

*Frederick County Electoral Board*

Administration Building  
107 North Kent Street, Suite 102  
Winchester, VA 22601

---

AGENDA

Thursday, April 4, 2019

**5:00 p.m.**

---

1. Call to Order
2. Adopt Agenda
3. Approve minutes of 3/06/2019
4. Preparation for June 11, 2019 Democratic & Republican Primaries – (if being held)  
Review the following items tabled or approved at the 3/06/2019 Meeting:
  - (1) Primaries Budget
  - (2) Number of Officers of Election needed and choosing the Officers of election to work the Primaries
  - (3) Number of DS 200 and Express Vote Voting Machines
  - (4) Number of thumb drives for programming
  - (5) Number of laptops for EPBs
  - (6) Number of Paper Ballots for Absentee Voting and Precincts on Election Day
  - (7) Primary Day activities
  - (8) Canvass Day scheduled for Wednesday, June 12, 2019 starting at 12:00 noon
  - (9) Logic and Accuracy Testing for voting machines – CAP only – Tuesday, April 23, 2019, Starting at 9:00 am  
Logic and Accuracy Testing for voting machines – Regular Precincts – Monday, June 3 and Tuesday, June 4, 2019, both days 9:00 am to 5:00 pm
  - (10) Regular Training date for Officers of Election – Frederick County Administration Building, 107 N. Kent Street, Winchester, VA from 5:00 pm to 8:30 pm both evenings  
Wednesday, May 29, 2019 for Precincts 101 - 303  
Thursday, May 30, 2019 for Precincts 401 - 603

- (11) Special Chief/Assistant Chief Training – Frederick County Administration Building, 107 N. Kent Street on Thursday, May 23 and Friday, May 24, 2019 from 5:00 to 8:30 pm both evenings
- Make-up Officer of Election Training – Frederick County Administration Building on Thursday, June 4, 2019, from 5:00 to 8:00 pm
- (12) Central Absentee Precinct (CAP) Officer of Election Training – Frederick County Administration Building, 107 N. Kent Street on Saturday, June 8, 2019 from 10:00 am to 12:00 noon
- (13) Creating and printing Officer of Election training materials for manuals, Provisional Ballots, Blank Forms, CAP training materials & Statements of Results
5. Preparation work for November 2019 Elections
  6. Registrar Business
  7. Other Business
  8. Schedule next Electoral Board Meeting
  9. Adjourn