



**AGENDA
REGULAR MEETING BOARD OF SUPERVISORS
WEDNESDAY, JULY 10, 2019
7:00 PM
BOARD MEETING ROOM
107 NORTH KENT STREET, WINCHESTER, VIRGINIA 22601**

1. **7:00 P.M. Regular Meeting Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Adoption of Agenda**
5. **Citizen Comments – For Agenda Items not the subject of a Public Hearing**
6. **Consent Agenda**
 - 6.A. Minutes of Board of Supervisors Meetings:
 - June 12, 2019 - Closed Session
 - June 12, 2019 - Work Session
 - June 12, 2019 - Regular Meeting

[Minutes of June 12, 2019 Closed Session.pdf](#)
[Minutes of June 12, 2019 Work Session.pdf](#)
[Minutes of June 12, 2019 Regular Meeting.pdf](#)
 - 6.B. Human Resources Committee Report of 6-17-19

[HR Committee Report - June 17 2019.pdf](#)
 - 6.C. Parks & Recreation Commission Report of 6-11-19

[Parks & Rec Commission Report - June 2019.pdf](#)
 - 6.D. Public Works Committee Report of 6-25-19

[Public Works 06-25-19 COMMITTEE REPORT.pdf](#)

6.E. Transportation Committee Report of 6-24-19

[BOS 07-10-19 TC 06-24-19 Meeting Report.pdf](#)

6.F. Employee of the Month Resolution for Greg Lambert

[Emp of the Month 2019.05 Resolution Lambert Greg.pdf](#)

6.G. Road Resolution - Adding Dawson Drive to the Secondary Road System

[BOS 07-10-19 Dawson Industrial Park - Dawson Drive Road Resolution.pdf](#)

6.H. Resolution to Comment on the Smart Scale Program Implementation

[BOS 07-10-19 Memo & Resolution on SmartScale.pdf](#)

7. Board of Supervisors Comments

8. County Officials

8.A. Presentation and Recognition of Employee of the Month Award to Greg Lambert

8.B. Committee Appointments

1. Shawneeland Sanitary District Advisory Committee
2-year term of Lynn Schmitt ends 7/13/19 (*Eligible for reappointment*)
2. Frederick-Winchester Service Authority
3-year term of Ned M. Cleland, PhD., P.E., ends 8/31/19 (*Eligible for reappointment*)

[CommitteeAppts\(07102019\).pdf](#)

8.C. Frederick/Warren County Line – Property Issue

This is a request for the Board of Supervisors to consider a boundary adjustment to the Warren/Frederick County lines in the Foster Hollow Road area. By way of background, this apparent boundary dispute came up via the Virginia Department of Elections relative to voting precinct lines around the State. The Department wanted to ensure correct voting district classifications with the area in question affecting the Congressional districts because Warren County is in the 6th District and Frederick County is in the 10th.

[Memo_BOS_re_Frederick-Warren_Line_Property_updated_062619.pdf](#)

8.D. Resolution Approving the Issuance of Debt by the Winchester Regional Airport Authority

[2019 07 02 WRAA- BOS Resolution Memo.pdf](#)

8.E. Request from the School Board Seeking a Supplemental Appropriation for the Replacement R. E. Aylor Middle School in the amount of \$3,200,000

[Memo & info on School Board request for Supplemental Appropriation.pdf](#)

8.F. Request from Parks & Recreation Commission for Recreation Trails Program (RTP) Grant Application and Supplemental Appropriation for the Bowman Library Lake Trail

[Parks & Recreation Commission Request for RTC Grant Application & Supplemental Appropriation.pdf](#)

9. Committee Business

9.A. **Human Resources Committee -**

1. The Old Dominion Court Services (ODCS), supervised by Northwestern Regional Adult Detention Center (NRADC) requested to add a Case Officer, range 4 to the Salary Administration Plan (Exhibit A). The committee recommends approval.

2. The Human Resources Department presented recommended changes to Frederick County Human Resources policy regarding Administrative Leave & Unsafe Conditions Policies (Exhibit B). The committee recommends approval.

3. The Human Resources Department presented recommended changes to Frederick County Human Resources policy regarding Anti-Discrimination and Anti-Harassment (Exhibit C). The committee recommends approval. *Note: Staff has proposed modified policy language regarding reporting options. See Memo included in the Committee Report.*

[HR Committee Report - June 17 2019.pdf](#)

10. Public Hearings (Non Planning Issues)

- 10.A. **Outdoor Festival Permit Request of Robert Bauserman – Fab Jam Festival.** Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee, for an Outdoor Festival Permit. Festival to be Held Saturday, September 28, 2019, from 9:00 A.M.to 5:00 P.M., on the Grounds of 2508 North Frederick Pike, Winchester, Virginia, Gainesboro Magisterial District. Property Owned by Diane and Arthur Kerns.

[BausermanRobert\(FabJam\)OutdoorFestivalPermitApplication\(2019\).pdf](#)

- 10.B. **Outdoor Festival Permit Request of Concern Hotline – 20th Annual Friday Fish Fry.** Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee, for an Outdoor Festival Permit. Festival to be Held on Friday, September 6, 2019, from 4:00 P.M. to 9:00 P.M.; on the Grounds of Grove's Winchester Harley-Davidson, 140 Independence Drive, Winchester, Virginia, Shawnee Magisterial District. Property Owned by Jobalie, LLC.

[ConcernHotlineOutdoorFestivalPermitApplication\(2019\).pdf](#)

- 10.C. **The Board of Supervisors will Conduct a Public Hearing, Pursuant to Virginia Code Section 15.2-1800, Regarding the Conveyance, by Quitclaim Deed, of any Interest Held by the County in Real Property Identified as Tax Parcel Number 49A04-1-K-19, in the Back Creek Magisterial District, to Jennifer Larrick.**

[Memo & info on Quitclaim Deed- Tax Map Parcel 49A04-1-K-19.pdf](#)

11. Planning Commission Business - Public Hearings

- 11.A. **Conditional Use Permit #03-19 for Arthur Nelson Sisk,** Submitted for a Landscape Contracting Business. The Property is Located at 154 Gainesboro Road, Winchester, Virginia and is Identified with Property Identification Number 29-A-73C in the Gainesboro Magisterial District.

[BOS 07-10-19 CUP 03-19 Sisk Landscape Contracting Business.pdf](#)

12. **Planning Commission Business - Other Planning Business**
13. **Board Liaison Reports**
14. **Citizen Comments**
15. **Board of Supervisors Comments**
16. **Adjourn**