



FREDERICK COUNTY ELECTORAL BOARD

Craig Lambert
Kay Dawson
Lynnette Embree
107 N. Kent Street, Suite 102, Winchester, VA

Chairman
Vice-Chairman
Secretary
22601-5039

Final Minutes Frederick County Electoral Board Friday, April 21, 2023

The Frederick County Electoral Board met on Friday, April 21, 2023. Those present were Chairman Craig Lambert, Vice-Chairman Kay Dawson, Secretary Lynnette Embree, and Registrar Rich Venskoske.

Guests included Sherry Long and Rodney Wine.

- 1.) The meeting was called to order at 8:30 a.m. by Chairman Craig Lambert.
- 2.) Chairman Craig Lambert asked that we include Public Comments as an addition to the agenda. A motion to adopt the agenda with the addition of Public Comments was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and unanimously approved.
- 3.) A motion to approve the minutes from the March 7, 2023; March 28, 2023; April 12, 2023; and April 14, 2023, meetings was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and unanimously approved.
- 4.) A motion to move into closed session to discuss personnel matters was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and unanimously approved.
- 5.) A motion to come out of closed session was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and unanimously approved. The members of the Electoral Board and the Registrar agreed that the only matter discussed in closed session was the personnel matters upon returning to open session.
- 6.) A motion to postpone the approval of the list of Officers of Election for the June 20, 2023, Republican Party Primary was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and passed unanimously.
- 7.) Old Business:
 - a. Registrar Venskoske gave an update on the turnout, expenses, issues, canvass, and miscellaneous items related to the April 11, 2023, Special Election for Gainesboro Supervisor.

8.) New Business:

- a. The Electoral Board agreed to order one hundred folded ballots for the mailing of absentee ballots for the June 20, 2023, Republican Party Primary and two hundred folded ballots for the Back Creek District as that race is contested.
- b. The Electoral Board also agreed to order ballots equal to forty percent (40%) of the voting population for the June 20, 2023, Republican Party Primary.

9.) Registrar Business:

- a. Registrar Venskoske gave the Electoral Board an update on the qualification deadline delay as one candidate from Senate District 1 had not yet completed their paperwork by the April 6, 2023, deadline.
- b. The ballot on demand printers have arrived and are ready for early voting beginning on May 4, 2023.
- c. Registrar Venskoske gave an update on the progress being made at the new Sunnyside office.

10.) Public Comments:

- a. Rodney Wine made comments regarding the proxy letter from the Frederick County Republican Committee chair Ben Weber.
- b. Sherry Long commented about the consideration of half-days for Officers of Election.

11.) Vice-Chairman Kay Dawson made a motion that the Electoral Board move into closed session to discuss the applications for Officers of Election. Secretary Lynnette Embree seconded the motion. The motion passed unanimously.

12.) A motion to come out of closed session was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson and unanimously approved. The members of the Electoral Board and the Registrar agreed that the only matter discussed in closed session was the personnel matters upon returning to open session.

13.) A motion to approve eleven (11) applications for Officers of Election was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson and passed unanimously.

14.) The next meeting of the Frederick County Electoral Board will be Monday, May 1, 2023, at 4:30 p.m.

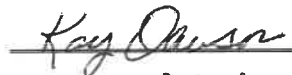
- 15.) A motion to adjourn was made by Secretary Lynnette Embree, seconded by Vice-Chairman Kay Dawson, and passed unanimously. The meeting was adjourned at 10:49 a.m.

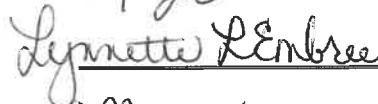
Respectfully submitted,




Lynnette Embree, Secretary

_____ Chairman

 Vice-Chairman

 Secretary

 Date