

FREDERICK COUNTY CPMT AGENDA

January 25, 2021

1:00 PM

107 N Kent St

Winchester, VA

Microsoft Teams Video Conference

Microsoft Teams meeting

Join on your computer or mobile app

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Agenda

- I. Introductions
- II. Adoption of Agenda
- III. Consent Agenda
 - A. December Minutes
 - B. Budget Request Forms
- IV. Executive Session
 - A. September BRF
- V. Committee Member Announcements
 - A. COVID-19 Update Dr. Greene
 - B. Agency Announcements
- VI. CSA Report Jackie Jury
 - A. Financial Report
 - B. Special Education WrapAround Request Update
 - C.
- VII. Old Business Jackie Jury
 - A. Tabled until further Notice: Strategic Plan Update
 - B. Tabled until further Notice: Families First Prevention Services Integration Model
 - C. Tabled until further Notice: EBP Regional Learning Collaborative
 - D. Tabled until further Notice: Access to funding by Non-CSA youth
 - E. JLARC Study Update Jackie Jury/Michele Sandy
- VIII. New Business Jackie Jury
 - A. Administrative Memo #21-01
 - B. Legislative Bills
- IX. Assigned Tasks
- X. Next Meetings
 - CPMT February 22, 2021, via Microsoft Teams- See Memo for future dates
- XI. Adjourn

****Instructions for Closed Session:**

- Motion to convene in Executive Session pursuant to 2.2-3711(A)(4) and (15), and in accordance with the provisions of 2.2-5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the Family Assessment and Planning Team and the Child & Family Team Meeting process, and whose case is being assessed by this team or reviewed by the Community Management and Policy Team
- Motion to return to open session-
- Motion that the Frederick County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Roll Call Affirmation
- Motion to Approve cases discussed in Executive Session

CPMT Meeting Minutes: Monday December 21, 2020

The Community Policy and Management Team (CPMT) Committee met on December 21, 2020. Members participated via Microsoft Teams video conference.

The following members were present via Microsoft Teams video conference:

- Jay Tibbs, Frederick County Administration
- Tamara Green, Frederick County Department of Social Services
- Michele Sandy, Frederick County Public Schools
- Janie Grinnan, 26th District Juvenile Court Service Unit
- Denise Acker, Northwestern Community Services Board
- David Alley, Private Provider Representative, Grafton Integrated Health Network

The following members were not present:

- Dawn Robbins, Parent Representative
- Dr. Colin M. Greene, Lord Fairfax District Health Department

The following non-members were present:

- Jacquelynn Jury, CSA Coordinator
- Robbin Lloyd, CSA Account Specialist

Call to Order: Tamara Green called the meeting to order at 1:07pm.

Adoption of November Agenda: Jay Tibbs made a motion to adopt the December agenda; Michele Sandy seconded; CPMT approved.

Consent Agenda: The following items were put in the Consent Agenda for CPMT's approval:

- November 23, 2020 CPMT Minutes
- Budget Request Forms – Confidential Under HIPAA

Jay Tibbs made a motion to approve the Budget Request Forms as distributed and November minutes as amended, Michele Sandy seconded, CPMT approved.

Adoption to Convene to Closed Session: On a motion duly made by Michele Sandy and seconded by Jay Tibbs, the CPMT voted unanimously to go into Closed Executive Session to discuss cases confidential by law as permitted by Section §2.2-3711 (A) (4) and (15) and in accordance with the provisions of 2.2-5210 of the Code of Virginia.

Account of Executive Session:

- A. Case Update
- B. Parental Agreement – 6 month Allowance

Adoption of Motion to Come Out of Closed Session: Denise Acker made a motion to come out of Closed Session and reconvene in Open Session; Jay Tibbs seconded; the CPMT approved.

Motion and Roll Call Certification of Executive Session: Jay Tibbs made a motion, seconded by Michele Sandy, to Certify to the best of each Frederick County CPMT member's knowledge (1) the only public business matters lawfully exempted from open meeting requirements and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Jay Tibbs	Aye
Tamara Green	Aye
Michele Sandy	Aye
David Alley	Aye
Denise Acker	Aye
Janie Grinnan	Aye
Dawn Robbins	Not Present
Dr. Colin Greene	Not Present

Adoption of Motion to Approve Items Discussed in Executive Session: Tamara Green made a motion to approve the items discussed in Executive Session; Janie Grinnan seconded; CPMT approved.

Committee Member Announcements:

- None

CSA Financial Report:

- FY20 Year End Financial Report
- Initial allocation of \$3,427,024.00 including protected funds of \$16,442.00 of Special Education WrapAround (SpEd Wrap) funds
 - \$255,098.65 funds were not used for the year
- Three requests for additional SpEd Wrap funds were made:
 - 11/8/19 - \$45,631.63
 - 2/13/20 - \$89,743.45
 - 2/27/20 - \$55,555.55
 - \$175,039.00 or 84% of the total \$207,372.64 SpEd Wrap funds were used
- 84% of the \$34,011.00 total Protected Funds were used equaling \$28,457.42.
- Served 149 youth during the FY20.
 - 22 youth served in Congregate Care.
 - 14 youth served in TFC.
 - 117 youth served in the Community.
 - Average cost per youth, \$22,679.85
 - The report also included a summary breakdown pertaining to the Referral Source, Expenditure Code, Mandate Type and Service Placement Type of the youth served during the year.

