



MEMORANDUM

**TO:** Public Works Committee  
**FROM:** Joe C. Wilder, Director of Public Works *JCW*  
**SUBJECT:** Meeting of January 29, 2019  
**DATE:** January 24, 2019

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There will be a meeting of the Public Works Committee on Tuesday, January 29, 2019 at 8:00 a.m. **in the conference room located on the second floor of the north end of the County Administration Building at 107 North Kent Street, Suite 200.** The agenda thus far is as follows:

1. Update on convenience site usage throughout the holidays.  
**(Attachment 1)**
2. Update on the disposition of old mailbox house in the Shawneeland Sanitary District.
3. Discuss the Shawneeland Sanitary District Advisory Committee status.  
**(Attachment 2)**
4. Request for supplemental appropriation – Animal Shelter reserve funds for Professional Services line item for the new building addition.  
**(Attachment 3)**
5. Update on Landfill Projects and Public Works projects.
6. Inspections-Discuss an agreement for permits on border properties.  
**(Attachment 4)**
7. Discuss fee schedule for Building Inspections.
8. Discuss fee schedule for the Engineering Department (LDP/VSMP Fees).

9. Discuss the concept of an enterprise fund budget for Building Inspections.

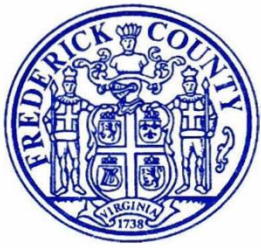
10. Discuss fire safety inspection fees.

11. Miscellaneous Reports:

- a. Tonnage Report: Landfill  
**(Attachment 5)**
- b. Recycling Report  
**(Attachment 6)**
- c. Animal Shelter Dog Report:  
**(Attachment 7)**
- d. Animal Shelter Cat Report  
**(Attachment 8)**

JCW/kco

Attachments: as stated

**COUNTY of FREDERICK**

Department of Public Works

540/665-5643

FAX: 540/678-0682

**MEMORANDUM**

**TO:** Public Works Committee

**FROM:** Gloria M. Puffinburger <sup>gmp</sup>  
Solid Waste Manager

**RE:** 2018 Holiday Usage Summary;  
Citizens' Convenience Sites

**DATE:** January 16, 2019

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During the 2018 holiday period which included Christmas Eve through Friday, January 4, staff conducted traffic counts at the county's two busiest convenience sites, Albin and Greenwood. A total of 4,482 vehicles visited the Greenwood citizens' convenience site and 4,257 utilized the Albin location.

As expected, traffic spiked during the period, peaking at 739 at Albin and 744 at Greenwood on Thurs., December 27, the first operational day following Christmas. Traffic totals are consistent with 2017 figures. The Albin site took in 44.8 tons of holiday refuse while Greenwood managed 40.3 tons. In-house design work for a replacement Albin facility is underway.

Overall, the county's ten convenience sites accepted 319.8 tons of refuse attributable to the holiday season which includes Christmas and New Year's Day. This number is consistent with data from 2015, 2016 and 2017.

/gmp

cc: file

## **Shawneeland Sanitary District Advisory Committee CHARTER**

### **I. Organization**

There shall be a committee, appointed by the Board of Supervisors (“Board”) of Frederick County, Virginia (“County”), known as the Shawneeland Sanitary District Advisory Committee (“Advisory Committee”). The Advisory Committee shall be Comprised of five (5) members, who shall be appointed by the Board, and who shall be resident property owners in Shawneeland Sanitary District. Members shall be appointed for terms not to exceed two (2) years each, and may be appointed for multiple terms. All members shall serve without compensation.

The Advisory Committee shall elect its own Chairman each calendar year. Should the position become vacant prior to the end of the year, the Advisory Committee may elect a new Chairman within the same calendar year. The Chairman, in addition to duties laid out below, is authorized, within his/her discretion, to form subcommittees of the Advisory Committee to address specific areas of concern. Such subcommittees shall be considered working groups, and shall make recommendations or reports to the Advisory Committee. Subcommittees shall not have the authority to make recommendations to the Shawneeland Sanitary District Manager (“Manager”) or Board without action of the Advisory Committee.

