property line and the road right-of-way serving this land bay.

Virginia Department of Transportation Comments – December 4, 2013

Agency Comment: VDOT finds the submittal of the revised MDP to be acceptable.

Applicant Response: No comment.

Public Works Comments – November 6, 2013

Agency Comment: We offer no additional comments at this time.

Applicant Response: No comment.

Fire Marshal Comments – November 5, 2013

Agency Comment: Plans approved by Fire Marshal's Office.

Applicant Response: No comment.

Frederick County Public Schools Comments – November 5, 2013

Agency Comment: The proposed number of dwelling units, though provided in ranges, is the same with an increase in townhouse units and a decrease in single-family detached units. As impacts on FCPS remain below planned, approved levels, we offer no comments.

Applicant Response: No comment.

Winchester Regional Airport Comments – November 5, 2013

Agency Comment:

Applicant Response: No comment.

GIS Department Comments – November 4, 2013

Agency Comment: The revised street names are approved for use in the Snowden Bridge subdivision.

Applicant Response: No comment.

FCSA Comments – November 1, 2013

Agency Comment: Show water tank site and associated narrative in accordance with water model and correspondence from 2008. Provide anticipated time frame with trigger points for tank completion sequence.

Applicant Response: Section 18 of the approved proffer statement for Stephenson Village identified water and sewer improvements required of the rezoning applicant. This section required the applicant to provide land for a regional pump station, to construct the regional pump station in conformance with the FCSA Route 11 North SWSA Plan prior to the first occupancy permit within Stephenson Village, and to provide water and sewer lines of adequate size to the property line for all publically dedicated properties. The approved proffer statement does not require the rezoning applicant to participate in the provision of land or in the construction of a water tank within the project. Therefore, the applicant has complied with all requirements specified in Section 18 of the approved proffer statement for Stephenson Village. Additionally, Brookfield Stephenson Village, LLC has not entered into an agreement with FCSA for a new water tank facility. To date, Brookfield Stephenson Village, LLC has paid several million dollars to FCSA for water and sewer tap fees, which is typically the revenue source that FCSA obtains from development projects to allow the authority to finance major infrastructure projects.

The revisions to the current MDP reflect the relocation of various road networks and single-family detached townhouse, and multiplex product types throughout the undeveloped portion of the 364.73-acre property owned by Brookfield Stephenson Village, LLC. The proposed public water and sewer lines serving these future residential units have been relocated to conform to the new road network; however, the number of residential units has not deviated from the previously approved MDP. The referenced 2008

water model was prepared to determine fire suppression pressures required for court yard cluster and duplex units that would require sprinkler systems. This model identified required pressures and options for providing these pressures which included water tanks options, booster pump options, and water line looping to connect to transmission lines. It should be noted that Brookfield Stephenson Village, LLC never did develop court yard cluster and duplex units and they are not referenced and are not part of the revised MDP. Therefore, there is no need to have any further discussions about water tanks, booster pumps, and/or water line looping.

Building Inspections Comments – October 30, 2013

Agency Comment: Comments shall be made at site plan/subdivision site submittal.

Applicant Response: No comment.

Parks and Recreation Comments – October 24, 2013

Agency Comment: A road extension and/or a cul-de-sac within or adjoining the public park site is not desired, as it will promote parking at the perimeter of the public park property. Access for residents of the subdivision to the public park property should be provided through an asphalt trail system. An additional asphalt trail connection to the public park property would be desired from Pinwheel Court. Water and sewer easements should be provided along Splendor Garden Way to the public park property.

Applicant Response: All comments have been addressed on the revised MDP.

Thank you for the opportunity to provide our responses to the various review agency comment. It is our understanding that the Planning Department will move forward with acceptance of this revised MDP based on the information in this letter and schedule the revised MDP for the next available Planning Commission and Board of Supervisor meetings.

Sincerely,



Evan Wyatt, AICP
Greenway Engineering, Inc.

Cc: Scott Gookin, Brookfield Homes
Ty Lawson, Lawson & Silek, PLC

GENERAL NOTES

- 1. Methods and materials used in the construction of the improvements herein shall conform to the current County construction standards and specifications and/or current VDOT standards and specifications.
2. Measures to control erosion and siltation, including detention ponds serving as silt basins during construction, must be provided prior to issuance of the site development permit.
3. A permit must be obtained from the Office of the Resident Engineer, Virginia Department of Transportation (VDOT) and Frederick County prior to construction in existing State right-of-way.
4. Approval of this plan does not guarantee issuance of an entrance permit by VDOT when such permit is required under State law.
5. The exact location of all guard rails will be determined by VDOT personnel.
6. An approved set of plans and all applicable permits must be available at the construction site.
7. Warning signs, markers, barricades or flagmen should be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
8. All unsuitable material shall be removed from the construction limits of the roadway before placing embankment.
9. All pavement sections on the approved plans are based on a minimum CBR value of 6.
10. All roadside ditches at grades of more than 5% shall be paved with cement concrete to the limits indicated on the plans and as required at the field inspection.
11. All springs shall be capped and piped to the nearest storm sewer manholes or curb inlet.
12. Construction debris shall be containerized in accordance with the Virginia Litter Control Act.
13. The contractor shall provide adequate means of cleaning mud from trucks and/or other equipment prior to entering public streets.
14. Notification shall be given to the appropriate utility company prior to construction of water and/or sanitary sewer lines.
15. All sanitary sewers and water mains and appurtenances shall be constructed in accordance with the current standards and specifications of the Frederick County Sanitation Authority.
16. The location of existing utilities shown in these plans are taken from existing records.
17. The developer will be responsible for any damage to the existing streets and utilities which occurs as a result of his construction project within or contiguous to the existing right-of-way.
18. When grading is proposed within easements of utilities, letters of permission from all involved companies must be provided to Frederick County Public Works Department prior to issuance of grading and/or site development permits.
19. The developer will be responsible for the relocation of any utilities which is required as a result of his project.
20. These plans identify the location of all known gravesites.
21. The contractor is to verify field conditions prior to and during construction and notify Greenway Engineering at (540) 662-4185 immediately of any discrepancies between actual field conditions and the approved plan.
22. Controlled fills shall be compacted to 95% of maximum density as determined by method "A" per standard proctor AASHTO-T99, ASTM-D698, or VTM-1 as applicable.
23. Contractors shall notify operators who maintain underground utility lines in the area of proposed excavating or blasting at least two (2) working days, but not more than ten (10) working days, prior to commencement of excavation or demolition.
24. All utilities to be located underground.

FCSA CONSTRUCTION NOTES

- 1. The Authority's Water and Sewer Standards and Specifications are available at www.fcsa-water.com.
2. The contractor shall adhere to the Authority's standards and specifications in effect at the time of construction.
3. The contractor shall coordinate with and arrange for inspection by the Authority.
4. The contractor shall connect a new sewer line to an existing manhole by core drilling the manhole.
5. A new water (or forced sewer) main shall be connected to an existing main by a wet tap.
6. Exact locations of water and sewer services on new lines are to be coordinated with the Authority's inspector.
7. The Authority's maintenance division shall furnish and install all water meters through 2 inch in size.
8. For services that connect to existing lines:
a. The Authority shall furnish and install:
1. all 5/8"x3/4", 1", 1 1/2" and 2" water services
2. all sewer services.
b. The owner/developer shall:
1. coordinate (or have the contractor coordinate) the location of the service lateral with the Authority's engineering assistant
2. submit an Application for Service and pay the required fees.
9. All water service lines must have a backflow prevention assembly (double check valve or RPZ, as required).
10. All fire lines must have a backflow prevention assembly (detector double check valve or RPZ, as required).
11. The Authority shall review the mechanical plan(s) for design and material approval of a building's:
a. domestic water meter and its backflow prevention device, and/or its
b. fire service line's backflow prevention device.
12. DEQ must also approve sewer pump stations. FCSA requires a copy of DEQ's Certificate to Operate and a copy of the stations DEQ approved O&M Manual.

VDOT GENERAL NOTES

- V1. All work on this project shall conform to the current editions of and latest revisions to the Virginia Department of Transportation (VDOT) Road and Bridge Specifications and Standards, the Virginia Erosion and Sediment Control Regulations, and any other applicable state, federal or local regulations.
V2. All construction shall comply with the latest U.S. Department of Labor, Occupational Safety and Health Administration (OSHA), and Virginia Occupational Safety & Health (VOSH) Rules and Regulations.
V3. When working within VDOT right-of-way, all traffic control, whether permanent or temporary, shall be in accordance with the current edition of VDOT's Work Area Protection Manual.
V4. The developer shall be responsible for relocating, at his expense, any and all utilities, including traffic signal poles, junction boxes, controllers, etc., owned by VDOT or private/public utility companies.
V5. Design features relating to field construction, regulations, and control or safety of traffic may be subject to change as deemed necessary by VDOT.
V6. Prior to initiation of work, the contractor shall be responsible for acquiring all necessary VDOT land use permits for any work within VDOT right-of-way.
V7. If required by the local VDOT Residency Office, a pre-construction conference shall be arranged and held by the engineer and/or developer with the attendance of the contractor, various County agencies, utility companies and VDOT prior to initiation of work.
V8. The contractor shall notify the local VDOT Residency Office when work is to begin or cease for any undetermined length of time.
V9. The contractor shall be responsible for maintaining adequate access to the project from the adjacent public roadway via construction entrances that is constructed and maintained in accordance with Section 3.02 of the Virginia Erosion and Sediment Control Handbook.
V10. Contractor shall ensure adequate drainage is achieved and maintained on the site during and at the end of construction.
V11. All water and sewer lines within existing or proposed VDOT right-of-way shall have a minimum thirty-six (36) inches cover and when possible shall be installed under roadway drainage facilities at conflict points.
V12. Any unusual subsurface conditions (e.g. unsuitable soils, springs, sinkholes, voids, caves, etc.) encountered during the construction shall be immediately brought to the attention of the engineer and VDOT.
V13. All fill areas, borrow material and undercut areas shall be inspected and approved by a VDOT representative prior to placement and fill.
V14. All roadway fill, base, subgrade material, and backfill in utility/storm sewer trenches shall be compacted in six (6) inch lifts to 95% of theoretical maximum density as determined by AASHTO T-99 Method A.
V15. VDOT Standard CD and UD underdrains shall be installed where indicated on these plans and/or as specified by VDOT.
V16. The installation of any entrances and mailboxes within any dedicated street right-of-way shall meet VDOT minimum design standards and is the responsibility of the developer.
V17. Prior to VDOT acceptance of any streets, all required street signage and/or pavement markings shall be installed by the developer or, at VDOT's discretion, by VDOT on an account receivable basis following the Manual On Uniform Traffic Control Devices.
V18. The developer shall provide the VDOT Residency Office with a list of all material sources prior to the start of construction.
V19. Aggregate base and subbase materials shall be placed on subgrade by means of a mechanical spreader.
V20. Asphalt concrete pavements shall be placed in accordance with Section 315 of the VDOT Road and Bridge Specifications.
V21. In accordance with Section 302.03, the foundations for pipe culverts thirty-six (36) inches and larger shall be explored below the bottom of the excavation to determine the type and condition of the foundation.
V22. The foundations for all box culverts shall be investigated by means of exploratory borings advanced below proposed foundation elevation to determine the type and condition of the foundation.
V23. Approval of these plans shall expire three (3) years from the date of the approval letter.
V24. VDOT Standard CG-12 Curb Ramps shall be installed where indicated on these plans and/or as specified by VDOT.
V25. VDOT Standard Guardrail shall be installed where warranted and/or as proposed on these plans in accordance with VDOT's installation criteria.

FIRE MARSHAL'S NOTE

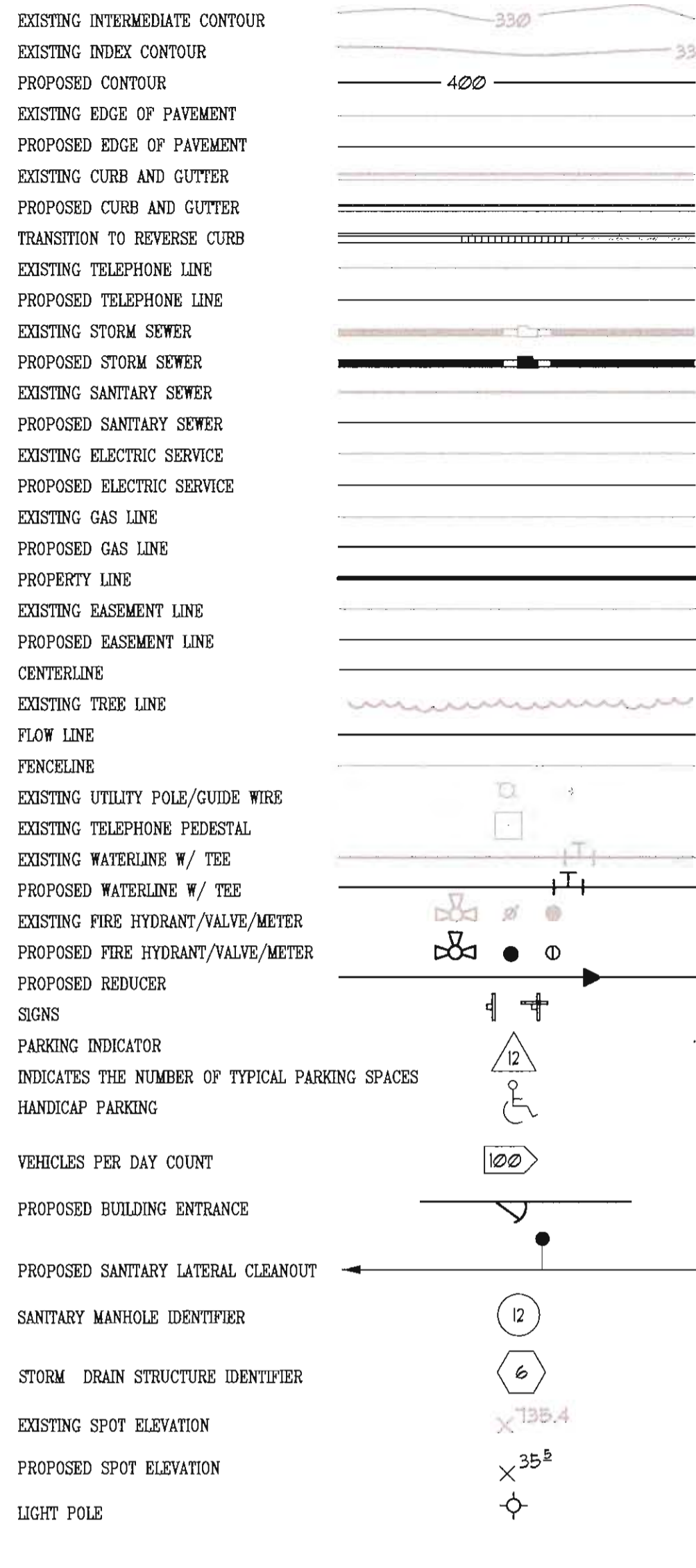
Fire lane markings and signage: Any "No Parking" signs and yellow painted curb locations will be installed by field inspection at the direction of the Fire Marshal's Office.

UTILITY CONTACTS

Table with utility contacts for Water/Sewer, Power, and Gas, listing company names, addresses, and phone numbers.

LAND BAY DEVELOPMENT NARRATIVE

The development of different housing types is permitted to occur simultaneously throughout the various Land Bays within Stephenson Village. In order for development to occur, a Master Development Plan and Subdivision Design Plan must be approved for the applicable Land Bay by Frederick County, all required improvements must be bonded and all streets serving land uses must be developed to standards acceptable to the County.



SEAL



PROFESSIONAL SEAL & SIGNATURE

THESE PLANS ARE IN CONFORMANCE WITH THE COUNTY FREDERICK STANDARDS AND ORDINANCES. ANY DEVIATION OR CHANGE IN THESE PLANS SHALL BE APPROVED BY THE DIRECTOR OF PLANNING AND COUNTY ADMINISTRATOR.

OWNERS CERTIFICATE

The foregoing Site Plan of the land of BROOKFIELD STEPHENSON VILLAGE, LLC is with the free consent and in accordance with the desires of the undersigned owners, properties and trustees if any.

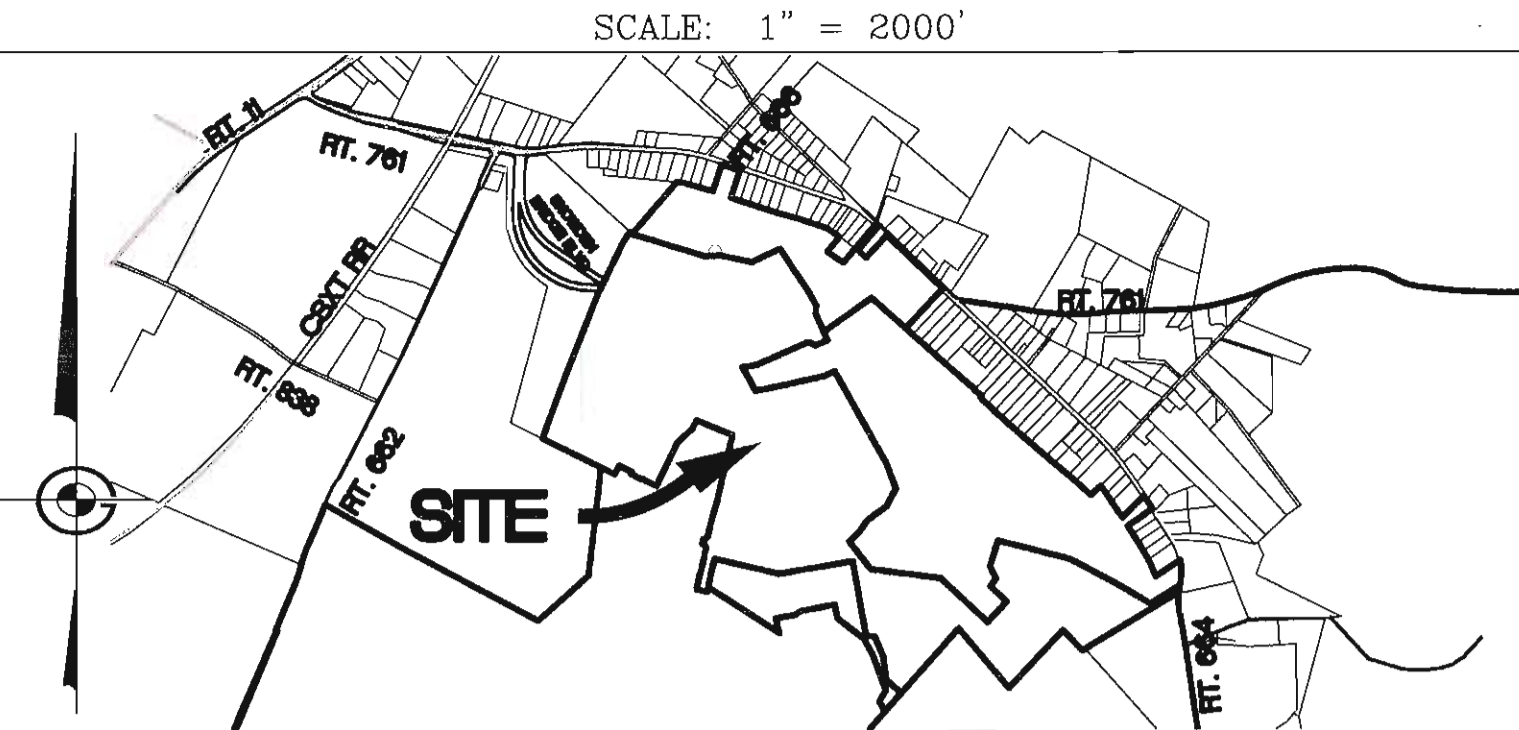
Richard J. Dengler, Vice-President (For Brookfield Washington, LLC Managing Member) DATE

BROOKFIELD WASHINGTON LLC 8500 Executive Park Avenue Suite 300 Fairfax, VA 22031 (703) 270-1470 (MANAGING MEMBER)

FCSA PROJECT INFORMATION

Table with water and sanitary sewer usage information: WATER DEMAND 291,240 GPD, SAN. SEWER DISCHARGE 291,240 GPD.

VICINITY MAP



SHEET INDEX

Table with 2 columns: Sheet Number and Sheet Title. Lists sheets 1 through 14 including Cover Sheet, Boundary, and various Land Use Plans.

PROJECT INFORMATION

Table with project details: SITE LOCATION (Frederick County), PARCEL IDENTIFICATION NO. (44-A-293, 44-A-292A, 44-A-31B), CURRENT ZONING (R4 Residential Planned), TOTAL SITE AREA (364.73 Acres), and various parcel dedications.

TRIP GENERATION DATA

Table with trip generation data: REZONING TIA BY PHR&A - 02/07/2003, PHASE 3 STEPHENSON VILLAGE TRIP GENERATION SUMMARY. Includes columns for code, land use, amount, and percentage of total.

Project Name: SNOWDEN BRIDGE Project Number: 2760B

Magisterial District: Stonewall Magisterial District Date of Plan: 9/3/2013

Owner: Brookfield Stephenson Village, LLC Address: 8500 Executive Park Avenue, Suite 300 Fairfax, VA 22031 (703) 270-1470

Developer: Brookfield Stephenson Village, LLC Address: 8500 Executive Park Avenue, Suite 300 Fairfax, VA 22031 (703) 270-1470

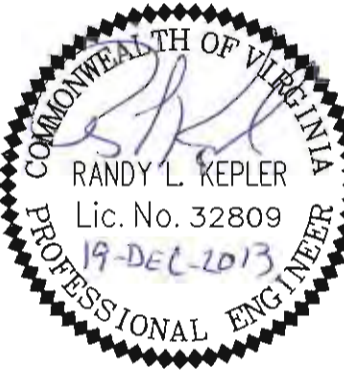
Engineer Certifying Plan: GREENWAY ENGINEERING Address: 151 Windy Hill Lane Winchester, VA 22602 (540) 662-4185

APPROVAL

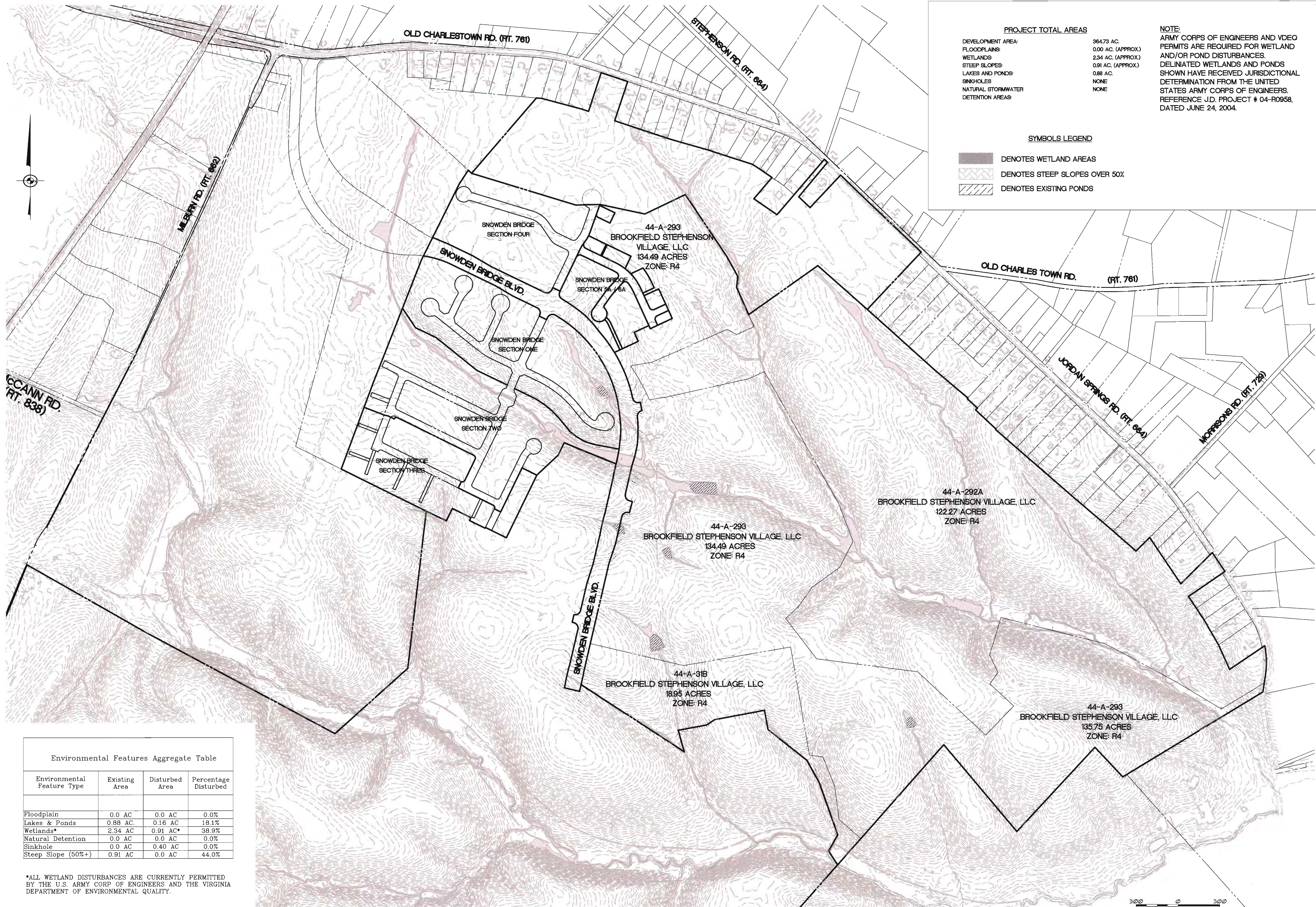
Approval table with columns for title, name, and date. Includes Frederick County Director of Planning & Development and Frederick County Administrator.

