



# WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD  
WINCHESTER, VIRGINIA 22602  
(540) 662-5786

## **Agenda Regular Business Meeting**

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, Thursday, September 19, 2013 at 5:00 p.m.

### **Richard Largent, Chairman, Presiding**

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes –  

August 15, 2013 – Regular Business Meeting
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
  - a. Financial Report – Secretary/Treasurer – Gerald Smith, Jr.  

August 2013 Financial Report – Pre-Audit
  - b. Building/Lease – Paul Anderson
  - c. Minimum Standards/Personnel/Security – David Reichert
  - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Adjourn

# Winchester Regional Airport Authority

## General Ledger Balance Sheet Report

As Of: 8/31/2013

All Departments Consolidated

### Assets

10171010.001	County Operating Cash	(312,603.32)
10171010.005	Cash Reserve Fund	422,157.70
10171011.000	Petty Cash	500.00
10171080.005	Inventory - Jet-A	98,000.49
10171080.006	Inventory - Avgas	73,429.07
10171082.000	Inventory - Merchandise	1,405.76
10171083.000	Inventory - Oil	630.28
10171084.000	Inventory - Automobile Gas/Airport Use	1,509.31
10171085.000	Inventory - Diesel Airport Use	1,375.01
10171090.002	Pre-Paid Fire Insurance	7,540.00
10171090.005	Pre-Paid Motor Vehicle Insurance	4,868.20
10171090.007	Pre-Paid Public Officials Risk Ins	430.00
10171090.008	Pre-Paid General Liability Insurance	3,166.66
10171094.000	Prepaid Postage	601.39
10171153.001	Oper Accounts Receivable	44,950.51
10171153.003	Oper Revenue Due From Frederick County	3,815.42
10171153.004	Oper Revenue Due From City Of Winchester	(1,520.84)
10851010.001	County Capital Cash	(13,308.69)
10851100.000	Construction In Progress	7,348,757.45
10851153.001	Capital A/R Due From Frederick Co	11,882.00
10851153.005	Capital A/R Due From Shenandoah County	5,000.00
10851153.007	Capital A/R Due From State Government	54,846.41
10851200.001	Fixed Assets	24,459,560.47
10851200.002	Less Accumulated Depreciation	(9,331,521.32)
10851400.000	Fixed Asset Bond Cost Hangars	110,600.00
10851400.001	Accum Amortization - Master Plan	(99,540.00)
<b>Total Assets:</b>		<b>22,896,531.96</b>

### Liabilities

20172020.000	Accounts Payable - Operating Fund	46,937.93
20172020.001	Accts Payable Credit Card Charges	6,083.65
20172021.001	Wachovia Loan - VRA	666,523.29
20172094.000	Accrued Leave	68,619.25
20172804.000	Virginia State Sales Tax	11.22
30000000.000	Current Earnings	615,367.80
30000001.000	Retained Earnings	21,492,988.82
<b>Total Liabilities And Equity:</b>		<b>22,896,531.96</b>

Notes:

All Departments Consolidated.

**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
For The Period: 7/01/2013 Through: 8/31/2013  
Selected Departments Consolidated

**Income**

	8/31/2013 MTD	Year-To-Date
40174500 Sale - Fuel	96,703.52	204,246.01
40174502 Sale - Merchandise	14.05	14.05
40174503 Sale - Oil	96.46	197.92
40174600 Rental Income	33,127.50	66,113.50
40174601 Income - Land Leases	6,787.00	8,269.00
40174617 Special & Misc Fees	2,527.83	2,527.83
40174618 Facility & Service Fees	510.00	1,555.00
40174899 Miscellaneous Revenue	633.38	1,346.97
40174900 Operating Appropriations	5,336.25	10,672.50
<b>Total Income:</b>	<b>145,735.99</b>	<b>294,942.78</b>

