



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, December 12, 2019 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes

November 14, 2019, WRAA Monthly Business Meeting

4. Comments – Audience
5. Chairman – Opening Remarks
6. Chamber of Commerce Presentation (tentative)
7. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J.J. Smith
November 2019 Pre-Audit Financial Report
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
8. Operations Review – Operations Supervisor
9. Comments – Executive Director
10. Comments – Board Members
11. Adjourn

NOVEMBER 2019 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on November 14, 2019.

Present: Gene Fisher, Paul Anderson, Joey Bailey, Frank Haun, Dave Reichert, J.J. Smith

Absent: John Crawford, Bill Pifer, Archie Fox

OPEN MEETING

Chairman Gene Fisher called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Dave Reichert, second by Paul Anderson. Motion passed unanimously.

APPROVE MEETING MINUTES – October 10 2019 Regular Business Meeting

Motion: Approve meeting minutes as distributed - by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

COMMENTS – AUDIENCE

None

CHAIRMAN – OPENING REMARKS

Chairman Fisher commented that he wishes to establish better communication with elected officials, and is open to ideas on strategies to accomplish this.

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – J.J. provided an overview of the pre-audit October 2019 financial statements.

Motion: Accept finance report – by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(d) Marketing Committee – Bill Pifer, Chair – Joey stated that the contract for on-call marketing services was awarded to FBO Partners. He also echoed Gene's comments for the need for better communication with the elected officials and to find new ways "tell the airport's story".

OPERATIONS REVIEW

Dave gave an overview of initiatives related to airport operations. The fuel tank painting and corrosion control project was completed at the end of October. Mowing operations are nearly finished for the year, save a few touch-up spots around Hangar 509 and other areas. Equipment is being prepared for snow removal operations. Quotes have been received for replacement of the terminal's main HVAC system, and a State grant has been applied for. The airport recently took delivery of a used lift (JLG model 450AJ) from United Rentals which will be used primarily to service Hangar 509. Dave gave a synopsis of the 2019 Maintenance Workshop hosted by the Virginia Airport Operators Council (VAOC) at Culpeper Regional Airport. Dave and Maintenance Technician Steve Wafle attended the 2-day event.

EXECUTIVE DIRECTOR COMMENTS

Nick gave an update on the implementation of the staffing and operations plan approved at the prior Board meeting. A draft agreement with PHI has been established and is working through the revision process. The new operating hours are scheduled to take effect in January 2020.

The FY21 budget is in development. The Board will be given an opportunity for review and comment prior to final approval in May.

The FAA provided no objection for the airport closure to host the "Valor 5K" runway run in March 2020.

There will be an airport tenant holiday potluck luncheon on Thursday, December 12th from 1:00 – 3:00PM.

The aviation fuel supplier contract was awarded to Titan Aviation Fuels on November 1, 2019.

The airport hosted an AOPA Rusty Pilots seminar, an FAA Safety Team meeting, and an AOPA presentation on how to start a flying club titled, "Maximum Fun, Minimum Cost" on November 2nd. All of the sessions were well attended and we will aim to recreate the event next year.

COMMENTS – BOARD MEMBERS

(a) Paul Anderson – Paul shared a picture of the terminal building taken by former Executive Director Ken Wiegand.

(b) Joey Bailey – Joey asked if there was a plan to acquire additional equipment in the near future. Nick responded that a State grant may be feasible to take advantage of funds allocated in the FY20 capital budget. Additionally, the airport is working with the FAA/WADO on a possible federal grant for a snow removal carrier vehicle.

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:45 P.M. – by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report
As Of: 11/30/2019
All Departments Consolidated

Assets

10001011 Undeposited Receipts	(276,256.84)
10171010 Operating Cash In Bank	124,296.91
10171011 Petty Cash	500.00
10171080 Inventory - Fuel	86,783.60
10171082 Inventory - Merchandise	1,355.18
10171083 Inventory - Oil	923.90
10171084 Inventory - Automobile Gas/Airport Use	208.34
10171085 Inventory - Diesel Airport Use	(1,181.70)
10171090 Pre-Paid Insurance	26,014.30
10171094 Prepaid Postage	237.93
10171153 Accounts Receivable	(49,410.90)
10172002 VRS - Deferred Outflow	61,108.00
10172003 GLI Deferred Outflow	3,590.04
10851010 Capital Cash In Bank	55,867.20
10851100 Construction In Progress	195,748.71
10851153 Capital Accounts Receivable	159,733.44
10851200 Net Fixed Assets	26,700,733.59
Total Assets:	27,090,251.70

