

FREDERICK COUNTY CPMT AGENDA

May 23, 2022
1:00 PM
107 N Kent St
Winchester, VA
1st Floor Conference Room

Agenda

- I. Introductions
- II. Adoption of Agenda
- III. Consent Agenda
 - A. April Minutes
 - B. Budget Request Forms
- IV. OCS Audit Entrance Conference (Virtual) Annette Larkin
- V. Executive Session
 - A. Parental Agreement Update/Discussion
- VI. Committee Member Announcements
- VII. CSA Office Business Jackie Jury
 - A. April Financial Report
 - B. Service Gap Survey
- VIII. Old Business Jackie Jury
 - A. FY23 Contract Status
- IX. New Business
 - A. Private Day Rate Setting
 - B. FC VEMAT
 - C. CPMT Private Provider Representative Renomination
- X. Informational Items
 - A. None
- XI. Assigned Tasks
- XII. Next CPMT Meeting
 - June 27, 2022, 1:00-3:00pm, 1st Floor Conference Room
- XIII. Adjourn

****Instructions for Closed Session:**

- Motion to convene in Executive Session pursuant to 2.2-3711(A)(4) and (15), and in accordance with the provisions of 2.2-5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the Family Assessment and Planning Team and the Child & Family Team Meeting process, and whose case is being assessed by this team or reviewed by the Community Management and Policy Team
- Motion to return to open session-
- Motion that the Frederick County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Roll Call Affirmation
- Motion to Approve cases discussed in Executive Session

CPMT Meeting Minutes: Monday, April 25, 2022

The Community Policy and Management Team (CPMT) met in the 1st Floor Conference Room at 107 N Kent St, Winchester, VA 22601 on April 25, 2022.

The following members were present:

- Dr. Michele Sandy, Frederick County Public Schools
- Jerry Stollings, 26th District Juvenile Court Service Unit
- Jay Tibbs, Frederick County Administration
- Leea Shirley, Lord Fairfax Health District
- Denise Acker, Northwestern Community Services Board

The following members were not present:

- Tamara Green, Frederick County Department of Social Services
- David Alley, Private Provider Representative, Grafton Integrated Health Network

The following non-members were present:

- Jacquelynn Jury, CSA Coordinator

Call to Order: Dr. Michele Sandy called the meeting to order at 1:05 pm.

Introductions: Members and nonmembers of the team introduced themselves.

Adoption of Agenda: Jay Tibbs made a motion to adopt the April agenda; Denise Acker seconded; CPMT approved.

Consent Agenda: The following items were included in the Consent Agenda for CPMT's approval:

- March 28, 2022- CPMT Minutes
- Budget Request Forms – Confidential Under HIPAA

Leea Shirley made a motion to approve the March Minutes, Jay Tibbs seconded, CPMT approved.

Leea Shirley made a motion to approve the March Budget Request forms, Denise Acker seconded, CPMT approved.

Adoption to Convene to Executive Session: On a motion duly made by Jerry Stollings and seconded by Denise Acker, the CPMT voted unanimously to go into Closed Executive Session to discuss cases confidential by law as permitted by Section §2.2-3711 (A) (4) and (15) and in accordance with the provisions of 2.2-5210 of the Code of Virginia.

Executive Session:

- Parental Agreement Extension Update
- IFT Decision

Adoption of Motion to Come Out of Executive Session: Jerry Stollings made a motion to come out of Closed Session and reconvene in Open Session; Leea Shirley seconded; CPMT approved.

Motion and Roll Call Certification of Executive Session: Jay Tibbs made a motion, seconded by Jerry Stollings, to Certify to the best of each Frederick County CPMT member's knowledge (1) the only public business matters lawfully exempted from open meeting requirements and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Jay Tibbs	Aye
Jerry Stollings	Aye
Leea Shirley	Aye
Denise Acker	Aye
Michele Sandy	Aye
Tamara Green	Not Present
David Alley	Not Present

Adoption of Motion to Approve Items Discussed in Executive Session: Denise Acker made a motion to approve the items discussed in Executive Session; Leea Shirley seconded; CPMT approved.

Committee Member Announcements:

- Dr. Michele Sandy announced that an individual was hired to start in August as the Private Placement Specialist for FCPS. This individual will replace Jamison Olinger whose last day is May 27, 2022.

