



AGENDA

FREDERICK COUNTY COMMISSION FOR PARKS AND RECREATION

June 11, 2019

Bowman Library

871 Tasker Road, Stephens City, VA 22655

Call to Order

Approval of May 14, 2019 Meeting Minutes

Adoption of Agenda

Unfinished Business

None

New Business

Aquatics Master Plan

Charles Sandy

Monthly Report

Staff Report

Jason Robertson

Standing Committee Report

Building and Grounds

Ron Madagan

1. Winchester Model Railroad Club request
2. Abrams Creek Trail land acquisition
3. Bike Park Grant opportunity

Information Items

Adjournment



FREDERICK COUNTY COMMISSION FOR PARKS AND RECREATION

May 14, 2019

Rose Hill Park

Members Present: Christopher Fordney, Gary Longerbeam, Charles Sandy, Jr., Amy Strosnider, Ronald Madagan, Natalie Gerometta, Guss Morrison, Mr. Robert Wells (Non-Voting Board Liaison)

Members Absent: Randy Carter

Staff: Jason Robertson, Jon Turkel, Stacy Herbaugh, Chris Konyar

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Charles Sandy.

Approval of March 12, 2019 Meeting Minutes

Approval of May 8, 2019 Board of Supervisors Joint Session

Mr. Madagan moved to approve the minutes as submitted, second by Mrs. Strosnider carried unanimously (7-0).

Adoption of Agenda

Mr. Madagan made a motion to move the Information Items to the top of the Agenda, second by Mr. Longerbeam, carried unanimously (7-0).

Information Items

1. Mr. Konyar provided an overview of the Summer Camp Brochure-Camp basicRec is sold out for the 2nd year in a row with 325 slots filled. Upcoming summer highlights: the Youth Triathlon on June 9th, the Great American Family Campout on June 21st, the July 4th Fireworks, and the Youth Sports Scramble in August.
2. Mr. Konyar updated everyone on the Trails 4 Miles race held in April. The inaugural event hosted 356 participants and benefited the I'm Just Me Movement and the ARC Organization. Tina Culbreath from the I'm Just Me Movement provided an overview of her organization and thanked the department for their support.

3. Mr. Sandy asked for volunteers to serve on an Aquatics Master Plan subcommittee to prepare for when funds are available for a indoor aquatic center.

Unfinished Business

None

New Business

Ms. Herbaugh provided an update to the Youth Program Suspension Policy (100.25). Proposed changes would allow for the department and the parent to work with additional health care professionals to assess whether a child that had been suspended from a program could successfully integrate back into a program. Mr. Sandy made a motion to accept the change to the policy as written, seconded by Mr. Longerbeam, carried unanimously (7-0).

Monthly Reports

Mr. Robertson reported as follows:

A staff report is included in the packet however some highlights:

- Thank you to all that attended the opening of the Sand Volleyball Courts on 4/27
- May 1st was the beginning of free weight rooms and racquetball courts at the Centers
- The installation of the shade structures of the former tot pools area has been delayed-hope to have those installed by July
- May 15th staff will be going to the Finance Committee to seek Board approval for a change order to the PO for the Northwest Sherando Project due to a site test revealing that the area is not suitable material for a parking project. The cost to prepare the site is \$111,550 which will be handled with internal transfers; no additional local funds will be needed to complete the project

Buildings and Grounds-May 7, 2019

1. The Committee made a motion recommending staff proceed with obtaining public input on constructing a half-mile trail around the lake at Bowman Library, seconded by Mr. Longerbeam, carried unanimously (7-0).
2. Closed Session: Mr. Madagan made a motion under to enter closed session under Virginia Code 2.2-3711A (3)-discussion of the acquisition of real property for public purposed, where discussion in an open meeting would adversely affect the bargaining position and negotiation strategy of the public body.