Liabilities

20172003 Miscellaneous Balance	1,710.00
20172010 Amt Held For Employee Benefits	3,482.98
20172020 Accounts Payable - Operating Fund	113,670.27
20172021 Long-Term Notes	216,926.71
20172094 Accrued Leave & Fringes	63,937.23
20172201 VRS - Deferred Inflow	53,850.00
20172202 VRS - Pension Liability	152,184.68
20172203 GLI Deferred Inflow	3,674.00
20172204 GLI Net Pension Liability	33,058.00
20172804 Virginia State Sales Tax	27.57
20852090 Retainage Payable	7,190.00
30000000 Current Earnings	(19,804.35)
30000001 Retained Earnings	26,460,344.61
Total Liabilities And Equity:	27,090,251.70

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2019 Through: 11/30/2019
Selected Departments Consolidated

Income

	11/30/2019 MTD	Year-To-Date
40172404 State Operating Reimbursement	0.00	3,623.06
40174500 Sale - Fuel	79,004.95	403,894.82
40174502 Sale - Merchandise	189.50	569.99
40174503 Sale - Oil	167.21	674.73
40174600 Rental Income	42,883.15	210,736.09
40174601 Income - Land Leases	2,576.00	24,322.00
40174617 Special Fees	2,150.55	6,431.67
40174618 Facility & Line Service Fees	4,165.00	18,161.25
40174899 Miscellaneous Revenue	0.24	68.24
40174900 Operating Appropriations	13,290.50	66,452.46
Total Income:	144,427.10	734,934.31

Expense

	11/30/2019 MTD	Year-To-Date
54140000 Cost - Fuel	46,476.93	230,023.13
54140002 Cost - Merchandise	180.14	799.21
54140003 Cost - Oil	125.04	527.11
61000000 Accrued Salaries	0.00	(862.71)
61001000 Salaries	42,859.06	213,506.66
61005001 Overtime Pay	658.31	4,942.38
62000000 Accrued Leave - Fringe Benefit Expense	0.00	(66.00)
62001000 FICA	3,133.47	15,780.79
62002000 VSRS	4,195.94	20,979.70
62005000 Hospital/Medical Plans	9,943.84	49,846.24
62005001 Retiree Health Ins	814.28	4,071.40
62006000 Group Life Insurance	561.42	2,807.10
62008000 Short/Long Disab	106.04	542.66
62011000 Worker's Compensation	1,350.79	6,761.17
63002000 Professional Svcs - Other	2,078.00	4,083.50
63004001 Outside Repairs & Maint Vehicle/Equip	676.40	3,782.74
63004003 Repair - Blgs & Grounds Outside Repairs	276.50	501.50
63005000 Maintenance Contracts	4,590.00	8,030.64
63005001 State Funded Maintenance Contracts	0.00	1,100.00
63007000 Advertising	0.00	99.90
63010000 Contractual Services	1,521.55	3,406.20
65101000 Electrical Services	4,091.88	16,413.33
65102000 Heating Service	201.25	493.32
65103000 Water & Sewer Services	797.96	2,348.62
65204001 Postage Meter Expense	9.05	143.17
65204002 Telephones/Internet/TV Cable Expense	811.23	3,363.29
65302000 Fire/Property Insurance	1,038.17	5,190.81
65305000 Motor Vehicle Insurance	508.17	2,540.81
65307000 Public Officials Liability Ins	43.00	215.00
65308000 General Liability Insurance	1,906.75	9,533.75
65401000 Office Supplies & Computers	96.18	562.07
65405000 Janitorial Supplies	16.49	1,295.95
65407000 Repair/Maint Parts & Supplies	738.59	5,400.71
65407001 State Reimb - Repairs/Maint/Supplies	0.00	3,222.58
65408000 Vehicle/Equip - Parts/Supplies	324.39	6,360.82
65408001 Airport Vehicle Fuel	615.17	5,532.67