GREENWAY ENGINEERING, INC. 151 Windy Hill Lane Winchester, Virginia 22602 Telephone: (540) 662-4185 Fax: (540) 722-0528 www.greenwayeng.com

REVISION table with columns for revision number, date, and comments. Includes GIS COMMENTS and Planning Comments.



COVER SHEET information: SNOWDEN BRIDGE, REVISED MASTER DEVELOPMENT PLAN - REV #3, BROOKFIELD STEPHENSON VILLAGE, LLC, Stonewall Magisterial District, Frederick County, VA. Includes Project Name, District, Date, Scale, Designer, File No., Sheet No., and Date.



PROJECT TOTAL AREAS

DEVELOPMENT AREA:	364.73 AC.
FLOODPLAINS:	0.00 AC. (APPROX.)
WETLANDS:	2.34 AC. (APPROX.)
STEEP SLOPES:	0.91 AC. (APPROX.)
LAKES AND PONDS:	0.88 AC.
SINKHOLES:	NONE
NATURAL STORMWATER DETENTION AREAS:	NONE

NOTE:
 ARMY CORPS OF ENGINEERS AND VDEO PERMITS ARE REQUIRED FOR WETLAND AND/OR POND DISTURBANCES. DELINEATED WETLANDS AND PONDS SHOWN HAVE RECEIVED JURISDICTIONAL DETERMINATION FROM THE UNITED STATES ARMY CORPS OF ENGINEERS. REFERENCE J.D. PROJECT # 04-R0958, DATED JUNE 24, 2004.

SYMBOLS LEGEND

	DENOTES WETLAND AREAS
	DENOTES STEEP SLOPES OVER 50%
	DENOTES EXISTING PONDS



Environmental Features Aggregate Table

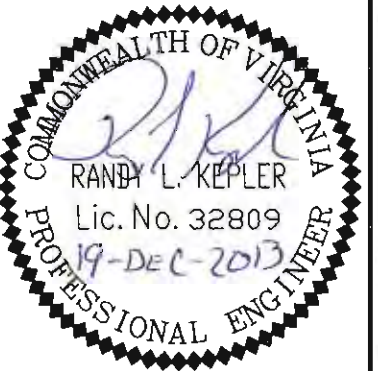
Environmental Feature Type	Existing Area	Disturbed Area	Percentage Disturbed
Floodplain	0.0 AC	0.0 AC	0.0%
Lakes & Ponds	0.88 AC	0.16 AC	18.1%
Wetlands*	2.34 AC	0.91 AC*	38.9%
Natural Detention	0.0 AC	0.0 AC	0.0%
Sinkhole	0.0 AC	0.40 AC	0.0%
Steep Slope (50%+)	0.91 AC	0.0 AC	44.0%

*ALL WETLAND DISTURBANCES ARE CURRENTLY PERMITTED BY THE U.S. ARMY CORP OF ENGINEERS AND THE VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY.

GREENWAY ENGINEERING, INC.
 151 North Hill Lane
 Winchester, VA 22603
 Telephone: (540) 662-4185
 Fax: (540) 722-9528
 www.greenwayeng.com

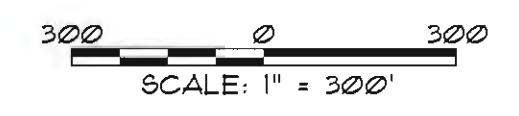


REVISION	DATE



OVERALL SITE ENVIRONMENTAL FEATURES
SNOWDEN BRIDGE
 REVISED MASTER DEVELOPMENT PLAN - REV #3
 BROOKFIELD STEPHENSON VILLAGE, LLC
 Stonewall Magisterial District
 Ferderick County, VA

DATE: 9/3/2013
 SCALE: 1" = 300
 DESIGNED BY: KDP
 FILE NO. 2760B
 SHEET 4 OF 14
 13-22



X:\jobfiles\27608 - Stephenson Village\ENGINEERING\MDP - Rev #3 - 2013\Plan Set\27608-Environmental Sheet.dwg, 12/19/2013 9:26:41 AM, Vgwin11.Oce ColorWave 600

**TABLE #1
LOT TABULATION BY UNIT TYPE**

Land Bay/Unit Type	Proposed Units	Percent of Total Units (2465)	Permitted Percentage Range of Total Units
Land Bay III - Brookfield Stephenson Village LLC			
Single Family	800-900	32.4%-36.5%	30-53% (739-1306)
Townhouse	200-300	8.1%-12.2%	10-30% (246-739)
Multifamily	100-150	4.1%-6.1%	7-30% (172-739)
Residue Land Bay III			
Single Family		0.0%	30-53% (739-1306)
Townhouse		0.0%	10-30% (246-739)
Multifamily		0.0%	7-30% (172-739)
Land Bay IV			
Single Family		0.0%	30-53% (739-1306)
Townhouse		0.0%	10-30% (246-739)
Multifamily		0.0%	7-30% (172-739)
Totals			
Single Family	800-900	32.4%-36.5%	30-53% (739-1306)
Townhouse	200-300	8.1%-12.2%	10-30% (246-739)
Multifamily	100-150	4.1%-6.1%	7-30% (172-739)

** Brookfield Stephenson Village LLC allowed a maximum of 1234 units for the Land Bay III area as shown on this plan.

**TABLE #2
RESIDENTIAL USE TABULATION BY AREA**

Land Bay/Housing Type	Proposed Use Area	Percent of Total Res. Area (592.6)	Permitted Percentage Range of Total Area
Land Bay III-Brookfield Stephenson Village LLC			
Brookfield			
Single Family	238.8 Ac	40.3%	40% (237.0 Ac.) Min.
All Other	29.2 Ac	4.9%	60% (355.6 Ac) Max.
Residue Land Bay III			
Single Family		0.0%	40% (237.0 Ac.) Min.
All Other		0.0%	60% (355.6 Ac) Max.
Land Bay IV			
Single Family		0.0%	40% (237.0 Ac.) Min.
All Other		0.0%	60% (355.6 Ac) Max.
Totals			
Single Family	238.8 Ac	40.3%	40% (237.0 Ac.) Min.
All Other	29.2 Ac	4.9%	60% (355.6 Ac) Max.

NOTE:
Other Unit Types include:
Townhouse, Multifamily, Active Adult Dwellings & RP District Housing

**TABLE #3
NON-RESIDENTIAL USE TABULATION BY AREA (To Date)**

Land Bay	Commercial Use (33.0 Ac. Required)	School Site (20.0 Ac. Required)	Public Park (24.0 Ac. Required)
Land Bay I		20.0	
Land Bay II			24.0
Land Bay III - Brookfield	1.55 Ac.		
Residue Land Bay III			
Land Bay IV			
Land Bay V			
Totals	1.55 Ac	20.0	24.0

**TABLE #4
RECREATIONAL UNIT TABULATION**
TOTAL REQUIRED PER SEC. 165-402.08: (2,465/30) = 82.2 RECREATIONAL UNITS (To Date)

Land Bay	Residential Dwelling Units	Recreational Units Required	Recreational Units Proposed
Land Bay III - Brookfield	1,234 (Maximum)	41.1	96.7
Residue Land Bay III	-	-	-
Land Bay IV	-	-	-
Totals	1,234 (Maximum)	41.1	96.7

1 Unit = Value of 1 Tot Lot per FCZO Sec. 165-402.08B(1).
Final recreational values to be determined at Subdivision Design Plan phase. (See Proffer Modification #4)

AMENITY	RECREATIONAL CREDITS
COMMUNITY RECREATION CENTER	
1 - 3,400 S.F. BUILDING W/ BATH HOUSE	18.5
1 - 6,780 S.F. POOL	22.2
1 - TOT LOT	5.6
1 - 15,300 S.F. SPORTS COURT	27.8
PARK SITE	
1 - PICNIC PAVILLION	1.8
1 - DOG PARK	1.5
PEDESTRIAN TRAILS	
7950 L.F.	19.3
TOTAL (LB-III Brookfield)	96.7

**TABLE #5
OPEN SPACE TABULATIONS (To Date)**

Land Bay	Total Required (239.6 Acres)
Land Bay I (20.0 Ac Required)	20.0 Ac
Land Bay II (24.0 Ac Required)	24.0 Ac
Land Bay III - Brookfield	100.7 Ac
Residue Land Bay III	0.0 Ac
Land Bay IV	0.0 Ac
Totals	144.7 Ac or 60.4% of total required open space

**Table #6
Environmental Features Aggregate Table**

Environmental Feature	Flood Plain (Ac)	Lakes & Ponds (Ac)	Wetlands (Ac)	Natural Detention (Ac)	Sink Holes (Ac)	Steep Slopes >50% (Ac)
Existing Totals	0.00	0.88	2.39	0.00	0.00	0.91
Land Bay III Disturbances Brookfield	0.00	0.16	0.93	0.00	0.00	0.40
Percentage of Total Distributed	0.00%	18.18%	38.91%	0.00%	0.00%	43.96%

NOTE:
ARMY CORPS OF ENGINEERS AND VDEQ PERMITS ARE REQUIRED FOR WETLAND AND/OR POND DISTURBANCES DELINEATED WETLANDS AND PONDS SHOWN HAVE RECEIVED JURISDICTIONAL DETERMINATION FROM THE UNITED STATES ARMY CORPS OF ENGINEERS. REFERENCE J.D. PROJECT # 04-R0956, DATED JUNE 24, 2004.

**TABLE #7
Landbay Aggregate Table
Brookfield Stephenson Village, LLC Property (To Date)**

Land Bay Designation	Area in Lots	Area in R/W, Private Roads & Alleys	Area in Open Space	Total Area (364.7 Ac.)
Land Bay III	197.6 Ac.	66.4 Ac.	100.7 Ac.	364.7 Ac.
Totals	197.6 Ac.	66.4 Ac.	100.7 Ac.	364.7 Ac.

* 5.9% OF OPEN SPACE WILL BE WITHIN ENVIROMENTAL FEATURES
14.1 AC/239.6 AC = 5.9%

**REZONING PROFFER "EXHIBIT E"
MINIMUM DESIGN STANDARDS**

Housing Unit Type	Housing Name	Minimum Lot Width	Average Lot Area (Sq. Ft.)	Minimum Lot Area (Sq. Ft.)	Minimum Living Area (Sq. Ft.)	Min. Front Yard Setback From Street to Dwelling	Min. Rear Yard Setback to Dwelling	Min. Setback from Common Driveway	Min. Setback Dist. Between Dwelling Units	Min. Side Yard Setback to Interior Lot Line / Combined Total Side Yard Setback / Corner Lot (or End Unit Townhouse) Side Yard	Min. Setback from Garage to Interior Lot Line Side Yard / Corner Lot (or End Unit Townhouse) Side Yard	Deck Min. Setback to Interior Lot Line Side Yard / Corner Lot (or End Unit Townhouse) Side Yard	Deck Min. Setback Rear Yard / Rear Yard Abutting Open Space	Front Porches, Stoops, and Steps May Extend into Front Yard Setback	Detached Necessary Building Max. Height	Maximum Building Height	Off Street Parking Spaces	
1	Carriage	40'	NA	4,000	1,400	15'	25'	NA	10'	5'/10'/10'	NA/20'	3'/10'	5'/10'	15'/NA	6'	20'	35'	2
2	Non-Alley Carriage	47'	NA	4,700	1,400	15'	25'	NA	10'	5'/15'/10'	20'/NA	3'/10'	5'/10'	3'/3'	6'	20'	35'	2
3	Cottage	34'	NA	3,264	1,400	15'	20'	NA	10' on Non Attached Side	0'/5'/10'	NA/20'	0'/NA	5'/10'	5'/NA	6'	NA	35'	2
4	Court Yard	NA	3,300	NA	2,000	10'	NA	3'	10'	3'/NA/NA (10' from Dwelling to Perimeter Property Line)	NA/NA (10' from Common Driveway)	3'/NA	NA/NA (5' from Interior Lot Line)	NA/NA (6' from Perimeter Property Line)	6'	NA	35'	2
5	Modified Single Family	38'	NA	3,750	NA	20'	15'	NA	10' (0' for the Attached Option)	5'/10'/10' (0' for Zero Lot Line Side with a Combined Total of 10')	20'/15'	5'/10' (0' Zero Lot Line or Attached Side)	5'/10' (0' Zero Lot Line or Attached Side)	10'/3'	12'	20'	35'	2
6	Modified Townhouse	16'	1,300	1,200	NA	20' (10' for Non Garage or Rear Loaded Garage Units)	20'	NA	0' (25' from Non Attached Side Wall of End Unit to Any Other Home)	0'/0'/10'	20'/5'	0'/10'	0'/10'	5'/5'	12' for a 20' Setback, 5' for a 10' Setback	20'	35'	2
6	Modified Townhouse	16'	1,500	1,400	NA	20' (10' for Non Garage or Rear Loaded Garage Units)	20'	NA	0' (25' from Non Attached Side Wall of End Unit to Any Other Home)	0'/0'/10'	20'/5'	0'/10'	0'/10'	5'/5'	12' for a 20' Setback, 5' for a 10' Setback	20'	35'	2.25
6	Modified Townhouse	20' or >	1,700	1,600	NA	20' (10' for Non Garage or Rear Loaded Garage Units)	20'	NA	0' (25' from Non Attached Side Wall of End Unit to Any Other Home)	0'/0'/10'	20'/5'	0'/10'	0'/10'	5'/5'	12' for a 20' Setback, 5' for a 10' Setback	20'	35'	2.50

RP DISTRICT REQUIREMENTS

USE	MINIMUM LOT LOT AREA (S.F.)	FRONT SETBACK	FT SB PARK/DW	SIDE SETBACK	REAR SETBACK	MINIMUM LOT WIDTH @ FRONT SETBACK	MINIMUM LOT WIDTH @ RIGHT OF WAY	MINIMUM OFF-STREET PARKING	MAXIMUM HEIGHT (PRIMARY)	MAXIMUM HEIGHT (ACCESSORY)
SFD TRADITIONAL	15,000	35'		10'	25'	80'		2/UNIT	35'	20'
SFD URBAN	12,000	35'		10'	25'	70'	40'	2/UNIT	35'	20'
SFD CLUSTER	8,000	35'		10'	25'	60'	30'	2/UNIT	35'	20'
SFD ZERO LOT LINE	6,000	25'		10'	25'			2/UNIT	35'	20'
DUPLEX - 1BR	4500/5000 Avg	25'		10'	25'			2/UNIT	35'	20'
DUPLEX - 2BR	5000/5500 Avg	25'		10'	25'			2.25/UNIT	35'	20'
DUPLEX - 3BR	5500/6000 Avg	25'		10'	25'			2.5/UNIT	35'	20'
MULTIPLEX - EFF.	1200/1500 Avg	35'	20'	*15'	*25'			2/UNIT	35'	20'
MULTIPLEX - 1BR	2000/2200 Avg	35'	20'	*15'	*25'			2/UNIT	35'	20'
MULTIPLEX - 2BR	2700/2900 Avg	35'	20'	*15'	*25'			2.25/UNIT	35'	20'
MULTIPLEX - 3BR+	3000/3300 Avg	35'	20'	*15'	*25'			2.5/UNIT	35'	20'
ATRIUM - 1BR	2000/2200 Avg	25'		**25'	**50'	35'	35'	2/UNIT	35'	
ATRIUM - 2BR	2700/2900 Avg	25'		**25'	**50'	35'	35'	2.25/UNIT	35'	
ATRIUM - 3BR+	3000/3300 Avg	25'		**25'	**50'	40'	40'	2.5/UNIT	35'	

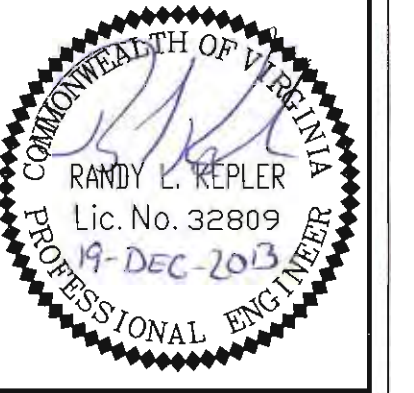
MIN. BLDG SPACING *30' **25'

NOTES:
ALL HOUSING TYPES 1-6, RP DISTRICT HOUSING, PROFFERED ELDERLY HOUSING, AND CONDOMINIUMS MAY BE USED IN LAND BAY III. LAND BAY IV MAY USE HOUSING TYPES 1-3, 5, PROFFERED ELDERLY HOUSING, AND CONDOMINIUMS.
FOR MULTIPLEX AND ATRIUM HOUSING TYPES SIDE AND REAR SETBACKS ARE MEASURED FROM THE EXTERIOR PERIMETER BOUNDARIES OF THE DEVELOPMENT.

GREENWAY ENGINEERING, INC.
151 Woods Hill Lane
Winchester, Virginia 23062
Telephone: (540) 662-4185
Fax: (540) 722-9528
www.greenwayeng.com



DATE	REVISION
12/19/13	Planning Comments

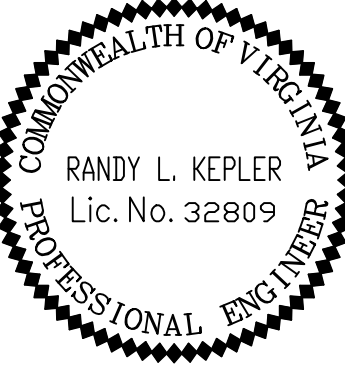


DEVELOPMENT AGGREGATE TABULATION SHEET
SNOWDEN BRIDGE
REVISED MASTER DEVELOPMENT PLAN - REV #3
BROOKFIELD STEPHENSON VILLAGE, LLC
Stonewall Magisterial District
Ferdinand County, VA

DATE: 9/3/2013
SCALE: N/A
DESIGNED BY: KDP
FILE NO. 2760B
SHEET 5 OF 14
13-22



DATE	REVISION	REVISED ROAD NAMES	Planning	Comments
10/31/13				
12/19/13				



LAND USE PLAN AND SHEET INDEX
SNOWDEN BRIDGE
 REVISED MASTER DEVELOPMENT PLAN - REV #3
 BROOKFIELD STEPHENSON VILLAGE, LLC
 Stonewall Magisterial District
 Ferderick County, VA

DATE: 9/3/2013
 SCALE: 1" = 250'
 DESIGNED BY: KDP
 FILE NO. 2760B
 SHEET 6 OF 14
 13-22



SNOWDEN BRIDGE PUBLIC PARK ACCESS ZONE AREA
 ** The Applicant shall provide access to the public park for residents of Snowden Bridge. Access shall be provided from a local neighborhood street at a point reasonably acceptable to Frederick County Parks and Recreation. Exact location and design shall be approved at the time of Site Development Plan approval.

MULTI-PLEX UNITS SHALL MAINTAIN MINIMUM 15 SIDE AND 25' REAR PERIMETER SETBACKS ALONG OUTSIDE PERIMETER BOUNDARIES.

TOWNHOUSE AND MULTI-PLEX UNITS SHALL UTILIZE A CATEGORY B RESIDENTIAL SEPARATION BUFFER ALONG ADJACENT SINGLE FAMILY HOUSING USE PROPERTIES.
 MULTI-PLEX UNITS SHALL ADDITIONALLY MAINTAIN MINIMUM 15 SIDE AND 25' REAR PERIMETER SETBACKS ALONG OUTSIDE PERIMETER BOUNDARIES.

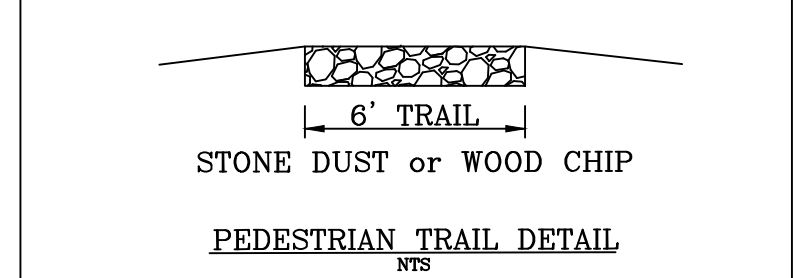
** The Applicant is requesting a Board of Supervisors waiver to the buffer and screening requirements along Kearsarge Lane and Halo Terrace as permitted in Section 165-203.02C(6) of the Zoning Ordinance.

THE PROPOSED SUBDIVISION STREETS PER THIS MDP WILL BE DESIGNED PER THE VDOT SUBDIVISION STREET REQUIREMENTS GEOMETRIC DESIGN STANDARDS FOR RESIDENTIAL AND MIXED USE SUBDIVISION STREETS (GS-SSAR).

NOTE: LINEAR TRAIL PARK EASEMENT IS TO BE TWENTY FEET WIDE. THE TRAIL IS TO BE SIX FEET WIDE, CONSTRUCTED OF ASPHALT OR CONCRETE AND BE LOCATED TO THE NORTH OF HATT RUN AS DEPICTED ON THIS SHEET.

