



AGENDA

**FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, MAY 22, 2019
7:00 P.M. - REGULAR MEETING
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

1. **7:00 P.M. - Regular Meeting Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Adoption of Agenda**
5. **Citizen Comments – Agenda Items that are not the subject of a Public Hearing**
6. **Consent Agenda** ***Roll call vote required.*** **Attachment**
 - 6.A Minutes
 1. Joint Work Session with Parks & Recreation Commission of May 8, 2019 ----- A
 2. Regular Meeting of May 8, 2019 ----- B
 - 6.B Committee Reports
 1. Code & Ordinance Committee Report of 5/9/19 ----- C
 2. Finance Committee Report of 5/15/19 ----- D
 3. Parks & Recreation Commission Report of 5/14/19 ----- E
 - 6.C Resolution Adding Conns Road East to Secondary Road System ----- F

6. Consent Agenda, continued

6.D Request for Refunds ----- G

1. Handy Mart, LLC- \$3,089.89
2. Kevin Campbell Trucking Inc. --- \$10,860.84
3. Undisclosed Taxpayer- Disabled Veteran's Relief- \$4,545.39
4. Undisclosed Taxpayer- Disabled Veteran's Relief- \$6,790.67

7. Board of Supervisors Comments

8. County Officials

8.A Committee Appointments ----- H

1. Handley Regional Library Board
Unexpired 4-year term ending 11/30/19, Applications received.
Awaiting recommendation of the Library Board.
2. Historic Resources Advisory Board
Stonewall District Representative – 4-year term of Robert Meadows ends 6/10/19
(Eligible for reappointment and willing to serve another term)
3. Shawneeland Sanitary District Advisory Committee
2-year term of Lynn Schmitt ends 7/13/19
(Eligible for reappointment)

9. Committee Business

9.A Code & Ordinance Committee (See Attachment _C_)

1. Amendments to Chapter 118 (Noise) of the County Code, to adopt a “plainly audible” standard with respect to certain prohibited noise.
The Committee recommends forwarding the item to public hearing with a recommendation of approval.
2. Amendment to Section 48-3 (Dogs running at large unlawful) of Article I (Dog Licensing; Rabies Control) of Chapter 48 (Animals and Fowl) of the County Code, to conform with changes to Virginia Code § 3.2-6538, effective July 1, 2019. *The Committee recommends forwarding the item to public hearing with a recommendation of approval.*

9. **Committee Business**, continued

9.B **Finance Committee** = Approved on Committee consent agenda. (See Attachment _D_)

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$30,450 for Phase II of the eSummons project. This amount represents eSummons funds collected through the courts and earmarked for the implementation of an electronic summons system. No local funds are required. ***The Committee recommends approval.***
2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$3,693.07. This amount represents an insurance claim for a damaged vehicle. No local funds required. ***Approval recommended on the Committee consent agenda.***
3. The Sheriff requests a General Fund supplemental appropriation in the amount of \$24,750. This amount represents recovered costs for traffic control for overtime. No local funds required. ***The Committee recommends approval.***
4. The Sheriff requests a General Fund supplemental appropriation in the amount of \$862.31. This amount represents restitution for damaged cruisers. No local funds required. ***Approval recommended on the Committee consent agenda.***
5. The Sheriff requests a General Fund supplemental appropriation in the amount of \$100. This amount represents a DARE donation. No local funds required. ***Approval recommended on the Committee consent agenda.***
6. The Sheriff requests a General Fund supplemental appropriation in the amount of \$11,853.47. This amount represents reimbursements from the Secret Service. No local funds required. ***Approval recommended on the Committee consent agenda.***
7. The Sheriff request a General Fund supplemental appropriation in the amount of \$3,550. This amount represents proceeds from the sale of a retired cruiser. No local funds required. ***Approval recommended on the***
8. The Sheriff requests a General Fund supplemental appropriation in the amount of \$270,870. This amount represents funds to purchase (9) nine 2019 vehicles at a cost savings of approximately \$3,000 per vehicle. Funds were budgeted in FY 2020 and will be returned. Local funds are required. ***The committee recommends approval of the supplemental appropriation from the Capital Reserve in FY 2019 to be returned from the FY 2020 funds budgeted for Sheriff vehicles.***
9. The NRADC Superintendent requests a Court Services budget transfer in the amount of \$7,000 out of a personnel line item to operations to meet projected operational shortfalls. ***The Committee recommends approval.***
10. The Airport Director requests a General Fund supplemental appropriation in the amount of \$245,737. This amount represents the County's share of legal fees in the amount of \$326,345 incurred in prior years (identified in the Airport CAFR as "Cash overdraft"). Local funds are required. ***The Committee recommends approval.***
11. The Parks & Recreation Director requests a change order in excess of 10% for the Sherando Park Recreation Access Project. ***The Committee recommends approval.***
12. The VJCCCA Director requests a General Fund budget transfer in the amount of \$6,400 out of a personnel line item to operations to provide client services and training. ***The Committee recommends approval.***