**Expense**

	8/31/2013 MTD	Year-To-Date
54140000 Cost - Fuel	68,971.43	144,043.35
54140002 Cost - Merchandise	125.85	182.21
54140003 Cost - Oil	71.15	145.91
54140004 Cost - Catering	148.77	148.77
61000000 Accrued Salaries	(1,296.62)	(1,155.19)
61001000 Salaries	33,974.78	67,807.40
61005000 Overtime/Holiday/Comp Pay	853.56	3,617.33
62000000 Accrued Leave - Fringe Benefit Expense	(99.21)	(88.39)
62001000 FICA	2,498.24	5,131.76
62002000 VSRS	3,869.72	7,723.24
62005000 Hospital/Medical Plans	6,808.20	13,616.40
62006000 Group Life Insurance	404.32	806.94
62011000 Worker's Compensation	1,250.30	2,541.09
63002000 Professional Svcs - Other	50.00	1,284.00
63004001 Outside Repairs & Maint Vehicle/Equip	574.00	1,029.55
63004003 Repair - Blgs & Grounds Outside Repairs	163.50	163.50
63005000 Maintenance Contracts	0.00	1,023.00
63010000 Contractual Services	2,261.13	4,522.26
65101000 Electrical Services	3,892.19	8,058.30
65102000 Heating Service	67.81	145.24
65103000 Water & Sewer Services	190.65	951.47
65204001 Postage Meter Expense	113.19	152.64
65204002 Telephones Expense	415.75	825.14
65302000 Fire/Property Insurance	754.00	1,687.48
65305000 Motor Vehicle Insurance	486.80	1,105.42
65307000 Public Officials Liability Ins	43.00	86.00
65308000 General Liability Insurance	1,583.34	3,078.76
65401000 Office Supplies	549.28	697.03
65405000 Janitorial Supplies	162.95	162.95
65407000 Repair/Maint Supplies	549.16	1,506.53
65408000 Vehicle/Equip - Parts/Supplies	1,196.52	1,560.06
65408001 Airport Vehicle Fuel	973.53	2,785.67
65410000 Employee Uniforms	352.00	352.00
65413000 Operational Expense	0.00	170.00
65506000 Travel Expenses	29.51	1,604.51
65715000 Promotional Fund Expenses	0.00	2,200.00
65801000 Dues & Membership	0.00	418.80

Run: 9/16/2013  
1:19PM

**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
For The Period: 7/01/2013 Through: 8/31/2013  
Selected Departments Consolidated

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	<u>8/31/2013 MTD</u>	<u>Year-To-Date</u>
69001000 Lease/Rent Of Equipment	4,788.63	9,577.26
69101000 Loan - VRA Bond	2,708.57	5,447.07
<b>Total Expense:</b>	<b>139,486.00</b>	<b>295,115.46</b>
<b>Net Income:</b>	<b>6,249.99</b>	<b>(172.68)</b>

Notes: Report Period: 7/01/2013 - 8/31/2013  
Selected Departments Consolidated:  
Operational Fund

65408000 - Vehicle & Equipment - \$435.57 - SARA Motor  
\$175.32 - SARA Keypad  
\$468.13 - Starter & Pin for Kubota  
Tractor