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2019 Through: 11/30/2019
Selected Departments Consolidated

	<u>11/30/2019 MTD</u>	<u>Year-To-Date</u>
65410000 Employee Uniforms	0.00	1,036.36
65413000 Operational Expense	18.47	1,648.65
65413001 Line Service Equipment	0.00	296.15
65413002 Security Materials & Supplies	92.00	1,072.84
65506000 Travel Expenses	175.86	2,915.19
65801000 Dues & Membership	0.00	609.87
65804000 Va Sales Tax Paid	0.00	38.34
65806000 Snow Removal Contingency Fund	25.40	58.38
79001000 Lease/Rent Of Equipment	2,345.51	11,711.74
79002000 Principal/Interest Payments	0.00	12,500.00
79101000 Loan - VRA Bond	0.00	8,468.63
Total Expense:	133,403.23	673,636.37
Net Income:	11,023.87	61,297.94

Notes: Report Period: 7/01/2019 - 11/30/2019
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2019 Through: 11/30/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursers	0.00	0.00	0.00	--.-%	329.99	3,623.06	3,293.07	997.9%
40174500 Sale - Fuel	74,840.35	79,004.95	4,164.60	5.6%	419,728.37	403,894.82	(15,833.55)	-3.8%
40174502 Sale - Merchandise	10.45	189.50	179.05	1713.4%	173.40	569.99	396.59	228.7%
40174503 Sale - Oil	66.90	167.21	100.31	149.9%	503.81	674.73	170.92	33.9%
40174600 Rental Income	36,565.50	42,883.15	6,317.65	17.3%	184,687.50	210,736.09	26,048.59	14.1%
40174601 Income - Land Leases	2,404.00	2,576.00	172.00	7.2%	23,607.00	24,322.00	715.00	3.0%
40174617 Special Fees	2,162.70	2,150.55	(12.15)	-0.6%	2,162.70	6,431.67	4,268.97	197.4%
40174618 Facility & Line Service Fees	3,685.00	4,165.00	480.00	13.0%	19,920.00	18,161.25	(1,758.75)	-8.8%
40174899 Miscellaneous Revenue	101.19	0.24	(100.95)	-99.8%	474.52	68.24	(406.28)	-85.6%
40174900 Operating Appropriations	13,300.50	13,290.50	(10.00)	-0.1%	66,503.50	66,452.46	(51.04)	-0.1%
Total Income:	133,136.59	144,427.10	11,290.51	8.5%	718,090.79	734,934.31	16,843.52	2.3%
Expense								
54140000 Cost - Fuel	40,763.88	46,476.93	5,713.05	14.0%	238,192.19	230,023.13	(8,169.06)	-3.4%
54140002 Cost - Merchandise	9.99	180.14	170.15	1703.2%	143.31	799.21	655.90	457.7%
54140003 Cost - Oil	52.72	125.04	72.32	137.2%	389.41	527.11	137.70	35.4%
61000000 Accrued Salaries	(581.90)	0.00	581.90	--.-%	(19,422.00)	(862.71)	18,559.29	--.-%
61001000 Salaries	40,924.62	42,859.06	1,934.44	4.7%	232,464.46	213,506.66	(18,957.80)	-8.2%
61005001 Overtime Pay	1,410.90	658.31	(752.59)	-53.3%	8,060.76	4,942.38	(3,118.38)	-38.7%
62000000 Accrued Leave - Fringe Ben	(44.52)	0.00	44.52	--.-%	(1,442.77)	(66.00)	1,376.77	--.-%
62001000 FICA	3,055.50	3,133.47	77.97	2.6%	17,560.49	15,780.79	(1,779.70)	-10.1%
62002000 VSRS	4,006.50	4,195.94	189.44	4.7%	19,418.50	20,979.70	1,561.20	8.0%
62005000 Hospital/Medical Plans	8,969.48	9,943.84	974.36	10.9%	42,540.24	49,846.24	7,306.00	17.2%
62005001 Retiree Health Ins	0.00	814.28	814.28	--.-%	3,673.26	4,071.40	398.14	10.8%
62006000 Group Life Insurance	536.12	561.42	25.30	4.7%	2,706.34	2,807.10	100.76	3.7%
62008000 Short/Long Disab	105.57	106.04	0.47	0.4%	466.81	542.66	75.85	16.2%
62011000 Worker's Compensation	1,201.26	1,350.79	149.53	12.4%	6,824.44	6,761.17	(63.27)	-0.9%
63002000 Professional Svcs - Other	712.50	2,078.00	1,365.50	191.6%	10,261.50	4,083.50	(6,178.00)	-60.2%
