



## COUNTY of FREDERICK

Parks and Recreation Department

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# MEMO

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**To:** Parks and Recreation Buildings and Grounds Committee  
**From:** Jon Turkel, Assistant Director *JWT*  
**Subject:** Buildings and Grounds Committee Meeting  
**Date:** January 28, 2021

The Buildings and Grounds Committee is scheduled to meet at 10am on Tuesday February 2, 2021 in the Board of Supervisors meeting room; 107 N. Kent St. Winchester, VA 22601.

Agenda includes:

Discussion Items:

1. Frederick Heights Park Directional/Location signage  
Following up on interest to provide a directional sign to the park from Senseny Road, staff has contacted VDOT for process information. Staff is seeking guidance on proceeding with a sign.

Informational Items:

1. Staff Updates
2. Other Business