# Winchester Regional Airport Authority

## General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2013 Through: 8/31/2013

Selected Departments Consolidated

	Current Month Totals		Gain (Loss) vs Last Year		Year-To-Date Totals		Gain (Loss) vs Last Year	
	Last Year	This Year	Last Year	This Year	Last Year	This Year	Last Year	This Year
<b>Income</b>								
40174500 Sale - Fuel	109,831.00	96,703.52	(13,127.48)	-12.0%	215,352.97	204,246.01	(11,106.96)	-5.2%
40174502 Sale - Merchandise	15.95	14.05	(1.90)	-11.9%	25.47	14.05	(11.42)	-44.8%
40174503 Sale - Oil	20.81	96.46	75.65	363.5%	36.61	197.92	161.31	440.6%
40174600 Rental Income	31,139.00	33,127.50	1,988.50	6.4%	62,278.00	66,113.50	3,835.50	6.2%
40174601 Income - Land Leases	6,575.00	6,787.00	212.00	3.2%	8,000.00	8,269.00	269.00	3.4%
40174617 Special & Misc Fees	2,556.93	2,527.83	(29.10)	-1.1%	2,556.93	2,527.83	(29.10)	-1.1%
40174618 Facility & Service Fees	935.00	510.00	(425.00)	-45.5%	2,375.00	1,555.00	(820.00)	-34.5%
40174899 Miscellaneous Revenue	(349.35)	633.38	982.73	--.-%	(31.16)	1,346.97	1,378.13	--.-%
40174900 Operating Appropriations	2,273.92	5,336.25	3,062.33	134.7%	4,547.84	10,672.50	6,124.66	134.7%
<b>Total Income:</b>	<b>152,998.26</b>	<b>145,735.99</b>	<b>(7,262.27)</b>	<b>-4.7%</b>	<b>295,141.66</b>	<b>294,942.78</b>	<b>(198.88)</b>	<b>-0.1%</b>
<b>Expense</b>								
54140000 Cost - Fuel	74,195.42	68,971.43	(5,223.99)	-7.0%	148,291.13	144,043.35	(4,247.78)	-2.9%
54140002 Cost - Merchandise	58.89	125.85	66.96	113.7%	211.44	182.21	(29.23)	-13.8%
54140003 Cost - Oil	14.67	71.15	56.48	385.0%	27.07	145.91	118.84	439.0%
54140004 Cost - Catering	0.00	148.77	148.77	--.-%	0.00	148.77	148.77	--.-%
61000000 Accrued Salaries	322.22	(1,296.62)	(1,618.84)	--.-%	417.62	(1,155.19)	(1,572.81)	--.-%
61001000 Salaries	31,612.80	33,974.78	2,361.98	7.5%	63,225.60	67,807.40	4,581.80	7.2%
61005000 Overtime/Holiday/Comp Pay	1,433.06	853.56	(579.50)	-40.4%	2,989.29	3,617.33	628.04	21.0%
62000000 Accrued Leave - Fringe Benef	24.65	(99.21)	(123.86)	--.-%	31.95	(88.39)	(120.34)	--.-%
62001000 FICA	2,429.70	2,498.24	68.54	2.8%	4,868.82	5,131.76	262.94	5.4%
62002000 VSRS	3,600.70	3,869.72	269.02	7.5%	7,201.40	7,723.24	521.84	7.2%
62005000 Hospital/Medical Plans	5,509.44	6,808.20	1,298.76	23.6%	11,018.88	13,616.40	2,597.52	23.6%
62006000 Group Life Insurance	376.20	404.32	28.12	7.5%	752.40	806.94	54.54	7.2%
62011000 Worker's Compensation	1,071.18	1,250.30	179.12	16.7%	2,145.03	2,541.09	396.06	18.5%
63002000 Professional Svcs - Other	1,025.00	50.00	(975.00)	-95.1%	1,452.50	1,284.00	(168.50)	-11.6%
63004001 Outside Repairs & Maint Ver	16.00	574.00	558.00	3487.5%	677.92	1,029.55	351.63	51.9%
63004002 State Reimbursable Outside	1,040.00	0.00	(1,040.00)	-100.0%	1,040.00	0.00	(1,040.00)	-100.0%
63004003 Repair - Bldgs & Grounds Out	0.00	163.50	163.50	--.-%	0.00	163.50	163.50	--.-%
63005000 Maintenance Contracts	2,140.00	0.00	(2,140.00)	-100.0%	3,142.00	1,023.00	(2,119.00)	-67.4%
63010000 Contractual Services	2,331.60	2,261.13	(70.47)	-3.0%	5,488.76	4,522.26	(966.50)	-17.6%
65101000 Electrical Services	4,173.53	3,892.19	(281.34)	-6.7%	8,585.47	8,058.30	(527.17)	-6.1%
65102000 Heating Service	137.77	67.81	(69.96)	-50.8%	197.93	145.24	(52.69)	-26.6%
65103000 Water & Sewer Services	190.65	190.65	0.00	0.0%	406.83	951.47	544.64	133.9%

