



FREDERICK COUNTY ELECTORAL BOARD

Mary Strenko
Kay Dawson
Lynnette Embree
343 Sunnyside Plaza Drive, Winchester, Virginia

Chairman
Vice-Chairman
Secretary
22603

Final Minutes Frederick County Electoral Board Monday, January 8, 2024

The Frederick County Electoral Board met on Monday, January 8, 2024. Those present were Chairman Mary Strenko, Vice-Chairman Kay Dawson, Secretary Lynnette Embree, Registrar Rich Venskoske and Senior Deputy Registrar Diane Lockhart.

Guests present: Sherry Long, Rick Miller and Delores Stottlemeyer.

- 1.) Chairman Mary Strenko called the meeting to order at 8:30 a.m.
- 2.) A motion to adopt the agenda with an amendment to move reorganization of the Electoral Board to #3 was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and passed unanimously.
- 3.) Secretary Lynnette Embree nominated Mary Strenko as Chairman of the Electoral Board. Vice-Chairman Kay Dawson seconded the nomination. The nomination passed unanimously.
- 4.) Secretary Lynnette Embree nominated Kay Dawson as Vice- Chairman of the Electoral Board. Chairman Mary Strenko seconded the nomination. The nomination passed unanimously.
- 5.) Vice- Chairman Kay Dawson nominated Lynnette Embree as Secretary of the Electoral Board. Chairman Mary Strenko seconded the nomination. The nomination passed unanimously.
- 6.) Secretary Lynnette Embree made a motion to approve the minutes of the November 20, 2023, meeting. Chairman Mary Strenko seconded the motion. The motion passed on a 2 – 1 vote. Vice-Chairman Kay Dawson refused to sign the minutes from November 20, 2023.
- 7.) Old Business:
 - a. ES&S has been doing warranty work on the DS200 machines. A new battery is needed for one of the machines. Registrar Venskoske will order a new battery.
 - b. Logic and Accuracy (L&A) testing will begin tomorrow, January 9, 2024, for the DS200 and Express Vote machines that will be used for Early Voting and in the Central Absentee Precinct. A total of six machines will have L&A testing on Tuesday, January 9, 2024 – three DS200 for CAP, one DS200 for early voting

and one spare DS200. And one Express Vote machine that will be used for Early Voting.

- c. Mr. Robert Liero has been appointed as the Shawnee District supervisor by the Frederick County Board of Supervisors. Mr. Liero will hold that position until the Special Election, which has been slated for Tuesday, November 5, 2024.
- d. Oaths for the 2024 Officers of Election will be given on Tuesday, January 23rd at 3:00 p.m., Wednesday, January 24th at 5:00 p.m. and Thursday, January 25th at 6:00 p.m. For those not able to attend any of these three days and times, oaths will be given individually.

8.) New Business:

- a. The Electoral Board reviewed the Officer of Election 2024 timeline. OOE training will be held the week of February 20th and be conducted by Registrar Rich Venskoske and Secretary Lynnette Embree.
- b. Early Voting for the March 5, 2024, Dual-Party Presidential Primary begins on Friday, January 19, 2024. Training for the OOE's participating in Early Voting will start on January 10, 2024.
- c. The Electoral Board discussed the number of folded and flat ballots to be ordered for the March 2024 Dual-Party Presidential Primary. Secretary Lynnette Embree made a motion to order 5% folded ballots and 30% flat ballots for the Primary. Vice- Chairman Kay Dawson seconded the motion and the motion passed unanimously.

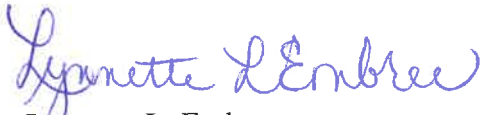
9.) Registrar Business:

- a. The VRAV regional meeting was held on Friday, December 15th in Loudoun County. This was a joint meeting of VRAV and VEBA. Vice- Chairman Kay Dawson shared some of her thoughts on the meeting.
- b. Absentee ballots for the March Primary will be done in-house and not by a third-party.
- c. Registrar Venskoske is working with Brian Davis from the Frederick County Public School system on delivery and pickup of the voting equipment for the March Primary. School will be in secession and will take some extra planning.

- 10.) A motion to go into closed session was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and passed unanimously.

- 11.) A motion to come out of closed session was made by Vice-Chairman Kay Dawson and seconded by Secretary Lynnette Embree. The motion passed unanimously with all members of the Electoral Board and Registrar Venskoske agreeing that the only item discussed was the applications for new Officers of Election.
- 12.) Vice- Chairman Kay Dawson made a motion to approve four applications for Officers of Election. The motion was seconded by Secretary Lynnette Embree and passed unanimously.
- 13.) The next Electoral Board meeting is scheduled for February 5, 2024, at 8:30 a.m.
- 14.) A motion to adjourn was made by Secretary Lynnette Embree and seconded by Vice- Chairman Kay Dawson. The motion passed unanimously. The meeting adjourned at 10:05 a.m.

Respectfully submitted,

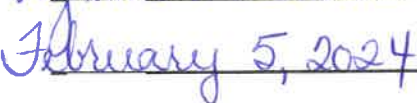


Lynnette L. Embree
Secretary

 Chairman

 Vice-Chairman

 Secretary

 Date