3. Mr. Madagan made a motion to exit closed session under Virginia Code 2.2-3711A (3)- discussion of the acquisition of real property for public purposed, where discussion in an open meeting would adversely affect the bargaining position and negotiation strategy of the public body. All members were polled that no other items were discussed.

Adjournment

Mr. Sandy adjourned the meeting at 7:41 p.m.

Respectfully submitted,

Charles R. Sandy, Chairman



Jason L. Robertson, Director



COUNTY of FREDERICK

Parks and Recreation Department

540/665-5678


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M E M O R A N D U M

TO: Parks and Recreation Commission

FROM: Jason Robertson 
Director

SUBJ: Aquatics Master Plan

DATE: June 6, 2019

The Parks and Recreation Master Plan recommends the creation of an Aquatics Master Plan. The Aquatics Master Plan will provide a recommendation to Frederick County on the best way to meet the aquatic community's facility needs.

Mr. Sandy will be appointing commission members to the Aquatics Master Plan.



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M E M O R A N D U M

TO: Parks and Recreation Commission

FROM: Jason Robertson
Director

SUBJ: Staff Report

DATE: June 6, 2019

Please find attached the staff report for June 2019. Please call me at 722-8294 if you have any questions regarding the report.

Staff Report

June 11, 2019

Andy Needham and Kevin Vilalba passed the Certified Pool Operator (CPO) exam. FCPRD has four staff with the CPO certification.

Cory Smith attended Virginia Sports Turf Manager Association field day in Lynchburg – good information and contacts regarding synthetic turf, sports tourism, and equipment.

Pools opened on Memorial Day Weekend

The Fall Activity Guide is currently in production and is set to have an electronic release in mid-July and print release date of August 1.

Parks and Recreation was featured in an episode of the Frederick County Podcast Series. This is a new initiative by the County to get information to residents in an on-demand format.

A new internal monthly newsletter has been created to keep staff up-to-date with department news, programs and projects.

The department participated in the KidzFest program on the Old Town Mall on May 18 and at the Wings and Wheels event at the Winchester Regional Airport on June 1.

The Youth Triathlon is scheduled for June 9th

The evening Hub is continuing to see an increase in calls assisting patrons with program information, registrations, and facility reservations

Staff met with the Top of Virginia Hockey Alliance to discuss fall usage, program collaborations, and other items related to the YSP Agreement. Staff will be bringing a draft Agreement to the YSP/Appeals Committee on July 3rd for discussion and approval to be presented to the full Commission at the July meeting.

Camp basicREC – 337 enrolled, we were able to extend capacity at Gainesboro to open 20 additional spots. We are currently working to fill an additional 8 slots to get to 345 this summer. We have 253 pick-a-weeks registered as well. Pick-a-weeks represent approximately 30 campers per week at each location. First day of camp is Monday, June 10th

Summer League Basketball starts June 22nd, we have leagues for ages 10-18 this summer

Camps slated for the beginning of the summer include – Golf, Pottery, Horseback Riding, Adventure Week, Archery, Tennis, and Lego

The Recreation Access project at Northwest Sherando and Clearbrook Park parking expansion projects are underway. Both projects should conclude this summer.



MEMO

To: Parks and Recreation Commission
From: Jon Turkel, Assistant Director *JWT*
Subject: Buildings and Grounds Committee Meeting Report
Date: June 6, 2019

The Buildings and Grounds Committee met at 10am on June 4, 2019 in the Parks and Recreation Conference Room, 107 N. Kent St, Winchester, VA. Members present: Ron Madagan, Randy Carter. Absent: Gary Longerbeam. Commission member Fordney was also in attendance. Staff present: Jason Robertson, Jon Turkel, Cory Smith. Items discussed included:

Items Requiring Action:

