



FREDERICK COUNTY ELECTORAL BOARD

Marie Straub
Craig Lambert
Tom Reed

Chairman
Vice-Chairman
Secretary
22601-5039

107 N. Kent Street, Suite 102, Winchester, VA

Final Minutes Frederick County Electoral Board Wednesday, July 14, 2021

The Frederick County Electoral Board met on Wednesday, July 14, 2021. Those presents were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Tom Reed, Registrar Rich Venskoske and Deputy Registrar Diane Lockhart.

- 1) The meeting was called to order at 4:30 pm by Chairman Straub.
- 2) On motion from Secretary Reed and seconded by Vice-Chairman Lambert, the agenda was approved as printed.
- 3) On motion from Secretary Reed and seconded by Vice-Chairman Lambert, the minutes from the May 12, 2021, monthly meeting and June 11, 2021, Canvass were approved as printed.
- 4) New Business:
 - (a) June Primary
 1. The turnout, as expected, was very low with a turnout of only 4.5% of voters.
 2. The expenses associated was just over fifteen dollars per vote.
 3. No major issues or problems were experienced, other than a reminder to confirm polling place access on election day.
 4. Canvass was without issue with limited absentee ballots received.
 5. New poll books program worked well and provided insight to operation for November election.
 - (b) As required by the state, a Split Precinct Waiver was unanimously approved by the Board of Supervisors and will be submitted to the state for their final approval.
 - (c) The Frederick County Voting System Security Plan was reviewed and approved by the Electoral Board.
 - (d) The Electoral Board Budget for 2021/2022 was reviewed as approved by the Board of Supervisors.

(e) A Special Election is to be held in Stephens City to fill two seats on the Town Council this Fall.

5) Other Business

(a) Early voting begins September 17, 2021, L&A is scheduled for September 14, 2021, with three EPB laptops and three DS200s. Two DS200s at Sunnyside and one for the Registrar's office.

(b) The Electoral Board approved special consideration for providing one DS200 to each precinct rather than two as an alternative suggested by the state due to expected turnout.

(c) Work will continue with DemTech on poll books to review available options for later implantation.

6) Registrar Business

(a)) The Registrar's budget was approved as submitted to the Board of Supervisors.

(b) State Registrar annual training program is scheduled for late August and early September.

(c) The number of ballots for the November General and Special Election was discussed, with numbers to be determined at August meeting.

7) The next meeting is scheduled for 4:30 pm, August 11, 2021, at Registrar's office.

Respectfully,



Tom Reed, Secretary

Mark J. Strank Chairman

[Signature] Vice-Chairman

Tom Reed Secretary

8.11.21 Date