COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

ADMINISTRATIVE MEMO #22-03

To: CPMT Chairs, CSA Coordinators, and Report Preparers
From: Preetha Agrawal, Information Technology Director
CC: Scott Reiner, Executive Director
Date: June 2, 2022

Subject: Service Names for Private Day Special Education – Fiscal Year 2023

As a result of the need to develop a fiscal impact analysis for the new standardized rate-setting model for private day special education (per the state budget language awaiting the Governor/s approval), there is a need to make changes to the LEDRS Service Names for this service.

Beginning with purchase orders for the 2022-2023 school year (any purchase orders for services beginning on or after August 1, 2022), the Service Name Private Day School (26) shall no longer be active/accepted. A new set of Service Names and Codes will be issued in conjunction with the upcoming training on the rate-setting process and all Purchase Orders for the new (2022-2023) school year need to be entered after the training is complete. The new coding is being disseminated to the various "front-end' software systems (e.g, Thomas Brothers) so they can add the new codes to their systems.

This issue will be discussed in detail at the upcoming training events so you are strongly encouraged to attend one of those sessions.

NOTE: Under the current budget language, the actual implementation of the new rate structure is delayed until July 1, 2023. You may, therefore, continue to establish your contracts with providers for the upcoming year as the rate-setting process will not be in effect until next year.

Please contact the OCS Office at 804-662-9815 or csa.office@csa.virginia.gov for additional information.

Thank you for your cooperation.