63004001 Outside Repairs & Maint Ver	0.00	676.40	676.40	--.-%	1,693.33	3,782.74	2,089.41	123.4%
63004003 Repair - Blgs & Grounds Out	0.00	276.50	276.50	--.-%	5,484.62	501.50	(4,983.12)	-90.9%
63005000 Maintenance Contracts	0.00	4,590.00	4,590.00	--.-%	3,915.00	8,030.64	4,115.64	105.1%
63005001 State Funded Maintenance C	0.00	0.00	0.00	--.-%	1,100.00	1,100.00	0.00	0.0%
63007000 Advertising	0.00	0.00	0.00	--.-%	35.00	99.90	64.90	185.4%
63010000 Contractual Services	1,952.20	1,521.55	(430.65)	-22.1%	9,761.00	3,406.20	(6,354.80)	-65.1%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2019 Through: 11/30/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
65101000 Electrical Services	0.00	4,091.88	4,091.88	--.-%	17,787.02	16,413.33	(1,373.69)	-7.7%
65102000 Heating Service	946.74	201.25	(745.49)	-78.7%	1,324.50	493.32	(831.18)	-62.8%
65103000 Water & Sewer Services	515.78	797.96	282.18	54.7%	2,380.81	2,348.62	(32.19)	-1.4%
65204001 Postage Meter Expense	0.00	9.05	9.05	--.-%	58.60	143.17	84.57	144.3%
65204002 Telephones/Internet/TV Cabl	644.51	811.23	166.72	25.9%	3,154.98	3,363.29	208.31	6.6%
65302000 Fire/Property Insurance	1,023.00	1,038.17	15.17	1.5%	5,114.00	5,190.81	76.81	1.5%
65305000 Motor Vehicle Insurance	508.00	508.17	0.17	0.0%	2,542.00	2,540.81	(1.19)	0.0%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	215.00	215.00	0.00	0.0%
65308000 General Liability Insurance	1,541.00	1,906.75	365.75	23.7%	7,707.67	9,533.75	1,826.08	23.7%
65401000 Office Supplies & Computers	282.76	96.18	(186.58)	-66.0%	1,795.21	562.07	(1,233.14)	-68.7%
65405000 Janitorial Supplies	0.00	16.49	16.49	--.-%	574.44	1,295.95	721.51	125.6%
65407000 Repair/Maint Parts & Supplie	234.62	738.59	503.97	214.8%	2,841.60	5,400.71	2,559.11	90.1%
65407001 State Reimb - Repairs/Maint	0.00	0.00	0.00	--.-%	347.39	3,222.58	2,875.19	827.7%
65408000 Vehicle/Equip - Parts/Supplie	637.61	324.39	(313.22)	-49.1%	4,880.20	6,360.82	1,480.62	30.3%
65408001 Airport Vehicle Fuel	2,585.40	615.17	(1,970.23)	-76.2%	7,436.49	5,532.67	(1,903.82)	-25.6%
65410000 Employee Uniforms	0.00	0.00	0.00	--.-%	0.00	1,036.36	1,036.36	--.-%
65413000 Operational Expense	267.76	18.47	(249.29)	-93.1%	857.56	1,648.65	791.09	92.2%
65413001 Line Service Equipment	678.66	0.00	(678.66)	-100.0%	1,208.41	296.15	(912.26)	-75.5%
65413002 Security Materials & Supplies	0.00	92.00	92.00	--.-%	0.00	1,072.84	1,072.84	--.-%
65506000 Travel Expenses	0.00	175.86	175.86	--.-%	2,110.15	2,915.19	805.04	38.2%
65715000 Promotional Fund Expenses	14.00	0.00	(14.00)	-100.0%	1,818.83	0.00	(1,818.83)	-100.0%
65801000 Dues & Membership	119.00	0.00	(119.00)	-100.0%	348.20	609.87	261.67	75.1%
65804000 Va Sales Tax Paid	0.00	0.00	0.00	--.-%	25.56	38.34	12.78	50.0%
65806000 Snow Removal Contingency	924.75	25.40	(899.35)	-97.3%	924.75	58.38	(866.37)	-93.7%
79001000 Lease/Rent Of Equipment	2,954.41	2,345.51	(608.90)	-20.6%	14,586.05	11,711.74	(2,874.31)	-19.7%
79002000 Principal/Interest Payments	0.00	0.00	0.00	--.-%	0.00	12,500.00	12,500.00	--.-%
79101000 Loan - VRA Bond	632.09	0.00	(632.09)	-100.0%	3,248.63	8,468.63	5,220.00	160.7%
Total Expense:	117,627.91	133,403.23	15,775.32	13.4%	667,113.94	673,636.37	6,522.43	1.0%
Net Income:	15,508.68	11,023.87	(4,484.81)	-28.9%	50,976.85	61,297.94	10,321.09	20.2%

