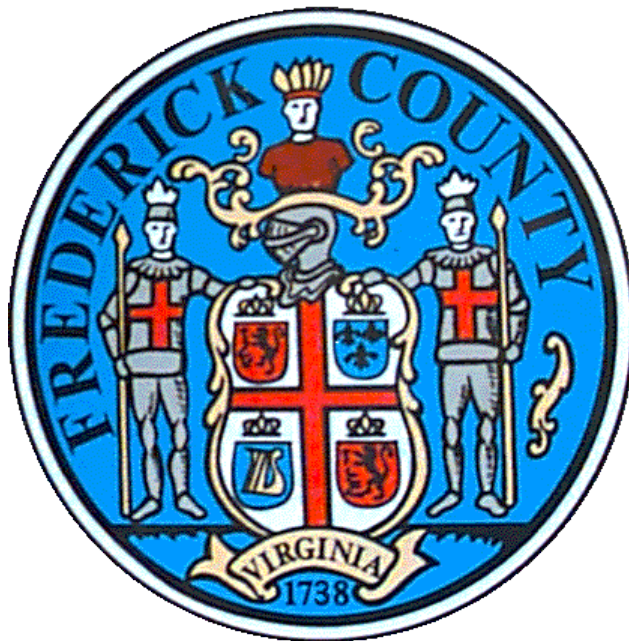


**APPLICATION PACKAGE
PERMANENT PUMP AND HAUL
SEWAGE DISPOSAL SYSTEM
Frederick County, Virginia**



Department of Planning and Development
107 North Kent Street
North Building, 2nd Floor
Winchester, Virginia 22601
Telephone: (540) 665-5651 - FAX: (540) 665-6395

Website: www.fcva.us

(Revised 8/15/11)

INSTRUCTIONS

A pump and haul system is defined as “any device or system in which a sewage holding tank is pumped out on a regular basis and the raw sewage is transported by motor vehicle by a contractor having a valid sewage handling permit to an authorized treatment plant. The term “pump and haul” includes all facilities and appurtenances necessary to collect and store the sewage for handling by a contractor having a valid sewage handling permit”.

In order to qualify for a permanent pump and haul the following criteria must be met:

1. The structure to be served is one of the following:
 - a. An existing dwelling that has no indoor plumbing and is converting to indoor plumbing, or where an existing onsite sewage system has failed;
 - b. An existing structure used as a place of worship;
 - c. An existing school structure;
 - d. An existing commercial structure; and
2. The Health Department has rejected an application for an onsite sewage system otherwise permitted under this chapter, or an off-site system;
3. All other options for a sewage system (i.e. off-site easement, boundary line adjustment) have been pursued and found unsatisfactory as evidenced by a denial letter issued by the Health Department and/or documentation that securing an easement or boundary line adjustment with a neighboring property owner is not possible (via sale or gift); and
4. There shall be no additional bedrooms or bathrooms added to the dwelling or structure as a result of the permitting of a permanent pump and haul system.

In accordance with Chapter 161 of the Code of Frederick County if a property does qualify to apply for a permanent pump and haul sewage disposal system it must be reviewed by and if appropriate, it may approved by the Frederick County Board of Supervisors. **Please note that approval of a permanent pump and haul system is not guaranteed.** If the system is approved and installed, the property owner is required to maintain a maintenance contract with a Hauler that is licensed in Frederick County. This Hauler is contracted by the property to provide necessary pump outs of the system as well as to ensure that the system is functioning properly. It should be noted that a pump and haul system can be costly to maintain due to the necessity of multiple monthly pump outs. The property owner or any perspective buyer of the property should contact a licensed Hauler to determine the potential monthly cost of the system. The property owner is also required to provide annual invoices verifying pump to the Virginia Department of Health (VDH) and the system must be inspected by the VDH every three years. There is a cost for the mandatory inspection that must be paid by the property owner.

Pump and Haul Application Checklist

To ensure that your Permanent Pump and Haul Permit is processed, please make sure that **ALL** of the following items are attached:

- _____ 1. One copy of the Pump and Haul Application.
- _____ 2. The application review fee.
(check made payable to "Frederick County Treasurer").
- _____ 3. Letter of request from the property owner.
- _____ 4. Comment sheet from the Virginia Department of Health.
- _____ 5. Documentation from the Virginia Department of Health regarding the need for a permanent pump and haul system.
- _____ 6. Documentation from the property owner that an off-site drainfield easement or boundary line adjustment has been pursued from all applicable adjoining properties.
- _____ 7. Completed Frederick County Sewage Handling Agreement.