Old Business:

- JLARC – Michele Sandy suggested this be discussed at the next meeting due to time constraints of team members and additional information expected from DOE.

New Business:

- Administrative Memorandum #20-12 informs the CSA localities that updated changes will be coming regarding supplemental allocation requests. They requests will be moved to electronic means. Funds will no longer be based on locality Base Match rates, but now utilize Effective Match rates.
- Connected Communities Early Bird Program – On November 23rd, 2020, CPMT approved the development of a new service to address the needs of a specific CSA youth. Connected Communities created the Early Bird program to provide morning support at a rate of \$35 per hour.
- FY21 Special Education WrapAround funds have been depleted. A request has been submitted for \$90,000 additional funds.
- OCS sent an email regarding terminology changes and the implementation of CANS by the Department of Social Services. DSS is changing the name of Ongoing and Foster Care Prevention categories to be called In Home Cases. DSS cases will now be split into classifications of In Home Cases and Youth in Foster Care. The CANS is an evidence-based tool that VDSS will begin using for all LDSS In Home Cases.

Review Assigned Tasks:

- JLARC discussion moved to next month's meeting.

Next Meeting: The next CPMT meeting will be held Monday, January 25, 2020 at 1:00 p.m. via video conference.

Adjournment: Michele Sandy made a motion to adjourn; David Alley seconded; the CPMT approved. The meeting was adjourned.

Minutes Completed By: Robbin Lloyd

Phase 1B Vaccine Allocation

Frontline Essential Workers (667,000+)

1. Police, Fire, Hazmat (95,000)
2. Corrections and homeless shelter workers (12,000 + #)
3. Childcare/K-12 Teachers/Staff (285,000)
4. Food & Agriculture (87,000)
5. Manufacturing (83,000)
6. Grocery store workers (76,000)
7. Public transit workers (15,000)
8. Mail carriers (USPS and private) (#)

Persons Age 75 and older (550,000)

People living in correctional facilities, homeless shelters, and migrant labor camps (25,000+ ## + ##)

Definition of Frontline Essential Workers - Workers who are in sectors essential to the functioning of society, are at substantially higher risk of exposure to SARS-CoV-2, and cannot work remotely

Phase 1C Vaccine Allocation

Other Essential Workers (1,600,000 + #)

1. Energy (70,000)
2. Water & Wastewater (2,500)
3. Housing Construction (223,000)
4. Food Service (325,000)
5. Transportation and Logistics (555,000)
6. IHE Faculty/Staff (#)
7. Finance (194,000)
8. IT & Communication (138,000)
9. Media (37,000)
10. Legal (49,000)
11. Public Safety (Engineers) (36,000)
12. Other Public Health Workers (#)
13. Officials needed to maintain continuity of government (#)

Persons age 65-74 (800,000)

Persons age 16-64 with a high risk medical condition or disability that puts you at increased risk for severe illness from COVID-19 (3,000,000 - overlap with other categories)

Definition of Other Essential Workers - Workers who are in sectors essential to the functioning of society and/or are at higher risk of exposure to SARS

