



AGENDA
REGULAR MEETING BOARD OF SUPERVISORS
WEDNESDAY, SEPTEMBER 25, 2019
7:00 PM
BOARD MEETING ROOM
107 NORTH KENT STREET, WINCHESTER, VIRGINIA 22601

1. **7:00 P.M. Regular Meeting Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Adoption of Agenda**
5. **Citizen Comments - For Agenda Items that are not the subject of a Public Hearing**
6. **Consent Agenda** *(Roll Call Vote Required)*
 - 6.A. Minutes of Closed Session and Regular Meeting of September 11, 2019
[6.A.BoardOfSupervisorsClosedAndRegularMeetingMinutesBOS190911.pdf](#)
 - 6.B. Finance Committee Report of 9-18-19
[6.B.CommitteeReportFinanceSeptember2019.pdf](#)
 - 6.C. Parks & Recreation Commission Report of 9-10-19
[6.C.ParksRecreationCommissionReport-Sept2019.pdf](#)
 - 6.D. Request by the Alliance for the Shenandoah Valley for Letter of Support for State Cost-Share Funding
[6.D.RequestLetterOfSupportStateCostShareFundingChesapeakeBayGoals.pdf](#)

Consent Agenda, continued

- 6.E. Request from the Commissioner of the Revenue for Refund and Corresponding Supplemental Appropriation

Denny's Inc. - \$2,521.98

[6.E.Refund.pdf](#)

- 6.F. Resolution Adding Quincy Mill Court to the Secondary System of State Highways

[6.F.KendellMillsSubdivision-QuincyMillCourt.pdf](#)

- 6.G. Request to Schedule Public Hearing on Proposed Revisions to the Articles of Incorporation of Frederick Water

[6.G.FrederickWaterRequestSeekingRevisionsToAOI.pdf](#)

- 6.H. Parks & Recreation Commission's Buildings and Grounds Committee proposes bringing forth the current names of the Clearbrook ballfields (Frey, Franklin, Roper, Cole) to the new Stephenson Road ballfields.

[6.H.P&RMemoBallfieldNames.pdf](#)

7. Board of Supervisors Comments

8. County Officials

- 8.A. Introduction of Steve Majchrzak, Assistant Fire Chief of the Frederick County Fire and Rescue Department

8.B. Committee Appointments

1. Handley Regional Library Board

4-year term of Mark Gaylor expires 11/30/2019

(Eligible and Willing to be reappointed)

[8.B.CommitteeAppts\(092519BdMtg\).pdf](#)

County Officials, continued

- 8.C. Request from Frederick County Public Schools to participate in VPSA bond sale in the amount of \$3.2 million for replacement Robert E. Aylor Middle School and for scheduling a public hearing on the matter

[8.C.RequestFromFCPS-BondSale.pdf](#)

9. Committee Business

9.A. Finance Committee Business

1. The Purchasing Manager requests an update to the County's Purchasing Policy to be effective November 1, 2019. The changes are permitted under the Virginia Public Procurement Act (VPPA) and include the following:
 - a. Increase the verbal quote minimum from \$1,500 to \$2,000;
 - b. Increase the purchase order minimum from \$2,500 to \$5,000; and
 - c. Increase the formal solicitation minimum from \$50,000 to \$70,000.

The committee recommends approval.

2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$25,834.85. This amount represents a carry forward of unspent FY2019 funds for the purchase of a replacement vehicle. **The committee recommends approval.**
3. The IT Director requests a General Fund supplemental appropriation in the amount of \$56,000. This amount represents PEG funds to update the presentation equipment in the BOS meeting room. This item was originally approved by the BOS Technology Committee in May 2017. No local funds are required. **The committee recommends approval.**
4. The EDA Executive Director requests an EDA Fund supplemental appropriation in the amount of \$3,000. This amount represents donations received in FY2019 from local business to provide scholarships to the 2019 Employer Expo participants. No local funds required. **The committee recommends approval.**

Finance Committee Business, continued

5. The Parks & Recreation Director requests a General Fund supplemental appropriation in the amount of \$50,000 (pending grant award) in order to apply for a PeopleForBikes grant in the amount of \$10,000 with a \$40,000 match requirement to be met with Parks proffer funds. No local funds required. **The committee recommends approval.**

6. The Finance Director presents FY 2019 Year End financial information and requests a General Fund and County Capital Fund supplemental appropriation in the amount of \$4,504,520. This amount represents General Fund fund balance in excess of 20% to be transferred to the Capital Fund. A public hearing is required. **The committee recommends forwarding the item to public hearing.**

10. Public Hearings (Non Planning Issues)

10.A. Outdoor Festival Permit Request of Waveland Farm, LLC and Cynthia J. Layman – Wedding.

Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee, for an Outdoor Festival Permit. Festival to be Held on the following dates: Saturday, September 28, 2019, from 11:00 AM to 10:30 PM; Saturday, October 5, 2019, from 11:00 AM to 10:30 PM; Saturday, October 19, 2019, from 11:00 AM to 10:30 PM on the Grounds of Waveland Farm, LLC, 1211 Marlboro Road, Stephens City, Virginia, Back Creek Magisterial District. Property Owned by Waveland Farm, LLC.

[10.A.WavelandFarmLLCOutdoorFestivalPermitApplication2019.pdf](#)

11. Planning Commission Business - Public Hearings – None

12. Planning Commission Business - Other Planning Business

12.A. Proposed Ordinance Amendment – Public Utilities including utility-scale solar power generating facilities

[12.A.DiscussionPublicUtilities.pdf](#)

12.B. Proposed Ordinance Amendment – Conditional Use in the RA (Rural Areas) Zoning District

[12.B.DiscussionConditionalUsesInTheRuralAreasDistrict.pdf](#)

13. Board Liaison Reports

14. Citizen Comments

15. Board of Supervisors Comments

16. Adjourn