



MEMORANDUM

TO: Board of Supervisors
FROM: Joe C. Wilder, Director of Public Works *JCW*
SUBJECT: Public Works Committee Report for Meeting of May 29, 2018
DATE: May 31, 2018

The Public Works Committee met on Tuesday, May 29, 2018, at 8:00 a.m. All members were present except Robert Wells and Whit Wagner. The following items were discussed:

*****Items Not Requiring Action*****

1. Update on the new Stephenson Convenience Site:

Staff gave a brief update on the construction of the new center. Due to recent heavy rainfall, the work has been delayed. We have talked with Carmeuse and they are allowing us to keep operating our Clearbrook site until we can move over. We hope to open the new site in late June.

2. Update on disposition of the old Frederick County Middle School:

Recently, the county received bids for the sale of the old Frederick County Middle School located at 441 Linden Drive. We received a bid from Valley Health, but it was conditioned. They indicated they would pay \$50,000.00 more than the highest bid not to exceed \$4 million. We did not receive any other bids. The County Administrator has reached out to Valley Health to seek clarification and if they are going to submit a bid price.

A question was asked if it would benefit the possible sale of the property if the building was demolished. Due to the need for major renovations, if the building was removed from the property, it could make the property more marketable. Staff has been able to contact a large demolition company in the region to receive a reasonable budget estimate to abate and remove the asbestos in the building and then demolish the building. The company provided an estimate of \$900,000. If this option was chosen, a formal bid process would have to be performed and get an actual bid result. The final option was to reach out to a local real estate company and place the building and property on the market for sale. Staff will seek further clarification from the Board of Supervisors on possible avenues to sell the property.

3. Discussion/Update on the Landfill Oversight Committee Meeting held on Thursday, May 24, 2018:

The committee discussed the different issues at the Frederick County Regional Landfill. We have attached the committee report from the May 24, 2018 meeting which describes in detail what matters we are dealing with out there and our plans of actions. The committee recommended that the report be forwarded to the Board of Supervisors for their information.

(Attachment 1)

4. Discussion regarding an ordinance for lifetime dog tags:

The County Attorney and Treasurer made a presentation to the committee about a process that would allow for a lifetime dog license. After some discussion, the committee recommended that the draft ordinance be sent to the Code and Ordinance committee for further review. Supervisor Lofton recommended approval of the motion and committee member Gene Fisher seconded the motion. The committee unanimously approved the motion.

(Attachment 2)

5. Discussion on a draft ordinance regarding payment of taxes to obtain building permits:

The County Attorney and the Treasurer made a presentation to the committee about requiring that payment of taxes to Frederick County be paid prior to issuance of building permits or land disturbance/stormwater permits. There was discussion about the process of determining how staff would verify the payment of taxes. The Treasurer's office has the information available to staff on the AS400 so once a permit is created if taxes are owed a message will appear informing them the applicant owes Frederick County taxes. Staff would direct the applicants to the Treasurer's office for payment.

After some additional discussion, the committee recommended that the draft ordinance be sent to the Code and Ordinance committee for further review. Committee member Gene Fisher recommended approval of the motion and committee member Ed Strawsnyder seconded the motion. The committee unanimously approved the motion.

(Attachment 3)

6. Update on the Frederick County Esther Boyd Animal Shelter Training Facility Design:

Staff gave a brief update on the progress of the project design. Its anticipated that a final design will be completed by July 2018. The design package will be brought back to the committee at that time for endorsement and to move forward with the bid process.

7. Miscellaneous Reports:

- a) Tonnage Report
(Attachment 4)
- b) Recycling Report
(Attachment 5)
- c) Animal Shelter Dog Report
(Attachment 6)
- d) Animal Shelter Cat Report
(Attachment 7)

Public Works Committee Report

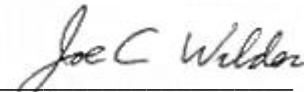
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Respectfully submitted,

Public Works Committee

J. Douglas McCarthy, Chairman
Gary A. Lofton
Robert W. Wells
Whitney "Whit" L. Wagner
Gene E. Fisher
Harvey E. "Ed" Strawsnyder, Jr.

By 

Joe C. Wilder
Public Works Director

JCW/kco

Attachments: as stated

cc: Kris Tierney, County Administrator
Jay Tibbs, Deputy County Administrator
Ron Kimble, Landfill Manager
Gloria Puffinburger, Solid Waste Manager
Rod Williams, County Attorney
Bill Orndoff, Treasurer
Wayne Corbett, Deputy Treasurer
Mike Stewart, Senior Project Manager
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