Notes: Report Period: 7/01/2019 - 11/30/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003339	TRUCK PARTS UNLIMITED INC	10/19-9920	11/27/2019		4017-081090-5408-000-000-	.00	328.43	14044	VEHICLE AND POWERED EQUIP SUPPLIES	21825
						CHECK TOTAL		328.43			
00000	003596	TITAN AVIATION FUELS	R3217781	11/27/2019		4017-081090-9001-000-000-	.00	2,091.10	14046	LEASE/RENT OF EQUIPMENT	21825
						CHECK TOTAL		2,091.10			
00000	004484	BRYAN MICHAEL L	8539-AIRPORT	11/27/2019		4017-081090-3002-000-000-	.00	2,065.00	14049	PROFESSIONAL SERVICES	21825
00000	004484	BRYAN MICHAEL L	8549-AIRPORT	11/27/2019		4017-081090-3002-000-000-	.00	13.00	14049	PROFESSIONAL SERVICES	21825
						CHECK TOTAL		2,078.00			
						CLASS TOTAL		4,497.53			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-3004-000-001-	.00	100.00	14033	REPAIR & MAINTENANCE EQUIP.	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-3010-000-000-	.00	261.55	14033	OTHER CONTRACTUAL SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5101-000-000-	.00	3,572.18	14033	ELECTRICAL SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5101-000-000-	.00	103.02	14033	ELECTRICAL SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5102-000-000-	.00	24.66	14033	HEATING SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5102-000-000-	.00	23.84	14033	HEATING SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5102-000-000-	.00	20.45	14033	HEATING SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5103-000-000-	.00	61.79	14033	WATER & SEWAGE SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5103-000-000-	.00	140.28	14033	WATER & SEWAGE SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5103-000-000-	.00	355.89	14033	WATER & SEWAGE SERVICES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5204-000-002-	.00	538.17	14033	TELEPHONE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5204-000-002-	.00	82.78	14033	TELEPHONE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5204-000-002-	.00	37.92	14033	TELEPHONE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5401-000-000-	.00	138.54	14033	OFFICE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5401-000-000-	.00	43.42	14033	OFFICE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5401-000-000-	.00	8.54	14033	OFFICE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5405-000-000-	.00	241.48	14033	JANITORIAL SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5405-000-000-	.00	9.99	14033	JANITORIAL SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	35.11	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	10.98	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	76.36	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	25.96	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	1,080.20	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	193.75	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	100.35	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	43.70	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	45.22	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	34.95	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	78.00	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	696.89	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	8.99	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	105.62	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	36.48	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	56.76	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-000-	.00	40.74	14033	REPAIR AND MAINTENANCE SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5407-000-001-	.00	1,274.99	14033	STATE - PARTS AND SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	28.48	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	562.18	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	39.75	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	25.86	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	15.85	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	27.22	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	38.00	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	43.18	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-000-	.00	153.24	14033	VEHICLE AND POWERED EQUIP SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-001-	.00	674.88	14033	VEHICLE GAS-AIRPORT USE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5408-000-001-	.00	532.47	14033	VEHICLE GAS-AIRPORT USE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5410-000-000-	.00	507.65	14033	UNIFORMS	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-000-	.00	100.64	14033	OTHER OPERATING SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-000-	.00	231.99	14033	OTHER OPERATING SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-000-	.00	22.07	14033	OTHER OPERATING SUPPLIES	21827