### **II. Member Responsibilities; Vacancies**

Members are expected to participate in all meetings and activities of the Advisory Committee with usual exceptions for illness, family emergency, and related matters. Should a member fail to attend three (3) consecutive meetings, s/he will be deemed to have resigned the position, and the Board shall appoint a replacement member.

When vacancies arise on the Advisory Committee, an announcement of the vacancy and request for application(s) shall be posted at the mailbox houses by the Manager. The Manager shall receive applications from qualified persons, and shall forward them to the Back Creek Supervisor, who will review the same for consideration and appropriate action by the Board.

### **III. Purpose**

The Advisory Committee serves to provide input and suggestions to the Board regarding issues affecting Shawneeland Sanitary District. While the Advisory Committee serves an important role, the ultimate authority and decision-making power for Shawneeland Sanitary District operations rests with the Board.

The Advisory Committee welcomes input from property owners on issues which are important to the health, safety, economic vigor, and well-being of the community. However, the Advisory Committee is not a forum for issues which are clearly beyond the authority of County Officials to resolve. Rather, the Advisory Committee provides a forum for property owners to discuss issues which may be of concern to the Sanitary District community, and for which remedies from County Officials may be reasonably expected.

### **IV. Meetings**

The Committee shall meet at least quarterly to permit and encourage participation by Shawneeland property owners. Such meetings shall be set by the Advisory Committee on an annual basis. The fall and/or winter meetings of each year shall be scheduled to be in phase with the Frederick County budgeting process, and shall have the Shawneeland budget as an agenda item. The Advisory Committee is encouraged to work cooperatively with the Manager to develop a draft budget for consideration. While the Manager or his designee is encouraged to attend all Advisory Committee meetings, his or her attendance shall be required at all meetings scheduled to discuss the Shawneeland budget, as well as the mid-year quarterly meeting as set by the Advisory Committee.

In addition to regularly scheduled quarterly meetings, the Chairman may call special meetings to address issues which affect the property owners when consideration of those matters cannot be delayed until the next regularly scheduled quarterly meeting.

Regular meetings shall be advertised in advance. Such advertisement shall include, at a minimum, posting notices on the bulletin board of the Shawneeland mail houses, on the official bulletin board at the Frederick County Administrator's office, and on the Frederick County website Calendar. Notices shall include the date, time, and location of the meeting, and shall be posted no later than seven (7) calendar days prior to the scheduled meeting. Should the Advisory Committee call a special meeting, advertisement shall take place as soon as possible after the meeting is called.

The Advisory Committee may only act to recommend matters to the Board if a quorum, which shall be defined as three (3) members, is in attendance. Meetings may take place if a quorum is not in attendance, but the members may only hear and discuss issues, and may not vote or take official action.

#### **V. Agendas, Minutes, and Written Requests**

At least ten (10) days prior to each regularly scheduled meeting, the Advisory Committee Chairman will distribute a proposed agenda to the Advisory Committee members, as well as the Manager. This agenda shall contain specific topics that require discussion and/or action by the Advisory Committee.

No later than seven (7) days prior to each regularly scheduled meeting, the Manager shall cause a copy of the proposed agenda to be posted on the Frederick County bulletin board at the County Administrator's Office, as well as on the bulletin board(s) at the mail houses.

Should the Advisory Committee require a special meeting, the agenda shall be distributed and posted as indicated above as soon as is possible after the meeting is called by the Advisory Committee.

All meetings, both regularly scheduled and specially called, shall be documented in minutes. Such minutes will contain, at a minimum, a list of members present, the agenda and additional topics of conversation, and a description of the Advisory Committee's actions and recommendations. Copies of the minutes shall be provided to the Advisory Committee members, the Manager, and the Back Creek Supervisor. The Manager shall forward a copy of the minutes

to the Director of Public Works, or his designee, for inclusion in the Public Works Committee agenda. A copy of the minutes shall also be filed in the Advisory Committee files.

#### **VI. Requests to and from the Sanitary District Manager**

Requests or recommendations from the Advisory Committee to the Manager shall be in writing, separate from any recordation of the request that may be documented in the minutes. The Manager shall respond to the Advisory Committee in writing, and include descriptions of any action taken, identification of additional discussions that may be necessary, and/or reasons that the request or recommendation is rejected. Should a request or recommendation still be pending by the time of the next regular Advisory Committee meeting, the Manager shall provide an interim report at all meetings until the matter has been resolved.