CSA Report:

- March 2022 Financial Report-
 - Monthly Net Expenditures- \$370,052.52 or 9% of the total allocated, including Protected and SpEd WrapAround Funds.
 - Year to Date Net Expenditures- \$2,386,779.78 or 58% of the total allocated, including Protected and SpEd WrapAround Funds.
 - Remaining- \$1,749,695.71 or 42% of the total allocation or \$1,576,874.12 excluding SpEd Wrap Funds. Local match was Year to Date \$960,053.33.
 - Protected Funds- \$34,655.00 spent, \$25,525.00 remaining with \$17,325.00 encumbered.
 - SpEd Wrap Funds: \$125,669.75 spent, \$49,291.30 remaining with \$85,055.00 encumbered. Another allocation of \$106,612.26 was requested of which \$53,078.56 was initially released.
 - Youth Served: 124 total
 - 88 in Community Based Services
 - 20 in Private Day School
 - 18 in Congregate Care
 - 18 in TFC
 - OCS Audit – OCS Auditors confirmed receipt of the audit materials and noted the review will likely begin in early May.
 - CSA UR/CQI Specialist- The Board of Supervisors (BOS) approved the appropriation of funds to hire for the position of UR/CQI Specialist under the CSA Office.

Old Business:

- HB 427/SB 435 Companion Bills- The bills changing requirements for Parent Representatives on FAPT or CPMT were passed and will be effective 7/1/22. The bills remove both limitations for Parent Representatives to sit on FAPT/CPMT and proposed language prioritizing individuals with lived experience. Added language will create a workgroup to consider best practices for attracting and retaining individuals to serve in those positions.
- HB 150- VFOIA- This bill was passed and will be effective 7/1/22, requiring local public bodies to post minutes online within 7 working days of final approval.

- HB 444- VFOIA- Bill passed, effective 7/1/22 which amends the current Electronic Meetings legislation to allow public bodies to hold virtual meetings with all members being remote during a state of emergency.
- HB 30/SB 30- Budget bill- Continued to Special Session for further review.
- DATA Parent Mentoring- A trial period of using DATA Parent Mentoring with a family ended unsuccessfully with a sibling group of 5 being placed in the custody of DSS. Feedback from FAPT and other professionals involved were provided to the team, as a request was made to attempt another trial of the service with a different family. Leea Shirley made a motion to utilize this service for a different family that had been identified by DSS. Jay Tibbs seconded, CPMT approved.

New Business:

- FY23 Contracts- CPMT agreed to delegate approval of contract renewals to the CSA Coordinator. CPMT discussed anticipation of rate increases due to the impact of the pandemic and current economic climate. Leea Shirley made a motion to delegate approval authority to the CSA Coordinator for contract renewals, identifying increases that fall outside of the average to bring to CPMT for review. Denise Acker seconded, CPMT approved.
- The FY23 Contract Renewals are anticipated to be sent out in mid-May. The CSA Coordinator offered several proposed amendments as follows:
 - APOS, Section 10- Provider will notify the Buyer within five (5) business days of the date the Provider is notified *by the Commonwealth of the provisional status*, regardless of the reason the license was made provisional.” replace underlined section with: “*by the licensing agent of the provisional status, or any equivalent downgrade in status for providers outside of Virginia,*”
 - APOS, Section 35- “Rate changes are allowed only during the renewal period *or as a result of State polices, legislation, DMAS adjustments*, or specific rate negotiations by both parties “, and must be agreed to and approved by CPMT.” add italicized section
 - SpEd, Addendum A, Section 12- Omit- Starts mid-sentence and was initially part of Section 11 of FY19’s contract which got revised. The remaining language wasn’t deleted and auto-formatted into its own section.
 - SpEd, Addendum A, Section 3G- Should be more specific. Authorized absences must have CSA Coordinator’s written approval to hold space up to 14 calendar days. Changed to requiring written approval between days 8-14 instead of the entire time of planned absence.
 - TFC, Addendum C- Request to add language requiring TFC parents to stay with child in ER. Currently, the following language is in the contract, “24/7 crisis intervention and support for both youth and treatment foster family”. CPMT agreed to add language to withhold funds for 10 days if the facility discharges a child during a crisis situation.
- DBHDS Mental Health Initiative Funding Memo- Mental Health Initiative (MHI) funding has been available to CSBs since FY 2000 to provide funding for youth with Serious Emotional Disturbances (SED) who are not mandated under CSA. As the Commonwealth continues to move toward preventing the need for acute and out of home care, the General Assembly approved recent changes to the budget amendment to allow more flexibility in the use of MHI funds. The language requires collaboration between the CSB and FAPT/CPMT to develop a funding plan which must be approved by CPMT. Denise Acker will present the plan for use of MHI funds at the next CPMT meeting for approval.