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-000-	.00	51.48	14033	OTHER OPERATING SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-002-	.00	278.00	14033	SECURITY MATERIALS & SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-002-	.00	86.60	14033	SECURITY MATERIALS & SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-002-	.00	15.64	14033	SECURITY MATERIALS & SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5413-000-002-	.00	600.60	14033	SECURITY MATERIALS & SUPPLIES	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5414-000-000-	.00	13.98	14033	MERCHANDISE FOR RESALE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5414-000-000-	.00	41.94	14033	MERCHANDISE FOR RESALE	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5801-000-000-	.00	8.33	14033	DUES & MEMBERSHIP	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-5806-000-000-	.00	32.98	14033	SNOW REMOVAL OPERATIONS	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-9001-000-000-	.00	165.41	14033	LEASE/RENT OF EQUIPMENT	21827
00000	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4017-081090-9001-000-000-	.00	89.00	14033	LEASE/RENT OF EQUIPMENT	21827
CHECK TOTAL								14,080.31			
CLASS TOTAL								14,080.31			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	TITAN AVIATION FUELS	BP3215905	11/15/2019		4017-081090-5408-000-000-	.00	946.90	13957	VEHICLE AND POWERED EQUIP SUPPLIES	21822
00000	003596	TITAN AVIATION FUELS	F3212736	11/15/2019		4017-081090-5408-000-000-	.00	82.83	13957	VEHICLE AND POWERED EQUIP SUPPLIES	21822
00000	003596	TITAN AVIATION FUELS	F3216932	11/15/2019		4017-081090-5408-000-000-	.00	1,641.65	13957	VEHICLE AND POWERED EQUIP SUPPLIES	21822
00000	003596	TITAN AVIATION FUELS	AC3210587	11/15/2019		4017-081090-5414-000-000-	.00	18.96	13957	MERCHANDISE FOR RESALE	21822
						CHECK TOTAL		2,690.34			
00000	004447	J & J JANITORIAL &	171815	11/15/2019		4017-081090-3010-000-000-	.00	1,260.00	13960	OTHER CONTRACTUAL SERVICES	21822
						CHECK TOTAL		1,260.00			
00000	004734	U S POSTAL SERVICE	11-2019	11/15/2019		4017-081090-5204-000-001-	.00	200.00	706584	POSTAGE	21822
						CHECK TOTAL		200.00			
						CLASS TOTAL		4,150.34			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22512	003802	DELTA AIRPORT CONSULTANTS	1-18120	11/27/2019		4085-081030-8801-000-172-	.00	53,610.50	14047	TAXIWAY A RELOCATION-PHASE 1 DEMO	21825
22441	003802	DELTA AIRPORT CONSULTANTS	5-17046	11/27/2019		4085-081030-8801-000-203-	.00	38,917.42	14047	NEW GA TERMINAL BLDG-SITE DESIGN	21825
22505	003802	DELTA AIRPORT CONSULTANTS	2-19053	11/27/2019		4085-081030-8801-000-205-	.00	8,100.00	14047	REHAB TAXIWAY A	21825
CHECK TOTAL								100,627.92			
CLASS TOTAL								100,627.92			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22510	007822	BANK OF AMERICA N A	10/31/2019	11/25/2019		4085-081030-8801-000-072-	.00	24,150.00	14033	STATE ELIGIBLE MAINT FUEL TANKS	21827
						CHECK TOTAL		24,150.00			
						CLASS TOTAL		24,150.00			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																		Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	(761)
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	(3,151)
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	1,757
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	(1,156)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	16,949	3,288
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	0	(10,971)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	0	(7,379)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	0	(7,446)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	0	(10,289)
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	0	(14,410)
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	0	(15,470)
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,253	0	(13,253)
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	159,904	80,663	(79,241)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																						
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	(1,302)	541
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	(4,286)	1,135
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	(1,004)	2,761
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	(3,784)	2,628
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	11,903	5,046	1,123	2,165
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136				
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966				
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970				
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910				
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605				
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	7,855	5,398				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	116,711	43,193	52,234	28,429	(9,253)	9,231