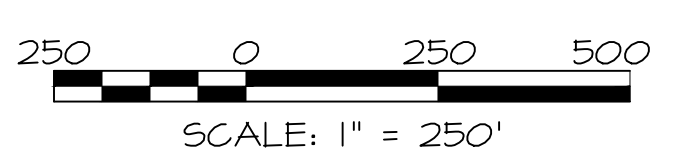
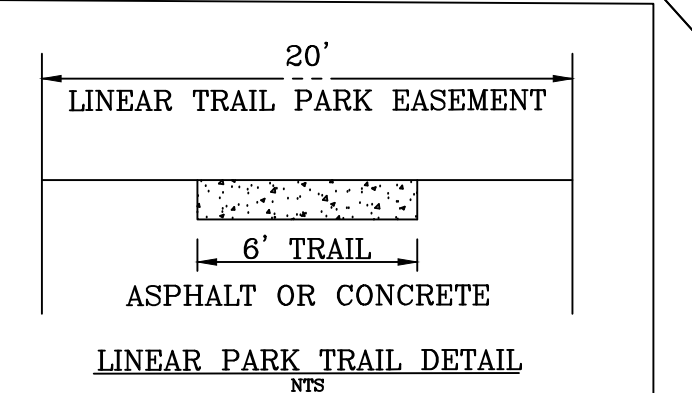
DENOTES BROKFIELD STEPHENSON VILLAGE, LLC PROJECT AREA

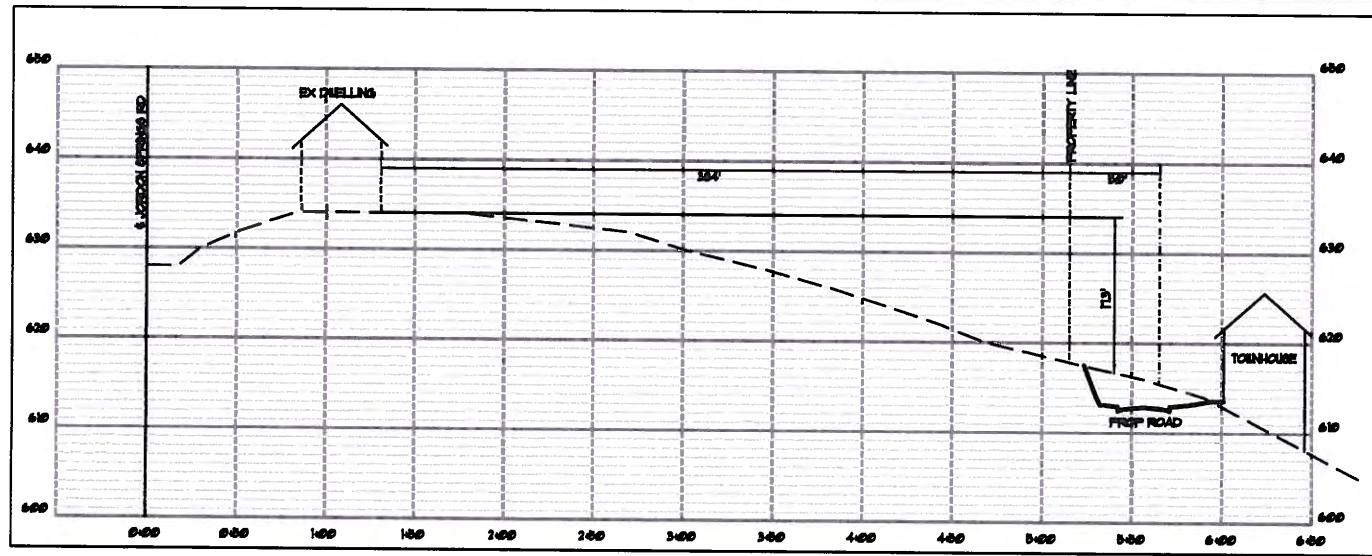
DENOTES PRIVATE PEDESTRIAN TRAIL SYSTEM



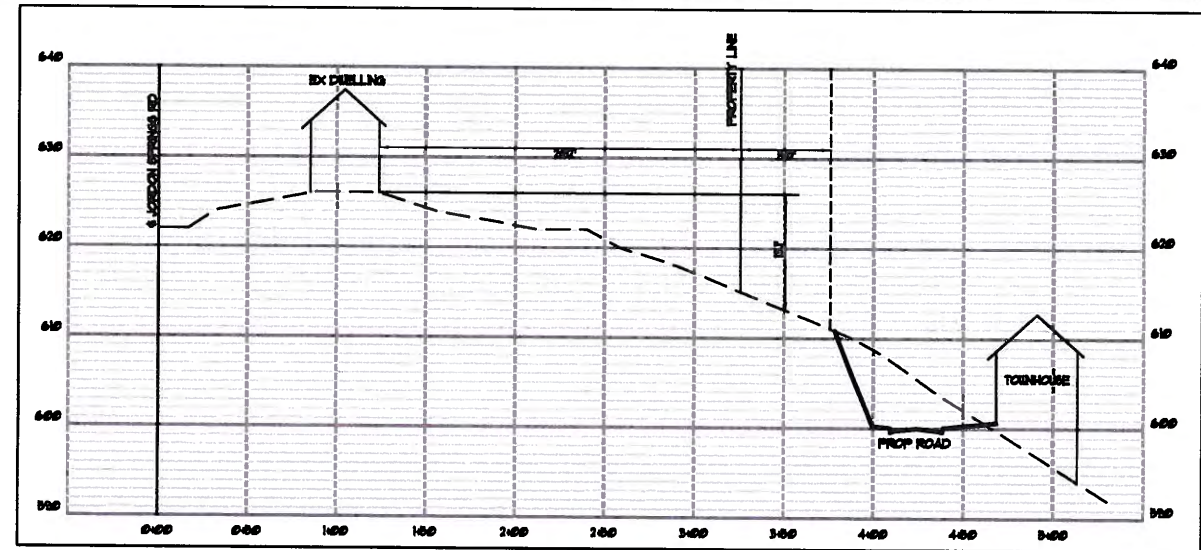
NOTE: PEDESTRIAN TRAIL SYSTEM IS TO BE MAINTAINED PRIVATELY BY THE STEPHENSON VILLAGE HOME OWNERS ASSOCIATION. THE SELECTION OF TRAIL MATERIAL IS AT THE DISCRETION OF THE APPLICANT PROVIDED THEY ARE NOT PART OF THE SIDEWALK SYSTEM WITHIN THE PUBLIC RIGHT-OF-WAY. THE APPLICANT MAY BE PERMITTED TO CONSTRUCT THE PRIVATE PEDESTRIAN TRAIL SYSTEM USING ASPHALT OR CONCRETE, IF DESIRED.

ITEM	OVERALL PROJECT AREA THRESHOLD	BROOKFIELD STEPHENSON VILLAGE, LLC PROPERTY	TOTALS
RESIDENTIAL	2,465 MAX. UNITS	1234 MAX. UNITS	50.1%
SFD	30% MIN - 53% MAX (739 - 1306) Units	800-900 UNITS	32.4%-36.5%
TH	10% MIN - 30% MAX (246 - 739) Units	200-300 UNITS	8.1%-12.2%
MF	7% MIN - 30% MAX (172 - 739) Units	100-150 UNITS	4.1%-6.1%
RECREATIONAL	2465/30 = 82.2 UNITS	1234/30 = 41.1 UNITS PROPOSED 95.4 UNITS	116.1%
OPEN SPACE	239.6 ACRES	100.7 ACRES	42.0%

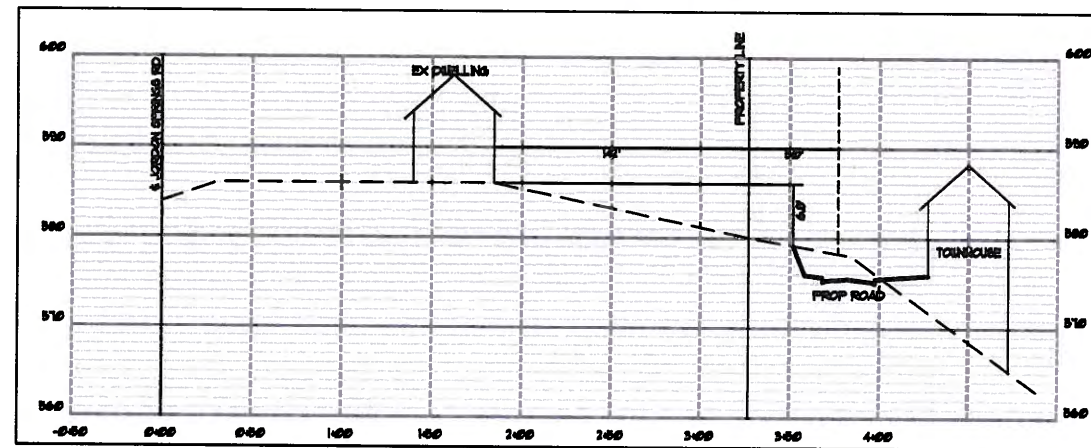




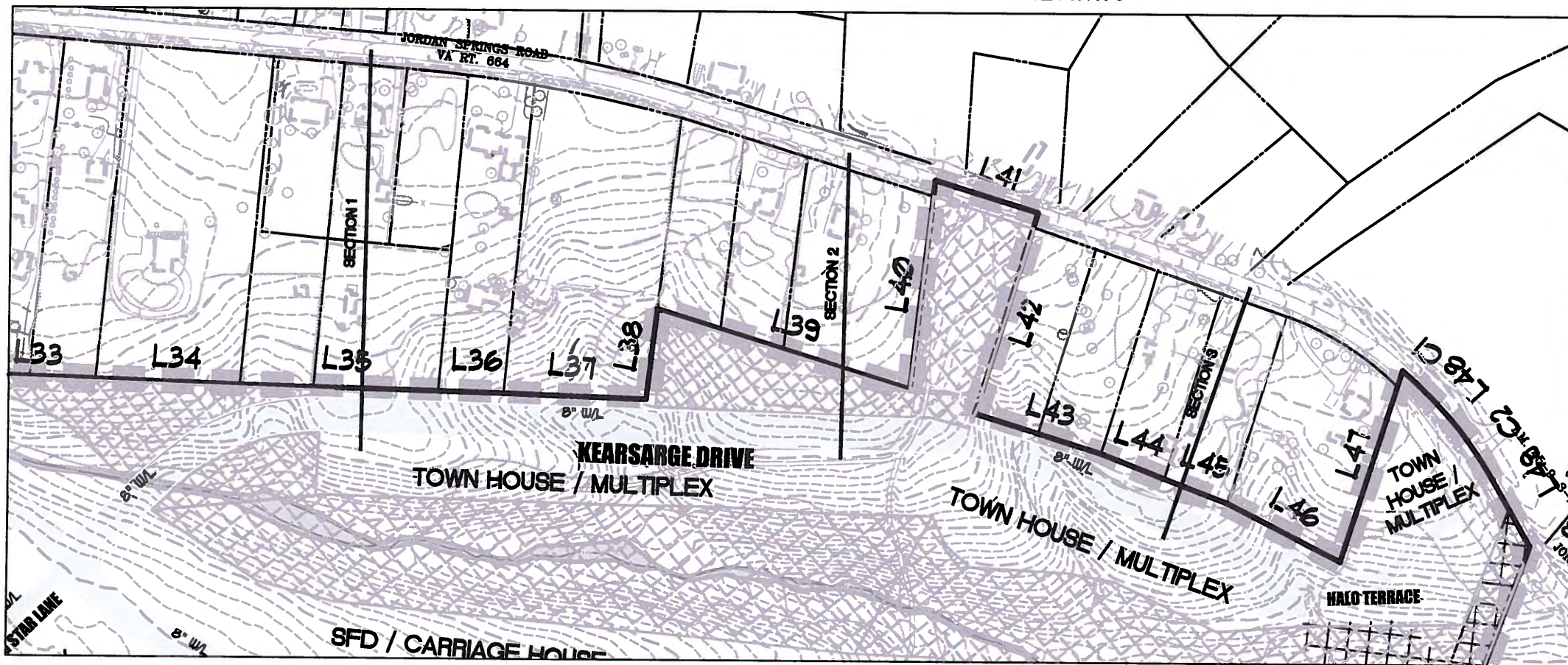
SECTION 1






SECTION 2

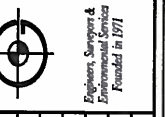


SECTION 3

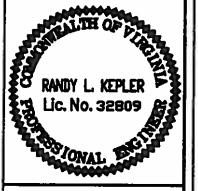


 HATCHED AREA DENOTES PROVIDED OPEN SPACE
 PTS DENOTES PRIVATE PEDESTRIAN TRAIL SYSTEM
 SCALE: 1" = 100'

GREENWAY ENGINEERING, INC.
 151 Windy Hill Lane
 Winchester, Virginia 22602
 Telephone: (540) 662-4185
 Fax: (540) 722-9328
 www.greenwayeng.com

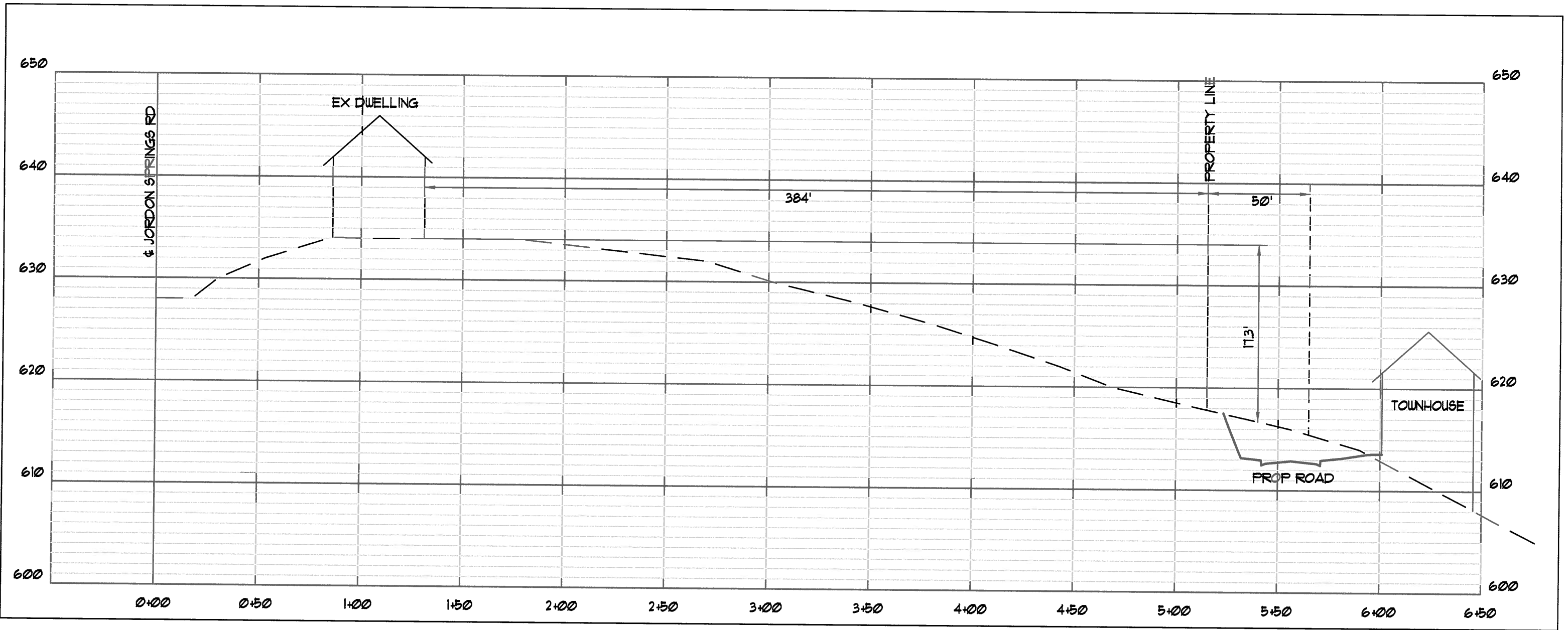


REVISION	DATE

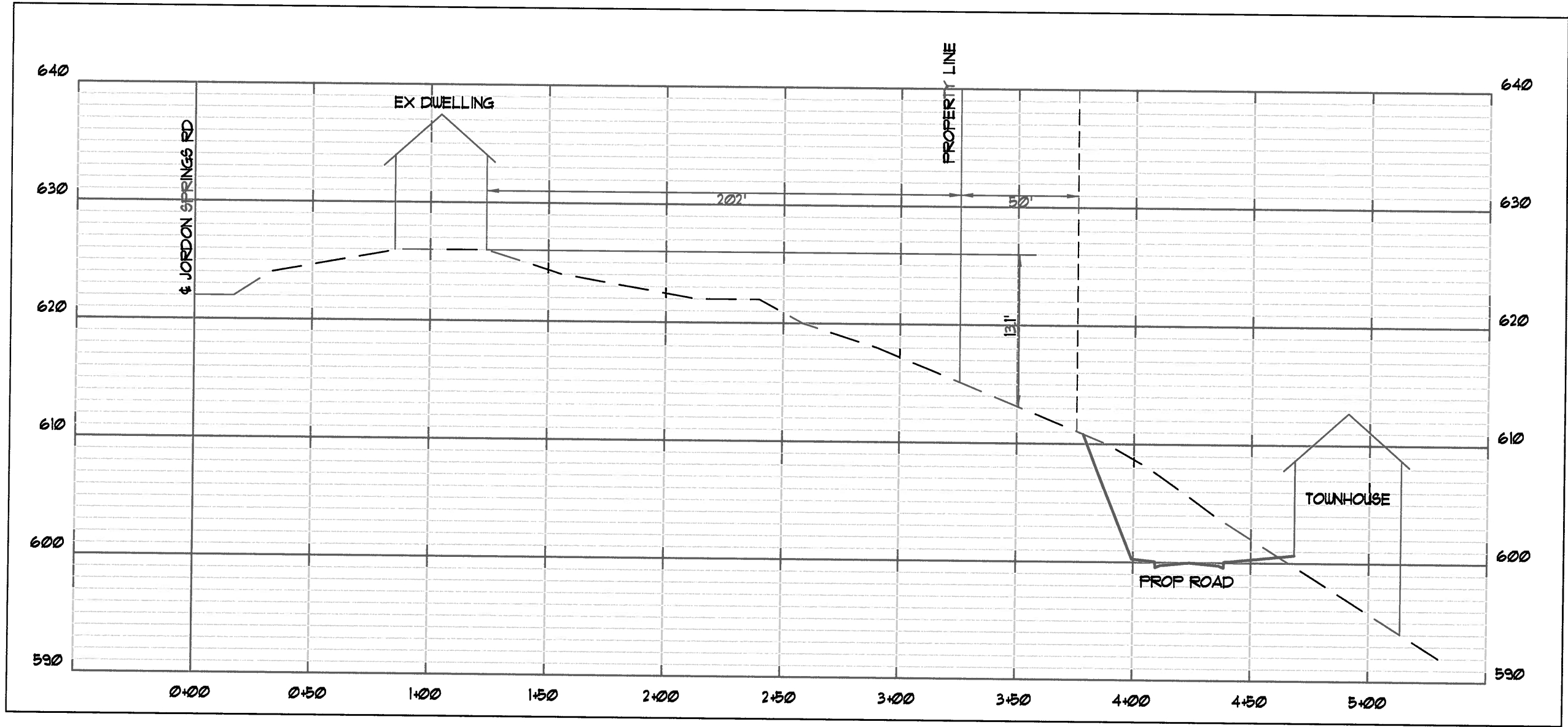


LAND USE PLAN
SNOWDEN BRIDGE
 REVISED MASTER DEVELOPMENT PLAN - REV #3
 RESIDENTIAL BUFFER EXHIBIT
 Stonewall Magisterial District
 Ferderick County, VA

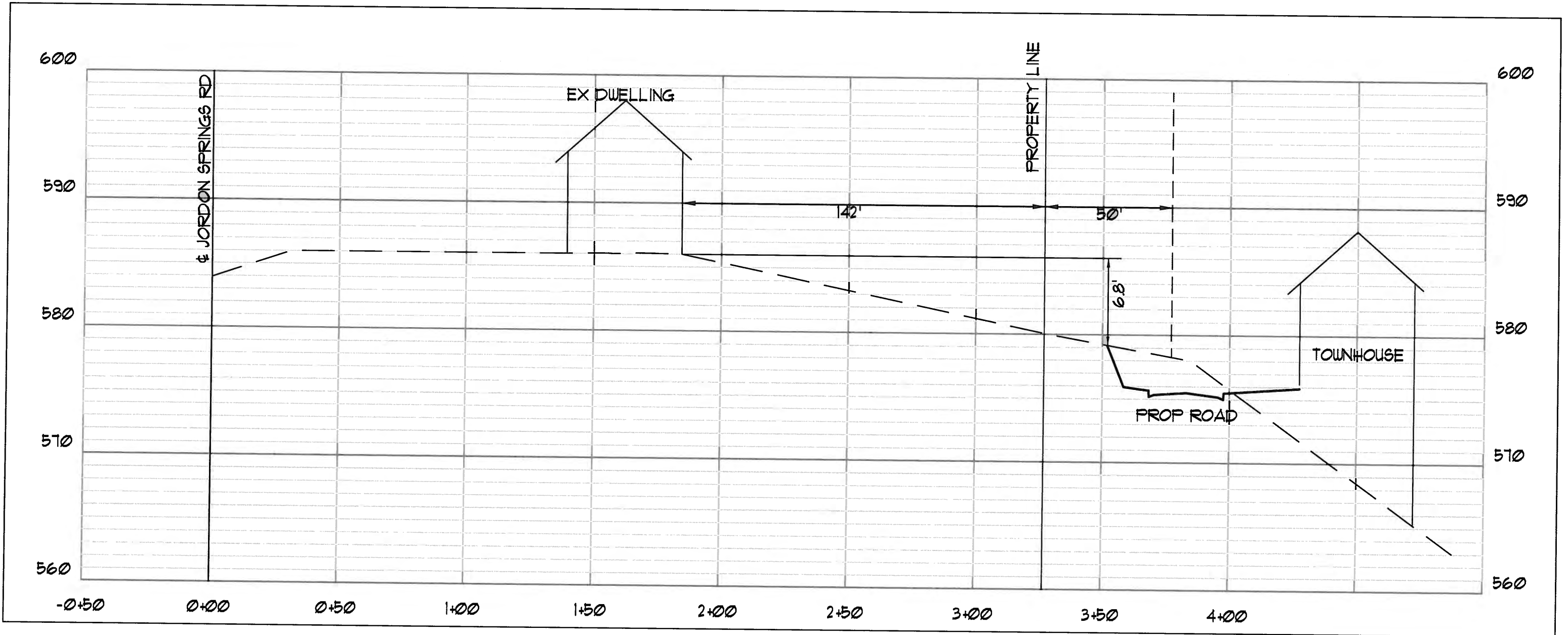
DATE: 12/17/13
 SCALE: 1" = 100'
 DESIGNED BY: KDP
 FILE NO. 2760B
 SHEET 1 OF 1
 13-22



SECTION 1

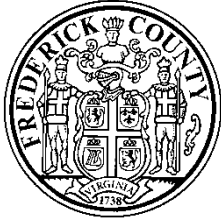


SECTION 2



SECTION 3

M



MASTER DEVELOPMENT PLAN #02-14

Doonbeg

Staff Report for the Board of Supervisors

Prepared: February 6, 2014

Staff Contact: Candice E. Perkins, AICP, Senior Planner

	<u>Reviewed</u>	<u>Action</u>
Planning Commission:	02/05/14	Reviewed
Board of Supervisors:	02/12/14	Pending

PROPOSAL: To construct 25 single family small lot homes on 4.78 acres (5.23 units per acre). This is a revision to the MDP that was approved in 2012. The revision includes the addition of one residential lot and the elimination of the residential separation buffers (per the revised RP District standards).

In January of 2013 revisions to the RP District standards were approved. One of the revisions eliminated the residential separation buffer (distance and landscaping) requirement between similar housing types (single family urban, zero lot line, small lot, etc). The original MDP showed a buffer between the Doonbeg subdivision and the existing residential structures to the north and south. While the revised MDP shows the removal of the buffer, the applicant will be retaining the existing fence along the northern property line as shown on the MDP.

MAGISTERIAL DISTRICT: Back Creek

LOCATION: The subject property is located north side of Apple Valley Road (Route 652) approximately ¼ mile west of Valley Pike (Route 11 South) intersection.

STAFF CONCLUSIONS FOR THE 02/12/14 BOARD OF SUPERVISORS MEETING:

The Doonbeg Master Development Plan proposes to construct 25 single family small lots including recreational amenities on approximately 4.78 acres of land zoned RP (Residential Performance) District. The MDP depicts appropriate land uses and appears to be consistent with the requirements of Article VIII, Master Development Plan, of the Zoning Ordinance, and this MDP is in a form that is administratively approvable. All of the issues identified by staff, review agencies, as well as those issues brought forth by the Planning Commission and the Board of Supervisors, should be appropriately addressed by the applicant.

It appears that the application meets all requirements. Following presentation of the application to the Planning Commission and the Board of Supervisors, and the incorporation of your comments, staff is prepared to proceed to approval of the application.

This report is prepared by the Frederick County Planning Staff to provide information to the Planning Commission and the Board of Supervisors to assist in the review of this application. It may also be useful to others interested in this zoning matter.

LOCATION: The subject property is located north side of Apple Valley Road (Route 652) approximately ¼ miles west of Valley Pike (Route 11 South) intersection.

