

Frederick County Public Works

SWPPP Checklist

The following items to be verified at the pre-construction meeting:

- SWPPP to be signed by operator or duly authorized representative
- SWPPP identifies contractor and/or subcontractor responsible for implementing and maintaining control measures (“Qualified Personnel”)
- SWPPP includes a narrative of the construction project along with a pollution prevention plan that addresses potential pollution generating activities. Please see Part II-B.-4 of the VA CGP for more details
- SWPPP includes a copy of the general VPDES permit for discharges of stormwater from construction activities.
- SWPPP includes a legible site plan for updates on land disturbance, pollutant sources, location of surface waters, location of support activities, etc. Please see Part II-B.-1-e of the VA CGP for more details
- SWPPP includes qualifications for *all* Qualified Personnel
- SWPPP includes delegation of authority from Operator to *all* Qualified Personnel
- SWPPP includes copy of permit coverage letter. A laminated copy will also be needed to post at the front of the job site along with a Site Notice. The site notice should include the VAR10 permit #, a main site contact with their phone number, location of the SWPPP, and name of the project.
- SWPPP includes copy of *signed* registration statement
- SWPPP identifies downstream impaired waters, exceptional waters and waters with an applicable TMDL WLA (*inspections required once every four (4) business days or once every five (5) business days and no later than 24 hours after a measurable storm event*)
- SWPPP includes an amendment, land disturbance, and lot log (if the site is scheduled to construct single family or townhomes).
- SWPPP includes a copy of the site inspection report which will be used by the qualified personnel.

Free online training available at:

<https://mostcenter.org/courses/erosion-and-sediment-control-construction-sites>

Questions? Contact Olivia Bryan at 540-722-8216 (Olivia.Bryan@fcva.us)