Informational Items:

- Guidance for CSA- Kinship Programs- On January 1, 2022, VDSS implemented a new kinship program named the “State-Funded Kinship Subsidy Program”. This program provides funding for maintenance payments to a relative caregiver or kinship guardian. This state funded program follows the implementation of the Federal KinGap program in 2018 which provides more enhanced support for youth who qualify. The guidance document outlines the differences between the two programs and eligibility for funding maintenance and/or services through CSA as it relates to each.
- 2021 CSA Outcomes Report- OCS released the CSA Annual Performance Measures Report for FY21 which measures statewide performance data using 7 key Indicators as reported through CANS measurements. Some noted key highlights are:
 - 2021 The utilization of Intensive Care Coordination (ICC) and Community-Based Services (CBS) has continued to increase, as it has over the last few fiscal years.
 - The FY2021 CANS cohort was the first completely contained within the COVID pandemic period. A smaller percentage of children with improvement was seen in the three CANS Domains measured, as compared to children whose first year of assessment was FY2019 or FY2020.
 - Foster care outcomes for FY2021 show slight, steady increases in the percentage of children in family-based placements and who exit to permanency over the last three fiscal years.

Assigned Tasks:

- The CSA Coordinator will complete the contract amendments Renewal Letter and send out to the CPMT members for reviewing.
- The CSA Coordinator will create a letter to submit to the Judge for the case discussed in Executive session explaining CPMT’s reasoning for the termination of the Parental Agreement and recommendation that the youth discharge home.

Next Meeting: The next CPMT meeting will be held Monday, May 23, 2022, at 1:00 pm in the 1st Floor Conference Room.

Adjournment: Leea Shirley made a motion to adjourn, Jay Tibbs seconded, and the motion was approved. The meeting was adjourned at 2:40 pm.

Minutes Completed By: Robbin Lloyd



Frederick County CSA Financial Update: April 2022

of Reports Submitted: 9

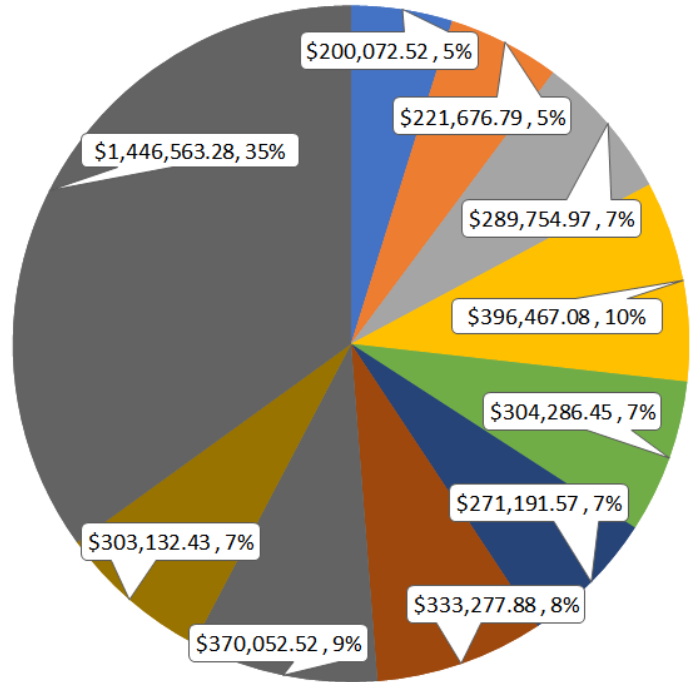
YTD Total Net Spent
with Wrap:
\$2,689,912.21 65%