**APPLICATION - PERMANENT PUMP AND HAUL
SEWAGE DISPOSAL SYSTEM
FREDERICK COUNTY, VIRGINIA**

Applicant/Agent: _____

Address: _____

_____ Phone Number: _____

Property Owner's Name (if different from applicant): _____

Address: _____

_____ Phone Number: _____

Contact Person (if different from applicant): _____

Phone Number: _____

Please list names of all owners, principals, and/or majority stockholders:

-PROPERTY INFORMATION-

Property Location (please give State Route # and name, distance and direction from intersection):

Name of the Subdivision (if applicable): _____

Magisterial District: _____ Total Property Acreage: _____

Property Identification Number (P.I.N.): _____

-PUMP AND HAUL INFORMATION-

1. The applicant hereby applies for a permit to remove and transport sewage from:

_____ to _____
(property address) (sewage treatment facility)

2. Justification for the pump and haul application: _____

3. Brief description of holding facilities (type, capacity, etc.): _____

4. Plans and specifications of holding facility (if required) prepared by: _____
(Engineer)

(address)

5. Name of Septic Hauler: _____

Hauler Address: _____ **Phone:** _____

Lord Fairfax District Hauler # _____ **DPOR#:** _____

Frederick County Hauler Permit #: _____

6. Quantity of sewage to be hauled per day: _____ **gallons. Cost per load:** _____

7. Route(s) of transport: _____

8. Time of day for transport: _____

9. Emergency response capability: _____

10. Disposition of Sewage: _____
(attach a copy of agreement with owner of receiving treatment facility)

I have read the material included in this package and understand what is required by the Frederick County and the Virginia Department of Health. I also understand that all required material will be complete prior to this application being scheduled for review by the Board of Supervisors.

Signature: _____ Date: _____

Signature: _____ Date: _____

-VIRGINIA DEPARTMENT OF HEALTH USE ONLY-

1. Contract with Hauler having a valid sewage handling permit: ____yes ____no

2. Receiving facility satisfactory? ____yes ____no

Comments: _____

3. Bonding and/or assurances approved by Bureau and Attorney General? ____yes ____no

Comments: _____

4. Plans and Specifications for storage facility satisfactory? ____yes ____no ____not required

5. Construction Permit issued for storage facility? ____yes ____no ____not required

6. Storage facility inspected? ____yes ____no

7. Recommended Pump and Haul Permit be issued? ____yes ____no

8. Authorize Pump and Haul to be issued:

Environmental Health Supervisor Signature

Date

Additional Comments: _____

-FREDERICK COUNTY USE ONLY-

Board of Supervisors Review: _____ Approved: ____yes ____no

Additional Information Requested: _____

Frederick County Requests the VDH to issue a construction permit for a permanent Pump and Haul System: ____yes ____no

REQUEST FOR PUMP AND HAUL COMMENTS



Virginia Department of Health

Mail to:

Virginia Department of Health
Attn: Environmental Health Supervisor
107 North Kent Street
Winchester, Virginia 22601
(540) 722-3480

Hand deliver to:

Virginia Department of Health
Attn: Environmental Health Supervisor
107 North Kent Street, Suite 201
Winchester, Virginia

Applicant: It is your responsibility to complete this form as accurately as possible in order to assist the agency with their review. Also, please attach one copy of the completed application form and all other pertinent information.

Applicant's Name: _____ Telephone: _____

Mailing Address: _____

Location of the property where the permanent pump and haul system is being requested:

VDH Comments:

-VIRGINIA DEPARTMENT OF HEALTH USE ONLY-

Date Received _____

Review Number 1 2 3 4 5 (circle one)

Date Reviewed _____

Revision Required _____

Date Approved _____

Signature & Date: _____

**** Please Return Form to Applicant****



FREDERICK COUNTY, VIRGINIA
SEWAGE HANDLING AGREEMENT FOR PUMP AND HAUL SYSTEM

_____ and _____
[Septic Hauler] [Property Owner(s)]
enter into this Contract with the County of Frederick, Virginia (the "County"), on this _____ day of _____, 20____.

WHEREAS, in consideration of the County's approval of a pump and haul permit for the property located at _____, PIN# _____, and to provide for sewage collection and disposal services for a pump and haul system and guarantee compliance with all applicable regulations concerning sewage collection and disposal services.

THE PARTIES AGREE as follows:

The Property Owner will maintain a contract with the specified Septic Hauler and will ensure that the system is being property pumped and that 24-hour call service is maintained for emergency service.

The Property Owner will submit annual invoices to the Virginia Department of Health verifying that the system is being property pumped.

The Property Owner will procure an inspection from the Virginia Department of Health every three years (from the date of permit issuance) to ensure that the system is in proper working order.

The Property Owner grants permission for employees of the County and the Virginia Department of Health to conduct routine field inspections of the system to ensure proper maintenance.

The Property Owner understands that violation of the conditions of the pump and haul permit or violation of any applicable regulations concerning sewage collection and disposal services may lead to the revocation of the pump and haul permit.

The Septic Hauler agrees to provide sewage pump and hauling services to the Property Owner at a cost of _____ per load and the Property Owner agrees to pay for such services according to such normal and commercially reasonable terms as the Septic Hauler may provide.

By: _____ VDH Sewage Handling Permit # _____
[Septic Hauler] Frederick County Septic Permit # _____
[owner/officer/authorized agent must sign for Septic Hauler] Date _____

By: _____ Date _____
[Property Owner]

By: _____ Date _____
[County of Frederick, Virginia]
[County Administrator or authorized agent must sign for County]

Board of Supervisors Approval Date _____