9. Committee Business, continued

- 9.C The VJCCCA Director requests an FY19 General Fund supplemental ----- I appropriation for up to \$50,000 representing one-time supplemental funding from the Virginia Department of Juvenile Justice (DJJ) for the purchase of equipment and supplies as Shenandoah Valley Achievement Center is launched. Funding will be on a reimbursement basis for actual expenses. No local funds are required.

The VJCCCA Director requests that the Board to authorize the County Administrator to sign the MOA Plan Addendum.

10. Public Hearings (Non Planning Issues)

- 10.A **The Board of Supervisors will Conduct a Public Hearing, Pursuant ----- J to Virginia Code Section 15.2-1800, Regarding the Conveyance, by a Deed for Two Hundred Years, of the County's Interest in Real Property Located at 20 North Loudoun Street, in the City of Winchester, Virginia, Identified as City Tax Parcel Number 193-1-N-4, to the Shenandoah Valley Battlefields Foundation.**

11. Planning Commission Business - Public Hearings

- 11.A **Comprehensive Policy Plan Amendment (CPPA) #02-19 Brucetown ----- K Road Area Amendment – Sewer and Water Service Area (SWSA) Expansion and Land Use Designation Associated with Comprehensive Plan Amendment #02-18 for the Carter Tract.**

This is a Request to Amend the Northeast Land Use Plan of the 2035 Comprehensive Plan. This Amendment Request Proposes to Add 109 Acres into the Sewer and Water Service Area (SWSA) and Remove 109 Acres from the SWSA. This Amendment Also Seeks to Designate the 109 Acres for Industrial Uses.

- 11.B **Comprehensive Policy Plan Amendment (CPPA) #01-19 Blackburn ----- L Property Workforce Housing – Urban Development Area (UDA) Expansion and Land Use Designation Change Associated with the Comprehensive Plan Amendment #01-19 for Blackburn Property Request.**

This is a Request to Amend the Kernstown Area Plan of the 2035 Comprehensive Plan. This is a Request to Add 71.849 Acres to the UDA. This Amendment Also Seeks to Designate the 71 Acres for Workforce Housing.

11. Planning Commission Business - Public Hearings, continued

**11.C Draft Update of the 2019-2020 Frederick County Primary and ----- M
Interstate Road Improvement Plans**

The Primary and Interstate Road Improvement Plans Establish Priorities for Improvements to the Primary and Interstate Road Networks within Frederick County. Comments from the Transportation Committee will be Forwarded to the Planning Commission and Board of Supervisors. Ultimately, the Priorities Adopted by the Board of Supervisors will be Forwarded to the Commonwealth Transportation Board for consideration.

The Virginia Department of Transportation and the Board of Supervisors For the County of Frederick, Virginia, in Accordance with Section 33.2-331 of the Code of Virginia, will Conduct a Joint Public Hearing. The Purpose of this Public Hearing is to Receive Public Comment on the Proposed Six Year Plan for Secondary Roads for Fiscal Years 2020 Through 2025 in Frederick County and on the Secondary System Construction Budget for Fiscal Year 2020.

Copies of the Proposed Plan and Budget May be Reviewed at the Edinburg Office of the Virginia Department of Transportation, Located at 14031 Old Valley Pike, Edinburg, Virginia or at the Frederick County Offices Located at 107 North Kent Street, Winchester, Virginia. All Projects in the Secondary Road Improvement Plan that are Eligible for Federal Funds will be Included in the Statewide Transportation Improvement Program (STIP), which Documents How Virginia will Obligate Federal Transportation Funds. Persons Requiring Special Assistance to Attend and Participate in this Hearing Should Contact the Virginia Department of Transportation at 1-800-367-7623.

12. Board Liaison Reports

13. Citizen Comments

14. Board of Supervisors Comments

15. Adjourn