# Winchester Regional Airport Authority

## General Ledger Two-Year Income Report

For the Current-Year Period: 7/01/2013 Through: 8/31/2013

Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	Last Year	vs Last Year	Last Year	This Year	Last Year	vs Last Year
65204001 Postage Meter Expense	56.26	113.19	56.93	101.2%	112.10	152.64	40.54	36.2%
65204002 Telephones Expense	423.81	415.75	(8.06)	-1.9%	849.41	825.14	(24.27)	-2.9%
65302000 Fire/Property Insurance	1,450.90	754.00	(696.90)	-48.0%	2,789.57	1,687.48	(1,102.09)	-39.5%
65305000 Motor Vehicle Insurance	955.14	486.80	(468.34)	-49.0%	1,317.81	1,105.42	(212.39)	-16.1%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	86.00	86.00	0.00	0.0%
65308000 General Liability Insurance	1,495.41	1,583.34	87.93	5.9%	3,069.58	3,078.76	9.18	0.3%
65401000 Office Supplies	157.03	549.28	392.25	249.8%	286.06	697.03	410.97	143.7%
65405000 Janitorial Supplies	104.96	162.95	57.99	55.2%	104.96	162.95	57.99	55.2%
65407000 Repair/Maint Supplies	322.24	549.16	226.92	70.4%	1,785.65	1,506.53	(279.12)	-15.6%
65407001 State Reimb - Repairs/Maint	2,212.38	0.00	(2,212.38)	-100.0%	2,212.38	0.00	(2,212.38)	-100.0%
65408000 Vehicle/Equip - Parts/Supplie	2,292.17	1,196.52	(1,095.65)	-47.8%	3,090.46	1,560.06	(1,530.40)	-49.5%
65408001 Airport Vehicle Fuel	1,231.48	973.53	(257.95)	-20.9%	3,272.88	2,785.67	(487.21)	-14.9%
65410000 Employee Uniforms	0.00	352.00	352.00	---%	0.00	352.00	352.00	---%
65413000 Operational Expense	919.07	0.00	(919.07)	-100.0%	1,691.03	170.00	(1,521.03)	-89.9%
65413002 Security Materials & Supplies	718.75	0.00	(718.75)	-100.0%	909.75	0.00	(909.75)	-100.0%
65506000 Travel Expenses	(173.85)	29.51	203.36	---%	1,066.04	1,604.51	538.47	50.5%
65715000 Promotional Fund Expenses	25.00	0.00	(25.00)	-100.0%	25.00	2,200.00	2,175.00	8700.0%
65801000 Dues & Membership	0.00	0.00	0.00	---%	411.00	418.80	7.80	1.9%
68001000 Capital - Machinery/Equipme	0.00	0.00	0.00	---%	5,600.00	0.00	(5,600.00)	-100.0%
69001000 Lease/Rent Of Equipment	3,603.63	4,788.63	1,185.00	32.9%	7,207.26	9,577.26	2,370.00	32.9%
69101000 Loan - VRA Bond	10,533.31	2,708.57	(7,824.74)	-74.3%	21,066.63	5,447.07	(15,619.56)	-74.1%
<b>Total Expense:</b>	<b>158,074.17</b>	<b>139,486.00</b>	<b>(18,588.17)</b>	<b>-11.8%</b>	<b>319,125.61</b>	<b>295,115.46</b>	<b>(24,010.15)</b>	<b>-7.5%</b>
<b>Net Income:</b>	<b>(5,075.91)</b>	<b>6,249.99</b>	<b>11,325.90</b>	<b>---%</b>	<b>(23,983.95)</b>	<b>(172.68)</b>	<b>23,811.27</b>	<b>---%</b>

Notes: Report Period: 7/01/2013 - 8/31/2013  
Selected Departments Consolidated:  
Operational Fund

