

MEETING MINUTES

SHAWNEELAND SANITARY DISTRICT ADVISORY COMMITTEE

DATE:

11/13/2023

TIME:

Mr. Van Meter called the meeting to order at 7:03 PM

LOCATION:

SSD Maintenance Building

IN ATTENDANCE

Present:

- Gary Bailey
- George D. Bishop, DTE
- Paul Gartner
- Hugh Van Meter
- Kevin Alderman – Ex Officio
- Joe Wilder – Ex Officio

Absent: Jeff Stevens

APPROVAL OF MINUTES

Mr. Bishop, DTE, moved to approve the May 1, 2023, meeting minutes as presented. Mr. Gartner Seconded the motion. No discussion and motion to approve the May 1, 2023, minutes was approved unanimously.

2024 SSDAC MEETING DATES

Mr. Hugh Van Meter was selected to Chair the final meeting of his term. Mr. Van Meter has been a dedicated SSDAC member for several years and his understanding and knowledge of the area has proven invaluable.

- The following dates for the 2024 SSDAC meetings were presented:
- February 5, 2024
- May 6, 2024
- August 5, 2024
- November 11, 2024

Mr. Bishop moved to accept dates as presented. Mr. Bailey seconded the motion. There was no discussion and the motion to accept the proposed dates passed unanimously.

MANAGER'S REPORT (SEE ATTACHED REPORT)

Cherokee Lake Sinkholes:

- Repairs were completed on October 11, 2023. Repairs took 8 days and were completed by Frederick County's on-call contractor, General Excavation, Inc.
- Most of the material used was on-site material. The access road was constructed from material purchased from the quarry.
- Total cost of the project was \$28,429.94 and the funds for the project came from Line item 16-8108-3010-000-000 Other Contractual Services of the current fiscal budget.

Sickle Bar Mowing:

- Mowing for the season is almost complete.
- 1991 Case tractor suffered mechanical failure for an extended period during the summer.
- Repairs totaled \$4,758.03 and have been an ongoing issue.

Tree Removal:

- Tree contractor removed 8 additional trees from the Right of Way for the SSD.
- Ongoing issue as trees continue to die.
- Staff to begin cutting dead and/or dying trees in November.
- Wood will be left in safe spots on the Right of Way for residents to collect for their use.
- Citizens should call the SSD office for locations.

Inclement Weather Preparation:

- Staff is prepared for the first snowfall of the season. Materials to treat roads are stocked.
- Staff will be onsite for winter weather events.
- Residents reminded that vehicles are not to be parked in any Right of Way.

- Any vehicle parked in a manner that hinders snow removal will be towed at the owner's expense.
- Emergency parking for residents is available at both mail houses, and in the small parking lot on the north side of the old mail house at the Rosenberger Lane entrance to Shawneeland.
- Staff thank residents in advance for their cooperation.

Mail House Light Poles:

- Light poles at both mail locations have been repaired and upgraded to LED lighting.
- New LED lighting will emit more greater light and have a longer lifespan.

Drainage Culverts:

- Staff will be replacing deteriorated and damaged drainage culverts throughout the winter as the weather permits.
- Damaged and/or deteriorating culverts will be evaluated to provide the most effective drainage possible.

ANNUAL BUDGET REVIEW (SEE ATTACHED BUDGET DOCUMENTATION)

All 3 budget proposals were examined.

- There has been no fee increase since 2019 and there is no proposed fee increase in any of the budget proposals.
- Mail house roofing was discussed. Mr. Alderman states that shingles will cost approximately \$8,000 and metal roofing will cost approximately \$17,000.
- Mr. Alderman requests \$140,000 to replace obsolete equipment (a used 1-ton dump truck with a salt spreader and a plow, and a used tractor with sickle bar and bush hog).
- Mr. Van Meter questioned the draining of the lake to make repairs. Mr. Wilder stated it would cost tens of thousands of dollars and the SSDAC would have to vote to approve the expenditure request, after which the request would go back to Public Works.
- Additional sinkholes have opened, and the lake is still draining. Discussion about what to do about the lake was held and will continue to be held in the coming months to provide the residents with an opportunity to speak to the issue.
- Each budget proposal was studied. Following questions asked of Mr. Alderman, Mr. Bishop moved to accept the Equipment Purchase and Tar and Chip budget proposal from Staff. Mr. Bailey seconded the motion. During the discussion, Mr. Gartner mentioned driving many of the Trails himself to look at the condition of the roads. Although not seeing any damaged Trails, Mr. Gartner stated he would move forward with the Motion on the table. No further discussion and the Motion to approve the Equipment Purchase and Tar and Chip budget proposal passed unanimously.

2024 SSDAC CHAIRMAN SELECTION

The SSCAC tabled the Chairman selection until the February meeting as Mr. Van Meter is coming off the Advisory Committee and Mr. Stevens was unable to attend due to a work-related issue.

PUBLIC COMMENTS (3 MINUTES PER PERSON)

The following residents signed up to speak:

Ms. Melanie Curry:

- Commented on the need for a trash receptacle at the Maple Bus Stop.
- Spoke to the unsafe conditions at the bus stop with parking, people not paying attention to pedestrians, and tempers of parents/guardians flaring.
- States that the bus stop is unsafe due to the buses and private vehicles arriving/departing in a haphazard manner.

Micah Jacobs:

- Spoke to condition of the roads.

Bill Guy:

- Requests that steps be taken to revive the lake.

Jenny Guy:

- Speaks to lake issue – during COVID the lake was a source of great entertainment.
- Requests due consideration for lake plans.
- Asks if there is a plan for a pool over by the pond area.
- Compliments the SSD Maintenance Staff for keeping the area looking nice.

Jason Croasdale:

- Compliments the SSD Maintenance Staff on work being done.
- Requests information on the old mailboxes that have been replaced.
- Wants to use old parcel boxes as Library boxes for residents.
- Volunteered to lead the effort to install new Library boxes.

COMMITTEE MEMBER COMMENTS

- Mr. Van Meter agrees that the Maple Bus Stop is dangerous based on his personal observations.
- Mr. Bishop requests that residents include the SSDAC members on email sent to the Frederick County Public Schools Transportation Department.
- No further comments.

Meeting was adjourned.