1. Winchester Model Railroad Club (WMRC) Request
 - a. WMRC members Craig Alderman, Jim Clevenger, and Wayne Corbett presented their request for a long-term lease of the Snowden Bridge Park property storage building (**Attachment 1**). The committee recommends denial.
2. Abrams Creek Trail land acquisition
 - a. The County has taken ownership of 8 parcels comprising approximately 6 acres along Abrams Creek in the trail corridor. The parcels were donated to the County by Thomas G. Scully Jr., Katharine Scully Frazee, and Tucker Scully Ramaden. A letter of appreciation is attached for consideration (**Attachment 2**)
3. Bike Park grant opportunity.
 - a. Staff is aware of a grant opportunity for installation of a bike park. Envisioned as an accessory to the Pump Track at Sherando Park it would be installed at the NW Sherando site. A letter of interest to the grantee is due by June 17, with applications due on October 18. This is a matching grant and if our letter of interest is accepted (notification in September), a fund obligation (most likely proffer) would be required at the time of grant application submittal in October. The committee is recommending staff submit a letter of interest.

Items not requiring action:

1. Trail at Bowman Library public input meeting schedule
 - a. Public input meeting is scheduled for 6pm on 6/11 at the Bowman Library meeting room
2. Other Business
 - a. Project updates provided

From: Wayne Corbett
Sent: Wednesday, May 29, 2019 1:44 PM
To: Jonathan Turkel
Subject: building

Jon, we will be there on Tuesday at 10:00 am. Here is a little statement if you want to include in the agenda or just hand out at the meeting. Thanks, Wayne

The Winchester Model Railroad Club was founded in 1982 and we are currently in our 37th year. We previously occupied the old B&O Freight Station located at 430 North Cameron Street for 32 years until CSX sold the building to the Laurel Center which has resulted in us having to demolish the existing layout and search for a new home. We currently have 27 active members, and as Winchester has become a desirable retirement area we have seen our membership grow over the past few years and expect to continue attracting new members, both young and old.

The Winchester Model Railroad Club would like to enter into an arrangement with the Frederick County Parks & Recreation Department to utilize the currently vacant metal building off of Old Charlestown Road, near the future Snowden Bridge ball fields. We would like some type of long term commitment (lease, etc) that assures us of staying in the building once we start construction of a new model railroad layout. Perhaps a 10 year lease with a minimal lease payment per year with our club also assuming the responsibility for any maintenance on the building, or improvements to the building, going forward. We would have at least four (4) Open Houses per year that would be open to the public. (If hosting open houses is a concern for the County, then we don't need to have them). Frederick County could list the Model Railroad Club as one of the organizations within the County that is open to anyone that is interested. We do carry a \$1,000,000 Liability Policy that was in place for our previous location that could be transferred to this new building/location. We are a 501c3 Organization. We are not sure how that would play into any arrangement that we make with the County but it is certainly a notable status for reference.



ATTACHMENT Z

COUNTY of FREDERICK

Parks and Recreation Department

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June , 2019

Thomas G. Scully, Jr., Katharine Scully Frazee, and Tucker Scully Ramadan
c/o Thomas G. Scully, Jr.
3050 Valley Avenue, Suite 110
Winchester, VA 22601

Dear Thomas G. Scully, Jr., Katharine Scully Frazee, and Tucker Scully Ramadan,

Thank you for your generous gift of land to the citizens of Frederick County. The Parks and Recreation Department is appreciative of your support. Through your donation, you have made it possible for us to create the Abrams Creek Trail, a unique recreation and leisure amenity along the beautiful Abrams Creek waterway. This donation will make a transformative difference in our community with benefits lasting for many years to come.

The top ranked recreation amenity desire in Frederick County is for shared-use trails. The properties you have donated along Abrams Creek will allow us to address this top desire of area residents with the Abrams Creek Trail. Through your donation we can support a healthy, vibrant community. For this we are truly grateful!

If you have any questions or comments, please do not hesitate to contact us.

Sincerely,

Jason L. Robertson
Director

Charles "Rusty" Sandy, Jr.
Chairman, P&R Commission