MAGISTERIAL DISTRICT: Back Creek

PROPERTY ID NUMBER: 63-A-52A

PROPERTY ZONING & PRESENT USE:

Zoned: RP (Residential Performance) District

Use: Unimproved

ZONING & PRESENT USE OF ADJOINING PROPERTIES:

North: RP (Residential Performance)	Use: Residential
South: RP (Residential Performance)	Use: Residential
East: RP (Residential Performance)	Use: Residential
West: RP (Residential Performance)	Use: Residential

PROPOSAL: To construct 25 single family small lot homes on 4.78 acres (5.23 units per acre). This is a revision to the MDP that was approved in 2012. The revision includes the addition of one residential lot and the elimination of the residential separation buffers (per the revised RP District standards).

In January of 2013 revisions to the RP District standards were approved. One of the revisions eliminated the residential separation buffer (distance and landscaping) requirement between similar housing types (single family urban, zero lot line, small lot, etc). The original MDP showed a buffer between the Doonbeg subdivision and the existing residential structures to the north and south. While the revised MDP shows the removal of the buffer, the applicant will be retaining the existing fence along the northern property line as shown on the MDP.

REVIEW EVALUATIONS:

Virginia Department of Transportation: The revised Master Development Plan for this property appears to have little measurable impact on Route 652, the VDOT facility which would provide access to the property. The present entrance to the subdivision is adequate for the proposed development. The interior road system in this development is identified as a private road and therefore VDOT has no additional comments.

Frederick County Fire Marshal: Plan approved.

Planning & Zoning:

A) Master Development Plan Requirement

A master development plan is required prior to development of this property. Before a master development plan can be approved, it must be reviewed by the Planning Commission, Board of Supervisors and all relevant review agencies. Approval may only be granted if the master development plan conforms to all requirements of the Frederick County Zoning and Subdivision Ordinances. The purpose of the master development plan is to promote orderly and planned development of property within Frederick County that suits the characteristics of the land, is harmonious with adjoining property and is in the best interest of the general public.

B) Site History

The original Frederick County zoning map (U.S.G.S. Winchester Quadrangle) identifies the subject parcels as being zoned R-2 (Residential Limited). The zoning changed to RP (Residential General) District on September 28, 1983 when the R1, R2, R3, and R6 zoning districts were reclassified. The RP zoning applicable to this site does not have proffered conditions.

The Hilda Mae Master Development Plan (MDP #10-04) was previously submitted for the subject site. The 2012 Doonbeg Master Development Plan was a revision to the Hilda Mae, slightly increasing the number of single family small lots (from 20 to 24), and introducing low impact design features. This is a MDP revision to the 2012 plan and includes an increase from 24 lots to 25 lots and the elimination of the residential separation buffer.

C) Site Suitability & Project Scope

Comprehensive Policy Plan:

The Frederick County Comprehensive Policy Plan is an official public document that serves as the community's guide for making decisions regarding development, preservation, public facilities and other key components of community life. The primary goal of this plan is to protect and improve the living environment within Frederick County. It is in essence a composition of policies used to plan for the future physical development of Frederick County. [*Comprehensive Policy Plan, p. 1-1*]

The development is zoned RP (Residential Performance) and is within the UDA (Urban Development Area) and the SWSA (Sewer and Water Service Area). The Comprehensive Policy Plan states that suburban residential development should occur within the UDA.

Land Use Compatibility:

The 4.78 acre site is located adjacent to existing residential land uses in an area of Frederick County which is predominately residential in nature. To the north is Plainfield Heights Subdivision, which consists of single family detached traditional dwellings. To the west is Cross Creek Village, which consists of single family small lot dwellings. To the south and east are older existing RP single family detached dwellings.

Site Access and Transportation:

Access to the site is proposed via an entrance off of Apple Valley Road (Route 652), which is a minor collector road. Per VDOT requirements, a new right turn lane shall be provided for the proposed entrance. The master development plan does provide for a 150 foot right turn lane.

Previously Approved Waivers:

The following is an overview of the waivers approved with the 2012 MDP:

Wavier #1: Community Center Waiver (§165-402.08.A.1 of the Zoning Ordinance)

This waiver was approved and in-lieu-of a community center, the project is providing recreational amenities including walking trails, benches, and a community gathering area with fire pit.

Waiver #2: Inter-parcel Connection Waiver (§144-17.B.2 of the Subdivision Ordinance)

This waiver was approved and allows the development to be constructed with a private road and cul-de-sac (road does not continue onto the adjacent easterly property).

Waiver #3: Curb and Gutter Waiver (§165-202.03.A.14 of the Zoning Ordinance and §144-17L of the Subdivision Ordinance). This wavier was approved and allows the development to utilize and implement low-impact design standards, which includes environmentally friendly storm water management techniques without the use of traditional curb and gutter.

PLANNING COMMISSION SUMMARY AND ACTION OF FEBRUARY 5, 2014:

The Staff reviewed the changes of the revised MDP with the Commission. The applicant's representative, Mr. Evan Wyatt, was available to answer questions. No issues or concerns were raised by members of the Commission. No action was needed or required by the Commission at this time.

STAFF CONCLUSIONS FOR THE 02/12/14 BOARD OF SUPERVISORS MEETING:

The Doonbeg Master Development Plan proposes to construct 25 single family small lots including recreational amenities on approximately 4.78 acres of land zoned RP (Residential Performance) District. The MDP depicts appropriate land uses and appears to be consistent with the requirements of Article VIII, Master Development Plan, of the Zoning Ordinance, and this MDP is in a form that is administratively approvable. All of the issues identified by staff, review agencies, as well as those

issues brought forth by the Planning Commission and the Board of Supervisors, should be appropriately addressed by the applicant.

It appears that the application meets all requirements. Following presentation of the application to the Planning Commission and the Board of Supervisors, and the incorporation of your comments, staff is prepared to proceed to approval of the application.

MDP # 02 - 14 Doonbeg MDP Revision

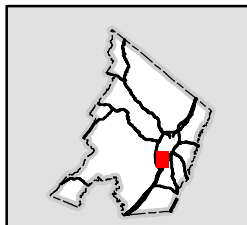
PINs:
63 - A - 52A



MDP0214

APPLE VALLEY RD

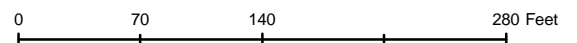
-  Applications
-  Parcels
-  Building Footprints
-  B1 (Business, Neighborhood District)
-  B2 (Business, General District)
-  B3 (Business, Industrial Transition District)
-  EM (Extractive Manufacturing District)
-  HE (Higher Education District)
-  M1 (Industrial, Light District)
-  M2 (Industrial, General District)
-  MH1 (Mobile Home Community District)
-  MS (Medical Support District)
-  OM (Office - Manufacturing Park)
-  R4 (Residential Planned Community District)
- R5 (Residential Recreational Community District)
- RA (Rural Area District)
- RP (Residential Performance District)



MDP # 02 - 14 Doonbeg MDP Revision

PINs:
63 - A - 52A

Note:
Frederick County Dept of
Planning & Development
107 N Kent St
Suite 202
Winchester, VA 22601
540 - 665 - 5651
Map Created: January 16, 2014
Staff: cperkins



MASTER DEVELOPMENT PLAN
APPLICATION FORM

- Department of Planning & Development Use Only -

FILE COPY

Application # 02-14 Date Application Received: 01/10/14
PC Meeting Date 2/5/14 BOS Meeting Date 2/12/14
Fee Amount Paid \$ 3,500.00 Initials: LR Receipt # 855832

1. Project Title: Doonbeg

2. Applicant:

Name: Greenway Engineering Telephone: 540-662-4185

Address: 151 Windy Hill Lane
Winchester, VA 22602

3. Property Owner (if different than above):

Name: Doonbeg, LLC Telephone: 540-662-4185

Address: 151 Windy Hill Lane
Winchester, VA 22602

4. Design Company:

Name: Greenway Engineering Telephone: 540-662-4185

Address: 151 Windy Hill Lane
Winchester, VA 22602

5. Please list names of all owners, principals, and/or majority stockholders:

Arlene D. Smith

6. Magisterial District: Back Creek

7. **Property Location:** North side of Apple Valley Road (Rt 652); approximately 1/4-mile west of the Valley Pike

(U.S. Rt 11 South) intersection

(Give State Route # and name, distance and direction from intersection)

8. **Is this an original or amended Master Development Plan?**

Original

Amended Previous MDP# 10-04

9. **Property Information:**

a) Property Identification Number (PIN): 63-((A))-52A
b) Total Acreage: 4.78 AC.
c) Current Zoning: RP, Residential Performance District
d) Present Use: Unimproved
e) Proposed Uses: Single-Family Small Lot Residential

10. **If residential uses are proposed, provide the following:**

a) Density: 5.23 Dwellings/Acre
b) Number of Units: 25
c) Housing Types: Single Family

11. **Adjoining Property use and zoning:**

	<u>USE</u>	<u>ZONING</u>
North	<u>Residential</u>	<u>RP District</u>
East	<u>Residential</u>	<u>RP District</u>
South	<u>Residential</u>	<u>RP District</u>
West	<u>Residential</u>	<u>RP District</u>

I have read the material included in this package and understand what is required by the Frederick County Department of Planning and Development. I also understand that the master development plan shall include all contiguous land under single or common ownership. All required material will be complete prior to the submission of my master development plan application.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Applicant(s): Evany A. Wyatt

Date: 11/18/13

Date: _____

Owner(s): Chelene D. Linn

Date: 11-18-13

Date: _____

Adjoining Property Owners MASTER DEVELOPMENT PLAN

Owners of property adjoining the land will be notified of the Planning Commission and the Board of Supervisors meetings. For the purpose of this application, **adjoining property is any property abutting the requested property on the side or rear or any property directly across a public right-of-way, a private right-of-way, or a watercourse from the requested property.** The applicant is required to obtain the following information on each adjoining property including the parcel identification number which may be obtained from the office of the Commissioner of Revenue. *The Commissioner of the Revenue is located on the 1st floor of the Frederick County Administration Building, 107 North Kent Street.*

Name and Property Identification Number	Address
Name Refer to Land Use Plan Property #	& Property Information Table
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	
Name Property #	

Tax Map Number	Owner	Owner (continued)	Mailing Address	City	State	ZIP
63 A 44	WILSON VIVIAN L & NORMA R & ROBERT	ETALS	246 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 46	LARRICK JO ANN L TRUSTEE		216 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 46A	HARLESS CHARLES H		188 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 47	HERTER GREGORY NEAL		190 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 48	SMITH ROBERT SCOTT & DONNA DALE		182 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 49	LICHLITER MARY ELIZABETH	& VALERIO BLAS	174 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 50	DONALD RACHEL L		168 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 51	RUSSELL GEORGIA MAE		160 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 52	RAWLS KAREN A		154 APPLE VALLEY RD	WINCHESTER	VA	22602
63 A 52A	DOONBEG LLC		151 WINDY HILL LN	WINCHESTER	VA	22602
63 A 53	ROBINSON RAY III		2510 VIRGINIA AVE NW APT 1103-N	WASHINGTON	DC	20037
63 A 53A	GRIM RICHARD H		378 RIDINGS MILL RD	STEPHENS CITY	VA	22655
63 A 57	GE LIGHTING LLC	C/O E PROPERTYTAX - DEPT 201	PO BOX 4900	SCOTTSDALE	AZ	85261
63B 1 5	HAMMAN MARY J		130 PLAINFIELD DR	WINCHESTER	VA	22602
63B 1 6	JONES DONALD LEE		128 PLAINFIELD DR	WINCHESTER	VA	22602
63B 1 7	DONALD JESSE J. & NORMA J.		126 PLAINFIELD DR	WINCHESTER	VA	22602
63B 1 8	RUTH CRUM STOTLER INVESTMENTS LC		PO BOX 2577	WINCHESTER	VA	22604
63B 1 9	MCDONNELL WILLIAM L		122 PLAINFIELD DR	WINCHESTER	VA	22602
63B 3 1 59	ASHWOOD MARY V		205 CRANBERRY CT	WINCHESTER	VA	22602
63B 3 1 60	MILLER ELEANOR H	& MILLER DONALD L & ELLEN L	207 CRANBERRY CT	WINCHESTER	VA	22602
63B 3 1 61	HANNEMAN DANIEL P		209 CRANBERRY CT	WINCHESTER	VA	22602
63B 3 1 62	LEE SUSAN C		211 CRANBERRY CT	WINCHESTER	VA	22602
63B 3 1 63	LEVI ROBERT C & NANCY K		301 CRANBERRY CT	WINCHESTER	VA	22602
63B 3 1 72A	CROSS CREEK HOMEOWNERS ASSOC INC	C/O VIRGINIA PROPERTY GROUP INC	3050 VALLEY AVE STE 110	WINCHESTER	VA	22601



Special Limited Power of Attorney
 County of Frederick, Virginia
 Frederick Planning Website: www.co.frederick.va.us

FILE COPY

Department of Planning & Development, County of Frederick, Virginia
 107 North Kent Street, Winchester, Virginia 22601
 Phone (540) 665-5651 Facsimile (540) 665-6395

Know All Men By These Presents: That I (We)

(Name) Doonbeg, LLC (Phone) (540) 662-4185

(Address) 151 Windy Hill Lane, Winchester, VA 22602

the owner(s) of all those tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Frederick, Virginia, by

Instrument No. 110003824 on Page 0069, and is described as

Parcel: 63 Lot: 52A Block: A Section: _____ Subdivision: _____
 do hereby make, constitute and appoint:

(Name) Greenway Engineering (Phone) (540) 662-4185

(Address) 151 Windy Hill Lane, Winchester, VA 22602

To act as my true and lawful attorney-in-fact for and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, including:

- Rezoning (including proffers)
- Conditional Use Permit
- Master Development Plan (Preliminary and Final)
- Subdivision
- Site Plan
- Variance or Appeal

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:

This authorization shall expire one year from the day it is signed, or until it is otherwise rescinded or modified.

In witness thereof, I (we) have hereto set my (our) hand and seal this 18th day of November, 2013,

Signature(s) *Delane P. Smith*

State of Virginia, City/County of Frederick, To-wit:

I, Donna L. Meliso, a Notary Public in and for the jurisdiction of Frederick County, Virginia, do hereby certify that the person(s) who signed to the foregoing instrument personally appeared before me and they acknowledged the same before me in the jurisdiction aforesaid this 18th day of November, 2013.



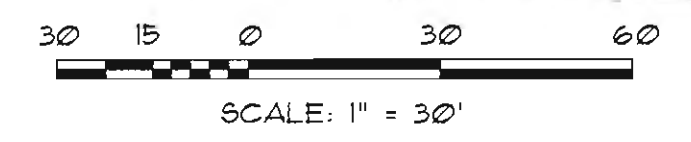
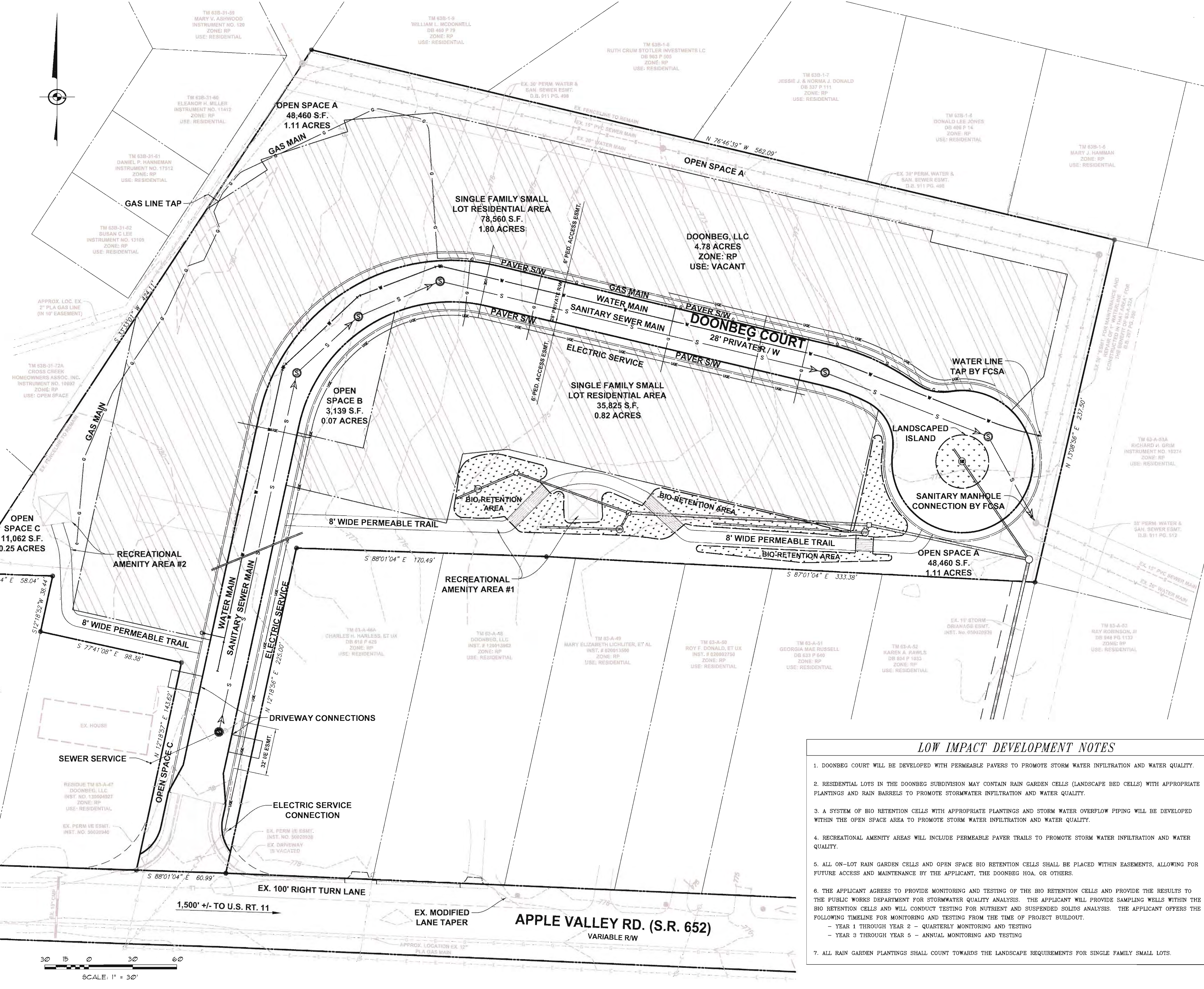
Donna L. Meliso
 Notary Public

My Commission Expires: Feb 29, 2016
 Registration # 296106

LEGEND

- EXISTING INTERMEDIATE CONTOUR
- EXISTING INDEX CONTOUR
- EXISTING EDGE OF PAVEMENT
- PROPOSED RIGHT OF WAY
- PROPERTY LINE
- EXISTING CURB AND CUTTER
- EXISTING TELEPHONE LINE
- EXISTING STORM SEWER WITH INLET
- EXISTING SANITARY SEWER WITH MANHOLE
- PROPOSED SANITARY SEWER WITH MANHOLE
- EXISTING ELECTRIC SERVICE
- PROPOSED ELECTRIC SERVICE
- EXISTING GAS LINE
- PROPOSED GAS LINE
- EXISTING WATERLINE W/ TEE
- PROPOSED WATERLINE W/ TEE
- EXISTING FIRE HYDRANT/VALVE/METER
- PROPOSED FIRE HYDRANT/VALVE/METER
- EXISTING BASEMENT
- PROPOSED BASEMENT
- EXISTING TREE LINE
- EXISTING FENCELINE
- EXISTING UTILITY POLE/GUIDE WIRE
- EXISTING TELEPHONE PEDestal
- RAIN BARREL
- SAMPLING WELLS
- TYPICAL RAIN GARDEN (LANDSCAPE BED CELLS)
- TYPICAL BIO-RETENTION

TYPICAL LOT & LID CONCEPT NTS

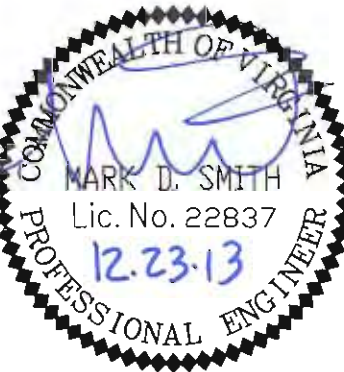


- ### LOW IMPACT DEVELOPMENT NOTES
- DOONBEG COURT WILL BE DEVELOPED WITH PERMEABLE PAVERS TO PROMOTE STORM WATER INFILTRATION AND WATER QUALITY.
 - RESIDENTIAL LOTS IN THE DOONBEG SUBDIVISION MAY CONTAIN RAIN GARDEN CELLS (LANDSCAPE BED CELLS) WITH APPROPRIATE PLANTINGS AND RAIN BARRELS TO PROMOTE STORMWATER INFILTRATION AND WATER QUALITY.
 - A SYSTEM OF BIO RETENTION CELLS WITH APPROPRIATE PLANTINGS AND STORM WATER OVERFLOW PIPING WILL BE DEVELOPED WITHIN THE OPEN SPACE AREA TO PROMOTE STORM WATER INFILTRATION AND WATER QUALITY.
 - RECREATIONAL AMENITY AREAS WILL INCLUDE PERMEABLE PAVEMENT TRAILS TO PROMOTE STORM WATER INFILTRATION AND WATER QUALITY.
 - ALL ON-LOT RAIN GARDEN CELLS AND OPEN SPACE BIO RETENTION CELLS SHALL BE PLACED WITHIN EASEMENTS, ALLOWING FOR FUTURE ACCESS AND MAINTENANCE BY THE APPLICANT, THE DOONBEG HOA, OR OTHERS.
 - THE APPLICANT AGREES TO PROVIDE MONITORING AND TESTING OF THE BIO RETENTION CELLS AND PROVIDE THE RESULTS TO THE PUBLIC WORKS DEPARTMENT FOR STORMWATER QUALITY ANALYSIS. THE APPLICANT WILL PROVIDE SAMPLING WELLS WITHIN THE BIO RETENTION CELLS AND WILL CONDUCT TESTING FOR NUTRIENT AND SUSPENDED SOLIDS ANALYSIS. THE APPLICANT OFFERS THE FOLLOWING TIMELINE FOR MONITORING AND TESTING FROM THE TIME OF PROJECT BUILDOUT.
 - YEAR 1 THROUGH YEAR 2 - QUARTERLY MONITORING AND TESTING
 - YEAR 3 THROUGH YEAR 5 - ANNUAL MONITORING AND TESTING
 - ALL RAIN GARDEN PLANTINGS SHALL COUNT TOWARDS THE LANDSCAPE REQUIREMENTS FOR SINGLE FAMILY SMALL LOTS.

GREENWAY ENGINEERING, INC.
 151 Windy Hill Lane
 Winchester, Virginia 22602
 Telephone: (540) 662-4185
 Fax: (540) 722-9528
 www.greenwayeng.com



Rev. No.	Date
1	12/23/2013



LAND USE PLAN
DOONBEG
 BACK CREEK MAGISTERIAL DISTRICT
 FREDERICK COUNTY, VA

DATE: 11/18/2013
 SCALE: 1" = 30'
 DESIGNED BY: EJJ
 FILE NO. 3385W
 SHEET 3 OF 3
 13-30

N



MEMORANDUM

TO: Frederick County Board of Supervisors

FROM: Michael T. Ruddy, AICP, Deputy Director *MR*

DATE: January 22, 2014

RE: **Discussion: 2014-2015 Capital Improvements Plan (CIP)**

On November 20, 2013, the Comprehensive Plans and Programs Committee (CPPC) met with County Department and Agency representatives to discuss their individual capital improvement project requests, including new projects and modifications to previous requests, associated with the 2014-2015 Capital improvements Plan (CIP).

The role of the CPPC in the CIP process was to ensure that the various departmental project requests are in conformance with the County's Comprehensive Policy Plan. The evaluation and prioritization of departmental projects was presented by the individual County departments and agencies and staff. Also provided was a projected cost for each project as required by the Code of Virginia.

