



## COUNTY of FREDERICK

Parks and Recreation Department

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# MEMO

**To:** Parks and Recreation Buildings and Grounds Committee  
**From:** Jon Turkel, Assistant Director *JMT*  
**Subject:** Buildings and Grounds Committee Meeting  
**Date:** September 27, 2023

The Buildings and Grounds Committee is scheduled to meet at 10am on Tuesday October 3, 2023, in the Board of Supervisors Executive Session Meeting Room, County Administration Building, 107 N. Kent St. Winchester, VA 22601. Agenda includes:

### Action Items:

1. Capital Improvement Plan (CIP)  
Staff is seeking a recommendation for the 2024-2025 CIP and has developed a draft CIP for consideration. (Attachment 1). Guidance for development of the proposed CIP encouraged only including projects that might feasibly be funded/accomplished in the next 5 years.
2. Rose Hill Park  
Staff met with Museum of the Shenandoah Valley (MSV) to discuss additional recreation opportunities at Rose Hill Park. Any additional recreation demand at the park would require additional parking spaces and MSV approval. Staff will present conditions for that approval and seek a recommendation from the committee.

### Information items:

1. Project Updates

### Other Business

**DRAFT 2024 CIP**

	FY25	FY26	FY27	FY28	FY29	
1 Community Center	\$ 1,100,000		\$ 11,660,000	\$ -	\$ -	\$ 12,760,000
2 Sprayground Clearbrook Park	\$ 481,500			\$ -	\$ -	\$ 481,500
3 SH Park Area 3 Development	\$ -	\$ 514,022		\$ 3,626,430	\$ -	\$ 4,140,452
4 Old Charlestown Road Park	\$ 3,862,740	\$ -	\$ -	\$ -	\$ -	\$ 3,862,740
5 Abrams Creek Greenway		\$ -	0	\$ 190,750	\$ 1,960,000	\$ 2,150,750
	\$ 5,444,240	\$ 514,022	\$ 11,660,000	\$ 3,817,180	\$ 1,960,000	\$ 23,395,442
		3% Adjust	6% Adjust	9% Adjust	12% Adjust	

**1 Community Center**

- 2 Full Size Indoor Basketball Courts
- Auxillary Gym Turf Court
- Multipurpose Room
- Weight Rooms
- Reception & Site Supervisor Office

**Subtotal:** \$11,000,000  
 Design & Engineering: 10% \$1,100,000  
**Total:** \$12,100,000

\*Based on Comparable (Rockingham Co)

**2 Sprayground CB Park**

Standalone Multifeature Sprayground \$450,000  
 Design & Engineering 5% \$31,500  
**Total:** \$481,500

**3 SH Park Area 3 Development**

Road & Parking: \$820,000  
 Softball Fields \$747,000  
 Softball Field lighting \$620,000  
 Soccer Fields: \$580,000  
 Restroom & Utilities \$500,000  
 Landscaping \$60,000  
**Subtotal:** \$3,327,000  
 Design & Engineering: 15% \$499,050.00  
**Total:** \$3,826,050

\*Based on Inflation Adjusted Master Plan

**4 Old Charlestown Road Park Development**

Per Master Plan \$3,862,740

**5 Abrams Creek Trail Phase 2**

\$1,750,000  
 Design & Engineering \$175,000  
**Total:** \$1,925,000