



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, May 9, 2019 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes

April 11, 2019, WRAA Monthly Business Meeting

4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J.J. Smith
April 2019 Financial Report – Pre-Audit
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Closed Session: That the Authority go into a closed session pursuant to Section 2.2-3711(A)(3) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.
10. Adjourn

APRIL 2019 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on April 11, 2019.

Present: Paul Anderson, Bill Pifer, J.J. Smith, John Crawford, Dave Reichert

Absent: Gene Fisher, Frank Haun, Joey Bailey, Archie Fox

OPEN MEETING

Vice Chairman Paul Anderson called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

APPROVE MEETING MINUTES – March 14, 2019 Regular Business Meeting

Motion: Approve meeting minutes as distributed - by J.J. Smith, second by Bill Pifer. Motion passed unanimously.

PUBLIC COMMENT

None

CHAIRMAN – OPENING REMARKS

None

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – J.J. provided an overview of the pre-audit March 2019 financial statements.

Motion: Approve finance report – by John Crawford, second by Bill Pifer. Motion passed unanimously.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(d) Marketing Committee – Bill Pifer, Chair – Bill deferred comments to the Executive Director

EXECUTIVE DIRECTOR COMMENTS

The Authority's proposal to lower the personal property tax rate to \$.01 per \$100 of assessed value for all aircraft regardless of size, type, or use was incorporated into the approved Frederick County

FY20 budget. Nick indicated that he will work hard to promote this development as another compelling reason to choose Winchester over peer airports.

Wells Fargo has accepted a 3rd party offer for acquisition of the Pro Jet facility. More details will follow after a due diligence period.

The Authority received a State grant offer for initial funds for site development design for the new terminal building. We hope to be in position for construction of those site improvements by this time next year.

Nick provided an overview of the presentation made to City Council about the terminal project and FY20 capital budget request.

The airport contracted JCI Media for a logo development and rebranding project partially funded by a State promotional grant. New proposed logos for Winchester Regional Airport and Winchester Aviation were presented along with 4 options for Authority seals for the Board's consideration.

Motion: Adopt/approve proposed airport logo package as presented – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

Motion: Adopt/approve “Option #2” for the Authority seal - by John Crawford, second by Bill Pifer. Motion passed unanimously.

Nick gave an overview of the airport capital improvement plans submitted to the FAA/WADO and DOAV. A general discussion was held about the Authority's capital priorities and funding options. Adam Switzer (Delta Airport Consultants) was in attendance and offered his perspective as the program manager of the Authority's contracted engineering consulting firm. Funding aside, Nick affirmed a commitment to assessing the airport layout plan (ALP) for additional aeronautical and non-aeronautical development opportunities.

COMMENTS – BOARD MEMBERS

None

COMMENTS – AUDIENCE

None

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:54 P.M. – by J.J. Smith, second by John Crawford. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report
As Of: 4/30/2019
All Departments Consolidated

Assets

10001011	Undeposited Receipts	9,850.50
10171010	Operating Cash In Bank	35,693.76
10171011	Petty Cash	500.00
10171080	Inventory - Fuel	86,320.93
10171082	Inventory - Merchandise	692.71
10171083	Inventory - Oil	566.30
10171084	Inventory - Automobile Gas/Airport Use	212.68
10171085	Inventory - Diesel Airport Use	(997.16)
10171090	Pre-Paid Insurance	15,482.00
10171094	Prepaid Postage	170.98
10171153	Accounts Receivable	6,502.50
10172002	VRS - Deferred Outflow	61,108.00
10172003	GLI Deferred Outflow	3,590.04
10851010	Capital Cash In Bank	(299,894.32)
10851100	Construction In Progress	195,748.71
10851153	Capital Accounts Receivable	326,345.00
10851200	Net Fixed Assets	26,700,733.59
Total Assets:		27,142,626.22