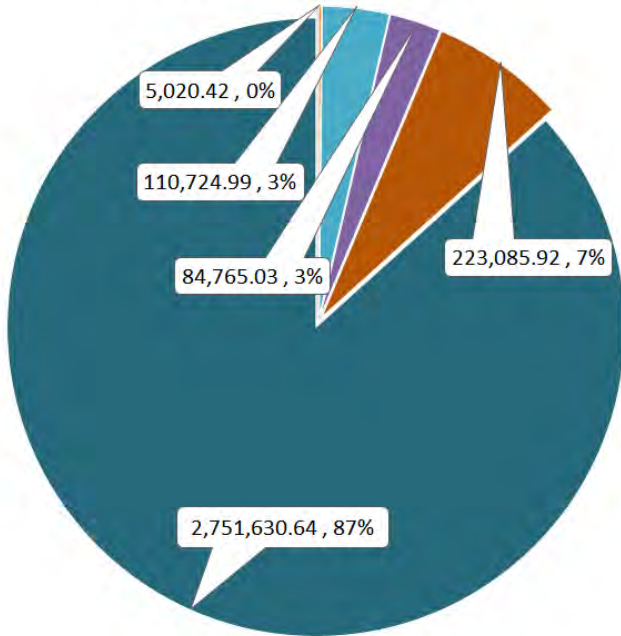


Frederick County CSA Financial Update: Q2 October-December 2020

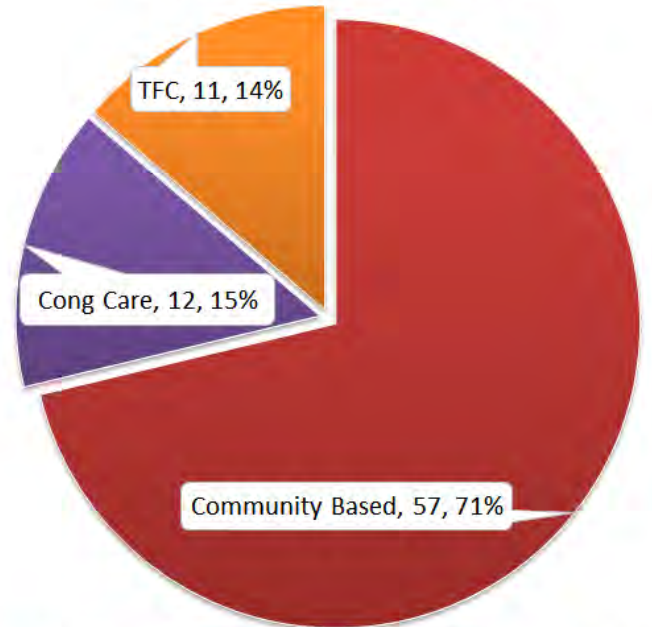
Number of Reports Submitted: 5

October 2020

% Used of Total Allocation



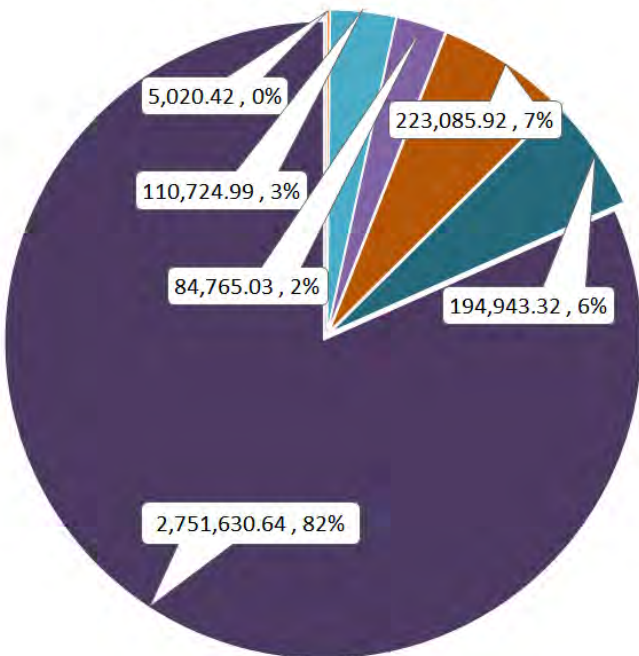
Placement Environment



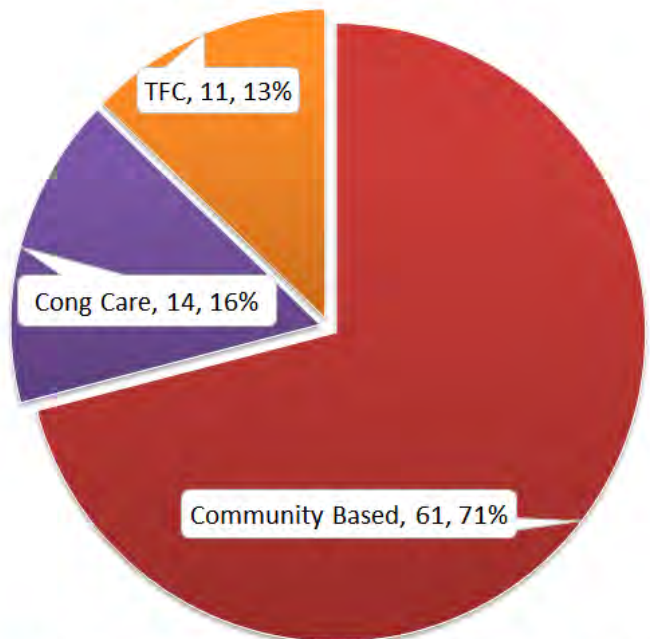
■ Community Based ■ Cong Care ■ TFC

November 2020

% Used of Total Allocation



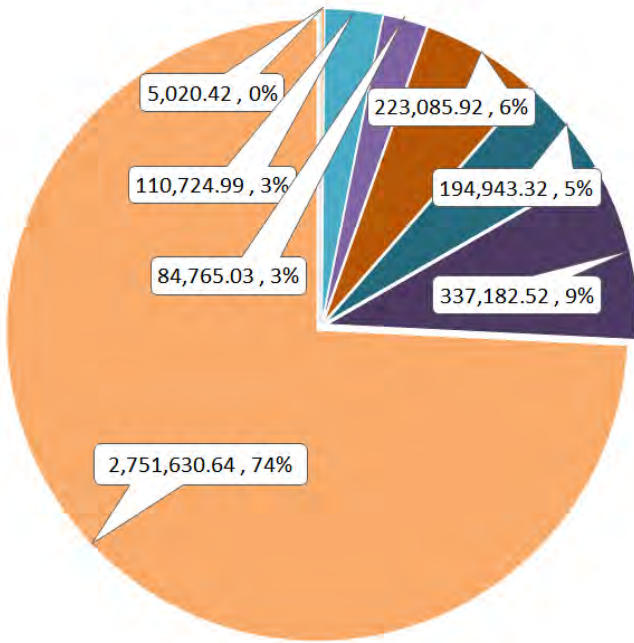
Placement Environment



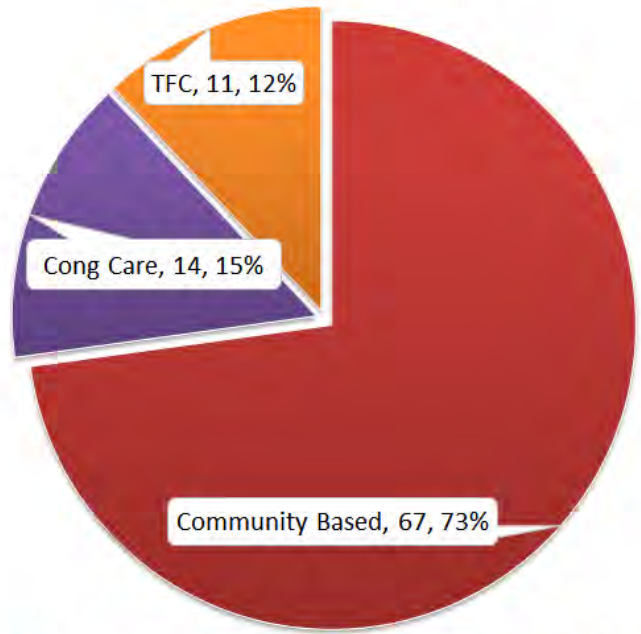
■ Community Based ■ Cong Care ■ TFC

December 2020

% Used of Total Allocation



Placement Environment

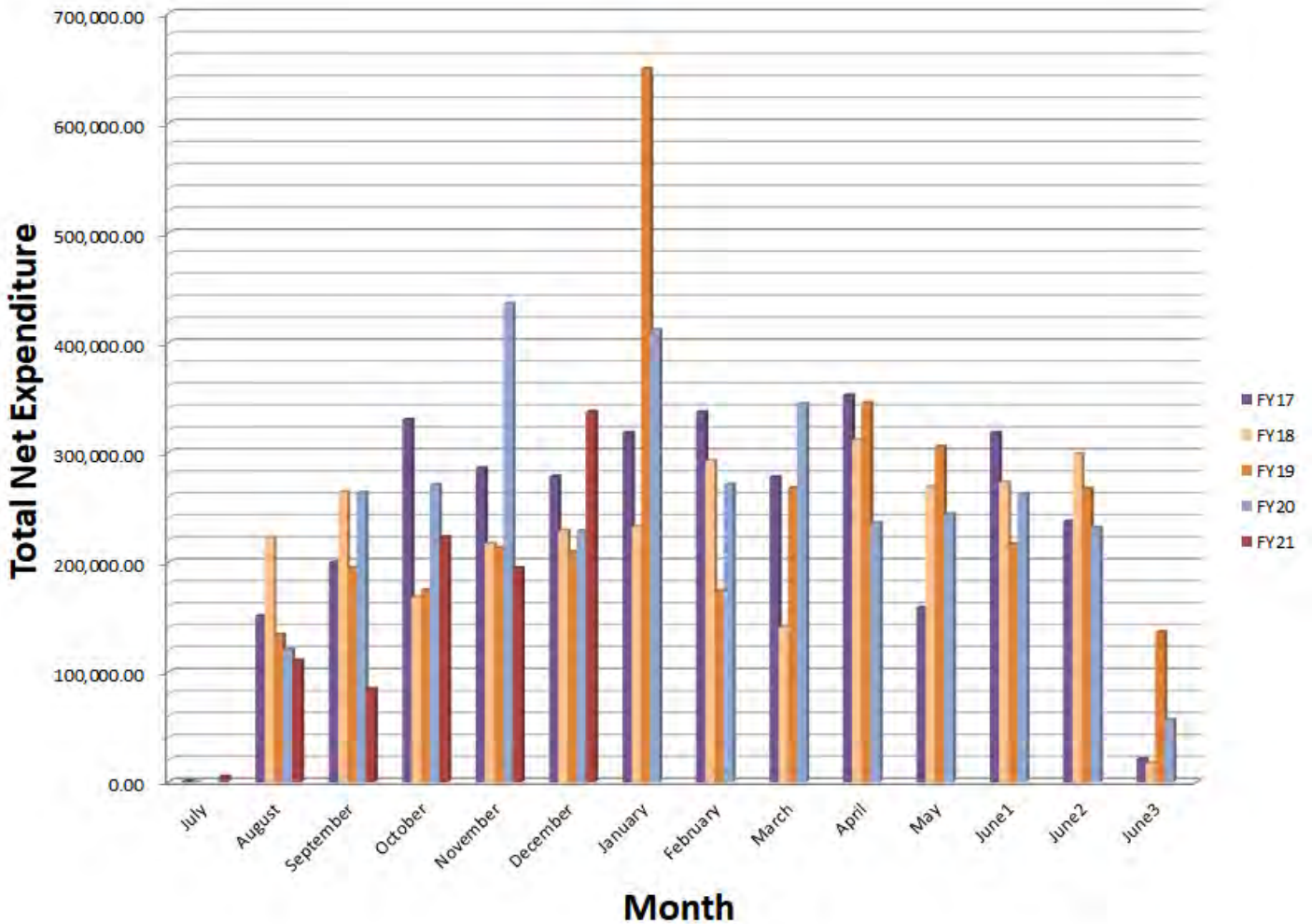


■ Community Based ■ Cong Care ■ TFC

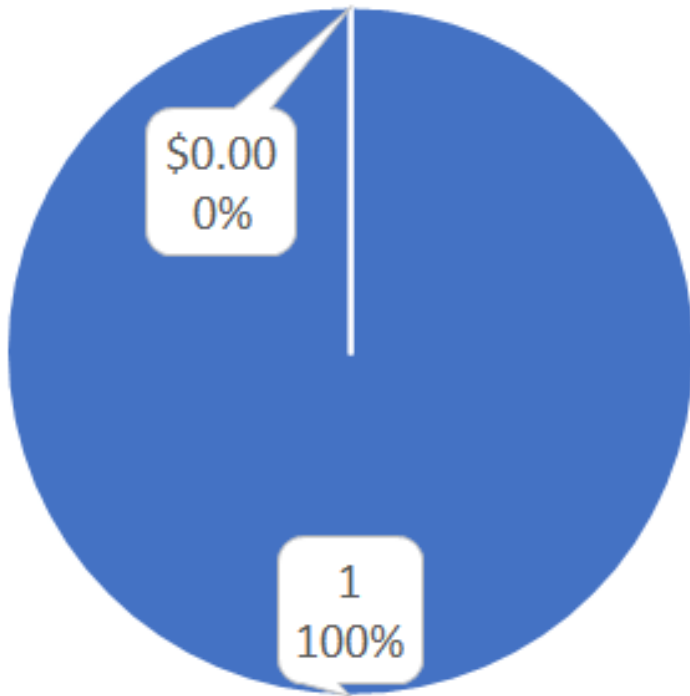
Remaining w/o Wrap:
\$2,705,991.51

Unduplicated Child
Count to Date: 92

YTD Net Spent with Wrap:
\$955,722.20



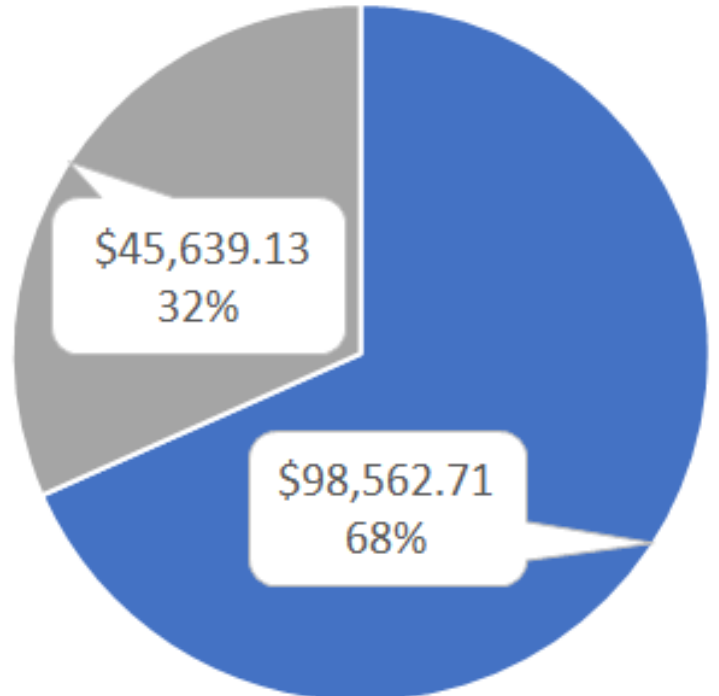
Protected Funds



Initial Protected