The CPPC discussion was typically thorough. Particular focus was once again placed on enhancing the connection between the CIP and potential proffered contributions made with rezoning projects. This effort continues to be reinforced through the effort of the Parks and Recreation Department and their identification of their comprehensively planned parks including community, neighborhood, and district parks. Parks and Recreation's public survey effort has been a consideration with their prioritization of projects. This year's CIP continues to include the individual Fire and Rescue Company requests as a subcomponent of the CIP. Transportation projects have been reorganized into funded and unfunded priorities.

Board of Supervisors
Discussion: 2014-2015 CIP
January 22, 2014
Page 2

Following the CPPC discussion, the CPPC endorsed the 2014-2015 CIP and endorsed its conformance with the County's Comprehensive Policy Plan. The CPPC forwarded the CIP to the Planning Commission for discussion. The Planning Commission discussed the CIP at their meeting on January 15, 2014. Members of the Commission raised questions for clarification on specific projects by the public schools and under the transportation section. No issues were raised that would require additional analysis before public hearing. Ultimately, it is the role of the Planning Commission to affirm that the 2014-2015 CIP is in conformance with the Comprehensive Policy Plan.

It is requested that the Board of Supervisors consider the proposed 2014-2015 Capital Improvements Plan as a discussion item prior to the CIP's advertisement for public hearing. This discussion will provide a valuable opportunity for the collective review of proposed capital projects while also allowing the Board the ability to determine if additional information or analysis is needed in advance of final consideration of the CIP.

Please find attached with this agenda item the Draft 2014-2015 CIP which includes: a summary of the proposed 2014-2015 CIP in table form, and a draft copy of the proposed 2014-2015 CIP maps illustrating the known locations of the CIP requests. More detailed information regarding the individual department requests is available digitally and may be forwarded to you directly if requested.

If adopted, the CIP and included maps will ultimately become a component of the Comprehensive Policy Plan, which would satisfy the review requirement of Section 15.2-2232 of the Code of Virginia, which states that no public facility shall be constructed unless said facility is a "feature shown" within a jurisdiction's comprehensive plan.

Please contact the Planning Department should you have any questions regarding this information. (Note: Commissioners Mohn and Marston were absent from the 1/15/14 PC meeting.)

MTR/rsa
Attachments

FREDERICK COUNTY VIRGINIA

CAPITAL IMPROVEMENTS PLAN



**2014-2015
Fiscal Year**

Adopted by the
Frederick County
Board of Supervisors
tbd, 2014

Recommended by the
Frederick County
Planning Commission
tbd, 2014

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CAPITAL IMPROVEMENTS PLAN FREDERICK COUNTY 2014-2015

INTRODUCTION

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of plans for capital outlays to the local Planning Commissions. The Capital Improvements Plan (CIP) consists of a schedule for major capital expenditures for the county for the ensuing five years.

The CIP is updated annually. Projects are removed from the plans as they are completed or as priorities change. The plan is intended to assist the Board of Supervisors in preparation of the county budget. In addition to determining priorities for capital expenditures, the county must also ensure that projects contained within the CIP conform to the Comprehensive Policy Plan. Specifically, the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan. When the CIP is adopted, it becomes a component of the Comprehensive Plan. Frederick County approved the 2030 Comprehensive Plan on July 3, 2011.

The CIP is strictly advisory; it is intended for use as a capital facilities planning document, not for requesting funding allocations. Once adopted, project priorities may change throughout the year based on changing circumstances. It is also possible that particular projects may not be funded during the year that is indicated in the CIP. The status of any project becomes increasingly uncertain the further in the future it is projected.

Transportation projects are included in the CIP. The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.

The 2014-2015 CIP continues to emphasize the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with future rezoning projects. This effort continues to be reinforced through the effort of the Parks and Recreation Department and their identification of their comprehensively planned parks including community, neighborhood, and district parks.

PROJECT RECOMMENDATIONS

Frederick County Public Schools

Frederick County Public Schools continue to commence and complete capital projects that have been priorities from previous years. The James Wood Middle School parking lot safety enhancements, a project done in conjunction with the City of Winchester to address several traffic safety concerns identified in the vicinity of James Wood Middle School over the years, has recently been completed and has therefore been removed from this year's CIP. Previously removed, is the new transportation facility located adjacent to Armel Elementary School. The facility houses administration, driver training areas, driver and staff meeting areas, mechanical service and repair bays, inspection bay, wash bay, and fueling bays.

The school renovations proposed to prepare school facilities for an all day Kindergarten program have moved off the CIP as they have been programmed to be funded and initiated. The CIP has been reflected accordingly. It should be recognized that the all day kindergarten program had been delayed for several years in light of the recent fiscal climate so it is very positive to see the all day kindergarten program progress through the joint efforts of Frederick County Public Schools and the Board of Supervisors.

The Replacement of Frederick County Middle School is the School's top Capital improvement priority with improvements to Aylor Middle School the second highest priority. The construction of the County's fourth High School is the third priority. The new high school and both a replacement and new middle school have been requested in anticipation of the future demand of a growing student population.

A new project, an addition and renovations to Indian Hollow Elementary School, is proposed. Indian Hollow Elementary School opened in 1988 and is the County's smallest elementary school building with a program capacity of 492 students. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity. This year's CIP continues to include a request to renovate and expand the current administration building on Amherst Street.

In an effort to maintain educational facilities that will handle the growing student population, the construction of two new elementary schools is recommended within the UDA (Urban Development Area). However, the timeframe for these facilities has been extended out several years. Elementary School number 12 has been advanced.

Parks & Recreation

Baseball field lighting at both Clearbrook and Sherando Parks is the number one capital improvement priority for Parks and Recreation.

This year's CIP is reflective of the ongoing effort to seek community input into the parks and recreation programs and facilities. The recently completed survey has been taken into consideration when prioritizing parks and recreation capital projects.

Swimming improvements continue to be a focus for Parks and Recreation. The upgrade of pool amenities at the swimming pools at both parks will include the addition of water slides and a spray ground. This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas. The indoor aquatic facility continues to be proposed as a high priority of the Parks and Recreation Department, with modifications to the scope of the project aimed at providing flexibility in its design.

The Parks and Recreation Department has proposed to acquire land in both the eastern and western portions of the county for the development of future regional park system. Both land acquisitions call for 150-200 acres of land to accommodate the recreational needs of the growing population.

The effort of the Parks and Recreation Department and their identification of their comprehensively planned parks including community, neighborhood, and district parks, further emphasizes the connection between the CIP, Comprehensive Plan, and potential proffered contributions made with rezoning projects.

The majority of the recommended projects are planned for the county's two regional parks (Sherando & Clearbrook). Projects planned for Sherando Park include: upgrade of baseball lighting, upgrade pool amenities, a softball complex, a soccer complex, maintenance compound and office, skateboard park, parking and multi-purpose fields with trail development, picnic area with a shelter, and an access road with parking and trails. The projects planned for the Clearbrook Park include, upgrade of baseball lighting, upgrading pool amenities, a new open play area, a tennis/basketball complex, and shelter with an area for stage seating.

A project that has moved up in priority for Parks and Recreation is the Abrams Creek Greenway Trail. This capital project was first recognized in last year's CIP. This facility would provide recreational opportunities for residents of this corridor along with the surrounding communities and was emphasized in the Senseny/Eastern Frederick Urban Areas Plan completed during 2012. This project will provide trails with bicycle, walking and joggings opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities.

Handley Regional Library

The Handley Regional Library continues to recommend four projects, consistent with their 2013-2014 requests. The library's top priority is a parking lot sidewalk extension promoting sidewalk access at the Bowman Library as phase 2 of the parking lot expansion project. The parking lot expansion component of the project was completed during 2011. The library wishes to extend the sidewalks to serve residents traveling from the east to Lakeside Drive.

The three remaining projects request that funding be provided for new library branches throughout the county which include the areas of Gainesboro, Senseny/Greenwood Road, and Route 522 South, with the latter two being located within the UDA (Urban Development Area).

Transportation Committee

The Transportation Committee continues to provide project requests for the CIP. Virginia State Code allows for transportation projects to be included within a locality's CIP. Funding for transportation project requests will likely come from developers and revenue sharing. Implementation of transportation projects does not take away funding for generalized road improvements.

The Transportation Committee has requested funding for sixteen projects. The sixteen requests include projects that entail widening of major roads; key extensions of roads that help provide better networks, bicycle and pedestrian improvements, and the addition of turn lanes at current unsafe intersections. The Senseny Road bicycle and pedestrian improvement project has been removed from the plan. The inclusion of the Eastern Road Plan Improvements item once again emphasizes the connection between the CIP and potential proffered contributions made with rezoning projects which are aimed at mitigating potential transportation impacts identified in the Comprehensive Plan.

The major change to the transportation project list in this year's CIP is the classification of the projects into funded and unfunded priorities.

Winchester Regional Airport

Funding for airport projects is derived through a complex formula where the federal and state governments contribute a majority of the funding, with Frederick County and the other jurisdictions providing the remaining funding.

The Airport has recently completed a major improvement of their runway. With this project moving from the CIP, The Airport Authority is now focusing their CIP efforts on Taxi way improvements and Property acquisition in support of airport development to meet Federal Aviation requirements for general aviation facilities. The vast majority of the funding for these improvements came from the FAA and VDA.

The number one priority for the Airport is the acquisition of property to support airport operations. The construction of a new general aviation terminal to support future airport operations and associated parking improvements is a project that has been elevated in this year's CIP and remains in this year's. A new project for the airport is the Fuel Storage Facility.

The number of projects that are included in this CIP has been consolidated over last year as the Airport Authority is further aligning the County's CIP with the one provided to the Virginia Department of Aviation.

County Administration

With the Gainesboro citizen convenience center project moving forward, the number one priority is a new facility proposed as a replacement for the Albin Convenience site. The other request is for the expansion/relocation of the Gore Refuse Site to allow for a trash compactor, which will reduce operational costs, by compacting trash before it reaches the landfill.

The joint County Administration and School Administration Building that was included in last year's amended CIP remains in this year's project list.

Previously, an item was added to enhance the connection between the CIP and proffered contributions made to mitigate the impacts of development projects is an item that addresses general government capital expenditures that may fall below the established \$100,000 departmental threshold. This is similar to the approach previously taken for Fire and Rescue Capital Equipment. The structure of the County Administration section of the CIP has been modified and no longer includes Fire and Rescue. Fire and Rescue has its own section which is as follows.

Fire and Rescue

The top project for the Fire and Rescue component remains the creation of Fire & Rescue Station #22 in the vicinity of Route 277, with the ability to provide an annex facility for other county related offices. The collaboration of this project with other community users and a land use planning effort was a key element of the Route 277 Land Use Plan. Fire and Rescue has also included a project which provides for the capital apparatus needs of this facility.

Fire & Rescue has once again requested the relocation of two current fire stations in order to operate more efficiently; Round Hill and Clearbrook. Three newer projects for Fire and Rescue are the creation of Station #23, a new facility located in the vicinity of Crosspointe, the creation of Station #24 in the vicinity of Cross Junction/Lake Holiday, and a Fire & Rescue Regional Training Center. Such a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building,

multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located within the region.

Fire and Rescue Volunteer Company Capital Equipment Requests

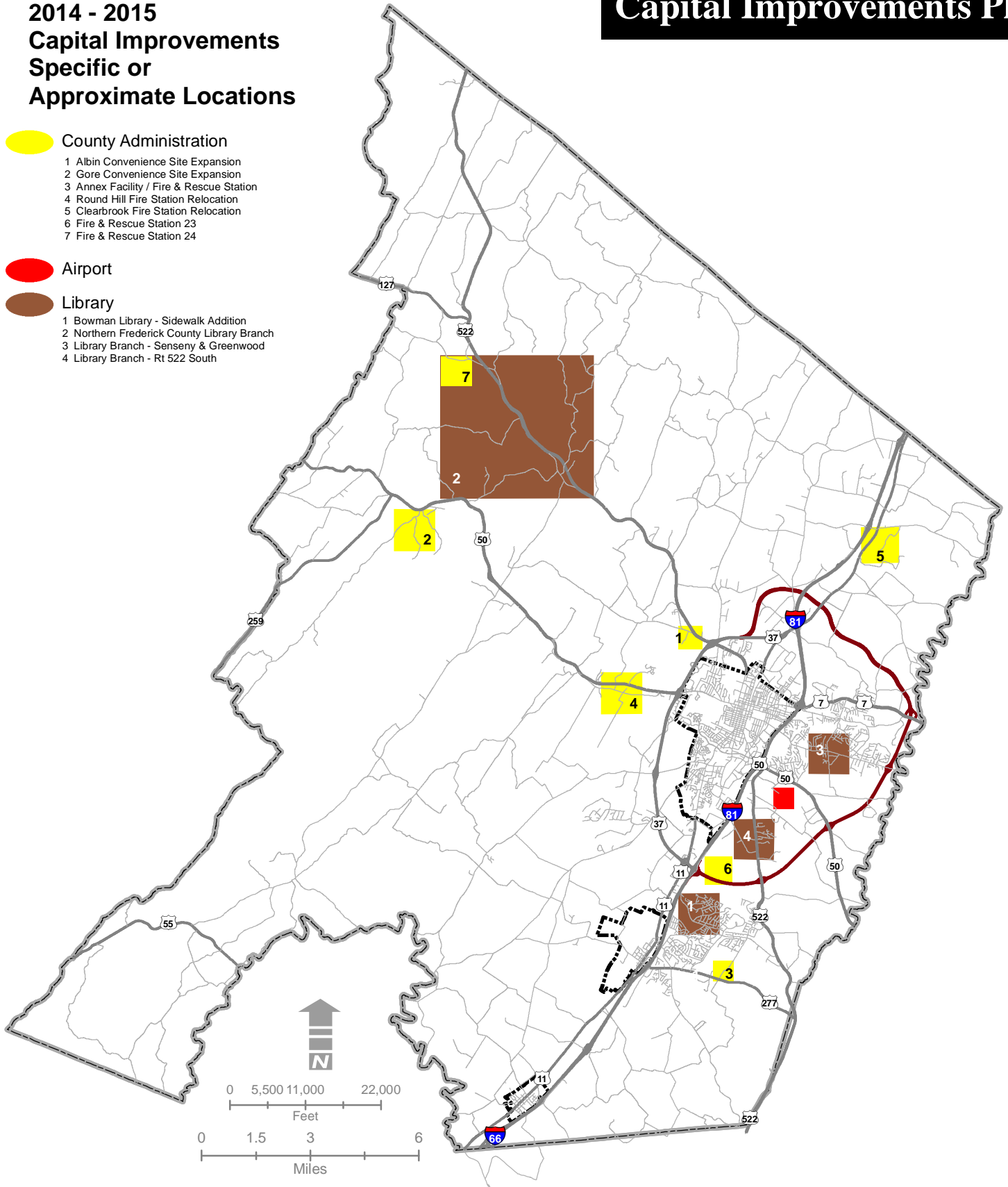
Previously, a project consisting of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services was established. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment that may fall below the guidelines established by the Finance Committee. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

The individual Fire and Rescue Companies have identified their own Capital Requests which have been added to the CIP in no particular order. Most of the Capital requests meet the \$100,000 guideline established by the Finance Committee. Those requests that do not meet this guideline have been noted and therefore relate to the Fire & Rescue Capital Equipment project category.

2014 - 2015 Frederick County Capital Improvements Plan

2014 - 2015 Capital Improvements Specific or Approximate Locations

- County Administration**
 - 1 Albin Convenience Site Expansion
 - 2 Gore Convenience Site Expansion
 - 3 Annex Facility / Fire & Rescue Station
 - 4 Round Hill Fire Station Relocation
 - 5 Clearbrook Fire Station Relocation
 - 6 Fire & Rescue Station 23
 - 7 Fire & Rescue Station 24
- Airport**
- Library**
 - 1 Bowman Library - Sidewalk Addition
 - 2 Northern Frederick County Library Branch
 - 3 Library Branch - Senseny & Greenwood
 - 4 Library Branch - Rt 522 South



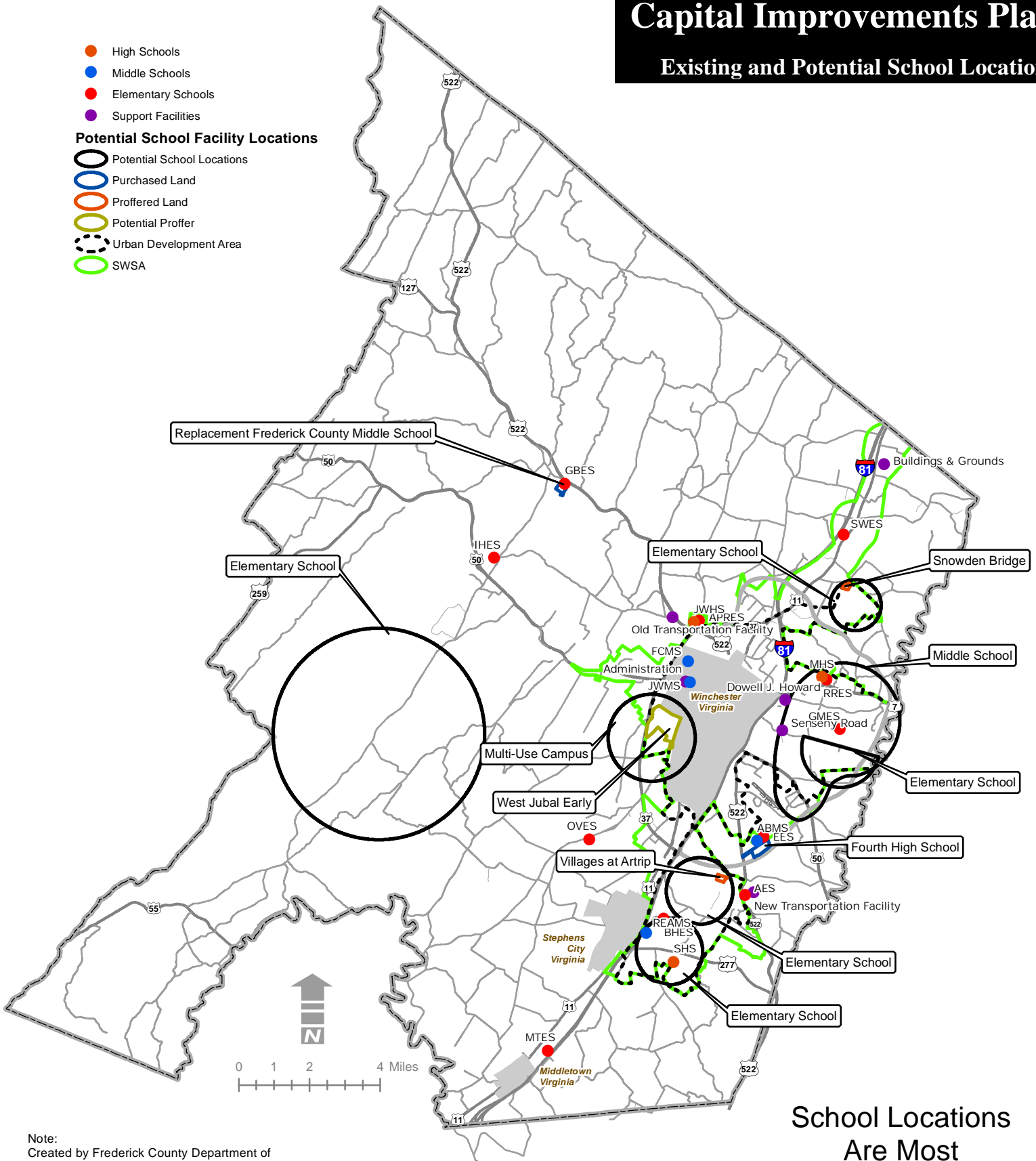
2014 - 2015 Frederick County Capital Improvements Plan

Existing and Potential School Locations

- High Schools
- Middle Schools
- Elementary Schools
- Support Facilities

Potential School Facility Locations

- Potential School Locations
- Purchased Land
- Proffered Land
- Potential Proffer
- Urban Development Area
- SWSA





School Locations
Are Most
Appropriate
Within the UDA

Note:
Created by Frederick County Department of
Planning & Development




Map represents the Capital Improvement Requests
submitted by Frederick County School Board
11/18/13

2014 - 2015 Frederick County Capital Improvements Plan New Parks/Rec Locations

Existing County Parks

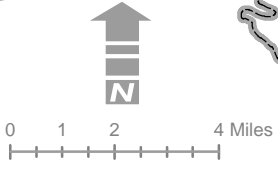
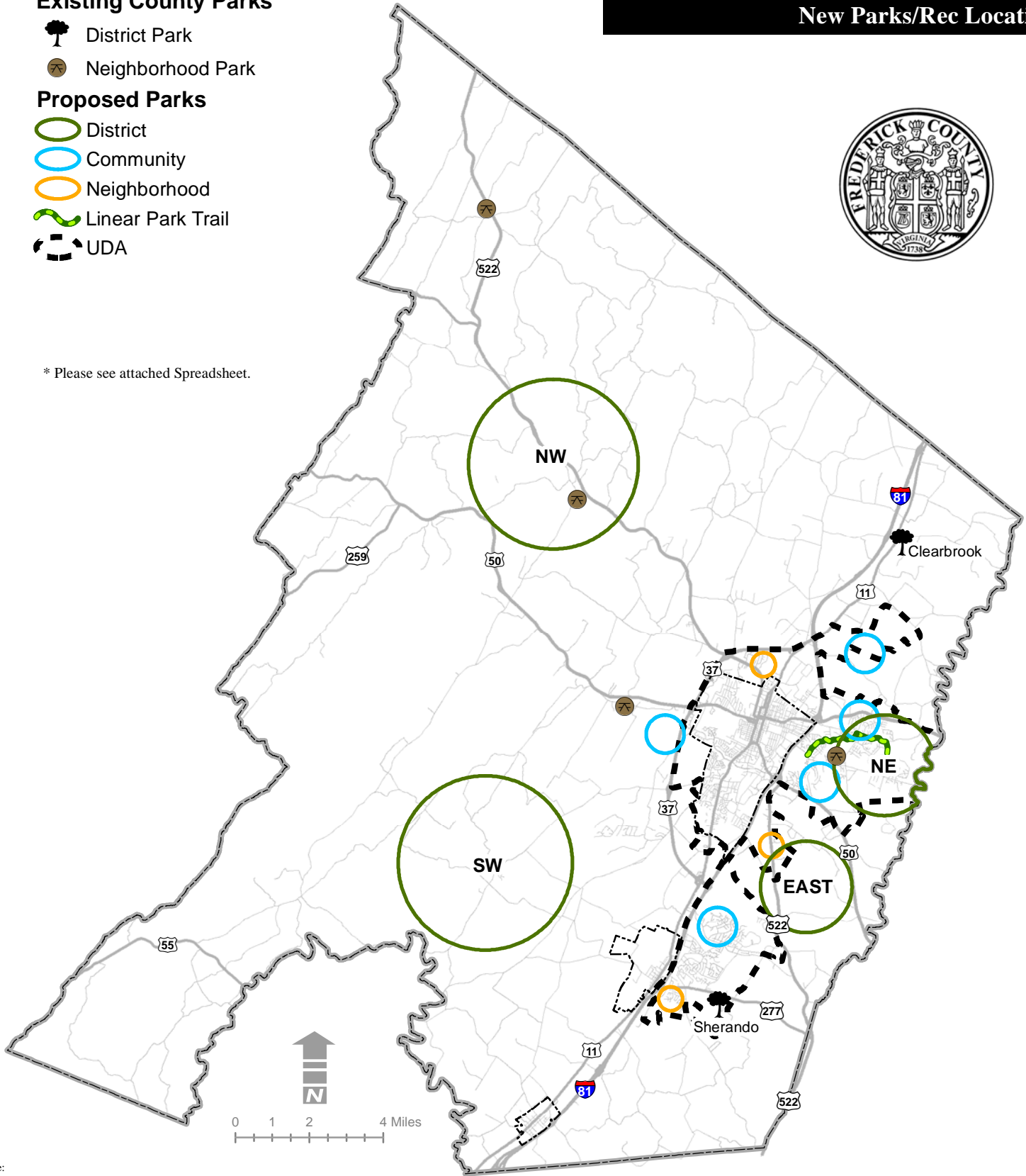
-  District Park
-  Neighborhood Park

