

FINAL MINUTES
FREDERICK COUNTY ELECTORAL BOARD
May 7, 2019

The Frederick County Electoral Board met on Tuesday, May 7, 2019. Present were: Chairman Richard Venskoske, Vice Chair Marie Straub, Secretary Tom Reed, Machine Tech Jim Ott, Deputy Registrar Diane Lockhart and Registrar Rick Miller.

The Chairman called the meeting to order at 5:30 p.m. Upon motion by Vice Chair Marie Straub, seconded by the Secretary Tom Reed, the agenda was adopted as presented 3 - 0.

Upon motion by the Secretary, seconded by the Vice Chair, the minutes of the 4/04/2019 meeting was approved as presented 3 - 0.

The following preparations for the November 5, 2019 General Election were discussed.

The current number of available Officer of Elections is 213. After letters were sent to all Officers explaining the June 2019 Primaries had been cancelled and giving the training schedule for the November 2019 Elections, several officers called to say they had either moved or wished to be removed from the list. Some new officers signed up bringing the total available to 213.

The election media sent to Printelect in advance for the possible June 2019 Primaries will be securely stored by the company and will be used for the November 2019 Elections.

The Election Calendar for the November 5, 2019 Elections was distributed.

The current list of candidates (qualified or in process) for all offices for the November 5, 2019 elections was distributed.

An update on the process to hire a new Director of Elections/General Registrar showed 6 applications have been received with one week more to go until the application deadline of May 13, 2019.

Under Registrar business the following items were presented and discussed:


- (1) The Registrar gave an update on the 2019 General Assembly legislation that the Governor has vetoed including not increasing the State Board of Elections from 3 to 5 members, not having the State Board of Elections hire the Commissioner of Elections instead of the Governor, not having sufficient criteria for redistricting electoral maps and not allowing the General Assembly to change legislative districts outside of the decennial redistricting process.
- (2) Informed the Electoral Board that all 3 members would be receiving a 3 % pay raise from the State starting July 1, 2019. The General Registrar will not get this raise as the county is scheduled to give all county employees a 4 % pay raise starting July 1, 2019. The General Registrar is considered a county employee for pay raises.

- (3) Made the room reservations and signups for the Department of Elections (ELECT) mandatory annual trainings in Richmond, VA on Monday, June 24, 2019 – General Registrars Only and Tuesday, June 25, 2019 – Electoral Board Members Only. The GR will have a room only for Sunday night and the EB member only for Monday night.
- (4) Checked with the Department of Elections and the Electoral Board must evaluate the General Registrar for the current year for continuity. This evaluation will take place at the next Electoral Board meeting in June.
- (5) The Registrar talked about the following training sessions he has attended in April. The election security tabletop exercise held by the Department of Elections and the Department of Homeland Security in Richmond on April 17, covering different scenarios in the 60 days before the Election and on Election Day, election security and cyber security. The meeting with the local Virginia State Police Fusion Center representatives about cyber security, which was recommended by the Department of Homeland Security on April 29 in Clarke County. The DemTech webinar on election setup for our laptops and its programming on April 26.
- (6) Informed the Board that on Monday, May 20, 2019, starting at 6:00 pm in the Board of Supervisors Room, all the service- learning projects would be presented to the Board of Supervisors, including our project of a new 10-minute video of voting and its importance. This video is needed to replace our 5-year-old video that shows voting taking place on the touch screen voting machines. The presentation will show a short portion of the video and each of our 3 students will give a part of a short verbal summary of the project.

The Electoral Board decided to set the next Electoral Board meeting for Thursday, June 6, 2019 at 5:00 pm in the Registrar's office. This meeting will start 30 minutes earlier than the normal starting time due to a board member having another meeting later that same evening.

No other business was presented to the Board. Being no further business, a motion was made by the Secretary, seconded by the Vice Chair that the meeting be adjourned. Motion passed 3 - 0. The meeting adjourned at 6:27 p.m.

Respectfully submitted,


 Tom Reed
 Secretary

APPROVED: _____ Chairman

 _____ Vice Chair

 _____ Secretary

DATE: 6-6-19