The Manager may also make written requests to the Advisory Committee for input on operations. Should the Advisory Committee not respond in a timely manner, the Manager is authorized to proceed without the Advisory Committee's input where immediate action is needed to address time-sensitive issues where failure to act would cause risk to the health, safety, or economic viability of the Sanitary District. In such cases, the Manager shall update the Advisory Committee of the action taken in writing.

#### **VII. Clerical Duties; Maintenance of Files**

The Advisory Committee files shall be primarily retained by the Chairman, who shall be responsible for ensuring the safekeeping of the files, and ensuring their content is accurate. Official files shall include meeting agendas and minutes, Advisory Committee actions and recommendations, correspondence, and other documentation that is sufficient to provide a meaningful historical record of Advisory Committee activities. These files will be housed in space provided by the Manager, and shall be considered public files.

The Chairman shall bear primary responsibility for ensuring that the Advisory Committee's clerical activities, such as preparation and distribution of agendas, preparing minutes, and documenting Advisory Committee actions, are carried out. The Chairman may delegate specific clerical tasks to other Advisory Committee members at his/her discretion. The Manager is not obligated to provide clerical support to the Advisory Committee, but may do so if mutually agreed among the members and Manager.



## MEMORANDUM

**TO:** Public Works Committee

**FROM:** Joe C. Wilder, Director of Public Works *JCW*

**SUBJECT:** Supplemental Appropriation Request  
Animal Shelter Reserve Fund – Building Addition – Professional Services

**DATE:** January 24, 2019

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Over the past year, a design was performed for a training facility building at the Frederick County Esther Boyd Animal Shelter. The funds for the design and building are to be from donated funds. Currently, the design of the building is complete, but we must complete the design specifications, develop a bid package and the provide professional services during construction. In order to complete the bid package a supplemental appropriation request for funding from the Animal Shelter reserve is required. We are requesting an additional \$50,000 be appropriated from the reserve fund 10-240-2501 and placed in the professional services design/engineering line item 10-4305-3002-02.

Our plan is to advertise the bid package during March and April 2019. Once we receive bids, staff will come back to the Board of Supervisors for a funding request for the building.

JCW/kco



COUNTY OF FREDERICK

**Roderick B. Williams**  
County Attorney

540/722-8383  
Fax 540/667-0370  
E-mail [rwillia@fcva.us](mailto:rwillia@fcva.us)

**MEMORANDUM**

TO: Public Works Committee

FROM: Roderick B. Williams  
County Attorney

DATE: November 13, 2018

RE: Proposed Board of Supervisors Resolution Authorizing Agreements with  
Neighboring Localities Regarding Building Inspections

From time to time, the Building Inspections Department encounters situations in which structures are built on lots that are located partially in the County and partially in another locality. In some instances, the structures themselves are located partially in the County and partially in another locality.

In many of these situations, confusion can sometimes result with respect to which locality is responsible for the permitting and inspection process for such structures. In 1998, the Board of Supervisors adopted a resolution authorizing the Chief Building Official to enter into agreements with adjoining localities concerning the permitting and inspection of the structures. A copy of the 1998 resolution is attached. Only one such agreement is found in County records, an agreement with the City of Winchester regarding permitting and inspections at Westminster Canterbury, and that agreement appears likely to have predated the 1998 resolution. A copy of that agreement concerning Westminster Canterbury is attached as well.

The Building Inspections Department would like to update the agreement with the City, so that it covers not just Westminster Canterbury, and potentially enter into similar agreements with other neighboring localities. The 1998 resolution does not, however, represent the best form of resolution to serve the County's interests in 2018. In particular, the 1998 resolution purports to require the consent of the property owner and the indemnification of the County by the owner with respect to inspections performed. The consent is not necessary (and cannot override the legal regulatory authority of a local government) and the indemnification is an inappropriate request.



Accordingly, we have prepared a draft revised resolution that better enables the Chief Building Official to enter into appropriate agreements with neighboring localities. As well, we have prepared a draft revised sample agreement. Both the draft revised resolution and the draft revised sample agreement are attached. A recommendation to the Board of Supervisors for the approval of the revised resolution is respectfully requested.