Proposed Parks

-  District
-  Community
-  Neighborhood
-  Linear Park Trail
-  UDA



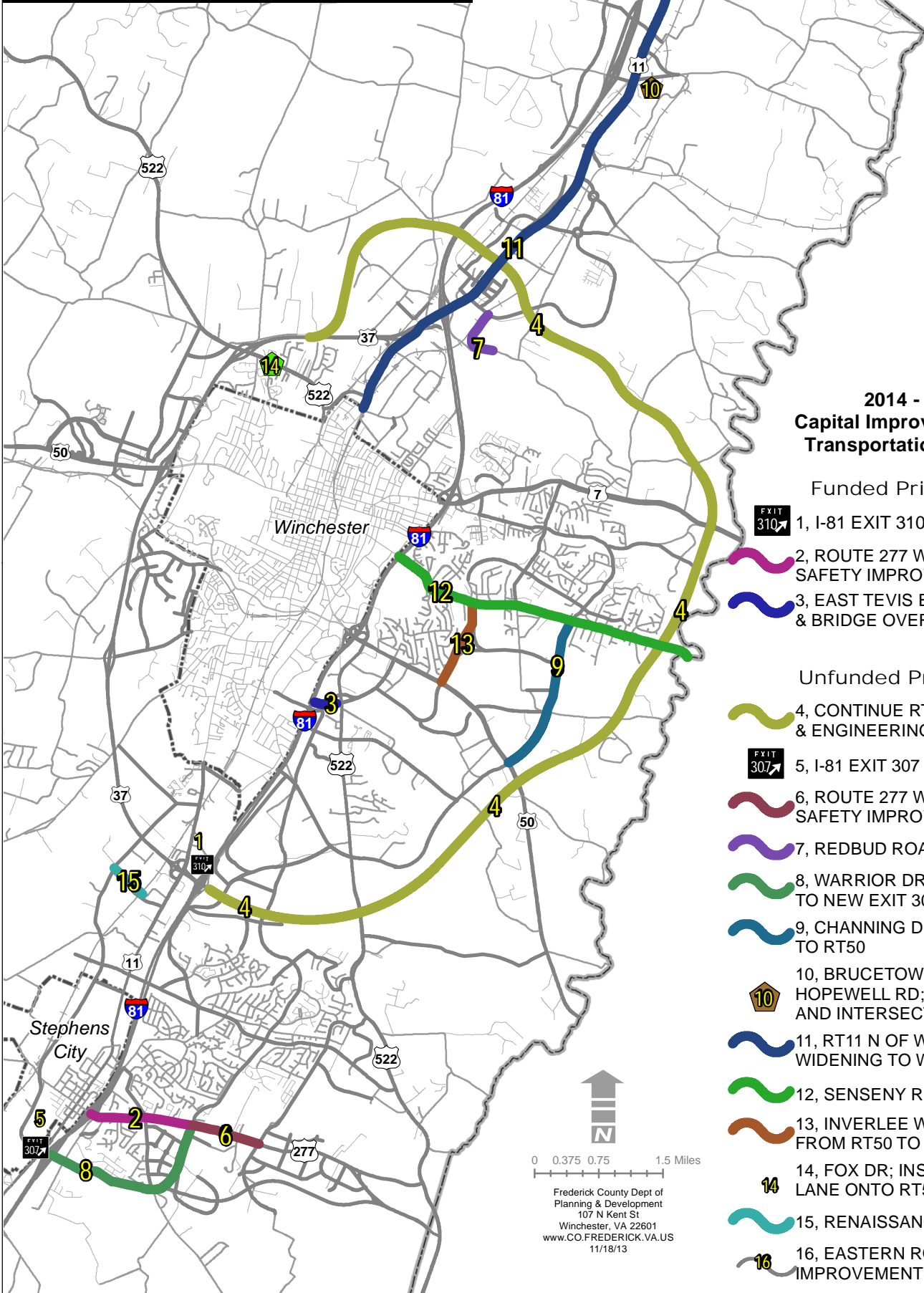
* Please see attached Spreadsheet.



Note:
Created by Frederick County Department of
Planning & Development




Map represents the Capital Improvement Requests
submitted by The Dept of Parks & Recreation
11/18/2012

2014 - 2015 Frederick County Capital Improvement Plan Transportation Projects



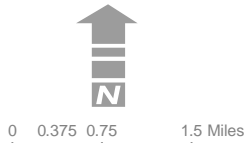
2014 - 2015 Capital Improvement Plan Transportation Projects

Funded Priorities

-  1, I-81 EXIT 310 IMPROVEMENTS
-  2, ROUTE 277 WIDENING & SAFETY IMPROVEMENTS (PH 1)
-  3, EAST TEVIS EXTENSION & BRIDGE OVER I81

Unfunded Priorities

-  4, CONTINUE RT37 PLANNING & ENGINEERING WORK
-  5, I-81 EXIT 307 RELOCATION
-  6, ROUTE 277 WIDENING & SAFETY IMPROVEMENTS (PH 2)
-  7, REDBUD ROAD REALIGNMENT
-  8, WARRIOR DR EXTENSION TO NEW EXIT 307
-  9, CHANNING DR EXTENSION TO RT50
-  10, BRUCETOWN RD/ HOPEWELL RD; ALIGNMENT AND INTERSECTION
-  11, RT11 N OF WINC WIDENING TO WV LINE
-  12, SENSENY RD WIDENING
-  13, INVERLEE WAY; CONNECTION FROM RT50 TO SENSENY RD
-  14, FOX DR; INSTALL RT TURN LANE ONTO RT522
-  15, RENAISSANCE DR
-  16, EASTERN ROAD PLAN IMPROVEMENTS



Frederick County Dept of
Planning & Development
107 N Kent St
Winchester, VA 22601
www.CO.FREDERICK.VA.US
11/18/13

Department Priority	Projects	County Contribution Per Fiscal Year						County Contributions	Notes	Total Project Costs
		2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019+			
		Ensuing Fiscal Year	Year 2	Year 3	Year 4	Year 5	Beyond Year 6+			
Public Schools										
	Replacement Frederick County Middle School							\$49,500,000		\$49,500,000
	Robert E. Aylor Middle School Addition and Renovation							\$25,000,000		\$25,000,000
	Fourth High School							\$70,000,000		\$70,000,000
	Sherando High School Parking Lot & Softball Field Improvements							\$5,000,000		\$5,000,000
	James Wood High School Renov.							\$10,000,000		\$10,000,000
	Elementary School #12							TBD		TBD
	Armel Elementary School Addition							TBD		TBD
	Apple Pie Ridge Elementary Phase 2 Renovation							TBD		TBD
	County/School Board Administration Building							TBD	E	TBD
	Bass Hoover Elementary Phase 2 Renovation							TBD		TBD
	Indian Hollow Elementary Addition and Renovation							TBD		TBD
	Fifth Middle School							TBD		TBD
	Elementary School #13							TBD		TBD
		\$0								\$159,500,000
Parks & Recreation										
Clearbrook & Sherando	Baseball Field Lighting Upgrade	\$1,300,000						\$1,300,000		\$1,300,000
Clearbrook & Sherando	Water Slide/Spray Ground	\$1,251,000						\$1,251,000		\$1,251,208
Sherando	Access Road w/Parking/Trails	\$1,540,000						\$1,540,000		\$1,540,626
	Abrams Creek Greenway Trail		\$1,253,000					\$1,253,000		\$1,252,558
Sherando	Lake/Trails/Parking- 2 Fields		\$1,361,000					\$1,361,000		\$1,360,610
	Community Parks (5)		\$10,320,000					\$10,320,000		\$2,694,306
	Neighborhood Parks (3)		\$1,986,000					\$1,986,000		\$447,928
	Indoor Aquatic Facility		\$15,163,000					\$15,163,000		\$15,163,000
	Park Land Eastern Fred. Co.			\$4,491,000				\$4,491,000		\$4,490,510
	Park Land Western Fred. Co.			\$3,368,000				\$3,368,000		\$3,367,728
	District Parks (Northeast and Southwest)			\$7,858,000				\$7,858,000		\$7,858,238
Sherando	Picnic Areas			\$804,000				\$804,000		\$804,243
	Indoor Ice Rink			\$6,000,000				\$6,000,000		\$6,000,000
	Community Center			\$8,803,000				\$8,803,000		
Clearbrook	Open Play Areas				\$479,000			\$479,000		\$478,565
Sherando	Soccer/Multi Use Fields				\$1,122,000			\$1,122,000		\$1,121,998
Sherando	Softball Complex				\$671,000			\$671,000		\$671,062
Clearbrook	Tennis/Basketball Complex				\$526,000			\$526,000		\$526,355
Sherando	Skateboard Park				\$513,000			\$513,000		\$513,089
Clearbrook	Shelter Stage					\$508,000		\$508,000		\$508,402
	Fleet Trip Vehicles					\$290,000		\$290,000		\$290,000

Department Priority	Projects	County Contribution Per Fiscal Year					County Contributions	Notes	Total Project Costs
		2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019+		
Sherando	Maintenance Compound					\$374,000		\$374,000	\$8,802,605
		\$4,091,000							60,443,031
Regional Library									
	Bowman Library Sidewalk	\$42,880						\$42,880	\$42,880
	Gainesboro Library		\$210,617	\$1,812,158	\$256,500			\$2,279,575	\$2,279,575
	Senseny/Greenwood Library							TBD	TBD
	Route 522 South LibraryBranch							TBD	TBD
Transportation		\$42,880							\$2,322,455
Funded Priorities									
	I-81 Exit 310 Improvements					\$48,000,000	\$48,000,000	E	\$48,000,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 1)					\$40,000,000	\$40,000,000	E	\$40,000,000
	East Tevis Street Extension and Bridge over 81					\$6,000,000	\$6,000,000	E	\$6,000,000
Unfunded Priorities									
	Route 37 Engineering & Construction	\$300,000,000					\$300,000,000	E	\$300,000,000
	I-81 Exit 307 Relocation					\$60,000,000	\$60,000,000	E	\$60,000,000
	Route 277, Fairfax Pike, Widening and Safety Improvements (ph 2)					\$15,000,000	\$15,000,000	E	\$15,000,000
	Redbud Road Realignment					\$2,500,000	\$2,500,000	E	\$2,500,000
	Warrior Drive Extension					\$23,200,000	\$23,200,000	E	\$23,200,000
	Channing Drive Extension					\$20,600,000	\$20,600,000	E	\$20,600,000
	Brucetown/Hopewell Realign.					\$3,000,000	\$3,000,000	E	\$3,000,000
	Widening of Route 11 North					\$47,800,000	\$47,800,000	E	\$47,800,000
	Senseny Road Widening					\$22,800,000	\$22,800,000	E	\$22,800,000
	Inverlee Way					\$10,200,000	\$10,200,000	E	\$10,200,000
	Fox Drive					\$250,000	\$250,000	E	\$250,000
	Renaissance Drive					\$2,000,000	\$2,000,000	E	\$2,000,000
	Eastern Road Plan Improvements					TBD	TBD		TBD
Winchester Airport		\$300,000,000							\$507,350,000
	Land Parcel 64-A-69		\$235,000					A,B	\$235,000
	Land Parcel 64-A-70, 64-A-71	\$525,000						A,B	\$525,000
	Land Parcel 64B-A-40	\$175,000						A,B	\$175,000
	Land Parcel 64B-A-51	\$235,000						A,B	\$235,000
	New General Aviation Terminal	\$50,000		\$380,000	\$2,600,000			A,B	\$3,030,000
	Northside Connector	\$300,000	\$1,250,000					A,B	\$1,550,000
	New Terminal Parking Lot				\$650,000			A,B	\$650,000
	Land Parcel 64-A-66		\$275,000					A,B	\$275,000
	Land Parcel 64-A-67		\$275,000					A,B	\$275,000
	Land Parcel 64B-A-33A		\$175,000					A,B	\$175,000
	Land Parcel 64-A-60		\$275,000					A,B	\$275,000
	Land Parcel 64-A-63			\$275,000				A,B	\$275,000
	Land Parcel 64-A-64			\$275,000				A,B	\$275,000
	Fuel Storage Facility			\$1,000,000				A,B	\$1,000,000

Department Priority	Projects	County Contribution Per Fiscal Year						County	Notes	Total Project
		2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019+	Contributions		Costs
	Land Parcel 64B-A-47					\$300,000			A,B	\$300,000
	Land Parcel 64-A-49					\$300,000			A,B	\$300,000
	Land Parcel 64-A-50					\$300,000			A,B	\$300,000
	Land Parcel 64B-A-52					\$300,000			A,B	\$300,000
	Land Parcel 64-A-59					\$300,000			A,B	\$300,000
	North Side Svc Road					\$400,000			A,B	\$400,000
	Taxiway "A" Relocation					\$200,000	\$9,450,000		A,B	\$9,650,000
		\$0								\$20,500,000
County Administration										
	Albin Citizens Center	\$16,000	\$362,850					\$378,850		\$378,850
	Relocation/Expansion Gore Site		\$16,000	\$225,550				\$225,550		\$241,550
	General Government Capital Expen	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000	\$1,000,000	E	\$1,000,000
	County/School Board Administration Building	TBD						TBD	E	TBD
Fire & Rescue		\$216,000								\$1,620,400
	Fire & Rescue Station #22 (277)	\$400,000	\$1,500,000	\$1,500,000				\$3,400,000		\$3,400,000
	Fire & Rescue Station #22 (277) Apparatus		\$100,000	\$805,000				\$905,000		\$905,000
	Fire & Rescue Station #23		\$550,000	\$2,150,000	\$1,000,000			\$3,700,000		\$3,700,000
	Regional Training Center	\$75,000	\$100,000	\$1,250,000	\$10,000,000	\$19,750,000		\$31,175,000		\$31,175,000
	Fire & Rescue Station #24 (Gainesboro)		\$250,000	\$3,500,000				\$3,750,000		\$3,750,000
	Station #15 (Round Hill) Relocation	\$494,000	\$3,787,696					\$4,281,696	E	\$4,281,696
	Station #13 (Clearbrook) Relocation	\$33,000	\$88,000	\$4,275,000				\$4,396,000	E	\$4,396,000
		\$1,002,000								\$51,607,696
Fire & Rescue Company Capital Requests										
	Fire & Rescue Capital Equipment	200,000	200,000	200,000	200,000	200,000	\$1,000,000	\$1,000,000	E	\$1,000,000
	* See Fire & Rescue Company Requests (<\$100K)									
	Apparatus Ventilation System for Greenwood Vol. Fire & Rescue Co.						\$550,000	\$550,000	C	\$550,000
	Office and Living Quarters for Greenwood Vol. Fire & Rescue Co.						\$550,000	\$550,000	C	\$550,000
	Life Pack x3 for Middletown Vol. Fire & Rescue Co.						\$100,000	\$100,000	C	\$100,000
	Rescue Engine Replacement for Middletown Vol. Fire & Rescue Co.						\$790,000	\$790,000	C	\$790,000
	North Mountain Fire & Rescue Co. Building Expansion						\$314,766	\$314,766	C	\$314,766
							\$2,304,766	\$2,304,766		\$3,304,766
Total		307,656,646								\$806,648,348
* Fire & Rescue Company Capital Equipment Requests (<\$100K)										
	None									

\$0

A= Partial funding from VA Dept. of Aviation

N/A= Not Available

B= Partial funding from FAA

TBD= To be Determined

C= Partial funding from private donations

D= Funding goes beyond displayed 5 years

E= Partial funding anticipated through development & revenue sources

F= Funding initiated prior to displayed 5 years

THE CIP TABLE

CONTENT DESCRIPTIONS

The Capital Improvements Plan table, on the previous pages, contains a list of the capital improvement projects proposed for the ensuing five years. A description of the information in this table is explained below.

Department Priority- The priority rating assigned by each agency or department for their requested projects.

Project Description- The name of the capital improvement projects.

County Contribution- The estimated dollar value that will be contributed for each project. This value is listed by individual fiscal years and by total contributions over the five-year period. The total contribution column, located to the right of the fiscal year columns, does not include debt service projections.

Notes- Indicates the footnotes that apply to additional funding sources for particular projects.

Total Project Costs- The cost for each project, including county allocations and other funding sources.

PROJECT FUNDING

The projects included in the 2014-2015 Capital Improvements Plan have a total project cost to the county of \$806,648,348. While the CIP is primarily used to cover the next five years, much of the project costs have been identified beyond the next five years.

- School projects are funded through a combination of loans from the Virginia Public School Authority and the Virginia Literary Fund.
- Funding for Parks and Recreation Department projects will come from the unreserved fund balance of the County. The Parks and Recreation Commission will actively seek grants and private sources of funding for projects not funded by the county.
- Airport projects will be funded by contributions from the federal, state, and local governments. The local portion may include contributions from Frederick, Clarke, Shenandoah, and Warren Counties, and the City of Winchester.
- The inclusion of transportation projects to the CIP is in no way an indication that Frederick County will be independently undertaking these projects. Funding projects will continue to come from a combination of state and federal funds, developer contributions, and revenue sharing.

Frederick County Public Schools Project Priority List

PRIORITY 1

Replacement of Frederick County Middle School

Description: Frederick County Middle School opened in 1965. The school contains 96,701 square feet and has a program capacity of 730 students. Currently, the building serves grades 6-8. The building is in passable condition; however, there are several major areas of concern. The replacement Frederick County Middle School (FCMS) project will have a program capacity of 850 students and will serve grades 6-8. It will have a floor area of approximately 166,000 square feet and have land acreage of approximately 35 acres. This project could be located in the western part of Frederick County between Route 50 west and Route 522 north or in the eastern part of Frederick County between Snowden Bridge and Route 50.

Capital Cost: \$49,500,000

Justification: The replacement FCMS is listed as a priority project due to the near-term need to renovate the current FCMS, including major infrastructure and items dealing with ADA compliance. Further, replacement is the best option because of concern for the best building configuration for the delivery of instruction and the location of the facility.

Construction Schedule: Construction will take 48 months.

PRIORITY 2

Robert E. Aylor Middle School Renovation

Description: Robert E. Aylor Middle School opened in 1969 and has served as a middle school since that time. The school contains 113,643 square feet and has a program capacity of 850 students. Currently, the building serves grades 6-8. The building is in good condition; however, several major areas need to be addressed in a renovation. Major areas of this renovation project include the following: additional classroom and storage space, complete replacement of fire alarm and communication systems, roof replacement, upgrade of electrical and plumbing, and complete replacement of mechanical systems. Other areas to be addressed are security, repaving of asphalted areas, and the installation of an emergency system.

Capital Cost: \$25,000,000

Justification: Robert E. Aylor Middle School is soon to be 37 years of age and renovations are needed to a number of different areas to ensure economic and efficient operation of the school for years to come.

Construction Schedule: 48 Months

PRIORITY 3

Fourth High School

Description: The fourth high school project will have a program capacity of 1,250 students and serve grades 9-12. The location of this project has been added to the Comprehensive Plan's Capital Project Map for the east side of Frederick County, centered on Route 522. The facility will have a floor area of approximately 254,000 square feet and be located on approximately 80 acres of land.

Capital Cost: \$70,000,000

Justification: This project will address expected growth in high school student enrollment in the school division over the next several years. We project that enrollment in the high schools by the fall of 2016 will be 4,252. Based on this projection, it is necessary to construct the fourth high school in Frederick County to open in that time frame. The location of this project is shown on the Comprehensive Policy Plan's Potential New School Locations Map.

Construction Schedule: Construction will take 54 months

PRIORITY 4

Sherando High School Parking Lot and Softball Field Improvements

Description: This project is being undertaken to address several traffic safety concerns identified at Sherando High School over the years and equity issues (there is no softball field at SHS). Traffic safety concerns have reached a level that we have completed two studies of the site. Concerns exist for pedestrians, school buses, student drivers, parents, and staff. Rearrangement of the site and the flow of traffic on the site is necessary to address these needs.

Capital Cost: \$5,000,000

Justification: This is a two-part project. For transportation safety, concerns exist on the school site at Sherando High School during arrival and dismissal. The students, many of their parents, and the staff necessary to serve them are exposed to these safety concerns on a daily basis. The flow of traffic at arrival is so slow that at times vehicles back up past Double Church Road. For the softball field, SHS does not have a softball field onsite, instead using a softball field in neighboring Sherando Park. This represents an equity issue between boys and girls sports. FCPS strives to attain equity between boys and girls sports. Additionally, this is a Title IX issue.

Construction Schedule: 30 Months

PRIORITY 5

James Wood High School Renovation

Description: James Wood High School opened in 1980 and has served as a high school since that time. The school contains 234,095 square feet and has a program capacity of

1400 students. Currently, the building serves grades 9-12. The building is in good condition; however, several major areas need to be addressed in a renovation. Major areas to be included in this renovation project are increased electrical service and distribution to support technology, technology cabling, hardware and its installation, upgrade of plumbing and mechanical systems, and modification of instructional areas to support instructional delivery.

Capital Cost: \$10,000,000

Justification: Updating the facility will assist the school division in meeting the community needs for the citizens and high school student in the James Wood High School attendance zone.

Construction Schedule: 36 Months

PRIORITY 6

Elementary School #12

Description: This is a single-story elementary school with a floor area of approximately 100,000 square feet located on 15 acres. The facility will be designed to accommodate a student membership of 850.

Capital Cost: \$TBD

Justification: This project will address anticipated growth in student enrollment in the school division over the next several years. It is anticipated that student enrollment will increase at all levels. A projection using cohort migration shows enrollment in the elementary schools by the fall of 2020 to be 6,452. Based on this projection, implementation of full-day kindergarten, and renovations at Apple Pie Ridge and Bass-Hoover Elementary Schools, it will be necessary to construct the 12th elementary school in Frederick County to open in that time frame. This school will be located in an area to relieve overcrowding and to accommodate expected new housing development. Locations for this project are on the Comprehensive Plan's Potential New School Locations Map and could be placed on one of the two currently proffered pieces of property (Villages of Artrip or Snowden Bridge).

Construction Schedule: Construction will take 42 months.

PRIORITY 7

Armel Elementary School Addition

Description: Armel Elementary School opened in 1991 and currently has a program capacity of 662 students. Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$TBD

Justification: Armel Elementary School is ?? years old and nearing design life of much of the infrastructure. Renovation to a number of areas and an addition are needed to ensure the effective, economical, and efficient delivery of modern instruction at this school.

Construction Schedule: 30 Months

PRIORITY 8

Apple Pie Ridge Elementary School Phase 2 Renovations

Description: Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. These items will be addressed in two phases. The first phase, kindergarten renovation, was completed this summer. In the second phase, a renovation of the remaining facility will be completed. Several of the major issues to be addressed in this renovation include open classroom space, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems.

Capital Cost: \$TBD

Justification: Apple Pie Ridge Elementary School is over 30 years old and renovation is needed to a number of areas to ensure the economical and efficient operations of the school for years to come.

Construction Schedule: 36 Months

PRIORITY 9

County/School Board Administration Building

Description: This new project consists of a County/School Board Administration Building, to be located generally in the County's Urban Development Area.

Capital Cost: TBD

Justification: The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location.

Construction Schedule: TBD

PRIORITY 10

Bass Hoover Elementary School Phase 2 Renovations

Description: Currently, Bass-Hoover serves grades K-5. The building is in good condition, but several major issues need to be addressed. Renovation of the remaining facility will be completed. Several of the major issues to be addressed in this renovation include open classroom space, ADA compliance, energy conservation, security, and

upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$TBD

Justification: These renovations are needed to a number of areas to insure economic and efficient operation of the schools for years to come and to accommodate a full day kindergarten program.

Construction Schedule: 30 Months

PRIORITY 11

Indian Hollow Elementary School Addition and Renovation

Description: Indian Hollow Elementary School opened in 1988. The school contains 59,065 square feet and has a program capacity of 492 students. Indian Hollow is our smallest elementary school building. Currently, the building serves grades K-5. The building is in good condition; however, several major areas need to be addressed. Renovations to the existing portion of the building will address several major issues, including classroom storage, ADA compliance, energy conservation, security, and upgrades of fire alarm, electrical, plumbing, and mechanical systems. A building addition will be needed to maintain program capacity.

