


Final Minutes
Frederick County Electoral Board
September 5, 2019


The Frederick County Board met on Thursday, September 5, 2019. Those present were the Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Tom Reed, Machine Tech Jim Ott, and Registrar Richard Venskoske.

1. The meeting was called to by Chairman Marie Straub at 5:00 pm. And on motion by Secretary Tom Reed and seconded by Vice-Chairman Craig Lambert the agenda was adopted 3-0.
2. Upon motion by the Secretary, seconded by Vice Chairman Craig Lambert, the minutes from the July 23, 2019 was approved as printed 3-0.
3. The following items for the November 5, 2019 election were reviewed and discussed: (a) officers for election were identified and approved, noting two precincts (103 and 503) required the selection of an additional Chief and two Assistant Chiefs. (b) seven ballots styles will be required defining each precinct area – each were approved. (c) it was mentioned that a new password will be in place for the DS-200 equipment and that new thumb drives will be required to be purchased for the 2020 Presidential election, due to No Excuse Early Voting (NEEV) – also discussed was the need and possible update to Windows 10 for the current Laptops – the Electoral Board hopes to have this completed prior to the 2020 Presidential Primary. (d) Officers of Election training was set for Thursday October 24 & Friday October 25, with make-up training on Tuesday, October 29. CAP training to be help on Friday November 1. (e) training manuals for the Officers of Elections will be prepared prior to that date. (f) it was agreed upon that 50 EPBs will used on election day. L&A is scheduled for Monday, October 21 and Tuesday, October 22, 2019.
4. It was reported that the 2020 Elections Frederick County Security plan for 2020 had previously been approved.
5. The next Board meeting is scheduled for 5:00 pm on September 24. 2019
6. The registrar discussed plans under way at the state level regarding early – voting, policy and procedure yet to be determined? Discussion on how to handle implementation in Frederick County was discussed.

7. With no other business addressed and on motion by the Vice-Chairman and seconded by the Secretary, the meeting adjourned at 6:05 pm.

Submitted by:


Tom Reed, Secretary

Approved:  _____ Chair

 _____ Vice Chair

 _____ Secretary

9/24/19