**Attachments**

cc: Joe Wilder, Director, Department of Public Works  
Mark Fleet, Chief Building Official



## BOARD OF SUPERVISORS

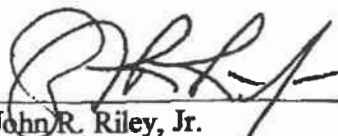
### RESOLUTION AUTHORIZING THE CHIEF BUILDING OFFICIAL TO ENTER INTO AGREEMENTS WITH CHIEF BUILDING OFFICIALS OF ANY JURISDICTION WITHIN THE COMMONWEALTH ADJOINING FREDERICK COUNTY FOR ENFORCEMENT OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE

On motion, duly made by Charles W. Orndoff, Sr., seconded by W. Harrington Smith, Jr., and upon the notes as hereafter recorded, it is hereby RESOLVED, that the Chief Building Official for the County of Frederick, Virginia, is authorized to enter into agreements with the Chief Building Official of any jurisdiction within the Commonwealth adjoining Frederick County for the enforcement of the Virginia Uniform Statewide Building Code concerning structures which are, or are to be, partially located in such respective adjoining jurisdiction and partially located within Frederick County, with the following limitations: any such agreement shall be also entered into by the building permit applicant and owner of such property, binding themselves, their heirs, successors, and assigns to such agreement, and, if such agreement provides that enforcement of the aforesaid building code shall be the responsibility of the building officials of the respective adjoining jurisdiction, such agreement shall indemnify and save harmless Frederick County and/or its building officials from all responsibility or liability for enforcement, failure to enforce, or improper, incomplete, or incompetent enforcement of such building code.

Passed this 9<sup>th</sup> day of September, 1998, by the following recorded vote:

James L. Longerbeam	<u>Aye</u>	Robert M. Sager	<u>Aye</u>
Richard C. Shickle	<u>Aye</u>	Margaret B. Douglas	<u>Aye</u>
W. Harrington Smith, Jr.	<u>Aye</u>	Charles W. Orndoff, Sr.	<u>Aye</u>

A COPY TESTE:

  
\_\_\_\_\_  
John R. Riley, Jr.  
Clerk, Board of Supervisors

RESOLUTION NO.: 014-98



COUNTY of FREDERICK

Building Inspections  
John W. Dennison - Building Official  
703/662-4541


Phase I  
Westminster Canterbury  
Inspection Agreement

It is agreed that:

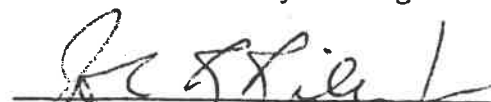
1. The Frederick County Inspections Department will issue the building, plumbing and electrical permits, charge the permit fees, perform the appropriate inspections and issue the certificate of occupancy;
2. The City Inspections Department will be involved in the plan review process, and will be provided with copies of all plans and changes by the architect for this project, with copies of all plans and changes;
3. All communications with the project owner and architect will be through the Frederick County Inspections Department.
4. The Winchester Fire Department and the appropriate Frederick County Volunteer Fire Chiefs will review, approve and inspect all plans for fire suppression systems for this project; and will test the alarm system, when completed; and that these two items will be complete and accepted by the Frederick County Building Official prior to the issuance of a certificate of occupancy. The Winchester Fire Department and the appropriate Frederick County Fire Chiefs shall be provided by the architect with complete plans and specifications for the items mentioned in this paragraph.

All correspondence with the owner/architect regarding fire systems as regulated by USBC shall be sent via the Building Official of Frederick County and Winchester.

5. No building permits shall be issued until the final site plans are approved by both City and County.
6. Final certificate of occupancy shall not be issued until all required site work in City and County is completed.