Amount:
\$60,180.00

Protected
Encumbered:
\$5,630.00

SpEd Wrap

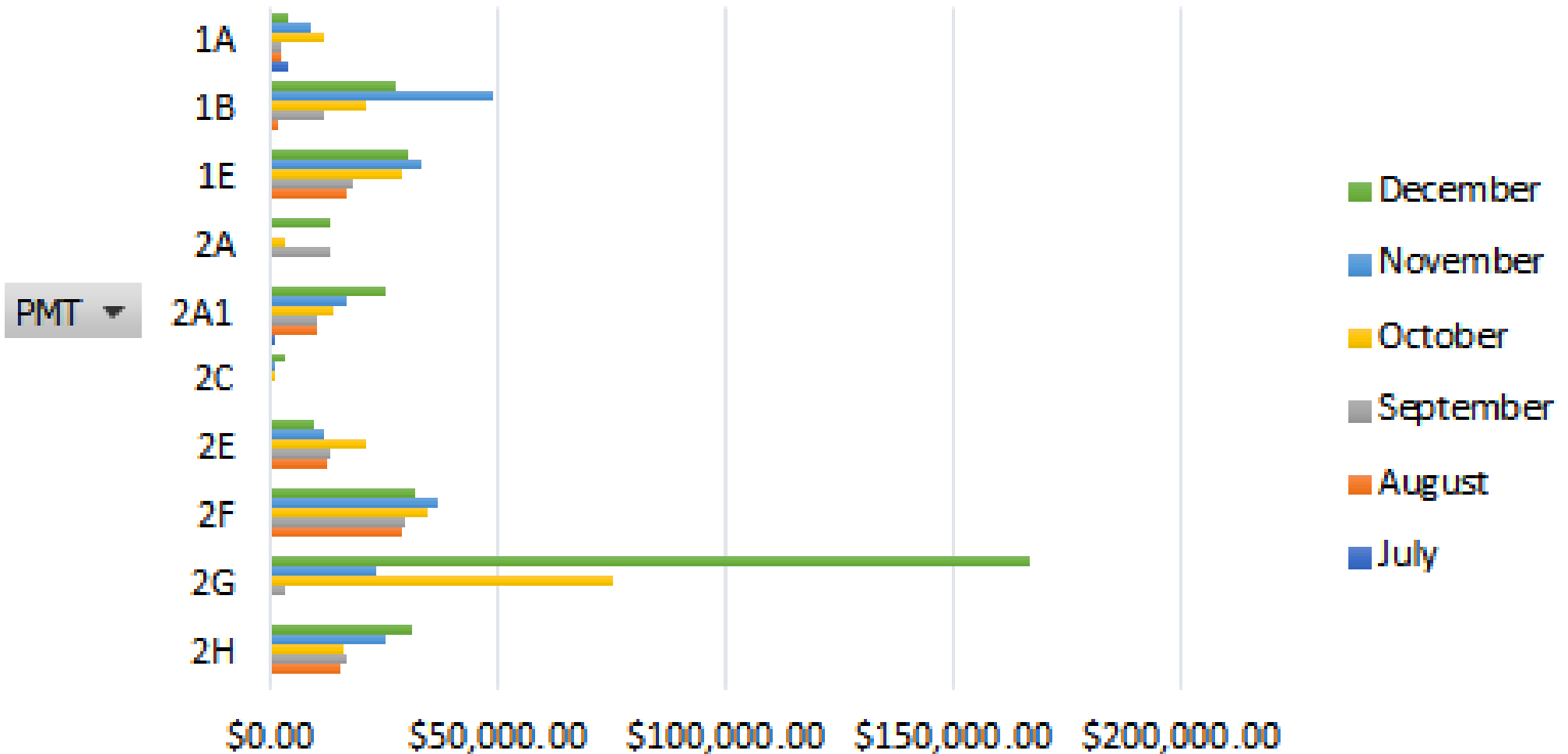


Initial SpEd Wrap
Allocation:
\$72,015.00

Additional:
\$72,186.84

SpEd Wrap
Encumbered:
\$172,540.70

PMT Expenditures by Month



Primary Mandate Types (PMT):

1A- IV-E Congregate Care

1B- Non IV-E Congregate Care

1C- Parental Agreement Congregate Care

*PMTs from 1A-1C do not include Daily Education payment of congregare care placements

1E- Residential Education

*Includes all services for RTC IEP and Education only for all other RTC placements

2A- IV-E Treatment Foster Home

2A1- Non IV-E Treatment Foster Home

2A2- Parental Agreement Treatment Foster Home

2C- IV-E Community Based Services

*Only for youth placed in CFW Foster Homes

2E- Maintenance and Other Services

*Only Basic Maintenance and Daycare for youth in Foster Care

2F- Non IV-E Community Based Services