Capital Cost: \$TBD

Justification: Indian Hollow Elementary School is 24 years old and nearing design life of much of the infrastructure. The school was built without classroom storage. Renovation to a number of areas and an addition are needed to ensure the effective, economical, and efficient delivery of modern instruction at this school.

Construction Schedule: 30 Months

PRIORITY 12

Fifth Middle School

Description: The new fifth middle school project will have a program capacity of 850 students and serve grades 6-8. This project has been located on the Comprehensive Policy Plan's Potential New School Locations Map. The facility will have a floor area of approximately 166,000 square feet and be located on approximately 35 acres of land.

Capital Cost: \$TBD

Justification: This project will address growth in student enrollment in the school division over the next several years. It is anticipated that student enrollment will increase at all levels. A projection using cohort migration shows enrollment in the middle schools by the fall of 2021 to be 3,284. Middle school program capacity is 3,280. The replacement FCMS will increase capacity by 120. We anticipate that student population growth will necessitate construction of the fifth middle school in Frederick County by the fall of 2025. As shown on the Comprehensive Plan's Potential New School Locations Map, the location of this project previously has been in the eastern part of Frederick County between Route 7 and Route 50 east. With reconsideration of the location of the

replacement FCMS, the fifth middle school potentially could be located between Route 522 north and Route 50 west.

Construction Schedule: Construction will take 48 months.

PRIORITY 13

Elementary School #13

Description: This is a single-story elementary school with a floor area of approximately 100,000 square feet located on 15 acres. The facility will be designed to accommodate a student membership of 750. The outdoor facilities will include three pods of grade-level appropriate playground equipment, one asphalt play area, one softball field, and a physical education field. This facility will meet or exceed all Virginia Department of Education new construction requirements for K-5 elementary schools.

Capital Cost: \$TBD

Justification: Significant residential growth in Frederick County is expected to resume once the economy recovers, with the result that school enrollment is expected to exceed program capacity in FY 2019-20.

Construction Schedule: Construction will take 42 months.

Parks & Recreation Department Project Priority List

PRIORITY 1

Baseball Field Lighting Upgrade

Description: Upgrade the ballfield lighting at both Clearbrook and Sherando Parks Baseball facilities. The upgrade would involve the removal of the 30/20 FC (footcandle) level fixtures, lamps, and wood poles and replace with 50/30 FC (footcandle) level fixtures, lamps and steel poles on (4) four fields at Clearbrook Park and (4) four fields at Sherando Park. This upgrade is required by Little League International on all little league fields.

Capital Cost: \$1,300,000

Justification: This project will provide recreational opportunities for the Clearbrook Park and Sherando Park service area which includes all county residents. Park visitation at the two district parks exceeds 425,000 annually and is growing. The field lighting fixtures are over 25 years old and the majority of the poles are over 35 years old. With the decrease in the quality of lighting with the age of the system, with most of the poles being warped and decayed and in need of replacement and to achieve the recommended 50/30 FC (footcandle) level on the playing surface, the Commission is recommending these facilities be upgraded.

Construction Schedule: Completion in FY 14-15

PRIORITY 2

Swimming Pool Improvements – Sherando/Clearbrook

Description: Upgrade the outdoor swimming pools at both Clearbrook and Sherando Parks. Upgrade would involve the removal of the diving boards and the installation of one 50' water slide and one 75' water slide at each pool. The upgrade would also include the addition of a spray ground with 10-12 features at each pool.

Capital Cost: \$1,251,000

Justification: This project is expected to increase pool attendance by 30 percent while providing recreational opportunities for both the Sherando and Clearbrook Park service areas.

Construction Schedule: Completion in FY 14-15.

PRIORITY 3

Access Road with Parking and Trails- Sherando Park

Description: This project involves the development of an entrance and 1,800 linear feet of access roadway from Warrior Drive; a 100 space parking area; and 2.8 miles of trails.

Capital Cost: \$1,540,000

Justification: This facility will provide recreational opportunities for the Sherando Park service area and the entire Frederick County community. The development of this facility will reduce the needs gap between the number of existing passive recreational

areas and the number required to meet the minimum standards established for the service area.

Construction Schedule: Completion in FY 14-15.

PRIORITY 4

Abrams Creek Greenway Trail

Description: 10' wide asphalt multi-use bicycle/pedestrian trail along Abrams Creek from Senseny Road to Channing Drive. It is estimated that the trail will have (3) three bridges (stream crossings) and will be approximately 2.6 miles in length.

Capital Cost: \$1,252,558

Justification: This facility would provide recreational opportunities for residents of this corridor along with the surrounding communities. This project will provide trails with bicycle, walking and joggings opportunities, which ranks #1 in the 2007 Virginia Outdoors Plan survey for all outdoor recreational activities.

Construction Schedule: FY 14-15.

PRIORITY 5

Lake, Parking, and Trail Development with two Multi-purpose Fields

Description: This project involves the development of a 12 acre lake; 1.5 mile trail system around the lake; 800 linear feet of access roadway; lighted parking lot with 125 spaces; and development of two irrigated 70x120 yard multi-purpose fields.

Capital Cost: \$1,360,610

Justification: This facility will provide recreational opportunities for the Sherando Park service area and the entire Frederick County community. The development of this facility will reduce the needs gap between the number of existing passive recreational areas and the number required to meet the minimum standards established for the service area.

Construction Schedule: Completion in FY 15-16.

PRIORITY 6

Community Parks (5)

Description: Acquisition of Parkland; 60 acres

Capital Cost: \$2,694,306

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 17-18.

PRIORITY 7

Neighborhood Parks (3)

Description: Acquisition of Parkland; 20 acres

Capital Cost: \$447,928

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 17-18.

PRIORITY 8

Indoor Aquatic Facility – Competitive/Training/Leisure Pool

Description: This facility would house competitive, instructional, and leisure pools with an office, adequate storage and locker rooms and would need approximately 10 acres to construct. This facility should be located on property owned or proffered to the County. The above pools may be constructed in one facility, separated into multiple facilities, or collocated with other compatible uses should opportunities arise, reducing the acreage demand.

Capital Cost: \$15,163,000

Justification: There are no public indoor public pools in Frederick County. By constructing the indoor pool, it would permit the department to meet competition needs, instructional needs, citizen programming and leisure demands as well as provide a nucleus to attract new businesses to the community. This facility would be available to all area residents. The construction of this project will provide a facility to offer competitive scholastic programs and year round recreational programming for the residents of Frederick County. The Indoor Pool facility should be located in an area convenient to the major transportation corridors of the county. However, as an alternative, one of the two county regional parks could be used to house the facility, since these locations are already identified as centers for recreation programs and activities.

Construction Schedule: Completion in FY 14-15.

PRIORITY 9

Park Land - Eastern Frederick County

Description: Parkland acquisition in the eastern portion of the county.

Capital Cost: \$4,490,510

Justification: A new 150-200 acre regional park would be utilized by the entire county population. The park would be located in the primary growth center of Frederick County, within the existing urban development area and the approved Southern Frederick Land Use Plan, which consists of 1,200 acres of new residences. This project would reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for the Frederick County service area, as recommended by the Virginia Outdoors Plan.

Construction Schedule: Completion in FY 14-15.

PRIORITY 10

Park Land – Western Frederick County

Description: Parkland acquisition in the western portion of the county.

Capital Cost: \$3,367,728

Justification: A new 150-200 acre regional park would be utilized by the entire county population. This project would reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for the Frederick County service area, as recommended by the Virginia Outdoors Plan. The location of this project would provide parkland to create more accessible recreational facilities to residents in western Frederick County.

Construction Schedule: Completion in FY 14-15

PRIORITY 11

District Parks (Northeast and Southwest)

Description: Acquisition of Parkland; 200 acres

Capital Cost: \$7,858,238

Justification: To reduce the gap between the amount of existing parkland and the amount of parkland needed to meet the minimum standard for our service area, as recommended by the Virginia Outdoors Plan. The project meets policy recommendations for the development of parks and recreation facilities, insuring that adequate and appropriate open space and recreational facilities are provided.

Construction Schedule: FY 17-18.

PRIORITY 12

Picnic Area- Sherando Park

Description: This project includes a restroom/concession area; four picnic shelters; playground area; access paths; parking; and landscaping.

Capital Cost: \$804,243

Justification: These facilities would be used by the residents of Sherando Park service area. This area of the county is growing and is deficient in passive recreational opportunities. This development is needed to reduce the gap between the number of existing facilities and the minimum standards for the Sherando Park service area and southeastern Frederick County.

Construction Schedule: Completion in FY 16-17.

PRIORITY 13

Indoor Ice Rink

Description: The Ice Rink project would be approximately 40,000 square feet and include an indoor area large enough to accommodate a single 200' x 85' ice rink, locker rooms, party/meeting rooms, and concession area and would need approximately 10 acres to construct. This facility should be located on property owned or proffered to the County. The ice rink may be collocated with other compatible uses should opportunities arise, reducing the acreage demand.

Capital Cost: \$6,000,000

Justification: There are no public indoor ice rinks in Frederick County and county residents currently must travel over one hour to use an indoor ice facility. By constructing the indoor ice rink, it would permit the department to meet competition needs, instructional needs, citizen programming and leisure demands as well as provide a nucleus to attract new businesses to the community. This facility would be available to all area residents. The construction of this project will provide a facility to offer year round recreational programming for the residents of Frederick County. This project is intended to meet the needs of the community as identified in the 2012 Frederick County Parks and Recreation Community Survey.

Construction Schedule: FY 16-17.

PRIORITY 14

Multi-Generational Community Center

Description: The project involves building a 44,000 square foot facility that would contain an indoor track and at least two basketball courts. The court area would be designed to be used by indoor soccer, baseball, softball, wrestling, volleyball, tennis and badminton. The area could also be used for special events. Additionally, the project would house a fitness center, multi-purpose rooms, office, storage, and locker rooms.

Capital Cost: \$8,802,605

Justification: This facility would give the Parks and Recreation Department the ability to offer year round recreational programming to the residents of Frederick County. The department can no longer meet the programming and facility needs of the County residents.

Construction Schedule: FY 16-17.

PRIORITY 15

Open Play Area – Clearbrook

Description: This project includes development of a picnic shelter; six horseshoe pits; a volleyball court; croquet turf; shuffleboard; parking; refurbishing the existing concession stand; landscaping (14 shade trees); peripheral work; and renovations to existing shelters, restrooms, access paths, and parking areas on the south side of the lake.

Capital Cost: \$478,565

Justification: These facilities will provide recreational opportunities for the Clearbrook Park Service Area which will lessen the disparity between the number of passive recreational areas needed to meet the minimum standards for this service area. Clearbrook Park offers the best location for this development.

Construction Schedule: Completion in FY 15-16.

PRIORITY 16

Soccer Complex- Sherando Park

Description: Soccer field - 210' x 360' artificial grass surface with goals. Access paths - 1500 LF; 10' wide; asphalt paved. Restroom/concession - 820 SF; masonry with concrete roof deck; full concession hookup. Plaza - 22,000 SF; 50% paved/50% planted; kiosk. Picnic shelters (1) - 24' x 24': 6 picnic tables each; concrete pad; wood frame structure; asphalt shingles. 12 sets of bleachers. Landscaping - 90 shade trees. Lighting - 1 field (210' x 360')

Capital Cost: \$1,121,998

Justification: This facility would be used by the entire Frederick County area. In addition to its use as a recreational facility, the soccer complex will also be used by the Frederick County school system. To reduce the gap between the number of existing soccer fields and the number of fields which are needed to meet the minimum standard for our service area. Sherando Park, currently owned by Frederick County, represents the very best location for soccer field development. The fact that the county will not have to acquire property for this facility means that the most costly aspect of this development has already been completed. Sherando Park also provides a location that is situated in the fastest growing area of the county and is adjacent to the new county high school. With joint use of facilities between the park and school system, the construction of additional soccer fields will benefit both agencies.

Construction Schedule: Completion in FY 15-16.

PRIORITY 17

Softball Complex- Sherando Park

Description: Softball fields (2) - 300' radius, fully fenced, backstop, four 50 person bleachers per field, lighted concrete poles 30/20 FC, concrete deck. Access Road - 500 LF. Parking - 153 spaces, asphalt paved with curbed islands and drop off; line markings and 6 security lights. Landscaping - 100 shade trees; pine screen. Peripheral Work - General seeding - 1 acre; miscellaneous signage.

Capital Cost: \$671,062

Justification: This facility would provide recreational opportunities for the entire county population, as well as the Frederick County School System. Presently, there are ten softball and baseball fields within the county's regional park system. Eight of the existing fields must serve a dual purpose of facilitating youth baseball, as well as adult softball programs. With the increased usage of these fields, it has become increasingly difficult to facilitate these programs. This project is needed in order for the Parks and Recreation Department to accommodate the existing demand for youth baseball and adult softball programs.

Construction Schedule: Completion in FY 14-15.

PRIORITY 18

Tennis/Basketball Complex- Clearbrook Park

Description: This project includes the development of four tennis courts; two basketball courts; a shelter; access paths; parking; and landscaping.

Capital Cost: \$526,355

Justification: These facilities will be available to all county residents. Currently, there are no tennis courts or basketball courts in the Clearbrook Park Service Area. Clearbrook Park is utilized by over 180,000 visitors annually; therefore, these facilities are needed.

Construction Schedule: Completion in FY 16-17.

PRIORITY 19

Skateboard Park - Sherando Park

Description: This project recommends the development of a skateboard bowl; a half pipe; an open skate area; vehicle parking; an access road; fencing; and landscaping.

Capital Cost: \$513,089

Justification: This facility will enable the County to provide a recreational facility that has been identified in the County Comprehensive Plan for recreational facility development.

Construction Schedule: Completion in FY 15-16.

PRIORITY 20

Shelter/Stage Seating- Clearbrook Park

Description: This project includes the development of a shelter with a performance stage; refurbishing existing restrooms and access paths; and renovations to the lake.

Capital Cost: \$508,402

Justification: This facility would be used by the entire county population. Presently, there are no facilities to accommodate cultural programs within the county's park system. This project is needed to provide a facility for cultural activities.

Construction Schedule: Completion in FY 16-17.

PRIORITY 21

Fleet Trip Vehicles

Description: The Parks and Recreation Department needs to upgrade the current vehicle fleet to offer a comprehensive package of trips for Frederick County citizen's recreation needs. The addition of the below vehicles would replace the current 1994 bus and 1999 van. These are necessary to adequately offer trip packages and provide reliable transportation for program participants. Bus #1 – 40-50 Passenger Bus, Bus #2 – 30-40 Passenger Bus, Van #1 – 12 Passenger Van

Capital Cost: \$290,000

Justification: To offer a comprehensive package of trips where the population of Frederick County could begin to rely on the Parks and Recreation Department to meet their trip needs.

Construction Schedule: Completion in FY 13-14

PRIORITY 22

Maintenance Compound and Office – Sherando Park

Description: This project involves the construction of a 1,200 square-foot office and a 3,200 square-foot storage shed for operation at Sherando Park.

Capital Cost: \$374,310

Justification: This facility will enable the county to maintain its equipment and facilities in a more responsible and effective manner. Also, with the additional responsibility of maintaining all outdoor facilities at Sherando High School, Armel Elementary School, Orchard View Elementary School, Bass-Hoover Elementary School, Middletown Elementary School, R. E. Aylor Middle School, Admiral Byrd Middle School, Evendale Elementary School, and the Public Safety Facility there is a need for more storage, maintenance and office space. Sherando Park, currently owned by Frederick County, will provide the best location for the development of this maintenance facility. Since the maintenance equipment, staff and facility is needed to serve as a maintenance function for Sherando Park's grounds and facilities, this project should be located at Sherando Park.

Construction Schedule: Completion in FY 15-16.

Handley Regional Library Project Priority List

PRIORITY 1

Bowman Library Parking Lot and Sidewalk Extension

Description: The parking lot addition is completed. Phase 2, a sidewalk at Bowman Library, has been revised to reflect Frederick County's emphasis on complete streets. A 10-foot-wide, 640-linear-foot shared use path will provide a safe means for people to reach Bowman Library by foot or bicycle from Lakeside Drive.

Capital Cost: \$42,880

Justification: In 2010/2011, 135,532 individuals entered the Bowman Library. The Library serves all age groups from very young children to senior citizens and provides recreational and education materials for them. The library is a favorite location for families to visit together and serves many children and adults when they are working on school assignments or self-improvement. The library supplies computer access for word processing and other office applications and for Internet usage. The Bowman Library has proved very popular with children and families. Children from the Lakeside Drive side of the Library often bicycle or walk to the library. If they bicycle, they ride on Tasker Road where the traffic often goes faster than the 45 mph speed limit. If they walk, they can walk across the field between the library and Lakeside Drive, and many children jump the drainage ditch, rather than walk to the corner where it is easy to get across. Mothers, who want to walk, complain they have to walk on Tasker Road, where there is no sidewalk, when they have children in strollers. There is a bicycle rack near the entrance to the library.

Construction Schedule: Completion in FY14-15 (3-6 Months)

PRIORITY 2

Northern Frederick County – Gainesboro Library Branch

Description: Construction of a 7,000 to 10,000 sq.ft. branch library. Either as a standalone facility or co-located with a planned Frederick County Facility (e.g. the new middle school). Initial parking should be for at least 50 vehicles. The proposed location would be on Rt. 522 in the Gainesboro district, but this could change depending on patterns of library use and on whether donated land could be located or if co-located with a Frederick County project already in the early planning stage.

Capital Cost: \$2,279,575

Justification: This branch would serve citizens living in this growing area. In 2010-2011 Frederick County citizens of all ages checked out 481,244 items. 38,321 Frederick County residents have library cards and averaged 63.1% of all materials checked out of the regional system. 2,743 Frederick County residents, adults and children, registered for library cards for the first time in 2000-2011. Of Frederick County residents over five years of age (when you can get a library card), approximately 52% of the total have library cards. This population group is not close to a library in the regional system. The Library will provide materials and programming for patrons from toddlers to senior

citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: Completion in FY 15-16

PRIORITY 3

Frederick County Library Branch – Senseny/Greenwood

Description: Construction of a 10,000 sq.ft. branch library with expansion possible to 15,000 square feet. Initial parking should be for a minimum of 35 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 5 to 8 acres.

Capital Cost: TBD

Justification: This branch would serve citizens living in this growing area. In 2010-2011 Frederick County citizens of all ages checked out 481,244 items. 38,321 Frederick County residents have library cards and averaged 63.1% of all materials checked out of the regional system. 2,743 Frederick County residents, adults and children, registered for library cards for the first time in 2000-2011. Of Frederick County residents over five years of age (when you can get a library card), approximately 52% of the total have library cards. This population group is not close to a library in the regional system. This area also lacks a community center that a library with meeting room could help fill this need. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: TBD

PRIORITY 4

Frederick County Library Branch- Route 522 South

Description: Construction of a 7,000 sq.ft. branch library with expansion possible to 10,000 square feet. Initial parking should be for a minimum of 35 vehicles. The proposed location is yet to be determined and is dependent on future development. The first step of the project would be the acquisition of the land of 3 to 4 acres.

Capital Cost: TBD

Justification: This population group is not close to a library in the regional system. This area also lacks a community center that a library with meeting room could help fill this need. The Library will provide materials and programming for patrons from toddlers to senior citizens. It will provide recreational and educational materials. It will be a prime source for homework help since it will be open nights and on weekends when school libraries are closed. The library will supply computer access for word processing and

other office applications and for Internet usage. There will be a meeting room of 425 square feet in which area groups can meet.

Construction Schedule: TBD

Transportation Committee Project Priority List

Funded Priorities

PRIORITY 1

Interstate 81, Exit 310 Improvements

Description: Construct improvements to Exit 310 interchange.

Capital Cost: \$48,000,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 2

Route 277 Widening and Safety Improvements (Ph 1)

Description: Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickleby Drive.

Capital Cost: \$40,000,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: 2013-2017

PRIORITY 3

East Tevis Street Extension and Bridge over I-81

Description: Construct a 4-lane divided roadway beginning at Route 522 and going west approximately 0.2 miles to connect to the road network being constructed by the Russell 150 development. Project includes bridge over Interstate 81.

Capital Cost: \$6,000,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address development to the surrounding area. The location is as identified by joint planning efforts between the county, VDOT, and the developer.

Construction Schedule: TBD

Unfunded Priorities

PRIORITY 4

Planning, Engineering, Right of Way and Construction Work for Route 37

Description: This project would be to continue work on the Eastern Route 37 extension. More specifically, to update the Environmental Impact Statement to the point of a new Record of Decision and to update the 1992 design plans to address the current alignment, engineering guidelines, and possible interchange improvements. In addition, this allows for advanced engineering, right of way purchase and construction.

Capital Cost: \$300,000,000 +

Justification: This project moves the County closer to completion of a transportation improvement that would benefit the entire county and surrounding localities.

Construction Schedule: TBD

PRIORITY 5

Interstate 81, Exit 307 Relocation

Description: Construct a relocated Exit 307 interchange.

Capital Cost: \$60,000,000

Justification: This is a regional transportation improvement that will address congestion in many areas of the County and address coming development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 6

Route 277 Widening and Safety Improvements (Ph 2)

Description: Construct a 4-lane divided roadway beginning at I-81 and continuing to Sherando Park. Project would include realignment of Aylor Road to align with Stickleby Drive.

Capital Cost: \$15,000,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: 2013-2017

PRIORITY 7

Redbud Road Realignment

Description: Realign Redbud Road from its current location through development land in the vicinity of Route 11 north and Snowden Bridge Boulevard.

Capital Cost: \$2,500,000

Justification: This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

Construction Schedule: TBD

PRIORITY 8

Warrior Drive Extension

Description: Construct a 4-lane divided roadway beginning at Route 277 where Warrior Drive intersects from the north and continuing that roadway south and west to intersect with I-81 at the location of the relocated Exit 307 interchange.

Capital Cost: \$23,200,000

Justification: This is a regional transportation improvement that will address congestion in the Southern Frederick area and address development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 9

Channing Drive Extension

Description: Construct a 4-lane divided roadway beginning at Senseny Road where Channing Drive intersects from the north and continuing that roadway south to intersect with Route 50 East at Independence Drive.

Capital Cost: \$20,600,000

Justification: This project has been identified in the Eastern Road Plan, and will address congestion in Eastern Frederick County and address development to the surrounding areas.

Construction Schedule: TBD

PRIORITY 10

Brucetown Road/Hopewell Road Alignment and Intersection Improvements

Description: Realign Brucetown Road to meet Hopewell Road at Route 11. Improvements to this intersection will address comprehensive planned development's traffic generation in the area.

Capital Cost: \$3,000,000

Justification: This is a transportation improvement that will have significant impact on the Route 11 corridor. The location is identified by joint planning efforts between the county and VDOT.

Construction Schedule: TBD

PRIORITY 11

Widening of Route 11 North to the West Virginia State Line

Description: Improve Route 11 to a divided 4 and 6-lane facility as detailed in the Eastern Road Plan.

Capital Cost: \$47,800,000

Justification: This is a regional transportation improvement that will address congestion over a large area of the County and address development to the surrounding area. This project improves the safety for the traveling public by reducing congestion and improving the flow of traffic.

Construction Schedule: TBD

PRIORITY 12

Senseny Road Widening

Description: Widen Senseny Road to a 4-lane divided roadway. This project is not dependent upon, but is being coordinated with the implementation of Route 37, Channing Drive, and development in the area.

Capital Cost: \$22,800,000

Justification: This is a transportation improvement that will have significant impact on Eastern Frederick County. This project is identified in the adopted Eastern Road Plan.

Construction Schedule: TBD

PRIORITY 13

Inverlee Way

Description: Construct a 4-lane divided roadway beginning at Senseny Road and going south to Route 50 East. This project is being planned in conjunction with improvements to Senseny Road and surrounding development.