Wendell L. Seldon  
Winchester City Manager



John R. Riley, Jr.  
Frederick County Administrator



## BOARD OF SUPERVISORS

### RESOLUTION

**WHEREAS**, there exist parcels of land which lie partially within the County of Frederick and one or more surrounding localities within the Commonwealth; and

**WHEREAS**, the circumstances of these lots may create confusion as to which locality is properly charged with issuing building permits and enforcing the Uniform Building Code with regard to structures which are, or are to be located, on such lots; and

**WHEREAS**, cooperation between the localities in which such parcels of land lie would lead to the efficient administration of government and enforcement of the Uniform Building Code;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors authorizes the County Administrator or Building Official to enter into agreements with surrounding localities within the Commonwealth for the purposes of enforcement of the Virginia Uniform Statewide Building Code concerning structures which are presently, or which are to be in the future, located on lots which are located partially within Frederick County and partially within the surrounding locality.

Adopted this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2018.

Charles S. DeHaven, Jr., Chairman

\_\_\_\_\_

Gary A. Lofton

\_\_\_\_\_

J. Douglas McCarthy

\_\_\_\_\_

Robert W. Wells

\_\_\_\_\_

Blaine P. Dunn

\_\_\_\_\_

Shannon Trout

\_\_\_\_\_

Judith McCann-Slaughter

\_\_\_\_\_

A COPY ATTEST

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Kris C. Tierney  
Frederick County Administrator

Inspection Agreement

For Properties located in both \_\_\_\_\_ and the County of Frederick

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_, by and between \_\_\_\_\_, and the County of Frederick (“the County”), a political subdivision of the Commonwealth of Virginia, collectively known as “the Parties”;

WITNESSETH

Whereas, the Board of Supervisors of the County of Frederick has previously adopted a resolution which permits the Building Official to enter into agreements with surrounding localities for the enforcement of the Uniform Statewide Building Code (hereinafter “USBC”) concerning structures which are, or are to be, partially located in the County of Frederick, and partially located in a neighboring jurisdiction; and

Whereas, several such buildings exist, or are expected to exist, between the boundaries of the County of Frederick and \_\_\_\_\_; and

Whereas, the Parties, by this Agreement, seek to ensure and maintain the efficient and equitable enforcement of the USBC;

NOW, THEREFORE, the Parties do hereby agree as follows:

1. All building, plumbing, and electrical permits shall be issued by the locality in which the majority of building is located. Said locality shall also charge all appropriate permit fees, perform appropriate inspections of the property, and issue the certificate of occupancy. Where a building or parcel is equally divided between the two localities, the Parties will mutually determine which locality shall issue permits and collect fees.

2. When the County is the entity responsible for issuing permits and performing inspections under this agreement, it shall involve \_\_\_\_\_ in the plan review process, and shall provide all plans and changes provided by architects, contractors, or property owners to \_\_\_\_\_ as they are received.

3. When \_\_\_\_\_ is the entity responsible for issuing permits and performing inspections under this agreement, it shall involve the County in the plan review process, and shall provide all plans and changes provided by architects, contractors or property owners to the County as they are received.

4. All review, inspection, and approval of fire suppression systems (where applicable), and all inspection of items falling under the Fire Code shall be completed by the Fire Marshal (or his designee) for the locality issuing permits and performing building code inspections. Copies of relevant plans, specifications, or other materials relating to the structure's compliance with the fire code shall be provided, as a courtesy, to the jurisdiction which is not responsible for issuing permits.

5. No final certificate of occupancy may be issued until all required site work has been completed in both the \_\_\_\_\_ and the County, regardless of the locality which is responsible for issuing permits and certificates of occupancy under this Agreement.

6. This Agreement reflects the entire agreement between the Parties in this matter.

7. No amendment or addendum to this Agreement may be deemed valid and enforceable unless acknowledged in writing by both parties.

It is so agreed as of the date first written herein.

COUNTY OF FREDERICK

\_\_\_\_\_  
Kris C. Tierney, County Administrator

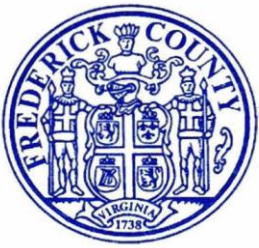
Date: \_\_\_\_\_

[NEIGHBORING LOCALITY]

\_\_\_\_\_  
[Administrator/City Manager]

Date: \_\_\_\_\_

#

**COUNTY of FREDERICK**

Department of Public Works

540/665-5643

FAX: 540/678-0682

**MEMORANDUM**

**TO:** Public Works Committee

**FROM:** Joe C. Wilder, Director of Public Works *JCW*

**SUBJECT:** Monthly Tonnage Report - Fiscal Year 18/19

**DATE:** January 7, 2019

The following is the tonnage for the months of July 2017 through June 2018, and the average monthly tonnage for fiscal years 03/04 through 18/19.