*Includes Daycare for youth not in Foster Care or IV-E CBS for youth placed in TFC or Cong Care

2G- Private Day School

2H- Special Education Wrap Around Services

3- Protected Funds

*NonMandated

From: [Adcock, Maris](#)
 To: [Jackie Jury](#)
 Subject: "[External]"Re: SpEd Wrap Supplemental Request
 Date: Monday, January 4, 2021 11:06:41 AM
 Attachments: [image.png](#)

Your request for WRAP has not been fully funded at this time. Your request has been funded to \$144,201.84. Your current expenditures reflected in LEDERS for FY2021 is \$48,052. Based on the average monthly expenditures posted to LEDERS this will provide funding for a estimated 9 months.

Frederick - 69

Match Rate 0.4348			
Base WRAP Allocation			
Base State WRAP			\$40,703.00
Base Local WRAP			\$31,312.00
Base Total WRAP			\$72,015.00
Adjusted WRAP Allocation			
	Allocated	Used	Remaining
State	\$81503.00	\$27,159.11	\$54343.89
Local	\$62698.84	\$20,893.10	\$41805.74
Total:	\$144201.84	\$48,052.21	\$96149.63
All totals as of: 1/4/2021			

WRAP Updates History			
	Total	State	Local
Beginning Allocation	\$72,015.00	\$40,703.00	\$31,312.00
WRAP Updates			
1/4/2021	\$72,186.84	\$40,800.00	\$31,386.84
WRAP Allocation Balance	\$144,201.84	\$81,503.00	\$62,698.84
All totals as of: 1/4/2021			



Maris Adcock
 Business and Finance Manager
 Office of Children's Services
[1604 Santa Rosa Rd., Suite 137, Richmond, VA 23229](#)

 804-662-7451 (Office)
maris.adcock@csa.virginia.gov
www.csa.virginia.gov

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On Fri, Dec 18, 2020 at 9:56 PM Jackie Jury <jjury@fcva.us> wrote:

Good evening Maris,

I wanted to send this to you earlier today, but totally forgot. I have attached our request for additional SpEd Wrap funds. How do we keep track of whether/when the \$2.2 total of SpEd Wrap funds is getting low and we wouldn't be able to ask for any additional funds?