YTD Local
Net:
\$TBD

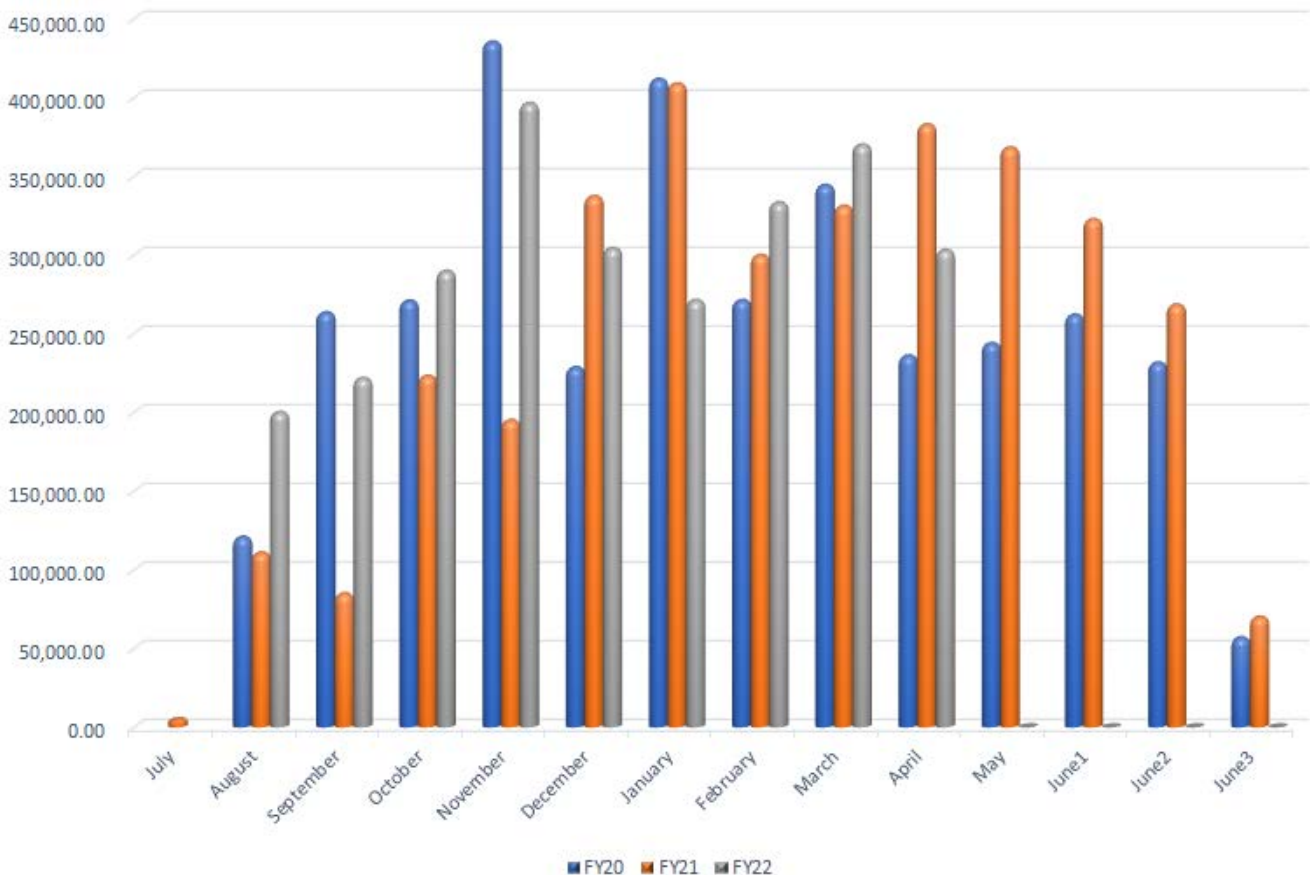
Total Remaining:
\$1,446,563.28 35%

Remaining w/o
Wrap: \$1,439,918.82

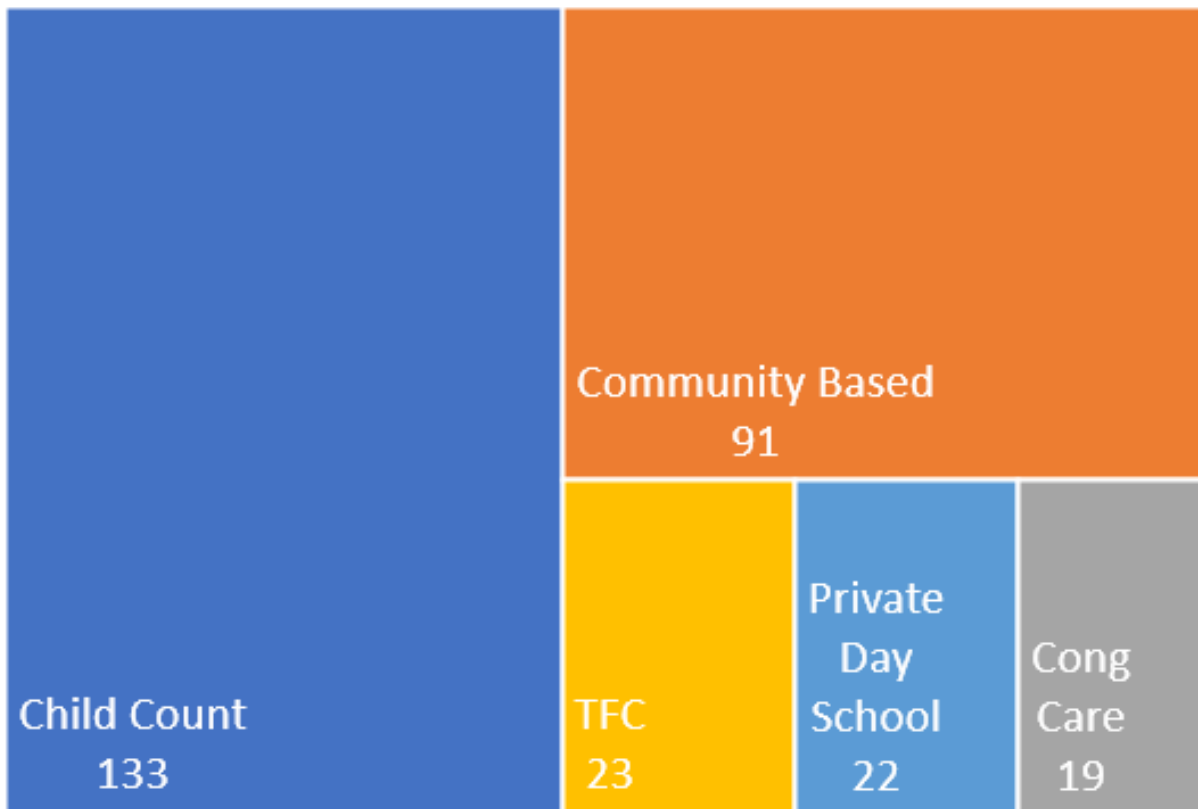
Monthly Expenditure



Monthly Net Expenditures