<b>FY 03-04:</b>	<b>AVERAGE PER MONTH:</b>	<b>16,348 TONS (UP 1,164 TONS)</b>
<b>FY 04-05:</b>	<b>AVERAGE PER MONTH:</b>	<b>17,029 TONS (UP 681 TONS)</b>
<b>FY 05-06:</b>	<b>AVERAGE PER MONTH:</b>	<b>17,785 TONS (UP 756 TONS)</b>
<b>FY 06-07:</b>	<b>AVERAGE PER MONTH:</b>	<b>16,705 TONS (DOWN 1,080 TONS)</b>
<b>FY 07-08:</b>	<b>AVERAGE PER MONTH:</b>	<b>13,904 TONS (DOWN 2,801 TONS)</b>
<b>FY 08-09:</b>	<b>AVERAGE PER MONTH:</b>	<b>13,316 TONS (DOWN 588 TONS)</b>
<b>FY 09-10:</b>	<b>AVERAGE PER MONTH:</b>	<b>12,219 TONS (DOWN 1,097 TONS)</b>
<b>FY 10-11:</b>	<b>AVERAGE PER MONTH:</b>	<b>12,184 TONS (DOWN 35 TONS)</b>
<b>FY 11-12:</b>	<b>AVERAGE PER MONTH:</b>	<b>12,013 TONS (DOWN 171 TONS)</b>
<b>FY 12-13:</b>	<b>AVERAGE PER MONTH:</b>	<b>12,065 TONS (UP 52 TONS)</b>
<b>FY 13-14:</b>	<b>AVERAGE PER MONTH:</b>	<b>12,468 TONS (UP 403 TONS)</b>
<b>FY 14-15:</b>	<b>AVERAGE PER MONTH:</b>	<b>13,133 TONS (UP 665 TONS)</b>
<b>FY 15-16:</b>	<b>AVERAGE PER MONTH:</b>	<b>13,984 TONS (UP 851 TONS)</b>
<b>FY 16-17:</b>	<b>AVERAGE PER MONTH:</b>	<b>14,507 TONS (UP 523 TONS)</b>
<b>FY 17-18:</b>	<b>AVERAGE PER MONTH:</b>	<b>15,745 TONS (UP 1,238 TONS)</b>
<b>FY 18-19:</b>	<b>AVERAGE PER MONTH:</b>	<b>16,506 TONS (UP 761 TONS)</b>

<b>MONTH</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>
<b>JULY</b>	15,465	17,704
<b>AUGUST</b>	17,694	18,543
<b>SEPTEMBER</b>	16,813	14,799
<b>OCTOBER</b>	15,853	18,158
<b>NOVEMBER</b>	16,109	15,404
<b>DECEMBER</b>	12,644	14,426
<b>JANUARY</b>	13,295	
<b>FEBRUARY</b>	13,100	
<b>MARCH</b>	15,510	
<b>APRIL</b>	15,469	
<b>MAY</b>	18,755	
<b>JUNE</b>	18,228	