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000117	EMMART W H & SON INC	240286	8/16/2013	N	4017-081090-5408-000-001-	.00	972.61	4275	VEHICLE GAS-AIRPORT USE	21003
00000	000117	EMMART W H & SON INC	240741	8/16/2013	N	4017-081090-5408-000-001-	.00	1,006.37	4275	VEHICLE GAS-AIRPORT USE	21003
						CHECK TOTAL		1,978.98			
00000	004447	J & J JANITORIAL &	4749-2013	8/16/2013	N	4017-081090-3010-000-000-	.00	1,698.33	4285	OTHER CONTRACTUAL SERVICES	21003
						CHECK TOTAL		1,698.33			
00000	005874	ASCENT AVIATION GROUP INC	195486	8/16/2013	N	4017-081090-5414-000-000-	.00	41,498.31	4291	MERCHANDISE FOR RESALE	21003
00000	005874	ASCENT AVIATION GROUP INC	196370	8/16/2013	N	4017-081090-5414-000-000-	.00	26,297.37	4291	MERCHANDISE FOR RESALE	21003
00000	005874	ASCENT AVIATION GROUP INC	M107167	8/16/2013	N	4017-081090-9001-000-000-	.00	3,165.00	4291	LEASE/RENT OF EQUIPMENT	21003
						CHECK TOTAL		70,960.68			
00000	000016	EB&T INSURANCE SERVICES	3455874	8/16/2013	N	4017-081090-5308-000-000-	.00	4,750.00	664004	GENERAL LIABILITY INSURANCE	21003
						CHECK TOTAL		4,750.00			
00000	000134	FRED CO SANITATION	2780-A	8/16/2013	N	4017-081090-5103-000-000-	.00	76.82	664006	WATER & SEWAGE SERVICES	21003
00000	000134	FRED CO SANITATION	643-A	8/16/2013	N	4017-081090-5103-000-000-	.00	587.42	664006	WATER & SEWAGE SERVICES	21003
00000	000134	FRED CO SANITATION	958-A	8/16/2013	N	4017-081090-5103-000-000-	.00	96.58	664006	WATER & SEWAGE SERVICES	21003
						CHECK TOTAL		760.82			
00000	005376	FLYNN MARK K	7-2013	8/16/2013	N	4017-081090-3002-000-000-	.00	1,234.00	664040	PROFESSIONAL SERVICES	21003
						CHECK TOTAL		1,234.00			
00000	007750	H CARLTON FULLER LEASING	AUG 2013	8/16/2013	N	4017-081090-9001-000-000-	.00	1,185.00	664059	LEASE/RENT OF EQUIPMENT	21003
						CHECK TOTAL		1,185.00			
						CLASS TOTAL		82,567.81			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3004-000-001-	.00	16.00	4324	REPAIR & MAINTENANCE EQUIP.	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3004-000-001-	.00	298.80	4324	REPAIR & MAINTENANCE EQUIP.	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3004-000-001-	.00	140.75	4324	REPAIR & MAINTENANCE EQUIP.	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3005-000-000-	.00	240.00	4324	MAINTENANCE SERVICE CONTRACTS	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3005-000-000-	.00	567.00	4324	MAINTENANCE SERVICE CONTRACTS	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3010-000-000-	.00	163.84	4324	OTHER CONTRACTUAL SERVICES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-3010-000-000-	.00	398.96	4324	OTHER CONTRACTUAL SERVICES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5204-000-001-	.00	23.33	4324	POSTAGE	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013	Y	4017-081090-5204-000-002-	.00	349.89	4324	TELEPHONE	21007
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5204-000-002-	.00	68.89	4324	TELEPHONE	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013	Y	4017-081090-5401-000-000-	.00	136.25	4324	OFFICE SUPPLIES	21007
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013	Y	4017-081090-5401-000-000-	.00	82.66	4324	OFFICE SUPPLIES	21007
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5401-000-000-	.00	44.43	4324	OFFICE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5401-000-000-	.00	32.16	4324	OFFICE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	36.87	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	44.27	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	41.10	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	132.50	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	98.17	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	88.00	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5407-000-000-	.00	516.46	4324	REPAIR AND MAINTENANCE SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5408-000-000-	.00	252.55	4324	VEHICLE AND POWERED EQUIP SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5408-000-000-	.00	44.75	4324	VEHICLE AND POWERED EQUIP SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5408-000-000-	.00	66.24	4324	VEHICLE AND POWERED EQUIP SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5413-000-000-	.00	170.00	4324	OTHER OPERATING SUPPLIES	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5414-000-000-	.00	283.08	4324	MERCHANDISE FOR RESALE	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5506-000-000-	.00	825.00	4324	TRAVEL	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5506-000-000-	.00	125.00	4324	TRAVEL	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5506-000-000-	.00	375.00	4324	TRAVEL	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5506-000-000-	.00	250.00	4324	TRAVEL	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5715-000-000-	.00	2,200.00	4324	PROMOTIONAL FUND	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5801-000-000-	.00	98.80	4324	DUES & MEMBERSHIP	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5801-000-000-	.00	275.00	4324	DUES & MEMBERSHIP	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013		4017-081090-5801-000-000-	.00	45.00	4324	DUES & MEMBERSHIP	21008
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013	Y	4017-081090-9001-000-000-	.00	270.63	4324	LEASE/RENT OF EQUIPMENT	21007
00000	007822	BANK OF AMERICA N A	07/31/2013	8/23/2013	Y	4017-081090-9001-000-000-	.00	168.00	4324	LEASE/RENT OF EQUIPMENT	21007
								CHECK TOTAL		8,969.38	
								CLASS TOTAL		8,969.38	



AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	005693	REZIN INC	3231	8/30/2013		4017-081090-3002-000-000-	.00	50.00	4332	PROFESSIONAL SERVICES	21009
						CHECK TOTAL		50.00			
00000	005874	ASCENT AVIATION GROUP INC	M108194	8/30/2013		4017-081090-5414-000-000-	.00	111.50	4334	MERCHANDISE FOR RESALE	21009
00000	005874	ASCENT AVIATION GROUP INC	198931	8/30/2013		4017-081090-5414-000-000-	.00	40,556.53	4334	MERCHANDISE FOR RESALE	21009
00000	005874	ASCENT AVIATION GROUP INC	199397	8/30/2013		4017-081090-5414-000-000-	.00	26,659.38	4334	MERCHANDISE FOR RESALE	21009
						CHECK TOTAL		67,327.41			
00000	007066	RAPPAHANNOCK ELECTRIC	1043-A	8/30/2013		4017-081090-5101-000-000-	.00	398.01	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	12304-A	8/30/2013		4017-081090-5101-000-000-	.00	86.23	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	31681-A	8/30/2013		4017-081090-5101-000-000-	.00	227.17	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	33812-A	8/30/2013		4017-081090-5101-000-000-	.00	200.94	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	34120-A	8/30/2013		4017-081090-5101-000-000-	.00	138.59	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	3420-A	8/30/2013		4017-081090-5101-000-000-	.00	630.94	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	3950-A	8/30/2013		4017-081090-5101-000-000-	.00	373.58	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	5447-A	8/30/2013		4017-081090-5101-000-000-	.00	25.97	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	56-A	8/30/2013		4017-081090-5101-000-000-	.00	261.16	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	59897-A	8/30/2013		4017-081090-5101-000-000-	.00	183.47	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	6848-A	8/30/2013		4017-081090-5101-000-000-	.00	1,588.23	4342	ELECTRICAL SERVICES	21009
00000	007066	RAPPAHANNOCK ELECTRIC	8795-A	8/30/2013		4017-081090-5101-000-000-	.00	51.82	4342	ELECTRICAL SERVICES	21009
						CHECK TOTAL		4,166.11			
00000	001474	WASHINGTON GAS -	2624-2-A	8/30/2013		4017-081090-5102-000-000-	.00	17.95	664341	HEATING SERVICES	21009
00000	001474	WASHINGTON GAS -	32647-A	8/30/2013		4017-081090-5102-000-000-	.00	29.23	664341	HEATING SERVICES	21009
00000	001474	WASHINGTON GAS -	8127-A	8/30/2013		4017-081090-5102-000-000-	.00	20.63	664341	HEATING SERVICES	21009
						CHECK TOTAL		67.81			
						CLASS TOTAL		71,611.33			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
21420	003802	DELTA AIRPORT CONSULTANTS	11-11138	8/30/2013		4085-081030-8801-000-073-	.00	11,826.21	664348	REHAB & RELOCATE SOUTH APRON	21009	
21429	003802	DELTA AIRPORT CONSULTANTS	10-12033	8/30/2013		4085-081030-8801-000-074-	.00	7,489.44	664348	MAINTENANCE FACILITY DESIGN	21009	
CHECK TOTAL								19,315.65				
CLASS TOTAL								19,315.65				