Liabilities

20172010	Amt Held For Employee Benefits	3,482.98
20172020	Accounts Payable - Operating Fund	73,469.73
20172021	Long-Term Notes	244,131.25
20172024	Bad Check Account	(360.00)
20172094	Accrued Leave & Fringes	64,696.23
20172201	VRS - Deferred Inflow	53,850.00
20172202	VRS - Pension Liability	152,184.68
20172203	GLI Deferred Inflow	3,674.00
20172204	GLI Net Pension Liability	33,058.00
20172804	Virginia State Sales Tax	9.96
20852090	Retainage Payable	7,190.00
30000000	Current Earnings	421,630.70
30000001	Retained Earnings	26,085,608.69
Total Liabilities And Equity:		27,142,626.22

Notes:
All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 4/30/2019
Selected Departments Consolidated

Income

	4/30/2019 MTD	Year-To-Date
40172404 State Operating Reimbursement	0.00	4,262.74
40174500 Sale - Fuel	77,448.12	691,570.32
40174502 Sale - Merchandise	58.23	333.38
40174503 Sale - Oil	126.75	785.54
40174600 Rental Income	38,643.00	375,301.50
40174601 Income - Land Leases	1,876.00	40,115.02
40174617 Special Fees	3,659.46	8,509.70
40174618 Facility & Line Service Fees	3,470.00	31,830.00
40174899 Miscellaneous Revenue	2,608.80	3,956.91
40174900 Operating Appropriations	13,300.50	133,006.00
Total Income:	141,190.86	1,289,671.11

Expense

	4/30/2019 MTD	Year-To-Date
54140000 Cost - Fuel	41,905.80	383,688.97
54140002 Cost - Merchandise	77.61	564.31
54140003 Cost - Oil	98.94	602.21
61000000 Accrued Salaries	0.00	(10,796.12)
61001000 Salaries	40,871.82	432,386.35
61005001 Overtime Pay	1,457.90	16,945.21
62000000 Accrued Leave - Fringe Benefit Expense	0.00	(714.54)
62001000 FICA	3,048.27	32,672.19
62002000 VSRS	4,001.32	38,946.16
62005000 Hospital/Medical Plans	8,945.08	84,102.80
62005001 Retiree Health Ins	816.28	7,754.66
62006000 Group Life Insurance	535.44	5,319.42
62008000 Short/Long Disab	112.00	999.83
62011000 Worker's Compensation	1,200.64	12,698.80
63002000 Professional Svcs - Other	12,001.50	28,474.00
63004001 Outside Repairs & Maint Vehicle/Equip	308.00	2,916.33
63004003 Repair - Blgs & Grounds Outside Repairs	289.95	6,469.52
63005000 Maintenance Contracts	0.00	5,610.44
63005001 State Funded Maintenance Contracts	0.00	2,200.00
63007000 Advertising	0.00	35.00
63010000 Contractual Services	2,362.20	18,723.67
65101000 Electrical Services	5,808.28	49,369.70
65102000 Heating Service	864.16	6,529.03
65103000 Water & Sewer Services	373.15	3,992.22
65204001 Postage Meter Expense	16.90	131.16
65204002 Telephones/Internet/TV Cable Expense	656.29	6,421.65
65302000 Fire/Property Insurance	1,023.00	10,229.00
65305000 Motor Vehicle Insurance	508.00	5,082.00
65307000 Public Officials Liability Ins	43.00	430.00
65308000 General Liability Insurance	0.00	7,707.67
65401000 Office Supplies & Computers	24.67	2,302.45
65405000 Janitorial Supplies	81.11	1,234.79
65407000 Repair/Maint Parts & Supplies	150.71	5,591.12
65407001 State Reimb - Repairs/Maint/Supplies	1,703.32	2,602.40
65408000 Vehicle/Equip - Parts/Supplies	39.98	10,791.40
65408001 Airport Vehicle Fuel	753.19	12,127.93

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Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 4/30/2019
Selected Departments Consolidated

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	4/30/2019 MTD	Year-To-Date
65413000 Operational Expense	409.08	1,925.59
65413001 Line Service Equipment	0.00	1,244.39
65413002 Security Materials & Supplies	0.00	334.48
65506000 Travel Expenses	138.91	2,629.06
65715000 Promotional Fund Expenses	6,486.03	12,303.89
65801000 Dues & Membership	0.00	1,660.20
65804000 Va Sales Tax Paid	6.16	49.05
65806000 Snow Removal Contingency Fund	0.00	5,611.53
75810000 Unemployment Claim	(109.12)	(109.12)
79001000 Lease/Rent Of Equipment	2,904.41	25,254.38
79101000 Loan - VRA Bond	0.00	6,854.40
Total Expense:	139,913.98	1,251,899.58
Net Income:	1,276.88	37,771.53