Capital Cost: \$10,200,000

Justification: This is a regional transportation improvement that will address congestion and provide an additional needed link between Senseny Road and Route 50 East.

Construction Schedule: TBD

PRIORITY 14

Fox Drive

Description: Add additional turning lane(s) to Fox Drive where it intersects with Route 522 North.

Capital Cost: \$250,000

Justification: This is a transportation improvement that will address congestion at this intersection.

Construction Schedule: TBD

PRIORITY 15

Renaissance Drive, Phase 2

Description: Construct a connector road between Route 11 and Shady Elm Drive.

Capital Cost: \$2,000,000

Justification: This is a transportation improvement that will address congestion at key points along Route 11 and Apple Valley Dr. This project is identified in Secondary Road Improvements Plan.

Construction Schedule: Phase I construction was recently completed.

PRIORITY 16

Frederick County Eastern Road Plan

Description: This project is intended to address all of the planned transportation improvements in the County Comprehensive Plan, Eastern Road Plan that are not noted individually above.

Capital Cost: \$TBD

Justification: This project prepares the county for future development by addressing the projects needed to support that development in a manner consistent with the Comprehensive Plan.

Construction Schedule: N/A

Winchester Regional Airport Project Priority List

PRIORITY 1

Land Acquisition – Bufflick Road – Parcels 64 A 69

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 69 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$235,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 14-15

PRIORITY 2

Land Acquisition – Bufflick Road – Parcels 64 A 70, 64 A 71

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 70 and 71 on Bufflick Road. These parcels are critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$525,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 14-15

PRIORITY 3

Land Acquisition – Bufflick Road – Parcels 64B A 40

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64B A 40 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$175,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary

surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 14-15

PRIORITY 4

Land Acquisition – Bufflick Road – Parcels 64B-A-51

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 49 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$235,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 17+

PRIORITY 5

New General Aviation Terminal Construction

Description: The Winchester Regional Airport proposes to construct a new general aviation terminal building. The new facility will be constructed in a new location slightly east of the existing terminal building.

Capital Cost: \$3,030,000

Justification: Since its opening in the early 1990s, the general aviation terminal building for the Winchester Regional Airport has had only limited interior work completed. Interior repairs are necessary due to extensive usage and some damage from water leaking from the roof prior to its replacement in the Spring of 2006 by necessity. The heating and cooling systems are approaching 25 years in age and are nearing the end of their useful life. The exterior of the terminal building is made from Drivet that has failed in many areas and is generally in fair to poor condition. In addition, the windows are not energy efficient and several of the window seals have failed. In 2008, a study was completed to examine needs and costs to renovate the existing terminal building. After review of the study, the WRAA determined it would be more economical to build a new energy efficient building slightly east of the existing terminal. The proposed location of the project will allow enough room to build out a new transient apron during the taxiway relocation project.

Construction Schedule: Completion in FY 17-18

PRIORITY 6

Northside Connector

Description: This project proposed to construct a new taxiway connector and a short partial parallel taxiway on the northwest side of the airfield. The connector would access the runway at the end of Runway 14 and the parallel taxiway would connect to the proposed apron and hangar development area on the northside of the airfield.

Capital Cost: \$1,550,000

Justification: The Winchester Regional Airport has and continues to experience a growth in business usage. Over the past several years, businesses have been operating increasingly larger aircraft. The based aircraft accommodations on the south side of the airport were developed over 20 years ago, before these larger aircraft were even available to businesses. Therefore the south side was not developed to accommodate these larger aircraft. In addition, the airport has effectively "built-out" the available space for any aircraft hangars on the southside, requiring opening up land on the northside. These taxiways are the first step in opening up the area.

Construction Schedule: Completion in FY 15-16

PRIORITY 7

New Terminal Parking lot

Description: Expand and rehabilitate the existing auto parking at the terminal building.

Capital Cost: \$650,000

Justification: Portions of the existing parking lot will be removed as part of the demolishing of the terminal building.

Construction Schedule: Completion in FY 17-18

PRIORITY 8

Land Acquisition – Bufflick Road – Parcels 64 A 66

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 66 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 9

Land Acquisition – Bufflick Road – Parcels 64 A 67

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 67 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 10

Land Acquisition – Bufflick Road – Parcels 64B A 33A

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64B A 33A on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$175,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 11

Land Acquisition – Bufflick Road – Parcels 64 A 60

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 60 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased

safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 15-16

PRIORITY 12

Land Acquisition – Bufflick Road – Parcels 64 A 63

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 63 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 16-17

PRIORITY 13

Land Acquisition – Bufflick Road – Parcels 64 A 64

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 64 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$275,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 16-17

PRIORITY 14

Fuel Storage Facility

Description: Construction of a maintenance equipment and storage facility.

Capital Cost: \$1,000,000

Justification: This project is necessary to improve the conditions and the lead time required to access the equipment in case of an emergency.

Construction Schedule: Completion in FY 16-17

PRIORITY 15

Land Acquisition – Bufflick Road – Parcels 64 A 47

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 47 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 16

Land Acquisition – Bufflick Road – Parcels 64 A 49

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 49 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 17

Land Acquisition – Bufflick Road – Parcels 64 A 50

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 50 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary

surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 17+

PRIORITY 18

Land Acquisition – Bufflick Road – Parcels 64 A 52

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 52 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 19

Land Acquisition – Bufflick Road – Parcels 64 A 59

Description: The Winchester Regional Airport Authority proposes to acquire parcel 64 A 59 on Bufflick Road. This parcel is critical to airport development because a portion is located within or near the airport primary surfaces.

Capital Cost: \$300,000

Justification: Under the FAA part 77 Surface Requirements and the Code of Virginia 15.2, the airport is required to own fee simple property located within the primary surfaces. There are currently more than 120 based aircraft at the Winchester Regional Airport. The owners and passengers of these aircraft will have the benefit of increased safety on the airport once the parcels are acquired and vertical obstructions are minimized.

Construction Schedule: Completion in FY 18-19

PRIORITY 20

Northside Service Road

Description: This project proposes to construction a two lane service road around the end of Runway 14. The road will be approximately 1/2 to 3/4 miles in length so that vehicles stay clear of navigational aid critical areas. It is proposed that the road will be 2 lanes

Capital Cost: \$400,000

Justification: The approved airport layout plan shows new development occurring on the northside of the runway. By having aircraft ground operations and storage on both sides of the airfield (north and south), ground vehicle traffic requiring access to both sides of the airfield will be generated. The traffic will include fueling truck operations and personnel activities for general maintenance. The FAA encourages the construction of service roads around aircraft activity areas, especially the runways, to prevent unauthorized ground vehicle access to aircraft movement areas and to promote a safer operating environment. The service road, located on the west side of the airport (Runway 14 end) will accomplish these goals.

Construction Schedule: Completion in FY 18-19

PRIORITY 21

Taxiway (A) Relocation

Description: The relocation of Taxiway (1) is part of the overall Airport upgrade to meet safety design standards for a Group III airport. This relocation will improve the serviceability and safety of the Airport in regards to ground operations for larger aircraft.

Capital Cost: \$9,650,000

Justification: The relocation of Taxiway (1) is necessary to increase the Airport's ability to accommodate larger aircraft. This project also will improve the serviceability of the Airport in regards to ground traffic.

Construction Schedule: Completion in FY 19+

County Administration Project Priority List

PRIORITY 1

Albin Convenience Site Relocation

Description: The relocation of the Albin citizens' convenience site to property located within the Sunnyside/Albin community is planned for the FY 14/15. Design work will be completed in FY 13/14. A fenced, two-acre site will be constructed along North Frederick Pike on county-owned property in close proximity to the existing site located on Indian Hollow Road, ideally on a portion of the current FCPS bus garage property. This project will require several months to complete and include fencing, earthwork, retaining wall, electric, equipment, lighting, paving and landscaping.

Capital Cost: \$374,850

Justification: During August of 2011 a total of 13,343 residents visited the Albin facility, according to a site survey. The refuse site serves a geographic area extending from Sunnyside and the Cedar Creek Grade westward to Gainesboro. The total number of vehicles using the site, an average of 513 a day, increased by 11 percent between 2008 and 2010. The latest figure represents another 24 percent increase over the previous year. Weekends are the busiest at Albin when up to 550 residents use the facility on Saturdays. As trash disposal and the resulting traffic continue to increase at the facility, the present infrastructure will be unable to safely handle the burden. During the holidays, the site requires two site attendants in order to move traffic as quickly as possible. However, lines still back out onto Indian Hollow Road, a hazard noted several times by the Sheriff's Office. For residents living between Cedar Creek Grade and Apple Pie Ridge, curbside pickup is expensive, prompting heavy utilization of the convenience center which attracts a mix of users from the suburbs and rural community. It is also becoming obviously that residents in the Gainesboro area are foregoing that facility in favor of the Albin location. Transient university students from the townhouse community also utilize the recycling facilities.

Construction Schedule: Start in FY 14-15

PRIORITY 2

Gore Refuse Site Relocation/Expansion

Description: The project will expand refuse collection capacity in the Gore community by installing a surplus trash compactor. With the relocation of the Gainesboro and Albin sites and purchase of new equipment, there will be an available compactor. Installation of a compactor at Gore will drive down collection costs at the site where trash is now collected in 10 8-yard boxes. In order to accomplish this, and account for improved traffic flow and the construction of necessary concrete walls, the site will be expanded onto an adjoining parcel owned by the county.

Capital Cost: \$225,350

Justification: This project would also provide much-needed capacity during heavy flow times such as weekends and holidays. All 10 containers now on site fill to capacity during Saturday afternoons and during the Sunday shift when up to 189 vehicles visit the

facility. A 40-yard roll-off is placed at the site during the Christmas holidays to provide for increased trash generation. An upgraded site would meet the future solid waste demands of a growing community.

Construction Schedule: Start in FY 15-16

PRIORITY 3

General Government Capital Expenditures

Description: This new project consists of a revolving fund in the amount of \$1,000,000 for the benefit of General Governmental Capital Expenditures. It is the intention of this capital expenditure fund to be for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities. Such expenditures may be less than the established \$100,000 departmental threshold. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is for the benefit of the County Governmental Entities participating in the CIP but does not include individual Volunteer Fire and Rescue Companies.

Capital Cost: \$1,000,000

Justification: The inclusion of this capital expenditure fund for the purpose of purchasing capital equipment for governmental agencies and to allow for improvements to general governmental facilities will enable the County to meet the requirements of the Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the governmental entities.

Construction Schedule: N/A

PRIORITY 4

County/School Board Administration Building

Description: This new project consists of a County/School Board Administration Building, to be located generally in the County's Urban Development Area.

Capital Cost: TBD

Justification: The inclusion of this capital facility will allow for improvements to general governmental facilities and services for the benefit of the residents of Frederick County and will meet the increasing need for office space, meeting space, and government services in an accessible location.

Construction Schedule: TBD

Fire & Rescue Project Priority List

PRIORITY 1

Fire & Rescue Station #22 / Annex Facilities (Route 277)

Description: Construct a two bay Fire and Rescue Station with satellite Sheriff's office and County office space for treasure, commissioner of the revenue, and BOS office with meeting room. The station will be located in the area of Fairfax Pike, White Oak Road, and Tasker Road to provide service for the heavy growth area east of Stephens City. An approximate three-acre site will be needed to accommodate this facility. The fire station will be approximately a 10,000 sq ft facility to house an engine and ambulance. Those who would occupy the facility will determine the size of the satellite offices. This facility is specifically identified in the Route 277 Triangle and Urban Center Land Use Plan approved in 2008.

Capital Cost: \$3,400,000

Justification: The development of satellite offices along major transportation networks and in areas of dense population will provide ease of access for citizens and will improve services to the county. This facility would facilitate the implement the Route 277 Triangle and Urban Center Land Use Plan approved in 2008. Nearby development is scheduled to be an active adult resort gated community with age restrictions on 80% of the homes above 55 and the other 20% above 45. The developer's master plan will allow for 2130 individual dwelling units using a mix of housing types.

Construction Schedule: Completion in FY 14-15

PRIORITY 2

Fire & Rescue Station #22 / Apparatus (Route 277)

Description: Purchase one (1) custom pumper equipped and one (1) custom Type I Advanced Life Support (A.L.S.) capable ambulance equipped to be assigned to Fire and Rescue Station 22.

Capital Cost: \$905,000

Justification: This fire and rescue apparatus will be assigned to Fire and Rescue Station 22 located on Fairfax Pike East in the Stephens City area of Frederick County. The pumper will be built to N.F.P.A. 1901 specifications and equipped with all of the required and necessary equipment to function as a Class A Pumper. The ambulance will be built to the Federal KKK-A-1822E specifications and equipped with all of the required and necessary equipment to function as an Advanced Life Support ambulance. This fire and rescue apparatus is needed due to the fact that the Fire and Rescue Department currently owns one (1) pumper and one (1) ladder truck that are twenty (20) plus years of age and already assigned to other functions. The currently owned fire and rescue apparatus would not endure the demands placed on it while being assigned to a high call volume.

Construction Schedule: Completion in FY 14-15

PRIORITY 3

Fire & Rescue Station #23 / New Facility (Crosspointe)

Description: This project consists of a 10,000 square foot fire station to accommodate 4 pieces of emergency equipment, and to house living and sleeping areas for staff. This project could also include satellite offices for the Frederick County Sheriff's Office, Treasurers Office, and Commissioner of Revenue as well as a meeting room for County Supervisor meetings with their constituents with an additional 2000 square feet of building area. A two and ½ acre parcel should be sufficient for building, parking and amenities for approximately 20 to 30 persons. The project is located at Crosspointe Center at the end of current Rt.37 South, an area of proposed high density residential development, and commercial development.

Capital Cost: \$3,700,000

Justification: The proposed location at the South end of Route 37 provides for quick and easy access to Interstate 81 North and South at the 310 Exit. Access and response on Rt. 37 will be greatly enhanced from I81 to Route 50 West in the Northbound Lane. Currently Stephens City and Round Hill Volunteer Fire and Rescue Company's serve the area. This location also provides easy access to Rt.11 and the Kernstown area along with access to Middle Road and Subdivisions of Brookneil, Stonebrook, and Jacksons Woods. These subdivisions have large single family homes in an area of Frederick County outside of the UDA. Water supplies are scarce in these areas and a rapid response from this proposed facility will likely reduce property damage from fire and response times for Medical Emergencies. Major collector roads such as Tasker Road and Warrior Drive along with the proposed extension of Rt. 37 and new roadways in the development will provide quick access to additional homes and businesses in areas including Front Royal Pike, Papermill Road. These roadway construction efforts will provide for an increased level of quality emergency service to the citizens in this entire area.

Construction Schedule: To be determined.

PRIORITY 4

Fire & Rescue Regional Training Center

Description: Construct a Regional Public Safety Training Center potentially consisting of an administrative building, multi-story burn building, multi-story training tower, vehicle driving range, shooting range, and numerous other training props. This project will incorporate emergency medical services, fire, hazardous materials, rescue, law enforcement, industrial, and educational institutions located in Clarke County, Frederick County, Shenandoah County, Warren County, Winchester City, State Agencies, Federal Agencies, and potentially jurisdictions within the State of West Virginia.

Capital Cost: \$31,175,000

Justification: This project will facilitate realistic training in today's modern environment for emergency services and industrial personnel located throughout the Northern Shenandoah Valley and expanding into the State of West Virginia. This project will reinforce existing training programs in those respective agencies and jurisdictions as well as facilitate training that is currently not available within the Northern Shenandoah

Valley which causes students and instructors to travel into the Washington Metropolitan region. The number of potential personnel being trained at this Training Center is potentially in the thousands based upon training statistics provided in July 2007 by the participating agencies.

Construction Schedule: Completion in FY 17-18

PRIORITY 5

Fire and Rescue Station (#24) Relocation

Description: Construct a three (3) bay fire and rescue station with satellite County Offices. This station is intended to be located on or near Redland Road in the area of Lake Holiday either at a site provided by Lake Holiday or other tract in the vicinity. An approximate three to four acre site is necessary for a 10,000 square foot facility, to house a fire engine, and ambulance and rescue boat.

Capital Cost: \$3,750,000

Justification: The Lake Holiday Development is scheduled to have a final build-out of 2800 single family homes.

Construction Schedule: To be determined

PRIORITY 6

Round Hill Fire and Rescue Station (#15) Relocation

Description: The new station RHCFCRC plans to build will be a 17,801 sf, fully NFPA-compliant, single-story, pre-engineered structure with 4 double drive-thru bays and 14' clearances. The bays will take up 5,340 sf and include a turnout gear alcove for 50 lockers, laundry room, tool shop and store rooms. The bays will be able to accommodate modern-sized apparatus, including a ladder truck, and will give the company ample room for future expansion. The drive-thru design will reduce the possibility of backing accidents, as well as ease the flow of apparatus into and out of the station. The bays will be equipped with spot drains for each vehicle to minimize slip-and-fall accidents. In 2006, a site inventory by Stewart Cooper Newell Architects identified more than 10 features of RHCFCRC's station not in compliance with NFPA standards. Perhaps the most serious is the lack of proper separation between sleeping and vehicles spaces. The men's bunkroom door opens directly into the bays. Combined with inadequate hazardous exhaust controls, this creates serious safety concerns for those sleeping inside. This facility will also be able to accommodate living and sleeping quarters. A community center is also planned with this project and will be approximately 10,000 sq. ft. accommodating 400 persons for holding fundraising events. The entire project will be relocated to an area of 3 to 5 acres.

Capital Cost: \$4,281,696

Justification: The operational section of RHCFCRC's present station is a brick-and-block structure of approximately 2,277 square feet built in 1954. A wing of pre-engineered and block construction was added in 1981 to increase office and public space. Today, the station is no longer adequate to house the company's 30 firefighters and 8 vehicles in a safe and efficient manner. The operating space is unsafe and cramped, and limits the

services that can be provided to a growing community. First due population for the 2000 censuses was 8,089. The continued growth in the area has brought additional commercial development (Walmart, hotels, and planned development by the hospital, shopping and restaurants). The area includes a high school and elementary school.

Construction Schedule: To be determined

PRIORITY 7

Clear Brook Fire and Rescue Station (#13) Relocation

Description: A new facility is proposed to be built on our current property, take down the current building and extend our parking. The building is to be six (6) drive through bays, administration, eating and sleeping facilities along with a dining hall. The estimated size of the structure is to be approximately 28,000 square feet.

Capital Cost: \$4,396,000

Justification: At the current time we have outgrown our facility and with the equipment that we have to provide the service to our community for property and health protection and with the staffing needs and fund raising operations our current facility is in need of upgrading /updating.

Construction Schedule: To be determined

Fire & Rescue Company Capital Project Requests

Capital Equipment Fire & Rescue – Vehicles & Equipment

Description: This new project consists of a revolving fund in the amount of \$1,000,000 for the benefit of Fire and Rescue Services. It is the intention of this capital expenditure fund to be for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment. It was determined that the inclusion of such a project would be beneficial in ensuring that this significant capital expense is identified in the County's capital planning and budget process. This project is primarily for the benefit of the individual Volunteer Fire and Rescue Companies.

Capital Cost: \$1,000,000

Justification: The inclusion of this capital expenditure fund for the purpose of purchasing additional and replacement capital equipment fire and rescue vehicles and equipment will enable the County to meet the requirements of the Code of Virginia with regards to the collection and disbursement of cash proffers accepted on behalf of the fire and rescue companies.

Construction Schedule: N/A

The following requests have been added to the CIP in no particular order:

Individual Fire & Rescue Company Capital Equipment Requests.

Greenwood Vol. Fire & Rescue Company

Office and Living Quarters Project

Project Cost: \$550,000

Greenwood Vol. Fire & Rescue Company

Apparatus ventilation system project

Project Cost: \$550,000

Middletown Vol. Fire & Rescue Company

Life Pack x3

Project Cost: \$100,000

Middletown Vol. Fire & Rescue Company

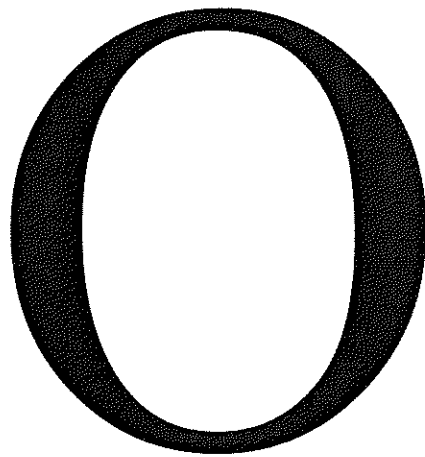
Rescue Engine Replacement

Project Cost: \$790,000

North Mountain Vol. Fire & Rescue Company

Building Expansion

Project Cost: \$314,766





MEMORANDUM

TO: Frederick County Board of Supervisors

FROM: Michael T. Ruddy, AICP, Deputy Director *MR*

RE: Public Facilities and the 2030 Comprehensive Plan - Discussion

DATE: January 22, 2014

The Public Facilities and the 2030 Comprehensive Plan proposed amendment to the 2030 Comprehensive Plan is presented to the Board of Supervisors as a discussion item. Ultimately, staff is seeking direction from the Board of Supervisors to move the Public Facilities and the 2030 Comprehensive Plan through the public hearing process. The CPPC (Comprehensive Plans and Programs Committee) endorsed the proposed amendment at their October 14, 2013 meeting. No issues were raised by the Planning Commission during their discussion on January 15, 2014. Any comments from the Board of Supervisors will be incorporated into the amendment as it moves towards public hearing.

The proposed amendment was initiated by the CPPC of the Planning Commission as a result of the initial discussion of this subject at the August 26, 2013 CPPC meeting. The recent amendment to the Capital Improvement Plan was a catalyst for this discussion.

The attached language is offered as a potential addition to the 2030 Comprehensive Plan. The proposed addition would be inserted into the plan within Chapter VI, Public Facilities – Creating Community with Public Facilities.

Please contact me if you have any further questions.

(Note: Commissioners Mohn and Marston were absent from the 1/15/14 PC meeting.)

MTR/rsa
Attachments

FREDERICK COUNTY GOVERNMENT SERVICES

FUTURE FOCUS

Frederick County government shall continue to provide accessible, effective, and high quality government services to its citizens, business owners, and community partners. Community facilities providing administrative and judicial services shall be located in urban areas which may include the County's Urban Development Area and areas identified as future Urban Centers. Advances in technology shall be embraced as a means of further advancing government services to those citizens, business owners, and community partners. In addition, a variety of communication methods shall be used to engage the community and promote the accessibility of government services.

In general, the County shall strive to improve access to government services through a variety of creative and proactive approaches. This may include, but is not limited to, physically building community facilities in urban areas and those locations identified in the Comprehensive Plan that are highly accessible, and also through the use of technology that connects the County with the community.

Projects and proposals aimed at enhancing the County's ability to provide accessible, effective, and high quality government services, either by Frederick County or by private entities through allowable programs such as PPEA, should be considered as being consistent with the Comprehensive Plan of the County. Such community facilities shall generally also be included in the Capital Improvement Plan.

The goal of any community facility is to allow for an improvement to general governmental facilities and services for the benefit of the residents of Frederick County, meeting their increasing needs for accessible government services in appropriate locations.

POLICIES/IMPLEMENTATION

POLICY: IMPROVE SERVICES TO CITIZENS THROUGH THE EFFICIENT AND EFFECTIVE PROVISION OF COMMUNITY FACILITIES.

IMPLEMENTATION:

- County government services, including but not limited to County and School Administration facilities, should be provided as needed to provide citizens, business owners, and community partners with accessible government services.
- Community facilities should generally be located within urban areas which may include the County's Urban Development Area and areas identified as future Urban Centers.
- The community facilities should further the goals of the 2030 Comprehensive Plan by creating community with public facilities and implementing those Neighborhood Design Principles expressed in the 2030 Comprehensive Plan.
- Community facilities should create a sense of community and serve as community focal points.

- Collaboration between County agencies should continue to be a priority goal in order to ensure that the investment made in the County's community facilities will continue to provide the best possible environment for positive and vibrant community growth.
- The development of community facilities should promote a visually unified, coordinated and identifiable area of particular significance to the community.