GALLONS OF TOTAL PRODUCT SOLD														Increase/ (Decrease) Over Prior Year		
Fiscal Year	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Over/ (Short)
July	22,131	23,509	28,082	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	1,105
August	24,807	26,762	27,600	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	(1,856)
September	22,804	26,767	27,763	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177		
October	24,327	34,004	35,891	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645		
November	22,480	21,332	36,267	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527		
December	19,261	11,139	21,518	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367		
January	12,601	18,199	24,778	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208		
February	14,724	17,036	29,183	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316		
March	21,563	25,421	25,862	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238		
April	16,011	23,431	24,297	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214		
May	19,589	27,861	31,703	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282		
June	20,628	27,196	31,353	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214		
Total	240,926	282,657	344,297	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	37,678	(751)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY														AVGAS			TRUCK			SARA				
Fiscal Year	FY 2007		FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		Increase/(Decrease)		AVGAS		TRUCK		SARA	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	TRUCK	SARA	TRUCK	SARA
July	34,543	9,863	40,729	11,729	33,940	8,784	20,896	8,381	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	984	121	2,358	3,209				
August	32,075	12,223	42,553	10,796	28,650	7,961	17,810	8,349	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	(747)	(1,109)	1,920	2,808				
September	31,692	8,723	27,033	14,078	29,983	7,000	23,054	6,027	20,674	6,901	5,013	1,720	13,529	5,648										
October	37,923	10,549	43,307	11,405	30,879	9,465	29,528	7,471	23,795	8,828	3,162	2,496	11,602	6,043										
November	30,433	10,473	37,402	7,535	23,637	4,645	20,924	5,370	18,459	7,734	2,374	2,225	18,795	6,732										
December	27,491	7,325	26,948	3,351	20,456	3,760	19,562	3,834	14,455	5,013	7,605	2,096	14,273	3,094										
January	30,017	6,352	19,851	5,150	16,692	3,764	17,365	4,005	19,156	3,952	13,661	2,949	17,876	3,332										
February	26,333	4,231	24,057	4,373	14,205	4,045	13,397	2,503	18,794	4,297	16,482	2,995	9,341	1,975										
March	21,496	8,573	18,723	6,279	21,670	6,763	17,077	6,285	22,797	6,797	13,285	3,837	9,293	3,945										
April	25,713	7,047	27,810	6,586	23,724	5,463	24,612	6,665	18,591	4,708	12,039	4,175	9,821	4,393										
May	33,423	11,619	31,346	8,037	20,546	6,362	24,932	6,768	24,154	5,353	22,495	6,014	16,227	5,055										
June	29,435	10,784	31,002	7,582	28,144	7,828	26,398	7,850	23,656	7,127	15,558	6,047	13,245	5,969										
Total	360,574	107,762	370,761	96,900	292,526	75,840	255,555	73,507	244,479	76,899	169,841	47,301	161,148	57,470	27,383	10,295	237	(988)	4,278	6,017				

RETAIL FUEL PRICE COMPARISONS	9/11/2013		
	Truck		Self Pump
	Jet-A	AVGAS	
<b>Landmark Aviation</b> Charlottesville, VA 434-978-1474 - <b>CHO</b>	7.10	7.08	<b>XXXXX</b>
<b>Dominion Aviation</b> Chesterfield Co, VA 804-271-7793 - <b>FCI</b>	5.57	6.75	<b>XXXXX</b>
<b>Potomac Highlands Airport Auth</b> Cumberland, MD 304-738-0002 - <b>CBE</b>	5.20	5.80	<b>XXXXX</b>
<b>Landmark Aviation</b> Frederick, MD 301-662-8156 - <b>FDK</b>	5.99	6.55	5.80
<b>Rider Jet Center</b> Hagerstown, MD 1-866-326-4447 - <b>HGR</b>	6.55	5.75	5.70
<b>Landmark Aviation</b> Leesburg, VA 800-336-0219 - <b>JYO</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>ProJet Aviation</b> Leesburg, VA 703-889-8558 - <b>JYO</b>	5.99	<b>6.50</b>	<b>XXXXX</b>
<b>APP Jet Center</b> Manassas, VA 866-459-5387 - <b>HEF</b>	5.99	6.30	<b>XXXXX</b>
<b>Dulles Aviation</b> Manassas, VA 888-835-9324 - <b>HEF</b>	5.95	6.20	<b>XXXXX</b>
<b>Aerosmith Aviation</b> Martinsburg, WV 304-262-2507 - <b>MRB</b>	5.99	6.55	<b>XXXXX</b>
<b>Shen Valley Airport Commission</b> Weyers Cave, VA 540-234-8304 - <b>SHD</b>	5.99	6.33	<b>XXXXX</b>
<b>Winchester Aviation</b> Winchester, VA <b>OKV</b>	6.00	6.35	5.95 Phillips Card <b>5.55</b>
<b>AVERAGE PER GAL</b>	<b>6.03</b>	<b>6.38</b>	<b>XXXXX</b>