Notes: Report Period: 7/01/2018 - 4/30/2019
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 4/30/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
Income								
40172404 State Operating Reimbursen	(24.00)	0.00	24.00	--.-%	4,866.34	4,262.74	(603.60)	-12.4%
40174500 Sale - Fuel	67,878.12	77,448.12	9,570.00	14.1%	660,415.13	691,570.32	31,155.19	4.7%
40174502 Sale - Merchandise	229.20	58.23	(170.97)	-74.6%	465.87	333.38	(132.49)	-28.4%
40174503 Sale - Oil	9.35	126.75	117.40	1255.6%	862.70	785.54	(77.16)	-8.9%
40174600 Rental Income	33,878.00	38,643.00	4,765.00	14.1%	327,303.50	375,301.50	47,998.00	14.7%
40174601 Income - Land Leases	1,804.00	1,876.00	72.00	4.0%	38,997.00	40,115.02	1,118.02	2.9%
40174617 Special Fees	0.00	3,659.46	3,659.46	--.-%	10,439.55	8,509.70	(1,929.85)	-18.5%
40174618 Facility & Line Service Fees	3,020.00	3,470.00	450.00	14.9%	34,990.00	31,830.00	(3,160.00)	-9.0%
40174899 Miscellaneous Revenue	42.65	2,608.80	2,566.15	6016.8%	776.11	3,956.91	3,180.80	409.8%
40174900 Operating Appropriations	14,428.75	13,300.50	(1,128.25)	-7.8%	144,297.50	133,006.00	(11,291.50)	-7.8%
Total Income:	121,266.07	141,190.86	19,924.79	16.4%	1,223,413.70	1,289,671.11	66,257.41	5.4%
Expense								
54140000 Cost - Fuel	34,471.48	41,905.80	7,434.32	21.6%	352,050.16	383,688.97	31,638.81	9.0%
54140002 Cost - Merchandise	185.25	77.61	(107.64)	-58.1%	385.44	564.31	178.87	46.4%
54140003 Cost - Oil	7.18	98.94	91.76	1278.0%	657.11	602.21	(54.90)	-8.4%
54140004 Cost - Catering	16.64	0.00	(16.64)	-100.0%	16.64	0.00	(16.64)	-100.0%
61000000 Accrued Salaries	1,023.85	0.00	(1,023.85)	-100.0%	3,181.54	(10,796.12)	(13,977.66)	--.-%
61001000 Salaries	42,224.62	40,871.82	(1,352.80)	-3.2%	422,246.20	432,386.35	10,140.15	2.4%
61005001 Overtime Pay	1,701.47	1,457.90	(243.57)	-14.3%	17,574.28	16,945.21	(629.07)	-3.6%
62000000 Accrued Leave - Fringe Ben	78.32	0.00	(78.32)	-100.0%	243.39	(714.54)	(957.93)	--.-%
62001000 FICA	3,240.04	3,048.27	(191.77)	-5.9%	32,446.68	32,672.19	225.51	0.7%
62002000 VSRS	3,884.66	4,001.32	116.66	3.0%	38,846.60	38,946.16	99.56	0.3%
62005000 Hospital/Medical Plans	9,213.48	8,945.08	(268.40)	-2.9%	92,134.80	84,102.80	(8,032.00)	-8.7%
62005001 Retiree Health Ins	0.00	816.28	816.28	--.-%	0.00	7,754.66	7,754.66	--.-%
62006000 Group Life Insurance	553.18	535.44	(17.74)	-3.2%	5,531.80	5,319.42	(212.38)	-3.8%
62008000 Short/Long Disab	34.56	112.00	77.44	224.1%	345.60	999.83	654.23	189.3%
62011000 Worker's Compensation	1,244.12	1,200.64	(43.48)	-3.5%	12,451.86	12,698.80	246.94	2.0%
63002000 Professional Svcs - Other	769.50	12,001.50	11,232.00	1459.6%	16,082.77	28,474.00	12,391.23	77.0%
63004001 Outside Repairs & Maint Ver	0.00	308.00	308.00	--.-%	13,571.10	2,916.33	(10,654.77)	-78.5%
63004003 Repair - Bldgs & Grounds Out	0.00	289.95	289.95	--.-%	261.95	6,469.52	6,207.57	2369.8%
63005000 Maintenance Contracts	956.92	0.00	(956.92)	-100.0%	6,462.92	5,610.44	(852.48)	-13.2%