Placement Environment



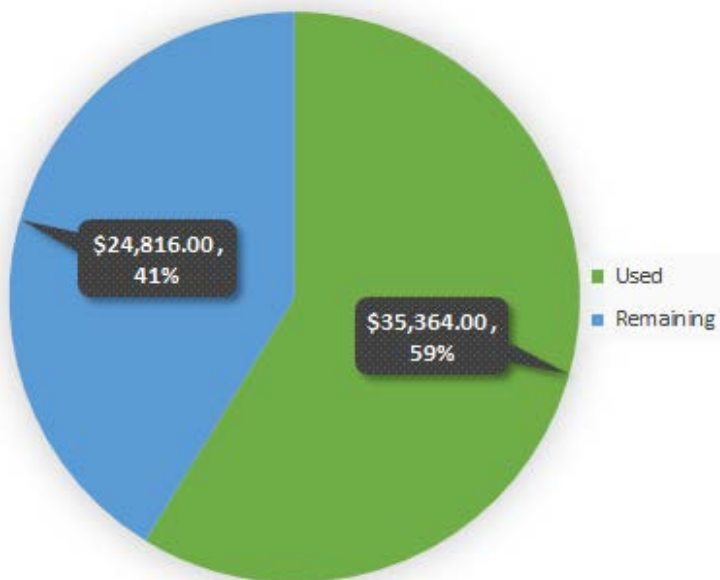
Unduplicated: Child Count, Congregate Care, Therapeutic Foster Care, Community Based Services

*Possible duplication of Private Day School students with youth in Congregate Care

