



## FREDERICK COUNTY ELECTORAL BOARD

Marie Straub

Chairman

Craig Lambert

Vice-Chairman

Tom Reed

Secretary

107 N. Kent Street, Suite 102, Winchester, VA

22601-5039

### Final Minutes

Frederick County Electoral Board

Tuesday, November 16, 2021

The Frederick County Electoral Board met on Tuesday, November 16, 2021. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Tom Reed, and Registrar Rich Venskoske.

1. The meeting was called to order at 4:30pm by Chairman Marie Straub.
2. On motion from Vice-Chairman Craig Lambert and seconded by Secretary Tom Reed the agenda was approved as printed.
3. On motion from Vice-Chairman Craig Lambert and seconded by Secretary Tom Reed the minutes from October 14 and November 5, 2021, were approve as printed.
4. New Business
  - (a) Election Follow-up
    1. Voter turn-out was about as expected. With over 7500 early voters and just over 2300 Vote-by-Mail. Election turn-out was just over 56%.
    2. Expenses for the November General and Special Election ran at almost \$70,000 or \$1.89 per vote.
    3. There were no major issues at the polls or with any election equipment.
    4. The Canvas went smoothly with all Precinct Chief's providing detailed results.
    5. With new laws requiring CAP to preprocess, they worked three days prior to Election Day, Election Day and Friday, November 5<sup>th</sup>.  
Completing all results in a timely manner.
  - (b) The 2022 Elections Security Plan Review is a work in progress and will be addressed again next year.
  - (c) The 2022/2023 Electoral Board's budgets was reviewed with little change. The Electoral Board's budget is due to Finance by November 30<sup>th</sup>.

5. Other Business

(a) Next year's software upgrade to the DS200 Optical Scanners will include larger fonts on the print outs. Also discussed was replacing all old DS200 paper stock with fresh rolls by the next election.

6. Registrar Business

- (a) The 2022/2023 Registrar's budget was reviewed with little change. The Registrar's budget is also due to Finance by November 30<sup>th</sup>.
- (b) New precincts will add an additional cost between \$150,000 and \$200,000 to purchase additional election equipment, admin supplies, and precinct signs.
- (c) To remain a certified registrar within the state, the Registrar will have to complete his annual certification by June 30, 2022.
- (d) Redistricting for the county is still being worked on by GIS and County Admin and will be presented to the Board of Supervisors again next month for public hearing. As to when the state will finalize their portion is still up in the air.
- (e) Further discussion was centered around the challenge of meeting the needs for new precincts in time for a June Primary Election and the cost for as many as 40 additional Officers of Election.

7. No additional meetings are scheduled until January of 2022.

8. The meeting adjourned at 6:05pm.

Respectfully,

Tom Reed, Secretary

Marie Straub Chairman  
GZM Vice-Chairman  
Lynette Lembres Secretary  
1/11/2022 Date