



FREDERICK COUNTY ELECTORAL BOARD

Marie Straub

Chairman

Craig Lambert

Vice-Chairman

Lynnette Embree

Secretary

107 N. Kent Street, Suite 102, Winchester, VA

22601-5039

Final Minutes

Frederick County Electoral Board

Tuesday, January 11, 2022

The Frederick County Electoral Board met on Tuesday, January 11, 2022. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Lynnette Embree, Registrar Rich Venskoske and Deputy Registrar Diane Lockhart.

- 1.) The meeting was called to order at 4:35 p.m. by Chairman Marie Straub.
- 2.) On motion from Vice-Chairman Craig Lambert and seconded by Secretary Lynnette Embree, the agenda was approved as printed.
- 3.) The Electoral Board reorganized due to a change in membership. Marie Straub will be Chair; Craig Lambert will be Vice-Chairman and Lynnette Embree will be Secretary.
- 4.) On motion from Vice-Chairman Craig Lambert and seconded by Secretary Lynnette Embree, the minutes from the November 16, 2021, were approved as printed.
- 5.) On motion by Secretary Lynnette Embree and seconded by Vice-Chairman Craig Lambert, Officers of Election were appointed for the 2022 election season. Motion approved unanimously.
- 6.) Old Business:
 - a.) Registrar Rich Venskoske advised the Board that Stephens City and Middletown were invoiced for a total of \$2,107.00 for the November 2021 election.
 - b.) Registrar Rich Venskoske reviewed the redistricting of Frederick County with the Electoral Board.
 - c.) Registrar Rich Venskoske also brought the Electoral Board up to date regarding the use of Sunnyside for early voting for the 2022 election season.
 - d.) Mr. Venskoske shared his final thoughts on the 2021 elections.

7.) New Business:

- a.) The VEBA Boot Camp will be held on Saturday, February 5, 2022, in Caroline County for new Electoral Board members.
- b.) At this time, it appears that there will be an additional eight new precincts in Frederick County after redistricting.

8.) Registrar Business:

- a.) Registrar Venskoske has been in discussion with the Frederick County Public School Administration regarding use of the schools for the 2022 election season.
 - b.) Round Hill Fire and Rescue has expressed concerns with their facility being used for elections. Registrar Venskoske is anticipating a possible venue change for that precinct. More information will be forthcoming as progress is made towards a resolution.
 - c.) Registrar Venskoske will meet with the Frederick County Finance Committee on Wednesday, January 19, 2022, to ask for additional money for redistricting costs. Mr. Venskoske will be asking for \$150,000 to cover the costs of the eight additional precincts and other costs for updating the current equipment.
 - d.) At this time, a State Primary on Tuesday, June 21, 2022, is not confirmed.
 - e.) Registrar Venskoske is considering have a mock election in March to assist new Chiefs and Assistant Chiefs in understanding their duties during the next election.
 - f.) Overtime was down in 2021 from 2020.
 - g.) Officers of election will see an increase in pay.
 - h.) Registrar Venskoske briefly discussed HB15 and HB35 and their impact on the Registrar's Office. He also mentioned SB3 – CAP reporting by precinct.
- 9.) The next meeting of the Frederick County Electoral Board will be held on Tuesday, February 15, 2022, at 4:30 p.m.
- 10.) Motion to adjourn was made by Vice-Chairman Craig Lambert, seconded by Secretary Lynnette Embree. The meeting adjourned at 5:57 p.m.

Respectfully,

Lynnette Embree, Secretary

Marie Straub Chairman

S M Vice-Chairman

Lynnette Embree Secretary

February 15, 2022 Date