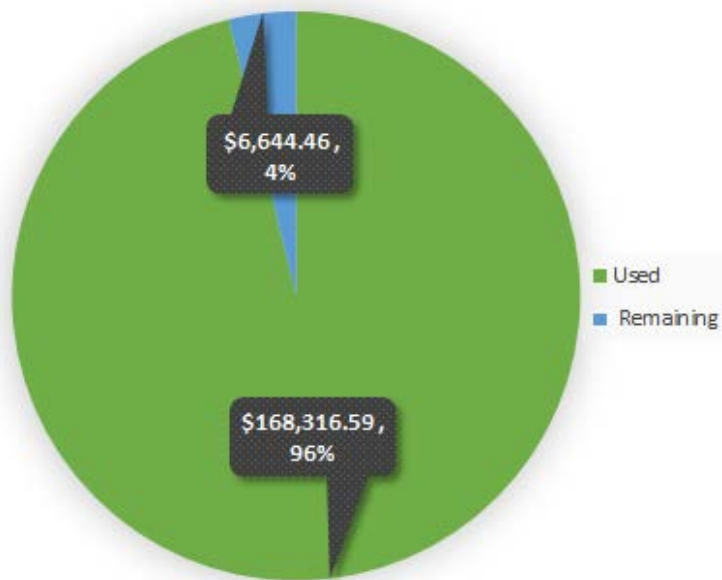
Protected Encumbered: \$22,430.00

SpEd Wrap Encumbered: \$43,770.00

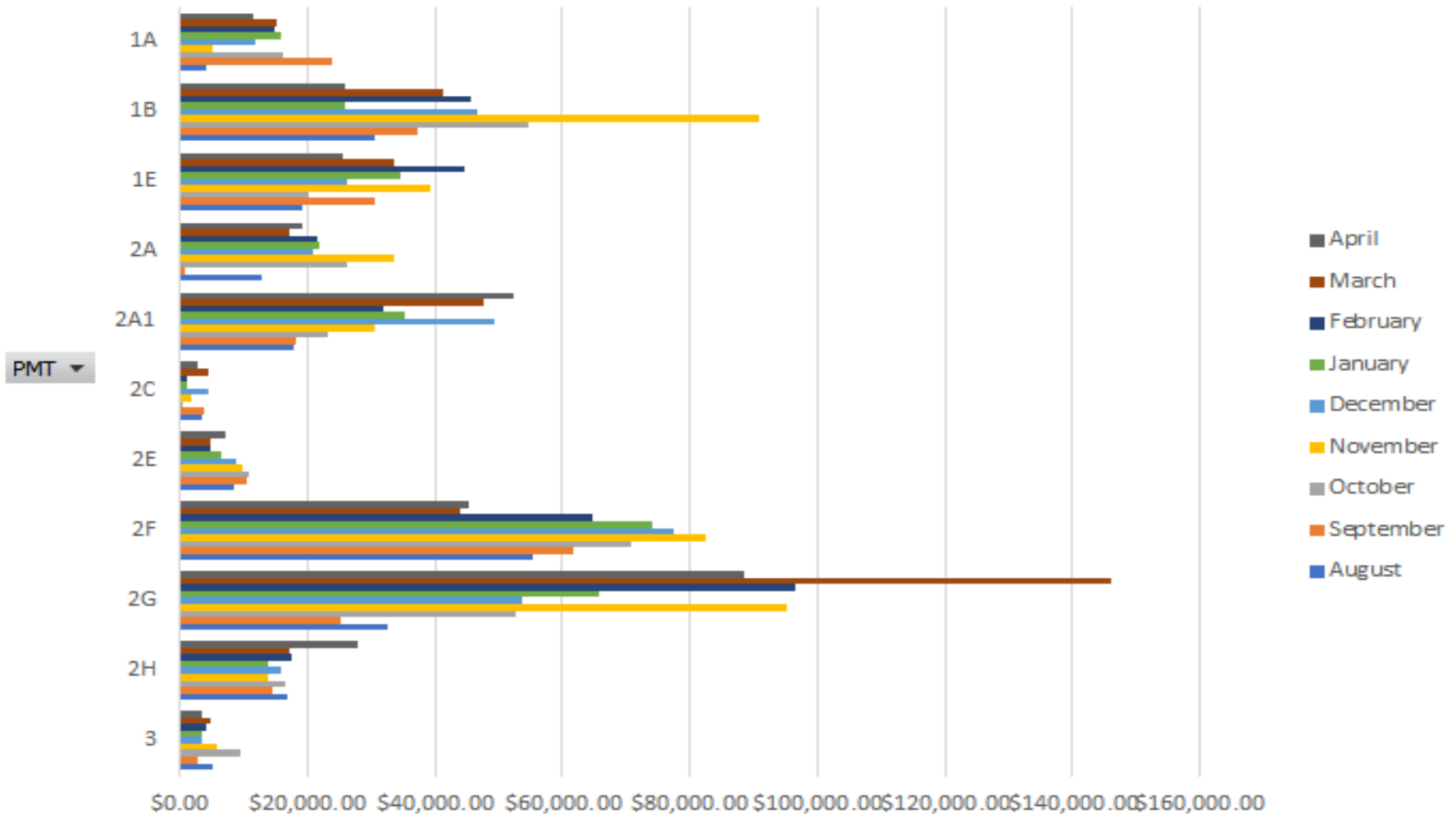
Protected Funds



SpEd Wrap



Primary Mandate Type Expenditures by Month



Primary Mandate Types (PMT):

1A- IV-E Congregate Care

1B- Non IV-E Congregate Care

1C- Parental Agreement Congregate Care

*PMTs from 1A-1C do not include Daily Education payment of congregate care placements

1E- Residential Education

*Includes all services for RTC IEP and Education only for all other RTC placements

2A- IV-E Treatment Foster Home

2A1- Non IV-E Treatment Foster Home

2A2- Parental Agreement Treatment Foster Home

2C- IV-E Community Based Services

*Only for youth placed in CFW Foster Homes

2E- Maintenance and Other Services

*Only Basic Maintenance and Daycare for youth in Foster Care

2F- Non IV-E Community Based Services

*Includes Daycare for youth not in Foster Care or IV-E CBS for youth placed in TFC or Cong Care

2G- Private Day School

2H- Special Education Wrap Around Services

3- Protected Funds

*NonMandated

Locality: Frederick
Contact: David Alley, CPMT Chair
E-mail: dalley@grafton.org
Phone: 540-535-9969

1) For FY 2022, are there any new gaps in services identified that were not reported in FY 2021?

Frederick County continues to struggle with residential treatment and acute psychiatric hospitalization as the primary identified service need. However, the need for evidence based interventions have surfaced over the past year. Although we have had MST, FFT, and PCIT available to us, there are waitlists ranging from weeks to a year for them now. Also missing in our community is short term out of home placement like a youth shelter or similar for youth coming in to foster care and need placement or even remove a child from a situation for a short period. Lastly, new Medicaid eligible services like mobile crisis, community crisis stabilization, 23 hour crisis, etc are not available in our area.

2) Have any of the gaps in services identified in FY 2021 been resolved in FY 2022?

No.