63005001 State Funded Maintenance C	1,100.00	0.00	(1,100.00)	-100.0%	3,300.00	2,200.00	(1,100.00)	-33.3%
63007000 Advertising	0.00	0.00	0.00	--.-%	0.00	35.00	35.00	--.-%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 4/30/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
63010000 Contractual Services	1,936.71	2,362.20	425.49	22.0%	19,802.10	18,723.67	(1,078.43)	-5.4%
65101000 Electrical Services	4,885.50	5,808.28	922.78	18.9%	52,887.13	49,369.70	(3,517.43)	-6.7%
65102000 Heating Service	808.02	864.16	56.14	6.9%	8,418.84	6,529.03	(1,889.81)	-22.4%
65103000 Water & Sewer Services	260.75	373.15	112.40	43.1%	2,643.86	3,992.22	1,348.36	51.0%
65204001 Postage Meter Expense	6.97	16.90	9.93	142.5%	349.35	131.16	(218.19)	-62.5%
65204002 Telephones/Internet/TV Cabl	627.35	656.29	28.94	4.6%	6,247.73	6,421.65	173.92	2.8%
65302000 Fire/Property Insurance	981.08	1,023.00	41.92	4.3%	9,810.84	10,229.00	418.16	4.3%
65305000 Motor Vehicle Insurance	452.00	508.00	56.00	12.4%	4,520.00	5,082.00	562.00	12.4%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	430.00	430.00	0.00	0.0%
65308000 General Liability Insurance	1,541.67	0.00	(1,541.67)	-100.0%	15,416.67	7,707.67	(7,709.00)	-50.0%
65401000 Office Supplies & Computers	326.31	24.67	(301.64)	-92.4%	2,377.68	2,302.45	(75.23)	-3.2%
65405000 Janitorial Supplies	129.37	81.11	(48.26)	-37.3%	1,051.36	1,234.79	183.43	17.4%
65407000 Repair/Maint Parts & Supplie	179.43	45.19	(134.24)	-74.8%	10,372.21	5,485.60	(4,886.61)	-47.1%
65407001 State Reimb - Repairs/Maint	0.00	1,042.29	1,042.29	--.-%	3,470.42	1,941.37	(1,529.05)	-44.1%
65408000 Vehicle/Equip - Parts/Supplie	166.45	39.98	(126.47)	-76.0%	6,873.86	10,791.40	3,917.54	57.0%
65408001 Airport Vehicle Fuel	790.88	753.19	(37.69)	-4.8%	8,371.37	12,127.93	3,756.56	44.9%
65410000 Employee Uniforms	0.00	0.00	0.00	--.-%	2,045.95	0.00	(2,045.95)	-100.0%
65413000 Operational Expense	100.64	409.08	308.44	306.5%	763.68	1,925.59	1,161.91	152.1%
65413001 Line Service Equipment	219.00	0.00	(219.00)	-100.0%	1,338.00	1,244.39	(93.61)	-7.0%
65413002 Security Materials & Supplies	0.00	0.00	0.00	--.-%	771.99	334.48	(437.51)	-56.7%
65506000 Travel Expenses	531.03	138.91	(392.12)	-73.8%	1,880.60	2,629.06	748.46	39.8%
65715000 Promotional Fund Expenses	426.00	6,486.03	6,060.03	1422.5%	461.00	12,303.89	11,842.89	2569.0%
65801000 Dues & Membership	125.00	0.00	(125.00)	-100.0%	1,027.95	1,660.20	632.25	61.5%
65804000 Va Sales Tax Paid	0.00	6.16	6.16	--.-%	57.25	49.05	(8.20)	-14.3%
65806000 Snow Removal Contingency	0.00	0.00	0.00	--.-%	5,215.84	5,611.53	395.69	7.6%
75810000 Unemployment Claim	(40.32)	(109.12)	(68.80)	--.-%	(94.08)	(109.12)	(15.04)	--.-%
79001000 Lease/Rent Of Equipment	2,349.41	2,904.41	555.00	23.6%	24,936.10	25,254.38	318.28	1.3%
79101000 Loan - VRA Bond	693.53	0.00	(693.53)	-100.0%	7,323.54	6,854.40	(469.14)	-6.4%
Total Expense:	118,245.05	139,147.43	20,902.38	17.7%	1,216,562.08	1,251,133.03	34,570.95	2.8%
Net Income:	3,021.02	2,043.43	(977.59)	-32.4%	6,851.62	38,538.08	31,686.46	462.5%

