



FREDERICK COUNTY ELECTORAL BOARD

Marie Straub

Chairman

Craig Lambert

Vice-Chairman

Tom Reed

Secretary

107 N. Kent Street, Suite 102, Winchester, VA

22601-5039

Final Minutes

Frederick County Electoral Board

Wednesday, August 11, 2021

The Frederick County Electoral Board met on Wednesday, August 11, 2021. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Tom Reed, Registrar Rich Venskoske and Deputy Registrar Diane Lockhart.

- 1) The meeting was called to order at 4:30 pm by Vice-Chairman Lambert.
- 2) On motion from Secretary Reed and seconded by Vice-Chairman Lambert, the agenda was approved as printed.
- 3) On motion from Secretary Reed and seconded by Vice-Chairman Lambert, the minutes from July 14, 2021, were approved as printed.
- 4) New Business
 - (a) Nathan Elson, the new Assistant Registrar, was introduced.
 - (b) Early Voting site format for the November Election within the County office building was not yet available but will be addressed in detail at our September meeting.
 - (c) Numbers of required Officer of Election individuals are being finalized.
 - (d) Officer of Election training was set for 3:00 pm, September 9, 2021, for individuals working Early Voting.
 - (e) The number of ballots for the November Election was determined to be 70% of registered voters as determined by individual precinct review.
 - (f) The Stephens City Special Election will have two individuals running for the two Town Council seats.
- 5) Other Business
 - (a) No update available on the status for the protentional Sunnyside location move of the Registrar's office.
The next meeting to be held on Monday the 23rd, to discuss finalizing plans.

(b) A possible ballot resolution for an Aquatic Center appears to not be included with a deadline date for inclusion approaching.

(c) Early voting will begin on September 17. It will take place at the County Administration building, in the hall outside the Board of Supervisors room and in the Registrar's office. ALL precinct election equipment established for the November 2021 Election is attached. In the future, new precincts requirements will be determined by increased County population.

6) Registrar Business

(a) Registrar will be out on medical leave beginning August 16 for two weeks.

(b) PPE will be available and provided as necessary on Election Day and Early Voting.

(c) Salary adjustment will need to be addressed for Poll Workers and Office Help after the first of the year, as Virginia Legislation passed new minimum wage laws.

(d) New Chief and Assistant Chief training manuals are being prepared and hope to be made available for the October OOE training. The Poll Workers' User Guide is also being updated to reflect the new ePollTAB software.

7) The next Electoral Board meeting has been scheduled for Friday, September 10, 2021, at 4:30 pm.

8) With no further business, the meeting adjourned at 5:35 pm.

Respectfully,



Tom Reed, Secretary

Maria Straub Chairman

G. H. Vice-Chairman

Tom Reed Secretary

9-10-21 Date

PRECINCT	PCT #	PCT BAG & TROLLEY	# EPBs	# 3 Box / Boxes	# 6 Box / Boxes	VOTING MACHINES	INSIDE SIGN BOARD	BLUE OUTSIDE SIGN BAG	PRIVACY BOOTH CASE	WHITE OUTSIDE STAND	Merlin	Blue Box Road Sign	Curb side Str Sign
RUSSELLS	101	1	2	1	1	2	1	1	1	1	1		1
GORE	102	1	2	1	1	2	1	1	1	1	1		1
KERNSTOWN	103	1	2	1	1	2	1	1	1	1	1		1
CEDAR CREEK	104	1	2	1	1	2	1	1	1	1	1		1
GAINESBOROUGH	201	1	2	1	1	2	1	1	1	1	1		1
ALBIN	202	1	2	1	1	2	1	1	1	1	1	1	1
REDLAND	203	1	2	1	1	2	1	1	1	1	1		1
NAIN	204	1	2	1	1	2	1	1	1	1	1	1	1
CLEAR BROOK	301	1	2	1	1	2	1	1	1	1	1		1
NEFF'S TOWN	302	1	2	1	1	2	1	1	1	1	1		1
WHITE HALL	303	1	2	1	1	2	1	1	1	1	1		1
CARPER'S VALLEY	401	1	2	1	1	2	1	1	1	1	1		1
SHENANDOAH	402	1	2	1	1	2	1	1	1	1	1		1
PARKIN'S MILL	403	1	2	1	1	2	1	1	1	1	1		1
ARMEL	404	1	2	1	1	2	1	1	1	1	1		1
STEPHENS CITY	501	1	2	1	1	2	1	1	1	1	1		1
NEWTOWN	502	1	2	1	1	2	1	1	1	1	1		1
CANTERBURG	503	1	2	1	1	2	1	1	1	1	1		1
MILLBROOK	601	1	2	1	1	2	1	1	1	1	1		1
ASH HOLLOW	602	1	2	1	1	2	1	1	1	1	1		1
GREENWOOD	603	1	2	1	1	2	1	1	1	1	1		1
CAP	CAP	0	0	1	0	2	0	0	0	0	0		0
Early Voting	Sat	1	3	0	0	1	1	0	1	1	1		1
TOTAL		22	45	22	21	45	22	21	22	22	22	2	22