3) Have any of the barriers to providing services identified in FY 2021 increased or are there any new barriers identified for FY 2022?

New barriers identified are the increases in staff shortages to provide the services needed. This has created waiting lists and inability for families to access services when they are needed.

4) Have any of the barriers to providing services identified in FY 2021 decreased or been resolved completely?

No.

Upon completion, please save your changes and email this file as an attachment to Carrie Thompson (carrie.thompson@csa.virginia.gov) at the Office of Children's Services, no later than May 1, 2022.



Frederick County, Virginia

Comprehensive Services Act
107 North Kent Street, 3rd Floor
Winchester, VA 22601
Office: (540) 665-5688
FAX: (540) 535-2146

May 19, 2022

Mr. Michael Bollhoefer
Frederick County Administrator
107 N. Kent Street
Winchester, Virginia 22601

Dear Mr. Bollhoefer,

As CSA Coordinator of Frederick County, I am pleased to inform you that at the meeting on May 23, 2022, the CPMT re-nominated Mr. David Alley, Grafton Integrated Health Network, Case Management Administrator, by unanimous vote, to continue in the position of Private Provider Representative.

The Private Provider Representative is a mandated position on the CPMT. The State Code provides for both the private provider representative and the parent representative to be appointed by the Board of Supervisors. Appointments are for a two year term with members being eligible for reappointment. Traditionally, the Board of Supervisors has considered input on new appointments to the CPMT from the seated members.

Mr. Alley has been a Private Provider Representative since approximately July 2020. His participation on the CPMT has been collaborative, child and family focused, valuable and influential. He comes to us with high regard from those individuals who have worked with him.

The CPMT appreciates your consideration to reappoint Mr. David Alley to continue as the Private Provider Representative on the Frederick County CPMT.

Sincerely,

Jacquelynn Jury, MS, LPC
CSA Coordinator
Frederick County