Run: 5/06/2019
9:43AM

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 4/30/2019
Selected Departments Consolidated

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Current Month Totals		Gain (Loss)	Year-To-Date Totals		Gain (Loss)
Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year

Notes: Report Period: 7/01/2018 - 4/30/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

P.O. VENDOR			INVOICE	CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK	DESCRIPTION	BATCH
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR.	NO.	AMOUNT	AMOUNT	NO.		
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00408	009000	VIRGINIA DEPT OF TAXATION	3RDQIR-FY19A	4/10/2019	0	4017-081090-5804-000-000-	.00	6.16	12822	TAXES-FED, EXCISE & STATE	21747
						CHECK TOTAL		6.16			
						CLASS TOTAL		6.16			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00409	003596	TITAN AVIATION FUELS	3106469	4/16/2019	0	4017-081090-5414-000-000-	.00	18,653.04	12835	MERCHANDISE FOR RESALE	21749
						CHECK TOTAL		18,653.04			
00409	010991	MICHAEL WOODS	1000	4/16/2019	0	4017-081090-3010-000-000-	.00	490.00	12893	OTHER CONTRACTUAL SERVICES	21749
						CHECK TOTAL		490.00			
						CLASS TOTAL		19,143.04			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCR.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-3004-000-001-	.00	324.00	12904	REPAIR & MAINTENANCE EQUIP.	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-3004-000-001-	.00	324.00	12904	REPAIR & MAINTENANCE EQUIP.	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-3005-000-000-	.00	627.00	12904	MAINTENANCE SERVICE CONTRACTS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-3005-000-000-	.00	441.44	12904	MAINTENANCE SERVICE CONTRACTS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-3010-000-000-	.00	253.87	12904	OTHER CONTRACTUAL SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5101-000-000-	.00	6,118.38	12904	ELECTRICAL SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5102-000-000-	.00	342.37	12904	HEATING SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5102-000-000-	.00	728.54	12904	HEATING SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5102-000-000-	.00	213.05	12904	HEATING SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5103-000-000-	.00	235.23	12904	WATER & SEWAGE SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5103-000-000-	.00	95.18	12904	WATER & SEWAGE SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5103-000-000-	.00	52.23	12904	WATER & SEWAGE SERVICES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5204-000-002-	.00	535.19	12904	TELEPHONE	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5204-000-002-	.00	84.10	12904	TELEPHONE	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5204-000-002-	.00	37.04	12904	TELEPHONE	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5401-000-000-	.00	31.15	12904	OFFICE SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5401-000-000-	.00	217.46	12904	OFFICE SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5405-000-000-	.00	139.76	12904	JANITORIAL SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5407-000-000-	.00	51.92	12904	REPAIR AND MAINTENANCE SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5407-000-000-	.00	25.44	12904	REPAIR AND MAINTENANCE SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5407-000-000-	.00	197.00	12904	REPAIR AND MAINTENANCE SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	55.00	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	8.26	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	27.88	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	44.00	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	300.00	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	300.00	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	291.19	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	300.00	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	49.93	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	13.92	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5408-000-000-	.00	20.33	12904	VEHICLE AND POWERED EQUIP SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5413-000-000-	.00	26.04	12904	OTHER OPERATING SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5413-000-000-	.00	185.47	12904	OTHER OPERATING SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5413-000-000-	.00	19.90	12904	OTHER OPERATING SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5413-000-000-	.00	17.46	12904	OTHER OPERATING SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5413-000-002-	.00	9.93	12904	SECURITY MATERIALS & SUPPLIES	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5715-000-000-	.00	163.53	12904	PROMOTIONAL FUND	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5801-000-000-	.00	125.00	12904	DUES & MEMBERSHIP	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5806-000-000-	.00	34.14	12904	SNOW REMOVAL OPERATIONS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5806-000-000-	.00	7.00	12904	SNOW REMOVAL OPERATIONS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5806-000-000-	.00	122.98	12904	SNOW REMOVAL OPERATIONS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-5806-000-000-	.00	1,032.22	12904	SNOW REMOVAL OPERATIONS	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-9001-000-000-	.00	165.41	12904	LEASE/RENT OF EQUIPMENT	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-9001-000-000-	.00	89.00	12904	LEASE/RENT OF EQUIPMENT	21752
00419	007822	BANK OF AMERICA N A	03/29/2019	4/23/2019		4017-081090-9001-000-000-	.00	114.00	12904	LEASE/RENT OF EQUIPMENT	21752
CHECK TOTAL								14,596.94			
CLASS TOTAL								14,596.94			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00423	003596	TITAN AVIATION FUELS	3116796	4/30/2019	0	4017-081090-5414-000-000-	.00	30,863.77	12931	MERCHANDISE FOR RESALE	21753
00423	003596	TITAN AVIATION FUELS	R3114198	4/30/2019	0	4017-081090-9001-000-000-	.00	2,100.00	12931	LEASE/RENT OF EQUIPMENT	21753
						CHECK TOTAL		32,963.77			
00423	004447	J & J JANITORIAL &	171649	4/30/2019	0	4017-081090-3010-000-000-	.00	1,863.33	12932	OTHER CONTRACTUAL SERVICES	21753
00423	004447	J & J JANITORIAL &	171649	4/30/2019	0	4017-081090-9001-000-000-	.00	550.00	12932	LEASE/RENT OF EQUIPMENT	21753
						CHECK TOTAL		2,413.33			
00423	004484	BRYAN MICHAEL L	8250-AIRPORT	4/30/2019	0	4017-081090-3002-000-000-	.00	826.50	12933	PROFESSIONAL SERVICES	21753
						CHECK TOTAL		826.50			
00423	010991	MICHAEL WOODS	1001	4/30/2019	0	4017-081090-3010-000-000-	.00	245.00	12971	OTHER CONTRACTUAL SERVICES	21753
						CHECK TOTAL		245.00			
00423	000888	VIRGINIA EMPLOYMENT	33119 QIR	4/30/2019	0	4017-081090-5810-000-000-	.00	109.12-	704053	PAYMENT OF UNEMPLOYMENT CLAIMS	21753
						CHECK TOTAL		109.12CR			
00423	010834	MCGRIFF INSURANCE	4211984	4/30/2019	0	4017-081090-5308-000-000-	.00	4,625.00	704064	GENERAL LIABILITY INSURANCE	21753
						CHECK TOTAL		4,625.00			
						CLASS TOTAL		40,964.48			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00425	011104	SABO NICHOLAS EDWARD	ERM#1900443	4/30/2019		4085-081030-3002-000-000-	.00	22.00	12976	PROFESSIONAL SERVICES-OTHER	21751
						CHECK TOTAL		22.00			
00423	000274	TREASURER CLARKE COUNTY	2019 REFUND	4/30/2019	0	3085-019110-0009- - -	.00	2,500.00	704051	LOCAL CAPITAL CONTRIBUTIONS	21753
						CHECK TOTAL		2,500.00			
						CLASS TOTAL		2,522.00			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																	Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	730
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	5,435
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	(199)
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	(2,594)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	(1,150)
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	(1,911)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	(4,816)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	(4,089)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	(2,806)
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	236
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472		
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428		
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	131,181	(11,165)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																				
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	690	40
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	5,723	(288)
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	1,583	(1,782)
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	(1,152)	(1,442)
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	(149)	(1,001)
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	(1,308)	(603)
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	(4,273)	(543)
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	(3,756)	(333)
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	(1,692)	(1,114)
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605	(657)	893
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	97,395	33,786	(4,991)	(6,174)