

# Vendor Application

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ (Day)  
 \_\_\_\_\_ (Night)

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Event: \_\_\_\_\_ Location: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Items to be sold or specific services provided: \_\_\_\_\_  
 \_\_\_\_\_

## Insurance Requirements:

Frederick County, Virginia requires a Certificate of General Liability Insurance with the required limits listed below and naming “County of Frederick County, Virginia 107 N. Kent Street Winchester, VA 22601” as the additional insured. The Certificate of Insurance is required before vendor permits will be issued.

Insurance Expiration Date: \_\_\_\_\_ Number of Vendor Permits: \_\_\_\_\_  
 Copy of Insurance Certificate on File/If not needed please mark N/A One per vehicle entering park

## Vendor Options: (Select One)

### Insurance Limits

- |   |                 |
|---|-----------------|
| <input type="checkbox"/> Concessions/Tournaments/Special Events   | \$1,000,000     |
| <input type="checkbox"/> Caterers – Full Food Service   | \$1,000,000     |
| <input type="checkbox"/> Cotton Candy, Popcorn, Snow Cones, Drinks,<br>Hot Dogs, Funnel Cakes or similar food concessions | \$1,000,000     |
| <input type="checkbox"/> Clowns   | None required   |
| <input type="checkbox"/> Pony Rides   | \$1,000,000     |
| <input type="checkbox"/> Strolling Musician   | None required   |
| <input type="checkbox"/> Childrens’ Entertainment   | Subject to type |
| <input type="checkbox"/> Disc Jockey (DJ) Services  | None required   |
| <input type="checkbox"/> Magician   | Subject to type |
| <input type="checkbox"/> Amusements-Moonwalks, Inflatables and similar offerings  | \$1,000,000     |
| <input type="checkbox"/> Midway Style Games, Speciality Prizes or similar offerings                                       | \$1,000,000     |

I agree to provide insurance as mentioned above.

\_\_\_\_\_  
 Vendors’ Signature/Name of Company Date

\_\_\_\_\_  
 Frederick County Parks and Recreation Representative Date

### Office Use Only:

Vendor Permit Number Issued: \_\_\_\_\_