



FREDERICK COUNTY ELECTORAL BOARD

Marie Straub

Chairman

Craig Lambert

Vice-Chairman

Lynnette Embree

Secretary

107 N. Kent Street, Suite 102, Winchester, VA

22601-5039

Final Minutes

Frederick County Electoral Board

Tuesday, October 4, 2022

The Frederick County Electoral Board met on Tuesday, October 4, 2022. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Lynnette Embree, Registrar Rich Venskoske, Deputy Registrar Diane Lockhart and guests Mary Strenko and Rodney Wine.

- 1.) The meeting was called to order at 4:33 p.m. by Chairman Marie Straub.
- 2.) A motion to adopt the agenda as printed was made by Craig Lambert, seconded by Lynnette Embree, and unanimously approved.
- 3.) A motion to approve the minutes from the September 6, 2022, Electoral Board meeting was made by Craig Lambert, seconded by Lynnette Embree, and unanimously approved.
- 4.) Old Business:
 - a. Registrar Venskoske advised that construction/build-out for the new Sunnyside office has not seen any activity for the past two weeks and the timeline for completion is the end of March 2023.
 - b. As of this date, there have been approximately 558 people who have voted In-person.
 - c. Registrar Venskoske is hoping for 174 Officers of Election for the November general election.
- 5.) New Business:
 - a. Training for the November 2022 Officers of Election will be held the week of October 24th.
 - b. Training materials are in the process of being updated.
 - c. Letters will be sent three members of each party asking them to serve on the Risk-Limiting Audit Committee should Frederick County be one of the jurisdictions chosen to participate this year.

6.) Registrar Business:

a. The Registrar gave miscellaneous updates.

7.) The next meeting of the Frederick County Electoral Board will be Wednesday, November 9, 2022, at 12:00 p.m. which will be the start of our Canvass.

8.) Chairman Marie Straub adjourned the meeting at 5:40 p.m.

Respectfully submitted,

Lynnette Embree, Secretary

Marie Straub Chairman

G M Vice-Chairman

Lynnette L Embree Secretary

November 18, 2022 Date