Please let me know if you have any questions about this request.

Jackie Jury, MS, LPC
 CSA Coordinator

Frederick County, VA

(O) 540-722-8395

(F) 540-678-0682

jjury@fcva.us

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COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

ADMINISTRATIVE MEMO #21-01

To: CPMT Chairs, CSA Coordinators, CSA Fiscal Agents, and CSA Report Preparers

From: Kristy Wharton, Business and Finance Manager

Date: January 22, 2021

Subject: Review and Reallocation of FY2021 WRAP-Around Services for Students with Disabilities (SPED Wrap)

For FY 2021, CSA has been provided \$2.2M to support the State's share of Special Education Wraparound (SPED Wrap) expenditures. These funds are allocated to localities at the beginning of each year based on a locality's prior three years expenditures. OCS will be analyzing allocations mid-year and making adjustments based on current year reimbursement activity.

At the end of January a locality's expenditures of the SPED Wrap-Around will be analyzed and the following actions taken:

- a) A locality's SPED Wrap Allocation will be removed, if a locality has not recorded any expenditures/reimbursements in the Local Expenditure and Data Reporting System (LEDRS) in Expenditure Category 2.h (Wrap-Around Services for Students with Disabilities) as of January 31, 2021. This will take place effect February 1, 2021.
- b) If your locality's allocation is removed due to a lack of expenditures posted to LEDRS, but you wish to retain all or part of the allocation, a SPED Wrap Request form will need to be submitted for review.
- c) The SPED Wrap form is located on the CSA Web under Resources / Forms, select SPEDWRAP Request Form. <https://www.csa.virginia.gov/Resources/Forms>.
- d) Please submit a scanned copied of the form with signatures to the OCS Business and Finance Officer, Kristy Wharton (kristy.wharton@csa.virginia.gov).

The use of funds allocated as "WRAP-Around Services for Students with Disabilities" allows communities to provide services to youth when their identified educational disability affects adjustment outside the school environment. Such services may provide critical support for youth who face significant challenges in the home or community. Communities are encouraged to consider their local policies regarding the provision of SPED Wrap-Around services and to identify strategies to maximize utilization of community-based supports for all youth.

- e) If your locality requires additional SPED Wrap allocation to support anticipated services for the remainder of FY 2021, please submit a request for additional allocation. OCS will continue to distribute State SPED Wrap funds until the \$2.2M has been fully utilized.

Administrative Memo #21-01

January 22, 2021

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If there are questions related to this Memorandum please direct them to the CSA/OCS Business and Finance Manager Kristy Wharton at kristy.wharton@csa.virginia.gov

cc: Scott Reiner, OCS Executive Director
Zandra Relaford, OCS Assistant Director
Maris Adcock, Business and Finance Manager

2021 SESSION**HB 2117 Children's Services Act; special education programs.**Introduced by: [Schuyler T. VanValkenburg](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)**SUMMARY AS INTRODUCED:**

Children's Services Act; special education programs. Requires that funds expended for special education services under the Children's Services Act only be expended on educational programs that are licensed by the Department of Education. The bill adds children and youth previously placed in approved private school educational programs for at least six months, who will receive transitional services in a public school setting for no longer than 12 months, to the target population for eligibility for the state pool of funds. The bill requires the Secretary of Education, in conjunction with the Office of Children's Services and the Department of Education, to establish a work group (the Work Group) with appropriate stakeholders to develop a detailed plan to direct the transfer of Children's Services Act funds currently reserved for children requiring an educational placement in a private special education day school or residential facility to the Department of Education and to develop a standardized reporting process, template, and reporting requirement for private special education day school tuition rates to ensure that tuition rates can be accurately compared across schools and over time. The bill requires that the Work Group submit its plan and recommendations to the Chairmen of the House Committee on Appropriations and Senate Committee on Finance and Appropriations by November 1, 2021.

FULL TEXT[01/12/21 House: Prefiled and ordered printed; offered 01/13/21 21102547D](#) pdf**HISTORY**[01/12/21 House: Prefiled and ordered printed; offered 01/13/21 21102547D](#)[01/12/21 House: Referred to Committee on Health, Welfare and Institutions](#)

2021 SESSION

HB 2212 Children's Services Act; effective monitoring and implementation.

Introduced by: [Kenneth R. Plum](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)

SUMMARY AS INTRODUCED:

Children's Services Act; effective monitoring and implementation. Requires the director of the Office of Children's Services to provide for the effective implementation of the Children's Services Act (§ 2.2-5200 et seq.) in all localities by (i) regularly monitoring local performance measures and child and family outcomes; (ii) using audit, performance, and outcomes data to identify local programs that need technical assistance; and (iii) working with local programs that are consistently underperforming to develop a corrective action plan for submission to the Office and the State Executive Council for Children's Services.

