CPMT Meeting Minutes: Monday, May 23, 2022

The Community Policy and Management Team (CPMT) met in the 1st Floor Conference Room at 107 N Kent St, Winchester, VA 22601 on May 23, 2022.

The following members were present:

- David Alley, Private Provider Representative, Grafton Integrated Health Network
- Dr. Michele Sandy, Frederick County Public Schools
- Tamara Green, Frederick County Department of Social Services
- Jerry Stollings, 26th District Juvenile Court Service Unit
- Jay Tibbs, Frederick County Administration
- Leea Shirley, Lord Fairfax Health District
- Denise Acker, Northwestern Community Services Board

The following members were not present:

- None

The following non-members were present:

- Jacquelynn Jury, CSA Coordinator
- Robbin Lloyd, CSA

Call to Order: Dave Alley called the meeting to order at 1:05 pm.

Introductions: Members and nonmembers of the team introduced themselves.

OCS Audit Entrance: The Audit Entrance Conference was conducted by Annette Larkin who gave a brief introduction of the virtual audit process. Ms. Larkin noted that the audit cases reviewed will be categorized by primary mandate type. A letter will follow this entrance conference requesting documentation required to validate the audit, giving CPMT a 2-week window for submission. Once the audit is complete, a draft report with results will be provided to Frederick County and an exit conference will be scheduled. CPMT has 2 weeks to provide a formal written response following the conclusion of the exit conference.

Adoption of Agenda: Dr. Michele Sandy made a motion to adopt the May agenda; Jay Tibbs seconded; CPMT approved.

Consent Agenda: The following items were included in the Consent Agenda for CPMT's approval:

- April 25, 2022- CPMT Minutes
- Budget Request Forms – Confidential Under HIPPAA

Dr. Michele Sandy made a motion to approve the April Minutes, Leea Shirley seconded, CPMT approved. Dr. Michele Sandy made a motion to approve the May Budget Request forms, Jerry Stollings seconded, CPMT approved.

Adoption to Convene to Executive Session: On a motion duly made by Tamara Green and seconded by Leea Shirley, the CPMT voted unanimously to go into Closed Executive Session to discuss cases confidential by law as permitted by Section §2.2-3711 (A) (4) and (15) and in accordance with the provisions of 2.2-5210 of the Code of Virginia.

Executive Session:

- Parental Agreement Extension Update

Adoption of Motion to Come Out of Executive Session: Leea Shirley made a motion to come out of Closed Session and reconvene in Open Session; Jerry Stollings seconded; CPMT approved.

Motion and Roll Call Certification of Executive Session: Jay Tibbs made a motion, seconded by Jerry Stollings, to Certify to the best of each Frederick County CPMT member's knowledge (1) the only public business matters lawfully exempted from open meeting requirements and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Jay Tibbs	Aye
Jerry Stollings	Aye
Leea Shirley	Aye
Denise Acker	Aye
Michele Sandy	Aye
Tamara Green	Aye
David Alley	Aye

Adoption of Motion to Approve Items Discussed in Executive Session: Jerry Stollings made a motion to address the 5 items noted in the Executive Session at next month's meeting, Denise Acker seconded; CPMT approved. The 5 areas to address:

a. Review Parental Agreement Policy
b. Discuss protocol for AMA discharge
c. Discuss case management roles for "On Notice" cases
d. Discharge Planning
e. CPMT Escalation process

Committee Member Announcements:

- Dr. Michele Sandy announced that an individual was hired to start in August as the Private Placement Specialist for FCPS. This individual will replace Jamison Olinger whose last day was May 27, 2022.
- David Alley mentioned that on June 1, Grafton will be opening a new facility in Minnesota.
- Jerry Stollings informed the team about Victim and Offender Reconciliation, a new service available starting July 1, offered by Wellness 8. . The service can be provided to CSU involved individuals to provide mediation between victims and offenders. Successful mediation could divert cases from court.

CSA Report:

- April 2022 Financial Report- Tabled until June due to time constraints
- Service Gap Survey – Tabled until June due to time constraints

Old Business:

- FY23 Contract Status- Tabled until June due to time constraints

New Business:

- Private Day School Rate Setting- Tabled until June due to time constraints
- FC Virginia Enhanced Maintenance Assessment Tool (VEMAT)- LDSS is implementing a new policy beginning July 1 for all foster care youth in locally approved foster homes to be assessed for an Enhanced Maintenance payment. The VDSS has encouraged local departments to make this

change for several years, with CFW localities following behind. Each youth placed in a CFW home will be assessed using the VEMAT, a standardized tool required by VDSS. CSA funds are used to pay enhanced maintenance when youth are not eligible for IV-E funding. The CSA Coordinator requested approval of Enhanced Maintenance payments for those youth identified through the VEMAT assessment. Jerry Stollings made a motion to approve enhanced maintenance payments beginning July 1, to CFW placed youth where indicated by the VEMAT, Leea Shirley seconded; CPMT approved.

- CPMT Private Provider Rep Renomination- Nominations for Private Provider and Parent Representatives on CPMT occur biannually on even numbered years. David Alley, Private Provider Representative of Grafton Integrated Health Network has indicated a willingness to continue in this role. Dr. Michele Sandy made the motion to nominate Mr. Alley to continue on the CPMT as the Private Provider Rep, Jay Tibbs seconded; CPMT approved.

Informational Items:

- None.

Assigned Tasks:

- The CSA Coordinator will include the following in the June agenda: 5 discussion topics resulting from Executive session, May tabled items, and CSA survey discussion.

Next Meeting: The next CPMT meeting will be held Monday, June 27, 2022, at 1:00 pm in the 1st Floor Conference Room.

Adjournment: Dr. Michele Sandy made a motion to adjourn, Leea Shirley seconded, and the motion was approved. The meeting was adjourned at 3:10 pm.

Minutes Completed By: Robbin Lloyd