<u>MONTH</u>	<u>GLASS</u>	<u>PLAST</u>	<u>AL</u> <u>CANS</u>	<u>STEEL</u> <u>CANS</u>	<u>PAPER</u>	<u>OCC</u>	<u>SHOES/TEX</u>	<u>ELEC</u>	<u>SCRAP</u>	<u>TOTAL</u>
JUL		40,320	1,945	4,620	78,140	98,621	9,500	68,580	292,300	594,026
AUG		38,580	4,855	7,925	90,020	98,500	9,220	24,680	300,180	573,960
SEP		32,600	3,120	6,560	65,600	88,380	5,380	52,200	211,500	465,340
OCT		37,778	4,140	7,580	99,480	92,960		51,340	255,960	549,238
NOV		49,965	5,432	12,245	82,740	126,335		25,960	246,374	549,051
DEC		35,340	3,710	8,650	71,280	180,620	3,600	28,040	171,800	503,040
JAN										0
FEB										0
MAR										0
APR										0
MAY										0
JUN										0
<b>TOTAL</b>	<b>0</b>									<b>0</b>
<b>FY 17-18</b>	<b>0</b>	<b>465,080</b>	<b>53,224</b>	<b>94,530</b>	<b>1,043,120</b>	<b>1,080,087</b>	<b>37,260</b>	<b>536,420</b>	<b>2,874,709</b>	<b>6,184,430</b>
<b>FY 16-17</b>	<b>372,600</b>	<b>430,435</b>	<b>41,002</b>	<b>89,976</b>	<b>1,082,737</b>	<b>1,009,153</b>	<b>37,220</b>	<b>495,500</b>	<b>2,687,241</b>	<b>6,245,864</b>
<b>FY 15-16</b>	<b>919,540</b>	<b>428,300</b>	<b>52,077</b>	<b>97,252</b>	<b>1,275,060</b>	<b>974,493</b>	<b>48,820</b>	<b>480,400</b>	<b>2,376,344</b>	<b>6,652,286</b>
<b>FY 14-15</b>	<b>895,600</b>	<b>407,703</b>	<b>40,060</b>	<b>97,515</b>	<b>1,272,660</b>	<b>893,380</b>	<b>49,440</b>	<b>532,283</b>	<b>1,890,729</b>	<b>6,079,370</b>
<b>FY 13-14</b>	<b>904,780</b>	<b>417,090</b>	<b>39,399</b>	<b>99,177</b>	<b>1,281,105</b>	<b>902,701</b>	<b>37,800</b>	<b>611,580</b>	<b>1,639,225</b>	<b>5,932,937</b>
<b>FY 12-13</b>	<b>913,530</b>	<b>410,338</b>	<b>45,086</b>	<b>102,875</b>	<b>1,508,029</b>	<b>878,450</b>	<b>39,700</b>	<b>502,680</b>	<b>1,321,938</b>	<b>5,722,626</b>
<b>FY 11-12</b>	<b>865,380</b>	<b>398,320</b>	<b>43,884</b>	<b>99,846</b>	<b>1,492,826</b>	<b>840,717</b>	<b>37,920</b>	<b>484,600</b>	<b>1,432,678</b>	<b>5,696,171</b>
<b>FY 10-11</b>	<b>949,185</b>	<b>378,452</b>	<b>42,120</b>	<b>98,474</b>	<b>1,404,806</b>	<b>824,873</b>	<b>41,700</b>	<b>467,920</b>	<b>1,220,107</b>	<b>5,427,637</b>
<b>FY 09-10</b>	<b>1,123,671</b>	<b>370,386</b>	<b>42,844</b>	<b>96,666</b>	<b>1,235,624</b>	<b>671,669</b>	<b>21,160</b>	<b>435,680</b>	<b>1,348,398</b>	<b>5,346,098</b>
<b>FY 08-09</b>	<b>762,810</b>	<b>322,928</b>	<b>23,473</b>	<b>55,246</b>	<b>1,708,302</b>	<b>564,957</b>	<b>28,780</b>	<b>404,760</b>	<b>1,097,151</b>	<b>4,968,407</b>
<b>FY 07-08</b>	<b>794,932</b>	<b>284,220</b>	<b>15,783</b>	<b>40,544</b>	<b>1,971,883</b>	<b>545,692</b>	<b>0</b>	<b>498,110</b>	<b>1,172,880</b>	<b>5,324,044</b>
<b>FY 06-07</b>	<b>600,464</b>	<b>200,720</b>	<b>11,834</b>	<b>29,285</b>	<b>1,684,711</b>	<b>441,321</b>	<b>0</b>	<b>382,574</b>	<b>550,070</b>	<b>3,900,979</b>
<b>FY 05-06</b>	<b>558,367</b>	<b>190,611</b>	<b>12,478</b>	<b>28,526</b>	<b>1,523,162</b>			<b>381,469</b>	<b>204,220</b>	<b>2,898,833</b>
<b>FY 04-05</b>	<b>549,527</b>	<b>193,224</b>	<b>11,415</b>	<b>27,525</b>	<b>1,552,111</b>			<b>273,707</b>	<b>25,080</b>	<b>2,632,589</b>
<b>FY 03-04</b>	<b>541,896</b>	<b>174,256</b>	<b>11,437</b>	<b>31,112</b>	<b>1,443,461</b>			<b>156,870</b>	<b>336,230</b>	<b>2,695,262</b>
<b>FY 02-03</b>	<b>413,627</b>	<b>146,770</b>	<b>9,840</b>	<b>23,148</b>	<b>1,381,195</b>			<b>62,840</b>	<b>171,680</b>	<b>2,209,100</b>
<b>FY 01-02</b>	<b>450,280</b>	<b>181,040</b>	<b>10,565</b>	<b>25,553</b>	<b>1,401,206</b>			<b>54,061</b>	<b>58,140</b>	<b>2,180,845</b>
<b>FY 00-01</b>	<b>436,615</b>	<b>198,519</b>	<b>10,367</b>	<b>24,988</b>	<b>1,759,731</b>				<b>9,620</b>	<b>2,439,840</b>
<b>FY 99-00</b>	<b>422,447</b>	<b>177,260</b>	<b>10,177</b>	<b>22,847</b>	<b>1,686,587</b>				<b>44,180</b>	<b>2,363,498</b>
<b>FY 98-99</b>	<b>402,192</b>	<b>184,405</b>	<b>9,564</b>	<b>22,905</b>	<b>1,411,950</b>				<b>48,810</b>	<b>2,079,826</b>
<b>FY 97-98</b>	<b>485,294</b>	<b>136,110</b>	<b>13,307</b>	<b>29,775</b>	<b>1,830,000</b>					<b>2,494,486</b>
<b>FY 96-97</b>	<b>373,106</b>	<b>211,105</b>	<b>23,584</b>	<b>46,625</b>	<b>1,690,000</b>					<b>2,344,420</b>
<b>FY 95-96</b>	<b>511,978</b>	<b>167,486</b>	<b>28,441</b>	<b>44,995</b>	<b>1,553,060</b>					<b>2,305,960</b>
<b>TO DATE</b>	<b>14,247,821</b>	<b>6,009,678</b>	<b>548,737</b>	<b>1,234,855</b>	<b>33,150,206</b>	<b>8,547,406</b>	<b>342,540</b>	<b>6,225,034</b>	<b>17,634,721</b>	<b>87,941,078</b>