FULL TEXT

[01/13/21 House: Prefiled and ordered printed; offered 01/13/21 21101765D](#) pdf

HISTORY

[01/13/21 House: Prefiled and ordered printed; offered 01/13/21 21101765D](#)

[01/13/21 House: Referred to Committee on Health, Welfare and Institutions](#)

2021 SESSION**SB 1114 Children's Services Act; expands eligibility for state pool of funds.**

Introduced by: [Mark J. Peake](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)

SUMMARY AS INTRODUCED:

Children's Services Act; eligibility for state pool of funds. Expands eligibility for use of the state pool of funds under the Children's Services Act to services that are provided in a public school setting.

FULL TEXT

[12/21/20 Senate: Prefiled and ordered printed; offered 01/13/21 21101446D](#) pdf

HISTORY

[12/21/20 Senate: Prefiled and ordered printed; offered 01/13/21 21101446D](#)

[12/21/20 Senate: Referred to Committee on Education and Health](#)

2021 SESSION

SB 1099 Children's Services Act; special education programs.

Introduced by: [Richard H. Stuart](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)

SUMMARY AS INTRODUCED:

Children's Services Act; special education programs. Expands eligibility for services under the Children's Services Act to students who transfer from an approved private school special education program to a public school special education program established and funded jointly by a local governing body and school division located within Planning District 16 for the purpose of providing special education and related services when (i) the public school special education program is able to provide services comparable to those of an approved private school special education program and (ii) the student would require placement in an approved private school special education program but for the availability of the public school special education program.

FULL TEXT

[11/19/20 Senate: Prefiled and ordered printed; offered 01/13/21 21100578D](#) [pdf](#) | [impact statement](#)

HISTORY

[11/19/20 Senate: Prefiled and ordered printed; offered 01/13/21 21100578D](#)

[11/19/20 Senate: Referred to Committee on Education and Health](#)

[01/13/21 Senate: Assigned Education sub: Public Education](#)

2021 SESSION

SB 1133 Children's Services Act; eligibility for state pool of funds; pilot program.

Introduced by: [David R. Suetterlein](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)

SUMMARY AS INTRODUCED:

Children's Services Act; eligibility for state pool of funds; pilot program related to educational placement transition for certain students with disabilities. Expands eligibility for use of the state pool of funds under the Children's Services Act to services that are provided in a public school setting and requires that private day schools be approved and licensed by the Department of Education or an equivalent out-of-state licensing agency to be eligible for the state pool of funds. The bill requires the Department of Education and relevant local school boards to develop and implement a pilot program for up to four years in two to eight local school divisions in the Commonwealth. In developing the pilot, the Department is required to partner with the appropriate school board employees in each such local school division to (i) identify the resources, services, and supports required by each student who resides in each such local school division and who is educated in a private school setting pursuant to his Individualized Education Program; (ii) study the feasibility of transitioning each such student from his private school setting to an appropriate public school setting in the local school division and providing the identified resources, services, and supports in such public school setting; and (iii) recommend a process for redirecting federal, state, and local funds, including funds provided pursuant to the Children's Services Act, provided for the education of each such student to the local school division for the purpose of providing the identified resources, services, and supports in the appropriate public school setting. The bill requires the Department of Education to make a report to the Governor, the Senate Committees on Education and Health and Finance and Appropriations, and the House Committees on Education and Appropriations on the findings of each pilot program after two and four years.

FULL TEXT

12/31/20 Senate: Prefiled and ordered printed; offered 01/13/21 21102014D [pdf](#)

HISTORY

12/31/20 Senate: Prefiled and ordered printed; offered 01/13/21 21102014D

12/31/20 Senate: Referred to Committee on Education and Health

2021 SESSION**SB 1313 Children's Services Act; special education programs.**Introduced by: [T. Montgomery "Monty" Mason](#) | [all patrons](#) ... [notes](#) | [add to my profiles](#)**SUMMARY AS INTRODUCED:**

Children's Services Act; special education programs. Requires that funds expended for special education services under the Children's Services Act only be expended on educational programs that are licensed by the Department of Education. The bill adds children and youth previously placed in approved private school educational programs for at least six months, who will receive transitional services in a public school setting for no longer than 12 months, to the target population for eligibility for the state pool of funds. The bill requires the Secretary of Education, in conjunction with the Office of Children's Services and the Department of Education, to establish a work group (the Work Group) with appropriate stakeholders to develop a detailed plan to direct the transfer of Children's Services Act funds currently reserved for children requiring an educational placement in a private special education day school or residential facility to the Department of Education and to develop a standardized reporting process, template, and reporting requirement for private special education day school tuition rates to ensure that tuition rates can be accurately compared across schools and over time. The bill requires that the Work Group submit its plan and recommendations to the Chairmen of the House Committee on Appropriations and Senate Committee on Finance and Appropriations by November 1, 2021.

FULL TEXT[01/12/21 Senate: Prefiled and ordered printed; offered 01/13/21 21102548D](#) pdf**AMENDMENTS**[Senate subcommittee amendments and substitutes offered](#)**HISTORY**[01/12/21 Senate: Prefiled and ordered printed; offered 01/13/21 21102548D](#)[01/12/21 Senate: Referred to Committee on Education and Health](#)[01/13/21 Senate: Assigned Education sub: Public Education](#)