



## FREDERICK COUNTY ELECTORAL BOARD

Marie Straub

Chairman

Craig Lambert

Vice-Chairman

Lynnette Embree

Secretary

107 N. Kent Street, Suite 102, Winchester, VA

22601-5039

### Final Minutes

#### Frederick County Electoral Board

Tuesday, September 6, 2022

The Frederick County Electoral Board met on Tuesday, September 6, 2022. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Lynnette Embree, Registrar Rich Venskoske, Deputy Registrar Diane Lockhart and guests Lisa Callanan, Gayle Ferreira, Kay Dawson, Charla Quimby, Mary Strenko and Rodney Wine.

- 1.) The meeting was called to order at 4:30 p.m. by Chairman Marie Straub.
- 2.) A motion to adopt the agenda as printed was made by Craig Lambert, seconded by Lynnette Embree, and unanimously approved.
- 3.) A motion to approve the minutes of the August 8, 2022, Electoral Board meeting was made by Craig Lambert, seconded by Lynnette Embree, and unanimously approved.
- 4.) Old Business:
  - a. Registrar Venskoske advised that construction/build-out for the new Sunnyside office has not yet started.
  - b. A portion of the ballots ordered for the November 8, 2022; general election has been received. Over 51,800 ballots, which equates to 70% of the total registered voters in Frederick County, have been ordered.
  - c. Starting today, the Virginia Department of Elections will be mailing new voter registration cards to all registered voters in Virginia.
- 5.) New Business:
  - a. The final date for the canvass, for the November 8<sup>th</sup> Election will be on Monday, November 14<sup>th</sup> as Friday, November 11<sup>th</sup> is a holiday. On November 15<sup>th</sup> the Virginia Department of Elections will notify those who will be participating in a Risk-Limited Audit (RLA). A Risk-Limited Audit is conducted at least once every five years. If Frederick County is selected, the RLA would occur on November 17<sup>th</sup> or November 18<sup>th</sup>.

b. New envelopes for 2A and 2B are at the printers.

c. Early voting begins on September 23, 2022.

6.) Registrar Business:

a. A discussion regarding Same Day Registration was held.

b. The training manuals for Officers of Election are in the process of being updated.

7.) The next meeting of the Frederick County Electoral Board will be Tuesday, October 4, 2022, at 4:30 p.m.

8.) Chairman Marie Straub adjourned the meeting at 5:36 p.m.

Respectfully submitted,

Lynnette Embree, Secretary

Marie Straub Chairman

GFV Vice-Chairman

Lynnette Embree Secretary

October 4, 2022 Date