FREDERICK COUNTY ESTHER BOYD ANIMAL SHELTER FY 2018-2019

DOG REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED OVER NEXT MONTH
JULY	36	29	36	1	0	29	35	1	0	0	37
AUG	37	41	36	2	0	29	36	2	1	0	48
SEP	48	33	41	2	0	29	38	4	0	0	53
OCT	53	28	24	2	0	37	19	4	0	0	47
NOV	47	28	22	4	0	39	21	1	0	0	40
DEC	40	32	11	0	0	37	8	2	0	0	36
JAN											
FEB											
MAR											
APR											
MAY											
JUN											
TOTAL	261	191	170	11	0	200	157	14	1	0	261

In the month of December - 83 dogs in and out of kennel. 2 dogs transferred to other agencies.

## FREDERICK COUNTY ESTHER BOYD ANIMAL SHELTER FY 2018-2019

## CAT REPORT

MONTH	ON HAND AT FIRST OF MONTH	RECEIVED AT KENNEL	BROUGHT IN BY ACO	BITE CASES	BORN AT KENNEL	ADOPTED	RECLAIMED	DISPOSED	DIED AT KENNEL	ESCAPED/ STOLEN	CARRIED TO NEXT MONTH
JULY	122	129	14	4	7	49	2	102	3	0	120
AUG	120	122	21	3	3	116	6	65	1	0	81
SEP	81	95	9	2	0	52	2	41	2	0	90
OCT	90	119	15	2	3	62	1	48	4	0	114
NOV	114	85	14	1	6	64	1	60	2	0	93
DEC	93	46	4	1	0	40	1	20	0	0	83
JAN											
FEB											
MAR											
APR											
MAY											
JUN											
TOTAL	620	596	77	13	19	383	13	336	12	0	581

In the month of December 144 - cats in and out of shelter. 6 cats transferred to other agencies.