



## COUNTY of FREDERICK

Parks and Recreation Department

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### AGENDA

#### FREDERICK COUNTY COMMISSION FOR PARKS AND RECREATION

January 9, 2024

Board Room at Frederick County Administration Building  
107 North Kent Street, Winchester, VA 22601

#### Call to Order

#### Approval of November 21, 2023, Meeting Minutes

#### Adoption of Agenda

#### Old Business

None

#### New Business

1. Election of Officers
2. Policy Manual Review

Gary Longerbeam  
Stacy Herbaugh

#### Monthly Reports

#### Staff Report

Parks Division  
Recreation Division  
Planning Projects  
Administration

Cory Smith  
Andrew Keefauver  
Jon Turkel  
Stacy Herbaugh

#### Standing Committee Reports

None

#### Information Items

1. Frederick Heights Park  
A resident near Frederick Heights Park called with a concern about occupied vehicles parking overnight at Frederick Heights Park. This is the second call we have received on this issue. The caller was given the same course of action as the first, to call the Sheriff's

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Office. The resident felt this would not be sufficient and submitted a request for a gate to be installed. Staff is seeking guidance on the request.

2. Sherando Park Warrior Entrance Swing Set

A commission member requested staff to consider adding two bays to the Northwest Sherando Park swing set. Staff visited the site and are uncertain if adding to the existing swing set will conflict with the open play field. Staff recommends re-evaluating the request once the field is established to see where additional swings would best fit.

3. Sherando Park Warrior Entrance Parking Expansion

Staff is seeking guidance on the commissions interest in pursuing parking expansion for the Warrior Drive entrance parking lot at Sherando Park. Overview of the area and concept drawings are attached. (Attachment 1). The cost breakdown is as follows:

- Road Section: \$107,899 (Seek 100% VDOT Recreation Access Funds)
- Parking Option A: \$163,168 (Permeable Pavers, 47 Spaces, Funding Required)
- Parking Option B: \$127,220 (Asphalt, 38 Spaces, Funding Required)

Adjournment